

**EISNERAMPER**

**ANNUAL FINANCIAL REPORT**  
**ORLEANS PARISH SHERIFF'S OFFICE**  
**NEW ORLEANS, LOUISIANA**  
**FOR THE YEAR ENDED**  
**DECEMBER 31, 2023**



**ORLEANS PARISH SHERIFF'S OFFICE**

**TABLE OF CONTENTS**

	<b><u>EXHIBIT</u></b>	<b><u>PAGE</u></b>
<b><u>FINANCIAL SECTION</u></b>		
<u>INDEPENDENT AUDITORS' REPORT</u> .....		i – iii
<u>REQUIRED SUPPLEMENTARY INFORMATION:</u>		
Management's Discussion and Analysis .....		iv – xiv
<u>BASIC FINANCIAL STATEMENTS:</u>		
<u>GOVERNMENT-WIDE FINANCIAL STATEMENTS (GWFS)</u>		
Statement of Net Position .....	A	1
Statement of Activities .....	B	2
<u>FUND FINANCIAL STATEMENTS (FFS)</u>		
<u>Governmental Funds:</u>		
Balance Sheet .....	C	3
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position .....	D	4
Statement of Revenues, Expenditures, and Changes in Fund Balances .....	E	5 – 6
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances to the Statement of Activities .....	F	7
<u>Fiduciary Funds:</u>		
Statement of Fiduciary Net Position .....	G	8
Statement of Changes in Fiduciary Net Position .....	H	9
NOTES TO FINANCIAL STATEMENTS .....		10 – 37
<u>REQUIRED SUPPLEMENTARY INFORMATION OTHER THAN MANAGEMENT'S DISCUSSION AND ANALYSIS:</u>		
	<b><u>SCHEDULE</u></b>	<b><u>PAGE</u></b>
Schedule of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual – General Fund .....	A-1	38
Schedule of the Employer's Contributions Louisiana Sheriffs' Pension and Relief Fund .....	A-2	39
Schedule of Proportionate Share of Net Pension Liability Louisiana Sheriffs' Pension and Relief Fund .....	A-3	40
Schedule of Changes in Total OPEB Liability and Related Ratios .....	A-4	41

**TABLE OF CONTENTS (CONTINUED)**

	<b><u>SCHEDULE</u></b>	<b><u>PAGE</u></b>
<b><u>SUPPLEMENTARY INFORMATION:</u></b>		
Combining Statement of Fiduciary Net Position – Custodial Funds.....	B-1	42
Combining Statement of Changes in Fiduciary Net Position – Custodial Funds.	B-2	43
Comparative Schedule of Expenses for the years ended December 31, 2023, 2022, and 2021 .....	C-1	44
Comparative Balance Sheets – General Fund as of December 31, 2023, 2022, and 2021 .....	C-2	45
Comparative Statements of Revenues, Expenditures, and Changes in Fund Balances – General Fund for the years ended December 31, 2023, 2022, and 2021 .....	C-3	46
Schedule of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual – Debt Service Fund .....	C-4	47
Schedule of Compensation, Benefits and Other Payments to Agency Head.....	D-1	48
Justice System Funding Schedule – Receiving Entity.....	E-1	49 – 51
Justice System Funding Schedule – Collecting/Disbursing Entity .....	E-2	52 – 53
<b><u>OTHER REPORT:</u></b>		
Independent Auditors’ Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i> .....		54 – 55
Schedule of Findings and Responses.....		56 – 58
Summary Schedule of Prior Audit Findings .....		59

## **INDEPENDENT AUDITORS' REPORT**

The Honorable Susan Hutson  
Orleans Parish Sheriff's Office  
New Orleans, Louisiana

### **Opinions**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Orleans Parish Sheriff's Office (the Office) as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the Office's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Office, as of December 31, 2023, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Office, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Office's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

## **Auditors' Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Office's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Office's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

## **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages iv through xiv, general fund budgetary comparison information on page 38, schedule of employer's contributions to the Louisiana Sheriffs' Pension and Relief Fund on page 39, schedule of proportionate share of net pension liability on page 40, and the schedule of changes in total OPEB liability and related ratios on page 41 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.



## Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Office's basic financial statements. The combining and comparative financial statements and schedules; the debt service fund budgetary comparison information; the schedule of compensation, benefits and other payments to agency head; and the justice system funding schedules presented on pages 42 through 53 are presented for purposes of additional analysis and are not a required part of the basic financial statements. The supplementary information is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, based on our audit and the reports of other auditors, the supplementary information is fairly stated in all material respects in relation to the financial statements as a whole.

### *Summarized Comparative Information*

We previously audited the Office's financial statements for the year ended December 31, 2022, and we expressed unmodified opinions on the respective financial statements of the governmental activities, each major fund, and the aggregate remaining fund information in our report dated March 31, 2024. Our report as of the same date, on the supplementary information on pages 46 through 48 relating to the 2022 financial statements stated that, in our opinion, such information was fairly stated in all material respects in relation to the financial statements for the year ended December 31, 2022, as a whole.

The Office's financial statements for the year ended December 31, 2021 were audited by other auditors who expressed unmodified opinions on the respective financial statements of the governmental activities, each major fund, and the aggregate remaining fund information in their report dated December 28, 2022. Their report, as of the same date, on the supplementary information on pages 46 through 48 relating to the 2021 financial statements stated that, in their opinion, such information was fairly stated in all material respects in relation to the financial statements for the year ended December 31, 2021, as a whole.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 30, 2024, on our consideration of the Office's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Office's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Office's internal control over financial reporting and compliance.

*EisnerAmper LLP*

EISNERAMPER LLP  
Metairie, Louisiana  
September 30, 2024



**REQUIRED SUPPLEMENTARY INFORMATION**

**ORLEANS PARISH SHERIFF'S OFFICE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2023**

Management's discussion and analysis of the Orleans Parish Sheriff's Office's (the Office) financial performance provides a narrative overview and analysis of the Office's financial activities for the year ended December 31, 2023. This discussion and analysis focuses on the current year's ending balances, activities, and resulting changes in comparison with the prior year's information. The Office's financial performance is discussed and analyzed within the context of the accompanying financial statements and disclosures following this section.

**FINANCIAL HIGHLIGHTS**

**Government-Wide**

The assets and deferred outflows of the Office exceeded its liabilities and deferred inflows at December 31, 2023 by \$231.6 million (presented as "net position"). Net position is comprised of the following: (1) net investment in capital assets of \$255.7 million, (2) restricted for future intergovernmental transfers of \$5.2 million, (3) restricted for debt service of \$1.2 million, (4) restricted for capital improvements of \$2.9 million, and (5) a deficit in unrestricted net position of \$33.5 million.

The Office's net position at December 31, 2023 decreased by \$3.0 million, or 1.3%, from December 31, 2022. For the year ended December 31, 2023 total expenses of approximately \$81.6 million exceeded total revenues of \$78.6 million.

The Office records its proportionate share of the unfunded net pension liability and certain deferred inflows and outflows related to the Louisiana Sheriff's Pension Relief Fund (a state-wide defined benefit, cost-sharing, multiple employer plan). Pension-related deferred outflows decreased by \$2.7 million and pension-related deferred inflows decreased by \$2.3 million. The Office's net pension liability at December 31, 2023, increased to \$36.6 million from \$31.9 million at December 31, 2022. More information is included in Note 7 to the financial statements.

**Fund Level**

At December 31, 2023, the Office's governmental funds reported combined ending fund balances of \$24.2 million, an increase of \$5.4 million from the prior year. The Debt Service Fund's fund balance increased by \$0.1 million to a total fund balance of \$1.2 million. The General Fund's fund balance increased by \$5.9 million to a fund balance of \$14.8 million. The Capital Projects Fund's fund balance decreased by \$0.6 million to a total fund balance of \$8.1 million.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This Management's Discussion and Analysis document introduces the Office's basic financial statements. The basic financial statements include three components: (1) government-wide financial statements (accrual basis), (2) fund financial statements (modified accrual basis), and (3) notes to the basic financial statements. The Office also includes in this report additional information to supplement the basic financial statements.

**GOVERNMENT WIDE FINANCIAL STATEMENTS**

The Office's annual report includes two government-wide financial statements. These government-wide financial statements are designed to provide readers with a broad overview of the Office's finances, in a manner similar to a private-sector business with its basis in accrual accounting and elimination or reclassification of activities between funds.

The first of these government-wide statements is the Statement of Net Position. The Statement of Net Position presents information that includes all of the Office's assets and liabilities and deferred inflows and outflows, with the difference reported as net position. Over time, increases and decreases in net position may serve as a useful indicator of whether the financial position of the Office as a whole is improving or deteriorating.



**ORLEANS PARISH SHERIFF'S OFFICE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2023**

The second government-wide statement is the Statement of Activities, which reports how the Office's net position changed during the current year. All current year revenues and expenses are included regardless of when cash is received or paid. The primary purpose of these governmental activities is the custody of inmates and the serving of citations, summonses, subpoenas, notices, and other processes for Civil and Criminal District Courts, the Courts of Appeals, and the Supreme Court. The government-wide financial statements are presented on pages 1 and 2, Exhibits "A" and "B" of this report.

**FUND FINANCIAL STATEMENTS**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Office, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related laws and regulations. Within the basic financial statements, fund financial statements focus on the Office's most significant funds rather than the Office as a whole.

The Office's funds are classified into two categories: governmental funds and fiduciary funds as follows:

Governmental funds are reported in the fund financial statements and encompass essentially the same functions reported as governmental activities in the government-wide financial statements. However, the focus is on the near-term and may be useful in the evaluation of a government's near-term financing requirements. The focus is on inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the year.

Since the government-wide focus includes the long-term view, comparisons between these two perspectives may provide useful insight into the long-term impact of short-term financing decisions. Reconciliations between these two perspectives are provided to facilitate this comparison. The reconciliation between the governmental funds balance sheet and the statement of net position is on page 4, Exhibit "D". The reconciliation between the governmental funds statement of revenues, expenditures, and changes in fund balances, and the statement of activities is on page 7, Exhibit "F".

The basic governmental fund financial statements are presented on pages 3 and 5-6, Exhibits "C" and "E" of this report.

Fiduciary funds are reported within the fund financial statements and report a defined contribution pension plan and custodial funds including: individual prison inmate agency accounts and civil fiduciary accounts for assets held by the Office as an agent for deposits held pending court action. Activities from fiduciary funds are not included in the government-wide financial statements because the Office cannot use these assets for its operations. The basic fiduciary fund financial statements are presented on pages 8 and 9, Exhibits "G" and "H" of this report.

**NOTES TO THE BASIC FINANCIAL STATEMENTS**

The accompanying notes to the financial statements provide information essential to a full understanding of the government-wide and fund financial statements. The notes to the financial statements begin on page 10 of this report.

**ORLEANS PARISH SHERIFF'S OFFICE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2023**

**ADDITIONAL INFORMATION**

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the Office's budget presentations. The budgetary comparison statement is included as "required supplementary information" for the general fund. This schedule demonstrates compliance with the Office's adopted original and final revised budgets. Other required supplementary information includes pension-related schedules and OPEB-related schedules. Required supplemental information can be found on pages 38 through 41, Schedules "A-1", "A-2", "A-3", and "A-4" of this report. This report also includes, as other supplementary information, combining statements and statements with comparative data to prior years and the debt service fund budgetary comparison statement on pages 42 through 47. Act 706 of the 2014 Louisiana Legislative Session amended R.S. 24:513A and added the state required disclosure of compensation, reimbursements, benefits and other payments to the Agency Head. This Schedule "D-1" can be found on page 48. The 2020 regular legislative session allowed for Act 87 to require two justice system funding schedules: entity collections and disbursements and entity receipts, these schedules "E-1" and "E-2" can be found on pages 49 through 53.

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

The following table provides a summary Statement of Net Position:

	Primary Government Totals		Change	
	Governmental Activities		\$	%
	2023	2022		
<b>Assets:</b>				
Current and other	\$ 36,997,275	\$ 34,125,214	\$ 2,872,061	8.4%
Capital	259,317,614	265,972,351	(6,654,737)	-2.5%
Total	<u>296,314,889</u>	<u>300,097,565</u>	<u>(3,782,676)</u>	<u>-1.3%</u>
<b>Deferred outflows:</b>				
Deferred outflows- OPEB related	3,824,655	3,443,365	381,290	11.1%
Deferred outflows- pension related	20,135,403	22,820,692	(2,685,289)	-11.8%
	<u>23,960,058</u>	<u>26,264,057</u>	<u>(2,303,999)</u>	<u>-8.8%</u>
<b>Liabilities:</b>				
Current	9,126,533	9,390,065	(263,532)	-2.8%
Long-term				
Due within one year	5,113,209	5,096,794	16,415	0.3%
Due after one year	67,616,452	66,812,421	804,031	1.2%
Total	<u>81,856,194</u>	<u>81,299,280</u>	<u>556,914</u>	<u>0.7%</u>
<b>Deferred inflows:</b>				
Deferred inflows-OPEB related	4,123,922	5,462,143	(1,338,221)	-24.5%
Deferred inflows-pension related	2,744,427	5,036,727	(2,292,300)	-45.5%
Total	<u>6,868,349</u>	<u>10,498,870</u>	<u>(3,630,521)</u>	<u>-34.6%</u>
<b>Net Position:</b>				
Net investment in capital assets	255,730,051	256,689,401	(959,350)	-0.4%
Restricted for:				
Debt service	1,202,231	1,078,913	123,318	11.4%
Capital improvements	2,936,927	2,816,336	120,591	4.3%
Intergovernmental transfers	5,172,074	5,864,899	(692,825)	-11.8%
Unrestricted (deficit)	(33,490,879)	(31,886,077)	(1,604,802)	5.0%
Total net position	<u>\$ 231,550,404</u>	<u>\$ 234,563,472</u>	<u>\$ (3,013,068)</u>	<u>-1.3%</u>

**ORLEANS PARISH SHERIFF'S OFFICE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2023**

**GOVERNMENT-WIDE FINANCIAL ANALYSIS (continued)**

There are several components to net position. Net investment in capital assets decreased by \$1.0 million as a result of depreciation expense, offset by capital additions, and changes in leases payable. Net position restricted for debt service increased \$0.1 million due to the \$3.3 million of ad valorem tax revenue dedicated to debt retirement exceeding the debt retirement principal and interest payments of \$3.2 million. Net position restricted for intergovernmental transfers decrease by \$0.7 million as capital improvements were made by other criminal justice agencies funded through the Orleans Parish Law Enforcement District bonds.

Most of the Office's net position represents its net investment in capital assets (e.g. land, buildings and improvements, operating equipment, office furniture and equipment, vehicles, and leased equipment) less any related debt used to acquire those assets that is still outstanding. The Office uses these capital assets to provide services to citizens and inmates; consequently, these assets are not available for future spending. Although the Office's net investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other resources, since capital assets themselves cannot be used to liquidate these liabilities.

Unrestricted net position went from a deficit of \$31.9 million in 2022 to a deficit of \$33.5 million in 2023. The restricted net position includes \$1.2 million set aside to liquidate debt. There is approximately \$4.9 million of principal and interest payments due on general obligation bonds over their remaining lives. Funds held for intergovernmental transfers (funds for other criminal justice governmental agencies for their capital improvements) had a remaining balance of \$5.2 million. The Office cannot use these intergovernmental funds as they are restricted for other criminal justice governmental agencies' capital improvements. The Office has \$2.9 million held for capital improvements at December 31, 2023.

Capital assets decreased by \$6.7 million (2.5%) primarily due to depreciation. Current and other assets increased by \$2.9 million (8.4%) due to an increase in cash.

Long-term liabilities increased by \$0.8 million due primarily to the net pension liability increasing \$4.7 million. This increase can largely be attributed to changes in the value of investments held in the Louisiana Sheriff's Pension and Relief Fund and changes of actuarial assumptions. Reductions in long-term liabilities also included \$3.1 million of regularly scheduled principal payments for general obligation bonds and principal payments of \$0.2 million on private placement debt.

Deferred outflows of resources decreased by \$2.3 million (8.8%), and deferred inflows of resources decreased by \$3.6 million (34.6%). These deferred outflows and inflows are related to pension and other-postemployment benefits and are actuarially determined.

The Office is responsible for one of the core components of the local criminal justice system: operation of the Parish detention system. This responsibility includes providing for the care, custody, and control of subjects housed in detention facilities, as well as the processing of all individuals arrested within the City of New Orleans. Additionally, the Sheriff serves as the Executive Officer for the Orleans Parish Criminal District Court and the Civil District Courts, which includes the execution of all writs, orders, and processes including warrants and subpoenas; executes writs for judicial sales; and provides security for the court system. Ancillary functions of the Office include but are not limited to: law enforcement patrols; security services; the operation of search and rescue, mounted, K-9, motorcycle, and SWAT units; crime victim's assistance; community service programs; work release programs and day reporting.

**ORLEANS PARISH SHERIFF'S OFFICE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2023**

**GOVERNMENT-WIDE FINANCIAL ANALYSIS (continued)**

The following table provides a summary of the Office's statement of activities:

	Statement of Activities			
	Governmental Activities		Change	
	2023	2022	\$	%
<b>Revenues:</b>				
Program:				
Charges for custody of inmates services	\$ 52,458,452	\$ 48,438,697	\$ 4,019,755	8.3%
Charges for civil division services	4,157,480	4,090,503	66,977	1.6%
Operating grants	4,448,089	4,691,059	(242,970)	-5.2%
Capital grants	403,712	4,446,853	(4,043,141)	-90.9%
General:				
Ad-valorem taxes	12,298,644	11,112,749	1,185,895	10.7%
Opioid settlement	3,310,678	-	3,310,678	-
Other	1,564,778	713,132	851,646	119.4%
Total revenues and other	<u>78,641,833</u>	<u>73,492,993</u>	<u>5,148,840</u>	<u>7.0%</u>
<b>Expenses:</b>				
Program expenses:				
Custody of prisoners	76,299,098	64,670,018	11,629,080	18.0%
Civil division	4,385,163	3,983,909	401,254	10.1%
Interest	228,573	298,990	(70,417)	-23.6%
General:				
Loss on disposal of assets	(21,869)	(66,239)	44,370	0.0%
Transfers to other governmental agencies	763,936	1,893,301	(1,129,365)	-59.7%
Total expenses and other	<u>81,654,901</u>	<u>70,779,979</u>	<u>10,874,922</u>	<u>15.4%</u>
Change in net position	(3,013,068)	2,713,014	(5,726,082)	-211.1%
Beginning net position	<u>234,563,472</u>	<u>231,850,458</u>	<u>2,713,014</u>	<u>1.2%</u>
Ending net position	<u>\$ 231,550,404</u>	<u>\$ 234,563,472</u>	<u>\$ (3,013,068)</u>	<u>-1.3%</u>

Charges for custody of inmates, the primary funding source, increased by \$4.0 million from 2022 to 2023 due to The City of New Orleans providing additional funding for a City Council approved pay increase of \$2.43 per hour for all hourly employees and for supplemental Mardi Gras security provided by the Orleans Parish Sheriff's Office. Capital grants decreased by \$4.0 million due to a reduction in FEMA obligations related to disaster expenditures. Opioid settlement revenue of \$3.3 million was recognized in 2023 related to nationwide settlement agreements that have been reached that would resolve opioid litigation brought by states, local political subdivisions, and special districts against pharmaceutical manufacturers.

Program expenses of the Office increased by 17.3% in 2023 due to the City Council approved pay increase of \$2.43 per hour for all hourly employees and the supplemental security provided by the Orleans Parish Sheriff's Office during the carnival season. Also, the Office leased and additional 53 vehicles in 2023.

**ORLEANS PARISH SHERIFF'S OFFICE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2023**

**FINANCIAL ANALYSIS OF THE OFFICE'S FUNDS**

As noted above, the Office uses fund accounting to ensure and demonstrate compliance with finance related legal requirements and to assist in the management of its budgetary operations.

**Governmental Funds**

The focus of the Office's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Office's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of December 31, 2023, the Office's governmental funds reported combined ending fund balances of \$24.2 million. This is an increase of \$5.4 million (28.7%), from the prior year. Unassigned fund balance is \$14.0 million.

**Major Governmental Funds**

The General Fund is the Office's primary operating fund. The General Fund's fund balance increased by \$5.9 million in 2023 for an ending fund balance of \$14.8 million.

Revenues for the General Fund increased by \$14.1 million (23.0%). This is primarily attributable to a \$3.4 million increase in City of New Orleans revenue due to the increase in the population of persons in custody. The federal and state grants increased \$5.1 million due to recognizing revenues in 2023 from deferred inflows recorded in 2022 that became available in 2023. Ad valorem tax millage increased by \$2.9 million due to a higher tax collection. The Debt Service Fund had a \$1.7 million decrease in ad valorem tax collections.

Operating expenditures for the General Fund increased by \$12.4 million (20.9%), from \$59.1 million in 2022 to \$71.5 million in 2023. This is primarily attributable to an increase in salary positions and expenditures related to those new positions.

**ORLEANS PARISH SHERIFF'S OFFICE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2023**

**FINANCIAL ANALYSIS OF THE OFFICE'S FUNDS (continued)**

**Major Governmental Funds (continued)**

The following schedule shows General Fund revenues and expenditures:

	General Fund			
	2023	2022	\$ change	% change
<b>REVENUES:</b>				
City of New Orleans charges	\$ 41,216,776	\$ 37,787,575	\$ 3,429,201	9.1%
State of Louisiana DOC charges	1,971,289	2,032,966	(61,677)	-3.0%
Civil fees and commissions	3,111,872	3,026,593	85,279	2.8%
Civil security services	1,606,094	376,589	1,229,505	326.5%
Investment income	343,803	90,749	253,054	278.9%
On-behalf payments	7,181,514	6,738,595	442,919	6.6%
Inmate telephone	981,729	739,443	242,286	32.8%
Release processing fees	419,397	583,527	(164,130)	-28.1%
State supplemental pay	1,973,321	1,917,715	55,606	2.9%
Federal and state grants	5,894,327	783,869	5,110,458	652.0%
Restitution/administration	20,167	145,966	(125,799)	-86.2%
Commissary	667,580	410,625	256,955	62.6%
Other income	1,026,756	544,683	482,073	88.5%
Ad valorem tax revenue	8,978,010	6,112,012	2,865,998	46.9%
<b>Total revenues</b>	<b>75,392,635</b>	<b>61,290,907</b>	<b>14,101,728</b>	<b>23.0%</b>
<b>EXPENDITURES:</b>				
Central services	10,152,577	6,914,335	3,238,242	46.8%
Court services	3,275,965	2,679,699	596,266	22.3%
Security services	18,032,937	15,519,654	2,513,283	16.2%
Investigative services	4,079,026	3,193,946	885,080	27.7%
Administrative services	6,847,896	5,525,591	1,322,305	23.9%
Records and booking	4,581,326	3,913,454	667,872	17.1%
Inmate services	5,177,194	4,278,845	898,349	21.0%
Grants and special programs	884,776	648,118	236,658	36.5%
Plant and maintenance	10,478,975	8,801,116	1,677,859	19.1%
Debt retirement	1,251,765	1,567,767	(316,002)	-20.2%
Interest payments	89,390	92,006	(2,616)	-2.8%
Civil administrative services	2,283,001	2,272,996	10,005	0.4%
Civil security services	1,882,616	2,012,286	(129,670)	-6.4%
Capital outlays	2,478,068	1,716,702	761,366	44.4%
<b>Total expenditures</b>	<b>71,495,512</b>	<b>59,136,515</b>	<b>12,358,997</b>	<b>20.9%</b>
Deficiency of revenues over expenditures	3,897,123	2,154,392	1,742,731	80.9%
<b>OTHER FINANCING SOURCES</b>	<b>1,959,631</b>	<b>423,137</b>	<b>1,536,494</b>	<b>363.1%</b>
<b>Net changes in fund balances</b>	<b>5,856,754</b>	<b>2,577,529</b>	<b>3,279,225</b>	<b>127.2%</b>
<b>FUND BALANCES, BEGINNING</b>	<b>8,968,838</b>	<b>6,391,309</b>	<b>2,577,529</b>	<b>40.3%</b>
<b>FUND BALANCES, ENDING</b>	<b>\$ 14,825,592</b>	<b>\$ 8,968,838</b>	<b>\$ 5,856,754</b>	<b>65.3%</b>

**ORLEANS PARISH SHERIFF'S OFFICE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2023**

**FINANCIAL ANALYSIS OF THE OFFICE'S FUNDS (continued)**

**Major Governmental Funds (continued)**

The decrease in the fund balance of the Capital Projects Fund was \$0.6 million, from \$8.7 million in 2022 to \$8.1 million in 2023 of restricted fund balance. This was attributable to other agencies (primarily the Criminal District Courts) expending funds. Of this capital projects fund balance, \$5.2 million is restricted for other criminal justice agencies.

The Debt Service Fund's fund balance increased by \$0.1 million. Ad valorem taxes of \$3.3 million (\$5.0 million for 2022) were collected for debt service. The increase in fund balance in 2023 was due to the excess of tax collections above the \$3.2 million that was expended from the Debt Service Fund to pay fees and interest and to retire debt.

**BUDGETARY HIGHLIGHTS**

The General Fund

The number of inmates held at the detention facilities at any given time is determined by the number of arrests made by law enforcement authorities and the length of stay, which is affected by sentences imposed by the courts or the ability to make bond. Other factors include that the classification of the inmate may restrict the type of bed that can be used. Another limiting factor is the staffing that is available.

The original budget for the General Fund included anticipated revenues of approximately \$75.8 million. The budget was amended to reflect a decrease to \$67.5 million primarily due to decreases in City of New Orleans revenue as well as reduced Civil revenue. These decreased revenues are attributed to reduced population of persons in custody. The City of New Orleans underestimated revenues are offset by overestimated inmate expenditures. The civil fees and commissions underestimated revenues are offset by overestimated security services.

The actual revenues were \$7.9 million higher than the final budget. Actual federal and state grants revenues of \$5.9 million exceeded budgeted revenues by \$4.7 million primarily due to FEMA grant-reimbursable expenditures incurred in prior years and recognized as deferred inflows of resources in the general fund as of December 31, 2022, but not considered to be available and under the modified accrual basis of accounting until 2023 and therefore recognized as revenue in the general fund in 2023.

The final expenditures were anticipated to be \$67.8 million in the amended budget. The budget for security services expenditures decreased by \$4.5 million, and the budget for administrative services expenditures decreased by \$4.4 million due to the reduced population of persons in custody. Actual expenditures of the general fund exceeded final budgeted expenditures by \$3.7 million due primarily to new leases entered into during 2023 which resulted in increased capital outlays expenditures.

The original budget expected a \$0.2 million decrease in fund balance. The amended budget expected a decrease of \$0.3 million in fund balance. Actual results were a \$5.9 million increase in fund balance.

The Debt Service Fund

The 2023 debt service budget was not amended. Ad valorem tax was budgeted at \$3.2 million. Actual ad valorem tax collections totaled \$3.3 million.

**ORLEANS PARISH SHERIFF'S OFFICE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2023**

**CAPITAL ASSETS AND DEBT ADMINISTRATION**

**Capital Assets**

The following table provides a comparative summary of capital assets:

	2023	2022	Percentage change
Land	\$ 6,052,681	\$ 6,052,681	0.0%
Construction in progress	44,957	-	100.0%
Depreciable assets:			
Building and improvements	332,104,593	332,104,593	0.0%
Operating equipment	2,628,168	2,289,711	14.8%
Furniture and equipment	1,106,623	1,016,709	8.8%
Vehicles	5,020,633	5,672,550	
Lease right-of-use assets	4,686,254	2,761,442	69.7%
Total depreciable assets	<u>345,546,271</u>	<u>343,845,005</u>	<u>0.5%</u>
Less accumulated depreciation and amortization	<u>92,326,295</u>	<u>83,925,335</u>	<u>10.0%</u>
Depreciable assets, net	253,219,976	259,919,670	-2.6%
Total capital assets	<u>\$ 259,317,614</u>	<u>\$ 265,972,351</u>	<u>-2.5%</u>

The Office's investment in capital assets, net of accumulated depreciation, as of December 31, 2023, is \$259.3 million. This is a 2.5% decrease from 2022. The change consisted of \$2.5 million of capital additions and depreciation and amortization expense of \$9.1 million.

**Long-term Obligations**

At the end of the fiscal year, the Office had approximately \$72.7 million in long-term obligations as shown in the table below:

	2023	2022	Percentage change
Public placement debt	\$ 4,745,000	\$ 7,805,000	-39.2%
Private placement debt	-	215,509	-100.0%
Leases payable	2,157,563	1,262,441	70.9%
Claims and judgments	10,819,173	13,702,727	-21.0%
Compensated absences	1,908,955	1,746,134	9.3%
Other post-employment benefits	16,468,326	15,286,321	7.7%
Net pension liability	36,630,644	31,891,083	0.0%
Total long-term obligations	<u>\$ 72,729,661</u>	<u>\$ 71,909,215</u>	<u>1.1%</u>

In 2023, the long-term obligations of the Office increased by \$0.8 million. The Office made regularly scheduled principal payments of \$3.1 million on publicly issued debt. Private placement debt was reduced by \$0.2 million. The claims and judgments, an estimate of future claim payments, decreased by approximately \$2.9 million; this is attributed to pending settlements and change in estimate. Compensated absences increased by \$0.2 million due to an increase in the number of employees. The combination of scheduled payments on capital leases and the addition of new leases increases leases payable by \$0.9 million. The other post-employment benefits obligation increased by \$1.2 million due primarily to the changes in assumptions. The net pension liability increased from December 31, 2022 primarily as a result of changes in actuarial assumptions and investment performance which resulted in a net pension liability of \$36.6 million at December 31, 2023 compared to a net pension liability of \$31.9 million at December 31, 2022.



**ORLEANS PARISH SHERIFF'S OFFICE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2023**

**CAPITAL ASSETS AND DEBT ADMINISTRATION (continued)**

**Long-term Obligations (continued)**

Voters approved General Obligation bonds of \$63.2 million on October 4, 2008. These bonds were issued over several years with the final \$8.2 million of general obligation bonds issued in 2015. The Office's General Obligation bonds have a "BBB+" rating by the national rating agency, Standard & Poor's.

**ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES**

The 2024 budget was adopted in late 2023 and shows an increase of expenses by 12.03%. This increase is attributed to the Office being authorized by the City of New Orleans to increase all hourly employees 2.5% per hour as well as critical IT infrastructure and Facility improvements. The adopted 2024 budget shows no change in fund balance. Revenues increased by 12.25 % for funding for the hourly wage increase and the IT and Facility improvements. Ad Valorem revenues remained the same as 2023 due to the Office adopting the same millage rate for operations and the Office allowing the millage to roll back due to property reassessments.

In May 2015, the voters of the Orleans Parish Law Enforcement District (a blended component of the Office) authorized a tax not to exceed 2.8 mills on all property subject to taxation in the District, for a period of 10 years, beginning with the year 2016. The tax's purpose is to provide additional funding for the operation, maintenance and upkeep of the jails and related facilities, the District and the Office, with said millage levied each year to be reduced by the millage rate levied that year for the District's currently outstanding General Obligation Bonds. For 2024, which was a reassessment year, the District chose to allow the mills to rollback to a total of 2.46 mills. 1.86 mills were levied for operations, and .60 mills were levied for debt service.

Operating revenues and expenditures are based on staffing levels and the inmate population at the end of 2023. Projected ending fund balance for 2024 is \$6.6 million.

Non-Civil revenues for 2024 are expected to be \$72.3 million, and expenditures are expected to be \$72.3 million. The increase is due to the City of New Orleans funding a pay increase to a starting hourly rate of \$18.00, a 2.5% cost of living increase and funding information technology, and facility infrastructure improvements.

Civil revenues for 2024 are expected to be \$4.6 million, and expenditures are expected to be \$4.6 million.

FEMA revenues will be recognized as FEMA obligates the funds, and the Governor's Office of Homeland Security and Emergency Preparedness reimburses the expenditures. FEMA revenues were originally not budgeted in 2024 as versions were obligated because the date of receipt was not known, as the date of receipt impacts when revenue is recorded on the fund financial statements.

The Courts have an independent Financial Monitor in place to review the financial and budgetary needs of the Office in relation to the Consent Decree. The court appointed Compliance Director was relieved of his post in November 2020.

A consent decree was signed with the Department of Justice in 2013. The provisions of the Consent Decree require increased expenditures for personnel and other compliance matters. The funding of the Consent Decree is under continual review, analysis, and discussion.

In 2020, the short-term impacts of COVID-19 on New Orleans changed inmate levels and personnel levels. New Orleans, with a strong reliance on the hospitality industry, has been disproportionately affected by COVID-19. The inmate population and staffing levels remained low during 2022 due to the introduction of new COVID-19 variants. Monthly mass testing of all employees and inmates remained in place to reduce the risk of outbreaks within the facility. Also, in 2021 the department made vaccination mandatory for all employees, contractors, and volunteers. Inmates were offered access to vaccines if desired.

**ORLEANS PARISH SHERIFF'S OFFICE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2023**

**ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES (continued)**

When COVID-19 was identified, the Office actively reduced the inmate population through all available means. Non-essential personnel were furloughed but have since returned. The Orleans Parish Sheriff's Office has a plan in place for illnesses such as pandemic flu, which has been modified to better fit the recommended COVID-19 response procedures. The Office is in regular communication with the New Orleans Department of Health, the Louisiana Office of Public Health and the Centers for Disease Control (CDC) to ensure that the Office is taking the necessary steps to protect the public, inmates and our staff and minimize the spread of COVID-19. The Office remains vigilant in efforts to eradicate the virus from within the facilities and are continuing to take all the necessary precautions.

Due to Orleans Parish Criminal District Court closures during the COVID Pandemic, the back log of court cases caused the inmate population to rise in 2023. The population has now returned to pre-COVID levels. As the court caseloads start to lessen, we expect a leveling out of the inmate population.

The long-term impacts and budgetary impacts are under continual review and analysis. The Office is actively pursuing grant opportunities and other means to pay for the costs related to COVID-19.

In November 2023, construction began on the acute mental health facility (referred to as Phase III). The building is expected to be completed and operational in early 2026. Analysis on budgetary impact of operations is currently underway.

In February 2024, the Governor of Louisiana reassigned 40 Louisiana State Troopers to the City of New Orleans to assist the New Orleans Police Department. This has led to an uptick of arrests in the Parish. Due to this and the continued back log of court cases the average daily population of the jail has risen 19%

In April 2024, a new State of Louisiana law went into effect requiring 17-year-olds charged with crimes as an adult to be held at the Orleans Justice Center.

The Orleans Parish Sheriff's Office was awarded the Re-Entry & Reunification federal grant, which will provide funding to help individuals transition back into their communities after incarceration. The grant will provide the Office \$3.9 million dollars over 3 years to fund several reentry programs.

In 2023 the City of New Orleans dedicated \$30,000,000 of American Rescue Plan Act (ARPA) funds to the Criminal Justice information technology overhaul. The City has earmarked a portion of these funds for the Orleans Parish Sheriff's Office new Jail Management System (JMS). The Office has issued a request for proposals for the system, convened a committee which included members of the City, and awarded a contract. The new JMS is scheduled to go online in early 2025.

**CONTACTING THE OFFICE'S FINANCIAL MANAGEMENT**

This financial report is designed to provide a general overview of the Office's finances, comply with finance-related laws and regulations, and demonstrate the Office's commitment to public accountability. If you have any questions about this report or would like to request additional financial information, contact the Orleans Parish Sheriff's Office, 2800 Perdido Street, New Orleans, Louisiana 70119. The financial report is also available on the Louisiana Legislative Auditor's website at [www.la.la.us](http://www.la.la.us).

## **BASIC FINANCIAL STATEMENTS**

**ORLEANS PARISH SHERIFF'S OFFICE  
STATEMENT OF NET POSITION  
DECEMBER 31, 2023**

	Governmental Activities
<b><u>ASSETS:</u></b>	
Cash and cash equivalents	\$ 30,190,072
Intergovernmental receivables	862,283
Internal balances	295,408
Other receivables	4,843,511
Prepaid expenses	56,417
Inventory	749,584
Capital assets not being depreciated	6,097,638
Capital assets being depreciated, net	253,219,976
Total assets	<u>296,314,889</u>
<b><u>DEFERRED OUTFLOWS OF RESOURCES:</u></b>	
Deferred outflow amounts related to total other post-employment liability	3,824,655
Deferred outflow amounts related to net pension liability	20,135,403
Total deferred outflows of resources	<u>23,960,058</u>
<b><u>LIABILITIES:</u></b>	
Accounts payable	9,092,505
Accrued interest	34,028
Long-term liabilities:	
Due within one year	5,113,209
Due after one year	67,616,452
Total liabilities	<u>81,856,194</u>
<b><u>DEFERRED INFLOWS OF RESOURCES:</u></b>	
Deferred inflow amounts related to total other post-employment liability	4,123,922
Deferred inflow amounts related to net pension liability	2,744,427
Total deferred inflows of resources	<u>6,868,349</u>
<b><u>NET POSITION (DEFICIT):</u></b>	
Net investment in capital assets	255,730,051
Restricted net position:	
Debt service	1,202,231
Capital improvements, net of related debt	2,936,927
Intergovernmental transfers	5,172,074
Unrestricted net position (deficit)	(33,490,879)
Total net position	<u>\$ 231,550,404</u>

The accompanying notes are an integral part of this financial statement.

**ORLEANS PARISH SHERIFF'S OFFICE  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2023**

<b>Functions/Programs</b>	<u>Expenses</u>	<u>Program Revenues</u>			<u>Net (Expense)</u>
		<u>Fees, Fines and Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	<u>Revenue and Changes in Net Position Primary Government Governmental Activities</u>
<u>Governmental Activities:</u>					
Custody of inmates	\$ 76,299,098	\$ 52,458,452	\$ 4,034,829	\$ 403,712	\$ (19,402,105)
Civil division	4,385,163	4,157,480	413,260	-	185,577
Interest on long-term debt	228,573	-	-	-	(228,573)
Total governmental activities	<u>\$ 80,912,834</u>	<u>\$ 56,615,932</u>	<u>\$ 4,448,089</u>	<u>\$ 403,712</u>	<u>(19,445,101)</u>
			General revenues:		
			Ad valorem taxes	12,298,644	
			Investment income	538,022	
			Gain on disposal of assets	21,869	
			Other income	1,026,756	
			Opioid settlement	3,310,678	
			Transfers to other governmental agencies	(763,936)	
			Total general revenues, losses and transfers	<u>16,432,033</u>	
			Change in net position		(3,013,068)
			Net position - beginning		<u>234,563,472</u>
			Net position - ending		<u>\$ 231,550,404</u>

The accompanying notes are an integral part of this financial statement.

**ORLEANS PARISH SHERIFF'S OFFICE  
BALANCE SHEET - GOVERNMENTAL FUNDS  
DECEMBER 31, 2023**

	General Fund	Capital Projects	Debt Service	Total Governmental
<b><u>ASSETS:</u></b>				
Cash and cash equivalents	\$ 20,930,820	\$ 9,113,738	\$ 145,514	\$ 30,190,072
Intergovernmental receivables	862,283	-	-	862,283
Interfund receivables	1,302,594	-	1,074,746	2,377,340
Other receivables	4,827,512	-	15,999	4,843,511
Prepaid expenses	56,417	-	-	56,417
Inventory	749,584	-	-	749,584
	<u>28,729,210</u>	<u>9,113,738</u>	<u>1,236,259</u>	<u>39,079,207</u>
Total assets	<u>\$ 28,729,210</u>	<u>\$ 9,113,738</u>	<u>\$ 1,236,259</u>	<u>\$ 39,079,207</u>
<b><u>LIABILITIES:</u></b>				
Accounts payable	\$ 9,092,505	\$ -	\$ -	\$ 9,092,505
Interfund payables	1,077,195	1,004,737	-	2,081,932
Total liabilities	<u>10,169,700</u>	<u>1,004,737</u>	<u>-</u>	<u>11,174,437</u>
<b><u>DEFERRED INFLOWS OF RESOURCES:</u></b>				
Unavailable revenues	3,733,918	-	-	3,733,918
	<u>3,733,918</u>	<u>-</u>	<u>-</u>	<u>3,733,918</u>
Total deferred inflows of resources	<u>3,733,918</u>	<u>-</u>	<u>-</u>	<u>3,733,918</u>
<b><u>FUND BALANCES:</u></b>				
Nonspendable amounts:				
Not in spendable form	806,001	-	-	806,001
Restricted	-	8,109,001	1,236,259	9,345,260
Unassigned	14,019,591	-	-	14,019,591
Total fund balance	<u>14,825,592</u>	<u>8,109,001</u>	<u>1,236,259</u>	<u>24,170,852</u>
Total liabilities, deferred inflows, and fund balances	<u>\$ 28,729,210</u>	<u>\$ 9,113,738</u>	<u>\$ 1,236,259</u>	<u>\$ 39,079,207</u>

The accompanying notes are an integral part of this financial statement.

**ORLEANS PARISH SHERIFF'S OFFICE  
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
TO THE STATEMENT OF NET POSITION  
DECEMBER 31, 2023**

Total fund balances for governmental funds at December 31, 2023 \$ 24,170,852

Total net position reported for governmental activities in the statement of net position is different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. Those assets consist of:

Land	6,052,681
Construction in progress	44,957
Buildings and improvements, net of \$82,380,108 accumulated depreciation	249,724,485
Operating equipment, net of \$1,463,676 accumulated depreciation	1,164,492
Office furniture and equipment, net of \$1,022,703 of accumulated depreciation	83,920
Vehicles, net of \$5,010,747 accumulated depreciation	9,886
Right of use assets - leased equipment, net of \$1,139,207 accumulated amortization	245,375
Right of use assets - leased vehicles, net of \$1,309,854 accumulated amortization	1,991,818
	<u>259,317,614</u>

Inflows of resources – Under modified accrual basis of accounting, revenues are not recognized unless they are deemed “available” to finance the expenditures of the current period. Accrual basis recognition is not limited to availability, so cumulative deferred inflows of resources must be recorded.

3,733,918

Deferred outflows related to the pension plan and OPEB are a consumption of net assets that is applicable to a future reporting period and therefore are deferred.

Pension related	20,135,403
OPEB related	3,824,655

Long-term liabilities applicable to the Office's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. Interest on long-term debt is not accrued in government funds, but rather is recognized as an expenditure when due. All liabilities (both current and long-term) are reported in the statement of net position.

Accrued interest	(34,028)
Bonds and notes payable	(4,745,000)
Other post employment benefits accrual	(16,468,326)
Net pension liability	(36,630,644)
Claims and judgements	(10,819,173)
Accrued compensated absences	(1,908,955)
Leases payable	(2,157,563)
	<u>(72,763,689)</u>

Deferred inflows related to the pension and OPEB plans are an acquisition of net assets that is applicable to a future reporting period and therefore are deferred.

Pension related	(2,744,427)
OPEB related	(4,123,922)
	<u>(6,868,349)</u>

Total net position of governmental activities at December 31, 2023 \$ 231,550,404

**The accompanying notes are an integral part of this financial statement.**

**ORLEANS PARISH SHERIFF'S OFFICE  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2023**

	General Fund	Capital Projects	Debt Service	Total Governmental
<b><u>REVENUES:</u></b>				
Custody of inmates:				
City of New Orleans charges	\$ 41,216,776	\$ -	\$ -	\$ 41,216,776
State of Louisiana Department of Corrections charges	1,971,289	-	-	1,971,289
Civil fees and commissions	3,111,872	-	-	3,111,872
Civil security services	1,606,094	-	-	1,606,094
Investment income	343,803	191,702	2,517	538,022
On-behalf payments	7,181,514	-	-	7,181,514
Inmate telephone	981,729	-	-	981,729
State supplemental pay	1,973,321	-	-	1,973,321
Federal and state grants	5,894,327	-	-	5,894,327
Restitution/administration	20,167	-	-	20,167
Release processing fees	419,397	-	-	419,397
Commissary	667,580	-	-	667,580
Other income	1,026,756	-	-	1,026,756
Ad valorem tax revenue	8,978,010	-	3,320,634	12,298,644
	<u>75,392,635</u>	<u>191,702</u>	<u>3,323,151</u>	<u>78,907,488</u>
Total revenues				
<b><u>EXPENDITURES:</u></b>				
Central services	10,152,577	-	-	10,152,577
Court services	3,275,965	-	-	3,275,965
Security services	18,032,937	-	-	18,032,937
Investigative services	4,079,026	-	-	4,079,026
Administrative services	6,847,896	-	-	6,847,896
Records and booking	4,581,326	-	-	4,581,326
Inmate services	5,177,194	-	-	5,177,194
Grants and special programs	884,776	-	-	884,776
Plant and maintenance	10,478,975	-	-	10,478,975
Miscellaneous	-	-	650	650
Debt retirement	1,251,765	-	3,060,000	4,311,765
Interest payments	89,390	-	156,034	245,424
Civil administrative services	2,283,001	-	-	2,283,001
Civil security services	1,882,616	-	-	1,882,616
Capital outlays	2,478,068	-	-	2,478,068
	<u>71,495,512</u>	<u>-</u>	<u>3,216,684</u>	<u>74,712,196</u>
Total expenditures				
Excess (deficiency) of revenues over expenditures	<u>3,897,123</u>	<u>191,702</u>	<u>106,467</u>	<u>4,195,292</u>

(continued)



**ORLEANS PARISH SHERIFF'S OFFICE  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2023**

	General Fund	Capital Projects	Debt Service	Total Governmental
<b><u>OTHER FINANCING SOURCES (USES), INCLUDING TRANSFERS:</u></b>				
Lease proceeds	1,959,631	-	-	1,959,631
Transfers to other governmental agencies	-	(763,936)	-	(763,936)
Total other financing sources (uses), including transfers	<u>1,959,631</u>	<u>(763,936)</u>	<u>-</u>	<u>1,195,695</u>
Net changes in fund balances	5,856,754	(572,234)	106,467	5,390,987
<b><u>FUND BALANCES, BEGINNING</u></b>	<u>8,968,838</u>	<u>8,681,235</u>	<u>1,129,792</u>	<u>18,779,865</u>
<b><u>FUND BALANCES, ENDING</u></b>	<u>\$ 14,825,592</u>	<u>\$ 8,109,001</u>	<u>\$ 1,236,259</u>	<u>\$ 24,170,852</u>

(concluded)

The accompanying notes are an integral part of this financial statement.

**ORLEANS PARISH SHERIFF'S OFFICE  
RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES,  
EXPENDITURES, AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2023**

Total net changes in fund balances for the year ended December 31, 2023 per Statement of Revenues, Expenditures and Changes in Fund Balances	\$ 5,390,987
The change in net position reported for governmental activities in the statement of activities is different because:	
Governmental funds report capital outlays including lease additions as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives or lease terms and reported as depreciation or amortization expense. This is the amount by which depreciation and amortization expense of \$9,126,421 and loss on disposals of \$6,384 exceeded assets of \$2,478,968 that were capitalized.	(6,654,737)
New leases provide current financial resources to government funds, but leases increase long-term liabilities in the statement of net positions.	(1,959,631)
Repayments of bonds, notes and lease principal, including bond refundings, are reported as financing uses in governmental funds and thus contribute to the reduction in fund balance. In the statement of net position, however, repayment of debt decreases long-term liabilities and does not affect the statement of activities.	4,311,765
Reduction of lease liability due to early termination of lease agreement	28,253
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the governmental funds. This represents the change in deferred inflows.	(2,272,245)
Under the modified accrual basis of accounting used in the governmental funds, expenditures are not recognized for transactions that are not normally paid with expendable available financial resources. In the statement of activities, however, which is presented on the accrual basis, expenses and liabilities are reported regardless of when paid. In addition, interest on long-term debt is not recognized under the modified accrual basis of accounting until due, rather than as it accrues.	
Change in accrued interest on bonds, notes, and leases	16,851
Change in accrued claims and judgments	2,883,554
Change in accrued compensated absences	(162,821)
Net change in net pension liability and related deferred inflows and deferred outflows of resources	(5,132,550)
Net change in other post-employment benefits liability and related deferred inflows and deferred outflows of resources	537,506
Total change in net position for the year ended December 31, 2023 per Statement of Activities	<u>\$ (3,013,068)</u>

**The accompanying notes are an integral part of this financial statement.**

**ORLEANS PARISH SHERIFF'S OFFICE  
STATEMENT OF FIDUCIARY NET POSITION  
FIDUCIARY FUNDS  
DECEMBER 31, 2023**

	Pension Trust Fund	Custodial Funds
	<u>                    </u>	<u>                    </u>
<b><u>ASSETS:</u></b>		
Cash and cash equivalents	\$ 71,625	\$ 2,838,078
Interfund receivables	-	2,449
Deposits	-	40,000
Investments	1,155,768	-
	<u>1,227,393</u>	<u>2,880,527</u>
Total assets		
	<u>1,227,393</u>	<u>2,880,527</u>
<b><u>LIABILITIES:</u></b>		
Due to inmates and others	-	2,622,153
Interfund payables	39,483	258,374
	<u>39,483</u>	<u>2,880,527</u>
Total liabilities		
	<u>39,483</u>	<u>2,880,527</u>
<b><u>NET POSITION:</u></b>		
Net position held in trust for pension benefits	<u>\$ 1,187,910</u>	<u>\$ -</u>

The accompanying notes are an integral part of this financial statement.

**ORLEANS PARISH SHERIFF'S OFFICE  
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
FIDUCIARY FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2023**

	Pension Trust Fund	Custodial Funds
<b><u>ADDITIONS:</u></b>		
Contributions:		
Employer contributions	\$ 20,913	\$ -
Employee contributions	20,913	-
Total contributions	<u>41,826</u>	<u>-</u>
Investment income	56,774	-
Deposits:		
Inmate	-	1,739,882
Escrow	-	14,911
Bond and fines	-	14,418
Litigant	-	11,354,510
	<u>-</u>	<u>11,354,510</u>
Total additions	<u>98,600</u>	<u>13,123,721</u>
<b><u>DEDUCTIONS:</u></b>		
Benefits paid to participants	19,670	-
Inmate disbursements	-	1,739,882
Escrow disbursements	-	14,911
Bond and fine disbursements	-	14,418
Litigant disbursements	-	11,354,510
	<u>-</u>	<u>11,354,510</u>
Total deductions	<u>19,670</u>	<u>13,123,721</u>
Change in net position	78,930	-
<b><u>FIDUCIARY NET POSITION, BEGINNING</u></b>	<u>1,108,980</u>	<u>-</u>
<b><u>FIDUCIARY NET POSITION, ENDING</u></b>	<u>\$ 1,187,910</u>	<u>\$ -</u>

The accompanying notes are an integral part of this financial statement.

**ORLEANS PARISH SHERIFF'S OFFICE  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2023**

**1) NATURE OF OPERATIONS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Orleans Parish Sheriff's Office (the Office) was created by the Louisiana Constitution of 1921, Article 7, Section 89.

The Sheriff is elected by qualified electors every four years. The Sheriff is in charge of the direction and supervision of all deputy sheriffs who possess all of the powers and authority granted by law to the Sheriff.

Louisiana Revised Statute 33:1500 provided there is one sheriff for the Parish of Orleans, effective the first Monday in May 2010 following the election. The offices of the Orleans Civil and Criminal Sheriffs were consolidated and the separate offices were abolished. The Sheriff has and exercises all powers, duties, and functions of the former Civil and Criminal Sheriffs of the Parish of Orleans.

Among the powers of the Sheriff are the keeping of the jails, the preservation of the peace and the apprehension of disturbers of the peace and other public offenders. The Sheriff is the executive officer of the District Courts and has the authority to serve citations, summons, subpoenas, notices and other processes, and to execute writs, mandates, orders, and judgments directed to him by the District Courts.

On July 28, 1989, the Orleans Parish Law Enforcement District (the District) was created by Act No. 20 of the 1989 Second Extraordinary Session of the Louisiana Legislature, which the Act amended Chapter 26 of Title 33 of the Louisiana Revised Statutes. The Sheriff of the Parish of Orleans is the Chief Executive Officer of the District. The purpose of the District is to provide financing for the Sheriff through the levying and collection of tax millages. The proceeds of these tax revenues may be used to fund the operations of the Sheriff's Office or fund the repayment of debt depending upon the millage amount and purpose approved in the millage election. The District is considered a blended component unit.

**Basis of Presentation**

The Office's financial statements are prepared in conformity with generally accepted accounting principles (GAAP) for local governmental units as prescribed by the Governmental Accounting Standards Board (GASB).

**Reporting Entity**

GASB Codification Section 2100 sets forth the definition of the reporting entity.

For financial reporting purposes, the Sheriff includes all funds, activities, et cetera, that are controlled by the Sheriff as an independently elected parish official. As such, the Sheriff is solely responsible for the operations of the office, which include the hiring and retention of employees, authority over budgeting, responsibility for deficits, and the receipt and disbursement of funds. Other than certain operating expenditures of the Sheriff's Office that are paid for or provided by the city council as required by Louisiana law, the Sheriff is fiscally independent and is financially accountable to no other entity. As required by generally accepted accounting principles, the financial statements of the reporting entity include only those of the Orleans Parish Sheriff (the primary government). There are no component units to be included in the Sheriff's reporting entity.

**Basic Financial Statements – Government-Wide Financial Statements (GWFS)**

The Office's basic financial statements include both government-wide (reporting the Office as a whole) and fund financial statements (reporting the Office's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business-type. The Office's inmate custody, civil division and related general administrative services are classified as governmental activities. The Office has no business-type activity.

**ORLEANS PARISH SHERIFF'S OFFICE**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**DECEMBER 31, 2023**

**1) NATURE OF OPERATIONS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

In the government-wide Statement of Net Position (Exhibit A), the governmental activities are reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Office's net position is reported in three parts – net investment in capital assets; restricted net position; and unrestricted net position.

The government-wide Statement of Activities (Exhibit B) reports both gross and net cost of each of the Office's functions (custody of inmates and civil division). The net costs are normally covered by general revenues (ad valorem taxes, investment income, etc.). The Statement of Activities reduces gross expenses by related program revenues, operating and capital grants and contributions. Program revenues must be directly associated with the function (custody of inmates and civil division). Operating grants include operating-specific and discretionary grants, while the capital grant column reflects capital-specific grants.

The Office does not allocate indirect costs.

The effect of interfund transactions has been removed from these statements.

This government-wide focus is more on the long-term sustainability of the Office and the change in the Office's net position resulting from current year's activities. Separate financial statements are provided for fiduciary funds; however, they are excluded from the government-wide financial statements.

**Basic Financial Statements – Fund Financial Statements (FFS)**

The financial transactions of the Office are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues, and expenditures/expenses.

The following fund types are used by the Office:

**Governmental Funds:**

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than net income.

The following is a description of the major governmental funds of the Office:

**General Fund**

The General Fund is the primary operating fund of the Office, and it accounts for all financial resources, except those required to be accounted for in other funds. The General Fund is available for any purpose provided it is expended or transferred in accordance with state and federal laws and according to Office policy. The General Fund includes grants received from the Federal Emergency Management Agency (FEMA), U.S. Department of the Treasury, and other grants.

**Capital Projects Fund**

The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities by the District and the Office that are not financed through the General Fund.

**ORLEANS PARISH SHERIFF'S OFFICE**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**DECEMBER 31, 2023**

**1) NATURE OF OPERATIONS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

*Debt Service Fund*

The Debt Service Fund is used to account for the accumulation of financial resources to be used for the periodic payment of principal and interest on general long-term debt including principal, interest, and related costs of the District and the Office.

Governmental Non-Major Funds:

The Office has no non-major governmental funds.

**Fiduciary Funds:**

Fiduciary Funds are used to report assets held in a trustee or agency capacity for others and therefore are not available to support Office programs. The reporting focus is on net position and changes in net position.

Fiduciary Funds (continued):

The following is a description of the fiduciary funds of the Office:

*Pension Trust Fund*

The Pension Trust Fund reports resources held in trust and the receipts, investments, and distribution of retirement contributions. The Office's Pension Trust Fund is limited to the pension benefits offered through the defined contribution pension plan.

*Custodial Funds*

The custodial funds account for assets held by the Office as an agent for outside parties including other governments, inmates and for deposits held pending court action. These funds are custodial in nature and are held in a temporary, purely custodial capacity for others.

**Basis of Accounting**

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

**Accrual**

Governmental activities in the government-wide financial statements and the fiduciary fund financial statements are presented on the accrual basis of accounting and the economic resources measurement focus. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the Sheriff gives (or receives) value without directly receiving (or giving) equal value in exchange, include ad valorem taxes, grants, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

**ORLEANS PARISH SHERIFF'S OFFICE**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**DECEMBER 31, 2023**

**1) NATURE OF OPERATIONS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**Modified Accrual**

All governmental fund financial statements are presented on the modified accrual basis of accounting and the current financial resources measurement focus. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period, within 60 days. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt, if any, is recognized when due.

Revenues

Substantially all governmental fund revenues are accrued except for those revenues related to grants which are not considered available and ad valorem taxes which are not collected within 60 days of year end.

As discussed above, the District can levy ad valorem taxes for operations or repayment of debt. The District receives ad valorem/property taxes that have been levied on real and personal property in Orleans Parish, Louisiana. The taxes are collected by the City of New Orleans and then remitted to the District. The taxes are levied by the City of New Orleans on the assessed value for all real and personal property in Orleans Parish on January 1st of the assessment year based upon the assessed value as of the prior August 15th. Before the taxes can be levied, the tax rolls must be submitted to the State Tax Commission for approval. Taxes are due and payable on January 1st, the date on which an enforceable lien attaches on the property and are delinquent on February 1st. In May of 2015, the voters of the District authorized a tax not to exceed 2.8 mills on all property subject to taxation in the District, for a period of 10 years, beginning with the year 2016, for the purpose of providing additional funding for the operation, maintenance and upkeep of the jails and related facilities of the District and the Office, with said millage levied each year to be reduced by the millage rate levied that year for the District's currently outstanding General Obligation Bonds. For 2023, 2.05 mills are levied for operations and 0.75 mills are levied for debt service.

The Office is authorized under state law to house inmates for Municipal and State agencies. In accordance with standard operating procedures between the Office and the State agency, the Office bills the agency a per diem amount for the housing of inmates. The City of New Orleans is required under State law to provide funding for the housing of their inmates which is authorized through their budgetary process. Other revenues of the Office include ad valorem taxes, grants, inmate telephone charges, release processing fees, restitution administration fees, and a portion of bail bond fees.

The Civil division's revenue includes: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function; 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function.

Expenditures

Expenditures are recognized when the related fund liability is incurred.

The Office's primary expenditures include salaries and related benefits. Capital expenditures and purchases of various operating supplies are regarded as expenditures at the time purchased.

Other Financing Sources (Uses)

Transfers between funds that are not expected to be repaid (and any other financing source/use) are accounted for as other financing sources (uses).



**ORLEANS PARISH SHERIFF'S OFFICE**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**DECEMBER 31, 2023**

1) **NATURE OF OPERATIONS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**Deferred Outflows/Inflows of Resources**

In addition to assets and liabilities, the statements report separate sections for deferred outflows of resources and deferred inflows of resources. Deferred outflows of resources represent a consumption of net assets that applies to future periods and so will not be recognized as an outflow of resources (expense/expenditure) until then. Deferred inflows of resources represent an acquisition of net assets that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time.

**Deferred Inflows – unavailable revenues.** In the General Fund, the Office records a deferred inflow for one type of item, which arises under the modified accrual basis of accounting that qualifies for reporting in this category. Unavailable revenue is reported only in the governmental funds balance sheet. The source of the unavailable revenue is from intergovernmental grants and the national opioid settlement. This amount is deferred and recognized as an inflow of resources in the period that the amount becomes available. For the accrual basis Statements of Net Position and Activities these revenues are recognized.

**Deferred Outflows and Deferred Inflows - Pension.** The Orleans Parish Sheriff's Office is a participating employer in the Louisiana Sheriffs' Pension and Relief Fund (Fund) as described in Note 7. For purposes of measuring the Net Pension Liability, deferred outflows of resources and deferred inflows of resources related to pensions and pension expense, information about the fiduciary net position of the Fund, and additions to/deductions from the Fund's fiduciary net position have been determined on the same basis as they are reported by the Fund. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments have been reported at fair value within the Plan.

**Deferred Outflows and Deferred Inflows – Other Post-Employment Benefits (OPEB).** For purposes of measuring the OPEB liability, deferred outflows of resources and deferred inflows of resources related to post-employment benefit expense are determined based on actuarial valuation. The Sheriff reports both deferred outflows of resources and deferred inflows of resources related to the OPEB liability calculation.

**Budgets**

The Office is required by state law to adopt annual budgets for the General Fund and Debt Service Fund. Each budget is presented on the modified accrual basis of accounting that is consistent with generally accepted accounting principles. Budget amounts included in the accompanying financial statements reflect the originally adopted budget and all subsequent amendments.

The following procedures are followed in establishing the budgetary data reflected in the financial statements:

1. Prior to December 1<sup>st</sup>, the Office prepares a budget for the next succeeding fiscal year beginning January 1<sup>st</sup>. The operating budget includes proposed expenditures and the means of financing them.
2. A public hearing is conducted, after proper official public notification, to obtain taxpayer comment.
3. Prior to December 15th, the budget is legally enacted through passage of a resolution by the Sheriff.

**Cash and Cash Equivalents**

Cash includes amounts on hand, demand deposits, interest-bearing demand deposits, and time deposits. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Under state law, the Office may deposit funds in demand deposits, interest-bearing demand deposits, or time deposits with state banks organized under Louisiana law or any other state of the United States, or under the laws of the United States.

**ORLEANS PARISH SHERIFF'S OFFICE**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**DECEMBER 31, 2023**

**1) NATURE OF OPERATIONS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**Investments**

Investments are limited by Louisiana Revised Statute (R.S.) 33:2955 and the Office's investment policy. Louisiana Revised Statute (R.S.) 33:2955 authorizes the Office to invest in: (1) direct obligations of the United States Treasury, the principal and interest of which are fully guaranteed by the federal government, (2) bonds, debentures, notes, or other evidence of indebtedness issued or guaranteed by federal agencies or U.S. government instrumentalities, (3) direct security repurchase agreements of any federal book entry only securities, (4) time certificates of deposit of state banks organized under the laws of Louisiana and national banks having their principal offices in the State of Louisiana, savings accounts or shares of savings and loan associations, (5) mutual or trust fund institutions, which are registered with the Securities and Exchange Commission under the Securities Act of 1933 and the Investment Act of 1940, and which have underlying investments consisting solely of and limited to securities of the U.S. government or its agencies, or (6) guaranteed investment contracts issued by a bank, financial institution, insurance company or other entity having one of the two highest short-term rating categories of either Standard & Poor's Corporation or Moody's Investors Service, provided that no such investment may be made except in connection with a financial program approved by the State Bond Commission.

Investments are stated at fair value as determined by quoted market prices.

**Receivables**

All receivables are reported at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible.

**Short-Term Interfund Receivables/Payables**

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as due from other funds or due to other funds on the balance sheet. Short-term interfund loans are classified as interfund receivables/payables. Interfund receivables and payables between funds within governmental activities are eliminated in the statement of net position. Any residual balances outstanding between the governmental activities and fiduciary funds are reported in the government-wide financial statements as internal balances.

**Inventories**

Inventory in the General Fund consists primarily of maintenance and office supplies and uniforms and are carried at weighted average cost. The weighted average cost is recorded as an expenditure at the time of consumption.

**Capital Assets**

Capital assets are capitalized at historical cost or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The Office maintains a threshold level of \$5,000 or more for capitalizing capital assets.

**ORLEANS PARISH SHERIFF'S OFFICE**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**DECEMBER 31, 2023**

**1) NATURE OF OPERATIONS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**Capital Assets (continued)**

Capital assets are recorded in the Statement of Net Position, and depreciation and amortization are recorded in the Statement of Activities. Since surplus assets are sold for an immaterial amount when declared as no longer needed for public purposes, no salvage value is taken into consideration for depreciation purposes. All capital assets, other than land and construction in progress, are depreciated or amortized using the straight-line method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Buildings and improvements	40 years
Operating equipment	7 years
Office furniture and equipment	5 years
Vehicles	5 years
Lease right-of-use assets	Lease term

**Compensated Absences**

Vacation (annual leave) and sick pay (sick leave) are accrued when earned. Accumulated annual leave and sick leave as of the end of the year is valued using employees' current rates of pay, and the liability for these compensated absences is recorded as a long-term liability in the government-wide financial statements.

Annual leave is accumulated until the employee retires, resigns, or is terminated. Effective January 1, 2008, the maximum amount of annual leave that can be carried forward is 360 hours. Employees with more than 360 hours at January 1, 2008 can carry that amount forward but cannot increase the amount carried forward. Sick pay accumulation is unlimited. If an employee retires, resigns or is terminated then annual leave is paid at current salary rates. If an employee retires, resigns, or is terminated, then if sick leave is in excess of 500 hours, then it is paid for at 20% of actual accumulated hours at current salary rates. Sick pay is not paid if the employee has less than 500 hours.

**Long-Term Debt and Bond Discounts/Premiums**

In the government-wide fund financial statements, outstanding debt is reported as a liability. Bond discounts or premiums are capitalized and amortized/accreted over the terms of the respective bonds using a method that approximates the effective interest method. Issuance costs are reported as expenditures.

The governmental fund financial statements recognize the proceeds of debt and premiums as other financing sources of the current period.

**Implementation of New Accounting Standard**

The Office adopted Governmental Accounting Standards Board (GASB) Statement No. 96, *Subscription-Based Information Technology Arrangements (SBITA)* as of January 1, 2023. Under this Statement, SBITA, as defined, are financings of the right to use an underlying IT asset. SBITA liabilities are measured at the present value of SBITA payments over the term of each respective contract. Options to renew the SBITA are included in the lease term if reasonably certain to be exercised. The right-to-use IT asset may also include certain implementation phase costs. The implementation of GASB 96 did not have a significant impact to the Office's financial statements.

**ORLEANS PARISH SHERIFF'S OFFICE**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**DECEMBER 31, 2023**

**1) NATURE OF OPERATIONS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**Leases**

The Office is a lessee for noncancellable lease agreements for vehicle and equipment. In accordance with GASB Statement No. 87, *Leases*, the Office recognizes a lease liability and an intangible right-to-use lease asset (lease asset) in the financial statements for those lease contracts with an initial individual value that is material to the financial statements and whose terms call for a lease period great than one year. The lease liability is measured at the commencement of the lease at the present value of payments expected to be made during the lease term. Subsequently, the lease liability is reduced by the principal portion of the lease payments made. The lease asset is initially measured as the initial amount of the lease liability, adjusted for lease payments made at or before the lease commencement date, plus certain initial direct costs. Subsequently, the lease asset is amortized on a straight-line basis over its useful life. Key estimates and judgements related to leases include (1) the discount rate used to present value the expected lease payments, (2) lease term, and (3) lease payments.

- The Office uses the interest rate charged by the lessor as the discount rate, if provided. When the interest rate charged by the lessor is not provided, the Office uses its estimated incremental borrowing rate as the discount rate for leases.
- The lease terms include the noncancellable period of the lease and optional renewal periods. Lease payments included in the measurement of the lease liability are composed of fixed payments through the noncancellable term of the lease and renewal periods that management considers reasonably certain to be exercised.

The Office monitors changes in circumstances that would require a remeasurement of its lease and will remeasure the lease asset and liability if certain changes occur that are expected to significantly affect the amount of the lease liability.

Lease assets are reported with capital assets and lease liabilities are reported with long-term debt on the statement of net position. The Office did not recognize any lessor leases as they were deemed immaterial to the financial statements.

**Restricted Net Position – Government-Wide and Fiduciary Fund Financial Statements**

The statement of net position reports net position as the difference between all other elements in the statement of net position and is displayed in three components:

Net investment in capital assets – consists of capital assets, net of accumulated depreciation and reduced by the outstanding balances of any borrowings that are attributable to the acquisition, construction, or improvement of those assets. If there are significant unspent related debt proceeds at year-end, the portion of the debt attributable to the unspent proceeds is not included in this component of net position. Rather, that portion of debt is included in the same component of net position as the unspent proceeds.

Restricted net position – net position with constraints placed on the use either by (a) external groups such as creditors, grantors, contributors, or laws or regulations of other governments, or (b) law through constitutional provisions or enabling legislation.

Unrestricted net position – consists of the balance (deficit) of all other elements in a statement of net position remaining after net investment in capital assets and restricted net position.

When both restricted and unrestricted resources are available for use, it is the Sheriff's policy to use restricted resources first, then unrestricted resources as they are needed.

**ORLEANS PARISH SHERIFF'S OFFICE**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**DECEMBER 31, 2023**

**1) NATURE OF OPERATIONS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**Fund Balance**

In the governmental fund financial statements, fund balances are classified as follows:

Nonspendable Funds – amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted Fund Balance – amounts with constraints placed on the use either by (a) external groups such as creditors, grantors, contributors, or laws or regulations of other governments, or (b) law through constitutional provisions or enabling legislation.

Committed Fund Balance – amounts that can be used only for specific purposes determined by a formal action by the Sheriff or resolution.

Assigned Fund Balance – amounts that are constrained by the Sheriff's intent that they will be used for specific purposes. The Sheriff is the only body authorized to assign amounts for a specific purpose and is the highest level of decision-making. Therefore, assigned amounts must be reported as committed.

Unassigned Fund Balance – all amounts not included in other spendable classifications.

The Office considers restricted fund balances to be spent for governmental expenditures first when both restricted and unrestricted resources are available. The Office also considers committed fund balances to be spent first when other unrestricted fund balance classifications are available for use.

**Interfund Transactions**

Transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed. Reimbursements made in a subsequent year are recorded as transfers. All other interfund transactions are reported as transfers.

**Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

**2) CASH AND CASH EQUIVALENTS**

At December 31, 2023, The Office has cash and cash equivalents (book balances) as follows:

Non-interest bearing demand deposits	\$ 298,327
Interest-bearing demand deposits	32,687,245
Cash on hand	114,203
	<hr/>
Total	\$ 33,099,775
	<hr/> <hr/>

**ORLEANS PARISH SHERIFF'S OFFICE**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**DECEMBER 31, 2023**

**2) CASH AND CASH EQUIVALENTS (continued)**

Reconciliation to Government-Wide Statement of Net Position:

Per Government-Wide Statement of Net Position:	
Cash and cash equivalents	\$ 30,190,072
Fiduciary Funds (not included in Government-Wide Financial Statements)	<u>2,909,703</u>
Total	<u>\$ 33,099,775</u>

These deposits are stated at cost, which approximates market. Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance, or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Louisiana R.S. 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Office that the fiscal agent has failed to pay deposited funds upon demand.

At December 31, 2023, the carrying amount of the Office's demand deposits and certificates of deposit were \$33,099,775 and the bank balances were \$34,787,822. The difference between the carrying amount and the bank balances is primarily due to outstanding checks or deposits in transit at December 31, 2023. The Office does not have any custodial credit risk at December 31, 2023.

**3) INVESTMENTS**

Investments are recorded at fair value in accordance with GASB Statement No. 72 *Fair Value Measurement and Application*. GASB Statement No. 72 defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. This statement establishes a hierarchy of valuation inputs based on the extent to which the inputs are observable in the marketplace. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

State statutes authorize the Board to invest in Louisiana Asset Management Pool (LAMP). Investments in the amount of \$1,155,768 are invested with LAMP, an external investment pool. LAMP is administered by LAMP, Inc., a non-profit corporation organized under the laws of the State of Louisiana. Only local government entities having contracted to participate in LAMP have an investment interest in its pool of assets. The primary objective of LAMP is to provide a safe environment for the placement of public funds in short-term, high-quality investments. The LAMP portfolio includes only securities and other obligations in which local governments in Louisiana are authorized to invest in accordance with LA-R.S. 33.2955.

LAMP is a governmental investment pool that reports at fair value. The following facts are relevant for investment pools:

- Credit risk: LAMP is rated AAAM by Standard & Poor's.
- Custodial credit risk: LAMP participants' investments in the pool are evidenced by shares of the pool. Investments in pools should be disclosed, but not categorized because they are not evidenced by securities that exist in physical or book-entry form. The public entity's investment is with the pool, not the securities that make up the pool; therefore, no disclosure is required.

**ORLEANS PARISH SHERIFF'S OFFICE**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**DECEMBER 31, 2023**

**3) INVESTMENTS (continued)**

- Concentration of credit risk: Pooled investments are excluded from the 5 percent disclosure requirement.
- Interest rate risk: LAMP is designed to be highly liquid to give its participants immediate access to their account balances. LAMP prepares its own interest rate disclosure using the weighted average maturity (WAM) method. The WAM of LAMP assets is restricted to not more than 60 days and consists of no securities with a maturity in excess of 397 days or 762 days for U.S. Government floating/variable rate investments. The WAM for LAMP's total investments is 53 days as of December 31, 2023.
- Foreign currency risk: Not applicable.

The investments in LAMP are stated at fair value. The fair value is determined on a weekly basis by LAMP and the value of the position in the external investment pool is the same as the net asset value of the pool shares (NAV). In accordance with GASB Statement No. 72, fair values of investments that are measured at NAV should not be categorized within the fair value hierarchy. LAMP, Inc. is subject to the regulatory oversight of the state treasurer and board of directors. LAMP is not registered with the SEC as an investment company. An annual audit of LAMP is conducted by an independent certified public accountant. The Legislative Auditor of the State of Louisiana has full access to the records of LAMP. LAMP issues financial reports which can be obtained by writing: LAMP, Inc., 228 St. Charles Avenue, Suite 1123, New Orleans, LA 70130.

Credit Risk

State law limits investments as described in Note 1. The Office's investment policy does not further limit its investment choices. LAMP is rated AAAM by S&P Global. The money market funds are unrated accounts.

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The money market and LAMP investments are readily liquid and interest rates are variable.

Concentration of Credit Risk

Excluding investments issued or guaranteed by the U.S. Government, the Office has no investments in any single organization that represent five percent or more of the Office's investments.

Custodial Credit Risk

For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Office would not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. Investments are exposed to custodial credit risk if they are uninsured, are not registered in the Office's name, and are held by either the counterparty to the investment purchase or the counterparty's trust department or agent but not held in the Office's name. The investments of the Office at December 31, 2023 were not subject to custodial credit risk.

**ORLEANS PARISH SHERIFF'S OFFICE**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**DECEMBER 31, 2023**

**4) INTERGOVERNMENTAL RECEIVABLES**

Intergovernmental receivables at December 31, 2023 are as follows:

Custody of Inmates		
City of New Orleans	\$	43,252
State of Louisiana		465,664
		<u>508,916</u>
Grants		
FEMA Grants		353,367
	\$	<u>862,283</u>

The Office provides an allowance for uncollectible amounts that is based upon historical collection information, existing economic conditions, and other relevant information. The allowance as of December 31, 2023 was \$0.

**5) INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS**

The composition of interfund balances at December 31, 2023 is as follows:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General Fund	Fiduciary Funds	\$ 297,857
General Fund	Capital Projects Fund	1,004,737
Debt Service	General Fund	1,074,746
Fiduciary Funds	General Fund	2,449

The balances result from the time lag between the dates that reimbursable expenditures occur, interfund goods and services are provided, payments to third parties are made and payments between funds are made.



**ORLEANS PARISH SHERIFF'S OFFICE**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**DECEMBER 31, 2023**

**6) CAPITAL ASSETS**

Capital assets and depreciation activity as of and for the year ended December 31, 2023 are as follows:

	December 31, 2022	Additions	Disposals	December 31, 2023
Capital assets not being depreciated:				
Land	\$ 6,052,681	\$ -	\$ -	\$ 6,052,681
Construction in progress	-	44,957	-	44,957
Total non-depreciable assets	<u>6,052,681</u>	<u>44,957</u>	<u>-</u>	<u>6,097,638</u>
Capital assets being depreciated:				
Buildings and improvements	332,104,593	-	-	332,104,593
Operating equipment	2,289,711	383,566	(45,109)	2,628,168
Office furniture and equipment	1,016,709	89,914	-	1,106,623
Vehicles	5,672,550	-	(651,917)	5,020,633
Total depreciable assets	<u>341,083,563</u>	<u>473,480</u>	<u>(697,026)</u>	<u>340,860,017</u>
Less accumulated depreciation:				
Buildings and improvements	74,058,164	8,321,944	-	82,380,108
Operating equipment	1,343,551	165,234	(45,109)	1,463,676
Office furniture and equipment	1,013,677	9,026	-	1,022,703
Vehicles	5,633,184	29,480	(651,917)	5,010,747
Total accumulated depreciation	<u>82,048,576</u>	<u>8,525,684</u>	<u>(697,026)</u>	<u>89,877,234</u>
Total assets being depreciated, net of accumulated depreciation	<u>259,034,987</u>	<u>(8,052,204)</u>	<u>-</u>	<u>250,982,783</u>
Lease right-of-use assets				
Leased operating equipment	1,384,582	-	-	1,384,582
Leased vehicles	1,376,860	1,959,631	(34,819)	3,301,672
Total right-of-use assets	<u>2,761,442</u>	<u>1,959,631</u>	<u>(34,819)</u>	<u>4,686,254</u>
Less accumulated amortization:				
Leased operating equipment	898,921	240,286	-	1,139,207
Leased vehicles	977,838	360,451	(28,435)	1,309,854
Total accumulated amortization	<u>1,876,759</u>	<u>600,737</u>	<u>(28,435)</u>	<u>2,449,061</u>
Total lease right-of-use assets, net of accumulated amortization	<u>884,683</u>	<u>1,358,894</u>	<u>(6,384)</u>	<u>2,237,193</u>
Capital assets, net	<u>\$ 265,972,351</u>	<u>\$(6,648,353)</u>	<u>\$ (6,384)</u>	<u>\$ 259,317,614</u>

Depreciation and amortization expense in the amount of \$9,126,421 was charged \$9,116,619 to custody of inmates and \$9,802 to civil division.

**ORLEANS PARISH SHERIFF'S OFFICE**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**DECEMBER 31, 2023**

**7) PENSION PLANS**

The Orleans Parish Sheriff's Office provides pension benefits for substantially all of its employees through a defined contribution pension plan, a defined benefit pension plan, and a deferred compensation plan. All eligible employees hired before July 1, 1997 were given the option to remain in the defined contribution pension plan or participate in a new defined benefit plan. Substantially all eligible employees hired on July 1, 1997 or thereafter, are required to participate in the new defined benefit plan. Employee participation in the deferred compensation plan is optional.

a) Defined Contribution Pension Plan (Pension Trust – Fiduciary Fund)

The Pension Trust is a single employer defined contribution pension plan established by the Orleans Parish Sheriff's Office. The Pension Trust provides benefits at retirement to employees of the Office who are not participants in the Louisiana Sheriffs' Pension and Relief Fund. In the defined contribution plan, benefits depend solely on amounts contributed to the Plan plus investment earnings. The Plan requires that both the employees and the Office contribute to the plan.

The Office contributes 9% of each participating employee's wages for those who are employed on the last day of the year or who have withdrawn during the year due to a minimum required distribution, retirement, disability or death. Participating employees are required to contribute 9% of their wages. Employees may also make additional voluntary contributions to the Plan. Such additional amounts are not matched wholly or in part by the Office. The maximum contribution an employee may make, which consists of both required and voluntary amounts, is 19% of the employee's wages. Employees become partially vested in the Office's contributions (and earnings allocated to the employee's account) after completing four years of service.

The vesting percentage increases annually until the employee completes eight years of service at which time they become fully vested. Forfeitures of unvested portions are available to the Office to reduce future contributions.

The Office made contributions during the year ended December 31, 2023 of \$20,913. The employees contributed to the Plan through payroll withholdings a total of \$20,913 for the year ended December 31, 2023, which represents both the required and additional voluntary contributions.

b) Defined Benefit Pension Plan

Effective July 1, 1997, the Office is a member of the Louisiana Sheriffs' Pension and Relief Fund (the "System"), a cost-sharing multiple-employer defined benefit public employee retirement system (PERS). The System is a statewide public retirement system for the benefit of sheriffs and their staffs, which is administered and controlled by a separate board of trustees.

The System issues a publicly available financial report that includes financial statements and required supplementary information for the System. Access to the report can be found on the Louisiana Legislative Auditor's website [www.la.la.gov](http://www.la.la.gov).

Effective January 1, 2015, the Office implemented Government Accounting Standards Board (GASB) Statement 68 on Accounting and Financial Reporting for Pensions and Statement 71 on Pension Transition for Contributions Made Subsequent to the Measurement Date- an Amendment of GASB 68. These standards require the Office to record its proportional share of the pension plan's Net Pension Liability and report the following disclosures:

**ORLEANS PARISH SHERIFF'S OFFICE**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**DECEMBER 31, 2023**

**7) PENSION PLANS (continued)**

b) Defined Benefit Pension Plan (continued)

**Plan Description:**

The Louisiana Sheriff's Pension and Relief Fund is the administrator of the cost-sharing, multiple employer defined benefit pension plan. The plan provides retirement, disability and survivor benefits to employees of sheriffs' offices throughout the state of Louisiana, employees of the Louisiana Sheriffs' Association and the Sheriffs' Pension and Relief Fund's office as provided for in LRS 11:2171.

Members who joined the system on or before December 31, 2011, are eligible for regular retirement benefits upon attaining 30 years of creditable service at any age, or 12 years of creditable service and aged 55 years. Retirement benefit is payable monthly for life, equal to three and one-third percent of his final average compensation for each year of creditable service, not to exceed (after reduction for optional payment form) 100% of average final compensation. Active, contributing members with at least 10 years of creditable service may retire at age 60. The accrued normal retirement benefit is reduced actuarially for each month or fraction thereof that retirement begins prior to the member's earliest normal retirement date assuming continuous service.

Members who joined the system on or after January 1, 2012, who retire at or after age 62 with at least 12 years of creditable service, at or after age 60 with at least 20 years of creditable service, or at 55 with 30 years of creditable service are entitled to a retirement benefit payable monthly for life, equal to three percent. For members with 30 or more years of service; the accrual rate is three and one-third percent. The retirement allowance is equal to the benefit accrual times the member's final average compensation for each year of creditable service. In any case, the retirement benefit cannot exceed 100 percent of their final average salary. Members with 20 or more years of service may retire with a reduced retirement at age 50.

For members who joined the system on or before June 30, 2006, final average compensation is based on the average monthly earnings during the highest 36 consecutive months (60 highest consecutive months for member employed between July 1, 2006 and July 1, 2013) or joined months if service was interrupted. The earnings to be considered for each 12-month period within the 36 month (or 60 month) period shall not exceed 125% of the preceding 12 months. For members joining after July 1, 2013, final compensation is based on the average monthly earnings during the highest 60 consecutive months and the earnings to be considered for each 12-month period within the 60 months shall not exceed 115% of the preceding 12-month period.

Cost of living provisions for the Fund allows the board of trustees to provide an annual cost of living increase of 2.5% of the eligible retiree's original benefit if certain funding criteria are met. Members are eligible to receive a cost-of-living adjustment once they have attained the age of sixty and have been retired at least one year. Funding criteria for granting cost of living adjustments is dependent on the funded ratio.

In accordance with state statute, the Fund receives ad valorem taxes, insurance premium taxes and state revenue sharing funds. These additional sources of income are used as employer contributions and are considered support from non-employer contributing entities but are not considered special funding situations. Non-employer contributions are recognized as revenue and excluded from pension expense.

**ORLEANS PARISH SHERIFF'S OFFICE**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**DECEMBER 31, 2023**

**7) PENSION PLANS (continued)**

b) Defined Benefit Pension Plan (continued)

**Plan Description (continued):**

Plan members are required by state statute to contribute 10.25 percent of their annual covered salary and the Office is required to contribute at an actuarially determined rate. For the year ended June 30, 2022 the employer rate is 12.25 percent of annual covered payroll. At July 1, 2022, the rate was reduced to 11.50 percent of covered payroll. The contribution requirements of plan members and the Office are established and may be amended by state statute. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The Office's contributions to the System, for the years ending December 31, 2023, 2022, and 2021, were \$4,022,788, \$3,566,230, and \$3,603,554 respectively.

**Pension Assets, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions:**

At December 31, 2023, the Office reported a liability of \$36,630,644 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2023 and the total pension liability used to calculate the net pension asset was determined by an actuarial valuation as of that date. The office's proportion of the net pension liability was based on a projection of the Office's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2023, the Office's proportion was 4.1683%, which was an increase of 0.2447% from its proportion measured as of June 30, 2022.

For the year ended December 31, 2023, the Sheriff recognized pension expense of \$11,161,927.

At December 31, 2023 the Office reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
	<u>                    </u>	<u>                    </u>
Differences between expected and actual experience	\$ 6,797,768	\$ (670,418)
Changes of assumptions	2,815,549	-
Net difference between projected and actual earnings on pension plan investments	7,317,446	-
Changes in proportion	1,066,340	(1,915,942)
Difference between the Office's contributions and its proportionate share of contributions	13,441	(158,067)
Employer contributions subsequent to the measurement date	2,124,859	-
Total	<u>\$ 20,135,403</u>	<u>\$ (2,744,427)</u>

**ORLEANS PARISH SHERIFF'S OFFICE**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**DECEMBER 31, 2023**

**7) PENSION PLANS (continued)**

b) Defined Benefit Pension Plan (continued)

The Office reported a total of \$2,124,859 as deferred outflow of resources related to pension contributions made subsequent to the measurement date of June 30, 2023 which will be recognized as a decrease in net pension liability in the year ended December 31, 2024.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized as an increase (decrease) in pension expense as follows:

<u>Year</u>	
2024	\$ 4,356,456
2025	1,996,626
2026	8,317,791
2027	595,244
	<u>\$ 15,266,117</u>

**Pension Asset, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (continued):**

Actuarial Assumptions: A summary of the actuarial methods and assumptions used in determining the total pension asset as of June 30, 2023 is as follows:

Valuation Date	June 30, 2023
Actuarial Cost Method	Entry Age Normal Method
Actuarial Assumptions:	
Expected Remaining Service Lives	5 years (2023, 2022 and 2021), 6 years (2020, 2019, and 2018), 7 years (2017 and 2016)
Investment Rate of Return	6.85% net of pension plan investment expense, including inflation
Discount Rate	6.85%
Projected Salary Increases	5.00% (2.50% inflation, 2.50% merit)
Mortality Rates	For active retirees, annuitants, beneficiaries and disabled retirees, Pub-2010 Public Retirement Plans Mortality Table for Safety Below-Median Employees multiplied by 120% for males and 115% for females, each with full generational projection using the MP2019 scale.
Cost of Living Adjustments	The present value of future retirement benefits is based on benefits currently being paid by the Fund and includes previously granted cost of living increases. The present values do not include provisions for potential future increases not yet authorized by the Board of Trustees as they were deemed not to be substantively automatic.
Changes in Valuation Methods and Assumptions	The discount rate used to measure pension liability was lowered from 6.90% to 6.85% and the investment rate of return was lowered from 6.90% to 6.85%.

**ORLEANS PARISH SHERIFF'S OFFICE**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**DECEMBER 31, 2023**

**7) PENSION PLANS (continued)**

b) Defined Benefit Pension Plan (continued)

The mortality rate assumptions were set after reviewing an experience study performed over the period of July 1, 2014 through June 30, 2019. The data was then assigned credibility weighting and combined with a standard table to produce current levels of mortality. This mortality was then projected forward to a period equivalent to the estimated duration of the Fund's liabilities. Annuity values calculated based on this mortality were compared to those produced by using a setback of standard tables. The result of the procedure indicated that these tables would produce liability values approximating the appropriate generational mortality tables used.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

Estimates of arithmetic real rates of return for each major asset class based on the System's target asset allocation as of June 30, 2023 are summarized in the following table:

Asset Class	Target Allocation	Real Return Arithmetic Basis	Long-term Expected Real Rate of Return
Equity securities	62%	6.69%	4.15%
Fixed income	25%	4.92%	1.23%
Alternative Investments	13%	5.77%	0.75%
Total	100%		6.13%
Inflation			2.49%
Expected Arithmetic Nominal Return			8.62%

**Discount Rate**

The discount rate used to measure the total pension liability was 6.85%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers will be made at the actuarially determined rates, approved by the Public Retirement Systems' Actuarial Committee, taking into consideration the recommendations of the System's actuary. Based on those assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**ORLEANS PARISH SHERIFF'S OFFICE**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**DECEMBER 31, 2023**

**7) PENSION PLANS (continued)**

b) Defined Benefit Pension Plan (continued)

**Sensitivity of the Employer's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate**

The following table presents the Office's proportionate share of the net pension liability (NPL) using the discount rate of 6.85% as well as what the Office's proportionate share of the NPL would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current rate.

	<u>1.0% Decrease</u>	<u>Current Discount Rate</u>	<u>1.0% Increase</u>
Rates	5.85%	6.85%	7.85%
Office's Share of NPL	\$64,910,111	\$36,630,644	\$13,046,055

**Payables to the Pension Plan**

At December 31, 2023, the Office had accrued payables to the Pension Plan of \$185,000.

c) Deferred Compensation Plan

Effective September 1, 2001, the Office adopted a deferred compensation plan administered by the Louisiana Deferred Compensation Commission. The Louisiana Public Employees Deferred Compensation Plan (the "Plan") was established pursuant to IRC Section 457 and Louisiana R.S. 43:1301-1308. For 2023, the Plan allowed employees to contribute up to the lesser of \$20,500 for employees 49 years of age or younger; \$27,000 for employees 50 years of age or older (\$41,000 for those eligible for catch-up) or 100% of their salary. The Office has the option to match certain contributions but is not exercising this option currently. Employees contributed through payroll withholdings a total of \$184,331 for the year ended December 31, 2023.

**ORLEANS PARISH SHERIFF'S OFFICE**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**DECEMBER 31, 2023**

**8) LONG-TERM OBLIGATIONS**

The following is a summary of long-term obligation transactions for the year ended December 31, 2023:

	Balance at December 31, 2022	Additions	Reductions	Balance at December 31, 2023	Due Within One Year
<b>PUBLIC PLACEMENT</b>					
General Obligation Bonds (Series 2011): \$5,000,000 originally issued with interest rate at 2.97% (interest payable beginning March 1, 2012; principal payable beginning September 1, 2012), maturing through September 1, 2026, secured by collections of ad valorem taxes.	\$ 1,545,000	\$ -	\$ (370,000)	\$ 1,175,000	\$ 380,000
General Obligation Bonds (Series 2012): \$5,000,000 originally issued with interest rate at 2.85% (interest payable beginning March 1, 2013; principal payable beginning September 1, 2013), maturing through September 1, 2026, secured by collections of ad valorem taxes.	1,560,000	-	(375,000)	1,185,000	385,000
General Obligation Bonds (Series 2015): \$8,225,000 originally issued with interest rate at 2.75% maturing September 1, 2015 through September 1, 2024, secured by collections of ad valorem taxes.	1,875,000	-	(920,000)	955,000	955,000
General Obligation Bonds (Series 2021): \$4,200,000 originally issued with interest rate at 0.05% (interest payable beginning March 1, 2022; principal payable beginning September 1, 2022), maturing through September 1, 2024, secured by collections of ad valorem taxes.	2,825,000	-	(1,395,000)	1,430,000	1,430,000
Total Public Placement	<u>7,805,000</u>	<u>-</u>	<u>(3,060,000)</u>	<u>4,745,000</u>	<u>3,150,000</u>



**ORLEANS PARISH SHERIFF'S OFFICE**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**DECEMBER 31, 2023**

**8) LONG-TERM DEBT OBLIGATIONS (continued)**

	Balance at December 31, 2022	Additions	Reductions	Balance at December 31, 2023	Due Within One Year
PRIVATE PLACEMENT					
\$2,000,000 note issued April 30, 2018 issued with interest rate at 3.40%, principal payable starting October 30, 2018, maturing June 30, 2023 collateralized by civil tyler software not capitalized and unexpended Chase escrow	215,509	-	(215,509)	-	-
Total Private Placement	215,509	-	(215,509)	-	-
Total Debt	8,020,509	-	(3,275,509)	4,745,000	3,150,000
OTHER LONG-TERM LIABILITIES:					
Leases	1,262,441	1,959,631	(1,064,509)	2,157,563	604,916
Claims and judgments (see note 5)	13,702,727	(1,874,557)	(1,008,997)	10,819,173	493,831
Compensated absences	1,746,134	2,269,115	(2,106,294)	1,908,955	-
Other post-employment benefits	15,286,321	2,046,467	(864,462)	16,468,326	864,462
Net pension liability	31,891,083	9,431,440	(4,691,879)	36,630,644	-
	<u>\$71,909,215</u>	<u>\$13,832,096</u>	<u>\$(13,011,650)</u>	<u>\$ 72,729,661</u>	<u>\$ 5,113,209</u>

Following is a maturity summary of publicly offered bond principal and interest expense:

Year Ending	Principal	Interest	Total
2024	\$ 3,150,000	\$ 83,527	\$ 3,233,527
2025	785,000	38,799	823,799
2026	810,000	15,714	825,714
	<u>\$ 4,745,000</u>	<u>\$ 138,040</u>	<u>\$ 4,883,040</u>

Interest expense on long-term debt for the year ended December 31, 2023 was \$228,573 including interest on leases of \$86,947.

**ORLEANS PARISH SHERIFF'S OFFICE**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**DECEMBER 31, 2023**

**8) LONG-TERM DEBT OBLIGATIONS (continued)**

On February 15, 2001, the Office issued \$27,000,000 of General Obligation Bonds (Series 2001), for repairing, renovating, improving, and constructing facilities for the Orleans Parish Sheriff's Office, District Attorney, District Courts, Clerk of District Court, Juvenile Court, and Municipal and Traffic Court. One half, or \$13.5 million, was allocated to governmental agencies other than the Office. The bonds were paid in full in 2011. The status of the funds allocated to the other agencies is as follows:

Agency	Original Balance	Transferred to other Agencies	Estimated Interest Earned	Remaining Balance at December 31, 2023
Orleans Parish District Attorney	\$ 2,500,000	\$ 2,616,838	\$ 435,724	\$ 318,886
Orleans Parish District Courts	8,500,000	9,806,836	1,481,462	174,626
Orleans Parish Clerk of Criminal District Courts	800,000	821,582	139,432	117,850
Orleans Parish Juvenile Courts	1,000,000	1,157,902	174,290	16,388
Orleans Parish Municipal and Traffic Courts	700,000	700,000	122,003	122,003
	<b>\$ 13,500,000</b>	<b>\$ 15,103,158</b>	<b>\$ 2,352,911</b>	<b>\$ 749,753</b>

On October 4, 2008, the voters of Orleans Parish authorized the Office to issue general obligation bonds not exceeding \$63,225,000 for constructing, improving, renovating and repairing jails and other facilities for the Sheriff, District Attorney, Clerk of District Court, Juvenile Court, Municipal and Traffic Court, and New Orleans Forensic Center. The 20-year bonds are payable from ad valorem taxes. There have been seven emissions of the bonds; \$10,000,000 was issued December 1, 2008, \$10,000,000 was issued March 1, 2009, \$15,000,000 was issued March 1, 2010, \$5,000,000 was issued December 2, 2011, \$5,000,000 was issued April 27, 2012, \$10,000,000 was issued June 14, 2013 and \$8,225,000 was issued January 15, 2015. Out of the \$63,225,000 issue, \$22,335,000 was allocated to governmental agencies other than the Office.

The status of the funds allocated to the other agencies is as follows:

Agency	Original Balance	Transferred to other Agencies	Estimated Interest Earned	Remaining Balance at December 31, 2023
Orleans Parish District Attorney	\$ 3,290,000	\$ 2,618,415	\$ 70,308	\$ 741,893
New Orleans Forensic Center	5,000,000	5,000,000	106,851	106,851
Orleans Parish Clerk of Criminal District Courts	2,825,000	2,600,373	60,371	284,998
Orleans Parish Juvenile Courts	3,720,000	3,720,500	79,497	78,997
Orleans Parish Municipal and Traffic Courts	7,500,000	4,450,694	160,276	3,209,582
	<b>\$ 22,335,000</b>	<b>\$ 18,389,982</b>	<b>\$ 477,303</b>	<b>\$ 4,422,321</b>

The Office has entered into certain lease agreements for vehicles to be used in operations at implicit interest rates between of 3.87% and 9.57%. The leases are payable monthly over 48-to-60-month periods. These vehicles have certain clauses that based on mileage and resale value could have additional payments due at the end of the leases.

In addition, the Office has entered into lease agreements to finance the purchase of new radios and other equipment from Motorola for use in the detention center and associated centralized equipment and software and GPS locators for vehicle and detention center radios. The leases have interest rates between 3.16% and 3.95%.

**ORLEANS PARISH SHERIFF'S OFFICE**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**DECEMBER 31, 2023**

**8) LONG-TERM DEBT OBLIGATIONS (continued)**

Following is a summary of principal and interest payments to amortize the lease liabilities described in the preceding paragraph.

Year Ending	Vehicle leases			Equipment leases		
	Principal	Interest	Total	Principal	Interest	Total
2024	\$ 533,658	\$136,917	\$ 670,575	\$ 63,611	\$ 4,768	\$ 68,379
2025	494,531	98,012	592,543	65,651	2,729	68,380
2026	504,477	58,324	562,801	50,616	669	51,285
2027	375,120	18,319	393,439	-	-	-
2028	69,899	2,222	72,121	-	-	-
	<u>\$1,977,685</u>	<u>\$313,794</u>	<u>\$ 2,291,479</u>	<u>\$ 179,878</u>	<u>\$ 8,166</u>	<u>\$ 188,044</u>

**9) RISK MANAGEMENT**

The Orleans Parish Sheriff's Office manages some of its risks internally. The General Fund services claims for various risks of loss to which the Office is exposed, including general liability, property and casualty, and environmental. The Office has limited commercial insurance on some heavy equipment and buses and physical damage policies for selected vehicles. The Office has selected flood and property policies, including policies for the kitchen/warehouse, intake and processing, inmate housing, and the administrative building. The City of New Orleans provides workmen's compensation coverage.

Claims and liabilities are recorded in the Statement of Net Position when it is probable that a loss has occurred, and the amount of that loss can be reasonably estimated. Claims liabilities depend on such complex factors as inflation, changes in legal doctrines, and damage awards. Claims liabilities are reevaluated periodically to take into consideration recently settled claims, the frequency of claims, and other economic and social factors. The estimate for claims liability includes an estimate for incurred but not reported (IBNR) liabilities and also includes amounts for selected incremental claim adjustment expenses related to specific claims and other claim adjustment expenses regardless of whether allocated to specific claims. Attorney fees are recorded as incurred and are not included in the liability. Estimated recoveries, for example, from salvage or subrogation, are another component of the claims liability estimate.

The Orleans Parish Sheriff's Office is a defendant in various lawsuits pertaining to material matters. Changes in the balances of claims liabilities were as follows:

Fiscal Year	Liability at Beginning	Current-Year Claims and Changes in Estimates	Claim Payments	Liability at End
2022	\$ 10,891,006	\$ 4,189,503	\$ (1,377,782)	\$ 13,702,727
2023	\$ 13,702,727	\$ (1,874,557)	\$ (1,008,997)	\$ 10,819,173

**10) ON-BEHALF PAYMENTS**

In accordance with generally accepted accounting principles the accompanying basic financial statements do not include certain portions of the Office's expenses paid directly by the City of New Orleans. These expenses include building space, utilities, and gasoline. Employee health insurance premiums, unemployment benefits, and workers' compensation premiums paid by the City of New Orleans on behalf of the Office totaled \$7,181,514. These are included in the accompanying financial statements as on-behalf payment revenues and expenditures in the General Fund.

**ORLEANS PARISH SHERIFF'S OFFICE**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**DECEMBER 31, 2023**

**11) ECONOMIC DEPENDENCY**

The Office derives a material part of its revenues for the housing of state and municipal prisoners from the City of New Orleans and the State of Louisiana Department of Corrections. For the year ended December 31, 2023, revenues from these sources exceeded \$43 million.

**12) CONTINGENCIES**

Litigation

The Office is a defendant in various lawsuits. As discussed in note 9, the Office is self-insured with respect to claims. The Office and its attorneys have reviewed these claims and lawsuits in order to evaluate the likelihood of an unfavorable outcome and to provide an estimate of its exposure to potential loss. This estimate could change in the near term due to the litigation environment.

Intergovernmental Assistance

The Office participates in certain local, state and federal financial assistance programs. Amounts received from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability. The amount, if any, of expenditures that may be disallowed by the grantor cannot be determined at this time, although the Office expects the amount, if any, to be immaterial.

Other

A consent judgment was filed on December 12, 2012 in the United States District Court, Eastern District of Louisiana. The purpose of the agreement is to address certain alleged constitutional violations at the Orleans Parish Prison. The Office has taken steps to address the concerns at the housing facilities. The Office has in place certain policies, practices, and procedures, and has plans to adopt certain other policies, practices, and procedures. The consent judgment contemplates that the dispute will be resolved by the continued development and implementation of these measures. The court will determine the funding needed to ensure constitutional conditions of confinement at the housing facilities and the sources responsible for providing the funding.

In September 2013, independent monitors were appointed by the Court and the court ordered that they be funded 50% by the City and 50% by the Office. In August 2014, the Court ordered that all acute mental health detainees be housed at the Elyn Hunt's Correctional Facility. In June 2016 a stipulated order for appointment of an Independent Jail Compliance Director went into effect.

The Office is continuing discussions with the City, monitors, and the Court to adequately finance the Office.

**13) POST-EMPLOYMENT BENEFITS**

On-Behalf Other Post-Employment Benefits Provided by the City of New Orleans

The City of New Orleans (the City) is responsible for funding other post-employment benefits (OPEB) (health insurance) for retirees of the Criminal Division of the Orleans Parish Sheriff's Office who are under the age of 65 and meet one of the following requirements: member of the Orleans Parish Sheriff's Employees Retirement Plan (defined contribution plan) with ten years of service and age 55 years or older; or member of the Louisiana Sheriffs' Pension & Relief Fund with 30 years of service at any age, 20 years of service at 50 years of age or older, 12 years of service at 55 years of age or older, or 10 years of service at age 60 years of age or older.

**ORLEANS PARISH SHERIFF'S OFFICE**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**DECEMBER 31, 2023**

**13) POST-EMPLOYMENT BENEFITS (continued)**

These retirees of the Office participate in the City's OPEB plan. Benefits payments are paid directly by the City and are included in on-behalf payments on the financial statements. The amount of on-behalf payments related to health benefits for active and retired employees for the year ended December 31, 2023 was \$4,911,401 and \$1,018,696, respectively. The proportionate share of the plan's OPEB liability related to the Office's retirees is 9.20% and the City's liability related to the Office's retirees is \$15,550,864. For additional information on the plan and benefit terms, etc. please refer to the Annual Comprehensive Financial Report for the City of New Orleans. None of the liability and deferrals are allocated to or the responsibility of the Sheriff thus are not recorded on the statement of net position.

The Orleans Parish Sheriff's OPEB Plan

**General Information about the OPEB Plan**

*Plan description* – The Orleans Parish Sheriff (the Office) provides certain continuing health care and life insurance benefits for its retired Civil Department employees. The Orleans Parish Sheriff's OPEB Plan (the OPEB Plan) is a single-employer defined benefit OPEB plan administered by the Office. The authority to establish and/or amend the obligation of the employer, employees and retirees rests with the Office. No assets are accumulated in a trust that meets the criteria in Governmental Accounting Standards Board (GASB) Codification Section P52 *Postemployment Benefits Other Than Pensions—Reporting for Benefits Not Provided Through Trusts That Meet Specified Criteria—Defined Benefit*.

*Benefits Provided* – Benefits are provided through comprehensive plans and are made available to employees upon actual retirement. Only grandfathered employees in the Civil division receive medical and dental benefits. Employees are covered by a retirement system whose retirement eligibility (D.R.O.P. entry) provisions as follows: 30 years of service at any age, or age 55 and 12 years of service if earlier; or, for employees hired on and after January 1, 2012, the earliest of age 55 and 30 years of service, age 60 and 20 years of service, and age 62 and 12 years of service. Notwithstanding this there is a minimum service requirement of 15 years for benefits.

Life insurance coverage is provided to retirees and 100% of the blended rate (active and retired) for the full face amount (for grandfathered employees in the Civil division) or \$10,000 (for all others) is paid by the employer. For grandfathered employees in the Civil division the amount of insurance coverage while active is continued after retirement, but insurance coverage amounts are reduced to 75% of the original amount at age 65 and to 50% of the original amount at age 70; for all others the amount only reduces to 50% of the original amount at age 70.

*Employees covered by benefit terms* – At December 31, 2023, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	229
Inactive employees entitled to but not yet receiving benefit payments	-
Active employees	583
	812
	812

**Total OPEB Liability**

The Office's total OPEB liability of \$16,468,326 was measured as of December 31, 2023 and was determined by an actuarial valuation as of January 1, 2022, rolled forward to the measurement date of December 31, 2023.

*Actuarial Assumptions and other inputs* – The total OPEB liability in the December 31, 2023 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

**ORLEANS PARISH SHERIFF'S OFFICE**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**DECEMBER 31, 2023**

**13) POST-EMPLOYMENT BENEFITS (continued)**

Inflation	3.0%
Salary increases	3.0%, including inflation
Discount rate	3.72%, annually (Beginning of Year to Determine ADC)
	3.26%, annually (As of End of Year Measurement Date)
Healthcare cost trend rates	Medical: 5.5% annually for 5 years, decreasing to 4.14% after 52 years;
	Dental: 4%
Mortality	Pub-2010/2021
Average remaining service life	4 years

The discount rate was based on the average of the Bond Buyers' 20 Year General Obligation municipal bond index as of December 31, 2023, the end of the applicable measurement period.

The actuarial assumptions used in the December 31, 2023 valuation were based on the results of ongoing evaluations of the assumptions from January 1, 2009 to December 31, 2023.

**Changes in the Total OPEB Liability**

Balance at December 31, 2022	\$15,286,321
Changes for the year:	
Service cost	153,907
Interest	571,514
Differences between expected and actual experience	390,040
Changes in assumptions	931,006
Benefit payments and net transfers	(864,462)
Net changes	<u>1,182,005</u>
Balance at December 31, 2023	<u>\$16,468,326</u>

*Sensitivity of the total OPEB liability to changes in the discount rate* – The following presents the total OPEB liability of the Office, as well as what the Office's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current discount rate:

	<b>1.0% Decrease (2.26%)</b>	<b>Current Discount Rate (3.26%)</b>	<b>1.0% Increase (4.26%)</b>
<u>Total OPEB liability</u>	<u>\$ 18,804,785</u>	<u>\$ 16,468,326</u>	<u>\$ 14,558,886</u>

*Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates* – The following presents the total OPEB liability of the Office, as well as what the Office's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare trend rates:

	<b>1.0% Decrease</b>	<b>Current Trend</b>	<b>1.0% Increase</b>
<u>Total OPEB liability</u>	<u>\$ 15,102,490</u>	<u>\$ 16,468,326</u>	<u>\$ 18,109,584</u>

**ORLEANS PARISH SHERIFF'S OFFICE**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**DECEMBER 31, 2023**

**13) POST-EMPLOYMENT BENEFITS (continued)**

**OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

For the year ended December 31, 2023, the Office recognized OPEB expense of \$326,956. At December 31, 2023, the Office reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 292,530	\$ (1,520,957)
Changes in assumptions	3,532,125	(2,602,965)
Total	<u>\$ 3,824,655</u>	<u>\$ (4,123,922)</u>

**OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB (continued)**

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Years ending December 31	
2024	\$ (398,465)
2025	(398,463)
2026	371,660
2027	41,397
2028	41,397
Thereafter	<u>43,207</u>
	<u>\$ (299,267)</u>

**14) OPIOID SETTLEMENT**

Nationwide settlement agreements (“Settlements”) have been reached that would resolve opioid litigation brought by states, local political subdivisions, and special districts against pharmaceutical manufacturers. Settlement amounts will be paid by manufacturers and pharmacies who participated in the Settlements to abate the opioid epidemic. Louisiana settlement proceeds will be distributed from Louisiana’s Opioid Abatement Administration Corporation to parish governments and sheriffs. The Louisiana Memorandum of Understanding (MOU) is an agreement between the State of Louisiana and participating local governments that will govern settlement funds. The MOU establishes permitted uses for the funds and sets out parish-by-parish allocations. The Office expects to receive approximately \$4 million to be paid out over 18 years. The Office received \$430,693 in settlement funds in 2023. The collectability of the remaining balance will be dependent upon many factors, including the ongoing operations of the pharmaceutical companies involved. The remaining \$3,008,985 of uncollected payments as of December 31, 2023 is included in other receivables on the financial statements and recognized as deferred inflows of resources on the general fund statements and revenues on the government-wide statement of activities. In addition to these Settlements, there are other settlement negotiations in progress with other pharmaceutical manufacturers that may be reached in the future.

**ORLEANS PARISH SHERIFF'S OFFICE**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**DECEMBER 31, 2023**

**15) SUBSEQUENT EVENTS**

In 2024, the Office entered into a Cooperative Endeavor Agreement with the City of New Orleans to provide additional security during the Mardi Gras season. The Office partnered with agencies throughout the State of Louisiana to provide 150 additional law enforcement officers to secure parade routes and assist with the closure of streets in the French Quarter for the 10 parading days. The amount received for security services and security equipment was \$2.35 million.



**REQUIRED SUPPLEMENTARY INFORMATION OTHER THAN  
MANAGEMENT'S DISCUSSION AND ANALYSIS**

**ORLEANS PARISH SHERIFF'S OFFICE  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -  
BUDGET AND ACTUAL - GENERAL FUND  
FOR THE YEAR ENDED DECEMBER 31, 2023**

	Budgeted Amounts		Actual Amounts	Variance With Final Budget - Over (Under)
	Original	Final		
<b>REVENUES:</b>				
Custody of prisoners:				
City of New Orleans charges	\$ 50,137,629	\$ 40,344,081	\$ 41,216,776	\$ 872,695
State of Louisiana Department of Corrections charges	1,866,190	2,004,311	1,971,289	(33,022)
Civil fees and commissions	2,900,000	3,000,000	3,111,872	111,872
Civil security services	1,150,000	1,014,300	1,606,094	591,794
On-behalf payments	6,952,062	6,738,596	7,181,514	442,918
Other income	1,941,022	2,466,094	3,459,432	993,338
State supplemental pay	1,566,000	1,800,000	1,973,321	173,321
Federal and state grants	450,000	1,226,128	5,894,327	4,668,199
Ad valorem tax revenue	8,872,910	8,869,444	8,978,010	108,566
<b>Total revenues</b>	<b>75,835,813</b>	<b>67,462,954</b>	<b>75,392,635</b>	<b>7,929,681</b>
<b>EXPENDITURES:</b>				
Central services	8,266,051	9,940,350	10,152,577	212,227
Court services	2,284,110	3,256,380	3,275,965	19,585
Security services	22,216,193	17,666,940	18,032,937	365,997
Investigative services	3,430,351	4,036,620	4,079,026	42,406
Administrative services	10,908,215	6,503,231	6,847,896	344,665
Records and booking	4,295,152	4,533,381	4,581,326	47,945
Inmate services	4,543,877	5,000,759	5,177,194	176,435
Interest	13,067	951,650	89,390	(862,260)
Debt retirement	816,425	72,977	1,251,765	1,178,788
Grants and special programs	540,087	1,149,961	884,776	(265,185)
Civil administrative services	2,263,601	2,272,201	2,283,001	10,800
Civil security services	1,502,656	1,921,432	1,882,616	(38,816)
Plant and maintenance	14,472,285	10,497,349	10,478,975	(18,374)
Capital outlays	500,000	-	2,478,068	2,478,068
<b>Total expenditures</b>	<b>76,052,070</b>	<b>67,803,231</b>	<b>71,495,512</b>	<b>3,692,281</b>
Excess (deficiency) of revenues over expenditures	(216,257)	(340,277)	3,897,123	4,237,400
<b>OTHER FINANCING SOURCES (USES):</b>				
Proceeds from lease	-	-	1,959,631	1,959,631
<b>Total other financing sources (uses)</b>	<b>-</b>	<b>-</b>	<b>1,959,631</b>	<b>1,959,631</b>
Net change in fund balance	(216,257)	(340,277)	5,856,754	6,197,031
<b>FUND BALANCES, BEGINNING</b>	<b>9,240,650</b>	<b>9,240,650</b>	<b>8,968,838</b>	<b>(271,812)</b>
<b>FUND BALANCES, ENDING</b>	<b>\$ 9,024,393</b>	<b>\$ 8,900,373</b>	<b>\$ 14,825,592</b>	<b>\$ 5,925,219</b>

**ORLEANS PARISH SHERIFF'S OFFICE  
SCHEDULE OF THE THE EMPLOYER'S CONTRIBUTIONS  
LOUISIANA SHERIFFS' PENSION AND RELIEF FUND  
FOR THE YEAR ENDED DECEMBER 31, 2023**

	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
Contractually Required Contribution	\$ 4,022,788	\$ 3,566,230	\$ 3,603,554	\$ 3,969,459	\$ 4,493,355	\$ 3,850,464	\$ 3,860,617	\$ 4,142,653	\$ 4,631,826	\$ 4,638,581
Contributions in Relation to Contractually Required Contribution <sup>1</sup>	4,022,788	3,566,230	3,603,554	3,969,459	4,493,355	3,850,464	3,860,617	4,142,653	4,631,826	4,638,581
Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employer's Covered Employee Payroll <sup>2</sup>	\$ 34,023,234	\$ 30,238,758	\$ 29,412,179	\$ 36,075,474	\$ 36,680,454	\$ 30,797,138	\$ 29,800,828	\$ 30,684,669	\$ 33,132,022	\$ 32,947,249
Contractually Required Contributions as a % of Covered Employee Payroll <sup>3</sup>	11.50%	12.25%	12.25%	12.25%	12.25%	12.75% / 12.25%	13.25% / 12.75%	13.75% / 13.25%	14.25% / 13.75%	13.89% / 14.25%

**For reference only:**

<sup>1</sup> Actual employer contributions remitted to the Sheriffs' Pension and Relief Fund

<sup>2</sup> Employer's covered employee payroll amount for the LSPRF fiscal years ended December 31

<sup>3</sup> Employer's required contribution rate for January-June/July-December

**ORLEANS PARISH SHERIFF'S OFFICE  
SCHEDULE OF PROPORTIONATE SHARE OF NET PENSION LIABILITY  
LOUISIANA SHERIFFS' PENSION AND RELIEF FUND  
FOR THE YEAR ENDED DECEMBER 31, 2023 (\*)**

	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
Employer's Proportion of the Net Pension Liability	4.1684%	3.9237%	4.2543%	4.9946%	4.8777%	4.5193%	4.2820%	4.9902%	5.0016%	4.6837%
Employer's Proportionate Share of the Net Pension Liability (Asset)	\$ 36,630,644	\$ 31,891,083	\$ (2,108,207)	\$ 34,568,190	\$ 23,072,467	\$ 17,329,809	\$ 18,542,423	\$ 31,672,341	\$ 22,294,701	\$ 18,547,520
Employer's Covered-Employee Payroll	\$ 34,023,234	\$ 29,432,068	\$ 30,134,804	\$ 36,075,474	\$ 33,337,074	\$ 30,367,746	\$ 28,896,806	\$ 33,284,433	\$ 32,514,467	\$ 28,908,589
Employer's Proportionate Share of the Net Pension Liability as a Percentage of its Covered-Employee Payroll	107.66%	108.35%	-7.00%	95.82%	69.21%	57.07%	64.17%	95.16%	68.57%	64.16%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	83.94%	83.90%	101.04%	84.73%	88.91%	90.41%	88.49%	82.10%	86.61%	87.34%

\* The amounts presented have a measurement date of June 30 the LSPRF fiscal year end.

Change of assumptions:

2017

- (1) The investment rate of return was changed from 7.5% to 7.25%.
- (2) The discount rate was changed from 7.4% to 7.25%.
- (3) The expected remaining service life was changed from 7 years to 6 years.

2018

- (1) The investment rate of return was changed from 7.25% to 7.10%
- (2) The discount rate was changed from 7.25% to 7.10%.

2019

- (1) The investment rate of return was changed from 7.10% to 7.00%
- (2) The discount rate was changed from 7.10% to 7.00%.

2021

- (1) The investment rate of return was changed from 7.00% to 6.90%
- (2) The discount rate was changed from 7.00% to 6.90%.
- (3) The expected remaining service life was changed from 6 years to 5 years.

2022

- (1) The investment rate of return was changed from 6.90% to 6.85%
- (2) The discount rate was changed from 6.90% to 6.85%.

**ORLEANS PARISH SHERIFF'S OFFICE  
SCHEDULE OF CHANGES IN TOTAL OPEB LIABILITY AND RELATED RATIOS  
AS OF DECEMBER 31, 2023**

Financial statement reporting date	Measurement date	Service cost	Interest	Difference between expected and actual experience	Changes of assumptions	Benefit payments	Net change in total OPEB liability	Total OPEB liability - beginning	Total OPEB liability - ending	Covered payroll	Total OPEB liability as a percentage of covered payroll
12/31/2018	12/31/2018	\$ 303,916	\$ 538,163	\$ (749,991)	\$ (1,208,126)	\$ (331,373)	\$ (1,447,411)	\$ 15,809,974	\$ 14,362,563	\$ 28,206,847	50.92%
12/31/2019	12/31/2019	225,138	580,919	(936,839)	3,229,762	(387,599)	2,711,381	14,362,563	17,073,944	29,335,121	58.20%
12/31/2020	12/31/2020	370,960	472,908	(421,686)	2,272,784	(494,773)	2,200,193	17,073,944	19,274,137	28,399,841	67.87%
12/31/2021	12/31/2021	364,600	412,476	(118,919)	(1,055,983)	(441,379)	(839,205)	19,274,137	18,434,932	29,251,836	63.02%
12/31/2022	12/31/2022	331,755	383,177	(523,658)	(2,850,985)	(488,900)	(3,148,611)	18,434,932	15,286,321	26,206,919	58.33%
12/31/2023	12/31/2023	153,907	571,514	390,040	931,006	(864,462)	1,182,005	15,286,321	16,468,326	26,993,127	61.01%

**Notes to Schedule:**

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

There are no assets accumulated in a trust that meets the criteria of paragraph 4 of GASB 75 for this OPEB plan

Benefit Changes

There were no changes in benefits.

Changes of Assumptions

Measurement Date	Discount Rate	Inflation Rate	Medical Cost Trend Rate	Mortality	Average Remaining Service Life
12/31/2018	4.10%	2.50%	5.50% Annually	SOA RP-2000 Combined Mortality Table	10 years
12/31/2019	2.74%	2.50%	5.50% Annually	SOA RP-2000 Combined Mortality Table	10 years
12/31/2020	2.12%	2.00%	5.5% Annually until 2030, then 4.50%	SOA RP-2014 Combined Mortality Table	6 years
12/31/2021	2.06%	2.00%	5.5% Annually until 2030, then 4.50%	SOA RP-2014 Combined Mortality Table	5 years
12/31/2022	3.72%	3.00%	5.5% Annually for 5 years, decreasing to 4.14% after 52 years	120% of Pub-2010 table for General Employees and Healthy Retirees with MP-2021 scale	4 years
12/31/2023	3.26%	3.00%	5.5% Annually for 5 years, decreasing to 4.14% after 52 years; 4% for dental	120% of Pub-2010 table for General Employees and Healthy Retirees with MP-2021 scale	4 years

## **SUPPLEMENTARY INFORMATION**

ORLEANS PARISH SHERIFF'S OFFICE  
 COMBINING STATEMENT OF FIDUCIARY NET POSITION  
 CUSTODIAL FUNDS  
 DECEMBER 31, 2023

	Fines	Criminal Justice	Inmate Funds	Cash Bonds and Fines	Civil	Total
<b><u>ASSETS:</u></b>						
Cash	\$ 4,301	\$ 73	\$ 336,906	\$ 60,902	\$ 2,435,896	\$ 2,838,078
Interfund receivable	-	2,449	-	-	-	2,449
Deposits	-	-	40,000	-	-	40,000
	<u>4,301</u>	<u>2,522</u>	<u>376,906</u>	<u>60,902</u>	<u>2,435,896</u>	<u>2,880,527</u>
<b><u>LIABILITIES:</u></b>						
Due to inmates and others	2,996	2,522	343,546	14,525	2,258,564	2,622,153
Interfund payable	1,305	-	33,360	46,377	177,332	258,374
	<u>4,301</u>	<u>2,522</u>	<u>376,906</u>	<u>60,902</u>	<u>2,435,896</u>	<u>2,880,527</u>
<b><u>NET POSITION</u></b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

See accompanying Independent Auditors' Report.

**ORLEANS PARISH SHERIFF'S OFFICE  
 COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
 CUSTODIAL FUNDS  
 DECEMBER 31, 2023**

	Fines	Criminal Justice	Inmate Funds	Cash Bonds and Fines	Civil	Total
<b><u>ADDITIONS</u></b>						
Inmate deposits	\$ -	\$ -	\$ 1,739,882	\$ -	\$ -	\$ 1,739,882
Escrow deposits	-	14,911	-	-	-	14,911
Bond and fine deposits	-	-	-	14,418	-	14,418
Litigant deposits	-	-	-	-	11,354,510	11,354,510
Total additions	<u>-</u>	<u>14,911</u>	<u>1,739,882</u>	<u>14,418</u>	<u>11,354,510</u>	<u>13,123,721</u>
<b><u>DELETIONS</u></b>						
Inmate disbursements	-	-	1,739,882	-	-	1,739,882
Escrow disbursements	-	14,911	-	-	-	14,911
Bond and fine disbursements	-	-	-	14,418	-	14,418
Litigant disbursements	-	-	-	-	11,354,510	11,354,510
Total deletions	<u>-</u>	<u>14,911</u>	<u>1,739,882</u>	<u>14,418</u>	<u>11,354,510</u>	<u>13,123,721</u>
Net increase (decrease) in fiduciary net position	-	-	-	-	-	-
<b><u>NET POSITION, BEGINNING</u></b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>NET POSITION, ENDING</u></b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

See accompanying Independent Auditors' Report.



**ORLEANS PARISH SHERIFF'S OFFICE  
COMPARATIVE SCHEDULE OF EXPENSES  
FOR THE YEARS ENDED DECEMBER 31, 2023, 2022, AND 2021**

	<u>2023</u>	<u>2022</u>	<u>2021</u>
<b>Functions/Programs</b>			
<u>Governmental activities:</u>			
Custody of inmates:			
Personnel	\$ 51,844,455	\$ 42,689,028	\$ 43,090,581
Contractual	9,441,076	8,510,992	10,625,831
Materials and supplies	5,887,146	4,287,063	3,845,176
Depreciation	<u>9,126,421</u>	<u>9,182,935</u>	<u>9,081,475</u>
Total custody of inmates	76,299,098	64,670,018	66,643,063
Civil division	4,385,163	3,983,909	5,040,789
Interest on long-term debt	<u>228,573</u>	<u>298,990</u>	<u>541,176</u>
 Total governmental activities	 <u>\$ 80,912,834</u>	 <u>\$ 68,952,917</u>	 <u>\$ 72,225,028</u>

See accompanying Independent Auditors' Report.

**ORLEANS PARISH SHERIFF'S OFFICE  
COMPARATIVE BALANCE SHEETS - GENERAL FUND  
DECEMBER 31, 2023, 2022, AND 2021**

	<u>2023</u>	<u>2022</u>	<u>2021</u>
<b><u>ASSETS:</u></b>			
Cash and cash equivalents	\$ 20,930,820	\$ 15,535,103	\$ 17,746,134
Investments	-	1,084,389	1,293,674
Intergovernmental receivables	862,283	5,740,234	1,607,140
Interfund receivables	1,302,594	1,332,037	1,254,222
Other receivables	4,827,512	902,423	899,776
Prepaid expenses	56,417	-	90,984
Inventory	749,584	577,533	541,527
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total assets	<u>\$ 28,729,210</u>	<u>\$ 25,171,719</u>	<u>\$ 23,433,457</u>
<b><u>LIABILITIES:</u></b>			
Accounts payable	\$ 9,092,505	\$ 9,336,737	\$ 15,605,479
Interfund payables	1,077,195	859,981	729,954
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total liabilities	<u>10,169,700</u>	<u>10,196,718</u>	<u>16,335,433</u>
<b><u>DEFERRED INFLOWS OF RESOURCES:</u></b>			
Unavailable revenues	3,733,918	6,006,163	696,715
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total deferred inflows of resources	<u>3,733,918</u>	<u>6,006,163</u>	<u>696,715</u>
<b><u>FUND BALANCES:</u></b>			
Nonspendable amounts:			
Not in spendable form	806,001	577,533	632,511
Unassigned	14,019,591	8,391,305	5,758,798
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total fund balance	<u>14,825,592</u>	<u>8,968,838</u>	<u>6,391,309</u>
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total liabilities and fund balances	<u>\$ 28,729,210</u>	<u>\$ 25,171,719</u>	<u>\$ 23,423,457</u>

See accompanying Independent Auditors' Report.

**ORLEANS PARISH SHERIFF'S OFFICE**  
**COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GENERAL FUND**  
**FOR THE YEARS ENDED DECEMBER 31, 2023, 2022, AND 2021**

	<u>2023</u>	<u>2022</u>	<u>2021</u>
<b><u>REVENUES:</u></b>			
Custody of inmates:			
City of New Orleans charges	\$ 41,216,776	\$ 37,787,575	\$ 35,246,305
State of Louisiana Department of Corrections charges	1,971,289	2,032,966	1,971,570
Civil fees and commissions	3,111,872	3,026,593	2,875,415
Civil security services	1,606,094	376,589	1,078,303
Investment income	343,803	90,749	12,021
On-behalf payments	7,181,514	6,738,595	6,897,097
Inmate telephone	981,729	739,443	838,539
State supplemental pay	1,973,321	1,917,715	1,823,924
Federal and state grants	5,894,327	783,869	1,012,777
Restitution/administration	20,167	145,966	146,067
Commissary	419,397	410,625	351,348
Release processing fees	667,580	583,527	530,275
Ad valorem tax revenue	8,978,010	6,112,012	6,813,113
Other income	1,026,756	544,683	764,792
	<u>75,392,635</u>	<u>61,290,907</u>	<u>60,361,546</u>
<b><u>EXPENDITURES:</u></b>			
Central services	10,152,579	6,914,335	7,732,744
Court services	3,275,965	2,679,699	2,489,222
Security services	18,032,937	15,519,654	16,834,512
Investigative services	4,079,026	3,193,946	2,916,696
Administrative services	6,847,896	5,525,591	5,443,928
Records and booking	4,581,326	3,913,454	3,832,742
Inmate services	5,177,194	4,278,845	4,111,797
Grants and special programs	884,776	648,118	389,265
Plant and maintenance	10,478,975	8,801,116	8,815,167
Debt retirement	1,251,765	1,567,767	2,199,596
Interest payments	89,388	92,006	146,862
Civil administrative services	2,283,001	2,272,996	2,449,506
Civil security services	1,882,616	2,012,286	2,458,352
Capital outlays	2,478,068	1,716,702	824,709
	<u>71,495,512</u>	<u>59,136,515</u>	<u>60,645,098</u>
Excess (deficiency) of revenues over expenditures	<u>3,897,123</u>	<u>2,154,392</u>	<u>(283,552)</u>
<b><u>OTHER FINANCING SOURCES (USES):</u></b>			
Leases	1,959,631	350,837	41,619
Proceeds from sale of assets	-	72,300	-
	<u>1,959,631</u>	<u>423,137</u>	<u>41,619</u>
Net changes in fund balances	5,856,754	2,577,529	(241,933)
<b><u>FUND BALANCES, BEGINNING</u></b>	<u>8,968,838</u>	<u>6,391,309</u>	<u>6,633,242</u>
<b><u>FUND BALANCES, ENDING</u></b>	<u>\$ 14,825,592</u>	<u>\$ 8,968,838</u>	<u>\$ 6,391,309</u>

See accompanying Independent Auditors' Report.

**ORLEANS PARISH SHERIFF'S OFFICE  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -  
BUDGET AND ACTUAL - DEBT SERVICE FUND  
FOR THE YEAR ENDED DECEMBER 31, 2023**

	Budgeted Amounts		Actual Amounts	Variance With Final Budget - Over (Under)
	Original	Final		
<b><u>REVENUES:</u></b>				
Investment income	\$ 5,000	\$ 5,000	\$ 2,517	\$ (2,483)
Ad valorem tax revenue	3,246,186	3,246,186	3,320,634	74,448
Total revenues	3,251,186	3,251,186	3,323,151	71,965
<b><u>EXPENDITURES:</u></b>				
Miscellaneous	-	-	650	650
Debt retirement	3,275,509	3,275,509	3,060,000	(215,509)
Interest payments	167,507	167,507	156,034	(11,473)
Total expenditures	3,443,016	3,443,016	3,216,684	(226,332)
Net change in fund balance	(191,830)	(191,830)	106,467	298,297
<b><u>FUND BALANCES, BEGINNING</u></b>	1,676,583	1,676,583	1,129,792	(546,791)
<b><u>FUND BALANCES, ENDING</u></b>	<u>\$ 1,484,753</u>	<u>\$ 1,484,753</u>	<u>\$ 1,236,259</u>	<u>\$ (248,494)</u>

**ORLEANS PARISH SHERIFF'S OFFICE  
 SCHEDULE OF COMPENSATION, BENEFITS AND  
 OTHER PAYMENTS TO AGENCY HEAD  
 FOR THE YEAR ENDED DECEMBER 31, 2023**

**Agency Head Name: Susan Hutson, Sheriff Orleans Parish  
 January 1, 2023 to December 31, 2023**

<u>Purpose</u>	<u>Amount</u>
Salary	\$ 211,140
Expense Allowance	21,114
Benefits-insurance <sup>1</sup>	5,746
Benefits-retirement <sup>2</sup>	24,281

1 - Health Insurance paid in kind by the City of New Orleans,  
 Life Insurance paid by Orleans Parish Sheriff's Office

2 - Sheriff's Pension and Relief

**See accompanying Independent Auditors' Report**

**ORLEANS PARISH SHERIFF'S OFFICE  
JUSTICE SYSTEM FUNDING SCHEDULE - RECEIVING ENTITY  
AS REQUIRED BY ACT 87 OF THE 2020 REGULAR LEGISLATIVE SESSION  
FOR THE YEAR ENDED DECEMBER 31, 2023**

<b>Cash Basis Presentation</b>	<b>First Six Month Period Ended 06/30/23</b>	<b>Second Six Month Period Ended 12/31/23</b>
<b>Receipts From:</b>		
10th Judicial Clerk of Court for the Parish of East Baton Rouge, Civil fees	\$ 450	\$ -
1st Parish Court of Jefferson, civil fees	720	730
2nd Parish Court of Jefferson, civil fees	140	450
Acadia Parish Clerk of Court, civil fees	720	1,020
Acadia Parish Sheriff's Office, civil fees	-	60
Alexandria City Court, civil fees	-	90
Allen Parish Clerk of Court, civil fees	600	420
Ascension Parish Clerk of Court, civil fees	3,386	2,612
Ascension Parish Sheriff's Office, civil fees	330	840
Ascension Parish, Justice of the Peace Court, civil fees	-	30
Assumption Parish Clerk of Court, civil fees	170	443
Avoyelles Parish Clerk of Court, civil fees	810	600
Avoyelles Parish Sheriff's Office, civil fees	90	120
Baton Rouge City Court, civil fees	160	40
Baton Rouge Justice of the Peace Court Ward 3, civil fees	90	-
Beauregard Parish Clerk of Court, civil fees	690	480
Beauregard Parish Sheriff's Office, civil fees	90	-
Bienville Parish Clerk of Court, civil fees	210	270
Bossier Parish Clerk of Court, civil fees	710	930
Caddo Parish Clerk of Court, civil fees	3,542	3,546
Caddo Parish Sheriff's Office, civil fees	780	840
Calcasieu Parish Clerk of Court, civil fees	8,280	6,005
Calcasieu Parish Sheriff's Office, civil fees	180	30
Caldwell Parish Clerk of Court, civil fees	150	30
Cameron Parish Clerk of Court, civil fees	330	570
Catahoula Parish Clerk of Court, civil fees	249	246
City Court of Lafayette, civil fees	360	480
City Court of Baker, civil fees	90	-
City Court of Denham Springs, civil fees	540	60
City Court of East St. Tammany, civil fees	270	270
City Court of Hammond, civil fees	240	420
City Court of Houma, civil fees	3,150	2,940
City Court of Lake Charles, civil fees	420	270
City Court of Morgan City, civil fees	120	150
City Court of Opelousas, civil fees	90	30
City Court of Pineville, civil fees	-	30
City Court of Plaquemine, civil fees	90	-
City Court of Shreveport, civil fees	-	20
City Court of Slidell, civil fees	-	30
City Court of Sulphur, civil fees	30	-
City Court of Thibodaux, civil fees	-	90
City Court of West Monroe, civil fees	-	90
City Court Zachary, civil fees	60	60
City of New Orleans, civil fees	12,386	18,441
Claiborne Parish Clerk of Court, civil fees	210	60
Claiborne Parish Sheriff's Office, civil fees	-	180
Clerk of Civil District Court, civil fees	-	60
Concordia Parish Clerk of Court, civil fees	270	90
Concordia Parish Sheriff's Office, civil fees	-	210
Desoto Parish Clerk of Court, civil fees	600	1,020
East Baton Rouge Parish Clerk of Court, civil fees	11,070	13,523
East Baton Rouge Sheriff's Office, civil fees	130	160

(Continued)

**ORLEANS PARISH SHERIFF'S OFFICE  
JUSTICE SYSTEM FUNDING SCHEDULE - RECEIVING ENTITY  
AS REQUIRED BY ACT 87 OF THE 2020 REGULAR LEGISLATIVE SESSION  
FOR THE YEAR ENDED DECEMBER 31, 2023**

<b>Cash Basis Presentation</b>	<b>First Six Month Period Ended 06/30/23</b>	<b>Second Six Month Period Ended 12/31/23</b>
East Carroll Parish Clerk of Court, civil fees	60	30
East Feliciana Parish Clerk of Court, civil fees	240	90
Evangeline Parish Clerk of Court, civil fees	510	440
Franklin Parish Clerk of Court, civil fees	30	420
Grant Parish Clerk of Court, civil fees	270	-
Iberia Parish Clerk of Court, civil fees	1,660	780
Iberville Parish Clerk of Court, civil fees	840	790
Iberville Parish Sheriff's Office, civil fees	90	90
Jackson Parish Clerk of Court, civil fees	92	60
Jackson Parish Sheriff's Office, civil fees	60	30
Jefferson Davis Parish Clerk of Court, civil fees	720	720
Jefferson Davis Parish Sheriff's Office, civil fees	30	150
Jefferson Parish Clerk of Court, civil fees	14,777	15,651
Jefferson Parish Sheriff's Office, civil fees	330	2,195
Lafayette Parish Clerk of Court, civil fees	4,918	6,617
Lafayette Parish Sheriff's Office, civil fees	210	210
Lafourche Parish Clerk of Court, civil fees	3,882	4,478
Lafourche Parish Sheriff's Office, civil fees	90	93
Lake Charles City Court, civil fees	60	-
Lasalle Parish Clerk of Court, civil fees	660	30
Lincoln Parish Clerk of Court, civil fees	360	270
Livingston Parish Clerk of Court, civil fees	1,260	1,350
Livingston Parish Sheriff's Office, civil fees	-	60
Louisiana Department of Justice, civil fees	11,074	14,319
Louisiana Supreme Court, civil fees	9,313	9,375
Madison Parish Clerk of Court, civil fees	180	150
Monroe City Court, civil fees	-	30
Morehouse Parish Clerk of Court, civil fees	360	120
Natchitoches Parish Clerk of Court, civil fees	20	60
New Iberia City Court, civil fees	-	30
Orsted County District Court, civil fees	90	-
Orleans Parish CDC Judicial Expense Fund, civil fees	-	938
Orleans Parish Communication District, civil fees	6,810	8,101
Orleans Parish Sheriff's Office, civil fees	2,499	1,169
Ouachita Parish Clerk of Court, civil fees	1,676	1,922
Ouachita Parish Sheriff's Office, civil fees	30	30
Parish of East Baton Rouge Clerk of Court, civil fees	60	-
Parish of Washington Clerk of Court, civil fees	390	-
Plaquemines Parish Clerk of Court, civil fees	1,571	1,200
Plaquemines Parish Sheriff's Office, civil fees	-	120
Pointe Coupee Parish Clerk of Court, civil fees	180	210
Rapides Parish Clerk of Court, civil fees	3,960	3,720
Rapides Parish Sheriff's Office, civil fees	30	90
Red River Parish Clerk of Court, civil fees	120	90
Richland Parish Clerk of Court, civil fees	150	90
Sabine Parish Clerk of Court, civil fees	120	360
Secretary of State, civil fees	-	300
Sewerage And Water Board of New Orleans , civil fees	348	3,961
Sheriff, East Feliciana Parish, civil fees	-	60
Sixth Ward Justice Court, civil fees	125	480
St Bernard Parish Clerk of Court, civil fees	6,820	5,880
St Bernard Parish Sheriff's Office, civil fees	150	5,677

(Continued)

**ORLEANS PARISH SHERIFF'S OFFICE  
JUSTICE SYSTEM FUNDING SCHEDULE - RECEIVING ENTITY  
AS REQUIRED BY ACT 87 OF THE 2020 REGULAR LEGISLATIVE SESSION  
FOR THE YEAR ENDED DECEMBER 31, 2023**

<b>Cash Basis Presentation</b>	<b>First Six Month Period Ended 06/30/23</b>	<b>Second Six Month Period Ended 12/31/23</b>
St Charles Parish Clerk of Court, civil fees	5,340	6,870
St Charles Parish Sheriff's Office, civil fees	30	-
St Helena Parish Clerk of Court, civil fees	60	-
St James Parish Clerk of Court, civil fees	1,320	724
St John The Baptist Parish Clerk of Court, civil fees	3,000	2,030
St John The Baptist Parish Constable District 6, civil fees	-	50
St John The Baptist Parish Sheriff's Office, civil fees	60	240
St Landry Parish Clerk of Court, civil fees	1,826	1,105
St Landry Parish Sheriff's Office, civil fees	90	-
St Martin Parish Clerk of Court, civil fees	1,651	1,658
St Mary Parish Clerk of Court, civil fees	1,294	752
St Tammany Parish Clerk of Court, civil fees	21,381	17,276
St Tammany Parish Sheriff's Office, civil fees	1,932	661
Tangipahoa Parish Clerk of Court, civil fees	4,090	-
Tangipahoa Parish Sheriff's Office, civil fees	60	-
Tensas Parish Clerk of Court, civil fees	-	210
Terrebonne Parish Clerk of Court, civil fees	7,150	4,470
Thayer County District Court, civil fees	45	-
Union Parish Clerk of Court, civil fees	210	120
Union Parish Sheriff's Office, civil fees	-	60
Vermilion Parish Clerk of Court, civil fees	960	240
Vernon Parish Clerk of Court, civil fees	150	390
Ville Platee City Court, civil fees	30	-
Washington Parish Clerk of Court, civil fees	653	234
Webster Parish Clerk of Court, civil fees	75	255
West Baton Rouge Parish Clerk of Court, civil fees	270	360
West Baton Rouge Parish Sheriff, civil fees	90	-
West Feliciana Parish Clerk of Court, civil fees	420	180
West Monroe City Court, civil fees	60	90
Winn Parish Clerk of Court, civil fees	210	-
City of New Orleans, asset forfeiture/sale	234,934	113,896
Orleans Parish Sheriff's Office, asset forfeiture/sale	495	2,045
Sheriff, Ascension Parish, asset forfeiture/sale	-	23
St. Tammany Parish Clerk of Court, asset forfeiture/sale	41	-
St. Tammany Parish Sheriff's Office, asset forfeiture/sale	505	-
Vernon Parish Sheriff's Office, asset forfeiture/sale	83	-
<b>Subtotal Receipts</b>	<b>\$ 418,743</b>	<b>\$ 306,061</b>
 <b>Ending Balance of Amounts Assessed but Not Received (only applies to those agencies that assess on behalf of themselves, such as courts)</b>	 <b>\$ -</b>	 <b>\$ -</b>

See accompanying Independent Auditors' Report



**ORLEANS PARISH SHERIFF'S OFFICE  
JUSTICE SYSTEM FUNDING SCHEDULE - COLLECTING/DISBURSING ENTITY  
AS REQUIRED BY ACT 87 OF THE 2020 REGULAR LEGISLATIVE SESSION  
FOR THE YEAR ENDED DECEMBER 31, 2023**

Cash Basis Presentation	First Six Month Period Ended 06/30/23	Second Six Month Period Ended 12/31/23
<b>Beginning Balance of Amounts Collected</b>	\$ 4,479,200	\$ 5,136,309
<b>Add: Collections</b>		
Civil Fees	184,684	190,098
Asset Forfeiture/Sale	236,058	115,963
Other	4,763,731	5,872,833
<b>Subtotal Collections</b>	<u>5,184,473</u>	<u>6,178,894</u>
<b>Less: Disbursements To Governments &amp; Nonprofits:</b>		
Acadia Parish Sheriff's office, civil fees	78	-
Avoyelles Parish Sheriff's Office, civil fees	-	32
Calcasieu Parish Sheriff's Office, civil fees	173	544
City of New Orleans, civil fees	-	60
East Baton Rouge Parish Sheriff's Office, civil fees	51,170	92,033
Lafayette Parish Sheriff's Office, civil fees	751	2,929
Lincoln Parish Sheriff's Office, civil fees	66	39
Louisiana Department of Justice, civil fees	86,588	99,166
Natchitoches Parish Sheriff's Office, civil fees	-	31
Rapides Parish Sheriff's Office, civil fees	127	430
Sabine Parish Sheriff's Office, civil fees	-	10
Secretary of State, civil fees	35,310	61,300
Sheriff of Jefferson Davis, civil fees	30	-
Sheriff, Ascension Parish, civil fees	450	1,720
Sheriff, Assumption Parish, civil fees	-	42
Sheriff, Bossier Parish, civil fees	80	50
Sheriff, Caddo Parish, civil fees	254	463
Sheriff, East Feliciana Parish, civil fees	48	48
Sheriff, Evangeline Parish, civil fees	33	46
Sheriff, Grant Parish, civil fees	-	30
Sheriff, Iberia Parish, civil fees	70	280
Sheriff, Iberville Parish, civil fees	158	216
Sheriff, Jefferson Parish, civil fees	21,870	28,620
Sheriff, Lafourche Parish, civil fees	654	848
Sheriff, Lafayette Parish, civil fees	-	45
Sheriff, Livingston Parish, civil fees	299	626
Sheriff, Ouachita Parish, civil fees	331	1,188
Sheriff, Plaquemines Parish, civil fees	540	240
Sheriff, St Bernard Parish, civil fees	2,827	4,958
Sheriff, St Charles Parish, civil fees	708	2,471
Sheriff, St James Parish, civil fees	172	544
Sheriff, St Landry Parish, civil fees	53	93
Sheriff, St Martin Parish, civil fees	59	262
Sheriff, St Mary Parish, civil fees	92	255
Sheriff, Tangipahoa Parish, civil fees	669	877

(Continued)

**ORLEANS PARISH SHERIFF'S OFFICE  
JUSTICE SYSTEM FUNDING SCHEDULE - COLLECTING/DISBURSING ENTITY  
AS REQUIRED BY ACT 87 OF THE 2020 REGULAR LEGISLATIVE SESSION  
FOR THE YEAR ENDED DECEMBER 31, 2023**

<b>Cash Basis Presentation</b>	<b>First Six Month Period Ended 06/30/23</b>	<b>Second Six Month Period Ended 12/31/23</b>
Sheriff, Vermilion Parish, civil fees	-	27
Sheriff, Washington Parish, civil fees	411	334
Sheriff, West Baton Rouge, civil fees	118	154
Sheriff, West Feliciana Parish, civil fees	106	30
Sheriff, Winn Parish, civil fees	-	47
St Bernard Parish Clerk of Court, civil fees	30	-
St John Parish Sheriff's Office, civil fees	1,045	1,509
St Tammany Parish Sheriff's Office, civil fees	5,224	7,370
Terrebonne Parish Sheriff's Office, civil fees	294	452
Union Parish Sheriff's Office, civil fees	-	102
Webster Parish Sheriff's Office, civil fees	-	40
West Carroll Parish Sheriff's Office, civil fees	-	93
Calcasieu Parish Sheriff's Office, asset forfeiture/sale	7	64
City of New Orleans, asset forfeiture/sale	189,854	308,271
Clerk of Civil District Court, asset forfeiture/sale	256,592	1,778,464
East Baton Rouge Parish Sheriff's Office, asset forfeiture/sale	1,901	1,881
Lafayette Parish Sheriff's Office, asset forfeiture/sale	128	241
Natchitoches Parish Sheriff's Office, asset forfeiture/sale	-	21
Secretary of State, asset forfeiture/sale	200	50
Sheriff, Ascension Parish, asset forfeiture/sale	121	-
Sheriff, Iberia Parish, asset forfeiture/sale	-	35
Sheriff, Jefferson Parish, asset forfeiture/sale	3,090	5,430
Sheriff, Ouachita Parish, asset forfeiture/sale	1,124	1,124
Sheriff, Plaquemines Parish, asset forfeiture/sale	80	-
Sheriff, St Bernard Parish, asset forfeiture/sale	109	101
Sheriff, St Charles Parish, asset forfeiture/sale	520	103
Sheriff, St Mary Parish, asset forfeiture/sale	-	93
Sheriff, Tangipahoa Parish, asset forfeiture/sale	90	108
Sheriff, Vernon Parish, asset forfeiture/sale	167	-
Sheriff, Washington Parish, asset forfeiture/sale	50	-
Sheriff, West Feliciana Parish, asset forfeiture/sale	-	76
St John Parish Sheriff's Office, asset forfeiture/sale	101	221
<b>Less: Amounts Retained by Collecting Agency</b>		
Amounts "Self-Disbursed" to Collecting Agency - civil fees	768,927	864,706
Amounts "Self-Disbursed" to Collecting Agency - asset forfeiture/sale	473,141	1,022,332
<b>Less: Disbursements to Individuals/3rd Party Collection or Processing Agencies</b>		
Other Disbursements to Individuals	2,619,587	4,672,946
<b>Subtotal Disbursements/Retainage</b>	<u>4,527,364</u>	<u>8,967,699</u>
<b>Total: Ending Balance of Amounts Collected but not Disbursed/Retained</b>	<u>\$ 5,136,309</u>	<u>\$ 2,347,504</u>
<b>Ending Balance of "Partial Payments" Collected but not Disbursed</b>	<u>\$ 90,518</u>	<u>\$ 90,385</u>
<b>Other Information:</b>		
Ending Balance of Total Amounts Assessed but not yet Collected	<u>\$ -</u>	<u>\$ -</u>
Total Waivers During the Fiscal Period	<u>\$ -</u>	<u>\$ -</u>

See accompanying Independent Auditors' Report

## **OTHER REPORT**

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Susan Hutson  
Orleans Parish Sheriff's Office

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Orleans Parish Sheriff's Office (the Office) as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the Office's basic financial statements, and have issued our report thereon dated September 30, 2024.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Office's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Office's internal control. Accordingly, we do not express an opinion on the effectiveness of the Office's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We identified a certain deficiency in internal control, described in the accompanying schedule of findings and responses as item 2023-001 that we consider to be a significant deficiency.

## Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Office's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and responses as items 2023-001, 2023-002, and 2023-003.

## The Office's Response to Findings

*Government Auditing Standards* requires the auditor to perform limited procedures on the Office's response to the findings identified in our audit and described in the accompanying schedule of findings and responses. The Office's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

## Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "EisnerAmper LLP".

EISNERAMPER LLP  
Metairie, Louisiana  
September 30, 2024



**ORLEANS PARISH SHERIFF'S OFFICE  
SCHEDULE OF FINDINGS AND RESPONSES  
YEAR ENDED DECEMBER 31, 2023**

**A. Summary of Auditor's Results**

*Financial Statements:*

Type of auditors' report issued:	Unmodified
Internal control over financial reporting:	
<ul style="list-style-type: none"> <li>• Material weaknesses identified?</li> <li>• Significant deficiencies identified not considered to be material weaknesses?</li> </ul>	<p>None identified</p> <p>Yes</p>
Noncompliance material to the financial statements:	Yes

**B. Findings Relating to the Financial Statements Reporting in Accordance with Government Auditing Standards**

**2023-001 Timely Submission of Audit Reports**

Criteria:	In accordance with the Louisiana Revised Statute (R.S.) 24:513 and 24:514, audit reports are due to the Louisiana Legislative Auditor (LLA) no later than six months after the local auditee's fiscal year end.
Condition:	The Office did not meet the June 30, 2024 deadline for reporting to the Louisiana Legislative Auditor.
Context/Cause:	Due to staffing shortages and turnover at key management positions, the Office's 2021 audit was completed in June 2023, and as a result, the 2022 audit was delayed and issued in March 2024. This compound effect caused the Office's 2023 audit to be delayed, as the Office needed additional time to prepare for the audit.
Effect:	The Office is not compliant the Louisiana Legislative Auditor reporting requirements.
Recommendations:	The Office should implement procedures to ensure that future audits are submitted by the required deadlines. The Office should consider consultants to assist with preparation for the audit.

**ORLEANS PARISH SHERIFF'S OFFICE  
SCHEDULE OF FINDINGS AND RESPONSES  
YEAR ENDED DECEMBER 31, 2023**

**B. Findings Relating to the Financial Statements Reporting in Accordance with Government Auditing Standards (continued)**

**2023-001 Timely Submission of Audit Reports (continued)**

Views of responsible officials and planned corrective action:

The Orleans Parish Sheriff's Office has a late filing audit finding in connection with our 2023 audit. This audit was due to be filed June 30, 2024. Due to a staff shortage, the 2021 financial audit was not filed until June 2023. This delayed the commencement of the 2022 audit until after the filing deadline. Prior to this time, the Office's internal auditor, who was integral in compiling the audit, had not been replaced since retiring and the Chief Financial Officer was dismissed from his position and not replaced. This left the Accounting Department with two full time accountant and the Comptroller who absorbed the Internal Auditor's duties as well as the Chief Financial Officer's duties. This abrupt staffing issue left the Office significantly delayed in compiling the necessary information for the 2022 audit. To try and expediate the 2022 audit, the Office has engaged EisnerAmper to prepare the financial statements as opposed to the Office preparing the financial statements. This allowed for the 2022 financial audit to be filed March 31, 2024. Due to timing and staffing, the 2023 financial audit did not commence until July 2024. The office will ensure that the 2024 audit is scheduled on time and that all information is provided to our external auditors to ensure that our 2024 audit is filed by the June 30, 2025, deadline.

**2023-002 Compliance with FEMA Reporting Requirements**

Criteria: Reporting requirements of the Public Assistance - Disaster Grants mandate that quarterly performance reports be submitted to the grantor within 30 days after the end of each quarter.

Condition/Context: The Office has not submitted quarterly reports for 2023.

Cause: Reports were not submitted for 2023 due to turnover in staff responsible for grant reporting.

Recommendation: We recommend that the Office implement procedures to ensure that all reports are properly submitted by the required deadlines.

Views of responsible officials and planned corrective action:

The Orleans Parish Sheriff's Office is delinquent in filing quarterly performance reports. The task of filing the reports fell on the Internal Auditor/FEMA Auditor. This employee retired May 2021 and has not been replaced as of this filing. We have requested that our Attorneys who taken the lead with communications and submissions to FEMA and GOHSEP file all of the delinquent reports and continue to file them until these critical positions are filled. Also, GOHSEP now only requires annual reports to be filed. The office will ensure that all reports are filed by December 31, 2024.

**ORLEANS PARISH SHERIFF'S OFFICE  
SCHEDULE OF FINDINGS AND RESPONSES  
YEAR ENDED DECEMBER 31, 2023**

**C. Findings Relating to the Financial Statements Reporting in Accordance with Government Auditing Standards (continued)**

**2023-003 Local Government Budget Act**

Criteria:	Louisiana Revised Statute 39:1311 requires the governmental entity to revise its budget when total revenues or expenditures and other sources or uses plus projected revenues or expenditures and other sources or uses for the remainder of the year, within a fund, are failing to meet total respective budgeted amounts. In addition, Louisiana Revised Statute 39:1305 requires the estimated beginning and ending fund balance to be included in the budget schedules and adoption.
Condition/Context:	The expenditures in the General Fund reported unfavorable budget variance of 5% or more.
Cause:	The Office failed to take the necessary steps to ensure compliance with the requirements of Louisiana Revised Statute 39:1311. In addition, the Office overlooked including the estimated beginning and ending fund balances in the budget schedules as required by Louisiana Revised Statute 39:1305.
Recommendation:	We recommend that the Office comply with all requirements of the Local Government Budget Act and adopt amendments to the budget, so the variances are within 5% as required by the legal requirements. Also, we recommend the Office include an estimated beginning and ending fund balance in the budget schedules and adoption process.
Views of responsible officials and planned corrective action:	The Orleans Parish Sheriff's Office will closely monitor revenues and expenditures and do a comparison to budgeted amounts. The Office will amend the budget if it appears that the revenues and/or expenditures will exceed the 5% threshold.



**ORLEANS PARISH SHERIFF'S OFFICE  
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
YEAR ENDED DECEMBER 31, 2023**

**2022-001 Timely Submission of Audit to the Louisiana Legislative Auditor**

Criteria: In accordance with the Louisiana Revised Statute (R.S.) 24:513 and 24:514, audit reports are due to the Legislative Auditor no later than six months after the local auditee's fiscal year end.

Condition: The Office did not meet the June 30, 2023 deadline for reporting to the Louisiana Legislative Auditor.

Status: Not resolved. See repeat finding 2023-001.

**2022-002 Compliance with FEMA Reporting Requirements**

Federal Program: Public Assistance - Disaster Grants, Assistance Listing Number 97.036

Criteria: Reporting requirements of the Public Assistance - Disaster Grants mandate that quarterly performance reports be submitted to the grantor within 30 days after the end of each quarter.

Condition: The Office submitted the quarterly report for the quarter ended March 31, 2022 after the 30-day deadline. Reports for the remaining quarters were not submitted.

Status: Not resolved. See repeat finding 2023-002.

## **INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES**

To: Orleans Parish Sheriff's Office and the Louisiana Legislative Auditor

We have performed the procedures enumerated in Schedule A on the control and compliance (C/C) areas identified in the Louisiana Legislative Auditor's (LLA's) Statewide Agreed-Upon Procedures (SAUPs) of the Orleans Parish Sheriff's Office for the fiscal period January 1, 2023 through December 31, 2023. The Orleans Parish Sheriff's Office's management is responsible for those C/C areas identified in the SAUPs.

The Orleans Parish Sheriff's Office has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of performing specified procedures on the C/C areas identified in LLA's SAUPs for the fiscal period January 1, 2023 through December 31, 2023. Additionally, LLA has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures we performed, and the associated findings are summarized in the attached Schedule A, which is an integral part of this report.

We were engaged by the Orleans Parish Sheriff's Office to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the AICPA and the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs of the Orleans Parish Sheriff's Office for the fiscal period January 1, 2023 through December 31, 2023. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the Orleans Parish Sheriff's Office and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

The purpose of this report is intended solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.



EISNERAMPER, LLP  
Metairie, Louisiana  
September 30, 2024

The procedures performed and the results thereof are set forth below. The procedure is stated first, followed by the results of the procedure presented in italics. If the item being subjected to the procedures is positively identified or present, then the results will read "no exception noted" or for step 13 "we performed the procedure and discussed the results with management". If not, then a description of the exception ensues.

### 1) **Written Policies and Procedures**

---

A. Obtain and inspect the entity's written policies and procedures and observe whether they address each of the following categories and subcategories (if applicable to public funds and the entity's operations):

i. **Budgeting**, including preparing, adopting, monitoring, and amending the budget.

*Exception noted. OPSO has a policy on budgeting, however it does not include information on adopting or amending the budget. The other attributes were addressed.*

ii. **Purchasing**, including (1) how purchases are initiated; (2) how vendors are added to the vendor list; (3) the preparation and approval process of purchase requisitions and purchase orders; (4) controls to ensure compliance with the Public Bid Law; and (5) documentation required to be maintained for all bids and price quotes.

*Exception noted. OPSO does not have a written policy on purchasing.*

iii. **Disbursements**, including processing, reviewing, and approving

*Exceptions noted. OPSO does not have a written policy covering disbursements.*

iv. **Receipts/Collections**, including receiving, recording, and preparing deposits. Also, policies and procedures should include management's actions to determine the completeness of all collections for each type of revenue or agency fund additions (e.g., periodic confirmation with outside parties, reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, agency fund forfeiture monies confirmation).

*Exception noted. OPSO does not have a policy covering receipts/collections.*

v. **Payroll/Personnel**, including (1) payroll processing, (2) reviewing and approving time and attendance records, including leave and overtime worked, and (3) approval process for employee rates of pay or approval and maintenance of pay rate schedules.

*Exception noted. OPSO has a payroll/personnel policy, however it does not include information on (3) approval process for employee rates of pay or approval and maintenance of pay rate schedules. The other attributes were addressed in the policy.*

vi. **Contracting**, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process.

*Exception noted. OPSO does not have a written policy covering contracting.*

vii. **Travel and Expense Reimbursement**, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers.

**Orleans Parish Sheriff's Office**  
**AGREED-UPON PROCEDURES PERFORMED AND ASSOCIATED FINDINGS**  
**December 31, 2023**

Schedule A

*Exception noted. OPSO has a travel and expense reimbursement policy, however it does not include information on (2) dollar thresholds by category of expense. The other attributes were addressed in the policy.*

- viii. **Credit Cards (and debit cards, fuel cards, purchase cards, if applicable)**, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers of statements, and (5) monitoring card usage (e.g., determining the reasonableness of fuel card purchases).

*Exception noted. OPSO does not have a formal written policy in place for credit cards.*

- ix. **Ethics**, including (1) the prohibitions as defined in Louisiana Revised Statute (R.S.) 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) a requirement that documentation is maintained to demonstrate that all employees and officials were notified of any changes to the entity's ethics policy.

*Exception noted. OPSO has an ethics policy, however it does not include information on (3) system to monitor possible ethics violations and (4) a requirement that documentation is maintained to demonstrate that all employees and officials were notified of any changes to the entity's ethics policy. The other attributes were addressed in the policy.*

- x. **Debt Service**, including (1) debt issuance approval, (2) continuing disclosure/EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.

*Exception noted. OPSO does not have a written policy in place for debt service.*

- xi. **Information Technology Disaster Recovery/Business Continuity**, including (1) identification of critical data and frequency of data backups, (2) storage of backups in a separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (4) use of antivirus software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.

*Exception noted. OPSO has a computer use policy, however it does not include information on (1) identification of critical data and frequency of data backups, (2) storage of backups in a separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event. The 4th attribute was addressed in the policy.*

- xii. **Prevention of Sexual Harassment**, including R.S. 42:342-344 requirements for (1) agency responsibilities and prohibitions, (2) annual employee training, and (3) annual reporting.

*No exception noted.*

**2) Board or Finance Committee**

---

- A. Obtain and inspect the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and:
- i. Observe whether the board/finance committee met with a quorum at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, bylaws, or other equivalent document.

**Orleans Parish Sheriff's Office**  
**AGREED-UPON PROCEDURES PERFORMED AND ASSOCIATED FINDINGS**  
**December 31, 2023**

Schedule A

*Procedure is not applicable to entities managed by a single elected official. The Sheriff is a single elected official who manages the Sheriff's Department. As such, this procedure is not applicable to the Sheriff's Department.*

- ii. For those entities reporting on the governmental accounting model, observe whether the minutes referenced or included monthly budget-to-actual comparisons on the general fund, quarterly budget-to-actual comparisons, at a minimum, on all proprietary funds, and semi-annual budget-to-actual comparisons, at a minimum, on all special revenue funds. *Alternatively, for those entities reporting on the not-for-profit accounting model, observe that the minutes referenced or included financial activity relating to public funds if those public funds comprised more than 10% of the entity's collections during the fiscal period.*

*Procedure is not applicable to entities managed by a single elected official. The Sheriff is a single elected official who manages the Sheriff's Office. As such, this procedure is not applicable to the Sheriff's Office.*

- iii. For governmental entities, obtain the prior year audit report and observe the unassigned fund balance in the general fund. If the general fund had a negative ending unassigned fund balance in the prior year audit report, observe that the minutes for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unassigned fund balance in the general fund.

*Procedure is not applicable to entities managed by a single elected official. The Sheriff is a single elected official who manages the Sheriff's Office. As such, this procedure is not applicable to the Sheriff's Office.*

- iv. Observe whether the board/finance committee received written updates of the progress of resolving audit finding(s), according to management's corrective action plan at each meeting until the findings are considered fully resolved.

*Procedure is not applicable to entities managed by a single elected official. The Sheriff is a single elected official who manages the Sheriff's Office. As such, this procedure is not applicable to the Sheriff's Office.*

### **3) Bank Reconciliations**

---

- A. Obtain a listing of entity bank accounts for the fiscal period from management and management's representation that the listing is complete. Ask management to identify the entity's main operating account. Select the entity's main operating account and randomly select 4 additional accounts (or all accounts if less than 5). Randomly select one month from the fiscal period, obtain and inspect the corresponding bank statement and reconciliation for each selected account, and observe that:

*A listing of bank accounts was provided and included a total of 38 bank accounts. Management identified the entity's main operating account. No exceptions were noted as a result of performing this procedure.*

*From the listing provided, we selected 5 bank accounts (1 main operating and 4 randomly) and obtained the bank reconciliations for the month ending May 31, 2023, resulting in 5 bank reconciliations obtained and subjected to the below procedures.*

- i. Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated, electronically logged);

**Orleans Parish Sheriff's Office**  
**AGREED-UPON PROCEDURES PERFORMED AND ASSOCIATED FINDINGS**  
**December 31, 2023**

Schedule A

*For all 5 bank reconciliations selected for testing, there was no evidence that the reconciliations were prepared within 2 months of the related statement closing date.*

- ii. Bank reconciliations include written evidence that a member of management or a board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation within 1 month of the date the reconciliation was prepared (e.g., initialed and dated, electronically logged); and

*For all 5 bank reconciliations selected for testing, there was no written evidence that a member of management or a board member who does not handle cash, post ledgers, or issue checks reviewed the reconciliations.*

- iii. Management has documentation reflecting it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.

*No exception noted. No reconciling items older than 12 months from the statement closing date were noted.*

**4) Collections (excluding electronic funds transfers)**

---

- A. Obtain a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. Randomly select 5 deposit sites (or all deposit sites if less than 5).

*A listing of deposit sites was provided and included 1 deposit site. No exceptions were noted as a result of performing this procedure.*

*From the listing provided, we selected the 1 deposit site and performed the procedures below.*

- B. For each deposit site selected, obtain a listing of collection locations and management's representation that the listing is complete. Randomly select one collection location for each deposit site (e.g. 5 collection locations for 5 deposit sites), obtain and inspect written policies and procedures relating to employee job duties (if there are no written policies or procedures, then inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that:

*A listing of collection locations for the deposit site selected in procedure #4A was provided and included a total of 12 collection locations. No exceptions were noted as a result of performing this procedure.*

*We randomly selected one collection location for the deposit site. Review of the Entity's written policies and procedures or inquiry with employee(s) regarding job duties was performed in order to perform the procedures below.*

- i. Employees responsible for cash collections do not share cash drawers/registers;

*No exception noted.*

- ii. Each employee responsible for collecting cash is not also responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g. pre-numbered receipts) to the deposit;

*No exception noted.*

**Orleans Parish Sheriff's Office**  
**AGREED-UPON PROCEDURES PERFORMED AND ASSOCIATED FINDINGS**  
**December 31, 2023**

Schedule A

- iii. Each employee responsible for collecting cash is not also responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit; and

*No exception noted.*

- iv. The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or custodial fund additions, is (are) not also responsible for collecting cash, unless another employee verifies the reconciliation.

*No exception noted.*

- C. Obtain from management a copy of the bond or insurance policy for theft covering all employees who have access to cash. Observe that the bond or insurance policy for theft was in force during the fiscal period.

*No exception noted.*

- D. Randomly select two deposit dates for each of the 5 bank accounts selected for Bank Reconciliations procedure #3A (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day). *Alternatively, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as a cash collection log, daily revenue report, receipt book, etc.* Obtain supporting documentation for each of the 10 deposits and:

*We randomly selected 2 deposit dates for each of the 5 bank accounts selected in procedure #3A, noting one bank account did not have any cash deposits during the month selected. We obtained supporting documentation for each of the 8 deposits selected for testing and performed the procedures below.*

- i. Observe that receipts are sequentially pre-numbered.

*For 5 out of 8 deposits selected for testing, receipts were not sequentially pre-numbered.*

- ii. Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.

*For 5 out of 8 deposits selected for testing, we were unable to trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.*

- iii. Trace the deposit slip total to the actual deposit per the bank statement.

*No exception noted.*

- iv. Observe that the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100 and the cash is stored securely in a locked safe or drawer).

*For 5 out of the 8 deposits selected for testing, the deposit was not made within one business day or receipt at the collection location.*

- v. Trace the actual deposit per the bank statement to the general ledger.

*No exception noted.*

**5) Non-payroll Disbursements (excluding card purchases, travel reimbursements, and petty cash purchases)**

---

- A. Obtain a listing of locations that process payments for the fiscal period and management's representation that the listing is complete. Randomly select 5 locations (or all locations if less than 5).

*The listing of locations that process payments for the fiscal period was provided. No exceptions were noted as a result of performing this procedure.*

*From the listing provided, we randomly selected 2 locations and performed the procedures below.*

- B. For each location selected under #5A above, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, then inquire of employees about their job duties), and observe that job duties are properly segregated such that:

*The listing of employees involved with non-payroll purchasing and payment functions for each payment processing location selected in procedure #5A was provided. No exceptions were noted as a result of performing this procedure.*

*Review of the Entity's written policies and procedures or inquiry with employee(s) regarding job duties was performed in order to perform the procedures below.*

- i. At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order or making the purchase;

*No exception noted.*

- ii. At least two employees are involved in processing and approving payments to vendors;

*No exception noted.*

- iii. The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files;

*No exception noted.*

- iv. Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments; and

*Exception noted. For both locations selected, the employee/official responsible for signing checks does not mail the payment or give the signed checks to an employee to mail who is not responsible for processing payments.*

- v. Only employees/officials authorized to sign checks approve the electronic disbursement (release) of funds, whether through automated clearinghouse (ACH), electronic funds transfer (EFT), wire transfer, or some other electronic means.

*No exception noted.*

- C. For each location selected under #5A above, obtain the entity's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management's representation that the population is complete. Randomly select 5 disbursements for each location, obtain supporting documentation for each transaction and



**Orleans Parish Sheriff's Office**  
**AGREED-UPON PROCEDURES PERFORMED AND ASSOCIATED FINDINGS**  
**December 31, 2023**

Schedule A

*A listing of non-payroll disbursements for each payment processing location selected in procedures #5A was provided related to the reporting period. No exceptions were noted as a result of performing this procedure.*

*From each of the listings provided, we randomly selected 5 disbursements and performed the procedures below.*

- i. Observe whether the disbursement, whether by paper or electronic means, matched the related original itemized invoice, and that supporting documentation indicates that deliverables included on the invoice were received by the entity, and

*No exceptions noted.*

- ii. Observe whether the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under procedure #5B above, as applicable.

*For all 10 disbursements selected, the employee/official responsible for signing checks did not mail the payment or give the signed checks to an employee to mail who is not responsible for processing payments.*

- D. Using the entity's main operating account and the month selected in Bank Reconciliations procedure #3A, randomly select 5 non-payroll-related electronic disbursements (or all electronic disbursements if less than 5) and observe that each electronic disbursement was (a) approved by only those persons authorized to disburse funds (e.g., sign checks) per the entity's policy, and (b) approved by the required number of authorized signers per the entity's policy. Note: If no electronic payments were made from the main operating account during the month selected the practitioner should select an alternative month and/or account for testing that does include electronic disbursements.

*No exception noted.*

**6) Credit Cards/Debit Cards/Fuel Cards/Purchase Cards (Cards)**

---

- A. Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and purchase cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.

*A listing of cards was provided. No exceptions were noted as a result of performing this procedure.*

- B. Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement). Obtain supporting documentation, and

*From the listing provided, we selected the 1 credit card used in the fiscal period. We randomly selected one monthly statement for the card selected and performed the procedures noted below.*

- i. Observe whether there is evidence that the monthly statement or combined statement and supporting documentation (e.g., original receipts for credit/debit card purchases, exception reports for excessive fuel card usage) were reviewed and approved, in writing (or electronically approved) by someone other than the authorized card holder (those instances requiring such approval that may constrain the legal authority of certain public officials, such as the mayor of a Lawrason Act municipality, should not be reported; and

**Orleans Parish Sheriff's Office**  
**AGREED-UPON PROCEDURES PERFORMED AND ASSOCIATED FINDINGS**  
**December 31, 2023**

Schedule A

*For the 1 credit card selected for testing, there was no evidence that the monthly statement and supporting documentation was reviewed and approved in writing, by someone other than the authorized card holder.*

- ii. Observe that finance charges and late fees were not assessed on the selected statements.

*The 1 credit card selected for testing, had financing charges and/or late fees assessed on the selected statement.*

- C. Using the monthly statements or combined statements selected under procedure #6B above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (e.g., each card should have 10 transactions subject to inspection). For each transaction, observe that it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only). For missing receipts, the practitioner should describe the nature of the transaction and observe whether management had a compensating control to address missing receipts, such as a "missing receipt statement" that is subject to increased scrutiny.

*We randomly selected 10 transactions and obtained supporting documentation for the transactions. For each transaction, we observed that it was supported by (1) an original itemized receipt that identified precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only). No exceptions noted.*

**7) Travel and Travel-Related Expense Reimbursements (excluding card transactions)**

- A. Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management's representation that the listing or general ledger is complete. Randomly select 5 reimbursements and obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected:

*The listing of travel and travel-related expense reimbursements was provided for the fiscal period. No exceptions were noted as a result of performing this procedure.*

*From the listing provided, we randomly selected 5 reimbursements and performed the procedures below.*

- i. If reimbursed using a per diem, observe that the approved reimbursement rate is no more than those rates established either by the State of Louisiana or the U.S. General Services Administration ([www.gsa.gov](http://www.gsa.gov));

*No exception noted.*

- ii. If reimbursed using actual costs, observe that the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased;

*No exception noted.*

- iii. Observe that each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by "Written Policies and Procedures", procedure #1A(vii); and

*No exception noted.*

- iv. Observe that each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

*No exception noted.*

## **8) Contracts**

---

- A. Obtain from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. *Alternatively, the practitioner may use an equivalent selection source, such as an active vendor list.* Obtain management's representation that the listing is complete. Randomly select 5 contracts (or all contracts if less than 5) from the listing, excluding the practitioner's contract, and

*An active vendor list for the fiscal period was provided. No exceptions were noted as a result of performing this procedure.*

*From the listing provided, we randomly selected 5 contracts and performed the procedures below.*

- i. Observe whether the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law;

*No exception noted.*

- ii. Observe whether the contract was approved by the governing body/board, if required by policy or law (e.g. Lawrason Act, Home Rule Charter);

*No exception noted.*

- iii. If the contract was amended (e.g., change order), observe that the original contract terms provided for such an amendment and that amendments were made in compliance with the contract terms (e.g., if approval is required for any amendment, the documented approval); and

*No exception noted.*

- iv. Randomly select one payment from the fiscal period for each of the 5 contracts, obtain the supporting invoice, agree the invoice to the contract terms, and observe that the invoice and related payment agreed to the terms and conditions of the contract.

*No exception noted.*

## **9) Payroll and Personnel**

---

- A. Obtain a listing of employees/elected officials employed during the fiscal period and management's representation that the listing is complete. Randomly select 5 employees/officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.

*A listing of employees/elected officials employed during the fiscal year was provided. No exceptions were noted as a result of performing this procedure.*

*From the listing provided, we randomly selected 5 employees/officials and performed the specified procedures.*

**Orleans Parish Sheriff's Office**  
**AGREED-UPON PROCEDURES PERFORMED AND ASSOCIATED FINDINGS**  
**December 31, 2023**

Schedule A

- B. Randomly select one pay period during the fiscal period. For the 5 employees/officials selected under procedure #9A above, obtain attendance records and leave documentation for the pay period, and

*We randomly selected 1 pay period during the fiscal period and performed the procedures below for the 5 employees/officials selected in procedure #9A.*

- i. Observe that all selected employees/officials documented their daily attendance and leave (e.g., vacation, sick, compensatory);

*No exception noted.*

- ii. Observe whether supervisors approved the attendance and leave of the selected employees or officials;

*No exception noted.*

- iii. Observe that any leave accrued or taken during the pay period is reflected in the entity's cumulative leave records; and

*No exception noted.*

- iv. Observe the rate paid to the employees or officials agrees to the authorized salary/pay rate found within the personnel file.

*No exception noted.*

- C. Obtain a listing of those employees or officials that received termination payments during the fiscal period and management's representation that the list is complete. Randomly select two employees or officials and obtain related documentation of the hours and pay rates used in management's termination payment calculations and the entity's policy on termination payments. Agree the hours to the employee's or official's cumulative leave records, agree the pay rates to the employee's or official's authorized pay rates in the employee's or official's personnel files, and agree the termination payment to entity policy.

*A listing of employees/officials receiving termination payments during the fiscal period was provided. No exceptions were noted as a result of performing this procedure.*

*From the listing provided, we randomly selected 2 employees/officials and performed the specified procedures.*

- D. Obtain management's representation that employer and employee portions of third-party payroll related amounts (e.g., payroll taxes, retirement contributions, health insurance premiums, garnishments, workers' compensation premiums, etc.) have been paid, and any associated forms have been filed, by required deadlines.

*No exceptions noted.*

**10) Ethics**

---

- A. Using the 5 randomly selected employees/officials from procedure "Payroll and Personnel" procedure #9A, above obtain ethics documentation from management, and

**Orleans Parish Sheriff's Office**  
**AGREED-UPON PROCEDURES PERFORMED AND ASSOCIATED FINDINGS**  
**December 31, 2023**

Schedule A

- i. Observe whether the documentation demonstrates that each employee/official completed one hour of ethics training during the calendar year as required by R.S. 42:1170; and

*For 1 out of the 5 employees selected for testing, we were unable to observe documentation demonstrating that the employee/official completed one hour of ethics training during the calendar year as required by R.S. 42:1170.*

- ii. Observe whether the entity maintains documentation which demonstrates that each employee and official were notified of any changes to the entity's ethics policy during the fiscal period, as applicable.

*No exception noted.*

- B. Inquire and/or observe whether the agency has appointed an ethics designee as required by R.S. 42:1170.

*No exception noted.*

**11) Debt Service**

---

- A. Obtain a listing of bonds/notes issued during the fiscal period and management's representation that the listing is complete. Select all bonds/notes on the listing, obtain supporting documentation, and observe that State Bond Commission approval was obtained for each bond/note issued as required by Article VII, Section 8 of the Louisiana Constitution.

*Not applicable. The entity issued no new bonds or notes in the current fiscal year.*

- B. Obtain a listing of bonds/notes outstanding at the end of the fiscal period and management's representation that the listing is complete. Randomly select one bond/note, inspect debt covenants, obtain supporting documentation for the reserve balance and payments, and agree actual reserve balances and payments to those required by debt covenants (including contingency funds, short-lived asset funds, or other funds required by the debt covenants).

*A listing of bonds/notes outstanding at the end of the fiscal period was provided. No exceptions were noted as a result of performing this procedure.*

*From the listing provided, we randomly selected 1 bond/note and performed the specified procedures. No exceptions were noted as a result of performing this procedure.*

**12) Fraud Notice**

---

- A. Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the entity is domiciled as required by R.S. 24:523.

*No exception noted.*

- B. Observe that the entity has posted on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

*No exception noted.*

***13) Information Technology Disaster Recovery/Business Continuity***

---

A. Perform the following procedures, **verbally discuss the results with management, and report “We performed the procedure and discussed the results with management.”**

- i. Obtain and inspect the entity's most recent documentation that it has backed up its critical data (if there is no written documentation, then inquire of personnel responsible for backing up critical data) and observe evidence that such backup (a) occurred within the past week, (b) was not stored on the government's local server or network, and (c) was encrypted.

*We performed the procedure and discussed the results with management.*

- ii. Obtain and inspect the entity's most recent documentation that it has tested/verified that its backups can be restored (if there is no written documentation, then inquire of personnel responsible for testing/verifying backup restoration) and observe evidence that the test/verification was successfully performed within the past 3 months.

*We performed the procedure and discussed the results with management.*

- iii. Obtain a listing of the entity's computers currently in use and their related locations, and management's representation that the listing is complete. Randomly select 5 computers and observe while management demonstrates that the selected computers have current and active antivirus software and that the operating system and accounting system software in use are currently supported by the vendor.

*We performed the procedure and discussed the results with management.*

- B. Randomly select 5 terminated employees (or all terminated employees if less than 5) using the list of terminated employees obtained in Payroll and Personnel procedure #9C. Observe evidenced that the selected terminated employees have been removed or disabled from the network.

*We performed the procedure and discussed the results with management.*

- C. Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A, obtain cybersecurity training documentation from management, and observe that the documentation demonstrates that the following employees/officials with access to the agency's information technology assets have completed cybersecurity training as required by R.S. 42:12671. The requirements are as follows:

- Hired before June 9, 2020 - completed the training; and
- Hired on or after June 9, 2020 - completed the training within 30 days of initial service or employment.

*For all 5 employees selected for testing, there was no documentation showing completion of cybersecurity training as required by R.S. 42:12671.*

---

<sup>1</sup> While it appears to be a good practice for charter schools to ensure its employees are trained to keep their information technology assets safe from cyberattack, charter schools do not appear required to comply with 42:1267. An individual charter school, though, through specific provisions of its charter, may mandate that all employees/officials receive cybersecurity training.

**14) Prevention of Sexual Harassment**

---

- A. Using the 5 randomly selected employees/officials from "Payroll and Personnel" procedure #9A, obtain sexual harassment training documentation from management, and observe that the documentation demonstrates each employee/official completed at least one hour of sexual harassment training during the calendar year as required by R.S. 42:343.

*For 2 out of the 5 employees selected for testing, there was no documentation of sexual harassment training during the calendar year as required by R.S. 42:343.*

- B. Observe that the entity has posted its sexual harassment policy and complaint procedure on its website (or in a conspicuous location on the entity's premises if the entity does not have a website).

*No exception noted.*

- C. Obtain the entity's annual sexual harassment report for the current fiscal period, observe that the report was dated on or before February 1, and observe that the report includes the applicable requirements of R.S. 42:344:

- i. Number and percentage of public servants in the agency who have completed the training requirements;

*The Office did not provide an annual sexual harassment report.*

- ii. Number of sexual harassment complaints received by the agency;

*The Office did not provide an annual sexual harassment report.*

- iii. Number of complaints which resulted in a finding that sexual harassment occurred;

*The Office did not provide an annual sexual harassment report.*

- iv. Number of complaints in which the finding of sexual harassment resulted in discipline or corrective action; and

*The Office did not provide an annual sexual harassment report.*

- v. Amount of time it took to resolve each complaint.

*The Office did not provide an annual sexual harassment report.*

Orleans Parish Sheriff's Office  
MANAGEMENT'S RESPONSE AND CORRECTIVE ACTION PLAN  
December 31, 2023

Schedule B

**Written Policies and Procedures:**

**1i) Budgeting, 1ii) Purchasing, 1iii) Disbursements, 1iv) Receipts/Collections, 1v) Payroll/Personnel, 1iv) Receipts, 1vi) Contracting, 1vii) Travel and Expense Reimbursement, 1viii) Credit Cards, 1ix) Ethics, 1x) Debt Service, and 1xi) Prevention of Sexual Harassment:** The Orleans Parish Sheriff's Office will continue to review and refine its policies and procedures over accounting and finance functions. The comments in the AUP report will be evaluated. Policies and procedures will be documented in writing when deemed appropriate and practicable. Louisiana Legislative Auditor's Best Practices will be utilized in our review.

**Bank Reconciliations:**

**3Ai)** The Orleans Parish Sheriff's Office will make is a practice for the reconciler to initial and date the reconciliation upon completion.

**3Aii)** The Orleans Parish Sheriff's Office will make is a practice for the reviewer to initial and date the reconciliation upon completion of the review.

**Collections:**

**4Di) and 4Dii)** The Orleans Parish Sheriff's Office Surety Bond Collection system should be printing receipts with computer generated numbers that are sequential. We will have our IT Department review the program for any errors. The Department will review the receipt procedure for the Civilian Background Collections and purchase pre numbered receipts for them to use.

**4Div)** The Orleans Parish Sheriff s Office does not have large amounts of cash but does have daily collections. This cash is counted and reconciled daily and put into a vault on site. The Orleans Parish Sheriff's Office is aware that this cash is not deposited daily and deems it more efficient and effective to deposit this cash less frequently on a random basis. The Orleans Parish Sheriff's Office will monitor this process to be sure that excessive cash is not held for long periods of time.

**Non-Payroll Disbursements:**

**5Biv) and 5Cii)** The Orleans Parish Sheriff's Office has a centralized mailroom who is responsible for delivering the mail to the post office.

**Credit Cards/Debit Cards/Fuel Cards/P-Cards:**

**6Bi)** The Orleans Parish Sheriff's Office will make is a practice for the reviewer to initial and date the credit card statement upon completion of the review.

**6Bii)** The Orleans Parish Sheriff's Office will strive to make timely credit card payments to avoid Finance Charges.

**Ethics:**

**10Ai)** The Orleans Parish Sheriff's Office will work with our Training Division and Our Compliance Division to ensure that the Ethics training is completed by all employees and the Certificates are properly filed in the employees training file.

**Information Technology:**

**13C)** The Orleans Parish Sheriff's Office will work with our Training Division and Our Compliance Division to ensure that the Cyber Security training is completed by all employees and the Certificates are properly filed in the employees training file.



**Orleans Parish Sheriff's Office**  
**MANAGEMENT'S RESPONSE AND CORRECTIVE ACTION PLAN**  
**December 31, 2023**

Schedule B

**Sexual Harassment:**

**14A)** *The Orleans Parish Sheriff's Office will work with our Training Division and Our Compliance Division to ensure that the Sexual Harassment training is completed by all employees and the Certificates are properly filed in the employees training file.*

**14Ci-v)** *The Orleans Parish Sheriff's Office will work with our Compliance Division to better track and develop the Sexual Harassment reporting.*