

**SABINE PARISH LIBRARY  
MANY, LOUISIANA**

**ANNUAL FINANCIAL REPORT  
DECEMBER 31, 2023**

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# Sabine Parish Library

705 Main Street  
Many, LA 71449

## MANAGEMENT'S DISCUSSION AND ANALYSIS for the Year Ended December 31, 2023

The Management's Discussion and Analysis of the Sabine Parish Library provides an overview and overall review of the Library's financial activities for the year ended December 31, 2023. The intent of the MD&A is to look at the Library's financial performance as a whole. It should, therefore be read in conjunction with this report.

### Financial Highlights

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities provide information about the activities of the Library as a whole and present a longer-term view of the Library's finances. These statements tell how these services were financed in the short-term as well as what remains for future spending. Certain comparative information is presented to provide an overview of the Library's operations.

#### Government-Wide Financial Statements

- The Statement of Net Position presents all of the Library's assets, deferred outflows, and liabilities, deferred inflows with the difference between the two reported as "net position". Over time, increases or decreases in the Library's net position may serve as a useful indicator of whether the financial position of the Library is improving or deteriorating.
- The Statement of Activities presents information showing how the Library's net position changed during the current year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Therefore, some revenues and some expenses that are reported in this statement will not result in cash flows until future years.

#### Fund Financial Statements

- The services provided by the Library are financed through a governmental fund. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Library, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Library's governmental fund is the General Fund (primary operating fund). These statements provide a short-term view of the Library's finances and assists in determining whether there will be adequate financial resources available to meet the current needs of the Library.

A summary of the basic government-wide financial statements is as follows:

Summary of Statement of Net Position

	<u>2023</u>	<u>2022</u>
ASSETS:		
Current Assets-		
Cash & Cash Equivalents	\$4,036,783	\$4,710,160
Prepaid Expenses	9,851	9,851
Revenue Receivable	<u>5,795</u>	<u>640</u>
Total Current Assets	<u>\$4,052,429</u>	<u>\$4,720,651</u>
Noncurrent Assets-		
Capital Assets (Net)	\$ 282,540	\$ 283,628
Net Pension Asset	<u>0</u>	<u>160,023</u>
Total Noncurrent Assets	<u>\$ 282,540</u>	<u>\$ 443,651</u>
Total Assets	<u>\$4,334,969</u>	<u>\$5,164,302</u>
DEFERRED OUTFLOWS OF RESOURCES:	<u>\$ 189,407</u>	<u>\$ 48,388</u>
LIABILITIES:		
Current Liabilities-		
Accounts Payable	\$ <u>1,787</u>	\$ <u>2,308</u>
Long-Term Liabilities		
Net Pension Liability	\$ 141,066	\$ 0
Compensated Absences	<u>24,963</u>	<u>28,393</u>
Total Liabilities	<u>\$ 167,816</u>	<u>\$ 30,701</u>
DEFERRED INFLOWS OF RESOURCES:	<u>\$ 17,509</u>	<u>\$ 150,587</u>
NET POSITION:		
Net Investment in Capital Assets	\$ 282,540	\$ 283,628
Unrestricted	<u>4,056,511</u>	<u>4,747,774</u>
Total Net Position	<u>\$4,339,051</u>	<u>\$5,031,402</u>

## Summary of Statement of Activities

	<u>2023</u>	<u>2022</u>
REVENUES:		
Charges for Services	\$ 6,995	\$ 8,400
Intergovernmental Grants	0	23,432
General Revenues-		
Taxes	355	0
Interest	9,748	3,845
Other	1,735	604
Non-employer Pension Revenue	<u>3,415</u>	<u>2,810</u>
Total Revenues	\$ 22,248	\$ 39,091
EXPENDITURES:		
Culture & Recreation	<u>714,599</u>	<u>980,221</u>
Change in Net Position	\$ (692,351)	\$ (941,130)
Beginning Net Position	<u>5,031,402</u>	<u>5,972,532</u>
Ending Net Position	<u>\$4,339,051</u>	<u>\$5,031,402</u>

- The Library's assets exceeded its liabilities by \$4,339,051 (Net Position) for the year. For the prior year, assets exceeded liabilities by \$5,031,402.
- Unrestricted Net Position of \$4,056,511 represents the portion available to maintain the Library's obligation to both citizens and creditors. This is a decrease of \$691,263 from the prior year.

General Fund Budgetary Highlights

Actual revenues and expenditures varied from budgeted amounts by less than the 5% variance allowed by the Local Government Budget Act.

Economic Factors and Next Year's Budget

The Library has prepared its 2024 budget for the General Fund, taking into consideration the loss of ad valorem tax revenue and using reserves to fund operations. See note 5 to the financial statements.

Contacting the Library

This financial report is designed to provide our citizens, taxpayers, and creditors with a general overview of the Library's finances and to show the Library's accountability for the money it receives. Any questions about this report or requests for additional information may be directed to the Library Director at 705 Main Street, Many, Louisiana.

**T | C | B | T**  
**THOMAS, CUNNINGHAM, BROADWAY & TODTENBIER**  
*Certified Public Accountants*

Eddie G. Johnson, CPA – A Professional Corporation (1927-1996)

Mark D. Thomas, CPA – A Professional Corporation  
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Sabine Parish Library  
705 Main Street  
Many, LA 71449

Management is responsible for the accompanying financial statements of the governmental activities and major fund of the Sabine Parish Library (Library) as of and for the year ended December 31, 2023, and the related notes to the financial statements as listed in the table of contents, in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements, nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison schedule, listed as required supplementary information in the table of contents, be presented to supplement the basic financial statements. Such information is presented for purposes of additional analysis and, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. This information is the representation of management. We have not performed an audit, review or compilation on the required supplementary information and, accordingly, we do not express an opinion, a conclusion, nor provide any assurance on such information.

Supplementary Information

The accompanying Schedule of Compensation, Benefits, and Other Payments to Agency Head or Chief Executive Officer is presented for purposes of additional analysis and is not a required part of the basic financial statements. The information is the representation of management. The information was subject to our compilation engagement, but we have not audited or reviewed the supplementary information and, accordingly, do not express an opinion, a conclusion, nor provide any assurance on such information.

*Thomas, Cunningham, Broadway & Todtenbier, CPA's*

Thomas, Cunningham, Broadway & Todtenbier, CPA's  
Natchitoches, Louisiana

June 28, 2024

## BASIC FINANCIAL STATEMENTS

GOVERNMENT-WIDE  
FINANCIAL STATEMENTS



Sabine Parish Library  
Statement of Net Position  
December 31, 2023

	<u>Governmental Activities</u>
<b>ASSETS:</b>	
Current Assets-	
Cash & Cash Equivalents	\$4,036,783
Prepaid Expenses	9,851
Revenue Receivable	<u>5,795</u>
Total Current Assets	\$4,052,429
Noncurrent Assets-	
Capital Assets, Net	<u>282,540</u>
Total Assets	<u>\$4,334,969</u>
DEFERRED OUTFLOWS OF RESOURCES:	\$ <u>189,407</u>
<b>LIABILITIES:</b>	
Current Liabilities-	
Accounts Payable	\$ <u>1,787</u>
Noncurrent Liabilities-	
Net Pension Liability	\$ 141,066
Compensated Absences	<u>24,963</u>
Total Liabilities	<u>\$ 167,816</u>
DEFERRED INFLOWS OF RESOURCES:	\$ <u>17,509</u>
<b>NET POSITION:</b>	
Net Investment in Capital Assets	\$ 282,540
Unrestricted	<u>4,056,511</u>
Total Net Position	<u>\$4,339,051</u>

See accompanying notes and independent accountant's compilation report.

Sabine Parish Library  
Statement of Activities  
December 31, 2023

<u>Activities</u>	<u>Expenses</u>	<u>Program Revenues</u>			<u>Net Expense and Changes in Net Position Governmental Activities</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	
Governmental Activities:					
Culture and Recreation-					
Personnel	\$474,627	\$ 0	\$0	\$0	\$ (474,627)
Operations	173,483	6,995	0	0	(166,488)
Depreciation	<u>66,489</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(66,489)</u>
Total Governmental Activities	<u>\$714,599</u>	<u>\$6,995</u>	<u>\$0</u>	<u>\$0</u>	<u>\$ (707,604)</u>
		General Revenues:			
					\$ 355
					9,748
					3,415
					<u>1,735</u>
					Total General Revenues
					\$ <u>15,253</u>
					Change in Net Position
					\$ (692,351)
					Net Position January 1, 2023
					<u>5,031,402</u>
					Net Position December 31, 2023
					<u>\$4,339,051</u>

See accompanying notes and independent accountant's compilation report.

## FUND FINANCIAL STATEMENTS

Sabine Parish Library  
Balance Sheet-Governmental Fund  
December 31, 2023

	<u>General Fund</u>
<b>ASSETS:</b>	
Cash & Cash Equivalents	\$4,036,783
Prepaid Expenses	9,851
Revenue Receivables	<u>5,795</u>
Total Assets	<u>\$4,052,429</u>
<b>LIABILITIES:</b>	
Accounts Payable	\$ <u>1,787</u>
<b>FUND BALANCE:</b>	
Nonspendable- Prepaid Expenses	\$ 9,851
Unassigned	<u>4,040,791</u>
Total Fund Balance	<u>\$4,050,642</u>
Total Liabilities & Fund Balance	<u>\$4,052,429</u>

See accompanying notes and independent accountant's compilation report.

Sabine Parish Library  
 Reconciliation of the Governmental Fund  
 Balance Sheet to the Statement of Net Position  
 December 31, 2023

Total Fund Balance for the Governmental Funds at December 31, 2023	\$ 4,050,642
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Amounts reported for Governmental Activities  
 in the Statement of Net Position are different because:

The following used in Governmental Activities are not  
 current financial resources and, therefore, are not reported  
 in the Governmental Funds Balance Sheet:

Capital Assets	1,564,180
Less, Accumulated Depreciation	(1,281,640)
Deferred Outflows of Resources	189,407

The following are not due and payable in the current period  
 and, therefore, are not reported in the Governmental  
 Fund Balance Sheet:

Net Pension Liability	(141,066)
Accrued Compensated Absences	(24,963)
Deferred Inflows of Resources	<u>(17,509)</u>

Total Net Position of Governmental Activities at December 31, 2023	<u>\$ 4,339,051</u>
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Sabine Parish Library  
Statement of Revenues, Expenditures, and Changes in Fund Balance  
Governmental Fund  
December 31, 2023

	<u>General Fund</u>
Revenues:	
Ad Valorem Taxes	\$ 355
Charges for Services	6,995
Miscellaneous-	
Interest	9,748
Other	<u>1,735</u>
Total Revenues	<u>\$ 18,833</u>
Expenditures:	
Culture & Recreation-	
Current-	
Salaries & Related Expenditures	\$ 447,651
Access to Information Services	33,706
Materials & Supplies	32,971
Utilities & Telephone	34,578
Contractual Services	22,756
Insurance	17,824
Repairs & Maintenance	14,595
Legal & Professional	10,300
Other	6,752
Capital Expenditures	<u>65,401</u>
Total Expenditures	<u>\$ 686,534</u>
Deficit of Revenues over Expenditures	\$ (667,701)
Fund Balance-Beginning of Year	<u>4,718,343</u>
Fund Balance-End of Year	<u>\$ 4,050,642</u>

See accompanying notes and independent accountant's compilation report.

Sabine Parish Library  
 Reconciliation of the Statement of Revenues, Expenditures  
 and Changes in Fund Balance of the Governmental Fund  
 to the Statement of Activities  
 for the Year Ended December 31, 2023

Net Change in Fund Balance - Governmental Funds	\$(667,701)
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Amounts reported for Governmental Activities  
 in the Statement of Activities are different because:

Some revenues reported in the Statement of Activities do not provide current financial resources and these are not reported as revenues in governmental funds. Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds. These timing differences are summarized below:

Capital Expenditures	65,401
Depreciation Expense	(66,489)
Non-Employer Pension Revenue	3,415
Pension Expense	(30,407)
Accrued Compensated Absences	<u>3,430</u>
 Change in Net Position of Governmental Activities	 \$( <u>692,351</u> )

See accompanying notes and independent accountant's compilation report.

## NOTES TO FINANCIAL STATEMENTS



Sabine Parish Library  
Notes to Financial Statements  
December 31, 2023

Introduction:

The Sabine Parish Library was established by the parish governing authority under the provisions of Louisiana Revised Statute 25:211. The Library provides citizens of the parish access to library materials, books, magazines, records, and films through a central library, several branches, and service outlets. The library is governed by a 6-member board of control that is appointed by the parish police jury in accordance with the provisions of Louisiana Revised Statute 25:214. The members of the board serve without pay.

1. Summary of Significant Accounting Policies:

A. REPORTING ENTITY-

As the governing authority of the parish, for reporting purposes, the Sabine Parish Police Jury is the financial reporting entity for Sabine Parish. The financial reporting entity consists of (a) the primary government (police jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board (GASB) Statement No. 14 established criteria for determining which component units should be considered part of the Sabine Parish Police Jury for financial reporting purposes. The basic criteria for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body and
  - a. The ability of the police jury to impose its will on that organization and/or
  - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.
2. Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Because the police jury appoints the organization's governing body, and the potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury, the Library was determined to be a component unit of the Sabine Parish Police Jury, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the Library and do not present information on the police jury, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

Sabine Parish Library  
Notes to Financial Statements  
December 31, 2023

B. BASIS OF PRESENTATION-

Government-Wide Financial Statements (GWFS)

The Statement of Net Position and Statement of Activities report information about the reporting government as a whole. They include all funds of the reporting entity. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues.

The Statement of Activities presents a comparison between direct expenses and program revenues for each function of the Library's governmental activities. Direct expenses are those that are specifically associated with a program or function. Program revenues include (a) fees and charges paid by the recipient for goods or services offered by the program, and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

C. FUND ACCOUNTING-

The accounts of the Library are organized on the basis of funds. A fund is an independent fiscal and accounting entity with a separate set of self-balancing accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds maintained is consistent with legal and managerial requirements.

The Library has one fund, which is categorized as a governmental fund. The emphasis on fund financial statements is on major governmental funds; each displayed in a separate column. A fund is considered major if it is the primary operating fund of the entity.

The major fund of the Library is described below:

Governmental Fund-

General Fund – used to account for all financial resources, except those required to be accounted for in another fund.

D. MEASUREMENT FOCUS/BASIS OF ACCOUNTING-

Basis of accounting refers to when revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

Accrual Basis - Government-Wide Financial Statements (GWFS)

The Statement of Net Position and the Statement of Activities display information about the Library as a whole. Both of these statements have been prepared using the economic measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

Sabine Parish Library  
Notes to Financial Statements  
December 31, 2023

Modified Accrual Basis - Fund Financial Statements (FFS)

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., when they are both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The Library considers all revenues "available" if collected within 60 days after year-end. Expenditures are generally recorded under the modified accrual basis of accounting when the related liability is incurred.

The exceptions to this general rule are that (1) unmatured principal and interest on long-term debt, if any, are recorded when due and (2) claims and judgments and compensated absences are recorded as expenditures when paid with expendable available financial resources.

E. CASH AND INTEREST-BEARING DEPOSITS-

For purposes of the Statement of Net Position, cash and interest-bearing deposits include all demand accounts and certificates of deposit of the Library.

F. CAPITAL ASSETS-

Capital assets, which include property, plant, and equipment, are reported in the governmental activities column in the government-wide financial statements. Capital assets are capitalized at historical cost or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation.

The Library maintains a threshold level of \$100 or more for capitalizing capital assets. The costs of normal maintenance and repairs that do not add to the value of that asset or materially extend the life of that asset are not capitalized.

Depreciation of all exhaustible capital assets is recorded as an expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation.

The range of useful lives by type of asset is as follows:

Buildings and improvements	15-40 years
Furniture & Equipment	5 years
Library Collections	5 years

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

Sabine Parish Library  
Notes to Financial Statements  
December 31, 2023

G. PENSIONS-

For purposes of measuring the Net Pension Liability, Deferred Outflows of Resources and Deferred Inflows of Resources related to pensions, and pension expense, information about the fiduciary net position of the Parochial Employees' Retirement System (PERS) and additions to/deductions from PERS' fiduciary net position have been determined on the same basis as they are reported by PERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms.

H. DEFERRED OUTFLOWS/INFLOWS OF RESOURCES-

The Statement of Net Position reports a separate section for deferred outflows and (or) deferred inflows or financial resources. Deferred outflows of resources represent a consumption of net position that applies to future periods and will not be recognized as an outflow of resources (expense/expenditure) until the applicable period. Deferred inflows of resources represent an acquisition of net position that applies to future periods and will not be recognized as an inflow of resources until that time.

I. EQUITY CLASSIFICATIONS-

In the government-wide statements, equity is classified as Net Position and displayed in three components:

- a. Net investment in capital assets - consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net position - consists of net resources with constraints placed on their use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provision or enabling legislation.
- c. Unrestricted net position - all other resources that do not meet the definition of "restricted" or "net investment in capital assets".

When an expense is incurred for the purposes for which both restricted and unrestricted net position is available, management applies unrestricted resources first, unless a determination is made to use restricted resources. The policy concerning which to apply first varies with the intended use and legal requirements. This decision is typically made by management at the incurrence of the expense.

In the fund statements, governmental fund equity is classified as fund balance. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- a. Nonspendable fund balance - amounts that are not in a spendable form (such as prepaid expenses) or are required to be maintained intact;

Sabine Parish Library  
Notes to Financial Statements  
December 31, 2023

- b. Restricted fund balance - amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation;
- c. Committed fund balance - amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint;
- d. Assigned fund balance - amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority;
- e. Unassigned fund balance - amounts that are available for any purpose; positive amounts are reported only in the general fund.

The General Fund has an unassigned fund balance of \$4,040,791 and nonspendable fund balance of \$9,851. If applicable, the Library would typically use restricted fund balances first, followed by committed resources and assigned resources as appropriate opportunities arise, but reserves the right to selectively spend unassigned resources first and to defer the use of these other classified funds.

J. ESTIMATES-

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statement and the reported amounts of revenue, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

K. BUDGET-

Prior to the beginning of each fiscal year, the Library adopts a budget for the next fiscal year. The budget is open for public inspection. All budgetary appropriations lapse at the end of the fiscal year. The budget is prepared on the modified accrual basis of accounting.

2. Cash and Cash Equivalents:

At December 31, 2023, the Library had cash and cash equivalents (book balances) totaling \$4,036,783 as follows:

Petty Cash	\$ 80
Demand deposits	3,118,626
L.A.M.P.	14,951
Certificates of Deposits < 1 yr.	<u>903,126</u>
	<u>\$4,036,783</u>

Sabine Parish Library  
Notes to Financial Statements  
December 31, 2023

Valuation: Certificates of deposit are stated at cost, which approximates market value. The investments in LAMP are stated at fair value based upon quoted market rates. The fair value is determined on a weekly basis by LAMP and the value of the position in the external investment pool is the same as the value of the pool shares.

The cash and cash equivalents of the Library are subject to the following risks:

*Custodial Credit Risk:* Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the Library will not be able to recover its deposits. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank.

The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Library that the fiscal agent bank has failed to pay deposit funds upon demand. Further, Louisiana Revised Statute 39:1224 states that securities held by a third party shall be deemed to be held in the Library's name.

At year end, the Library had collected bank balances of \$4,068,243, which were secured by \$514,952 of federal depository insurance and pledged securities with a market value of \$3,415,871 held by the custodial banks in the name of the Library, the remaining balance of \$137,420 was unsecured.

*Interest Rate Risk:* This is the risk that changes in market rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value is to changes in market interest rates. The Library does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. However, as a means of offsetting exposure to interest rate risk, the Library diversifies its investments by security type and institution.

Cash and cash equivalents held at December 31, 2023 include \$14,952 invested with the Louisiana Asset Management Pool (LAMP), a local government investment pool. The Louisiana Asset Management Pool is administered by LAMP, Inc., a non-profit corporation organized under the laws of the State of Louisiana. Only local government entities having contracted to participate in LAMP have an investment interest in its pool of assets. The primary objective of LAMP is to provide a safe environment for the placement of public funds in short term, high quality investments. The LAMP portfolio includes only securities and other obligations in which local governments in Louisiana are authorized to invest in accordance with LSA-R.S. 33:2955.

The dollar weighted average portfolio maturity of LAMP assets is restricted to not more than 90 days, and consists of no securities with a maturity in excess of 397 days. LAMP is designed to be highly liquid to give its participants immediate access to their account balances. LAMP, Inc. is subject to the regulatory oversight of the state treasurer and the board of directors. LAMP is not registered with the SEC as an investment company.

Sabine Parish Library  
Notes to Financial Statements  
December 31, 2023

3. Receivables:

The following is a summary of receivables at December 31, 2023:

<u>Class of Receivable</u>	<u>General Fund</u>
Accrued Interest	\$5,795

Substantially all receivables are considered to be fully collectible; therefore, no allowance for uncollectible accounts is used.

4. Compensated Absences:

All full-time employees who have fulfilled the initial probationary period of six months will earn ten days of sick leave each year. All full-time employees who have fulfilled the initial probationary period of six months earn annual leave at rates varying from ten to twenty days each year depending upon length of service, as shown in the table below. Upon separation from the Library, employees shall be paid for all accrued but unused annual leave.

Anniversary of Service	Days per Year
1 <sup>st</sup> - 5 <sup>th</sup>	10
6 <sup>th</sup>	11
7 <sup>th</sup>	12
8 <sup>th</sup>	13
9 <sup>th</sup>	14
10 - 11 <sup>th</sup>	15
12 - 13 <sup>th</sup>	16
14 - 15 <sup>th</sup>	17
16 - 17 <sup>th</sup>	18
18 - 19 <sup>th</sup>	19
20 <sup>th</sup>	20

Professional staff members earn twenty paid work days per year and administrative staff members earn thirty paid work days per year.

The following is a summary of the accrual of compensated absences for the year ended December 31, 2023:

<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
\$28,393	\$0	(\$3,430)	\$24,963

Sabine Parish Library  
Notes to Financial Statements  
December 31, 2023

5. Ad Valorem Taxes:

On December 11, 2021 the Ad Valorem tax renewal was on the ballot for the voters of Sabine Parish to extend for an additional ten years. The voters of the parish denied the extension of the 5.05 mill tax. The Sabine Parish Police Jury allowed the tax to rerun on the November 8, 2022 ballot at 4 mills. The voters of the parish again denied the Library of its main source of funding.

At December 31, 2023, the Library has \$4,036,783 in cash and cash equivalents. The Library intends to continue offering Library services to the citizens of the parish until such a time that a new source of funding is secured or reserves are exhausted.

6. Capital Assets:

Capital asset balances and activity for the year ended December 31, 2023, is as follows:

Governmental Activities	Balance 01-01-23	Additions	Deletions	Balance 12-31-23
Capital Assets Not Depreciated:				
Land	\$ <u>28,600</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>28,600</u>
Capital Assets Depreciated:				
Buildings	\$ 207,203	\$ 24,764	\$ 0	\$ 231,967
Furniture & Equipment	476,632	2,360	0	478,992
Library Collection	<u>824,157</u>	<u>38,277</u>	<u>(37,813)</u>	<u>824,621</u>
Total Assets Depreciated	<u>\$1,507,992</u>	<u>\$ 65,401</u>	<u>\$(37,813)</u>	<u>\$1,535,580</u>
Total Assets	<u>\$1,536,592</u>	<u>\$ 65,401</u>	<u>\$(37,813)</u>	<u>\$1,564,180</u>
Less, Accumulated Depreciation:				
Buildings	\$ 85,674	\$ 7,628	\$ 0	\$ 93,302
Furniture & Equipment	452,274	8,112	0	460,386
Library Collection	<u>715,016</u>	<u>50,749</u>	<u>(37,813)</u>	<u>727,952</u>
Total Depreciation	<u>\$1,252,964</u>	<u>\$ 66,489</u>	<u>\$(37,813)</u>	<u>\$1,281,640</u>
Net Capital Assets	<u>\$ 283,628</u>	<u>\$ (1,088)</u>	<u>\$ 0</u>	<u>\$ 282,540</u>

Depreciation expense of \$66,489 was charged to the culture & recreation function.

7. Post-Employment Benefits:

The Library does not provide any post-employment benefits; therefore, no disclosure for GASB 45 is required.



Sabine Parish Library  
Notes to Financial Statements  
December 31, 2023

8. Pension Plan:

*Plan Description*

The Library contributes to Parochial Employees' Retirement System of Louisiana (System), Plan A, which is a cost-sharing multiple-employer defined benefit pension plan established by Act 205 of the 1952 regular session of the Legislature of the State of Louisiana to provide retirement benefits to all employees of any parish in the state of Louisiana or any governing body or a parish which employs and pays persons serving the parish. Act 765 of the year 1979, established by the Legislature of the State of Louisiana, revised the System to create Plan A and Plan B to replace the "regular plan" and the "supplemental plan". Plan A was designated for employers out of Social Security. Plan B was designated for those employers that remained in Social Security on the revision date. The System is governed by Louisiana Revised Statutes, Title 11, Section 1901 through 2025, specifically, and other general laws of the State of Louisiana. The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System, which can be obtained at [www.persla.org](http://www.persla.org).

All permanent parish government employees (except those employed by Orleans, Lafourche and East Baton Rouge Parishes) who work at least 28 hours a week shall become members on the date of employment. New employees meeting the age and Social Security criteria have up to 90 days from the date of hire to elect to participate.

*Benefits Provided*

The following is a description of the plan and its benefits and is provided for general information purposes only. Participants should refer to the appropriate statutes for more complete information.

**Retirement**

Any member of Plan A can retire providing he/she meets one of the following criteria:

For employees hired prior to January 1, 2007:

- |              |  |
|--------------|--|
| • At any age | after 30 or more years of creditable service |
| • At age 55  | after 25 years of creditable service         |
| • At age 60  | after 10 years of creditable service         |
| • At age 65  | after 7 years of creditable service          |

For employees hired after January 1, 2007:

- |             |                                      |
|-------------|--------------------------------------|
| • At age 55 | after 30 years of creditable service |
| • At age 62 | after 10 years of creditable service |
| • At age 67 | after 7 years of creditable service  |

Sabine Parish Library  
Notes to Financial Statements  
December 31, 2023

Any member of Plan B can retire providing he/she meets one of the following criteria:

For employees hired prior to January 1, 2007:

- At age 55 after 30 years of creditable service
- At age 60 after 10 years of creditable service
- At age 65 after 7 years of creditable service

For employees hired after January 1, 2007:

- At age 55 after 30 years of creditable service
- At age 62 after 10 years of creditable service
- At age 67 after 7 years of creditable service

Generally, the monthly amount of the retirement allowance of any member of Plan A shall consist of an amount equal to three percent of the member's final average compensation multiplied by his/her years of creditable service. However, under certain conditions, as outlined in the statutes, the benefits are limited to specified amounts.

#### **Survivor's Benefits**

Upon the death of any member of Plan A with five (5) or more years of creditable service who is not eligible for retirement, the plan provides for benefits for the surviving spouse and minor children, as outlined in the statutes.

Any member of Plan A, who is eligible for normal retirement at time of death, the surviving spouse shall receive an automatic Option 2 benefit, as outlined in the statutes.

A surviving spouse who is not eligible for Social Security survivorship or retirement benefits, and married no less than twelve (12) months immediately preceding death of the member, shall be paid an Option 2 benefit beginning at age 50.

#### **Deferred Retirement Option Plan**

Act 338 of 1990 established the Deferred Retirement Option Plan (DROP) for the System. DROP is an option for that member who is eligible for normal retirement.

In lieu of terminating employment and accepting a service retirement, any member of Plan A or B who is eligible to retire may elect to participate in DROP in which they enrolled for three years and defer the receipt of benefits. During participation in the plan, employer contributions are payable but employee contributions cease. The monthly retirement benefits that would be payable, had the person elected to cease employment and receive a service retirement allowance, are paid into the DROP Fund.

Upon termination of employment prior to or at the end of the specified period of participation, a participant in the DROP may receive, at his/her option, a lump sum from the account equal to the payments into the account, a true annuity based upon his account balance in that fund, or roll over the fund to an Individual Retirement Account.

Sabine Parish Library  
Notes to Financial Statements  
December 31, 2023

Interest is accrued on the DROP benefits for the period between the end of DROP participation and the member's retirement date.

For individuals who become eligible to participate in DROP on or after January 1, 2004, all amounts which remain credited to the individual's subaccount after termination in the Plan will be placed in liquid asset money market investments at the discretion of the board of trustees. These subaccounts may be credited with interest based on money market rates of return or, at the option of the System, the funds may be credited to self-directed subaccounts. The participant in the self-directed portion of DROP must agree that the benefits payable to the participant are not the obligations of the state or the System, and that any returns and other rights of DROP are the sole liability and responsibility of the participant and the designated provider to which contributions have been made.

### **Disability Benefits**

For Plan A, a member shall be eligible to retire and receive a disability benefit if they were hired prior to January 1, 2007, and have at least five years of creditable service or if hired after January 1, 2007, have seven years of creditable service, and are not eligible for normal retirement and have been officially certified as disabled by the State Medical Disability Board. Upon retirement caused by disability, a member of Plan A shall be paid a disability benefit equal to the lesser of an amount equal to three percent of the member's final average compensation multiplied by his years of service, not to be less than fifteen, or three percent multiplied by years of service assuming continued service to age sixty.

### **Cost-of-Living Increases**

The Board is authorized to provide a cost-of-living allowance for those retirees who retired prior to July 1973. The adjustment cannot exceed 2% of the retiree's original benefit for each full calendar year since retirement and may only be granted if sufficient funds are available from investment income in excess of normal requirements. In addition, the Board may provide an additional cost of living increase to all retirees and beneficiaries who are over age sixty-five equal to 2% of the member's benefit paid on October 1, 1977, (or the member's retirement date, if later). Also, the Board may provide a cost of living increase up to 2.5% for retirees 62 and older. (LA R.S. 11:1937). Lastly, Act 270 of 2009 provided for further reduced actuarial payments to provide an annual 2.5% cost of living adjustment commencing at age 55.

### *Contributions*

According to state statute, contributions for all employers are actuarially determined each year. For the year ended December 31, 2022, the actuarially determined contribution rate was 7.1% of member's compensation for Plan A and 4.93% of member's compensation for Plan B. However, the actual rate for the fiscal year ending December 31, 2022 was 11.5% for Plan A and 7.50% for Plan B.

According to state statute, the System also receives  $\frac{1}{4}$  of 1% of ad valorem taxes collected within the respective parishes, except for Orleans and East Baton Rouge parishes. The System also receives revenue sharing funds each year as appropriated by the Legislature. Tax monies and revenue sharing monies are apportioned between Plan A and Plan B in proportion to the member's compensation. These additional sources of income are used as employer contributions and are considered support from non-employer contributing entities, but are not considered special funding situations. The non-employer contribution is \$3,415.

Sabine Parish Library  
Notes to Financial Statements  
December 31, 2023

The Library's contractually required composite contribution rate for the year ended December 31, 2023 was 11.5% of annual payroll, actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any Unfunded Actuarial Accrued Liability. Contributions to the pension plan from the Library were \$29,935 for the year ended December 31, 2023.

*Pension Liabilities (Assets), Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions*

At December 31, 2023, the Library reported a liability of \$141,066 for its proportionate share of the Net Pension Liability (Asset). The Net Pension Liability (Asset) was measured as of December 31, 2022 and the total pension liability used to calculate the Net Pension Liability (Asset) was determined by an actuarial valuation as of that date. The Library's proportion of the Net Pension Liability (Asset) was based on a projection of the Library's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At December 31, 2023, the Library's proportion was .03665%, which was an increase of .00068% from its proportion measured as of December 31, 2022.

For the year ended December 31, 2023, the Library recognized pension expense of \$30,407 plus employer's amortization of change in proportionate share and differences between employer contributions and proportionate share of contributions of \$655.

At December 31, 2023, the Library reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 5,216	\$15,542
Changes in assumption	4,502	0
Net difference between projected and actual earnings on pension plan investments	148,920	0
Changes in employer's proportion of beginning net pension liability	179	1,938
Differences between employer contributions and proportionate share of employer contributions	655	29
Subsequent Period Contributions	29,935	0
Total	\$189,407	\$17,509

Amounts reported as deferred outflows of resources and deferred inflows of resources will be recognized in pension expense as follows:

Year ended December 31:	
2024	\$ 4,265
2025	23,948
2026	46,987
2027	66,763
Total	\$141,963

Sabine Parish Library  
Notes to Financial Statements  
December 31, 2023

*Pension Plan Fiduciary Net Position*

Detailed information about the pension plan's fiduciary net position is available in the separately issued Parochial Employees' Retirement System of Louisiana Annual Financial Report at [www.persla.org](http://www.persla.org).

*Payables to the Pension Plan*

There was no payable to the pension plan due at December 31, 2023.

*Actuarial Assumptions*

A summary of the actuarial methods and assumptions used in determining the total pension liability as of December 31, 2022 is as follows:

Valuation Date	December 31, 2022
Actuarial Cost Method	Entry Age Normal
Actuarial Assumptions:	
Expected Remaining Service Lives	4 years
Investment Rate of Return	6.40%, net of investment expense, including inflation
Inflation Rate	2.30% per annum
Mortality	Pub-2010 Public Retirement Plans Mortality Table for Health Retirees multiplied by 130% for males and 125% for females using MP2018 scale for annuitant and beneficiary mortality. For employees, the Pub-2010 Public Retirement Plans Mortality Table for General Employees multiplied by 130% for males and 125% for females using MP2018 scale. Pub-2010 Public Retirement Plans Mortality Table for General Disabled Retirees multiplied by 130% for males and 125% for females using MP2018 scale for disabled annuitants.
	Experience study performed on plan data for the period January 1, 2013 through December 31, 2017.
Salary Increases	4.75% (2.30% Inflation, 2.45% Merit)
Cost of Living Adjustments	The present value of future retirement benefits is based on benefits currently being paid by the System and includes previously granted cost of living increases. The present values do not include provisions for potential future increases not yet authorized by the Board of Trustees.

Sabine Parish Library  
Notes to Financial Statements  
December 31, 2023

The discount rate used to measure the total pension liability was 6.40% for Plans A and B. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers and non-employer contributing entities will be made at the actuarially determined contribution rates, which are calculated in accordance with relevant statutes and approved by the Board of Trustees and the Public Retirement Systems' Actuarial Committee. Based on those assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The long-term expected rate of return on pension plan investments was determined using a triangulation method which integrated the CAPM pricing model (top-down), a treasury yield curve approach (bottom-up) and an equity building-block model (bottom-up). Risk return and correlations are projected on a forward-looking basis in equilibrium, in which best-estimates of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These rates are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.10% and an adjustment for the effect of rebalancing/diversification. The resulting expected long-term rate of return is 7.70% for the year ended December 31, 2022. The best estimates of arithmetic real rates of return for each major asset class included in the System's target asset allocation as of December 31, 2022 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Fixed Income	33%	1.17%
Equity	51%	3.58%
Alternatives	14%	0.73%
Real Assets	2%	0.12%
Total	<u>100%</u>	<u>5.60%</u>
Inflation		<u>2.10%</u>
Expected Arithmetic Nominal Return		<u>7.70%</u>

*Sensitivity of the Employer's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate*

The following presents the Library's proportionate share of the Net Pension Liability using the discount rate of 6.40%, as well as what the Library's proportionate share of the Net Pension Liability would be if it were calculated using a discount rate that is one percentage-point lower (5.40%) or one percentage-point higher (7.40%) than the current rate:

	1.0% Decrease (5.40%)	Current Discount Rate (6.40%)	1.0% Increase (7.40%)
Employer's proportionate share of net pension liability	\$348,861	\$141,066	\$33,143

Sabine Parish Library  
Notes to Financial Statements  
December 31, 2023

9. Litigation and Claims:

Management has advised that there is no litigation pending against the Library at December 31, 2023.

10. Risk Management:

The Sabine Parish Library is exposed to various risks of loss related to torts; thefts of, damage to, and/or destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Library has obtained commercial insurance for these risks.

11. Subsequent Events:

Management has evaluated events through June 28, 2024, the date which the financial statements were available for issue.

OTHER REQUIRED  
SUPPLEMENTARY INFORMATION



Sabine Parish Library  
General Fund  
Budgetary Comparison Schedule  
For the Year Ended December 31, 2023

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES:			
Ad Valorem	\$ -	\$ 355	\$ 355
Charges for Services	5,950	6,995	1,045
Miscellaneous			
Interest	5,000	9,748	4,748
Other	1,800	1,735	(65)
Total Revenues	<u>\$ 12,750</u>	<u>\$ 18,833</u>	<u>\$ 6,083</u>
EXPENDITURES:			
Culture & Recreation-			
Current-			
Payroll & Related Benefits	\$ 490,089	\$ 447,651	\$ 42,438
Electronic Access	55,000	33,706	21,294
Operating Expenditures	106,700	105,873	827
Materials & Supplies	35,000	32,971	2,029
Travel & Training	2,000	932	1,068
Capital Expenditures & Collections	63,500	65,401	(1,901)
Total Expenditures	<u>\$ 752,289</u>	<u>\$ 686,534</u>	<u>\$ 65,755</u>
Excess of Revenues over Expenditures	\$ (739,539)	\$ (667,701)	\$ 71,838
Fund Balance- Beginning of Year	<u>4,718,343</u>	<u>4,718,343</u>	<u>-</u>
Fund Balance- End of Year	<u>\$ 3,978,804</u>	<u>\$ 4,050,642</u>	<u>\$ 71,838</u>

See accompanying notes and independent accountant's compilation report.

Sabine Parish Library  
 Schedule of Employer's Share of Net Pension Liability  
 For the Year Ended December 31, 2023

<u>Year</u>	<u>Employer's Proportion of the Net Pension Liability (Asset)</u>	<u>Employer's Proportionate Share of the Net Pension Liability (Asset)</u>	<u>Employer's Covered Employee Payroll</u>	<u>Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Payroll</u>	<u>Plan Fiduciary Net Pension as a Percentage of the Total Pension Liability</u>
2015	.02929%	\$ 8,007	\$193,725	4.13%	99.15%
2016	.03379%	\$ 88,940	\$180,267	49.34%	92.23%
2017	.03093%	\$ 63,711	\$192,705	33.06%	94.15%
2018	.03131%	\$ (23,238)	\$200,468	-11.59%	101.98%
2019	.03284%	\$ 145,751	\$217,324	67.07%	88.86%
2020	.03427%	\$ 1,613	\$224,171	0.72%	99.89%
2021	.03356%	\$ (58,850)	\$238,859	-24.64%	104.00%
2022	.03397%	\$(160,023)	\$248,640	-64.36%	110.46%
2023	.03665%	\$ 141,066	\$260,299	54.19%	91.74%

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See accompanying notes and independent accountant's compilation report.

Sabine Parish Library  
 Schedule of Employer's Contributions  
 For the Year Ended December 31, 2023

<u>Year</u>	<u>Contractually Required Contributions</u>	<u>Contributions in Relation to Contractually Required Contributions</u>	<u>Contribution Deficiency (Excess)</u>	<u>Employer's Covered Payroll</u>	<u>Contributions as a Percentage of Covered Employee Payroll</u>
2015	\$28,087	\$28,087	\$0	\$193,725	14.50%
2016	\$23,435	\$23,435	\$0	\$180,267	13.00%
2017	\$24,343	\$24,343	\$0	\$192,705	12.63%
2018	\$23,183	\$23,183	\$0	\$200,468	11.56%
2019	\$24,992	\$24,992	\$0	\$217,324	11.50%
2020	\$27,461	\$27,461	\$0	\$224,171	12.25%
2021	\$29,260	\$29,260	\$0	\$238,859	12.25%
2022	\$28,594	\$25,594	\$0	\$248,640	11.50%
2023	\$29,934	\$29,934	\$0	\$260,299	11.50%

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

## SUPPLEMENTARY INFORMATION

Sabine Parish Library  
Schedule of Compensation, Benefits and Other Payments to  
Agency Head or Chief Executive Officer  
For the Year Ended December 31, 2023

Agency Head Name: Deborah Anderson, Director

<u>Purpose</u>	<u>Amount</u>
Salary	\$57,005
Benefits-	
Retirement	6,556
Medicare	776
Insurance	10,530
Workman's Comp.	285

See independent auditors' report.

**T | C | B | T**  
**THOMAS, CUNNINGHAM, BROADWAY & TODTENBIER**  
*Certified Public Accountants*

Eddie G. Johnson, CPA – A Professional Corporation (1927-1996)

Mark D. Thomas, CPA – A Professional Corporation  
Roger M. Cunningham, CPA, LLC  
Jessica H. Broadway, CPA – A Professional Corporation  
Ryan E. Todtenbier, CPA – A Professional Corporation

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June 28, 2024

Sabine Parish Library  
705 Main Street  
Many, LA 71449

RE: Management letter  
Compilation Report – December 31, 2023

We have performed a compilation of the Sabine Parish Library. As part of issuing our report, we have the following information to report to you.

As required by Louisiana Revised Statutes 39:1211 through 39:1245, all deposits are required to be insured or collateralized. Deposits must be secured by Federal Deposit Insurance or the pledge of securities owned by the financial institution where the deposits are maintained. For the year ended December 31, 2023, deposits held at one bank were not fully insured by Federal Deposit Insurance and were not properly collateralized. We recommend that management properly calculate collateralization per financial institution and institute procedures with the financial institution to ensure compliance and remediation when needed.

Sincerely,

*Thomas, Cunningham, Broadway + Todtenbier, CPA's*

Thomas, Cunningham, Broadway & Todtenbier CPA's

**Sabine Parish Library**  
**705 Main Street**  
**Many, LA 71449**

June 28, 2024

Louisiana Legislative Auditor  
1600 North Third Street  
Baton Rouge, LA 70804

RE: Sabine Parish Library  
Financial Report – December 31, 2023

The following is our response to the management letter issued to us by the firm Thomas, Cunningham, Broadway & Todtenbier CPA's for the year ended December 31, 2023:

Management's Corrective Action Plan

Management will review bank balances, federal deposit insurance, and pledged securities per bank and coordinate with our financial institutions to ensure that all balances are fully secured.

Thanks,



Deborah Anderson  
Director