

Constable – Sworn Financial Statement

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MAR 03 2021  
LEGISLATIVE AUDITOR

Name: Sylvester J. Winchester Sr.  
Ward/District: 5th Parish: ST. James  
Physical Address: 5290 BARRAS STREET, ST James LA. 70086  
Telephone: (225) 265-3000 mail: \_\_\_\_\_

*This annual sworn financial statement is required to be filed by March 31 with the Legislative Auditor by sending a pdf copy by email to [ereports@lla.la.gov](mailto:ereports@lla.la.gov) or mailing to Louisiana Legislative Auditor – Local Government Services, P.O. Box 94397, Baton Rouge, LA 70804-9397.*

AFFIDAVIT

Personally came and appeared before the undersigned authority, Constable (your name) Sylvester Winchester Sr. who, duly sworn, deposes and says that the financial statement herewith given presents fairly the financial position of the Court of ST. James Parish, Louisiana, as of December 31, 2020, and the results of operations for the year then ended, on the cash basis of accounting.

In addition, (your name) Sylvester Winchester Sr., who duly sworn, deposes, and says that the Constable of Ward or District 5th and ST. James Parish received \$200,000 or less in revenues and other sources for the year ended December 31, 2020 and accordingly, *is required to provide a sworn financial statement and affidavit* and is not required to provide for a compilation report for the previously mentioned fiscal year.

Sylvester Winchester Sr.  
CONSTABLE SIGNATURE

Sworn to and subscribed before me, this 26 day of February, 2021

Mary Rodrigue Walker  
NOTARY PUBLIC SIGNATURE & SEAL

MARY RODRIGUE WALKER  
STATE OF LOUISIANA JP-47-1  
PARISH OF ST JAMES  
COMMISSION EXPIRES 12/31/26

# Constable - Sworn Financial Statement/Compensation Schedule

## Receipts/Supplemental Report

Enter the amount of your State/Parish Salary from Constable W-2 Form, Box 1 (do NOT send your W-2 form to the Legislative Auditor).

If you collected any garnishments, enter the amount.

If you collected any other fees as constable, enter the amount.

If your JP collected any fees for you and paid them to you, enter the amount.

If the parish paid conference fees directly to the Attorney General for you, enter the amount the parish paid.

If you paid conference fees to the Attorney General and you were reimbursed for them (and/or reimbursed for conference-related travel expenses), enter the amount reimbursed.

If you collected any other receipts as constable (e.g., benefits, housing, unvouchered expenses, per diem), describe them and enter the amount:

Type of receipt \_\_\_\_\_

Type of receipt \_\_\_\_\_

## Expenses

If you collected any garnishments, enter the amount of garnishments you paid to others.

If you have employees, enter the amount you paid them in salary/benefits.

If you had any travel expenses as constable (including travel that was reimbursed), enter the amount paid.

If you had any office expenses such as rent, utilities, supplies, etc., enter the amount paid.

If you had any other expenses as constable, describe them and enter the amount:

Type of expense copy Machine

Type of expense Postage, Stationery, Tape, Pens etc

## Remaining Funds

If constables have any cash left over after paying the expenses above, the remaining cash is normally kept by the constable as his/her salary. If you have cash left over that you do NOT consider to be your salary, please describe below.

\_\_\_\_\_

## Fixed Assets, Receivables, Debt, or Other Disclosures

Constables normally do not have fixed assets, receivables, debt, or other disclosures associated with their Constable office. If you do have fixed assets, receivables, debt, or other disclosures required by state or federal regulations, please describe below.

\_\_\_\_\_

Amount General	Amount Garnishments
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5,400.00

9,057.22

1,415.00

NO CONFERENCE

↪

\_\_\_\_\_

8,573.79

400.00

699.50

633.24

355.00

390.00

Sylvester Winchester Sr. (Constable Name)  
ST. James Parish Constable  
of Ward or District 5<sup>th</sup>  
ST. James Parish (City) Louisiana

Statement of Cash Receipts and Disbursements  
For the Year Ended December 31, \_\_\_\_\_

	General Fund	Garnishment Fund Activity
<b>CASH RECEIPTS:</b>		
1. State & Parish salary (See Constable W-2 Form, Box 1)	<u>1,5400.00</u>	
2. Fees collected (if collected) (include litter court fees)	<u>2,1415.00</u>	
3. Garnishments collected (If applicable)		<u>3,9057.22</u>
4. Other _____	<u>4.00</u>	
5. Total cash receipts. Add lines 1 through 4	<u>5,15,812.22</u>	
<b>CASH DISBURSEMENTS:</b>		
6. Cost of equipment purchased (fax machine, etc.)	<u>6.355.00</u>	
7. Materials and supplies (stationery, postage, etc.)	<u>7.390.00</u>	
8. Travel and other charges		
8a. For yourself	<u>8a.699.50</u>	
8b. For employees (If applicable)	<u>8b.</u>	
9. Other operating expenses (rent, utilities, phone/fax line, etc.)	<u>9.633.24</u>	
10. Garnishments paid to others [From total collections on Line 3]		<u>10.8,513.79</u>
11. Total disbursements (add lines 6-10)	<u>11.10,591.53</u>	
12. Balance Available (loss) for payment of salaries (General Fund: Line 5 less Line 11; Garnishment Fund Activity: Line 3 less Line 10)	<u>12.5280.69</u>	<u>12.543.43</u>
Salary and related benefits:		
13. Amount retained by yourself from line 12 (copy to line 1, Statement C)	<u>13.5400.00</u>	<u>13.</u>
14. Amount paid to employees (if applicable)	<u>14.2100.00</u>	<u>14.</u>
15. Total salaries paid (add lines 13 and 14)	<u>15.5800.00</u>	<u>15.</u>
<b>FUND BALANCE**</b>		
16. Increase (decrease) in fund balance, may be \$0 (line 12 less line 15)	<u>16.24.12</u>	<u>16.</u>
17. Fund Balance at beginning of the year, may be \$0 (Ending Fund balance from last year's report)	<u>17.</u>	<u>17.</u>
18. Fund balance (deficit) at end of the year, may be \$0 (Add lines 16 and 17)	<u>18.</u>	<u>18.</u>

\*\*Fund Balance = Amount Received minus Amount Spent. If lines 16 - 18 are zero, go to statement C, page 5.

Please return the completed form by March 31 to Louisiana Legislative Auditor - Local  
Government Services, Post Office Box 94397, Baton Rouge, LA 70804-9397