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East Central Bossier Parish Fire District No. 1
Naughton, Louisiana

General Purpose Financial Statements

As of and for the Year Ended December 31, 1967

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

JUL 6 1968

Release Date _____

JUL 6 1968

East Central Secular Parish Fire District No. 1
Houffton, Louisiana

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COOK & MCKENHART

Certified Public Accountants

HOUGHTON AVENUE • BEECHPORT, LOUISIANA 70301 • P.O. BOX 7030 • BEECHPORT, LOUISIANA 70301-0703

DAVID MCKENHART CPA

TELEPHONE (504) 681-0100

FAX (504) 681-0100

QUALITY OF SERVICE REPORT

DAVID MCKENHART CPA
DAVID MCKENHART CPA
J. STEPHEN MCKENHART CPA
CHIEF OF ACCOUNTING (504)

MEMBER
SOCIETY OF CHARTERED
ACCOUNTANTS
AMERICAN INSTITUTE OF CERTIFIED
PUBLIC ACCOUNTANTS
SOCIETY OF LOUISIANA
CERTIFIED PUBLIC ACCOUNTANTS

Independent Auditor's Report

Board of Commissioners

East Central Bossier Parish Fire District No. 1
Houffton, Louisiana

We have audited the accompanying general purpose financial statements of the East Central Bossier Parish Fire District No. 1, a component unit of the Bossier Parish Police-Jury, as of and for the year ended December 31, 1997, as listed in the table of contents. These general purpose financial statements are the responsibility of the East Central Bossier Parish Fire District No. 1's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the East Central Bossier Parish Fire District No. 1, as of December 31, 1997, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued our report dated March 10, 1998 on our consideration of East Central Bossier Parish Fire District No. 1's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants.



Cook & McKenhart
Certified Public Accountants
March 10, 1998

East Central Beechier Parish Fire District No. 1
Bogalusa, Louisiana
Combined Balance Sheet -- All Fund Types and Account Groups
December 31, 1997

	<u>Governmental Fund Types</u>		<u>Account Groups</u>		<u>Total (Memorandum Total)</u>
	<u>General</u>	<u>Debt Service</u>	<u>General Fund Assets</u>	<u>General Long-Term Debt</u>	
Assets and Other Debits					
Cash	\$ 13,939	\$ 1,473	\$ -	\$ -	\$ 15,412
Investments	183,082	241,878	-	-	424,960
Receivables -- of various taxes	194,983	40,413	-	-	235,406
Property and equipment	-	-	1,157,818	-	1,157,818
Amount available in debt service funds	-	-	-	240,000	240,000
Total assets and other debits:	\$ 391,994	\$ 283,764	\$ 1,157,818	\$ 240,000	\$ 1,071,596
Liabilities and Fund Equity					
Liabilities:					
Accounts payable	\$ 14,726	\$ 1,268	\$ -	\$ -	\$ 15,994
Accrued expenses	1,204	-	-	-	1,204
General obligation bonds payable	-	-	-	240,000	240,000
Total liabilities	15,930	1,268	-	240,000	257,198
Fund equity:					
Investment in general fund assets	-	-	1,157,818	-	1,157,818
Fund balances --					
Reserved for debt service	-	282,543	-	-	282,543
Unreserved/undesignated	286,064	-	-	-	286,064
Total fund equity	286,064	282,543	1,157,818	-	1,826,425
Total liabilities and fund equity	\$ 391,994	\$ 283,764	\$ 1,157,818	\$ 240,000	\$ 1,071,596

The accompanying notes are an integral part of this statement.

East Central Bocazier Parish Fire District No. 1
Bogalusa, Louisiana
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances
All Governmental Fund Types
For the Year Ended December 31, 1997

	General	Sole Service	Total Memorandum Only
Revenues			
Ad valorem taxes	\$ 100,908	\$ 36,106	\$ 231,814
Intergovernmental – fire insurance rebates	31,679	-	21,878
Operations and other income	498	-	493
Interest income	<u>15,383</u>	<u>15,882</u>	<u>21,985</u>
Total revenues	<u>231,832</u>	<u>51,788</u>	<u>284,813</u>
Expenditures			
Current			
General government	5,627	1,296	7,033
Public safety	175,383	-	175,383
Capital outlay	13,474	-	13,474
Sole service:			
Principal retirement	-	105,008	105,008
Interest and fiscal charges	<u>-</u>	<u>20,166</u>	<u>21,166</u>
Total expenditures	<u>198,684</u>	<u>127,358</u>	<u>324,814</u>
Excess of revenues over (under) expenditures	34,351	(75,562)	39,309
Fund balances at beginning of year	345,694	350,124	781,818
Fund balances at end of year	<u>\$ 380,045</u>	<u>\$ 274,562</u>	<u>\$ 652,817</u>

The accompanying notes are an integral part of this statement.

East Central Greater Parish Fire District No. 1
Bogalusa, Louisiana
Statement of Revenues, Expenditures, and Changes in Fund Balances—
Budget (Each Month) and Actual
General Fund
For the Year Ended December 31, 1987

	General Fund		Variance— Favorable (Disfavorable)
	Budget	Actual	
Revenues:			
Ad valorem taxes	\$ 183,379	\$ 186,327	\$ 2,948
Intergovernmental — fire insurance rebate	23,080	21,678	1,402
Donations and other income	480	481	97
Interest income	7,580	15,383	7,803
Total revenues	<u>213,519</u>	<u>223,869</u>	<u>10,350</u>
Expenditures:			
General government	6,776	6,733	43
Public safety	187,603	173,128	14,477
Capital outlay	<u>20,000</u>	<u>15,474</u>	<u>4,526</u>
Total expenditures	<u>213,519</u>	<u>194,435</u>	<u>19,084</u>
Excess of revenues over funds/expenditures	—	29,432	29,432
Fund balances at beginning of year	<u>145,473</u>	<u>133,275</u>	<u>12,198</u>
Fund balances at end of year	<u>\$ 145,473</u>	<u>\$ 162,707</u>	<u>\$ 17,234</u>

The accompanying notes are an integral part of this statement.

East Central Bossier Parish Fire District No. 1
Houffton, Louisiana
Notes to Financial Statements
December 31, 1997

(I) **Summary of Significant Accounting Policies**

The East Central Bossier Parish Fire District No. 1 was created by the Bossier Parish Police Jury, as authorized by Louisiana Revised Statute (R.S.) 40:1482, on October 23, 1979 by ordinance number 848. The district is governed by a five member board of commissioners appointed by the Bossier Parish Police Jury. The Board of Commissioners received no compensation during 1997. The district is responsible for maintaining and operating fire stations and equipment and providing fire protection within the boundaries of the district.

A. Basis of Presentation

The accompanying general purpose financial statements of the East Central Bossier Parish Fire District No. 1 have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government entities. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing government accounting and financial reporting principles.

B. Reporting Entity

As the governing authority of the parish, for reporting purposes, the Bossier Parish Police Jury is the financial reporting entity for Bossier Parish. The financial reporting entity consists of (a) the primary government (police jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

GASB Statement No. 14 established criteria for determining which component units should be considered part of the Bossier Parish Police Jury for financial reporting purposes. The basic criterion for including potential General Purpose within the reporting entity is financial responsibility. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body, and
 - a. The ability of the police jury to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.

(Continued)

East Central/Greater Parish/Fire District/No. 1
Bossier, Louisiana
Notes to Financial Statements
(Continued)
December 31, 1997

2. Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Because the police jury created the district, appoints certain commissioners of the district, and has the ability to impose its will on the district, the district was determined to be a General Purpose of the Bossier Parish Police-Jury, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the district and do not present information on the police jury, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

C. Fund Accounting

The district uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. On the other hand, an account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds of the district are classified as governmental funds. Governmental funds account for the district's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of general fixed assets, and the incurring of general long-term debt. Governmental funds and account groups of the district include:

1. **General Fund** - the general operating fund of the district and accounts for all financial resources, except those required to be accounted for in other funds.

(Continued)

East Central Boxcar Parish Police District No. 1
Houngton, Louisiana
Notes to Financial Statements
(Continued)
December 31, 1997

2. **Debt Service Fund** - accounts for transactions relating to resources retained and used for the payment of principal, interest, and other related costs on these long-term obligations recorded in the general long-term debt account group.
3. **General Fund Assets Account Group** - used to account for fixed assets used in governmental fund type operations for control purposes.
4. **General Long-Term Debt Account Group** - used to account for long-term liabilities to be repayed from government funds.

Q. Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. The modified accrual basis of accounting is used by the governmental funds. The district uses the following practices in recording revenues and expenditures:

Revenues

Ad valorem taxes are recorded in the year the taxes are due and payable. Ad valorem taxes are assessed on a calendar year basis and attach as an enforceable lien and become due and payable on the date the tax bills are filed with the records of mortgages. R.S. 47:1082 requires that the tax bill be filed on or before November 15 of each year. Ad valorem taxes become delinquent if not paid by December 31. The taxes are normally collected in December, January and February of the current year.

Other intergovernmental revenues are recorded when the district is entitled to the funds. Interest income on demand and time deposits are recorded when the interest has been earned and the amount is determinable.

Expenditures

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

(Continued)

East Central Texas Fire District No. 1
 Baughman, Louisiana
 Notes to Financial Statements
 (Continued)
 December 31, 1997

E. Budgets

The district uses the following budget practices:

1. A preliminary budget for the ensuing year is prepared by the paid firefighters prior to December 31 of each year and is made available for public inspection at least fifteen days prior to the beginning of each fiscal year.
2. After completion of all action necessary to finalize and implement the budget, the budget is adopted through passage of a resolution.
3. All budgetary appropriations lapse at the end of each fiscal year.
4. The budget is established and controlled by the Board of Commissioners at the object level of expenditures. All changes in the budget must be approved by the board.
5. The budget is adopted on a cash basis for all funds. There were no budget amendments for 1997.

Budget comparison statements included in the accompanying financial statements include the original and adopted budgets and all subsequent amendments. The schedule below reconciles excess (deficiency) of revenues and other sources over expenditures and other uses on page 4 (budget basis) with the amounts shown on page 3 (GAAP basis):

	<u>General Fund</u>
Excess of revenues and other sources over expenditures and other uses (budget basis)	1 39,412
Adjustments:	
Revenue accounts - net	7,780
Expenditure accounts - net	<u>1 2,231</u>
Excess of revenues and other sources over expenditures and other uses (GAAP basis)	<u>1 44,261</u>

(Continued)

East Central Region Parish Fire District No. 1
Bossier, Louisiana
Notes to Financial Statements
(Continued)
December 31, 1997

F. Encumbrances

Encumbrance accounting is employed as an extension of the formal budgetary process. Under this method, purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to ensure that portion of the applicable appropriation. Any encumbrances outstanding at year end are reported as reservations of fund balances since they do not constitute expenditures or liabilities. There were no encumbrances outstanding at December 31, 1997.

G. Cash, Cash Equivalents, and Investments

Cash includes amounts in petty cash, interest-bearing demand deposits, and money market accounts. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Under state law, the district may deposit funds in demand deposits, interest-bearing demand deposits, or money market accounts with state banks organized under Louisiana law or any other state of the United States, or under the laws of the United States.

Investments are limited by Louisiana Revised Statute (R.S.) 33:2595. If the original maturities of investments exceed 90 days, they are classified as investments; however, if the original maturities are 90 days or less, they are classified as cash equivalents. Investments are carried at cost which approximates market.

H. Fixed Assets

Fixed assets are recorded as expenditures at the time purchased or constructed, and the related assets are capitalized (reported) in the general fixed assets account group. No depreciation has been provided on general fixed assets. Fixed assets are valued at historical cost or estimated historical cost. If actual historical cost is not available, donated fixed assets are valued at their estimated fair value at date of donation.

I. Compensated Absences

Full-time employees of the district earn five days of vacation leave each year. Vacation and sick leave do not accumulate.

At December 31, 1997, there were no employee leave benefits requiring recognition. The cost of leave privileges is recognized as a current year expenditure when leave is actually taken.

(Continued)

East Central Gasstar Parish Fire District No. 1
Houffree, Louisiana
Notes to Financial Statements
(Continued)
December 31, 1997

J. Long-Term Obligations

Long-term obligations reported to be financed from governmental funds are reported in the general long-term debt account group. Expenditures for principal and interest payments for long-term obligations are recognized in the governmental funds when due.

K. Total Columns in Statements

Total columns in the statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

L. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

(2) Levied Taxes

The following is a summary of authorized and levied ad valorem taxes:

	<u>Authorized Millage</u>	<u>Levied Millage</u>	<u>Expiration Date</u>
Operating	10.00	8.85	1999
Debt Service	variable	2.00	1999

(Continued)

East Central Bossier Parish Fire District No. 1
Houma, Louisiana
Notes to Financial Statements
(Continued)
December 31, 1997

(3) Cash and Cash Equivalents

At December 31, 1997, the district had cash and cash equivalents (bank balances) totaling \$18,416 in interest-bearing demand deposits.

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. At December 31, 1997, the district had \$30,308 in deposits (collected bank balances). These deposits are secured entirely from risk by federal deposit insurance.

(4) Investments

At December 31, 1997, the district had investments totaling \$434,600 consisting of U.S. Money Market Funds. The carrying amount of these investments approximates market value.

The investments are in the name of the district and are held by the district's fiscal agent. The money market funds are considered category 1 in applying the credit risk of GASB Codification Section 150.104.

(5) Changes in General Fixed Assets

A summary of changes in general fixed assets follows:

	Balance 12-31-96		Additions		Retirements		Balance 12-31-97
Land	\$	44,500	\$	-	\$	-	\$ 44,500
Buildings		214,288		2,885		-	217,174
Equipment		898,581		12,680	(648	898,153
Total general fixed assets	\$	1,143,133	\$	15,624	\$	648	\$ 1,157,815

(6) Pension Plan

The employees of the district are members of the Social Security System. There are no other retirement plans available to the employees of the district.

(Continued)

East Central Sevier Parish Fire District No. 1
Hoghton, Louisiana
Notes to Financial Statements
(Continued)
December 31, 1997

(7) Changes in General Long-Term Debt

The following is a summary of general obligation bond transactions of the East Central Sevier Parish Fire District No. 1 for the year ended December 31, 1997:

	Balance <u>12-31-96</u>	<u>Payments</u>	Balance <u>12-31-97</u>
General Obligation Bonds	\$ <u>245,000</u>	\$ <u>125,000</u>	\$ <u>240,000</u>

Bonds payable at December 31, 1997 are comprised of the following individual issues:

General obligation bonds --

\$175,000 - 1996 bonds for acquisition of buildings, machinery, and equipment due in annual installments of \$30,000 to \$125,000 through March 1, 1998, interest rates of 7.12 to 7.25 percent. The debt redemption is paid from the Debt Service Fund. At December 31, 1997 the amount of funds available to service the General Obligation bonds is \$240,000.

\$ 240,000

The annual requirements to amortize all debt outstanding as of December 31, 1997, including interest payments of \$17,734 for the General Obligation Bonds are as follows:

Year Ending
December 31

1998	125,000
1999	129,521
	<u>\$ <u>254,521</u></u>

COOK & PHOEBERT

Certified Public Accountants

200 EAST WASHINGTON • CHICAGO, ILL. 60601 • TEL. 312-467-1800 • CABLE "CPA-ILL" • TELETYPE 312-467-1800

Partners: ROBERT L. COOK
ROBERT L. PHOEBERT

TELEPHONE: 312-467-1800

FAX: 312-467-1800

Accounting: 312-467-1800

CHARLES E. FRYER, JR.
FRANK R. TROTT, JR.
J. ROBERTSON, JR.
CHERYL M. HANCOCK, JR.

MEMBER
AMERICAN INSTITUTE OF CPAs
• CHICAGO • NEW YORK • LOS ANGELES
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Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards

Board of Commissioners

East Central Bosser Parish Fire District No. 1

We have audited the general purpose financial statements of East Central Bosser Parish Fire District No. 1 as of and for the year ended December 31, 1987, and have issued our report thereon dated March 18, 1988. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether East Central Bosser Parish Fire District No. 1's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with these provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that we required to be reported under Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered East Central Bosser Parish Fire District No. 1's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not require to a relatively low level the risk that misstatements in amounts that would be material to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of management, the Board of Commissioners and the various funding sources of the organization. This restriction is not intended to limit the distribution of this report.



Cook & Monhart
Certified Public Accountants
March 10, 1988

East Central Area Fire District No. 1
Houffton, Louisiana
Summary Schedule of Audit Findings
December 31, 1987

Summary Schedule of Prior Audit Findings

There was one finding for the prior year audit for the year ended December 31, 1986 concerning budgetary expenditures exceeding total budgeted expenditures by more than five percent (5%). The 1987 budget was properly monitored and no current year finding relating to budgetary control is noted.

Corrective Action Plan for Current Year Audit Findings

There were no findings or management letter comments for the current year audit for the year ended December 31, 1987.