REPORT ON AUDIT OF FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION

YEAR ENDED DECEMBER 31, 2024

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# **INDEPENDENT AUDITORS' REPORT**

Board of Commissioners Housing Authority of the City of Thibodaux Thibodaux, Louisiana

#### **Report on the Audit of the Financial Statements**

#### Opinion

We have audited the accompanying financial statements of Housing Authority of the City of Thibodaux, Louisiana (the Authority) as of and for the year ended December 31, 2024, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Authority as of December 31, 2024, and the changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Authority and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

#### Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that
  raise substantial doubt about the Authority's ability to continue as a going concern for a reasonable
  period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

#### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis on pages 8 through 16 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information any assurance.

#### Supplementary Information

Our audit was performed for the purpose of forming an opinion on the financial statements that collectively comprise the Authority's basic financial statements. The accompanying Schedule of Expenditures of Federal Awards as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards;* and the Financial Data Schedule are presented for purposes of additional analysis and are not a required part of the basic financial statements. Additionally, the accompanying Schedule of Compensation, Benefits and Other Payments to the Executive Director is presented for the Office of the Louisiana Legislative Auditor's information and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements.

The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards; Financial Data Schedule; and Schedule of Compensation, Benefits and Other Payments to the Executive Director are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated May 5, 2025, on our consideration of the Authority's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.

Aprio, LLP

Birmingham, Alabama May 5, 2025



## INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Commissioners Housing Authority of the City of Thibodaux Thibodaux, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Housing Authority of the City of Thibodaux (the Authority), as of and for the year ended December 31, 2024, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements, and have issued our report thereon dated May 5, 2025.

#### **Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Authority's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the Authority's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a *material weakness*, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be *material weaknesses* or *significant deficiencies*. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be *material* weaknesses. However, *material weakness* or *significant deficiencies* may exist that were not identified.

#### **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Authority's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Aprio, LLP

Birmingham, Alabama May 5, 2025



## INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

Board of Commissioners Housing Authority of the City of Thibodaux Thibodaux, Louisiana

#### Report on Compliance for the Major Federal Program

#### **Opinion on the Major Program**

We have audited the Housing Authority of the City of Thibodaux's (the Authority's) compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on the Authority's major federal program for the year ended December 31, 2024. The Authority's major federal program is identified in the Summary of Auditors' Results section of the accompanying Schedule of Findings and Questioned Costs.

In our opinion, the Authority complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2024.

#### Basis for Opinion on the Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Authority and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the major federal program. Our audit does not provide a legal determination of the Authority's compliance with the compliance requirements referred to above.

#### **Responsibilities of Management for Compliance**

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the Authority's federal programs.

#### Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Authority's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists.

The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Authority's compliance with the requirements of the major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design
  and perform audit procedures responsive to those risks. Such procedures include examining, on a
  test basis, evidence regarding the Authority's compliance with the compliance requirements referred
  to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Authority's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

## **Report on Internal Control Over Compliance**

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance is a requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be *material weaknesses* or *significant deficiencies* in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be *material weaknesses*, as defined above. However, *material weaknesses* or *significant deficiencies* in internal control over compliance that we consider to be *material weaknesses*, as defined above. However, *material weaknesses* or *significant deficiencies* in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Aprio, LLP

Birmingham, Alabama May 5, 2025

## HOUSING AUTHORITY OF THE CITY OF THIBODAUX

## MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A)

## FOR THE YEAR ENDED DECEMBER 31, 2024

The Housing Authority of the City of Thibodaux's ("the Authority") Management's Discussion and Analysis is designed to (a) assist the reader in focusing on significant financial issues, (b) provide an overview of the Authority's financial activity, (c) identify changes in the Authority's financial position (its ability to address the next and subsequent year challenges), and (d) identify individual program issues or concerns.

Since the Management's Discussion and Analysis (MD&A) is designed to focus on the current year's activities, resulting changes and currently known facts, please read it in conjunction with the Authority's financial statements.

## Financial Highlights

- The Authority's net position decreased \$442,602 during 2024. Net position was \$13,881,883 and \$13,439,281 for 2023 and 2024, respectively.
- Revenues decreased \$3,828,988 during 2024, and were \$6,578,187 and \$2,749,199 for 2023 and 2024, respectively.
- Expenses decreased \$65,033 during 2024, and were \$3,256,834 and \$3,191,801 for 2023 and 2024, respectively.

## USING THIS ANNUAL REPORT

The Report includes three major sections, the "Management's Discussion and Analysis (MD&A)", "Basic Financial Statements", and "Other Required Supplementary Information":

#### MD&A

~ MANAGEMENT DISCUSSION AND ANALYSIS ~

#### **BASIC FINANCIAL STATEMENTS**

~ AUTHORITY-WIDE FINANCIAL STATEMENTS ~ ~ NOTES TO FINANCIAL STATEMENTS ~

#### **OTHER REQUIRED SUPPLEMENTARY INFORMATION**

~ REQUIRED SUPPLEMENTARY INFORMATION ~ (OTHER THAN MD&A)

## Authority-Wide Financial Statements

## Statement of Net Position

These Statements include a <u>Statement of Net Position</u>, which is similar to a Balance Sheet. The Statement of Net Position reports all financial and capital resources for the Authority. The statement is presented in the format in which assets and deferred outflows of resources, equal liabilities, deferred inflows of resources and "Net Position", formerly known as net assets. Assets and liabilities are presented in order of liquidity and are classified as "Current" (convertible into cash within one year), and "Non-current".

The focus of the Statement of Net Position (the "<u>Unrestricted</u> Net Position") is designed to represent the net available liquid (non-capital) assets and deferred outflows of resources, net of liabilities and deferred inflows of resources, for the entire Authority. Net Position (formerly net assets) is reported in three broad categories:

<u>Net Investment in Capital Assets</u>: This component of Net Position consists of all Capital Assets, reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

<u>Restricted Net Position</u>: This component of Net Position consists of restricted assets, when constraints are placed on the asset by creditors (such as debt covenants), grantors, contributors, laws, regulations, etc.

<u>Unrestricted Net Position</u>: Consists of Net Position that does not meet the definition of "Net Investment in Capital Assets", or "Restricted Net Position."

#### Statement of Revenues, Expenses, and Changes in Net Position

The Authority-wide financial statements also include a <u>Statement of Revenues, Expenses and Changes</u> <u>in Net Position</u> (similar to an Income Statement). This Statement includes operating revenues, such as rental income, operating expenses, such as administrative, utilities, maintenance, and depreciation, and non-operating revenue and expenses, such as capital grant revenue, investment income and interest expense.

The focus of the Statement of Revenues, Expenses and Changes in Net Position is the "Change in Net Position", which is similar to Net Income or Loss.

#### Statement of Cash Flows

Finally, a <u>Statement of Cash Flows</u> is included, which discloses net cash provided by, or used for operating activities, non-capital financing activities, investing activities and from capital and related financing activities.

## THE AUTHORITY'S FEDERAL PROGRAMS

<u>Significant Program</u> – The focus of the Authority's Financial Statements should be on the significant program of the Authority. The following is considered a significant program of the Authority.

<u>Conventional Public Housing</u> – Under the Conventional Public Housing Program, the Authority rents units that it owns to low-income households. The Conventional Public Housing Program is operated under an Annual Contributions Contract (ACC) with HUD, and HUD provides Operating Subsidy and Capital Grant funding to enable the PHA to offer housing at a rent that is based upon 30% of household income.

<u>Other Program</u> – In addition to the Conventional Public Housing Program above, the Authority also maintains the following program:

• Disaster Grants – Public Assistance Program

## **AUTHORITY-WIDE STATEMENTS**

## **Condensed Statement of Net Position**

The following table reflects the Condensed Statement of Net Position compared to the prior year.

| CONDENSED STATEMENT OF NET POSITION   |                                |                                |                                 |
|---|--------------------------------|--------------------------------|---------------------------------|
|   | 2024                           | 2023                           | Variance                        |
| Assets and Deferred Outflows of Resources:<br>Current and Restricted Assets<br>Capital Assets<br>Deferred Outflows of Resources | \$ 5,959,363<br>7,974,914<br>- | \$ 5,386,947<br>8,788,368<br>- | \$    572,416<br>(813,454)<br>- |
| Total Assets and Deferred<br>Outflows of Resources  | \$ 13,934,277                  | \$ 14,175,315                  | \$ (241,038)                    |
| Liabilities and Deferred Inflows of Resources:<br>Current Liabilities<br>Non-Current Liability<br>Deferred Inflows of Resources | \$ 420,307<br>74,689<br>-      | \$    262,130<br>31,302<br>    | \$  158,177<br>43,387<br>       |
| Total Liabilities and Deferred<br>Inflows of Resources  | \$ 494,996                     | \$ 293,432                     | \$ 201,564                      |
| Net Position:<br>Net Investment in Capital Assets<br>Unrestricted Net Position  | \$ 7,974,914<br>5,464,367      | \$ 8,788,368<br>5,093,515      | \$ (813,454)<br>370,852         |
| Total Net Position  | \$ 13,439,281                  | \$ 13,881,883                  | \$ (442,602)                    |

## TABLE 1 CONDENSED STATEMENT OF NET POSITION

## Major Factors Affecting the Condensed Statement of Net Position

During 2024, current and restricted assets increased due mainly to an increase of unrestricted and restricted cash, and prepaid assets. See the Statement of Cash Flows for additional detail regarding cash inflows and outflows. Capital assets decreased due to depreciation of the dwelling properties and other assets exceeding capital additions.

Current liabilities increased due primarily to an increase of unearned revenues resulting from unexpended FEMA grant funds.

Table 2 presents details on the change in Unrestricted Net Position

## TABLE 2

## **CHANGE IN UNRESTRICTED NET POSITION**

| Unrestricted Net Position, January 1, 2024   | \$<br>5,093,515 |
|--|-----------------|
| Results of Operations                        | (542,447)       |
| Capital Expenditures from Operating Reserves | (31,945)        |
| Interest Income                              | 83,378          |
| Depreciation Expense                         | <br>861,866     |
| Unrestricted Net Position, December 31, 2024 | \$<br>5,464,367 |

While the results of operations are a significant measure of the Authority's activities, the analysis of the changes in Unrestricted Net Position provides a clearer understanding of the change in financial well-being.

#### TABLE 3

| 1,265,489<br>1,336,939<br>16,467<br>83,378<br>46,926<br><b>2,749,199</b><br>498,897<br>153<br>298,856 | \$<br><b>\$</b><br>\$ | 1,254,999<br>1,216,089<br>3,657,044<br>85,480<br>364,575<br><b>6,578,187</b><br>501,861<br>4,930 |                  | 10,490<br>120,850<br>(3,640,577)<br>(2,102)<br>(317,649)<br>(3,828,988)<br>(2,964)<br>(4,777) |
|---|-----------------------|--|------------------|---|
| 1,336,939<br>16,467<br>83,378<br>46,926<br><b>2,749,199</b><br>498,897<br>153<br>298,856              | \$                    | 1,216,089<br>3,657,044<br>85,480<br><u>364,575</u><br><b>6,578,187</b><br>501,861<br>4,930       | (<br><b>\$ (</b> | 120,850<br>(3,640,577)<br>(2,102)<br>(317,649)<br>(3,828,988)<br>(2,964)                      |
| 16,467<br>83,378<br>46,926<br><b>2,749,199</b><br>498,897<br>153<br>298,856                           |                       | 3,657,044<br>85,480<br>364,575<br><b>6,578,187</b><br>501,861<br>4,930                           | \$ (             | 3,640,577<br>(2,102)<br>(317,649)<br>(3,828,988)<br>(2,964)                                   |
| 83,378<br>46,926<br><b>2,749,199</b><br>498,897<br>153<br>298,856                                     |                       | 85,480<br>364,575<br><b>6,578,187</b><br>501,861<br>4,930  | \$ (             | (2,102<br>(317,649<br>(3,828,988)<br>(2,964)  |
| 46,926<br><b>2,749,199</b><br>498,897<br>153<br>298,856   |                       | 364,575<br>6,578,187<br>501,861<br>4,930   |                  | (317,649<br>(3,828,988)<br>(2,964)  |
| <b>2,749,199</b><br>498,897<br>153<br>298,856   |                       | <b>6,578,187</b><br>501,861<br>4,930   |                  | (2,964  |
| 498,897<br>153<br>298,856   |                       | 501,861<br>4,930   |                  | (2,964)   |
| 153<br>298,856  | \$                    | 4,930  | \$               | • • •   |
| 153<br>298,856  | \$                    | 4,930  | \$               | • • •   |
| 298,856   |                       |  |                  | (4,777)   |
|   |                       | 040 447  |                  |   |
|   |                       | 343,447  |                  | (44,591   |
| 758,249   |                       | 772,906  |                  | (14,657   |
| 52,976  |                       | 50,140   |                  | 2,836   |
| 720,804   |                       | 602,976  |                  | 117,828   |
| 861,866   |                       | 905,323  |                  | (43,457)  |
| -   |                       | 75,251   |                  | (75,251)  |
| 3,191,801   | \$                    | 3,256,834  | \$               | (65,033   |
|   |                       |  | \$(              | 3,763,955   |
|   | -                     | <u> </u>   | - 75,251         | - 75,251<br>3,191,801 \$ 3,256,834 \$   |

#### SCHEDULE OF REVENUES, EXPENSES AND CHANGES IN NET POSITION

The following Schedule compares the revenues and expenses for the current and previous fiscal

#### Major Factors Affecting the Schedule of Revenue, Expenses and Changes in Net Position

Operating grants increased due to an increase of subsidies recognized through the Public Housing and Disaster Grants - Public Assistance programs. Capital contributions decreased due to a reduction of modernization and improvement activity on the dwelling properties. Other revenue decreased due primarily to the 2023 realization of insurance proceeds to fund Hurricane Ida related costs and repairs.

General expenses increased mainly due to increases of property insurance and compensated absences costs. Casualty losses decreased due to a reduction of Hurricane Ida related repair costs.

# **Capital Assets**

As of year-end, the Authority had \$8 million invested in a variety of capital assets as reflected in the following schedule. For additional detail see the Notes to the Financial Statements.

## TABLE 4 CAPITAL ASSETS AT YEAR-END (NET OF DEPRECIATION)

|                            | 2024         | 2023         | Variance     | % Change |
|----------------------------|--------------|--------------|--------------|----------|
| Land                       | \$ 552,040   | \$ 552,040   | \$-          | 0%       |
| Buildings and Improvements | 27,713,148   | 27,664,736   | 48,412       | 0%       |
| Furniture and Equipment    | 528,667      | 528,667      | -            | 0%       |
| Accumulated Depreciation   | (20,818,941) | (19,957,075) | (861,866)    | 4%       |
| Net Capital Assets         | \$ 7,974,914 | \$ 8,788,368 | \$ (813,454) | -9%      |

## TABLE 5

#### CHANGE IN CAPITAL ASSETS

The following reconciliation summarizes the change in Capital Assets.

| Beginning Balance, January 1, 2024 | \$ 8,788,368 |
|------------------------------------|--------------|
| Additions:                         |              |
| Building Improvements              | 48,412       |
| Depreciation Expense               | (861,866)    |
| Ending Balance, December 31, 2024  | \$ 7,974,914 |

## ECONOMIC FACTORS

Significant economic factors affecting the Authority are as follows:

- Federal funding provided by Congress to the Department of Housing and Urban Development
- Local labor supply and demand, which can affect salary and wage rates
- Local inflationary, recessionary and employment trends, which can affect resident incomes and therefore the amount of rental income
- Inflationary pressure on utility rates, supplies and other costs

## FINANCIAL CONTACT

The individual to be contacted regarding this report is the Executive Director. Specific requests may be submitted to the Housing Authority of the City of Thibodaux, PO Box 775, Thibodaux, Louisiana 70302.

## HOUSING AUTHORITY OF THE CITY OF THIBODAUX STATEMENT OF NET POSITION DECEMBER 31, 2024

## ASSETS AND DEFERRED OUTFLOWS OF RESOURCES

|  | E  | interprise<br><u>Fund</u> |
|--|----|---------------------------|
| Current Assets                                     |    |                           |
| Cash   | \$ | 5,642,036                 |
| Accounts Receivable, Net                           |    | 7,316                     |
| Prepaid Costs                                      |    | 125,837                   |
| Inventory  |    | 3,991                     |
| Total Current Assets                               |    | 5,779,180                 |
| Restricted Assets                                  |    |                           |
| Cash   |    | 180,183                   |
| Total Restricted Assets                            |    | 180,183                   |
| Capital Assets                                     |    |                           |
| Land   |    | 552,040                   |
| Buildings and Improvements                         |    | 27,713,148                |
| Furniture and Equipment                            |    | 528,667                   |
|  |    | 28,793,855                |
| (Less): Accumulated Depreciation                   |    | (20,818,941)              |
| Net Capital Assets                                 | 1  | 7,974,914                 |
| Total Assets                                       |    | 13,934,277                |
| Deferred Outflows of Resources                     |    | -                         |
| Total Assets and Deferred<br>Outflows of Resources | \$ | 13,934,277                |

See the accompanying notes to financial statements.

## HOUSING AUTHORITY OF THE CITY OF THIBODAUX STATEMENT OF NET POSITION DECEMBER 31, 2024

## LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION

| Accounts Payable\$ 143,502Accrued Compensated Absences23,957Tenant Security Deposits69,726Unearned Revenue183,122Total Current Liabilities420,307Non-current Liability420,307Accrued Compensated Absences74,689Total Non-current Liability74,689Total Non-current Liability494,996Deferred Inflows of Resources-Total Liabilities and Deferred494,996Inflows of Resources494,996Net Investment in Capital Assets7,974,914Unrestricted Net Position5,464,367Total Net Position13,439,281Total Liabilities, Deferred Inflows of11,439,281 |  | E  | Enterprise<br><u>Fund</u> |
|---|--|----|---------------------------|
| Accrued Compensated Absences23,957Tenant Security Deposits69,726Unearned Revenue183,122Total Current Liabilities420,307Non-current Liability420,307Accrued Compensated Absences74,689Total Non-current Liability74,689Total Liabilities494,996Deferred Inflows of Resources-Total Liabilities and Deferred494,996Inflows of Resources-Total Liabilities and Deferred494,996Net Investment in Capital Assets7,974,914Unrestricted Net Position5,464,367Total Net Position13,439,281Total Liabilities, Deferred Inflows of13,439,281      | Current Liabilities                    | •  | 440 500                   |
| Tenant Security Deposits69,726Unearned Revenue183,122Total Current Liabilities420,307Non-current Liability420,307Accrued Compensated Absences74,689Total Non-current Liability74,689Total Non-current Liabilities494,996Deferred Inflows of Resources-Total Liabilities and Deferred-Inflows of Resources494,996Net Position494,996Net Investment in Capital Assets7,974,914Unrestricted Net Position5,464,367Total Liabilities, Deferred Inflows of13,439,281  |  | \$ | ,                         |
| Unearned Revenue183,122Total Current Liabilities420,307Non-current Liability420,307Accrued Compensated Absences74,689Total Non-current Liability74,689Total Liabilities494,996Deferred Inflows of Resources-Total Liabilities and Deferred-Inflows of Resources494,996Net Position494,996Net Investment in Capital Assets7,974,914Unrestricted Net Position5,464,367Total Liabilities, Deferred Inflows of13,439,281  | •                                      |    | ,                         |
| Total Current Liabilities420,307Non-current Liability420,307Accrued Compensated Absences74,689Total Non-current Liability74,689Total Liabilities494,996Deferred Inflows of Resources-Total Liabilities and Deferred494,996Inflows of Resources494,996Net Position494,996Net Investment in Capital Assets7,974,914Unrestricted Net Position5,464,367Total Liabilities, Deferred Inflows of13,439,281   | •                                      |    | ,                         |
| Non-current LiabilityAccrued Compensated Absences74,689Total Non-current Liability74,689Total Liabilities494,996Deferred Inflows of Resources-Total Liabilities and Deferred494,996Inflows of Resources494,996Net Position494,996Net Investment in Capital Assets7,974,914Unrestricted Net Position5,464,367Total Liabilities, Deferred Inflows of13,439,281  | -                                      |    |                           |
| Accrued Compensated Absences74,689Total Non-current Liability74,689Total Liabilities494,996Deferred Inflows of Resources-Total Liabilities and Deferred<br>Inflows of Resources-Met Position<br>Net Investment in Capital Assets<br>Unrestricted Net Position<br>   | Total Current Liabilities              |    | 420,307                   |
| Total Non-current Liability74,689Total Liabilities494,996Deferred Inflows of Resources-Total Liabilities and Deferred<br>Inflows of Resources-Met Position<br>Net Investment in Capital Assets7,974,914Unrestricted Net Position<br>Total Net Position5,464,367Total Liabilities, Deferred Inflows of13,439,281   |  |    | 74.689                    |
| Total Liabilities494,996Deferred Inflows of Resources-Total Liabilities and Deferred<br>Inflows of Resources-Met Position<br>Net Investment in Capital Assets7,974,914Unrestricted Net Position<br>Total Net Position5,464,367<br>13,439,281Total Liabilities, Deferred Inflows of13,439,281  | •                                      |    | ·                         |
| Deferred Inflows of Resources-Total Liabilities and Deferred<br>Inflows of Resources494,996Net Position<br>Net Investment in Capital Assets7,974,914Unrestricted Net Position<br>Total Net Position5,464,367<br>13,439,281Total Liabilities, Deferred Inflows of13,439,281  |  |    | . 1,000                   |
| Total Liabilities and Deferred<br>Inflows of Resources494,996Net Position<br>Net Investment in Capital Assets7,974,914Unrestricted Net Position<br>Total Net Position5,464,367Total Net Position13,439,281Total Liabilities, Deferred Inflows of5   | Total Liabilities                      |    | 494,996                   |
| Inflows of Resources494,996Net Position7,974,914Net Investment in Capital Assets7,974,914Unrestricted Net Position5,464,367Total Net Position13,439,281Total Liabilities, Deferred Inflows of5  | Deferred Inflows of Resources          |    |                           |
| Net PositionNet Investment in Capital Assets7,974,914Unrestricted Net Position5,464,367Total Net Position13,439,281Total Liabilities, Deferred Inflows of13,439,281   | Total Liabilities and Deferred         |    |                           |
| Net Investment in Capital Assets7,974,914Unrestricted Net Position5,464,367Total Net Position13,439,281Total Liabilities, Deferred Inflows of13,439,281   | Inflows of Resources                   |    | 494,996                   |
| Unrestricted Net Position5,464,367Total Net Position13,439,281Total Liabilities, Deferred Inflows of13,439,281  | Net Position                           |    |                           |
| Total Net Position13,439,281Total Liabilities, Deferred Inflows of  | Net Investment in Capital Assets       |    | 7,974,914                 |
| Total Liabilities, Deferred Inflows of  | Unrestricted Net Position              |    | 5,464,367                 |
|   | Total Net Position                     |    | 13,439,281                |
|   | Total Liabilities, Deferred Inflows of |    |                           |
| Resources and Net Position \$ 13,934,277  | Resources and Net Position             | \$ | 13,934,277                |

## HOUSING AUTHORITY OF THE CITY OF THIBODAUX STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION FOR THE YEAR ENDED DECEMBER 31, 2024

|  | E        | Enterprise<br><u>Fund</u> |
|--|----------|---------------------------|
| Operating Revenues                         |          |                           |
| Tenant Rent Revenue                        | \$       | 1,265,489                 |
| Operating Grants                           |          | 1,336,939                 |
| Other Revenue                              |          | 46,926                    |
| Total Operating Revenues                   |          | 2,649,354                 |
| Operating Expenses                         |          |                           |
| Administrative                             |          | 498,897                   |
| Tenant Services                            |          | 153                       |
| Utilities                                  |          | 298,856                   |
| Maintenance                                |          | 758,249                   |
| Protective Services                        |          | 52,976                    |
| General                                    |          | 720,804                   |
| Depreciation                               |          | 861,866                   |
| Total Operating Expenses                   |          | 3,191,801                 |
| Operating Income (Loss)                    |          | (542,447)                 |
| Non-Operating Revenue                      |          |                           |
| Interest Income                            |          | 83,378                    |
| Total Non-Operating Revenue                |          | 83,378                    |
| Increase (decrease) before                 |          |                           |
| Capital Contributions                      |          | (459,069)                 |
| Capital Contributions - State of Louisiana |          | 16,467                    |
| Total Capital Contributions                |          | 16,467                    |
| Increase (Decrease) in Net Position        |          | (442,602)                 |
| Net Position, Beginning                    | <u> </u> | 13,881,883                |
| Net Position, Ending                       | \$       | 13,439,281                |

See the accompanying notes to financial statements.

## HOUSING AUTHORITY OF THE CITY OF THIBODAUX STATEMENT OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 2024

|   | E  | nterprise<br><u>Fund</u> |
|---|----|--------------------------|
| Cash flows from operating activities:   |    |                          |
| Cash Received from Dwelling Rent  | \$ | 1,144,164                |
| Cash Received from Operating Grants   |    | 1,336,939                |
| Cash Received from Other Sources  |    | 51,202                   |
| Cash Payments for Salaries and Benefits   |    | (846,315)                |
| Cash Payments to Vendors and Landlords  |    | (1,316,366)              |
| Net cash provided (used) by operating activities  |    | 369,624                  |
| Cash flows from capital and related financing activities:   |    |                          |
| Capital Grants Received   |    | 450,278                  |
| Capital Outlay  |    | (90,417)                 |
| Insurance Proceeds Received, Hurricane Ida  |    | 86,179                   |
| Net cash provided (used) by capital   |    |                          |
| and related financing activities  |    | 446,040                  |
| Cash flows from investing activities:   |    |                          |
| Interest Earned from Cash Deposits  |    | 83,378                   |
| Net cash provided (used) by investing activities  |    | 83,378                   |
| Net Increase in Cash and Restricted Cash  |    | 899,042                  |
| Total Cash, Beginning of Year   |    | 4,923,177                |
| Total Cash and Restricted Cash, End of Year   | \$ | 5,822,219                |
| Reconciliation of cash and restricted cash presented on the Statement of Net Position, to ending cash and restricted cash presented above on the Statement of Cash Flows: |    |                          |
| Cash  | \$ | 5,642,036                |
| Restricted Cash   |    | 180,183                  |
| Cash and Restricted Cash, End of Year   | \$ | 5,822,219                |
|   | -  | · · ·                    |

Continued on next page

## HOUSING AUTHORITY OF THE CITY OF THIBODAUX STATEMENT OF CASH FLOWS - CONTINUED FOR THE YEAR ENDED DECEMBER 31, 2024

|  | Enterprise<br><u>Fund</u> |           |  |
|--|---------------------------|-----------|--|
| Reconciliation of operating income (loss) to net   |                           |           |  |
| cash provided (used) by operating activities:      |                           |           |  |
| Operating Income (Loss)                            | \$                        | (542,447) |  |
| Adjustment to reconcile operating income (loss) to |                           |           |  |
| net cash provided (used) by operating activities:  |                           |           |  |
| Depreciation                                       |                           | 861,866   |  |
| Bad Debt Expense                                   |                           | 122,851   |  |
| Change in Accounts Receivable (Tenants)            |                           | (121,228) |  |
| Change in Prepaid Costs and Inventory              |                           | (14,804)  |  |
| Change in Accounts Payable - Operating             |                           | 13,169    |  |
| Change in Accrued Personnel Expenses               |                           | 46,038    |  |
| Change in Unearned Revenue (Tenants)               |                           | (97)      |  |
| Change in Security Deposits Held                   |                           | 4,276     |  |
| Net cash provided (used) by operating activities   | \$                        | 369,624   |  |

#### NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2024

## NOTE A - SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Housing Authority have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Authority is a Special Purpose Government engaged only in business-type activities and therefore presents only the financial statements required for the enterprise fund in accordance with GASB Statement 34 paragraph 138 and GASB Statement 63.

The Authority has multiple programs which are accounted for in one enterprise fund, which is presented as the "Enterprise Fund" in the basic financial statements as follows:

<u>Enterprise Fund</u> – In accordance with the Enterprise Fund Method, activity is recorded using the accrual basis of accounting and the measurement focus is on the flow of economic resources. Under the accrual basis of accounting revenues are recorded when earned and expenses are recorded when incurred. This requires the Housing Authority to account for operations in a manner similar to private business or where the Board has decided that the determination of revenues earned, costs incurred, and/or net income is necessary for management accountability.

<u>Governmental Accounting Standards</u> – The Housing Authority has applied all applicable Governmental Accounting Standards Board pronouncements as well as applicable pronouncements issued by the Financial Accounting Standards Board.

#### Cash and Restricted Cash

Cash and restricted cash consisted of funds held in interest bearing checking accounts.

#### Accounts Receivable

Accounts receivable are reported at amounts management expects to collect and consisted of gross tenant receivables of \$85,743, reported net of an allowance for doubtful accounts of \$78,427, at a net receivable amount of \$7,316.

## Prepaid Items and Inventory

Prepaid items and inventory consist of payments made to vendors for services and materials that will benefit future periods.

## NOTE A - SIGNIFICANT ACCOUNTING POLICIES- CONTINUED

#### Property and Equipment

Property and equipment are recorded at cost. Depreciation is computed using the straight-line method over the estimated useful lives of the assets. The costs of maintenance and repairs are expensed, while significant renewals and betterments are capitalized. Small dollar value minor equipment items are expensed. Depreciation on assets has been expensed in the statement of income and expenses. Estimated useful lives are as follows:

| Buildings and Improvements | 10 - 20 years |
|----------------------------|---------------|
| Furniture and equipment    | 3 - 5 years   |

Authority management has assessed the carrying values of capital asset balances as of December 31, 2024, and as of May 5, 2025. No significant capital asset value impairments exist as of the noted dates.

#### PILOT Agreement

The Authority has entered into a Payment-in-Lieu-of-Taxes (PILOT) Agreement with the City of Thibodaux whereby the Authority agreed to pay a negotiated sum in lieu of local real property taxes. During 2024 the Authority incurred \$82,417 of PILOT expense, all of which was owed to the City as of December 31, 2024, and is reported in Accounts Payable on the Statement of Net Position.

#### Unearned Revenue

The Authority recognizes revenues as earned. Funds received before the Authority is eligible to apply them are recorded as a liability under unearned revenue. As of December 31, 2024, the Authority's unearned revenue balance consisted of tenant rent prepayments of \$2,939 and capital grant receipts of \$180,183.

#### Deferred Outflows and Inflows of Resources

A deferred outflow of resources is a consumption of assets by the Authority that is applicable to a future reporting period. Conversely, a deferred inflow of resources is an acquisition of assets by the Authority that is applicable to a future reporting period. As of December 31, 2024, the Authority did not have any deferred outflows or inflows of resources.

#### **Revenue Accounting Policies**

Dwelling rent income, HUD grants recognized to fund operations and other miscellaneous income are reported as operating income. Grants recognized to fund capital assets and interest income are reported as non-operating revenue.

#### Indirect Costs Recovery

Direct costs are charged to the Authority's applicable programs. The Authority charges indirect costs to its Central Office Cost Center and charges the programs management fees based on fee rates provided by the Department of Housing and Urban Development.

## NOTE B - REPORTING ENTITY DEFINITION

The Housing Authority is a chartered public corporation under the laws of the State of Louisiana with a Board of Commissioners appointed by the City of Thibodaux. However, the Housing Authority has complete legislative and administrative authority and it recruits and employs personnel. The Authority adopts a budget that is approved by the Board of Commissioners. Subsidies for operations are received primarily from HUD. The Authority has substantial legal authority to control its affairs without local government approval; therefore, all operations of the Authority are a separate reporting entity as reflected in this report. The Authority is responsible for its debts and is entitled to surpluses. No separate agency receives a financial benefit nor imposes a financial burden on the Authority.

## NOTE C – CASH AND RESTRICTED CASH DEPOSITS

*Custodial Credit Risk* - The Authority's policy is to limit credit risk by adherence to the list of HUDpermitted investments, which are backed by the full faith and credit of or a guarantee of principal and interest by the U.S. Government.

*Interest Rate Risk* – The Authority's formal investment policy does not limit investment maturities as a means of managing its exposure to fair value losses arising from interest rate volatility.

The U.S. Department of HUD requires housing authorities to invest excess funds in obligations of the U.S., certificates of deposit or any other federally insured investments.

The Housing Authority's cash and restricted cash consisted of funds held in interest bearing checking accounts with reconciled balances totaling \$5,822,219. \$180,183 of this amount was restricted and represented unexpended grant proceeds. Deposits balances held with financial institutions totaled \$5,822,890 and were secured as follows:

|   | Bank<br>Deposits |           |  |
|---|------------------|-----------|--|
| Insured by FDIC   | \$               | 250,000   |  |
| Collateralized with specific securities<br>in the Authority's name which are held<br>by a third-party financial institution |                  | 5,572,890 |  |
| by a time party manolal montation   | \$               | 5,822,890 |  |

#### NOTE D - CONTRACTUAL COMMITMENTS

The Authority did not have any significant outstanding contractual commitments as of December 31, 2024.

## NOTE E - CONCENTRATION OF RISK

The Housing Authority receives most of its funding from HUD. These funds and grants are subject to modification by HUD depending on the availability of funding.

## NOTE F - <u>SIGNIFICANT ESTIMATES</u>

These financial statements are prepared in accordance with generally accepted accounting principles. The financial statements include some amounts that are based on management's best estimates and judgments. The most significant estimates relate to depreciation and useful lives and earned sick leave to be utilized. These estimates may be adjusted as more current information becomes available, and any adjustment could be significant.

## NOTE G - RISK MANAGEMENT

The Housing Authority is exposed to various risks of losses related to torts; thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Housing Authority carries commercial insurance for all risks of loss, including workman's compensation and employee health and accident insurance. The Housing Authority has not had any significant reductions in insurance coverage.

The Authority incurred property damage from Hurricane Ida in August of 2021. During 2024, the Authority recognized \$82,558 of Federal Emergency Management Agency (FEMA) grant funding to fund repair and rebuild efforts.

#### NOTE H - DEFINED CONTRIBUTION RETIREMENT PLANS

The Authority provides retirement benefits for all of its eligible full-time employees through a defined contribution plan, known as the Housing Agency Retirement Trust Plan, administered by Mercer. In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. The Authority contributes 8% of the eligible employees' base salaries, and employees are required to contribute 6% to the plan. Contributions and allocated investment earnings are fully vested after 5 years of continuous service. During 2024, the Authority made the required contributions in the amount of \$48,204, and there were no significant unpaid pension liabilities outstanding as of December 31, 2024.

## NOTE I - ACCRUED COMPENSATED ABSENCES

Housing Authority employees are granted vacation and sick leave in varying amounts depending on tenure with the Authority. In the event of termination, an employee is reimbursed for accumulated vacation leave up to a maximum of 300 hours. Vested or accumulated vacation leave is recorded as an expense and liability as the benefits accrue to employees.

A summary of compensated absences activity and balances as of December 31, 2024, is as follows:

|   | nuary 1,<br><u>4 Balance</u> | <u>lr</u> | <u>icrease</u> | D  | <u>ecrease</u> | ember 31,<br><u>4 Balance</u> | e Within<br>ne Year |
|---|------------------------------|-----------|----------------|----|----------------|-------------------------------|---------------------|
| Compensated Absences<br>Less: Current portion | \$<br>52,608<br>(21,306)     | \$        | 82,530         | \$ | 36,492         | \$<br>98,646<br>(23,957)      | \$<br>23,957        |
| Non-current Liability                         | \$<br>31,302                 | \$        | 82,530         | \$ | 36,492         | \$<br>74,689                  | \$<br>23,957        |

Because management cannot reasonably estimate the amount of earned sick leave which will be utilized by employees, the Authority has not accrued all of its earned but unused sick leave liability in its Statement of Net Position. However, management does not anticipate that the amount of unaccrued earned sick leave as of year-end, which will be utilized in subsequent years will be significant to its financial statements.

#### NOTE J - COMMITMENTS AND CONTINGENCIES

Amounts received or receivable from HUD are subject to audit and adjustment by grantor agencies. If expenses are disallowed as a result of these audits, the claims for reimbursement to the grantor agency would become a liability of the Authority. In the opinion of management, any such adjustments would not be significant.

## NOTE K - <u>CAPITAL ASSETS</u>

A summary of capital asset balances as of, and activity for the year ended December 31, 2024, is as follows:

|  | January 1, 2024<br><u>Balance</u> |                           | A  | Additions             | Transfers and<br><u>Dispositions</u> |   | Dec | ember 31, 2024<br><u>Balance</u> |
|--|-----------------------------------|---------------------------|----|-----------------------|--------------------------------------|---|-----|----------------------------------|
| Land   | \$                                | 552,040                   | \$ | -                     | \$                                   | - | \$  | 552,040                          |
| Assets not being<br>depreciated  |                                   | 552,040                   |    | -                     |                                      | - |     | 552,040                          |
| Buildings and<br>Improvements  |                                   | 27,664,736                |    | 48,412                |                                      |   |     | 27,713,148                       |
| Furniture and Equipment  |                                   | 528,667                   |    |                       |                                      |   |     | 528,667                          |
| Total Capital<br>Assets  |                                   | 28,745,443                |    | 48,412                |                                      | - |     | 28,793,855                       |
| Less Accumulated Depreciation<br>Buildings and Improvements<br>Furniture and Equipment |                                   | (19,603,691)<br>(353,384) |    | (847,098)<br>(14,768) |                                      | - |     | (20,450,789)<br>(368,152)        |
| Net Book Value   | \$                                | 8,788,368                 | \$ | (813,454)             | \$                                   | - | \$  | 7,974,914                        |

## NOTE L - <u>SUBSEQUENT EVENTS</u>

In preparing the financial statements, management evaluated subsequent events through May 5, 2025, the date the financial statements were available to be issued.

## SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

## YEAR ENDED DECEMBER 31, 2024

| Grantor Program or Cluster Title   | Federal<br>Assistance<br><u>Listing No.</u> | Pass-through<br>Entity<br>Identifying No. | <u>E&gt;</u> | Federal<br>penditures |
|--|---|---|--------------|-----------------------|
| Public Housing Program   | 14.850a                                     | N/A                                       | \$           | 1,270,848             |
| TOTAL HUD EXPENDITURES   |   |   |              | 1,270,848             |
| Disaster Grants - Public Assistance (Presidentially<br>Declared) - Passed through the State of Louisiana<br>Office of Community Development,<br>Disaster Recovery Unit | 97.036                                      | D3LYFCJXMRS5                              |              | 82,558                |
| TOTAL FEMA EXPENDITURES  |   |   |              | 82,558                |
| TOTAL FEDERAL EXPENDITURES   |   |   | \$           | 1,353,406             |

## NOTE 1 – BASIS OF PRESENTATION

The above Schedule of Expenditures of Federal Awards includes the federal award activity of the Authority under programs of the federal government for the year ended December 31, 2024. The information on this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*. Because the Schedule presents only a selected portion of operations of the Authority, it is not intended to and does not present the financial net position, changes in net position, or cash flows of the Authority.

#### NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowed or are limited as to reimbursement.

#### NOTE 3 – AWARDS PASSED-THROUGH TO SUBRECIPIENTS

No federal award funds were passed-through to subrecipient grantees during the year ended December 31, 2024.

#### NOTE 4 – NON-MONETARY FEDERAL AWARDS ASSISTANCE

The Authority did not receive or expend non-monetary federal awards assistance during the year ended December 31, 2024.

#### NOTE 5 – INDIRECT COST RATE

The Authority has elected not to use the 10% *De Minimus Indirect Cost Rate* allowed under the Uniform Guidance.

Thibodaux, LA

## Entity Wide Balance Sheet Summary

Fiscal Year

| End: 12/31/2024  |               |   |                          |
|--|---------------|---|--------------------------|
|  | Project Total | 97.036 Disaster<br>Grants -<br>Presidentially<br>Declared Disasters | Total Enterprise<br>Fund |
| 111 Cash - Unrestricted  | \$ 5,572,310  |   | \$ 5,572,310             |
| 112 Cash - Restricted - Modernization and Development  | -             | -   | -                        |
| 113 Cash - Other Restricted  | -             | 180.183   | 180.183                  |
|  | 69.726        |   | 69,726                   |
| 114       Cash - Tenant Security Deposits         115       Cash - Restricted for Payment of Current Liabilities | -             | _   |                          |
| 100 Total Cash   | \$ 5.642.036  | \$ 180,183  | \$ 5.822.219             |
|  | φ 0,042,000   | φ 100,105   | φ 5,022,213              |
| 121 Accounts Receivable - PHA Projects   |               | _   | _                        |
| 121 Accounts Receivable - PHA Projects<br>122 Accounts Receivable - HUD Other Projects                           |               | -   | -                        |
| 124 Accounts Receivable - Other Government   |               | -   | -                        |
| 124 Accounts Receivable - Other Government   | -<br>77,585   | -   | -                        |
|  |               | -   | 77,585                   |
| 126 Accounts Receivable - Tenants  |               | -   | 8,158                    |
| 126.1 Allowance for Doubtful Accounts -Tenants   | (842)         |   | (842)                    |
| 126.2 Allowance for Doubtful Accounts - Other  | (77,585)      |   | (77,585)                 |
| 127 Notes, Loans, & Mortgages Receivable - Current   | -             | -   | -                        |
| 128 Fraud Recovery   | -             | -   | -                        |
| 128.1 Allowance for Doubtful Accounts - Fraud  | -             | -   | -                        |
| 129 Accrued Interest Receivable  | -             | -   | -                        |
| 120 Total Receivables, Net of Allowances for Doubtful Accounts   | \$ 7,316      | \$-   | \$ 7,316                 |
| 131 Investments - Unrestricted   | -             | _   | _                        |
| 132 Investments - Restricted   | -             | _   | _                        |
| 135 Investments - Restricted for Payment of Current Liability  | _             | _   | _                        |
| 142 Prepaid Expenses and Other Assets  | 125.837       | _   | 125,837                  |
| 143 Inventories  | 4.201         | -   |                          |
| 143.1 Allowance for Obsolete Inventories   | (210)         |   | 4,201                    |
|  | (210)         | -   | (210)                    |
| 144 Inter Program Due From   | -             | -   | -                        |
| 145 Assets Held for Sale   | -             | -   | -                        |
| 150 Total Current Assets   | \$ 5,779,180  | \$ 180,183  | \$ 5,959,363             |
| 161 Land   | 552,040       | -   | 552,040                  |
| 162 Buildings  | 23.790.089    | _   | 23.790.089               |
| 163 Furniture, Equipment & Machinery - Dwellings   | 141.509       |   | 141,509                  |
| 164 Furniture, Equipment & Machinery - Administration  | 387,158       |   | 387,158                  |
| 165 Leasehold Improvements   | 3,923,059     |   | 3,923,059                |
|  | (20,818,941)  |   | (20.818.941)             |
| 166 Accumulated Depreciation   | (20,010,941)  | -   | (∠∪,818,941)             |
| 167 Construction in Progress   | -             | -   | -                        |
| 168 Infrastructure   | -             | -   | -                        |
| 160 Total Capital Assets, Net of Accumulated Depreciation  | \$ 7,974,914  | <b>\$</b> -   | \$ 7,974,914             |
| 171 Notes, Loans and Mortgages Receivable - Non-Current  | -             | -   | -                        |
| 174 Other Assets   | _             |   | -                        |
|  |               |   |                          |

Thibodaux, LA

## Entity Wide Balance Sheet Summary

Fiscal Year

| End: 12/31/2024   |   | 97.036 Disaster | Ĩ                                       |            |  |
|---|---|-----------------|---|------------|--|
|   | Project Total<br>Presidentially<br>Declared Disasters |                 | Total Enterprise<br>Fund                |            |  |
|   |   |                 |   |            |  |
| 200 Deferred Outflow of Resources   | \$-   | \$-             | \$                                      | -          |  |
| 290 Total Assets and Deferred Outflow of Resources  | \$ 13,754,094   | \$ 180,183      | \$                                      | 13,934,277 |  |
|   |   |                 |   |            |  |
| 311 Bank Overdraft  | -   | -               |   | -          |  |
| 312 Accounts Payable <= 90 Days   | 35,051  | -               |   | 35,051     |  |
| 321 Accrued Wage/Payroll Taxes Payable  | -   | -               |   | -          |  |
| 322 Accrued Compensated Absences - Current Portion  | 22 057  | -               |   | 23,957     |  |
| 324 Accrued Contingency Liability   | -   | -               | 2000                                    | -          |  |
| 225 Appruad Interact Bayabla  | -   | -               |   | -          |  |
| 331 Accounts Payable - HUD PHA Programs   | -   | -               | 2                                       | -          |  |
| 333 Accounts Payable - Other Government   | 82,417  |                 | 3                                       | 82,417     |  |
| 341 Tenant Security Deposits  | 69,726  |                 |   | 69,726     |  |
| 342 Unearned Revenue  | 2,939   | 180,183         |   | 183,122    |  |
| 343 Current Portion of Long-term Debt - Capital Projects/Mortgage Revenue   | .5  | _               |   | -          |  |
| 344 Current Portion of Long-term Debt - Operating Borrowings  | -   | -               |   | -          |  |
| 345 Other Current Liabilities   | -   | _               |   | -          |  |
| 346 Accrued Liabilities - Other   | 26,034  | -               |   | 26,034     |  |
|   |   |                 |   |            |  |
| <ul><li>347 Inter Program - Due To</li><li>348 Loan Liability - Current</li></ul>   | -   | _               |   | -          |  |
| 310 Total Current Liabilities   | \$ 240,124  | \$ 180,183      | \$                                      | 420,307    |  |
|   |   |                 | Ÿ                                       | 420,007    |  |
| 351 Long-term Debt, Net of Current - Capital Projects/Mortgage Revenue  | 8   | -               |   | -          |  |
| 351 Long-term Debt, Net of Current - Capital Projects/Mortgage Revenue<br>352 Long-term Debt, Net of Current - Operating Borrowings | -   | -               | -                                       | -          |  |
| 353 Non-current Liabilities - Other   | -   | -               | 300000000000000000000000000000000000000 | -          |  |
| 354 Accrued Compensated Absences - Non Current  | 74,689  | -               |   | 74,689     |  |
| 355 Loan Liability - Non Current  | -   | -               |   | -          |  |
| 357 Accrued Pension and OPEB Liabilities  | -   | -               | 5                                       | -          |  |
| 350 Total Non-Current Liabilities   | \$ 74,689   |                 | \$                                      | 74,689     |  |
| 300 Total Liabilities   | \$ 314,813  | \$ 180,183      | \$                                      | 494,996    |  |
|   |   |                 |   |            |  |
| 400 Deferred Inflow of Resources  | - \$  | \$-             | \$                                      | -          |  |
| 508.4 Net Investment in Capital Assets  | 7 974 914   | _               |   | 7,974,914  |  |
| 511.4 Restricted Net Position   | -   | -               |   | -          |  |
| 512.4 Unrestricted Net Position   | 5.464.367   | -               | -                                       | 5,464,367  |  |
| 513 Total Equity - Net Assets / Position  |   | \$-             | \$                                      | 13,439,281 |  |
|   |   |                 |   |            |  |
| 600 Total Liabilities, Deferred Inflows of Resources and Equity - Net   | \$ 13,754,094   | \$ 180,183      | \$                                      | 13,934,277 |  |

Thibodaux, LA

## Entity Wide Revenue and Expense Summary

Fiscal Year

| End: 12/31/2024   |               |   |   |                   |
|---|---------------|---|---|-------------------|
|   | Project Total | 97.036 Disaster<br>Grants -<br>Presidentially<br>Declared Disasters |   | Enterprise<br>und |
|   |               |   |   |                   |
| 70300 Net Tenant Rental Revenue                         | \$ 1,099,721  |   | \$                                      | 1,099,721         |
| 70400 Tenant Revenue - Other                            | 165,768       |   |   | 165,768           |
| 70500 Total Tenant Revenue                              | \$ 1,265,489  | \$-   | \$                                      | 1,265,489         |
| 70600 HUD PHA Operating Grants                          | 1 270 8/8     | -   |   | 1,270,848         |
| 70610 Capital Grants                                    | -             | -   | -                                       | -                 |
| 70710 Management Fee                                    | -             | -   | 3                                       | -                 |
| 70720 Asset Management Fee                              | -             | -   | 300000000000000000000000000000000000000 | -                 |
| 70730 Book Keeping Fee                                  | -             | -   | -                                       | -                 |
| 70740 Front Line Service Fee                            | -             | -   |   | -                 |
| 70750 Other Fees  | -             | _   |   | -                 |
| 70700 Total Fee Revenue                                 | \$ 1,270,848  | ¢ _   | \$                                      | 1,270,848         |
|   | φ 1,270,040   | Ψ -   | Ψ                                       | 1,270,040         |
| 70800 Other Government Grants                           | -             | 82,558  |   | 82,558            |
| 71100 Investment Income - Unrestricted                  | 83 378        |   |   | 83,378            |
| 71200 Mortgage Interest Income                          | -             | _   |   | -                 |
| 71300 Proceeds from Disposition of Assets Held for Sale |               | _   |   |                   |
| 71310 Cost of Sale of Assets                            |               | _   |   | -                 |
| 71/00 Fraud Recovery                                    |               | _   |   | -                 |
| 71500 Other Revenue                                     | 46,926        | -   |   | -                 |
|   |               | -   |   | 46,926            |
| 71600 Gain or Loss on Sale of Capital Assets            | -             | -   |   | -                 |
| 72000 Investment Income - Restricted                    | -             | -   | •                                       | -                 |
| 70000 Total Revenue                                     | \$ 2,666,641  |   | \$                                      | 2,749,199         |
| 91100 Administrative Salaries                           | 290,385       |   |   | 290,385           |
| 91200 Auditing Fees                                     | 23,064        | -   | 5                                       | 23,064            |
| 91300 Management Fee                                    | -             | -   |   | -                 |
| 91310 Book-keeping Fee                                  | -             | -   |   | -                 |
| 91400 Advertising and Marketing                         | 1,073         | -   |   | 1,073             |
| 91500 Employee Benefit contributions - Administrative   | 130,591       | _   |   | 130,591           |
| 91600 Office Expenses                                   | 32.142        | -   |   | 32,142            |
| 91700 Legal Expense                                     | -             | _   |   | -                 |
| 91800 Travel  | 2.809         | _   |   | 2.809             |
| 91810 Allocated Overhead                                |               |   |   | 2,000             |
| 91900 Other   | 18.833        |   |   | 18,833            |
| 91000 Total Operating - Administrative                  |               |   | \$                                      | 498,897           |
|   | ÷ + 50,057    |   | 4                                       | 490,097           |
| 92000 Asset Management Fee                              | \$-           | \$-   | \$                                      | -                 |
| 92100 Tenant Services - Salaries                        | -             | -   |   | -                 |
| 92200 Relocation Costs                                  | -             | -   |   | -                 |
| 92300 Employee Benefit Contributions - Tenant Services  | -             | -   | 3                                       | -                 |
| 92400 Tenant Services - Other                           | 153           |   |   | 153               |
| 92500 Total Tenant Services                             | \$ 153        |   | \$                                      | 153               |

Thibodaux, LA

## Entity Wide Revenue and Expense Summary

Fiscal Year

| End: 12/31/2024  | 200000000000000000000000000000000000000 |   |      |                    |
|--|---|---|------|--------------------|
|  | Project Total                           | 97.036 Disaster<br>Grants -<br>Presidentially<br>Declared Disasters | Tota | Enterprise<br>Fund |
|  |   |   |      |                    |
| 93100 Water  | 79,173                                  |   |      | 79,173             |
| 93200 Electricity  | 77,827                                  |   |      | 77,827             |
| 93300 Gas  | 43,194                                  | -   |      | 43,194             |
| 93400 Fuel   | -                                       | -   |      | -                  |
| 93500 Labor  | -                                       | -   |      | -                  |
| 93600 Sewer  | 98,662                                  | -   |      | 98.662             |
| 93700 Employee Benefit Contributions - Utilities                                       | -                                       | -   |      | -                  |
| 93800 Other Utilities Expense  | -                                       | -   |      | -                  |
| 93000 Total Utilities  | \$ 298,856                              | <b>\$</b> -   | \$   | 298,856            |
|  | · · · · · · · · · · · · · · · · · · ·   | •   | •    | 200,000            |
| 94100 Ordinary Maintenance and Operations - Labor                                      | 269,005                                 |   |      | 269,005            |
| 94200 Ordinary Maintenance and Operations - Materials and Other                        | 96,866                                  |   |      | 96,866             |
| 94300 Ordinary Maintenance and Operations Contracts                                    |   | -   |      | 248,436            |
|  | 119,842                                 |   |      | 119,842            |
| 94500 Employee Benefit Contributions - Ordinary Maintenance<br>94000 Total Maintenance | \$ 734,149                              |   | \$   | 734,149            |
|  | • | Ψ   | Ÿ    | 704,140            |
| 95100 Protective Services - Labor  | -                                       | _   |      | -                  |
| 95200 Protective Services - Other Contract Costs                                       | 52,976                                  | -   |      | 52,976             |
| 95300 Protective Services - Other  | -                                       | _   |      | - 02,010           |
| 95500 Employee Benefit Contributions - Protective Services                             | -                                       | _   |      | -                  |
| 95000 Total Protective Services  | \$ 52,976                               | <b>\$</b> -   | \$   | 52,976             |
|  | ,                                       |   | · ·  | ,                  |
| 96110 Property Insurance   | 377.401                                 | -   |      | 377,401            |
| 96120 Liability Insurance  | 14.737                                  | -   |      | 14,737             |
| 96130 Workmen's Compensation   | 18,819                                  | -   |      | 18,819             |
| 96140 All Other Insurance  | 22,017                                  | _   |      | 22,017             |
| 96100 Total insurance Premiums   | \$ 432,974                              |   | \$   | 432,974            |
|  |   |   | · ·  | ,                  |
| 96200 Other General Expenses   | 32                                      | -   |      | 32                 |
| 96210 Compensated Absences   | 82,530                                  |   |      | 82,530             |
| 96300 Payments in Lieu of Taxes  | 82,417                                  | -   |      | 82.417             |
| 96400 Bad debt - Tenant Rents  | 122.851                                 |   |      | 122,851            |
| 96500 Bad debt - Mortgages   | -                                       |   |      | -                  |
| 96600 Bad debt - Other   | -                                       | -   |      | -                  |
| 96000 Total Other General Expenses   | \$ 287.830                              | <b>\$</b> -   | \$   | 287,830            |
|  |   |   |      | . ,                |
| 96720 Interest on Notes Payable (Short and Long Term)                                  | -                                       | -   |      | -                  |
| 96700 Total Interest Expense and Amortization Cost                                     | \$-                                     | \$-   | \$   | -                  |
|  |   |   |      |                    |
| 96900 Total Operating Expenses   | \$ 2,305,835                            | \$-   | \$   | 2,305,835          |
|  |   |   |      |                    |
| 97000 Excess of Operating Revenue over Operating Expenses                              | \$ 360,806                              |   | \$   | 443,364            |
|  |   |   | 5    | - , - • •          |

Thibodaux, LA

## Entity Wide Revenue and Expense Summary

Fiscal Year

| End: 12/31/2024   |               | 4.0.0.0.0.0.0.0.0.0.0.0.0.0.0.0.0.0.0.0                             |                          |
|---|---------------|---|--------------------------|
|   | Project Total | 97.036 Disaster<br>Grants -<br>Presidentially<br>Declared Disasters | Total Enterprise<br>Fund |
|   |               |   |                          |
| 97100 Extraordinary Maintenance   | 24,100        | -   | 24,100                   |
| 97200 Casualty Losses - Non-capitalized                                   | -             | -   | -                        |
| 97300 Housing Assistance Payments   | -             | -   | -                        |
| 97350 HAP Portability-In  | -             | -   | -                        |
| 97400 Depreciation Expense  | 861,866       | -   | 861,866                  |
| 97500 Fraud Losses  | -             | -   | -                        |
| 90000 Total Expenses  | \$ 3,191,801  |   | \$ 3,191,801             |
| 10010 Operating Transfer In   | 66,091        | _   | 66,091                   |
| 10020 Operating transfer Out  | -             | (66,091)  | (66,091)                 |
| 10070 Extraordinary Items, Net Gain/Loss                                  | -             | -   | -                        |
| 10080 Special Items (Net Gain/Loss)                                       | -             | -   | -                        |
| 10091 Inter Project Excess Cash Transfer In                               | -             | -   | -                        |
| 10092 Inter Project Excess Cash Transfer Out                              | -             | -   | -                        |
| 10100 Total Other financing Sources (Uses)                                | \$ 66,091     | \$ (66,091)   | \$-                      |
| 10000 Excess (Deficiency) of Total Revenue Over (Under) Total<br>Expenses | \$ (459,069)  | \$ 16,467   | \$ (442,602)             |
|   |               |   |                          |
| 11020 Required Annual Debt Principal Payments                             | \$ -          | \$-   | \$-                      |
| 11030 Beginning Equity  | \$ 13,881,883 | \$-   | \$ 13,881,883            |
| 11040 Prior Period Adjustments, Equity Transfers and Correction of Errors | 16,467        | (16,467)  | -                        |
| 11170 Administrative Fee Equity   | \$-           | \$-   | \$-                      |
| 11180 Housing Assistance Payments Equity                                  | \$-           | \$-   | \$-                      |
| 11190 Unit Months Available   | 3,645         | -   | 3,645                    |
| 11210 Number of Unit Months Leased  | 3,370         | -   | 3,370                    |
| 11270 Excess Cash   | \$ 5,397,259  |   | \$ 5,397,259             |
| 11610 Land Purchases  | \$-           | \$-   | \$ -                     |
| 11620 Building Purchases  | 48,413        | -   | 48,413                   |
| 11640 Furniture & Equipment - Administrative Purchases                    | -             | -   | -                        |
| 11650 Leasehold Improvements Purchases                                    | -             | -   | -                        |
| 13901 Replacement Housing Factor Funds                                    | -             | -   | -                        |

#### SCHEDULE OF FINDINGS AND QUESTIONED COSTS

## DECEMBER 31, 2024

## Section I: Summary of Auditors' Results:

| FINANCIAL STATEMENTS<br>Type of auditors' report issued:   | Unmo                                | dified      |                  |
|--|-------------------------------------|-------------|------------------|
| Internal Control over financial reporting:   |                                     |             |                  |
| Are material weaknesses identified?  | Ye                                  | s <u>X</u>  | No               |
| Are significant deficiencies that are not considered to be material weaknesses identified?   | Ye                                  | s <u>x</u>  | None<br>Reported |
| Is noncompliance that could have a material effect<br>on the financial statements identified?                                      | Ye                                  | s <u>X</u>  | No               |
| FEDERAL AWARDS<br>Internal control over the Major Program:   |                                     |             |                  |
| Are material weaknesses identified?  | Y                                   | es <u>X</u> | No               |
| Are significant deficiencies that are not considered to be material weaknesses identified?   | Y                                   | es <u>X</u> | None<br>Reported |
| Type of report issued on compliance with requirements applicable to the Major Programs:  | Unmo                                | dified      | Reported         |
| Are there any audit findings that are required to be reported in accordance with 2 CFR Section 200.516(a) of the Uniform Guidance? | Y                                   | es <u>X</u> | No               |
| Identification of Major Program:   |                                     |             |                  |
| <u>Name of Federal Program</u><br>Public Housing Program   | <u>Assistance Listin</u><br>14.850a | ng No.      |                  |
| Dollar threshold used to distinguish between Type A and Type B   | Programs: \$7                       | 750,000     |                  |
| Is the auditee identified as a Low-Risk Auditee?   | <u>X</u> Ye                         | es          | _No              |

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

DECEMBER 31, 2024

## Section II: Financial Statement Findings:

## Summary Schedule of Prior Year Findings:

None

## **Current Year Findings and Questioned Costs:**

None

#### SCHEDULE OF FINDINGS AND QUESTIONED COSTS

DECEMBER 31, 2024

## Section III: Federal Award Findings and Questioned Costs:

## Summary Schedule of Prior Year Findings:

None

## **Current Year Findings and Questioned Costs:**

None

## SCHEDULE OF COMPENSATION, BENEFITS AND OTHER PAYMENTS TO THE EXECUTIVE DIRECTOR

## YEAR ENDED DECEMBER 31, 2024

## EXPENDITURE PURPOSE

| Salary  | \$<br>160,008 |
|---|---------------|
| Benefits - Insurance                            | <br>20,442    |
| Benefits - Retirement                           | <br>14,401    |
| Benefits - Other                                | <br>572       |
| Reimbursements                                  | <br>200       |
| Registration Fees                               | <br>670       |
| Conference Travel                               | <br>750       |
| Total Compensation, Benefits and Other Payments | \$<br>197,043 |

Agency Head: Beryl Pitre, Executive Director

## NOTE 1 – BASIS OF PRESENTATION

The above Schedule of Compensation, Benefits and Other Payments to the Executive Director is presented on the accrual basis of accounting. The information on this schedule is presented in accordance with the requirements of the *Louisiana Revised Statute (R.S.)* 24:513A.(3), as amended by *Act* 706 of the 2014 Legislative Session.



# INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

Board of Commissioners Housing Authority of the City of Thibodaux Louisiana Legislative Auditor

We have performed the procedures enumerated below on the control and compliance (C/C) area identified in the Louisiana Legislative Auditor's (LLA's) Statewide Agreed-Upon Procedures (SAUPs) for the period of January 1, 2024 through December 31, 2024. The Housing Authority of the City of Thibodaux's (the Authority's) management is responsible for the C/C area identified in the SAUPs.

The Authority has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on the C/C area identified in the LLA's SAUP's for the period of January 1, 2024 through December 31, 2024. Additionally, the LLA has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

See Addendum A following this report for a description of the SAUPs.

The associated result and conclusion are as follows:

#### **Travel and Expense Reimbursement**

Travel and Expense Reimbursement functions outlined in Addendum A (attached) were addressed and adhered to without exception.

We were engaged by the Authority to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the C/C area identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the Authority and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is solely to describe the scope of testing performed on the C/C area identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.

Tprio, LLT

Birmingham, Alabama May 5, 2025

# ADDENDUM A

# PROCEDURES

Report all findings to the following procedures, either after each procedure or after all procedures, within each of the fourteen AUP categories. "Random" selections may be made using Microsoft Excel's random number generator or an alternate method selected by the practitioner that results in an equivalent sample (e.g., those methods allowed under the AICPA Audit Guide - *Audit Sampling*).

# 1) Travel and Travel-Related Expense Reimbursements<sup>6</sup> (excluding card transactions)

- A. Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management's representation that the listing or general ledger is complete. Randomly select 5 reimbursements and obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected
  - i. If reimbursed using a per diem, observe that the approved reimbursement rate is no more than those rates established either by the State of Louisiana (doa.la.gov/doa/ost/ppm-49-travel-guide/) or the U.S. General Services Administration (www.gsa.gov);
  - ii. If reimbursed using actual costs, observe that the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased;
  - iii. Observe that each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by Written Policies and Procedures procedure #1A(vii); and
  - iv. Observe that each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

<sup>&</sup>lt;sup>6</sup> Non-travel reimbursements are not required to be inspected under this category.