

RECREATION DISTRICT NO. 5
OF THE PARISH OF ST. MARY
STATE OF LOUISIANA

Annual Component Unit Financial Statements
with Independent Auditors' Report

and

Report on Internal Control Over Financial Reporting
and Compliance and Other Matters

For the Year Ended September 30, 2024

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FINANCIAL INFORMATION SECTION



INDEPENDENT AUDITORS' REPORT

The Board of Commissioners
Recreation District No. 5 of the Parish
of St. Mary, State of Louisiana
Jeanerette, Louisiana

Opinion

We have audited the accompanying financial statements of the governmental activities and each major fund of the Recreation District No 5 of the Parish of St. Mary, State of Louisiana (District), a component unit of the St. Mary Parish Council, as of and for the year ended September 30, 2024, and the related notes to the financial statements which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position and changes in financial position of the District, as of September 30, 2024, in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of The Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis of our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Management has omitted Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

We have applied certain limited procedures to the required supplementary information related to budgetary comparison information as listed in the table of contents in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance.

Other Reporting Requirements by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 27, 2025 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of our audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Pitts & Mett

CERTIFIED PUBLIC ACCOUNTANTS

March 27, 2025
Morgan City, Louisiana

**RECREATION DISTRICT NO. 5 OF THE PARISH OF ST. MARY
STATE OF LOUISIANA**

**Statement of Net Position
September 30, 2024**

| | Governmental <u>Activities</u> |
|---|-----------------------------------|
| ASSETS | |
| Current assets | |
| Cash and cash equivalents | \$ 127,921 |
| Total current assets | <u>127,921</u> |
| Capital assets-net of accumulated depreciation | |
| Land and Improvements | 205,271 |
| Building | 1,250,043 |
| Vehicles | 2,791 |
| Equipment and furniture | <u>74,770</u> |
| Total net capital assets | <u>1,532,875</u> |
| Total assets | <u><u>\$ 1,660,796</u></u> |
| LIABILITIES AND NET POSITION | |
| Liabilities | |
| Current liabilities | |
| Accounts payable and accrued expenses | \$ 10,827 |
| Total liabilities | <u>10,827</u> |
| Net position | |
| Investment in capital assets, net of related debt | 1,532,875 |
| Restricted for: | |
| Debt service | 15,208 |
| Unrestricted | <u>101,886</u> |
| Total net position | <u>1,649,969</u> |
| Total liabilities and net position | <u><u>\$ 1,660,796</u></u> |

The accompanying notes are an integral part of these financial statements.

**RECREATION DISTRICT NO. 5 OF THE PARISH OF ST. MARY
STATE OF LOUISIANA**

**Statement of Activities
For the Year Ended September 30, 2024**

| <u>Expenses</u> | <u>Total</u> |
|---|--------------|
| Current operating: | |
| Culture and recreation | |
| Salaries, wages, and benefits | \$ 165,325 |
| Repairs and maintenance | 37,917 |
| Insurance | 81,419 |
| Utilities and telephone | 45,299 |
| Professional services | 37,712 |
| Supplies | 2,087 |
| Office | 17,789 |
| Penalty and Interest Expense | 2,000 |
| Recreation program expense | 17,638 |
| Miscellaneous | 4,039 |
| Depreciation expense | 119,986 |
| | <hr/> |
| Total program expenses | 531,211 |
| | <hr/> |
| <u>Program revenues</u> | |
| Rental income | \$ 33,895 |
| | <hr/> |
| Total program revenues | 33,895 |
| | <hr/> |
| | <hr/> |
| Net program expenses | 497,316 |
| | <hr/> |
| <u>General revenues</u> | |
| Taxes: | |
| Ad valorem | \$ 421,391 |
| Intergovernmental - St. Mary Parish Council | 25,000 |
| Interest income | 1,012 |
| Other Income | 600 |
| | <hr/> |
| Total general revenues | 448,003 |
| | <hr/> |
| Increase (decrease) in net assets | (49,313) |
| Net position - beginning of year | 1,699,282 |
| | <hr/> |
| Net position - end of year | \$1,649,969 |
| | <hr/> <hr/> |

The accompanying notes are an integral part of these financial statements.

**RECREATION DISTRICT NO. 5 OF THE PARISH OF ST. MARY
STATE OF LOUISIANA**

**Balance Sheet
Governmental Funds
September 30, 2024**

| | <u>Governmental Fund Types</u> | | |
|---------------------------------------|--------------------------------|----------------------------------|---|
| | <u>General Fund</u> | <u>Debt Service Fund</u> | <u>Total Governmental Funds</u> |
| ASSETS | | | |
| Cash and cash equivalents | \$112,713 | \$15,208 | \$ 127,921 |
| Total assets | <u>\$112,713</u> | <u>\$15,208</u> | <u>127,921</u> |
| LIABILITIES AND FUND BALANCES | | | |
| Liabilities: | | | |
| Accounts payable and accrued expenses | \$10,827 | \$ - | \$ 10,827 |
| Total liabilities | <u>10,827</u> | <u>\$ -</u> | <u>10,827</u> |
| Fund balances: | | | |
| Unassigned | 101,886 | | 101,886 |
| Restricted for debt service | | 15,208 | 15,208 |
| Total fund balances | <u>101,886</u> | <u>15,208</u> | <u>117,094</u> |
| Total liabilities and fund balances | <u>\$112,713</u> | <u>\$15,208</u> | <u>\$ 127,921</u> |

Reconciliation of the total fund balance -- total governmental funds
to the net position of governmental activities:

| | |
|---|-----------|
| Total fund balance - Governmental Funds | \$117,094 |
|---|-----------|

Amounts reported for governmental activities in the Statement of Net Position
are different because:

Capital assets used in governmental activities are not current financial
resources and, therefore, are not reported in the governmental
funds balance sheet.

| |
|-----------|
| 1,532,875 |
|-----------|

Net position of governmental activities

| |
|--------------------|
| <u>\$1,649,969</u> |
|--------------------|

The accompanying notes are an integral part of these financial statements.

**RECREATION DISTRICT NO. 5 OF THE PARISH OF ST. MARY
STATE OF LOUISIANA**

**Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Year Ended September 30, 2024**

| | General Fund | Debt Service Fund | Total Governmental Funds |
|--|-------------------|----------------------|--------------------------------|
| <u>Revenues</u> | | | |
| Rental income | \$ 33,895 | | \$ 33,895 |
| Ad valorem taxes | 421,391 | | 421,391 |
| Parish Council Grants | 25,000 | | 25,000 |
| Other Income | 600 | | 600 |
| Interest Income | 977 | \$ 35 | 1,012 |
| | <u>481,863</u> | <u>35</u> | <u>481,898</u> |
| Total revenues | | | |
| <u>Expenditures</u> | | | |
| Current: | | | |
| Culture and recreation | | | |
| Salaries and per diem | \$ 165,325 | \$ - | \$ 165,325 |
| Repairs and maintenance | 37,917 | | 37,917 |
| Insurance | 81,419 | | 81,419 |
| Utilities, telephone, & internet | 45,299 | | 45,299 |
| Professional services | 37,712 | | 37,712 |
| Supplies | 2,087 | | 2,087 |
| Office | 17,789 | | 17,789 |
| Recreation programs expense | 17,638 | | 17,638 |
| Interest Expense | 2,000 | | 2,000 |
| Miscellaneous | 4,039 | | 4,039 |
| Capital Outlay | 38,489 | | 38,489 |
| Total expenditures | <u>449,714</u> | <u>-</u> | <u>449,714</u> |
| Excess (deficit) of revenues over expenditures | 32,149 | 35 | 32,184 |
| Other Financing Sources (Uses) | | | |
| Transfers in from other funds | 9,582 | - | 9,582 |
| Transfers out to other funds | <u>-</u> | <u>(9,582)</u> | <u>(9,582)</u> |
| Total other financing sources (uses) | <u>9,582</u> | <u>(9,582)</u> | <u>-</u> |
| Excess (deficit) of revenues and other financing sources over expenditures and other financing uses | 41,731 | (9,547) | 32,184 |
| Fund balances, beginning of year | <u>60,155</u> | <u>24,755</u> | <u>84,910</u> |
| Fund balances, end of year | <u>\$ 101,886</u> | <u>\$ 15,208</u> | <u>\$ 117,094</u> |

Reconciliation of the changes in fund balances - total governmental
funds to the change in net position of governmental activities:

Net change in fund balance - Governmental Funds \$ 32,184

Amounts reported for governmental activities in the Statement of Activities
are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement
of Activities, the cost of those assets is allocated over their estimated useful lives as
depreciation expense. This is the amount by which depreciation (\$119,986) exceeded
capital outlays (\$38,489) in the current period.

(81,497)

Change in net position of governmental activities \$ (49,313)

The accompanying notes are an integral part of these financial statements.

**RECREATION DISTRICT NO. 5 OF THE PARISH OF
ST. MARY, STATE OF LOUISIANA**

**NOTES TO THE FINANCIAL STATEMENTS
September 30, 2024**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Recreation District No. 5 of the Parish of St. Mary, State of Louisiana (District), was created by Ordinance No. 1528 of the St. Mary Parish Council (Council) on May 8, 2002. The District encompasses Wards 2 and 7, and a portion of Ward 1. The purpose of the District is to provide for cultural and recreational activities in that portion of the Parish.

The financial statements of the District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the District's accounting policies are described below.

A. Reporting Entity

In evaluating how to define the governmental unit, for financial reporting purposes, consideration has been given to the following criteria as set forth in GAAP:

- a. Financial benefit or burden
- b. Appointment of a voting majority
- c. Imposition of will
- d. Fiscally dependent

Based upon the above criteria, the District is a component unit and integral part of the Council (the primary government).

These financial statements include only the operations of the District.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

B. Basic Financial Statements - Government-wide Financial Statements

The government-wide financial statements include the Statement of Net Position and the Statement of Activities which report all activities of the District as a whole. The government-wide presentation focuses primarily on the sustainability of the District as an entity and the change in the District's net position resulting from the current year's activities. Governmental activities generally are financed through taxes, intergovernmental revenues and other nonexchange revenues.

C. Basic Financial Statements - Fund Financial Statements

The financial transactions of the District are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, reserves, fund equity, revenues, and expenditures.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types." The following is a description of the funds utilized by the District.

Governmental Funds

General Fund

The General Fund is the general operating fund of the District. It is used to account for all financial resources, except those required to be accounted for in other funds.

Debt Service Fund

The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

D. Basis of Accounting

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Government-wide Statements

The government-wide statements are reported using the economic resources measurement focus and the accrual basis of accounting. With this measurement focus, all assets, deferred outflows of resources, all liabilities, and deferred inflows of resources (whether current or noncurrent) are included on the statement of net position, and the statement of activities presents increases (revenues) and decreases (expenses) in total net position. Under the accrual basis of accounting, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

Fund Financial Statements

Governmental fund financial statements are accounted for using the current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets, current deferred outflows of resources, current liabilities, and current deferred inflows of resources, generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). Measurable means the amount can be determined. Available means collectible within the current period or soon enough thereafter to pay current liabilities (the District uses a sixty day period after year end).

E. Revenues

The following is a summary of the District's recognition policies for its major revenue sources:

Ad valorem taxes (which are based on population and homesteads in the District) are recorded in the year the taxes are assessed.

Interest earnings are generally recorded when earned.

Substantially all other revenues are recorded when received.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

F. Deferred Outflows and Inflows of Resources

The District has evaluated its transactions with the requirements of GASB pronouncements, related to deferred items, and determined that there are no significant transactions that meet the requirements of these statements. Therefore as of September 30, 2024, the District is not presenting any Deferred Outflows or Inflows of Resources in its financial statements.

G. Expenses/Expenditures

The government-wide financial statements recognize expenses under the accrual basis of accounting and records the related liability at the time the expense is incurred.

In the fund financial statements, expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, except principal and interest on long-term debt which is not recognized until due.

H. Cash and Cash Equivalents

Cash and Cash Equivalents

For financial statement purposes, cash and cash equivalents include bank deposits and/or certificates of deposit with original maturities of less than three months.

I. Fixed Assets

The accounting treatment over property, plant, equipment (fixed assets) depends on whether they are reported in the government-wide or fund financial statements.

Government-wide Statements

In the government-wide financial statements, fixed assets are accounted for as capital assets. All purchased fixed assets are valued at historical cost. Donated fixed assets are valued at their estimated fair market value on the date received. Fixed assets are reported at their historical cost or estimated fair market value less their accumulated depreciation. Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Depreciation is computed using the straight-line method based on the estimated useful life of the various assets. The following is a summary of estimated useful lives by classification of the fixed assets:

| <u>Category</u> | <u>Years</u> |
|-----------------|--------------|
| Buildings | 30 |
| Improvements | 40 |
| Equipment | 5 |
| Vehicles | 5 |

Fund Financial Statements

In the fund financial statements, fixed assets used in governmental fund operation are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

J. Equity Classifications

Government-wide Statements

Equity is classified as net position and displayed in the three components:

- a) Net investment in capital assets - Consists of capital assets net of accumulated depreciation and reduced by the outstanding balances of bonds that are attributable to the acquisition, construction, or improvement of those assets.
- b) Restricted net position - Consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributions, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

- c) Unrestricted net position - All other net position that does not meet the definition of "restricted" or "net investment in capital assets."

Fund Financial Statements

Governmental fund equity is classified by five categories; nonspendable, restricted, committed, assigned, or unassigned. At present, the District only requires reporting of nonspendable, restricted and unassigned. Restricted represent those portions of fund equity not appropriate for expenditure or legally segregated for a specific future use. Unassigned represents those portions of fund equity that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purpose within the General Fund. Nonspendable represents those portions of fund equity that can not be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

K. Interfund Transfers, Amounts Due To/From Funds

Amounts due from the General Fund and due to the Debt Service fund arose when the Debt Service fund paid expenses on behalf of the General Fund. The General Fund intends to reimburse the Debt Service Fund for these expenses.

Permanent reallocations of resources between funds of the District are classified as interfund transfers. For the purpose of the Statement of Activities, all interfund transfers between individual governmental funds and amounts due to/from those funds have been eliminated.

NOTE 2 - CASH AND CASH EQUIVALENTS

The District does not have a formal investment policy related to interest rate risk (the risk of an investment decreasing in value due to increasing interest rates).

In addition the District does not have a formal investment policy related to credit risk (including concentrations of credit and custodial credit risk). However the District does follow state law as to limitations on types of deposits and investments as described below.

The District does not invest in any investments subject to foreign currency risk.

Cash and cash equivalents

Under state law the District may deposit its funds with certain state and federally chartered financial institutions. The deposits are required to be insured or collateralized by the financial institutions.

At year end, the carrying amount of the District's cash was \$127,921 and the bank balance was \$130,995 (all of which was covered by federal depository insurance).

NOTE 3 - TAXES

The District's property tax is levied in October of each year on the assessed value of property within the District's taxing area. Taxes are due and payable by December 31 and taxes are considered delinquent January 1. Notices regarding seizures are sent out in April with the seizure date being May 1. The taxes are collected on behalf of the District by the Sheriff and then remitted to the District. The District actually receives most of the taxes in January.

The District receives 7.50 mils of property tax. For the year ended September 30, 2024, 7.50 mils were distributed to the General Fund and dedicated to operations and maintenance. For the year ended September 30, 2024 a mil levied resulted in approximately \$56,000 in ad valorem taxes received by the District.

NOTE 4 - FIXED ASSETS

Capital asset activity for the year ended September 30, 2024 is as follows:

| | Balance September 30, <u>2023</u> | <u>Additions</u> | Balance September 30, <u>2024</u> |
|--|---|-------------------|---|
| Capital assets: | | | |
| Land | \$ 66,500 | | \$ 66,500 |
| Total capital assets not being Depreciated | <u>66,500</u> | | <u>66,500</u> |
| Other capital assets: | | | |
| Building | 3,141,141 | | 3,141,141 |
| Equipment & furniture | 152,349 | \$38,489 | 190,838 |
| Vehicles | 76,098 | | 76,098 |
| Improvements | <u>221,362</u> | <u>--</u> | <u>221,362</u> |
| Total other capital assets at historical cost | <u>3,590,950</u> | <u>38,489</u> | <u>3,629,439</u> |
| Less accumulated depreciation for: | | | |
| Building | (1,786,276) | (104,822) | (1,891,098) |
| Equipment & Furniture | (106,387) | (9,681) | (116,068) |
| Vehicles | (73,307) | | (73,307) |
| Improvements | <u>(77,108)</u> | <u>(5,483)</u> | <u>(82,591)</u> |
| Total accumulated depreciation | <u>(2,043,078)</u> | <u>(119,986)</u> | <u>(2,163,064)</u> |
| Total capital assets, net | <u>\$1,614,372</u> | <u>\$(81,497)</u> | <u>\$1,532,875</u> |

Depreciation expense for the year totaled approximately \$120,000.

NOTE 5 - PENSION PLAN

The District's employees are covered under the Federal Insurance Contributions Act (Social Security). The District makes the required contributions to the fund and is not responsible for the benefits. During the year ended September 30, 2024 the District contributed \$8,942 and the District's employees contributed \$8,942.

The District does not maintain any other post employment benefit plans.

NOTE 6 - COMPENSATION OF BOARD MEMBERS AND OFFICERS

Board members received the following per diems (the Chief Executive Officer, received no other compensation) for the year ended September 30, 2024:

| <u>Name</u> | <u>Amount</u> |
|--|----------------|
| Deborah Aymond, Chairman (Chief Executive Officer) | \$780 |
| Norma Bouey | 780 |
| Rosa Crosby | 780 |
| Sommer Francis | 455 |
| Tammie Moore | 650 |
| | <u>\$3,445</u> |

NOTE 7 - CONCENTRATIONS

The District receives eighty-seven percent of its revenues from the general public in the form of ad valorem taxes.

NOTE 8 - RISK MANAGEMENT AND CONTINGENCIES

The District is exposed to various risks of loss related to torts, theft or damage to assets, errors and omissions, injuries to employees and natural disasters. The District has purchased commercial insurance to protect against loss from substantially all of these perils.

There has been no significant reduction in insurance coverage from prior years. Settlements in the prior three years have not exceeded insurance coverages.

REQUIRED SUPPLEMENTAL INFORMATION

**RECREATION DISTRICT NO. 5 OF THE PARISH OF ST. MARY
STATE OF LOUISIANA**

**Operating Budget (Non-GAAP Basis)
General Fund and Other Operations**

For the Year Ended September 30, 2024

| | Original Budget | Final Budget | Actual Amounts | Variance with Final Budget Positive (Negative) |
|--|--------------------|------------------|-------------------|---|
| Revenues | | | | |
| Ad valorem taxes | \$ 385,000 | \$ 422,000 | \$ 421,391 | \$ (609) |
| Interest income | 950 | 975 | 1,012 | 37 |
| Rental income | 36,000 | 33,000 | 33,895 | 895 |
| Parish Council Grants | - | 25,000 | 25,000 | - |
| Water District Rental Income | - | 600 | - | (600) |
| Miscellaneous income | 4,800 | - | 600 | 600 |
| Total revenues | <u>426,750</u> | <u>481,575</u> | <u>481,898</u> | <u>323</u> |
| Expenditures | | | | |
| Current: | | | | |
| Culture and recreation | | | | |
| Salaries, wages, and benefits | \$ 148,500 | \$ 174,750 | \$ 165,325 | \$ 9,425 |
| Repairs and maintenance | 62,000 | 77,200 | 37,917 | 39,283 |
| Insurance | 60,000 | 82,250 | 81,419 | 831 |
| Utilities | 54,200 | 44,200 | 45,299 | (1,099) |
| Professional services | 49,250 | 38,147 | 37,712 | 435 |
| Supplies | 4,000 | 2,400 | 2,087 | 313 |
| Office | 10,250 | 17,700 | 17,789 | (89) |
| Penalty and Interest Expense | - | 2,000 | 2,000 | - |
| Recreation program | 36,000 | 18,300 | 17,638 | 662 |
| Miscellaneous | 1,500 | 3,833 | 4,039 | (206) |
| Total expenditures | <u>425,700</u> | <u>460,780</u> | <u>411,225</u> | <u>49,555</u> |
| Excess (deficiency) of revenues over expenditures | <u>\$ 1,050</u> | <u>\$ 20,795</u> | <u>\$ 70,673</u> | <u>\$ 49,878</u> |

The accompanying notes are an integral part of this supplemental information.

**RECREATION DISTRICT NO. 5 OF THE PARISH OF
ST. MARY, STATE OF LOUISIANA**

**NOTES TO REQUIRED SUPPLEMENTAL INFORMATION
(Unaudited)**

September 30, 2024

NOTE 1 - BUDGET PROCESS

The District adopts a single combined budget (General Fund and Other Operations Budget) for the operations of both its General Fund and Debt Service Fund rather than separate budgets for each fund. The budget is adopted on a basis consistent with generally accepted accounting principles except, for purchases of capital assets. All annual appropriations lapse at fiscal year end. Budgets are amended when necessary with Board approval. In the financial statement comparison of the budget to actual amounts, both the original and final amended amounts are shown.

NOTE 2 - BUDGET RECONCILIATION

The following is a reconciliation of the actual amounts as shown in the operating budget to the actual amounts as shown in the financial statements:

| | |
|--|-----------------|
| Excess of revenues over expenditures per | |
| Operating Budget | \$70,673 |
| Less: | |
| Capital Outlay | (38,489) |
| Excess (deficiency) of revenues | |
| over expenditures for all funds | |
| per Statement of Revenues, | |
| Expenditures and Changes in Fund Balance | <u>\$32,184</u> |

INTERNAL CONTROL AND COMPLIANCE
AND OTHER MATTERS SECTION



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

The Board of Commissioners
Recreation District No. 5 of the Parish
of St. Mary, State of Louisiana
Jeanerette, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, and each major fund of the Recreation District No. 5, of the Parish of St. Mary, State of Louisiana (District), as of and for the year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated March 27, 2025.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying schedule of findings and questioned costs as items 2024-002 to be material weakness.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in the accompanying schedule of findings and questioned costs as item 2024-001 to be a significant deficiency.

Report on Compliance and Other Matters

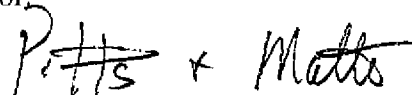
As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed one instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings as item 2024-003.

The District's Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the District's response to the findings identified in our audit is described in the accompanying schedule of findings. The District's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. However, under Louisiana Revised Statute 24:513, this report is considered a public record and may be distributed by the Legislative Auditor.



CERTIFIED PUBLIC ACCOUNTANTS

Morgan City, Louisiana
March 27, 2025

**RECREATION DISTRICT NO. 5 OF THE PARISH OF ST. MARY
STATE OF LOUISIANA**

**Schedule of Findings
For the Year Ended September 30, 2024**

A. SUMMARY OF AUDIT RESULTS

1. The auditors' report expressed an unmodified opinion on the financial statements of the Recreation District No. 5 of the Parish of St. Mary.
2. Report on Internal Control and Compliance Material to the Financial Statements

Internal Control Over Financial Reporting

One deficiency in internal control is reported as a significant deficiency and the second as a material weakness.

Compliance and Other Matters

There is one instance of noncompliance or other matters which is required to be reported.

3. Federal Awards

This section is not applicable for the year ended September 30, 2024.

B. FINDINGS FINANCIAL STATEMENT AUDIT

INTERNAL CONTROL

Significant Deficiency

ITEM NO. 2024-001 APPLICATION OF GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)

Auditor's Comments:

Condition: The individuals responsible for the District's accounting and reporting functions lack the knowledge and experience needed to prepare the financial statements of a governmental entity in accordance with GAAP.

Criteria: A deficiency in the design of internal control exist when the persons responsible for the accounting and reporting function lacks the skills and knowledge to apply generally accepted accounting principles in recording the entity's financial transactions or preparing its financial statements.

Cause: This condition is a result of management and staff not having the experience needed to fully prepare governmental financial statements in accordance with GAAP for governments.

Effect: Financial statements may reflect a departure from GAAP.

Recommendation: No recommendation forwarded. The additional costs required to achieve the desired benefit may not be economically feasible.

Management Response: We believe the monthly financial statement prepared by our accountant is sufficient for us to make management decisions. We have determined that it is in the best interest of the District to outsource to our independent auditors the preparation of the annual financial statements and related notes in accordance with GAAP, and we will review, approve, and accept responsibility for the content prior to issuance.

INTERNAL CONTROL
MATERIAL WEAKNESS

ITEM NO. 2024-002 LACK OF COMPLIANCE WITH INTERNAL CONTROLS RELATED TO
EVENTS

Auditor's Comments:

Condition: During the course of the audit, we learned that two events were held on behalf of the District that did not follow the District's policies.

The District's internal control system for events include the following steps:

- A. All events are to be presented to the District's Board for approval
- B. Specific purchases and amounts approved by the Board and Executive Director.
- C. Detail invoices obtained for purchase prior to purchase being made
- D. Checks are prepared, matched to supporting documents, approved by the Board, and signed by two authorized Board Members
- E. All funds collected, which can only be in the form of a money order or business check, are turned into the office the night of the event and deposited into the District's bank account within 24 hours.

Criteria: A sound internal control system over events should include a system to ensure that all events are properly approved. All expenses are properly approved, made, and documented. All collection methods are proper and documented.

Effect: Failure to follow the District's system in place can result in events taking place and funds being spent in ways not intended for the District.

Cause: The District failed to follow its system in place for these type of events.

Recommendations: The District should utilize its system in place as it relates to events. The District should also discuss non-cash collection methods for events where entry fees are required.

Management's Response: We will utilize our system in place for all events and update as policies and procedures as needed for non-rental events.

ITEM OF NONCOMPLIANCE

ITEM NO. 2024-003 NONCOMPLIANCE WITH OPEN MEETINGS LAW

Auditor's Comments:

Condition: During the course of the audit we discovered that the board held a special meeting without proper notice. Upon further inquiry we learned they entered into executive session which may have been for a valid reason, however, the criteria for going into executive session was not met.

Criteria: If a gathering consist of a quorum of the governing body to conduct business, the gathering should be presumed to be a meeting and, thus, subject to the requirements of the Open Meeting Law in accordance with R.S. 42:11 – R.S. 42:28. Governing bodies may have a “closed” executive sessions only as provided by statute R.S. 42:16, 42:17, and 42:18.

Cause: It appears the Board failed to give proper notice prior to conducting a meeting and improperly entered into executive session.

Effect: Possible failure to comply with Louisiana Open Meeting Law.

Recommendations: The board of directors should review and become familiar with Louisiana's Open Meeting Laws. They should seek the advice of a legal advisor if in doubt.

Management's Response: The board of directors will review Louisiana's Open Meeting Laws and become familiar with them and if in doubt we will seek the advice of a legal advisor.

C. FINDINGS AND QUESTIONED COSTS - FEDERAL AWARDS PROGRAMS

This section is not applicable for the year ended September 30, 2024.

**SUMMARY OF PRIOR YEAR FINDINGS AND RELATED CORRECTIVE ACTION
PREPARED BY RECREATION DISTRICT NO. 5 OF ST. MARY PARISH**

**INTERNAL CONTROL AND COMPLIANCE AND OTHER MATTERS MATERIAL TO
THE FINANCIAL STATEMENTS**

**INTERNAL CONTROL
Significant Deficiency**

**ITEM NO. 2023-001 APPLICATION OF GENERALLY ACCEPTED ACCOUNTING
PRINCIPLES (GAAP)**

Condition: The individuals responsible for the District's accounting and reporting functions lack the knowledge and experience needed to prepare the financial statements of a governmental entity in accordance with GAAP.

Corrective Action: It is not economically feasible to correct this finding.

ITEM OF NONCOMPLIANCE

ITEM NO. 2023-002 FAILURE TO PROPERLY CLASSIFY WORKERS

Condition: The District failed to correctly file and classify workers as employees as required by the State.

Corrective Action: This situation was corrected in the current year.

INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS

This section is not applicable.

Recreation District No. 5

March 27, 2025

Mr. Michael J. "Mike" Waguespack, CPA,
Legislative Auditor, State of Louisiana
P.O. Box 94397
Baton Rouge, LA 70803-9397

Dear Mr. Waguespack:

Recreation District No. 5 of the Parish of St. Mary, State of Louisiana respectfully submits the following corrective action plan for their year ended September 30, 2024.

CORRECTIVE ACTION:

Person Responsible: Deborah Aymond, Chairperson
Recreation District No. 5 of the Parish
of St. Mary, State of Louisiana
1498 Hwy 318
Jeanerette, LA 70544

Time of Completion: September 30, 2025

Internal Control: Re: Item No. 2024-001

Application of GAAP: During the audit, our auditors noted that the individuals responsible for the District's accounting and reporting functions lack the knowledge and experience needed to prepare the financial statements for the governmental entity in accordance with GAAP.

Corrective Action: We believe the monthly financial statement prepared by our accountant is sufficient for us to make management decisions. We have determined that it is in the best interest of the District to outsource to our independent auditors the preparation of the annual financial statements and notes in accordance with GAAP, and we will review, approve, and accept responsibility for the content prior to issuance.

Internal Control Material Weakness: Re: Item No. 2024-002

Lack of Compliance with Internal Controls Related to Events: During the course of the audit, our auditors discovered that two events were held on behalf of the district that did not follow the district's policies.

Corrective Action: We will utilize our system in place for all events and update our policies and procedures as needed for non-rental events.

Item of Noncompliance: Re: Item No. 2024-003

Noncompliance with Open Meetings Law: During the course of the audit, our auditors discovered the board held a special meeting without proper notice. Our auditors learned we entered into executive session which may have been for a valid reason, however the criteria for going into executive session was not met.

Corrective action: Our board of directors will review and become familiar with Louisiana's Open Meeting Laws. We will seek the advice of a legal advisor if in doubt.


Deborah Aymond

Chairperson