

TABLE OF CONTENTS

	<u>PAGE</u>
INDEPENDENT AUDITORS' REPORT	1
BALANCE SHEET AT JUNE 30, 1996	3
STATEMENT OF REVENUES AND SUPPORT, EXPENSES AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED JUNE 30, 1996	4
STATEMENT OF CASHFLOWS FOR THE YEAR ENDED JUNE 30, 1996	5
NOTES TO THE FINANCIAL STATEMENTS	6
 <u>SUPPLEMENTAL INFORMATION:</u>	
Schedule of Federal Awards for the Year Ended June 30, 1996	10
INDEPENDENT AUDITORS' REPORT ON THE INTERNAL CONTROL STRUCTURE BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GAS	11
INDEPENDENT AUDITORS' REPORT ON THE INTERNAL CONTROL STRUCTURE USED IN ADMINISTERING FEDERAL AWARDS	14
SCHEDULE OF REPORTABLE CONDITIONS	18
SCHEDULE OF PRIOR REPORTABLE CONDITIONS	20

TABLE OF CONTENTS, Continued

	<u>PAGE</u>
INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH LAWS AND REGULATIONS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS	24
INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH THE GENERAL REQUIREMENTS APPLICABLE TO FEDERAL AWARDS PROGRAMS	26
SCHEDULE OF FINDINGS AND RECOMMENDATIONS	28
INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH SPECIFIC REQUIREMENTS APPLICABLE TO MAJOR FEDERAL AWARDS PROGRAMS	29
INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH SPECIFIC REQUIREMENTS APPLICABLE TO NONMAJOR FEDERAL AWARDS PROGRAM TRANSACTIONS	31
SCHEDULE OF PRIOR FINDINGS AND RECOMMENDATIONS	33
EXIT CONFERENCE	34

INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Metropolitan Battered Women's Program, Inc.

We have audited the accompanying balance sheet of **Metropolitan Battered Women's Program, Inc. (MBWP)** (a non-profit organization) as of June 30, 1996 and the related statements of revenues and support, expenses and changes in fund balance and cashflows for the year then ended. These financial statements are the responsibility of **MBWP's** management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards, Government Auditing Standards, issued by the Controller General of the United States and the provisions of OMB Circular A-133. Those standards and the provisions of OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

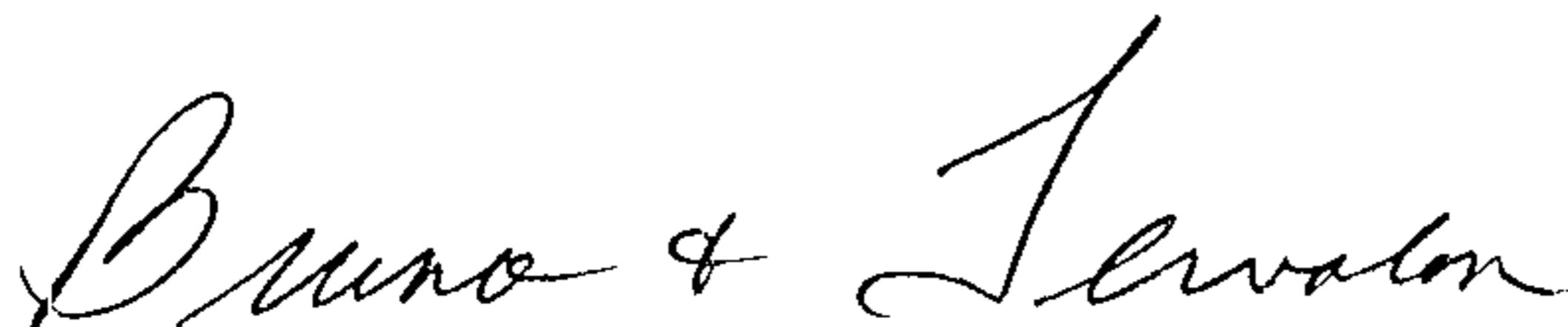
In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of **Metropolitan Battered Women's Program, Inc.** as of June 30, 1996, and the results of its operations, changes in fund balance and cashflows for the year then ended in conformity with generally accepted accounting principles.

INDEPENDENT AUDITORS' REPORT
(CONTINUED)

To the Board of Directors
Metropolitan Battered Women's Program, Inc.
Page 2

In accordance with Government Auditing Standards, we have also issued a report dated November 27, 1996, on our consideration of Metropolitan Battered Women's Program, Inc.'s internal control structure and a report dated November 27, 1996 on its compliance with laws and regulations.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements of Metropolitan Battered Women's Program, Inc. taken as a whole. The accompanying schedule of federal awards is presented for purposes of additional analysis and is not a required part of the basic financial statements. The information in that schedule has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.



BRUNO & TERVALON
CERTIFIED PUBLIC ACCOUNTANTS

November 27, 1996

Bruno

& Tervalon

CERTIFIED PUBLIC ACCOUNTANTS

METROPOLITAN BATTERED WOMEN'S PROGRAM, INC.

BALANCE SHEET

June 30, 1996

ASSETS

Current assets:

Cash (NOTE 2)	\$35,838
Grants receivable (NOTE 2)	69,852
Employee receivable	<u>85</u>

Total current assets \$105,775

Fixed assets (NOTE 2):

Furniture and equipment	20,612
Less: accumulated depreciation	<u>(13,245)</u>

Net fixed assets 7,367

Other assets:

Deposits	<u>811</u>
----------	------------

Total assets \$113,953

LIABILITIES AND FUND BALANCE

Current liabilities:

Accrued payroll taxes	\$ 1,605
Other withholdings payable	<u>711</u>

Total current liabilities \$ 2,316

Fund balance

111,637

Total liabilities and
fund balance

\$113,953

The accompanying notes are integral part of these
financial statements.

METROPOLITAN BATTERED WOMEN'S PROGRAM, INC.

STATEMENT OF REVENUES AND SUPPORT, EXPENSES AND
CHANGES IN FUND BALANCE

For the Year Ended June 30, 1996

Revenues and support:		
Government and other grants (NOTE 1)		\$358,603
Fundraising activities (net) (NOTE 4)		16,686
Other revenue and contributions		30,303
In-kind donations (NOTE 3)		<u>151,200</u>
Total revenues and support		<u>556,792</u>
Expenses:		
Accounting and legal		6,000
Bank charges		660
Cleaning supplies		3,329
Client emergency services		3,232
Contract labor		24,490
Library		4,020
Day care		3,209
Dues and subscriptions		1,148
Equipment and furniture (NOTE 2)		5,440
Food		11,159
Fringe benefits		11,200
Insurance		13,035
Miscellaneous		2,372
Office supplies and expenses		9,673
Payroll taxes		19,975
Postage		2,067
Printing		1,424
Recruitment		1,459
Rent (NOTE 7)		4,150
Repairs and maintenance		10,327
Salaries		227,514
Interest		612
Staff workshops and training		5,098
Telephone		9,045
Travel		6,560
Utilities		16,627
In-kind donations (NOTE 3):		
Donated goods	\$ 13,416	
Occupancy expense	92,787	
Volunteers	<u>44,997</u>	<u>151,200</u>
Total expenses		<u>555,025</u>
Excess of revenues over expenses and support before depreciation		1,767
Depreciation expense		<u>(2,100)</u>
Excess of expenses over revenues and support		(333)
Fund balance at beginning of year		<u>111,970</u>
Fund balance at end of year		<u>\$111,637</u>

The accompanying notes are an integral part of these financial statements.

METROPOLITAN BATTERED WOMEN'S PROGRAM, INC.

STATEMENT OF CASH FLOWS For the Year Ended June 30, 1996

Cash Flows from Operating Activities:	
Excess of expenses over revenues and support	\$ (333)
Adjustments to reconcile excess of expenses over revenues and support to net cash provided by operating activities:	
Depreciation	2,100
Changes in assets and liabilities:	
Decrease in grants and other receivables	18,266
Decrease in payables	(387)
Increase in fixed assets	<u>(2,200)</u>
Net cash provided by operating activities	<u>17,446</u>
Net increase in cash	17,466
Cash, beginning of year	<u>18,392</u>
Cash, end of year	<u>\$ 35,838</u>

The accompanying notes are an integral part of these financial statements.

METROPOLITAN BATTERED WOMEN'S PROGRAM, INC.
NOTES TO THE FINANCIAL STATEMENTS

NOTE 1 - Background and General Data:

The Metropolitan Battered Women's Program, Inc. (MBWP) is a non-profit corporation organized to serve victims of domestic violence in Jefferson, Orleans, St. James, and St. John Parishes.

In order to meet its objectives, MBWP administers various services funded by federal, state, local, and private grants.

General

During the year ended June 30, 1996, MBWP received the following funding:

<u>FUNDING SOURCE</u>	<u>GRANT PERIOD</u>	<u>GRANT BUDGET AWARD</u>	<u>GRANT REVENUE RECOGNIZED 07/01/95 - 06/30/96</u>
GOVERNMENT GRANTS			
State of Louisiana - Office of Women's Services	07/01/95 - 06/30/96	\$195,315	\$188,400
State of Louisiana - Department of Justice	10/01/94 - 09/30/95 10/01/95 - 09/30/96	20,408 23,314	3,236 18,951
Jefferson Parish - Department of Housing & Urban Development (ESGP)	07/01/94 - 12/31/95 07/01/95 - 06/30/96	65,818 30,000	11,034 11,877
U.S. Department of Housing & Urban Development	02/01/92 - 02/01/97	428,874	<u>80,162</u>
Total Government Sources			<u>313,660</u>
PRIVATE GRANTS			
Louisiana Bar Foundation	1995	51,212	20,837
Louisiana Bar Foundation	1996	48,212	<u>24,106</u>
Total Private Sources			<u>44,943</u>
TOTAL GOVERNMENT AND OTHER GRANTS			<u>\$358,603</u>

METROPOLITAN BATTERED WOMEN'S PROGRAM, INC.

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

NOTE 2 - Summary of Significant Accounting Policies:

The financial statements of Metropolitan Battered Women's Program, Inc. (MBWP) have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles.

Revenue Recognition

Substantially all of the MBWP's revenue is derived from restricted grants. These funds are deemed to be earned and recorded as revenues when the organization has incurred expenditures in compliance with the specific restrictions of a grant.

Furniture and Equipment

Major furniture and equipment purchases are recorded at historical cost. Depreciation is provided over the estimated useful lives of the respective assets on a straight-line basis. MBWP's policy is to expense minor purchases under \$1,000.

Grants Receivable

Grants receivable represent the amount of grant revenue/funds which have been requested, but not received and/or un-reimbursed expenditures as of June 30, 1996.

Income Taxes

MBWP is a non-profit organization exempt from taxation under section 501(c)(3) of the Internal Revenue Code.

Cash Equivalents

For the purpose of the statement of cash flows, MBWP considers all highly liquid debt instruments with a maturity of three months or less to be cash equivalents.

METROPOLITAN BATTERED WOMEN'S PROGRAM, INC.

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

NOTE 2 - Summary of Significant Accounting Policies, Continued:

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTE 3 - Donations In-Kind:

During the fiscal year ended June 30, 1996, MBWP received various types of in-kind donations which are recorded in revenues and corresponding expenditures. Included as occupancy expense is the value of the building MBWP occupies which is owned by Jefferson Parish. The parish provides the building rent-free for the purpose of operating the program and providing shelter for the benefit of battered women.

Additionally, MBWP utilizes other facilities rent-free for consultation purposes in certain other parishes on different days of the week.

Included as in-kind donations are the value of services rendered by volunteers and the value of items received from donors.

NOTE 4 - Fundraising Activities:

During the fiscal year ended June 30, 1996, MBWP recognized income and related expenses from fundraising activities as follows:

<u>Activity</u>	<u>Gross Revenues</u>	<u>Related Expenses</u>	<u>Net</u>
Women's Chef Showoff X	\$22,285	\$8,057	\$14,228
Miscellaneous	925	-0-	925
Science Fiction	<u>1,533</u>	<u>-0-</u>	<u>1,533</u>
Totals	<u>\$24,743</u>	<u>\$8,057</u>	<u>\$16,686</u>

METROPOLITAN BATTERED WOMEN'S PROGRAM, INC.

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

NOTE 5 - Contingency:

MBWP is a recipient of several grants and awards of Federal and State funds. These grants and awards are governed by various Federal and State guidelines, regulations, and contractual agreements.

The administration of the program and activities funded by these grants and awards is under the control and administration of MBWP and is subject to audit and/or review by the applicable funding sources. Any grant or award funds found to be not properly spent in accordance with the terms, conditions, and regulations of the funding sources may be subject to recapture.

NOTE 6 - Fair Value of Financial Instruments:

The estimated fair value of all significant financial instrument amounts have been determined by MBWP using available market information and appropriate valuation methodologies.

MBWP the carrying amounts of deposits, cash, and grant receivable to be fair value.

NOTE 7 - Commitment:

MBWP has a lease for certain office facilities that expires June 30, 1997. The minimum rental commitment on the lease as of June 30, 1996 totals \$4,200. Rent expense for the year ended June 30, 1996 amounted to \$4,150.

SUPPLEMENTAL INFORMATION

METROPOLITAN BATTERED WOMEN'S PROGRAM, INC.

SCHEDULE OF FEDERAL AWARDS
For the Year Ended June 30, 1996

	<u>CFDA NUMBER</u>	<u>CONTRACT PERIOD</u>	REVENUE RECOGNIZED <u>07/01/95- 06/30/96</u>	GRANT EXPENDITURES <u>07/01/95- 06/30/96</u>
<u>MAJOR PROGRAMS</u>				
State of Louisiana - Office of Women's Services	13.671	07/01/95- 06/30/96	\$188,400	\$188,400
U.S. Department of Housing & Urban Development	14.235	02/01/92 02/01/97	80,162	80,162
Jefferson Parish- Department of Housing & Urban Development (ESGP)	14.235	07/01/94 12/31/95	11,034	11,034
Department of Housing & Urban Development (ESGP)	14.235	07/01/95 06/30/96	<u>11,877</u>	<u>11,877</u>
Total major programs			<u>291,473</u>	<u>291,473</u>
<u>OTHER FEDERAL ASSISTANCE</u>				
State of Louisiana - Department of Justice	16.575	10/01/95- 09/30/96	18,951	18,951
State of Louisiana - Department of Justice	16.575	10/01/94- 09/30/95	<u>3,236</u>	<u>3,236</u>
Total non-major			<u>22,187</u>	<u>22,187</u>
TOTAL FEDERAL AWARDS			<u>\$313,660</u>	<u>\$313,660</u>

& Tervalon

MICHAEL B. BRUNO, CPA
ALCIDE J. TERVALON, JR., CPA
WALDO J. MORET, JR., CPA

INDEPENDENT AUDITORS REPORT ON THE INTERNAL
CONTROL STRUCTURE BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH GAS

To the Board of Directors
Metropolitan Battered Women's Program, Inc.

We have audited the financial statements of **Metropolitan Battered Women's Program, Inc. (MBWP)** (a non-profit organization) as of and for the year ended June 30, 1996 and have issued our report thereon dated November 27, 1996.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

The management of **MBWP** is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities, may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

INDEPENDENT AUDITORS REPORT ON THE INTERNAL
CONTROL STRUCTURE BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH GAS
(CONTINUED)

In planning and performing our audit of the financial statements of MBWP for the year ended June 30, 1996, we obtained an understanding of the internal control structure. With respect to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control structure. Accordingly, we do not express such an opinion.

We noted certain matters involving the internal control structure and its operation that we consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the entity's ability to record, process, summarize, and report financial data in a manner that is consistent with the assertions of management in the financial statements. The reportable conditions are described in the accompanying Schedule of Reportable Conditions.

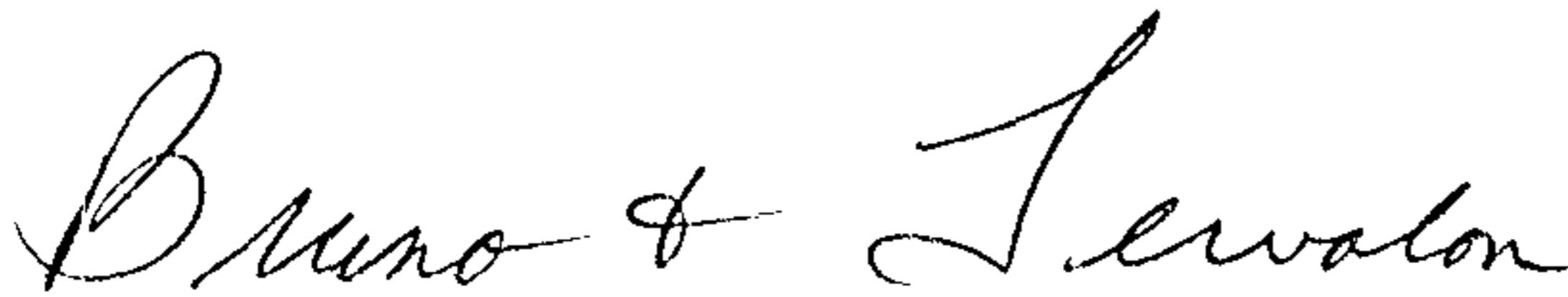
A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above. However, we believe that none of the reportable conditions described in the accompanying schedule of reportable conditions are material weaknesses.

INDEPENDENT AUDITORS REPORT ON THE INTERNAL
CONTROL STRUCTURE BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH GAS
(CONTINUED)

In connection with our audit, we reviewed the prior year's reportable conditions on the internal control structure, including applicable internal administrative controls to determine whether management had implemented appropriate corrective action to correct the conditions giving rise to those findings. The results of our review with respect to the prior-year reportable conditions are described in the Schedule of Prior Reportable Conditions.

This report is intended for the information of the management of MBWP and funding agencies. This restriction is not intended to limit the distribution of this report, which upon acceptance by MBWP is a matter of public record.



BRUNO & TERVALON
CERTIFIED PUBLIC ACCOUNTANTS

November 27, 1996

INDEPENDENT AUDITORS' REPORT ON THE INTERNAL CONTROL
STRUCTURE USED IN ADMINISTERING FEDERAL AWARDS

To the Board of Directors
Metropolitan Battered Women's Program, Inc.

We have audited the financial statements of Metropolitan Battered Women's Program, Inc. (MBWP) (a non-profit organization) as of and for the year ended June 30, 1996, and have issued our report thereon dated November 27, 1996. We have also audited MBWP's compliance with requirements applicable to major federal programs and have issued our report thereon dated November 27, 1996.

We conducted our audits in accordance with generally accepted auditing standards, Government Auditing Standards, issued by the Comptroller General of the United States, and OMB Circular A-133. Those standards and the provisions of OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, and about whether the MBWP complied with laws and regulations, noncompliance with which would be material to a major federal award program.

In planning and performing our audits for the year ended June 30, 1996, we considered MBWP's internal control structure in order to determine our auditing procedures for the purpose of expressing our opinions on the organization's financial statements and on its compliance with requirements applicable to major programs and to report on the internal control structure in accordance with OMB Circular A-133.

INDEPENDENT AUDITORS' REPORT ON THE INTERNAL CONTROL
STRUCTURE USED IN ADMINISTERING FEDERAL AWARDS
(CONTINUED)

This report addresses our consideration of internal control structure policies and procedures relevant to compliance with requirements applicable to federal awards programs. We have addressed internal control structure policies and procedures relevant to our audit of the financial statements in a separate report dated November 27, 1996.

The management of MBWP is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles and that federal awards programs are managed in compliance with applicable laws and regulations. Because of inherent limitations in any internal control structure, errors, irregularities or instances of noncompliance may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, we have classified the significant internal control structure policies and procedures into the following categories:

Internal Control Structure Categories

- | | |
|-----------------------------------|--------------------------|
| o Revenues | o Cash Disbursements |
| o Receivables | o Payroll |
| o Cash Receipts | o Property and Equipment |
| o Eligibility | o Civil Rights |
| o Accounts Payable | o Political Activities |
| o Administrative Requirements | o Cost Allocation |
| o Allowable Costs/Cost Principles | o Drug-Free Workplace |

INDEPENDENT AUDITORS' REPORT ON THE INTERNAL CONTROL
STRUCTURE USED IN ADMINISTERING FEDERAL AWARDS
(CONTINUED)

For all of the internal control structure categories listed above, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk.

During the year ended June 30, 1996, MBWP expended 93 percent (93%) of its total federal awards under major federal financial assistance programs (U.S. Department of Housing & Urban Development Program and Federal Family Violence Prevention Program).

We performed tests of controls as required by OMB Circular A-133, to evaluate the effectiveness of the design and operation of internal control structure policies and procedures that we considered relevant to preventing or detecting material noncompliance with specific requirements, general requirements, and requirements governing claims for advances and reimbursements and amounts claimed or used for matching that are applicable to each of the organization's major programs, which are identified in the accompanying schedule of federal awards. Our procedures were less in scope than would be necessary to render an opinion on these internal control structure policies and procedures. Accordingly, we do not express such an opinion.

We noted certain matters involving the internal control structure and its operation that we consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the organization's ability to administer federal award programs in accordance with applicable laws and regulations. The reportable conditions are described in the accompanying Schedule of Reportable Conditions.

A material weakness is a reportable condition in which the design or operation of one or more of the specific internal control structure elements does not reduce to a relatively low level the risk that noncompliance with laws and regulations that would be material to a federal award program may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

METROPOLITAN BATTERED WOMEN PROGRAM

SCHEDULE OF REPORTABLE CONDITIONS FOR THE YEAR ENDED JUNE 30, 1996

1. PAYROLL

Condition

We observed during the course of our payroll testing, that allocation schedules prepared by the client detailing the funding source for each employee only showed the budgeted amount and not the actual amount paid to the employee. Some schedules had not been updated to reflect budget revisions.

Recommendation

MBWP should implement as part of its policies and procedures, a system to record, for each employee on staff, the salary budgeted by funding source, as well as the actual salary paid. This would assist MBWP in ensuring that salaries paid are within budget and provide accurate classification in the financial statements.

Condition

We noted that in several instances, employee time sheets were not signed by a supervisor.

Recommendation

We recommend that MBWP adhere to procedures whereby all timesheets are signed by the appropriate supervisor in order to insure that disbursements are made only for work authorized and actually performed.

2. FUNDRAISING

Condition

MBWP no longer sells tickets to its annual fundraiser, the Women's Chef Showoff. Rather, contributions are solicited by sending out invitations. Collections are usually received by the board member in charge, but some are received in the office.

METROPOLITAN BATTERED WOMEN PROGRAM
SCHEDULE OF REPORTABLE CONDITIONS, CONTINUED
FOR THE YEAR ENDED JUNE 30, 1996

2. FUNDRAISING, CONTINUED

Recommendation

In order to maintain better internal control over the Chef Showoff receipts, we strongly recommend reinstating the use of pre-numbered tickets. This will provide for greater accountability of funds.

METROPOLITAN BATTERED WOMEN'S PROGRAM, INC.

**SCHEDULE OF PRIOR REPORTABLE CONDITIONS
FOR THE YEAR ENDED JUNE 30, 1996**

The prior audit report on internal control, dated December 19, 1996 contained certain reportable conditions. The following schedule is the current status of those reportable conditions:

	<u>RESOLVED</u>	<u>UNRESOLVED</u>
1. <u>ACCOUNTING RECORDS AND FINANCIAL REPORTING</u>		
<u>Condition</u>		X
In the past, MBWP has prepared its financial statements on the cash basis. For this reason audit adjustments had to be recorded to accrue receivables due from grant sources for costs expended, in order for the financial statements to be prepared in conformity with generally accepted accounting principles.		
<u>Current Status</u>		
For the fiscal year ended June 30, 1996, the unaudited financial statements were still being prepared on the cash basis and did not correctly state the accrued receivables. This item remains unresolved.		
<u>Condition</u>		X
As a result of our audit, we noted that MBWP should define its daily and monthly accounting policies and procedures for use in recording transactions.		

METROPOLITAN BATTERED WOMEN'S PROGRAM, INC.

**SCHEDULE OF PRIOR REPORTABLE CONDITIONS, CONTINUED
FOR THE YEAR ENDED JUNE 30, 1996**

	<u>RESOLVED</u>	<u>UNRESOLVED</u>
1. <u>ACCOUNTING RECORDS AND FINANCIAL REPORTING</u> (CONTINUED)		
<u>Current Status</u>		
MBWP has failed to adequately respond to this item and it remains unresolved.		
2. <u>PROPERTY AND EQUIPMENT</u>		
<u>Condition</u>		X
For the fiscal years ended June 30, 1992, 1993, 1994 and 1995, MBWP had not developed a detailed listing of fixed assets.		
<u>Current Status</u>		
MBWP performed a physical inventory in June 1996 and prepared a fixed asset listing. However, the listing was not complete as it did not include dollar amounts for all fixed assets purchased or donated, and also did not indicate the funding source for all assets purchased.		
3. <u>CASH RECEIPTS</u>		
<u>Condition</u>		X
Currently, sufficient records of cash or other proceeds from individuals are not kept in the business office.		

METROPOLITAN BATTERED WOMEN'S PROGRAM, INC.

SCHEDULE OF PRIOR REPORTABLE CONDITIONS, CONTINUED
FOR THE YEAR ENDED JUNE 30, 1996

RESOLVED

UNRESOLVED

3. CASH RECEIPTS, CONTINUED

Current status

MBWP has developed adequate procedures to ensure that records are properly maintained on a consistent basis for contributions received.

4. REVENUES

Condition

X

We noted, as a result of our audit procedures that certain grant amounts reimbursable to MBWP from its funding sources had not been recorded as cash receipts and related revenues prior to the completion of our audit fieldwork. It was determined that such amounts had either been received and not deposited, or were never received.

The failure of MBWP to record receivables and to track the subsequent receipt of such amounts resulted in this condition.

METROPOLITAN BATTERED WOMEN'S PROGRAM, INC.

**SCHEDULE OF PRIOR REPORTABLE CONDITIONS, CONTINUED
FOR THE YEAR ENDED JUNE 30, 1996**

RESOLVED

UNRESOLVED

4. REVENUES, CONTINUED

Current Status

For the fiscal year ended June 30, 1996, MBWP did not have any instances of unrecorded revenues and have implemented a tracking system.

5. CASH DISBURSEMENTS

Condition

X

During our testing of the cash disbursements area, we found many instances of supporting documentation, (i.e. checks, invoices) that were missing. In addition, some invoices had not been cancelled when paid, and some invoices were copies instead of originals.

Current Status

Our testing of this area for the current year did not reveal instances of missing supporting documentation, non-cancelled invoices, or copied invoices.

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH
LAWS AND REGULATIONS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

To the Board of Directors
Metropolitan Battered Women's Program, Inc.

We have audited the financial statements of Metropolitan Battered Women's Program, Inc. (MBWP) (a non-profit organization) as of and for the year ended June 30, 1996, and have issued our report thereon dated November 27, 1996.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

Compliance with laws, regulations, contracts, and grants applicable to MBWP is the responsibility of MBWP's management. As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, except as explained in the following paragraph, we performed tests of MBWP's compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of our audit of the financial statements was not to provide an opinion on overall compliance with such provisions. Accordingly, we do not express such an opinion.

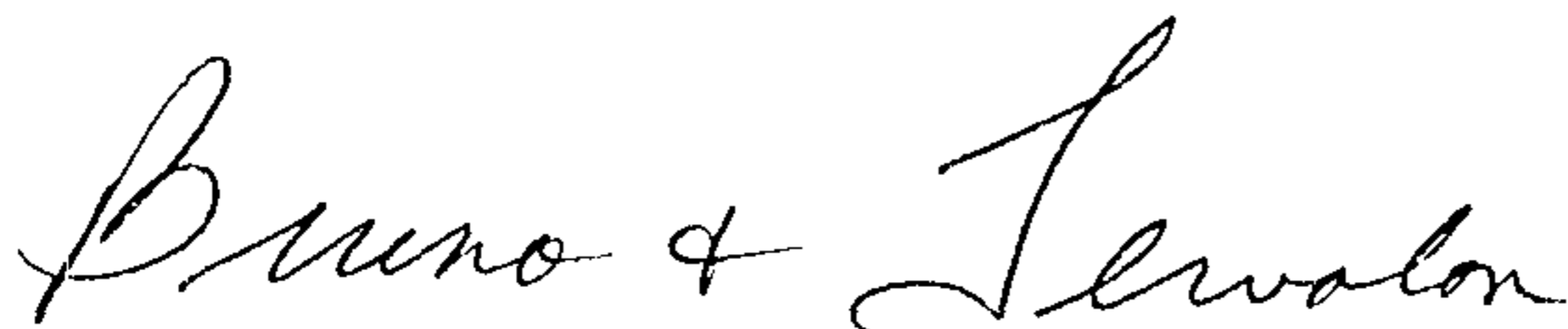
INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH
LAWS AND REGULATIONS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

(CONTINUED)

During the course of our audit certain participant programmatic records and information were not made available to us because of the client confidentiality restrictions placed upon MBWP by its funding sources under the Federal Privacy Act of 1974. Accordingly, we have not performed any testing for compliance with certain programmatic regulations relating to participant eligibility, and participant record retention and completeness. As part of our audit, we assessed the risk that noncompliance with certain provisions of laws, regulations, contracts, and grants relating to participant eligibility, and participant record retention and completeness could cause the financial statements to be materially misstated. However, we concluded that the risk of material misstatement of the financial statements was sufficiently low for the programmatic regulations not tested.

Except for the effects of such non-compliance, if any, as might have been determined had we performed tests of compliance relating to participant eligibility, and participant record retention and completeness the results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

This report is intended for the information of the management of MBWP, and funding agencies. This restriction is not intended to limit the distribution of this report, which upon acceptance by MBWP is a matter of public record.



BRUNO & TERVALON
CERTIFIED PUBLIC ACCOUNTANTS

November 27, 1996

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE
WITH THE GENERAL REQUIREMENTS APPLICABLE
TO FEDERAL AWARDS PROGRAMS

To the Board of Directors
Metropolitan Battered Women's Program, Inc.

We have audited the financial statements of the Metropolitan Battered Women's Program, Inc. (MBWP) (a non-profit organization) as of and for the year ended June 30, 1996, and have issued our report thereon dated November 27, 1996.

We have applied procedures to test MBWP's compliance with the following requirements applicable to its federal programs, which are identified in the accompanying schedule of federal awards for the year ended June 30, 1996:

General Requirements

- | | |
|-----------------------------------|-------------------------------|
| o Political Activity | o Civil Rights |
| o Allowable Costs/Cost Principles | o Drug Free Workplace Act |
| o Cash Management | o Administrative Requirements |
| | o Federal Financial Reports |

Our procedures were limited to the applicable procedures described in the Office of Management and Budget's Compliance Supplement for Audits of Institutions of Higher Learning and Other Nonprofit Organizations. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on MBWP's compliance with the requirements listed in the preceding paragraph. Accordingly, we do not express such an opinion.

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE
WITH THE GENERAL REQUIREMENTS APPLICABLE
TO FEDERAL AWARDS PROGRAMS

(CONTINUED)

With respect to the items tested, the results of our procedures disclosed no material instances of noncompliance with the requirements listed in the second paragraph of this report. With respect to items not tested, nothing came to our attention that caused us to believe that MBWP had not complied, in all material respects, with those requirements. However, the results of our procedures disclosed an immaterial instance of noncompliance with those requirements, which is described in the accompanying Schedule of Findings and Recommendations.

This report is intended for the information of the management of MBWP and funding agencies. This restriction is not intended to limit the distribution of this report, which upon acceptance by MBWP is a matter of public record.



BRUNO & TERVALON
CERTIFIED PUBLIC ACCOUNTANTS

November 27, 1996

METROPOLITAN BATTERED WOMEN'S PROGRAM, INC.
SCHEDULE OF FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1996

FEDERAL FINANCIAL REPORTS

During our audit for the year ended June 30, 1996, we observed that the requests for payments from the Jefferson Parish ESGP grant were not being filed in a timely manner. Under the grant terms, requests were to be filed within thirty (30) days of the end of each month.

Recommendation

Because the grant document states that requests not timely filed may be considered "unpayable", it is suggested that reports be submitted within the 30-day time period. In addition, delay in requesting reimbursements inhibits cash flow.

& Tervalon

MICHAEL B. BRUNO, CPA
ALCIDE J. TERVALON, JR., CPA
WALDO J. MORET, JR., CPA

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE
WITH SPECIFIC REQUIREMENTS APPLICABLE TO MAJOR
FEDERAL AWARDS PROGRAMS

To the Board of Directors
Metropolitan Battered Women's Program, Inc.

We have audited the financial statements of the Metropolitan Battered Women's Program, Inc. (MBWP) (a non-profit organization) as of and for the year ended June 30, 1996, and have issued our report thereon dated November 27, 1996.

We have also audited MBWP's compliance with the requirements governing types of services allowed or unallowed; eligibility; matching, level of effort, or earmarking; reporting; special tests and provisions; claims for advances and reimbursements; and amounts claimed or used for matching that are applicable to its major federal programs which are identified in the accompanying schedule of federal awards for the year ended June 30, 1996. The management of MBWP is responsible for MBWP's compliance with those requirements. Our responsibility is to express an opinion on compliance with those requirements based on our audit.

Except as discussed in the following paragraph, we conducted our audit of compliance with those requirements in accordance with generally accepted auditing standards, Government Auditing Standards, issued by the Comptroller General of the United States, and the provisions of OMB Circular A-133. Those standards and the provisions of OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether material noncompliance with the requirements referred to above occurred. An audit includes examining, on a test basis, evidence about MBWP's compliance with those requirements. We believe that our audit provides a reasonable basis for our opinion.

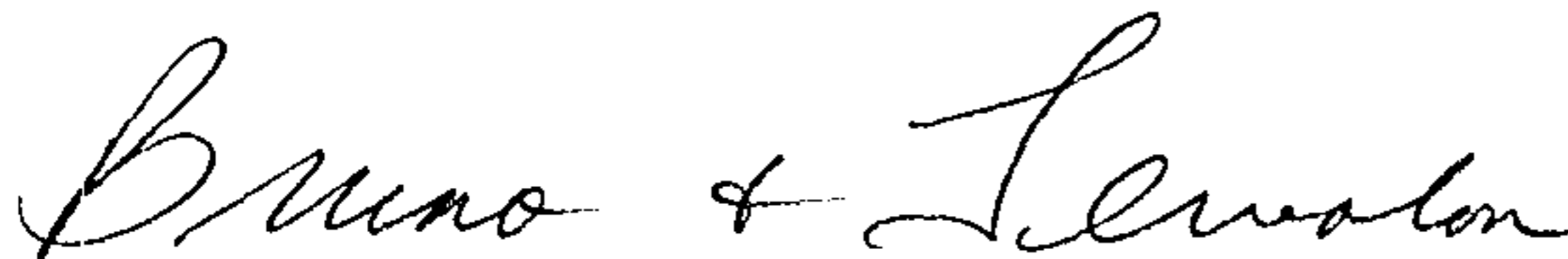
INDEPENDENT AUDITORS' REPORT ON COMPLIANCE
WITH SPECIFIC REQUIREMENTS APPLICABLE TO MAJOR
FEDERAL AWARDS PROGRAMS

(CONTINUED)

During the course of our audit certain participant programmatic records and information were not made available to us because of the client confidentiality restrictions placed upon MBWP by its funding sources under the Federal Privacy Act of 1974. Accordingly, we have not performed any testing for compliance with certain programmatic regulations relating to participant eligibility, and participant record retention and completeness.

In our opinion, except for the effects of such noncompliance, if any, as might have been determined had we been able to examine certain participant programmatic records regarding MBWP's compliance with the requirements governing participant eligibility, and participant record retention and completeness, MBWP complied, in all material respects, with the specific requirements governing types of services allowed or unallowed; eligibility; matching, level of effort, or earmarking; reporting; special tests and provisions; claims for advances and reimbursements; and amounts claimed or used for matching that are applicable to its major federal awards programs for the year ended June 30, 1996.

This report is intended for the information of the management of MBWP and funding agencies. This restriction is not intended to limit the distribution of this report, which upon acceptance by MBWP is a matter of public record.



BRUNO & TERVALON
CERTIFIED PUBLIC ACCOUNTANTS

November 27, 1996

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE
WITH SPECIFIC REQUIREMENTS APPLICABLE TO NONMAJOR
FEDERAL AWARDS PROGRAM TRANSACTIONS

To the Board of Directors
Metropolitan Battered Women's Program, Inc.

We have audited the financial statements of the Metropolitan Battered Women's Program, Inc. (MBWP) (a non-profit organization) as of and for the year ended June 30, 1996, and have issued our report thereon dated November 27, 1996.

In connection with our audit of the financial statements of MBWP as of and for the year ended June 30, 1996 and with our consideration of MBWP's internal control structure used to administer federal award programs, as required by OMB Circular A-133, we selected certain transactions applicable to certain nonmajor federal programs for the year ended June 30, 1996. As required by OMB Circular A-133, we have performed auditing procedures to test compliance with the requirements governing types of services allowed or unallowed and eligibility that are applicable to those transactions. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on MBWP's compliance with these requirements. Accordingly, we do not express such an opinion.

With respect to the items tested, the results of our procedures disclosed no material instances of noncompliance with the requirements listed in the preceding paragraph. With respect to items not tested, nothing came to our attention that caused us to believe that MBWP had not complied, in all material respects with those requirements. Also, the results of our procedures did not disclose any immaterial instances of noncompliance with those requirements.

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE
WITH SPECIFIC REQUIREMENTS APPLICABLE TO NONMAJOR
FEDERAL AWARDS PROGRAM TRANSACTIONS
(CONTINUED)

This report is intended for the information of the management of MBWP and funding agencies. This restriction is not intended to limit the distribution of this report, which upon acceptance by MBWP is a matter of public record.



BRUNO & TERVALON
CERTIFIED PUBLIC ACCOUNTANTS

November 27, 1996

METROPOLITAN BATTERED WOMEN'S PROGRAM, INC.

**SCHEDULE OF PRIOR FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1996**

The prior audit report on internal control, dated, December 19, 1995 contained certain findings. The following schedule is the current status of those findings.

FEDERAL FINANCIAL REPORTS

RESOLVED

UNRESOLVED

Condition

X

During our audit for the years ended June 30, 1993 and 1994, and 1995 we observed that the request for payment from the Jefferson Parish ESGP grant were not being filed in a timely manner. Under the grant terms, requests were to be filed within thirty (30) days of the end of each month.

Current Status

We noted a similar condition during our June 30, 1996 audit. As such, this condition is not resolved. See report findings.

METROPOLITAN BATTERED WOMEN'S PROGRAM

EXIT CONFERENCE

An exit conference was held at the Metropolitan Battered Women's Program to discuss the audit report. This exit conference was attended by:

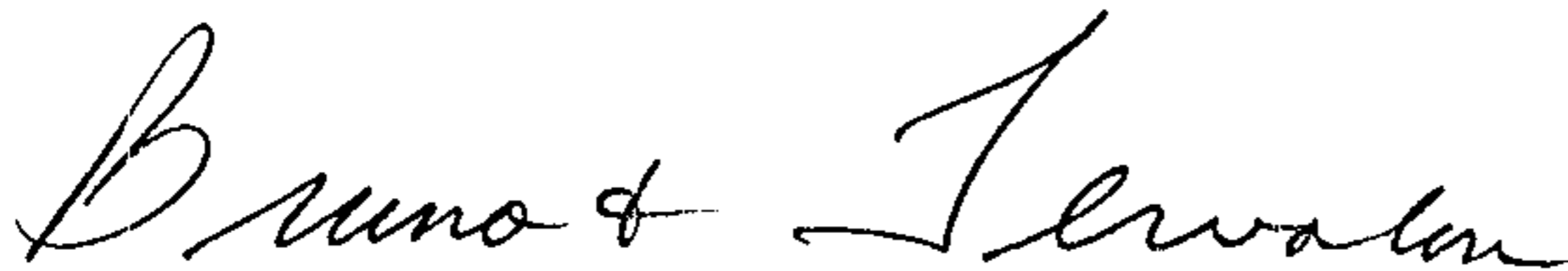
METROPOLITAN BATTERED WOMEN'S PROGRAM

Ms. Carol Marrero	--	Executive Director
Ms. Mabel Dupre	--	Office Manager

BRUNO & TERVALON, CERTIFIED PUBLIC ACCOUNTANTS

Mr. Alcide J. Tervalon, Jr., CPA	--	Partner
Ms. Marie Walters, CPA	--	Supervisor

This report is intended for the information of the Metropolitan Battered Women's Program and Board of Directors. This restriction is not intended to limit the distribution of this report, which is a matter of public record.



BRUNO & TERVALON
CERTIFIED PUBLIC ACCOUNTANTS

December 20, 1996