Financial Report

MacDonell United Methodist Children's Services, Inc.

Houma, Louisiana

June 30, 2005

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 2-15-06

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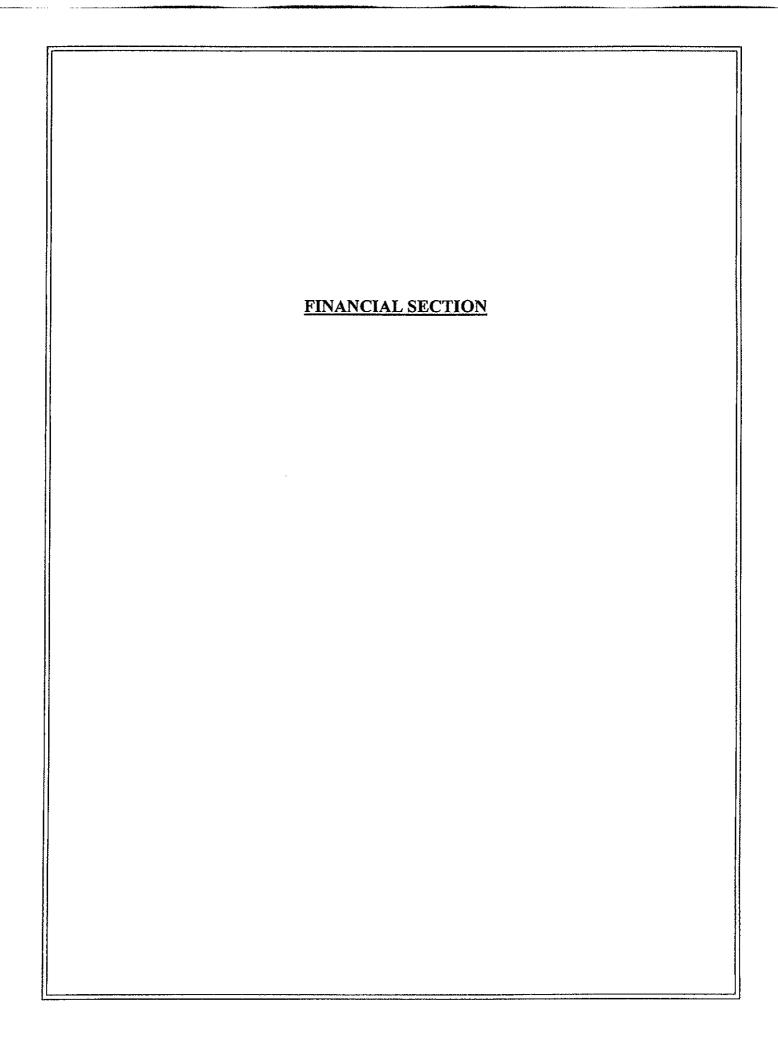
# MacDonell United Methodist Children's Services, Inc.

June 30, 2005

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# Bourgeois Bennett

# **INDEPENDENT AUDITOR'S REPORT**

To the Board of Directors, MacDonell United Methodist Children's Services, Inc., Houma, Louisiana.

We have audited the accompanying statements of financial position of MacDonell United Methodist Children's Services, Inc. (the Center), a nonprofit organization, as of June 30, 2005 and 2004, and the related statements of activities, functional expenses and cash flows for the years then ended. These financial statements are the responsibility of the Center's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Governmental Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Center as of June 30, 2005 and 2004, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

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507-D St. Philip St. P.O. Box 1205 Thibodaux, LA 70302-1205 Phone (985) 447-5243 In accordance with <u>Government Auditing Standards</u>, we have also issued a report dated October 13, 2005, on our consideration of the Center's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Governmental Auditing Standards</u> and should be considered in assessing the results of our audit.

Bourgeois Bennett, L.L.C.

Certified Public Accountants.

Houma, Louisiana, October 13, 2005.

#### Exhibit A

# STATEMENTS OF FINANCIAL POSITION

# MacDonell United Methodist Children's Services, Inc.

June 30, 2005 and 2004

	2005	2004
Assets		
Cash	\$ 320,168	\$ 297,036
Operating trust - investments	67,839	65,677
Accounts receivable, state agencies	130,185	125,738
Prepaid insurance	24,962	24,973
Assets restricted for future years' use of facilities	885,763	969,196
Endowment trust - investments	440,028	412,889
Restricted trust - investments	239,258	222,211
Property and equipment, net	417,515	433,921
Deposits	418	412
2		
Totals	\$ 2,526,136	\$ 2,552,053
Liabilities		
Accounts payable	\$ 26,654	\$ 22,946
Accrued salaries and vacation	104,114	98,236
Payroll taxes payable	1,165	2,122
Other liabilities	6,002	8,261
Total liabilities	137,935	131,565
Net Assets		
Unrestricted:		
Designated for subsequent years' expenses		
and plant expansion	526,031	490,064
Undesignated	948,132	932,953
Ondesignated	940,132	
Total unrestricted	1,474,163	1,423,017
Temporarily restricted	885,763	969,196
Permanently restricted	28,275	28,275
Total net assets	2,388,201	2,420,488
Totals	\$ 2,526,136	\$ 2,552,053

See notes to financial statements.

#### Exhibit B

# STATEMENTS OF ACTIVITIES

#### MacDonell United Methodist Children's Services, Inc.

For The Years Ended June 30, 2005 and 2004

	2005	2004	
Unrestricted Net Assets			
Support:			
State of Louisiana - Department of Social Services	\$ 1,521,096	\$ 1,491,638	
General Board of Global Ministries of the United	, ,		
Methodist Church	51,052	50,917	
Churches and other affiliates	18,706	18,837	
Contributions of individuals and other			
non-church affiliations	102,816	113,353	
In-kind contributions, insurance	55,000	55,000	
In-kind contributions, interest	75,900	82,194	
Special events	36,102	41,614	
Total unrestricted support	1,860,672	1,853,553	
Revenue:			
Interest income, bank accounts	1,920	869	
Investment income:			
Interest and dividends	25,512	18,783	
Unrealized gains	19,369	46,912	
Other income	14,393	17,929	
Total unrestricted revenue	61,194	84,493	
Net assets released from restrictions:			
Use of facilities	83,433	77,139	
Earnings of the restricted trust	1,468	1,535	
Total net assets released from restrictions	84,901	78,674	
Total unrestricted support, revenue and net assets			
released from restrictions (carry forward)	2,006,767	2,016,720	

# Exhibit B (Continued)

	2005	2004
Total unrestricted support, revenue and net assets		
released from restrictions (brought forward)	2,006,767	2,016,720
Expenses		
Program Services:		
Plant operations and maintenance	169,468	162,241
Costs related to capital assets	207,753	211,869
Dietary	130,900	133,780
Laundry and linen	3,342	3,301
Housekeeping supplies	24,433	25,724
Personal client needs	6,739	5,046
Medical and nursing	31,656	34,172
Therapeutic and training	784,670	783,569
Recreational	72,371	44,553
Consultants	13,800	11,800
Educational	2,029	1,643
Total program services	1,447,161	1,417,698
Support Services:		
Administrative and general	451,291	429,809
Fund raising	57,169_	58,829
Total support services	508,460	488,638
Total expenses	1,955,621	1,906,336
increase in Unrestricted Net Assets	51,146_	110,384
Femporarily Restricted Net Assets		
Net assets released from restrictions for use of facilities	(83,433)	(77,139
Permanently Restricted Net Assets		
Interest and dividends earned in restricted trust	1,468	1,535
Restricted trust earnings released from restrictions	(1,468)	(1,535
Increase in Permanently Restricted Net Assets	<u> </u>	
ncrease (Decrease) in Net Assets	(32,287)	33,245
Net Assets		
Beginning of year	2,420,488	2,387,243
End of year	\$ 2,388,201	\$ 2,420,488
End of year	<u> </u>	æ

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See notes to financial statements.

#### STATEMENT OF FUNCTIONAL EXPENSES

#### MacDonell United Methodist Children's Services, Inc.

#### For the year ended June 30, 2005

	Program Services							
	Plant Operations and Maintenance	Costs Related to Capital Assots	Dictory	Laundry and Linen	House - kceping Supplies	Personal Clicul Needs	Medical and Nursing	Therapeutic and Training
Solatics	\$ 48,746	\$-	\$ 50,216	s -	\$ 17,207	s.	\$ 25,171	\$ 679,393
Payroll taxes	3,466	•	3,331	•	1,361	•	1,758	49,998
Employee benefits	5,000	<u> </u>	9,418	<u> </u>	1,062		2,489	55,279
W- t-1 enhance and								
Total salaries and related expenses	57,212		62,965	•	19,630	•	29,418	784,670
Activities and supplies	-	-	-		-	-	-	-
Advertising and promotion	-	-	-	•	-	-	•	-
Allowances	-	-	-	•	-	992	-	-
Building and grounds maintenance	17,723		-	-	•	-	-	-
Building and grounds repair	3,998	-	-	-	-	-	-	
Clothing		-	•	-	-	705	-	
Contract services	18,720	-	-		-	•	-	
Decorations - Vol. Gala		-	-	-	-	-		
	-	-	•	•	-	-	-	-
Depreciation:		~ * * *						
Building	-	2,112	-	•	-	•	-	-
Furniture and equipment	-	18,507	-	-	-	•	-	•
Leasehold improvements	•	26,398	-	-	-	-	-	•
Disposal of assets	-	1,403	-	•	-	-	-	-
Donated use of facilities	-	83,433	-	-	-	-	-	-
Donated interest	-	75,900	-	-	-	-	-	
Dues	-		-	-	-	-	-	-
Entertaiument - Vol. Gala	_			-	-			-
Facility/Prod - Vol. Gala			-	-		_	_	-
	-	•		-	•	-	-	-
Food and beverage	•	•	62,976	-	-	-	-	-
Food and beverage - Vol. Gala	-	-	•	-	-	-	-	•
nsurance	-	-	•	-	-	-	-	•
Insurance - Vol. Gala	-	-	•	•	-	-	•	-
Laundry/Linen supplies	•	-	•	3,342	-	•	-	-
license	-	-	-	-	•	-	-	-
Medical supplies	•	-	-	-	-	-	2,238	-
Miscellaneous	-	-		-	-	•		•
violor vehicles - expenses								
•					_	_	_	-
and allowances	•	-	-	•	-	-	-	-
Office supplies	-	•	-	-	•	-	-	-
Personal items	•	-	-	-	-	3,062	-	-
Postage	-	-	-	-	•	-	•	-
Postage - Vol. Gala	-	•	-	-	-	-	-	-
Printing/Photo	•	-	-	-	-	-	-	-
Printing - Vol. Gala	•	-	-	-	-	-	-	-
Professional services	•	-	-	-	-		-	•
Psychiatrist	-	-	-	-	-	-	-	-
Repairs and maintenance -								
furniture and equipment	10,586			-	-	-	-	-
intimute and equipment	10,500	-	•	•	-	-	-	-
School supplies	•	-	-	-	-	-	-	-
Staff training supplies	-	-	-	-	-	•	-	-
Subscriptions	-	-	•	-	•	•	-	-
Supplies	63	-	4,959	-	4,803	1,980	-	-
felephone	-	-	-	•	-	-	-	•
(ravel and seminar expenses	-	-	-	-	-	-	-	-
Julities	61,166		<u> </u>	<u> </u>	<u> </u>			-
Totals	\$ 169,468	\$ 207,753	<b>\$</b> 130,900	<u>\$ 3,342</u>	<u>\$ 24,433</u>	\$ 6,739	\$ 31,656	<u>\$ 784,670</u>

See notes to financial statements.

Exhibit C

			Support Services		<del>_</del>		3	rogram Services		
Total	_	Total	Fund Raising	Administrative and General	Total		Educational	Consultants	creational	Re
83,5	\$	\$ 272,200 19,768	\$ 39,978 3,089	\$ 232,222 16,679	874,522 63,765	\$	\$- -	\$- -	53,789 3,851	\$
101,1		23,273	3,358	19,915	77,874				4,626	
1,331,4		315,241	46,425	268,816	1,016,161		•	-	62,266	
9,34		-	•	•	9,142		-	-	9,142	
6,7		6,779	•	6,779	-		-	-	-	
9		-	•	•	992		-	•	-	
17,72		-	•	-	17,723		-	-	-	
3,99 71		•	-	•	3,998		•	-	•	
18,72		-	-	•	705		-	•	-	
1,04		1,060	- 1,060	-	18,720		-	-	-	
2,1		•	-	-	2,112			*		
18,50		-	-	-	18,507		-	-	-	
26,39		-	-	-	26,398		-	-	-	
1,40		-	•	-	1,403		-	-	-	
83,43		۳	-	-	83,433		•	-	-	
75,90		-	-	-	75,900		-	•	-	
2,83		2,838	-	2,838	· -		•	-	-	
60		600	600	-	-		-	-	-	
67		675	675	•	-		-	-	-	
62,97		-	-	•	62,976		-	-	-	
5,29		5,290	5,290	-	-		-	-	-	
121,54		121,546	-	121,546	-		-	•	-	
73		735	735	•	-		-	-	•	
3,34		-	-	•	3,342		-	-	•	
60		600		600	-		-	-	-	
2,23 3,08		3,082	•	3,082	2,238		-	-	-	
			•		•		-	•	•	
10,16		10,161	1,489	8,672	•		-	-	-	
7,14		7,146	•	7,146	-		-	•	-	
3,00		•	-	-	3,062		-	-	-	
2,77		2,778	-	2,778	-		-	-	-	
52		523	523		-		•	•	-	
3,33 1		3,334	- 13	3,334	•		-	-	-	
11,74		13 11,749	13	11,749	-		•	-	•	
13,80		11,749	-		13,800		-	13,800	-	
10.64					10 101					
10,58 2,02		-	-	\ .	10,586		-	-	-	
2,02		910	•	910	2,029		2,029	•	-	
-		- 10	-				-	•	-	
12,76		-	-	-	12,768		-	-	- 963	
9,14		9,146	-	9,146			-	•	-	
4,25		4,254	359	3,895	-		-	-	-	
61.16		•	·		61,166	_	<u> </u>			
1,955,62	s	\$ 508,460	\$ 57,169	<u>\$ 451,291</u>	1,447,161	<u>s</u>	<u>\$ 2,029</u>	<u>13,800</u>	72,371	

#### STATEMENT OF FUNCTIONAL EXPENSES

#### MacDonell United Methodist Children's Services, Inc.

#### For the year ended June 30, 2004

	Program Services							
	Plant Operations and Maintenance	Costs Related to Capital Assets	Dietary	Laundry and Linen	House - keeping Supplies	Personal Client Needs	Medical and Nursing	Therapeutic and Training
Salaries	\$ 46,801	ş -	\$ 50,084	<b>s</b> -	\$ 18,426	<b>\$</b> -	\$ 27,431	\$ 674,976
Payroll taxes	3,479	-	5,673	-	1,387	-	1,934	50,384
Employee benefits	4,548		6,397		1,081	<u> </u>	3,343	58,209
Total salaries and								
related expenses	54,828	-	62,154	-	20,894	-	32,708	783,569
Activities and supplies	-	-	-	-	-	-	-	-
Advertising and promotion	-	-	-	-	-	-	•	-
Allowances	-	-	-	-	-	896	•	-
Building and grounds maintenance	14,881	-	-	-	-	-	-	-
Building and grounds repair	4,375	-	-	-	-	-	-	-
Clothing	-	-	•	-	-	494	-	-
Contract services	18,600	-	-	-	-	-	-	•
Decorations - Vol. Gala	-	-	-	-	-	-	-	-
Depreciation:								
Building	-	2,112	-	-	-	-	-	-
Furniture and equipment	-	18,507	-	-	-	-	-	-
Leasehold improvements	-	30,871	-	-	-	-	-	-
Disposal of assets	-	1,045	-	-	-	-	-	-
Donated use of facilities	-	77,139	-	-	-	-	-	-
Donated interest	-	82,195	-	-	-	-	-	-
Dues	-	-		•	•	-	-	-
Entertainment - Vol. Gala	-	-	-	-	-	-	-	-
Facility/Prod - Vol. Gala	-	-		-	-	-	-	-
Food and beverage	-	-	66,844	-	-	-	-	-
Food and beverage - Vol. Gala	-	-	- ,	-	-	-	-	-
Insurance	-	-		-	-		-	-
Insurance - Vol. Gala	-		-	_	-	-	-	-
Interest	-			_	-	-	-	-
Laundry/Linen supplies		-	_	3,301	-	-	-	-
Licenses	-	-	-		-	-	-	-
Medical supplies	_	_	-	-	-	-	1,464	
Miscellancous	_	_		_	_		-	-
Motor vehicles - expenses			-					
and allowances	_				-	-	-	
Office supplies	-	•	-	-	_		-	-
Personal items	-	-	-	_		3,374	-	
Postage	-		-	-	-	0,014	-	-
Postage - Vol. Gala	_	-	_	-		-	-	
Printing/Photo	-	-	-	-	-	-	_	
Printing - Vol. Gala	-	-	•	-	•	-	-	-
Professional services	•	-	-	-	-	-	*	-
Professional services Psychiatrist	•	-	-	-	-	-	-	-
	-	-	-	-	-	-		
Repairs and maintenance -	13,794			-	-	_	-	-
furniture and equipment	5-29 Z -	-	-	-		_	-	-
School supplies	-	-	-	~	-	-	-	-
Staff training supplies	-	-	~	-	-	-	-	-
Subscriptions	-	-	-	-	-	-	-	-
Supplies	424	-	4,782	-	4,830	282	-	-
Telephone	-	-	-	-	-	-	-	-
Travel and seminar expenses	-	-	•	-	-	-	-	-
Utilities	55,339			<u> </u>	<u> </u>	<u>.</u>		
Totals	\$ 162,241	\$ 211,869	\$ 133,780	\$ 3,301	\$ 25,724	\$ 5,046	\$ 34,172	\$ 783,569

Exhibit D

		Support Services					gram Services	
Total	Toial	Pund Raising	Administrative and General	Tolai	tional	Edu	Consultants	Recreational
\$ 1,119,0	\$ 270,170	\$ 41,834	\$ 228,336	\$ 848,902	-	\$	<b>\$</b> -	\$ 31,184
80,7	\$ 270,170 15,687	\$ 41,834 3,074	3 228,550 12,613	5 848,902 65,051		ъ	- v	2,194
96,1	20,847	3,770	17,077	75,300	-		-	1,722
	20,04,							
1,295,9	306,704	48,678	258,026	989,253	-		-	35,100
7,1	-	-	-	- 7,181	-		-	7,181
6,7	6,777	-	6,777	-	•		-	-
8	-	-	-	896	-		-	-
14,8	-	-	÷.	14,881	-		-	-
4,3	•	-	•	4,375	-		-	-
49 18,60	*	-	-	494	-		-	-
10,00	810	810	-	18,600	-		-	
2,1	•			2,112				_
18,50		-	-	18,507	-			-
30,8	-		-	30,871	-		-	-
1,04	-	-	-	1,045	-		-	-
77,13	-	-	-	77,139	-		-	-
82,19	-	-	-	82,195	-		-	-
3,3:	3,320	-	3,320	•	-		-	-
60	600	600	-	-	-		-	-
67	675	675	-	-	-		+	-
66,84	-	-	-	66,844	-		-	-
3,99	3,990	3,990	-	-	-		-	-
114,52 73	114,529 735	-	114,529	•	-		-	-
-		735	-	-	-		-	-
3,30	-	-	-	3,301	-		-	-
-,	-	-	-	-	-		-	-
1,40	-	-	-	1,464	-		-	-
3,37	3,370	-	3,370	-	-		-	•
8,94	8,947	ι,820	7,127	-	-		-	-
6,26	6,268	-	6,268	-	-		-	-
3,37	-	-	-	3,374	-		-	-
3,33	3,335	-	3,335	-	-		-	-
40 3,31	467	467	-	-	-		-	-
5,51	3,314 740	- 740	3,314		-		-	-
31,44	11,445	740	11,445				-	-
11,80	-	•		11,800	-		11,800	-
-	-							
13,79	-	-	-	13,794	-		-	-
1,64 49	401	-	-	1,643	43	L	-	•
49	491 107	-	491 107	-	-		-	-
12,59	107	-	-	12,590	-		-	2,272
8,05	8,056	-	8,056	12,000	_		-	-,
3,95	3,958	314	3,644				-	-
55,33				55,339	-			<u>*</u>
\$ 1,906,33	\$ 488,638	\$ 58,829	\$ 429,809	\$ 1,417,698	43	<u>\$ 1</u>	\$ 11,800	\$ 44,553

9

Exhibit E

# STATEMENTS OF CASH FLOWS

# McDonell United Methodist Children's Services, Inc.

For The Years Ended June 30, 2005 and 2004

	2005	2004
Cash Flows from Operating Activities		
Increase (decrease) in net assets	\$ (32,287)	\$ 33,245
Adjustments to reconcile increase (decrease) in net assets	<u> </u>	<u>نى يەن سىرىي تى</u>
to net cash provided by operating activities:		
Non-cash rental expense	83,433	77,139
Depreciation	47,017	51,490
Loss from disposition of equipment	1,823	1,045
Unrealized gains on investments	(19,368)	(46,912)
Decrease (increase) in assets:		
Receivables	(4,447)	1,446
Prepaid insurance	11	(1,557)
Deposits	(6)	-
Increase (decrease) in liabilities:		
Accounts payable	3,708	3,313
Accrued salaries and vacation	5,878	8,336
Payroll taxes payable	(957)	167
Other liabilities	(2,259)	641
Total adjustments	114,833	95,108
Net cash provided by operating activities	82,546	128,353
Cash Flows from Investing Activities		
Purchases of equipment	(32,434)	(15,284)
Purchases of investments held in trusts	(26,980)	(20,319)
Net cash used in investing activities	(59,414)	(35,603)
	(0),(1))	(00,000)
Net increase in cash	23,132	92,750
Cash		
Beginning of year	297,036	204,286
End of year	<u>\$ 320,168</u>	<u>\$ 297,036</u>

See notes to financial statements.

Exhibit F

# **NOTES TO FINANCIAL STATEMENTS**

# MacDonell United Methodist Children's Services, Inc.

June 30, 2005 and 2004

# Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### a) Organization

MacDonell United Methodist Children's Services, Inc. (the Center) is the successor to the MacDonell United Methodist Children's Center which was founded by Miss Ella K. Hooper in 1919 as a French mission school. Today, the Center serves neglected children who need a group living experience. The Center provides around-the-clock care, education, Christian nurture, study and treatment for deprived, dependent children in need of care outside their own homes. The Center is licensed by the Louisiana State Department of Social Services for 36 residents.

#### b) Financial Statement Presentation

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Statement of Financial Accounting Standards (SFAS) No. 117, Financial Statements of Not-for-Profit Organizations. Under SFAS No. 117, the Center is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

# c) Basis of Accounting

Funds are accounted for using the accrual basis of accounting. Support and revenues are recognized when earned and expenses are recognized when incurred.

#### d) Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of support, revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### e) Cash and Cash Equivalents

For purposes of the statement of cash flows, the Center considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents, exclusive of investments in the Operating, Endowment and Restricted Trusts. The Center had no cash equivalents at June 30, 2005 and 2004.

#### f) Investments

Investments consist of assets held in an operating trust, an endowment trust and a restricted trust. All investments are stated at market values established in exchange markets.

The operating and restricted trusts are included in investment pools administered by the United Methodist Foundation. The investment pools are operated using the "market value unit method". Under this method, each participant is assigned a number of units based on the relationship of the market value of all investments at the time of entry in the pool. Periodically, the pooled assets are valued. The new asset values are used to determine the number of units to be allocated to participants entering or withdrawing from the pools. Investment pool income, gains and losses are allocated based on the number of units held by each participant during the period. The restrictive trust includes but is not limited to restrictive net assets, as defined by FASB No. 117.

The endowment trust was established by the Center's Board of Directors for the specific purpose of providing net assets to operate the Center for the benefit of the children in residence. The trust is unrestricted and is governed by an Oversight Committee of three to five members. The trust is administered by a bank trust department. The investments consist of money market funds, fixed income mutual funds and equity mutual funds. The endowment trust is designated by the Board of Directors towards subsequent years' expenses and plant expansion should future funding shortfalls occur. Investment income is shown net of \$3,277 and \$3,069 of investment expenses as of June 30, 2005 and 2004, respectively.

#### g) Bad Debts

The financial statements of the Center contain no allowance for bad debts. Uncollectible receivables are recognized as bad debts at the time information becomes available which would indicate the uncollectibility of the particular receivable. These amounts are not considered to be material in relation to the financial position or change in net assets.

#### Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### h) Promises to Give/Contributions

Contributions are recognized when a donor makes a promise to give to the Center that is, in substance, unconditional. Conditional promises to give are recognized when the conditions on which they depend are substantially met. Promises to give are recognized as assets and revenues.

Conditional promises to give are recognized when the conditions on which they depend are substantially met. Prior to June 30, 2004, the Center received promises to give amounting to \$80,000 conditioned upon constructing a new dormitory for up to 12 girls. As of June 30, 2005, the Center had spent \$11,077 on architectural fees for the construction of a new building and will recognize the conditional promises to give as revenue at the time dormitory construction commences.

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence or nature of any donor restrictions.

Support that is restricted by the donor is reported as an increase in unrestricted net assets if the restriction expires in the reporting period in which the support is recognized. All other donor-restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities as net assets released from restrictions.

#### i) Property and Equipment

Property and equipment are recorded at cost and are depreciated or amortized by the straight-line method over their estimated useful lives as follows:

Buildings	10 -	30 years
Leasehold improvements	10 -	25 years
Land improvements	11 -	20 years
Furniture and fixtures	7 -	8 years
Machinery and equipment	5 -	15 years
Autos and trucks	3 -	5 years

#### Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### i) Property and Equipment (continued)

Additions and betterments of \$250 or more are capitalized, while maintenance and repairs that do not improve or extend the useful lives of the respective assets are expensed currently. The cost and accumulated depreciation applicable to assets retired or sold are removed from the respective accounts and gains or losses thereon are included in operations. Depreciation and amortization expense for the years ended June 30, 2005 and 2004 was \$47,017 and \$51,490, respectively.

#### j) Donated Property and Equipment

Donations of property and equipment are recorded as support at their estimated fair value at the date of donation. Such donations are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose. Donations for the use of property with explicit restrictions on time and use are reported as restricted support based on the estimated fair value of use. It is the Center's policy to apply the time and use restrictions based on the assets' estimated fair values of use and term of use. Estimated fair value of the use of property is determined by independent appraisal. The most recent independent appraisal of the use of the property is dated January 11, 1999. Absent donor stipulations regarding how long those donated assets must be maintained, the Center reports expirations of donor restrictions when the donated or acquired assets are placed in service or used as instructed by the donor. The Center reclassifies temporarily restricted net assets to unrestricted net assets at that time.

#### k) Donated Services and Materials

The National Division of the Board of Global Ministries of the United Methodist Church pays the "fire and extended coverage" insurance premium and fidelity bond coverage for the Center. The donated premiums are recorded as contributions at their estimated fair values at the date of donation.

No amounts have been reflected in the financial statements for donated materials because there is no objective basis available to measure the value of such materials.

#### Exhibit F (Continued)

#### Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### l) Compensated Absences

Full-time staff are entitled to paid vacations after one full year of employment. Vacations must be taken within the twelve months following the anniversary date of employment. Vacation time not used by this time will be forfeited and cannot be accrued from year to year unless the agency requests an employee to postpone vacation for the good of the program. Terminating employees will be paid for unused vacation leave if leaving prior to their anniversary date. The total amount of accrued accumulated vacation leave at June 30, 2005 and 2004 was \$63,815 and \$63,743, respectively.

Sick leave accrues at one-half day per month, or six days per year. An employee may accumulate sick leave up to a maximum of twelve days. Sick leave does not vest with the employee and, therefore, is forfeited upon termination.

#### m) Functional Expenses

The costs of providing various services and other activities have been summarized on a functional basis in the Statement of Activities and the Statement of Functional Expenses in accordance with cost reporting regulations of the Louisiana Department of Social Services. Accordingly, certain costs have been allocated among the services and activities benefitted.

#### n) Income Taxes

The Center is a non-profit organization and is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. Therefore, no provisions for income taxes have been made.

#### Note 2 - INVESTMENTS

Investments for the years ended June 30, 2005 and 2004 are as follows:

	June 30, 2005		June 30, 2004	
Investment Pool	Cost	Market	Cost	Market
Operating Trust	<u>\$ 67,839</u>	<u>\$ 67,839</u>	<u>\$ 65,677</u>	<u>\$ 65,677</u>
Endowment Trust:				
Money market	13,164	13,164	9,216	9,216
Mutual funds - fixed	175,430	182,911	168,011	172,989
Mutual funds - equity	212,105	243,953	208,780	230,684
Total endowment trust	400,699	440,028	386,007	412,889
Restricted Trust	247,554	239,258	236,022	222,211
Totals	<u>\$716,092</u>	<u>\$747,125</u>	<u>\$687,706</u>	<u>\$700,777</u>

The investment pools of the operating and restricted trusts have been merged by the bank trustee. While the administrator, the United Methodist Foundation, maintains separate accounting for the operating and restricted trusts, the merged investment pool at December 31, 2004, the latest trust report date, consisted of the following:

Cash and cash equivalents	1.9%
Fixed income securities	40.3%
Equities	51.5%
Real estate and mortgage receivables	<u>    6.3%</u>
Total	<u>100.0%</u>

#### Note 3 - RESTRICTIONS ON NET ASSETS

Temporarily restricted net assets include the present value of a lease agreement between the Center and the Women's Division of the General Board of Global Ministries of the United Methodist Church, \$885,763 and \$969,196 at June 30, 2005 and 2004, the owner of certain land and buildings occupied by the Center. The lease restricts the use of land, the Executive Director's residence, the administration building and various cottages to a residential treatment center for children and youth for the thirteen years ending December 31, 2012. The present value of the lease was determined by applying the time restriction to the use cost of the property, which is determined by multiplying the annual rental, based on an independent appraisal, times the number of years of the lease, thirteen years. A discount rate of 8% was used to determine the present value. The annual lease rental for the year ended June 30, 2005 and 2004 was \$83,433 and \$77,139, respectively.

#### Note 3 - RESTRICTIONS ON NET ASSETS (Continued)

Permanently restricted net assets consist of the original donation amount of assets in the "Restricted Trust" (Note 2) that have been designated by the donor to be held in perpetuity. The investment income from the trust can be used to support the Center's general activities.

#### Note 4 - PROPERTY AND EQUIPMENT

At June 30, 2005 and 2004 property and equipment consist of the following:

	2005	2004
Land and improvements	\$ 57,826	\$ 57,826
Building Leasehold improvements	53,828 760,126	53,483 760,130
Machinery and equipment	168,376	158,491
Furniture and fixtures	71,821	71,821
Autos and trucks Construction in progress	78,332 <u>11,077</u>	82,750 <u>10,000</u>
	1,201,386	1,194,501
Less accumulated depreciation	783,871	760,580
Net property and equipment	<u>\$ 417,515</u>	<u>\$ 433,921</u>

Construction in progress is for architect fees for a new dormitory.

#### Note 5 - RETIREMENT PLAN

A defined contribution plan is provided on a voluntary basis to the employees of the Center by the General Board of Pensions of the United Methodist Church. Under this plan, participating employees contribute three percent of their salaries to the retirement fund and the Center contributes an amount equal to six percent of the salaries of such employees. The Center's contributions to the plan for the years ended June 30, 2005 and 2004 were \$55,371 and \$53,002, respectively.

#### Note 6 - ECONOMIC DEPENDENCY

The Center receives monies for reimbursement of daily child-care costs. The child care reimbursement consists of state funding received through the Louisiana Department of Social Services under Title IV B and E (Administration for Children, Youth, and Families - Child Welfare Research and Demonstration). These payments are considered payments for services as opposed to a grant award. The total amounts received, net of clothing and personal needs allowances, for the years ended June 30, 2005 and 2004 were \$1,521,096 and \$1,491,638, respectively.

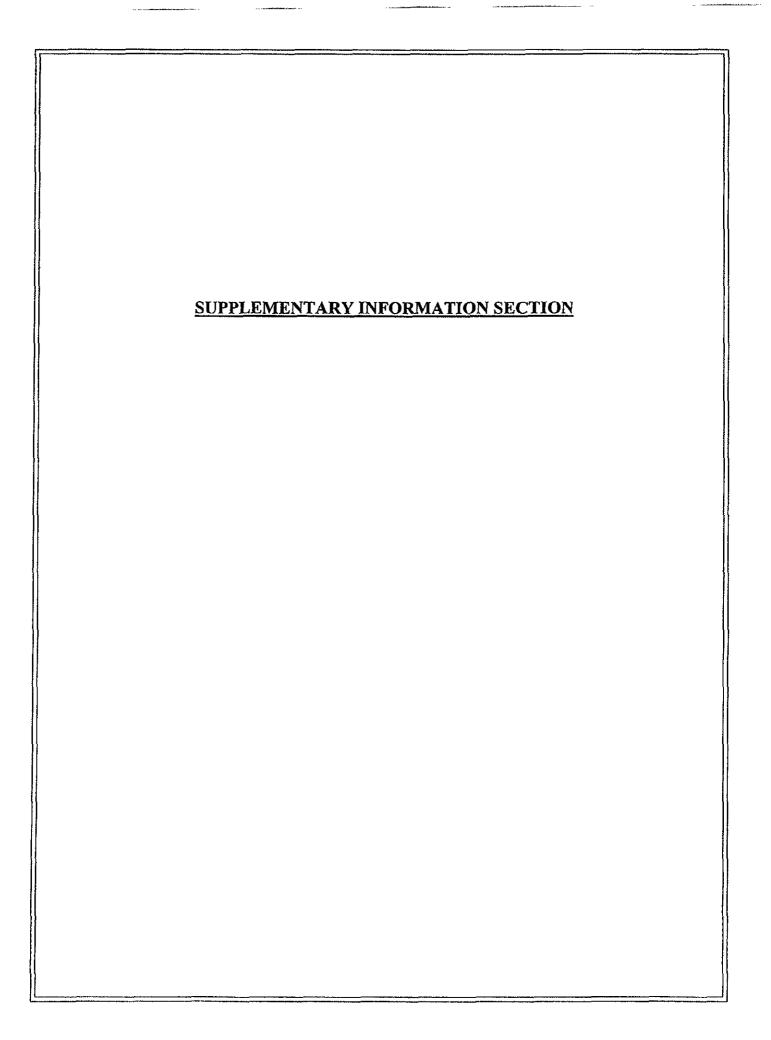
Reimbursements are determined based on a child-care day rate of \$123.75 per child-care. The allowances for clothing and personal needs included in the rate amounted \$1.10 and \$0.65 per child-care day. The Center maintains records on a daily basis for each child in attendance at the Center. The child-care days for the years ended June 30, 2005 and 2004 were 12,468 and 12,641, respectively. If significant budget cuts are made at the federal and/or state level, the amount of support the Center receives could be reduced significantly and have an adverse impact on its operations. Management is not aware of any actions that will adversely affect the amount of support the Center will receive in the next fiscal year.

# Note 7 - CONCENTRATION OF RISK

MacDonell United Methodist Children's Services, Inc. maintains several bank accounts at Whitney National Bank and Hibernia National Bank. Accounts are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$100,000. Cash at these institutions exceeded Federally insured limits by \$125,033 as of June 30, 2005 and \$118,200 as of June 30, 2004.

#### Note 8 - RISK MANAGEMENT

The Center is exposed to various risks of loss from torts; theft of, damage to, and destruction of assets; business interruption; errors and omissions; employee injuries and illnesses; natural disasters; and employee health and accident benefits. Commercial insurance coverage is purchased for claims arising from such matters. There were no settled claims that exceeded this commercial coverage during the years ended June 30, 2005 and 2004.





#### **INDEPENDENT AUDITOR'S REPORT ON ADDITIONAL INFORMATION**

To the Board of Directors. MacDonell United Methodist Children's Services, Inc., Houma, Louisiana.

Our report on our audits of the financial statements of MacDonell United Methodist Children's Services, Inc., (the Center), for the years ended June 30, 2005 and 2004, appears on pages 1 and 2. The audits were conducted for the purpose of forming an opinion on such financial statements taken as a whole. The information contained in the schedule of revenues and expenses and graphs of revenues and expenses for the years ended June 30, 2005 and 2004 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated in all material respects in relation to the financial statements for the year ended June 30, 2005 and 2004, taken as a whole.

We also have previously audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States, the statements of financial position of MacDonell United Methodist Children's Services, Inc., as of June 30, 2003, and the related statement of activities for the year ended June 30, 2003 (none of which is presented herein), and we expressed an unqualified opinion on those financial statements. In our opinion, the information presented in the schedule of revenues and expenses and graphs of revenues and expenses for the year ended June 30, 2003 is fairly stated in all material respects in relation to the financial statements from which it has been derived.

Bourgeoir Bennett, L.L.C.

Certified Public Accountants.

Houma, Louisiana, October 13, 2005.

1340 West Tunnel Blvd., Suite 430 P.O. Box 2168 Houma, LA 70361-2168 Phone (985) 868-0139 Fax (985) 879-1949 19 Certified Public P.O. Bo Accountants | Consultants New O A Limited Liability Company Heritag Phone ( Fax (50

P.O. Box 60600 New Orleans, LA 70160-0600 Heritage Piaza, 174 Floor Phone (504) 831-4949 Fax (504) 833-9093 507-D Sc. Philip St. P.O. Box 1205 Thibodaux, LA 70302-1205 Phone (985) 447-5243

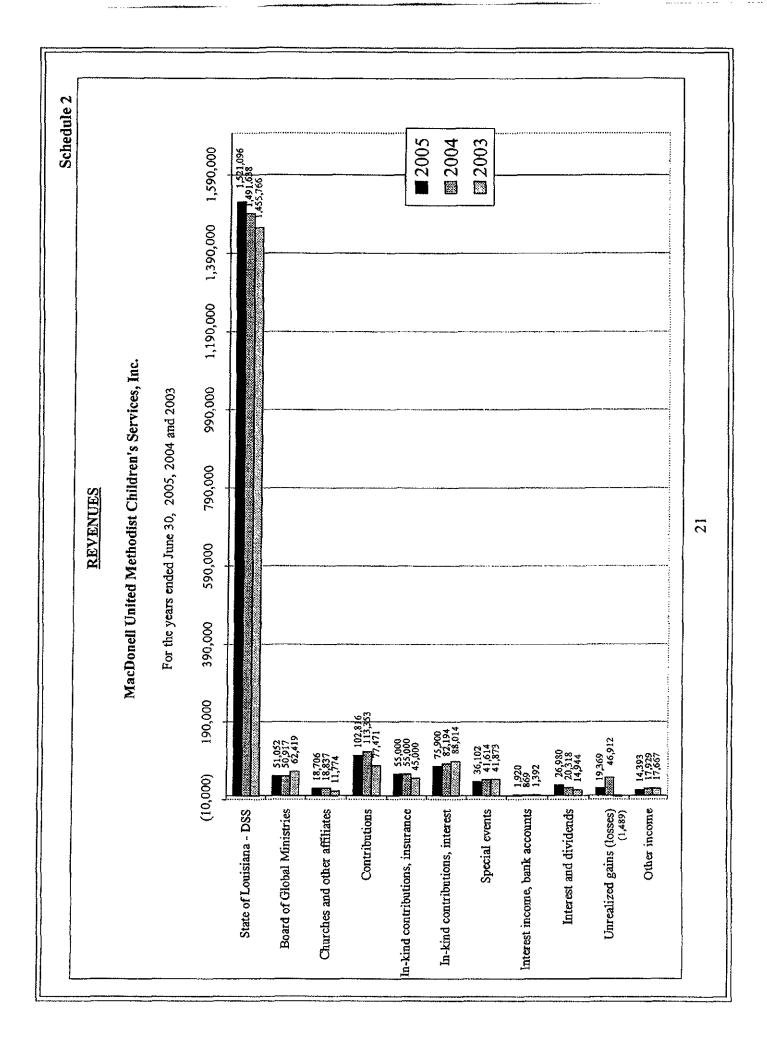
#### SCHEDULE OF REVENUES AND EXPENSES

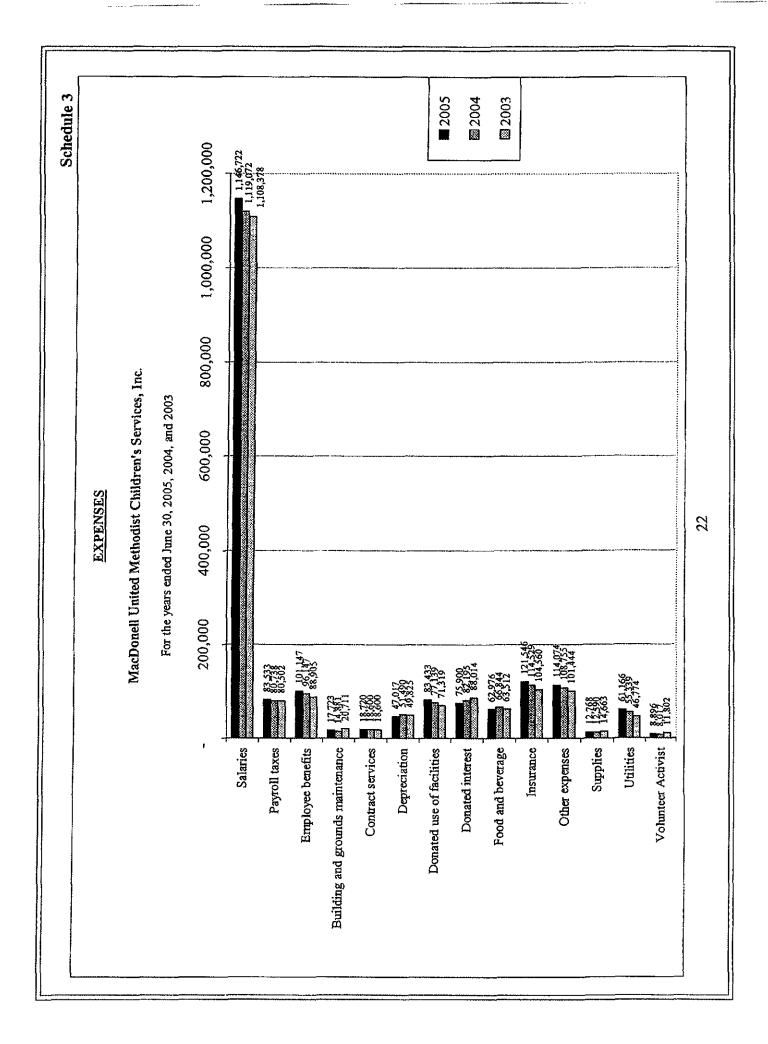
Schedule 1

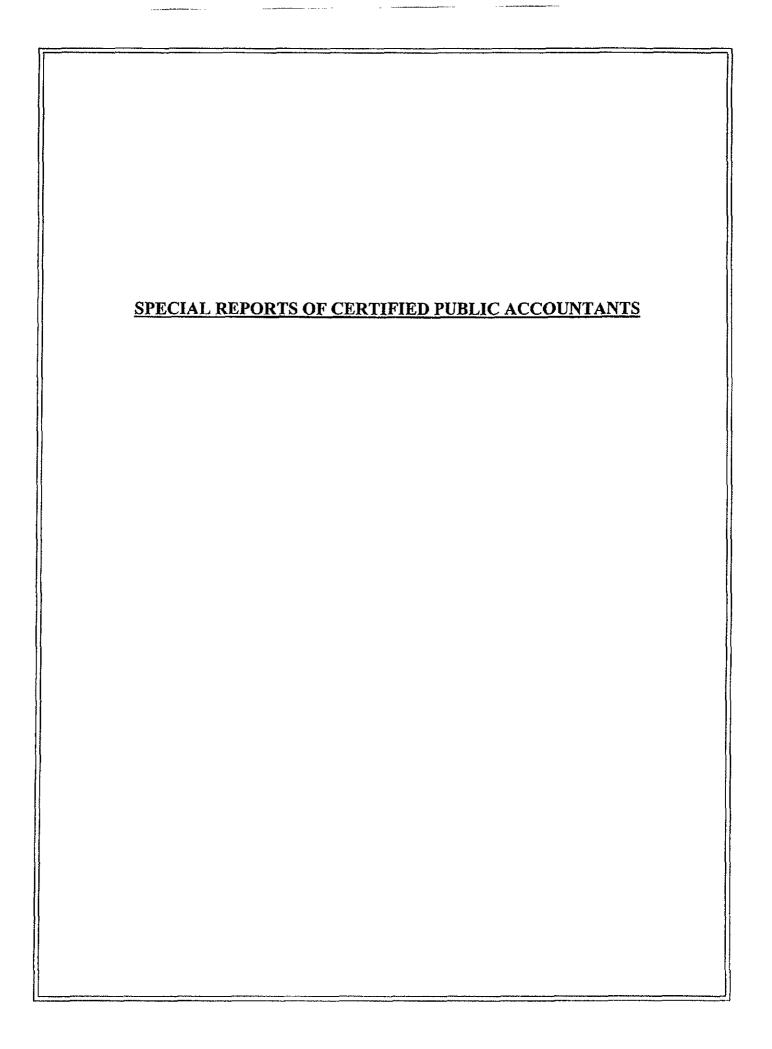
# MacDonell United Methodist Children's Services, Inc.

For the years ended June 30, 2005, 2004, and 2003

		2005	<del></del>	2004		2003
Revenues						
State of Louisiana - DSS	\$	1,521,096	\$	1,491,638	\$	1,455,766
Board of Global Ministries		51,052		50,917		62,419
Churches and other affiliates		18,706		18,837		11,774
Contributions		102,816		113,353		77,471
In-kind contributions, insurance		55,000		55,000		45,000
In-kind contributions, interest		75,900		82,194		88,014
Special events		36,102		41,614		41,873
Interest income, bank accounts		1,920		869		1,392
Investment income, interest and dividends		26,980		20,318		14,944
Investment income, unrealized gains (losses)		19,369		46,912		(1,489)
Other income		14,393		17,929		17,667
Total revenues	<u>\$</u>	1,923,334	\$	1,939,581	<u>\$</u>	1,814,831
Expenses						
Salaries	\$	1,146,722	\$	1,119,072	\$	1,108,378
Payroll taxes		83,533		80,738		80,502
Employee benefits		101,147		96,147		88,905
Building and grounds maintenance		17,723		14,881		20,711
Contract services		18,720		18,600		18,600
Depreciation		47,017		51,490		49,825
Donated use of facilities		83,433		77,139		71,319
Donated interest		75,900		82,195		88,014
Food and beverage		62,976		66,844		63,512
Insurance		121,546		114,529		104,560
Other expenses		114,074		108,755		101,444
Supplies		12,768		12,590		14,663
Utilities		61,166		55,339		46,774
Volunteer Activist		8,896		8,017		11,802
Total expenses	<u>\$</u>	1,955,621	\$	1,906,336	\$	1,869,009







# Bourgeois Bennett

# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors, MacDonell United Methodist Children's Services, Inc., Houma, Louisiana.

We have audited the financial statements of MacDonell United Methodist Children's Services, Inc., (the Center), as of and for the year ended June 30, 2005, and have issued our report thereon dated October 13, 2005. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Center's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting that we consider to be material weaknesses.

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P.O. Box 60600 New Orleans, LA 70160-0600 Heritage Plaza, 17th Floor Phone (504) 831-4949 Fax (504) 833-9093 507-D St. Philip St. P.O. Box 1205 Thibodaux, LA 70302-1205 Phone (985) 447-5243

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Center's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under <u>Government Auditing</u> <u>Standards</u>.

This report is intended for the information and use of the Board of Directors, management, the Legislative Auditor for the State of Louisiana and various federal and state audit agencies and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Bourgeois Bennett, L.L.C.

Certified Public Accountants.

Houma, Louisiana, October 13, 2005.

SCHEDULE OF FINDINGS AND RESPONSES				
MacDonell United Methodist Children's Services, Inc.				
For the year ended June 30, 2005				
Section I Summary of Auditor's Results				
a) Financial Statements				
Type of auditor's report issued: unqualified				
Internal control over financial reporting:				
<ul> <li>Material weakness(es) identified?</li></ul>	yes <u>X</u> no yes <u>X</u> none reported			
Noncompliance material to financial statements noted?	yes <u>X</u> no			

b) Federal Awards

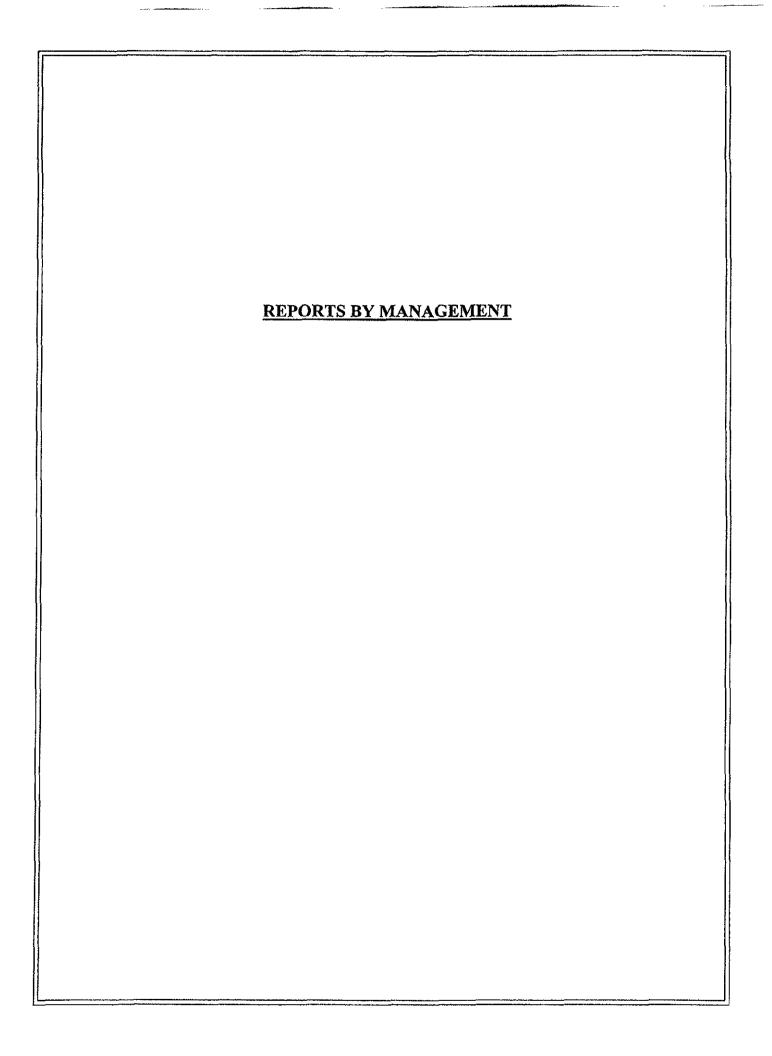
MacDonell United Methodist Children's Services, Inc. did not receive federal awards in excess of \$500,000 during the year ended June 30, 2005 and therefore is exempt from the audit requirements under the Single Audit Act and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations.

# **Section II Financial Statement Findings**

No financial statement findings were noted during the audit for the year ended June 30, 2005.

# Section III Federal Award Findings and Questioned Costs

Not applicable.



# SCHEDULE OF PRIOR YEAR FINDINGS AND RESPONSES

# MacDonell United Methodist Children's Services, Inc.

For the year ended June 30, 2005

# Section I Internal Control and Compliance Material to the Financial Statements

#### Internal Control

No material weaknesses were reported during the audit for the year ended June 30, 2004. No reportable conditions were reported during the audit for the year ended June 30, 2004.

#### Compliance

No compliance findings material to the financial statements were noted during the year ended June 30, 2004.

# Section II Internal Control and Compliance Material to Federal Awards

MacDonell United Methodist Children's Services, Inc. did not receive federal awards in excess of \$300,000 during the year ended June 30, 2004 and therefore is exempt from the audit requirements under the Single Audit Act and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations.

# Section III Management Letter

A management letter was not issued in connection with the audit for the year ended June 30, 2004.

# **MANAGEMENT'S CORRECTIVE ACTION PLAN**

# MacDonell United Methodist Children's Services, Inc.

For the year ended June 30, 2005

# Section I Internal Control and Compliance Material to the Financial Statements

#### Internal Control

No material weaknesses were reported during the audit for the year ended June 30, 2005. No reportable conditions were reported during the audit for the year ended June 30, 2005.

#### Compliance

No compliance findings material to the financial statements were noted during the year ended June 30, 2005.

### Section II Internal Control and Compliance Material to Federal Awards

MacDonell United Methodist Children's Services, Inc. did not receive federal awards in excess of \$500,000 during the year ended June 30, 2005 and therefore is exempt from the audit requirements under the Single Audit Act and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations.

#### Section III Management Letter

A management letter was not issued in connection with the audit for the year ended June 30, 2005.