

RICHLAND PARISH COMMUNICATIONS DISTRICT

A Component Unit of the
Richland Parish Police Jury
RAYVILLE, LOUISIANA

Component Unit Financial Statements
For the Year Ended December 31, 2024

RICHLAND PARISH COMMUNICATIONS DISTRICT
RAYVILE, LOUISIANA
FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2024

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INDEPENDENT ACCOUNTANT'S REVIEW REPORT

To the Board of Commissioners
Richland Parish Communications District
Rayville, Louisiana

We have reviewed the accompanying financial statements of the governmental activities of the Richland Parish Communications District, a component unit of the Richland Parish Police Jury, as of December 31, 2024 which collectively comprise the District's basic financial statements as listed in the table of contents. A review includes primarily applying analytical procedures to management's financial data and making inquiries of the District's management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountants' Responsibility

Our responsibility is to conduct the review in accordance with Statements on Standards for Accounting and Review Services promulgated by the Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of Richland Parish Communications District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our review.

Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

To the Board of Commissioners
Richland Parish Communications District
Rayville, Louisiana
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Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. The information is the representation of management. We have not audited or reviewed such required supplementary information and, accordingly, we do not express an opinion, conclusion, nor provide any assurance on it.

Management has omitted management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic or historical context.

Other Information

Act 706 of the Louisiana 2014 Legislative Session requires the Schedule of Compensation, Benefits, and Other Payments to Agency Head, as listed in the table of contents, to supplement the basic financial statements. Such information, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context. The information is the representation of management. We have not audited or reviewed such required supplementary information, and accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on it.

Report on Agreed Upon Procedures

In accordance with the *Louisiana Governmental Audit Guide* and the provisions of state law, we have issued a report, dated May 14, 2025, on the results of the agreed-upon procedures.

David M. Harot, CPA (APAC)

West Monroe, Louisiana
May 14, 2025

FINANCIAL STATEMENTS

**RICHLAND PARISH COMMUNICATIONS DISTRICT
 RICHLAND PARISH POLICE JURY
 Rayville, Louisiana**

**STATEMENT OF NET POSITION
 December 31, 2024**

| | <u>Governmental Activities</u> |
|---------------------------------------|------------------------------------|
| ASSETS | |
| Assets | |
| Cash and Cash Equivalents | \$ 365,831 |
| Certificates of Deposit | 208,341 |
| Accounts Receivable | 38,260 |
| Accrued Interest Receivable | 2,745 |
| Net Pension Asset | - |
| Capital Assets, Net | <u>447,530</u> |
| Total Assets | 1,062,707 |
| Deferred Outflows of Resources | |
| Resources Related to Pensions | 20,227 |
| LIABILITIES | |
| Liabilities | |
| Accounts Payable | 500 |
| Payroll Taxes Payable | 717 |
| Retirement Payable | 5,298 |
| Net Pension Liability | <u>6,579</u> |
| Total Liabilities | <u>13,094</u> |
| Deferred Inflows of Resources | |
| Resources Related to Pensions | 3,803 |
| NET POSITION | |
| Net Investment in Capital Assets | 447,530 |
| Unrestricted | <u>618,507</u> |
| Total Net Position | <u><u>\$ 1,066,037</u></u> |

**RICHLAND PARISH COMMUNICATIONS DISTRICT
 RICHLAND PARISH POLICE JURY
 Rayville, Louisiana**

**STATEMENT OF ACTIVITIES
 For The Year Ended December 31, 2024**

| | | Program Revenues | | | | |
|-----------------------------|-------------------|-------------------------|--|--|--|--|
| Function/Program Activities | Expenses | Charges for Services | Operating Grants and Contributions | Capital Grants and Contributions | | Net (Expense) Revenue and Changes in Net Position Governmental Activities |
| Government Activities: | | | | | | |
| Public Safety | <u>\$ 303,871</u> | <u>\$ 257,933</u> | <u>\$ -</u> | <u>\$ -</u> | | \$ (45,938) |
| General Revenues: | | | | | | |
| | | | | | | <u>12,324</u> |
| | | | | | | (33,614) |
| | | | | | | <u>1,099,651</u> |
| | | | | | | <u>\$ 1,066,037</u> |

RICHLAND PARISH COMMUNICATIONS DISTRICT
RICHLAND PARISH POLICE JURY
Rayville, Louisiana

BALANCE SHEET - GOVERNMENTAL FUNDS
December 31, 2024

| ASSETS | Communications District General Fund |
|---|---|
| Cash and Cash Equivalents | \$ 365,831 |
| Certificates of Deposit | 208,341 |
| Fees Receivable | 38,260 |
| Accrued Interest Receivable | 2,745 |
| Total Assets | <u>\$ 615,177</u> |
| LIABILITIES | |
| Accounts Payable | \$ 500 |
| Payroll Taxes Payable | 717 |
| Retirement Payable | 5,298 |
| Total Liabilities | <u>6,515</u> |
| FUND BALANCE | |
| Unassigned | <u>608,662</u> |
| TOTAL LIABILITIES AND FUND BALANCE | <u><u>\$ 615,177</u></u> |

**RICHLAND PARISH COMMUNICATIONS DISTRICT
RICHLAND PARISH POLICE JURY
Rayville, Louisiana**

**RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO
NET POSITION OF GOVERNMENTAL ACTIVITIES
December 31, 2024**

| | |
|--|----------------------------|
| Governmental Fund Balance | \$ 608,662 |
| <i>Amounts reported for governmental activities in the statement of net position are different</i> | |
| Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. | 447,530 |
| Net pension liability does not require the use of current financial resources and therefore is not reported in the funds. | (6,579) |
| The net effect of deferred outflows of resources and deferred inflows of resources related to pensions do not require the use of current financial resources and therefore are not reported in the funds. | <u>16,424</u> |
| Net Position of Governmental Activities | <u><u>\$ 1,066,037</u></u> |

**RICHLAND PARISH COMMUNICATION DISTRICT
 RICHLAND PARISH POLICE JURY
 Rayville, Louisiana**

**STATEMENT OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
 For the Year Ended December 31, 2024**

| | |
|---|------------------------------|
| Revenues | |
| 911 Fees | \$ 247,081 |
| Map and Sign Income | 6,499 |
| Interest | 12,324 |
| Total Revenues | <u>265,904</u> |
| Expenditures | |
| Advertising | - |
| Auto | 414 |
| Capital Outlay | 529,436 |
| Equipment Lease & Fees | 7,345 |
| Insurance | 8,092 |
| Insurance-Employees | 6,183 |
| Loss on Disposal of Assets | 2,529 |
| Miscellaneous | 2,766 |
| Office Supplies | 2,053 |
| Outside Services | 40,000 |
| Payroll Taxes | 743 |
| Professional Fees | 11,905 |
| Repairs and Maintenance | 17,544 |
| Retirement | 5,819 |
| Salary | 50,244 |
| Service Provider 1% Admin Fee | 2,277 |
| Telephone | 24,953 |
| Travel | 201 |
| Total Expenditures | <u>712,504</u> |
| Excess of Revenues over Expenditures | (446,600) |
| Fund Balance, Beginning | <u>1,055,262</u> |
| FUND BALANCE, ENDING | <u><u>\$ 608,662</u></u> |

See accompanying notes and Independent Accountants' Review Report

**RICHLAND PARISH COMMUNICATION DISTRICT
 RICHLAND PARISH POLICE JURY
 Rayville, Louisiana**

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE TO THE STATEMENT OF ACTIVITIES
 For the Year Ended December 31, 2024**

| | |
|----------------------------|--------------|
| Net Change in Fund Balance | \$ (446,600) |
|----------------------------|--------------|

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets:

| | | |
|--------------------------------------|------------------|---------|
| Capital assets purchases capitalized | 522,643 | |
| Depreciation Expense | <u>(114,010)</u> | |
| | | 408,633 |

| | |
|--|-------|
| Governmental funds report current year pension contributions as expenditures. However, in the statement of activities, these contributions are reported as deferred inflows of resources and the District's proportionate share of the plans pension expense is reported as pension expense. | 3,670 |
|--|-------|

| | |
|--|------------|
| The District's proportionate share of non-employer contributions to the pension plans do not provide current financial resources and are not reported in the governmental funds. | <u>683</u> |
|--|------------|

| | |
|---|---------------------------|
| Change in Net Position in Governmental Activities | <u><u>\$ (33,614)</u></u> |
|---|---------------------------|

RICHLAND PARISH COMMUNICATIONS DISTRICT
RAYVILLE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2024

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Richland Parish Communications District (the "District") was created by resolution of the Richland Parish Police Jury on January 16, 1990, for the purpose of installation, maintenance and operation of a 911 emergency system in Richland Parish. A board of commissioners consisting of seven members governs the district. The board is appointed by the Richland Parish Police jury and serves four-year terms. The commissioners receive no compensation for their services.

The District complies with accounting principles generally accepted in the United States of America (GAAP). GAAP includes all relevant Government Accounting Standards Board (GASB) pronouncements. The accounting and reporting framework and the more significant accounting policies are discussed in subsequent sections of this note.

Basis of Presentation

In June, 1999, the GASB unanimously approved statement No. 34, *Basic Financial Statements – and Management’s Discussion and Analysis – for State and Local Governments*. Certain of the significant changes in the presentation of its funds financial information include, for the first time a Management Discussion and Analysis (MD&A) section providing an analysis of the District’s overall financial position and results of operations and financial statements prepared using full accrual accounting for all fund activities. These and other changes are reflected in the accompanying financial statements including the notes to the financial statements.

Measurement Focus, Basis of Accounting and Financial Statement Presentation

Government-Wide Financial Statements – The governmental-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental Fund Financial Statements – The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal year end.

Principal revenue sources considered susceptible to accrual are federal grants, interest on investments, sales and income taxes, and lease payments receivable. Some revenue items that are considered measurable and available to finance operations during the year from an accounting perspective are not available for expenditure due to the District’s present appropriation system. These revenues have been accrued in accordance with accounting principles generally accepted in the United States of America since they have been earned and are expected to be collected within sixty days of the end of the period.

RICHLAND PARISH COMMUNICATIONS DISTRICT
RAYVILLE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2024

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Measurement Focus, Basis of Accounting and Financial Statement Presentation (Continued)

Other revenues are considered to be measurable and available only when cash is received by the District. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

Equity Classifications – Government-wide Statements

Equity is classified as net position and displayed in three components:

- a. Net investment in capital assets – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances (excluding unspent debt proceeds) of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net position – Consists of net position with constraints placed on the use either by 1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments or, 2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net position – All other net position that does not meet the definition of “restricted” or “net investment in capital assets”.

Fund Accounting

The financial activities of the District are recorded in individual funds, each of which is deemed to be a separate accounting entity. The District uses fund accounting to report on its financial position and results of operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts.

Governmental Funds

General Fund – The General Fund is the general operating fund for the Richland Parish Communications District. It is used to account for all financial sources and uses of the Communications District, except those required to be accounted for in other funds.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

RICHLAND PARISH COMMUNICATIONS DISTRICT
RAYVILLE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2024

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Budgets and Budgetary Accounting

The budget for the General Fund is proposed by the Director and formally adopted by the Commissioners. The budget is prepared on a basis consistent with generally accepted accounting principles (GAAP). Budgetary amendments involving the transfer of funds from one function to another or involving increases in expenditures resulting from revenues exceeding amounts estimated require approval of the Commissioners. At year end, all appropriations lapse.

Cash and Cash Equivalents

Louisiana statutes permit the District to invest in United States' bonds, treasury notes, or certificates, or other obligations of the U.S. Government and agencies of the U.S. Government which are federally insured, and certificates of deposit of state banks having their principal office in the State of Louisiana, or in mutual or trust fund institutions which are registered and which have underlying investments limited to securities of the U.S. Government or its agencies.

The District's policy is to include short-term interest bearing deposits with a maturity of three months or less as cash in the financial statements.

Valuation of Carrying Amounts of Deposits

Cash is reported at net book value - the year end bank balance plus any deposits in transit and less any outstanding checks that have not cleared the bank as of that date.

Fund Equity

GASB Statement No. 54 establishes standards for five fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of resources reported in government funds. The nonspendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form – prepaid items or inventories; or (b) legally or contractually required to be maintained intact.

The spendable portion of the fund balance comprises the remaining four classifications: restricted, committed, assigned and unassigned.

Restricted Fund Balance – This classification reflects the constraints imposed on resources either (a) externally by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance – These amounts can only be used for specific purposes pursuant to constraints imposed by formal resolutions or ordinances of the Board of Commissioners – the government's highest level of decision making authority. Those committed amounts cannot be used for any other purpose unless the Board of Commissioners remove the specified use by taking the same type of action imposing the commitment. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

RICHLAND PARISH COMMUNICATIONS DISTRICT
RAYVILLE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2024

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Assigned Fund Balance – This classification reflects the amounts constrained by the Board’s “intent” to be used for specific purposes, but are neither restricted nor committed. The Board and management have the authority to assign amounts to be used for specific purposes. Assigned fund balances include all remaining amounts (except negative balances) that are reported in governmental funds, other than the general fund, that are not classified as nonspendable and are neither restricted nor committed.

Unassigned Fund Balance – This fund balance is the residual classification for the general fund. It is also used to report negative fund balances in other governmental funds.

When both restricted and unrestricted resources are available for use, it is the Board’s policy to use externally restricted resources first, then unrestricted resources – committed, assigned and unassigned – in order as needed.

Receivables

All receivables are recorded at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible.

Fixed Assets

Fixed assets of the District are stated at cost and are reported in the government-wide financial statements. Depreciation of all exhaustible fixed assets are charged as an expense against operations. Depreciation is computed using the straight-line method over the estimated useful lives of 3,5,7 or 39 years.

Compensated Absences

Employees accrue from ten to fifteen days of annual leave each year depending on years of service with the Communications District. Annual leave must be used in the year it is earned. Sick leave is accrued six days per year. Upon separation, all unused sick leave lapses.

NOTE 2 – CASH AND CASH EQUIVALENTS

Custodial Credit Risk – Deposits. The custodial credit risk is the risk that in the event of a bank failure, the District’s deposits may not be returned to it. The District’s policy to ensure there is no exposure to this risk is to require each financial institution to pledge its’ own securities to cover any amount in excess of Federal Depository Insurance Coverage. Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the District that the fiscal agent bank has failed to pay deposited funds upon demand. Accordingly, the District had no custodial credit risk related to its deposits at December 31, 2024. The District had cash and cash equivalents in demand deposits, totaling \$365,831 at December 31, 2024.

These deposits are stated at cost, which approximates market. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Cash per books at year end was \$365,831 and amount of Certificates of Deposits not regarded as cash equivalents was \$208,341.

RICHLAND PARISH COMMUNICATIONS DISTRICT
RAYVILLE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2024

NOTE 2 – CASH AND CASH EQUIVALENTS (Continued)

Cash and cash equivalents (bank balances other than these backed by the U.S. government) at December 31, 2024, are secured, as follows:

| | |
|---------------------------------------|---------------------|
| Bank Balances | \$ <u>574,072</u> |
| FDIC Insurance | 500,000 |
| Pledged Securities (uncollateralized) | <u>1,188,047</u> |
| Total | <u>\$ 1,688,047</u> |

NOTE 3 – PROPERTY AND EQUIPMENT

Capital asset activity for the year ended December 31, 2024 is as follows:

| | December 31, 2023 | Additions | Disposals | December 31, 2024 |
|------------------------------------|----------------------|--------------------|-------------------|----------------------|
| | <u>Balance</u> | | | <u>Balance</u> |
| Depreciable Assets: | | | | |
| Building Improvements | \$ 22,823 | \$ - | \$ - | \$ 22,823 |
| Vehicles | 27,210 | - | - | 27,210 |
| Machinery & Equipment | <u>317,237</u> | <u>525,804</u> | <u>(200,698)</u> | <u>642,343</u> |
| Totals at Historical Cost | 367,270 | 525,804 | (200,698) | 692,376 |
| Less Accumulated Depreciation for: | | | | |
| Building Improvements | (11,602) | (586) | - | (12,188) |
| Vehicles | (27,210) | (-) | - | (27,210) |
| Machinery & Equipment | <u>(289,561)</u> | <u>(113,424)</u> | <u>197,537</u> | <u>(205,448)</u> |
| Total Accumulated Depreciation | <u>(328,373)</u> | <u>(114,010)</u> | <u>197,537</u> | <u>(244,846)</u> |
| <u>CAPITAL ASSETS, NET</u> | <u>\$ 38,897</u> | <u>\$(411,794)</u> | <u>\$(3,161)</u> | <u>\$447,530</u> |

Depreciation was charged to the Public Safety function of the District for \$114,010.

NOTE 4 – ACCOUNTS RECEIVABLE

Accounts receivable at December 31, 2024 were \$38,260 and consisted of user fees. Based on prior experience, the uncollectible receivables are considered immaterial, thus no provision has been made for such loss in these financial statements.

RICHLAND PARISH COMMUNICATIONS DISTRICT
RAYVILLE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2024

NOTE 5 - PENSION PLAN - PAROCHIAL RETIREMENT SYSTEM

Retirement Systems

Parochial Employees' Retirement System of Louisiana (System)

Plan Description

The Richland Parish Communication District contributes to the Parochial Employees' Retirement System of Louisiana (System) which is a cost-sharing multiple-employer defined benefit pension plan established by Act 205 of the 1952 regular session of the Legislature of the State of Louisiana to provide retirement benefits to all employees of any parish in the State of Louisiana or any governing body or a parish which employs and pays persons serving the parish.

Act 765 of the year 1979, established by the Legislature of the State of Louisiana, revised the System to create Plan A and Plan B to replace the "regular plan" and the "supplemental plan." Plan A was designated for employers out of Social Security. Plan B was designated for those employers that remained in Social Security on the revision date.

The System is governed by Louisiana Revised Statutes, Title 11, Sections 1901 through 2025, specifically, and other general laws of the State of Louisiana.

Eligibility Requirements

All permanent parish government employees (except those employed by Orleans, Lafourche, and East Baton Rouge Parishes) who work at least 28 hours a week shall become members on the date of employment. New employees meeting the age and Social Security criteria have up to 90 days from the date of hire to elect to participate.

As of January 1997, elected officials, except coroners, justices of the peace, and parish presidents may no longer join the System.

The System is composed of two distinct plans, Plan A and Plan B, with separate assets and benefit provisions. All employees of the Richland Parish Communication District are members of Plan A.

Retirement Benefits

Any member of Plan A can retire providing he/she meets one of the following criteria:

For employees hired prior to January 1, 2007:

1. Any age with thirty (30) or more years of creditable service.
2. Age 55 with twenty-five (25) years of creditable service.
3. Age 60 with a minimum of ten (10) years of creditable service.
4. Age 65 with a minimum of seven (7) years of creditable service.

RICHLAND PARISH COMMUNICATIONS DISTRICT
RAYVILLE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2024

For employees hired after January 1, 2007:

1. Age 55 with 30 years of service.
2. Age 62 with 10 years of service.
3. Age 67 with 7 years of service.

Generally, the monthly amount of the retirement allowance of any member of Plan A shall consist of an amount equal to 3% of the member's final average compensation multiplied by his/her years of creditable service. However, under certain conditions, as outlined in the statutes, the benefits are limited to specified amounts.

The System also provides survivor and disability benefits. Benefits are established or amended by state statute.

For the year ended December 31, 2024, the Richland Parish Communication District's total payroll for all employees was \$50,604. Total covered payroll was \$50,604. Covered payroll refers to all compensation paid by the Richland Parish Communication District to active employees covered by the Plan.

Contributions

According to state statute, contributions for all employers are actuarially determined each year. For the year ended December 31, 2023, the actual rate for the fiscal year was 11.50% for Plan A. The Richland Parish Communication District's contributions to the System under Plan A for the year ending December 31, 2024 were \$5,819.

According to state statute, the System also receives $\frac{1}{4}$ of 1% of ad valorem taxes collected within the respective parishes, except for Orleans and East Baton Rouge parishes. The System also receives revenue sharing funds each year as appropriated by the legislature. Tax monies and revenue sharing monies are apportioned between Plan A and Plan B in proportion to the member's compensation. These additional sources of income are used as additional employer contributions and are considered support from non-employer contributing entities.

Under Plan A, members are required by state statute to contribute 9.50% of their annual covered salary. The contributions are deducted from the employee's wages or salary and remitted by the Richland Parish Communication District to the System monthly.

Pension Liabilities, Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions

For the year ended December 31, 2024, the Employer reported a liability of \$6,579 for its proportionate share of the Net Pension Liability/Asset. The Net Pension Liability/Asset was measured as of December 31, 2023 and the total pension liability/asset used to calculate the Net Pension Liability/Asset was determined by an actuarial valuation as of that date. The Richland Parish Communication District's proportion of the Net Pension Liability/Asset was based on a projection of the Richland Parish Communication District's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At December 31, 2023, the Richland Parish Communication District's proportion was 0.006905%, which was an increase of 0.000091% from its proportion measured as of December 31, 2022.

RICHLAND PARISH COMMUNICATIONS DISTRICT
RAYVILLE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2024

For the year ended December 31, 2024, the Richland Parish Communication District recognized pension expense of \$2,603 plus employer's amortization of change in proportionate share and differences between employer contributions and proportionate share of contributions, which was (\$6,273). Total pension expense for the Richland Parish Communication District for the year ended December 31, 2024 was (\$3,670).

For the year ended December 31, 2024, the Richland Parish Communication District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

| | Deferred Outflows of Resources | Deferred Inflows of Resources |
|--|-----------------------------------|----------------------------------|
| Differences Between Expected and Actual Experience | 3,116 | 1,766 |
| Changes in Assumption | - | 1,146 |
| Net Difference Between Projected and Actual Earnings on Pension Plan Investments | 10,604 | - |
| Changes in Employer's Portion of Beginning Net Pension Liability | 807 | 995 |
| Differences Between Employer Contributions and Proportionate Share of Employer Contributions | (119) | (104) |
| Subsequent Measurement Contributions | 5,819 | - |
| Total | 20,227 | 3,803 |

Other amounts reported as deferred outflows of resources and deferred inflows of resources will be recognized in pension expense as follows:

| <u>Year ended June 30,</u> | |
|----------------------------|---------|
| 2025 | 291 |
| 2026 | 5,706 |
| 2027 | 8,922 |
| 2028 | (4,309) |

RICHLAND PARISH COMMUNICATIONS DISTRICT
RAYVILLE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2024

Actuarial Methods and Assumptions

A summary of the actuarial methods and assumptions used in determining the total pension liability as of December 31, 2023, are as follows:

| | |
|----------------------------------|---|
| Valuation Date | December 31, 2023 |
| Actuarial Cost Method | Entry Age Normal |
| Investment Rate of Return | 6.40%, net of investment expense, including inflation |
| Expected Remaining Service Lives | 4 years |
| Projected Salary Increases | |
| Cost of Living Adjustments | The present value of future retirement benefits is based on benefits currently being paid by the System and includes previously granted cost of living increases. The present values do not include provisions for potential future increase not yet authorized by the Board of Trustees. |
| Mortality Rates | Pub-2010 Public Retirement Plans Mortality Table for Health Retirees multiplied by 130% for males and 125% for females using MP2021 scale for annuitant and beneficiary mortality. For employees, the Pub-2010 Public Retirement Plans Mortality Table for General Employees multiplied by 130% for males and 125% for females using MP2021 scale. Pub-2010 Public Retirement Plans Mortality Table for General Disabled Retirees multiplied by 130% for males and 125% for females using MP2021 scale for disabled annuitants. |
| Inflation Rate | 2.30% |

The discount rate used to measure the total pension liability was 6.40% for Plan A. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers and non-employer contributing entities will be made at the actuarially determined contribution rates, which are calculated in accordance with relevant statutes and approved by the Board of Trustees and the Public Retirement Systems' Actuarial Committee. Based on those assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The long-term expected rate of return on pension plan investments was determined using a triangulation method which integrated the capital asset pricing model (top-down), a treasury yield curve approach (bottom-up) and an equity building-block model (bottom-up). Risk return and correlations are projected on a forward-looking basis in equilibrium, in which best estimates of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

RICHLAND PARISH COMMUNICATIONS DISTRICT
RAYVILLE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2024

These rates are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.10% and an adjustment for the effect of rebalancing/diversification. The resulting expected long-term rate of return is 7.70% for the year ended December 31, 2023.

Best estimates of arithmetic real rates of return for each major asset class included in the System's target asset allocation as of December 31, 2023 are summarized in the following table:

| Asset Class | Target Allocation | Long-Term Expected Real Rate of Return |
|------------------------------------|-------------------|---|
| Fixed Income | 33% | 1.12% |
| Equity | 51% | 3.20% |
| Alternatives | 14% | 0.67% |
| Real Assets | 2% | 0.11% |
| Totals | <u>100%</u> | <u>5.10%</u> |
| Inflation | | <u>2.40%</u> |
| Expected Arithmetic Nominal Return | | <u>7.50%</u> |

The mortality rate assumption used was set based upon an experience study performed on plan data for the period January 1, 2018 through December 31, 2022. The data was assigned credibility weighting and combined with a standard table to produce current levels of mortality. As a result of this study, mortality for employees was set equal to the Pub-2010 Public Retirement Plans Mortality Table for General Employees multiplied by 130% for males and 125% for females, each with full generational projection using the MP2021 scale. In addition, mortality for annuitants and beneficiaries was set equal to the Pub-2010 Public Retirement plans Mortality Table for Healthy Retirees multiplied by 130% for males and 125% for females, each with full generational projection using the MP2021 scale. For Disabled annuitants mortality was set equal to the Pub-2010 Public Retirement Plans Mortality Table for General Disabled Retirees multiplied by 130% for males and 125% for females, each with full generational projection using the MP2021 scale.

Sensitivity to Changes in the Discount Rate

The following presents the net pension liability/asset of the Richland Parish Communication District's as of December 31, 2023 calculated using the discount rate of 6.40%, as well as what the Richland Parish Communication District's net pension liability/asset would be if it were calculated using a discount rate that is one percentage point lower 5.40% or one percentage point higher 7.40% than the current rate:

| | Changes in Discount Rate | | |
|-------------------------------|--------------------------|--------------------------|----------------|
| | 1% Decrease | Current Discount Rate | 1% Increase |
| Net Pension Liability/(Asset) | \$46,946 | \$6,579 | (\$27,304) |

Payables to the Pension Plan

These financial statements include a payable to the pension plan of \$5,298, which is the legally required contribution due at December 31, 2024. This amount is recorded in accrued expenses.

RICHLAND PARISH COMMUNICATIONS DISTRICT
RAYVILLE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2024

Retirement System Audit Report

The Parochial Employees' Retirement System of Louisiana issued a stand-alone audit report on its financial statements for the year ended December 31, 2023. Access to the audit report can be found on the System's website: www.persla.org or on the Office of Louisiana Legislative Auditor's official website: www.la.state.la.us.

NOTE 6 - FEDERALLY ASSISTED PROGRAMS

The Richland Parish Communications District has no federally financial assisted programs so therefore, no schedule of federally assisted program activity has been presented in accordance with the Office of Management and Budget's Uniform Guidance.

NOTE 7 - LITIGATION

The District had no pending or threatened litigation as of December 31, 2024.

NOTE 8 - COMPENSATION FOR THE BOARD OF COMMISSION

The members of the Commission for the Richland Parish Communications District receive no compensation.

NOTE 9 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Budget/Actual Variances

When comparing budget to actual amounts for the year ended December 31, 2024 there was a favorable variance in the General fund and Equipment Reserve fund for revenues and expenditures being less than 5%.

NOTE 10 - LEASES

The District has no operating leases as of December 31, 2024. At the expiration of the lease in October 2013, the District continued to lease the equipment on a month to month basis at the original lease price. During the year, this system was replaced and no longer in service. The District is still paying for line expenses coming into the facility, which was \$7,345 for 2024.

NOTE 11 - IMPLEMENTATION OF WIRELESS 911 SYSTEM

The 911 Communication District received \$35,651 in 2024 from landline telephone providers and \$211,449 in 2024 from wireless telephone providers for a total of \$247,100 in emergency telephone service charges for 2024. In compliance with FCC order no. 94-102, the District has been implementing the wireless 911 system in two phases.

Phase I displays the wireless 911 caller's telephone number, active tower address, and the direction of the caller from the wireless tower being utilized. Phase II is intended to display the wireless 911 caller's location on a digital map display with a 125 meter accuracy level. Phase I and II have been fully implemented.

RICHLAND PARISH COMMUNICATIONS DISTRICT
RAYVILLE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2024

NOTE 11 – IMPLEMENTATION OF WIRELESS 911 SYSTEM (continued)

Phase II was completed in 2006 for Sprint/Nextel, T-Mobile, and AT&T/Cingular. Alltel deployed the necessary equipment to provide Phase II information and was completed in 2007.

The landline service has been fully implemented in prior years. The total expenditures for 2024 related to the District were \$706,342 which, other than those mentioned above, were used solely for operation of the implemented services.

NOTE 12 – RISK MANAGEMENT

The District is exposed to various risks related to torts, damage to, and destruction of assets; errors and omissions, injuries to employees and natural disasters. The District has an employee fidelity bond in the amount of \$10,000 and a Board of Directors' errors and omissions insurance policy (with a limit of \$1,000,000) to reduce risk exposure.

NOTE 13 – SUBSEQUENT EVENTS

Subsequent events have been evaluated through May 14, 2025, which the day the financial statements were available to be issued, and it has been determined that no significant events have occurred for disclosure.

REQUIRED SUPPLEMENTAL INFORMATION
BUDGETARY COMPARISON SCHEDULES

**RICHLAND PARISH COMMUNICATION DISTRICT
RICHLAND PARISH POLICE JURY
Rayville, Louisiana**

**Budget and Actual
For the Year Ended December 31, 2024**

| | <u>Budgeted Amount</u> | | <u>Actual Amounts</u> | <u>Variance</u> |
|--|------------------------|-------------------|---------------------------|-------------------|
| | <u>Original</u> | <u>Final</u> | | |
| Revenues | | | | |
| 911 Income | \$ 275,050 | \$ 266,550 | \$ 247,081 | \$ (19,469) |
| Map and Sign Income | 3,000 | 1,500 | 6,499 | 4,999 |
| Interest | 1,500 | 12,000 | 12,324 | 324 |
| Total Revenues | <u>279,550</u> | <u>280,050</u> | <u>265,904</u> | <u>(14,146)</u> |
| Expenditures | | | | |
| Advertising | 75 | 75 | - | 75 |
| Auto | 1,700 | 1,000 | 414 | 586 |
| Capital Outlay | 511,679 | 526,000 | 531,965 | (5,965) |
| Equipment Lease & Fees | 6,780 | 7,400 | 7,345 | 55 |
| Insurance | 10,000 | 9,000 | 8,092 | 908 |
| Insurance-Employees | 7,000 | 7,000 | 6,183 | 817 |
| Office Supplies | 2,450 | 4,450 | 2,053 | 2,397 |
| Outside Services | 40,000 | 40,000 | 40,000 | - |
| Payroll Taxes | 750 | 750 | 743 | 7 |
| Posts & Materials | 1,000 | 2,800 | 2,766 | 34 |
| Professional Fees | 15,000 | 15,000 | 11,905 | 3,095 |
| Repairs and Maintenance | 23,000 | 20,500 | 17,544 | 2,956 |
| Retirement | 7,000 | 7,000 | 5,819 | 1,181 |
| Salary | 51,000 | 51,000 | 50,244 | 756 |
| Service Provider 1% Admin Fee | 2,700 | 2,700 | 2,277 | 423 |
| Telephone | 22,000 | 26,000 | 24,953 | 1,047 |
| Training | 1,000 | 300 | - | 300 |
| Travel | 200 | 500 | 201 | 299 |
| Total Expenditures | <u>703,334</u> | <u>721,475</u> | <u>712,504</u> | <u>8,971</u> |
| Excess (Deficiency) of Revenues Over Expenditures | (423,784) | (441,425) | (446,600) | (5,175) |
| Fund Balance (Deficit) at Beginning of Year | <u>1,055,262</u> | <u>1,055,262</u> | <u>1,055,262</u> | <u>-</u> |
| Fund Balance (Deficit) at End of Year | <u>\$ 631,478</u> | <u>\$ 613,837</u> | <u>\$ 608,662</u> | <u>\$ (5,175)</u> |

Preliminary budgets for the ensuing year are prepared by the secretary-treasurer during November of each year. During November, the Board reviews the proposed budget and makes changes as it deems appropriate. The budget is then adopted during the December meeting. All annual appropriations lapse at year end. Encumbrance accounting is not used by the District. Budgeted amounts included in the accompanying financial statements include the original adopted budget and one amendment for the year ended December 31, 2024.

OTHER SUPPLEMENTAL SCHEDULES

RICHLAND PARISH COMMUNICATIONS DISTRICT
RAYVILLE, LOUISIANA
SCHEDULE OF COMPENSATION, BENEFITS AND OTHER PAYMENTS TO
AGENCY HEAD OR CHIEF EXECUTIVE OFFICER
FOR THE YEAR ENDED DECEMBER 31, 2024

| | | <u>Salary/Reimbursement</u> |
|---|-----------|-----------------------------|
| Elizabeth Lewis, Administrator (Salary) | \$ | 50,244 |
| (Training) | | - |
| (Travel-Hotel & Meals) | | - |
| (Mileage) | | - |
| (Health Insurance) | | 6,182 |
| (Retirement 12.25%) | | 5,819 |
| | <u>\$</u> | <u>62,245</u> |

Schedule II

RICHLAND PARISH COMMUNICATIONS DISTRICT
SCHEDULE OF EMPLOYER'S SHARE OF NET PENSION LIABILITY
FOR THE YEAR ENDED DECEMBER 31, 2024

| <u>Fiscal Year</u> | <u>Agency's proportion of the net pension liability (asset)</u> | <u>Agency's proportionate share of the net pension liability (asset)</u> | <u>Agency's covered payroll</u> | <u>Agency's proportionate share of the net pension liability (asset) as a percentage of its covered payroll</u> | <u>Plan fiduciary net position as a percentage of the total pension liability</u> |
|--------------------|---|--|---------------------------------|---|---|
| 2014 | 0.01053% | \$ 2,880 | \$ 40,392 | 7.13% | 99.15% |
| 2015 | 0.01134% | \$ 29,837 | \$ 64,996 | 45.91% | 92.23% |
| 2016 | 0.01229% | \$ 25,320 | \$ 72,910 | 34.73% | 94.15% |
| 2017 | 0.01216% | \$ (9,026) | \$ 74,844 | -12.06% | 101.98% |
| 2018 | 0.01318% | \$ 58,480 | \$ 81,000 | 72.20% | 88.86% |
| 2019 | 0.01279% | \$ 602 | \$ 81,070 | 0.74% | 99.89% |
| 2020 | 0.01328% | \$ (23,291) | \$ 88,718 | -26.25% | 104.00% |
| 2021 | 0.00877% | \$ (41,306) | \$ 58,834 | -70.21% | 110.46% |
| 2022 | 0.00681% | \$ 26,226 | \$ 46,222 | 56.74% | 91.74% |
| 2023 | 0.00691% | \$ 6,579 | \$ 50,053 | 13.14% | 98.03% |

Amounts presented were determined as of the measurement date (previous fiscal year end).

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

Schedule III

SCHEDULE OF EMPLOYER CONTRIBUTIONS
FOR THE YEAR ENDED DECEMBER 31, 2024

| <u>Fiscal Year</u> | <u>(a) Statutorily required contribution</u> | <u>(b) Contributions in relation to the</u> | | <u>(a-b) Contribution deficiency</u> | <u>Agency's covered payroll</u> | <u>Contributions as a percentage of covered payroll</u> |
|--------------------|--|---|---|--------------------------------------|---------------------------------|---|
| | | <u>statutorily required contribution</u> | <u>Contributions in relation to the statutorily required contribution</u> | | | |
| 2015 | \$ 9,424 | \$ 9,424 | \$ - | \$ - | \$ 64,996 | 14.50% |
| 2016 | \$ 9,478 | \$ 9,478 | \$ - | \$ - | \$ 72,910 | 13.00% |
| 2017 | \$ 9,356 | \$ 9,356 | \$ - | \$ - | \$ 74,844 | 12.50% |
| 2018 | \$ 9,315 | \$ 9,318 | \$ - | \$ - | \$ 81,000 | 11.50% |
| 2019 | \$ 9,323 | \$ 9,323 | \$ - | \$ - | \$ 81,070 | 11.50% |
| 2020 | \$ 10,868 | \$ 10,868 | \$ - | \$ - | \$ 88,718 | 12.25% |
| 2021 | \$ 7,207 | \$ 7,207 | \$ - | \$ - | \$ 58,834 | 12.25% |
| 2022 | \$ 5,315 | \$ 5,315 | \$ - | \$ - | \$ 46,222 | 11.50% |
| 2023 | \$ 5,756 | \$ 5,756 | \$ - | \$ - | \$ 50,053 | 11.50% |
| 2024 | \$ 5,819 | \$ 5,819 | \$ - | \$ - | \$ 50,604 | 11.50% |

Amounts presented were determined as of the end of the fiscal year.

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

INDEPENDENT ACCOUNTANTS' REPORT ON
APPLYING AGREED-UPON PROCEDURES

To The Board of Commissioners of the Richland Parish Communications District and
the Louisiana Legislative Auditor:

We have performed the procedures enumerated below, which were agreed to by the Richland Parish Communications District and the Louisiana Legislative Auditor (the specified parties), on the District's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire during the fiscal year ended December 31, 2024 as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*. The District's management is responsible for its financial records and compliance with applicable laws and regulations. The sufficiency of these procedures is solely the responsibility of the specified parties. Consequently, we make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

Public Bid Law

1. Obtain documentation for all expenditures made during the year for materials and supplies exceeding \$60,000, and public works exceeding \$250,000. Compare the documentation for these expenditures to Louisiana Revised Statute (R.S.) 39:1551-39:1775 (the state procurement code) or R.S. 38:2211-2296 (the public bid law), whichever is applicable; and report whether the expenditures were made in accordance with these laws.

One expenditure was made during the year for materials and supplies exceeding \$60,000, and one expenditure was made for public works exceeding \$250,000.

Code of Ethics for Public Officials and Public Employees

2. Obtain a list of the immediate family members of each board member as defined by R.S. 42:1101-1124 (the ethics law).

Management provided me with the requested information.

3. Obtain a list of all employees paid during the fiscal year.

Management provided me with the requested information.

4. Report whether any employees' names appear on both lists obtained in Procedures 2 and 3.

None of the employees included on the list provided by management for agreed-upon Procedure 3 appeared on the list provided by management for agreed-upon Procedure 2.

5. Obtain a list of all disbursements made during the year; and a list of outside business interests of board members, employees, and board members' and employees' immediate families. Report whether any vendors appear on both lists.

Management provided the requested information. None of the businesses of board members, employees, and board members' and employees' immediate families appeared as vendors on the list of disbursements.

Budgeting

6. Obtain a copy of the legally adopted budget and all amendments.

Management provided me with a copy of the original budget. Management represented that there was one amendment to the budget during the year.

7. Trace documentation for the adoption of the budget and approval of any amendments to the minute book, and report whether there are any exceptions.

I traced adoption of the original budget to documentation in the minutes of the meeting of the District's commissioners held on December 11, 2023. Management represented that there was one amendment to the budget during the year.

8. Compare the revenues and expenditures of the final budget to actual revenues and expenditures. Report whether actual revenues failed to meet budgeted revenues by 5% or more, and whether actual expenditures exceeded budgeted amounts by 5% or more. (For agencies that must comply with the Licensing Agency Budget Act only, compare the expenditures of the final budget to actual expenditures, and report whether actual expenditures exceeded budgeted amounts by 10% or more per category or 5% or more in total).

I compared the revenues and expenditures of the final budget to actual revenues and expenditures. Actual revenues exceeded budgeted revenues. Expenditures for the year did not exceed budgeted amounts by more than 5%.

Accounting and Reporting

9. Obtain the list of all disbursements made during the fiscal year. Randomly select six disbursements, and obtain documentation from management for these disbursements. Compare the selected disbursements to the supporting documentation, and:

- (a) Report whether the six disbursements agree to the amount and the payee in the supporting documentation.

Each of the six selected disbursements agreed with the amount and payee in the supporting documentation.

- (b) Report whether the six disbursements were coded to the correct fund and general ledger account.

All of the disbursements were properly coded to the correct fund and general ledger account.

- (c) Report whether the six disbursements were approved in accordance with management's policies and procedures.

The District's policies and procedures state that the chairman of the District's Board of Commissioners must approve all disbursements, with subsequent approval by the full board. Documentation supporting each of the six selected disbursements included the signature of the chairman of the Board of Commissioners. In addition, approval by the full commission for each of the disbursements was traced to the District's minute book.

Meetings

10. Obtain evidence from management to support that agendas for meetings recorded in the minute book were posted or advertised as required by R.S. 42:11 through 42:28 (the open meetings law); and report whether there are any exceptions.

Management represented that the District is only required to post a notice of each meeting and the accompanying agenda on the door of the District's office building. The District complied with this requirement.

Debt

11. Obtain bank deposit slips for the fiscal year, and scan the deposit slips in order to identify and report whether there are any deposits that appear to be proceeds of bank loans, bonds, or like indebtedness. If any such proceeds are identified, obtain from management evidence of approval by the State Bond Commission, and report any exceptions.

I scanned copies of all bank deposit slips for the fiscal year, and noted no deposits which appeared to be proceeds of bank loans, bonds, or like indebtedness.

Advances and Bonuses

12. Obtain the list of payroll disbursements and meeting minutes of the governing board, if applicable. Scan these documents to identify and report whether there are any payments or approval of payments to employees that may constitute bonuses, advances, or gifts.

I scanned payroll disbursements and read the meeting minutes of the District's board of commissioners for the fiscal year. I found no payments or approval for payments to employees that would constitute bonuses, advances, or gifts.

State Audit Law

13. Report whether the agency provided for a timely report in accordance with R.S. 24:513.

The District's report was submitted timely.

14. Inquire of management and report whether the agency entered into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Management represented that the District entered into no contracts during the fiscal year that was subject to the public bid law.

Prior-Year Comments

15. Obtain and report management's representation as to whether any prior-year suggestions, exceptions, recommendations, and/or comments have been resolved.

My prior year report, dated May 28, 2024, did not include any suggestions, exceptions, recommendations, or comments.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants, and the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General. I was not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the District's compliance with the foregoing matters. Accordingly, I do not express such an opinion or conclusion. Had I performed additional procedures, other matters might have come to my attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on the District's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire, as required by Louisiana Revised Statute 24:513 and the Louisiana Governmental Audit Guide, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

West Monroe, Louisiana
May 14, 2025

David M. Nault CPA (APAC)

RICHLAND PARISH COMMUNICATIONS DISTRICT
RAYVILLE, LOUISIANA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2024

Section I - Financial Statement Findings

No findings were reported under this section.

RICHLAND PARISH COMMUNICATIONS DISTRICT
RAYVILLE, LOUISIANA
SCHEDULE OF PRIOR YEAR FINDINGS
FOR THE YEAR ENDED DECEMBER 31, 2024

Section I - Financial Statement Findings

No findings were reported under this section.

LOUISIANA ATTESTATION QUESTIONNAIRE
(For Attestation Engagements of Governmental Agencies)

Dear Chief Executive Officer:

Attached is the Louisiana Attestation Questionnaire that is to be completed by you or your staff. This questionnaire is a required part of the review/attestation engagement of Louisiana governmental agencies. The completed and signed questionnaire must be presented to and adopted by the governing body, if any, of your organization by means of a formal resolution in an open meeting. Independently elected government officials should sign the document, in lieu of such a resolution.

The completed and signed attestation questionnaire and a copy of the adoption instrument, if appropriate, **must be given to the independent certified public accountant at the beginning of the engagement.** The CPA will, during the course of his/her engagement, perform certain agreed-upon procedures to the responses in the questionnaire. It is not necessary to return the questionnaire to the Legislative Auditor's office.

Certain portions of the questionnaire may not be applicable to your organization. In such cases, it is appropriate to mark the representation "not applicable." However, you must respond to each applicable representation. A 'yes' answer indicates that you have complied with the applicable law or regulation. A 'no' answer to any representation indicates a possible violation of law or regulation and, as such, should be fully explained. These matters will be reviewed by the CPA during the course of his/her engagement. Please feel free to attach a further explanation of any representation.

Your cooperation in this matter will be greatly appreciated.

Sincerely,

Michael J. Waguespack, CPA
Louisiana Legislative Auditor

LOUISIANA ATTESTATION QUESTIONNAIRE
(For Attestation Engagements of Governmental Agencies)

David M. Hart, CPA (APAC)

PO Box 1332

West Monroe, LA 71294

In connection with your engagement to apply agreed-upon procedures to the control and compliance matters identified below, as of December 31, 2024 and for the year then ended, and as required by Louisiana Revised Statute (R.S.) 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you.

Public Bid Law

It is true that we have complied with the state procurement code (R.S. 39:1551 – 39:1755); the public bid law (R.S. 38:2211-2296), and, where applicable, the regulations of the Division of Administration and the State Purchasing Office.

Yes No N/A

Code of Ethics for Public Officials and Public Employees

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of R.S. 42:1101-1124.

Yes No N/A

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of R.S. 42:1119.

Yes No N/A

Budgeting

We have complied with the state budgeting requirements of the Local Government Budget Act (R.S. 39:1301-15), R.S. 39:33, or the budget requirements of R.S. 39:1331-1342, as applicable.

Yes No N/A

Accounting and Reporting

All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by R.S. 44:1, 44:7, 44:31, and 44:36.

Yes No N/A

We have filed our annual financial statements in accordance with R.S. 24:514, and 33:463 where applicable.

Yes No N/A

We have had our financial statements reviewed in accordance with R.S. 24:513.

Yes No N/A

We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes No N/A

We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes No N/A

We have complied with R.S. 24:515.2 regarding reporting of pre- and post- adjudication court costs, fines and fees assessed or imposed; the amounts collected; the amounts outstanding; the amounts retained; the amounts disbursed, and the amounts received from disbursements.

Yes No N/A

Meetings

We have complied with the provisions of the Open Meetings Law, provided in R.S. 42:11 through 42:28.

Yes No N/A

Debt

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and R.S. 39:1410.60-1410.65.

Yes No N/A

Advances and Bonuses

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, R.S. 14:138, and AG opinion 79-729.

Yes No N/A

Prior-Year Comments

We have resolved all prior-year recommendations and/or comments.

Yes No N/A

General

We acknowledge that we are responsible for the Agency's compliance with the foregoing laws and regulations and the internal controls over compliance with such laws and regulations.

Yes No N/A

We acknowledge that we are responsible for determining that that the procedures performed are appropriate for the purposes of this engagement.

Yes No N/A

We have evaluated our compliance with these laws and regulations prior to making these representations.

Yes No N/A

We have provided you with all relevant information and access under the terms of our agreement.

Yes No N/A

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations.

Yes No N/A

We are not aware of any material misstatements in the information we have provided to you.

Yes No N/A

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We have disclosed to you any communications from regulatory agencies, internal auditors, other independent practitioners or consultants, and others concerning noncompliance with the foregoing laws and regulations, including communications received during the period under examination; and will disclose to you any such communication received between the end of the period under examination and the date of your report.

Yes No N/A

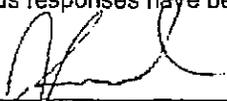
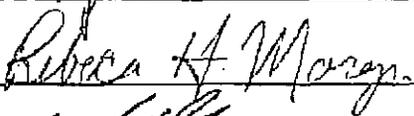
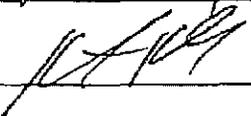
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We will disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies all known noncompliance and other events subsequent to the date of this representation and the date of your report that could have a material effect on our compliance with laws and regulations and the internal controls with such laws and regulations, or would require adjustment or modification to the results of the agreed-upon procedures.

Yes No N/A

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The previous responses have been made to the best of our belief and knowledge.

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|---|-----------|---------|------|
|  | Secretary | 1-14-25 | Date |
|  | Treasurer | 1-14-25 | Date |
|  | President | 1-14-25 | Date |