

(Circle One) Constable/Justice of The Peace  
Of Ward/District 5  
Ward 5, Louisiana

Financial Statements  
As of and for the Year Ended December 31, 2003

Required by Louisiana Revised Statutes 24:513 and 24:514 to  
be filed with the Legislative Auditor  
Within 90 days after the close of the fiscal year.

**AFFIDAVIT**

Personally came and appeared before the undersigned authority, (Circle One) Constable or  
Justice of the Peace (your name) Cynthia Kirkiewicz who, duly sworn, deposes and  
says that the financial statements herewith given present fairly the financial position of the Court  
of Webster Parish, Louisiana, as of December 31, 2003, and the results of  
operations for the year then ended, on the cash basis of accounting.

In addition, (your name) Cynthia Kirkiewicz, who duly sworn, deposes, and says  
that the (Circle One) Constable Justice of the Peace of Ward/District 5 and  
Webster Parish received \$200,000 or less in revenues and other sources for the  
year ended December 31, 2003, and accordingly, is not required to have an audit or a  
compilation and attestation for the previously mentioned fiscal year.

Cynthia Kirkiewicz  
Signature

Sworn to and subscribed before me, this 23<sup>rd</sup> day of March, 2004



Mark Jackson  
NOTARY PUBLIC

Constable/Justice Name  
Street or P.O. Box  
City  
Zip Code

Check appropriate Section  
Constable - Kirkiewicz  
385 March 18, 2004  
Houma, LA  
710 314  
318-377-1107

Under provisions of state law, this document is a public document. A copy of the report of the entity and other appropriate Public Information report is available for public inspection at the State Police office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

## Statement A

(Your Name) Justina Klitzberg  
 (Circle One) Cooperating Office of the Peace  
 of Ward Parish 5  
Monroe, Louisiana

Balance Sheet, December 31, 2003

	General Fund	Government Fund	Total
<b>ASSETS:</b>			
Cash and cash equivalents or fund investments (fair value) on hand	_____	_____	_____
Office furnishings (Cost of desks, etc)	_____	_____	_____
Equipment (Cost of law machines, etc)	_____	_____	_____
Total Assets	_____	_____	_____
<b>LIABILITIES AND FUND BALANCE</b>			
<b>Liabilities:</b>			
Cash overpaid	_____	_____	_____
Commitments due to others	_____	_____	_____
Other liabilities	_____	_____	_____
Total Liabilities	_____	_____	_____
**Fund balance	_____	_____	_____
Total Liabilities and Fund Balance	_____	_____	_____

\*\*This amount should agree with the fund balance at the end of the year on Statement B (if both Statement B)

(Your Name) \_\_\_\_\_  
 (Circle One) Constable/Judge of the Peace  
 of Ward/District \_\_\_\_\_  
 \_\_\_\_\_ Louisiana

**Statement of Cash Receipts and Disbursements  
 For the Year Ended December 31, 2003**

	General Fund	Commission Fund
<b>CASH RECEIPTS:</b>		
* State salary supplement received	900	
** Parish salary received	800	
Commissions collected		
Total Fees collected	800	
Total cash receipts	<b>A 1800</b>	

**OFFICE DISBURSEMENTS:**

Fees paid (if available (may apply to Justice of Peace))		
Other operating services (cost of fuel, etc)		
Materials and supplies (stationery, postage, etc)		
Travel and other charges		
Constable/Judge of the peace		
Others		
Capital outlay (cost of purchase of equipment, etc)		
Commissions paid to others		
Total office disbursements	<b>B 0</b>	
Available for salaries (A less B)		
Salary and related benefits:		
Amount retained by justice of the peace or constable		
Amount paid to other employees, if applicable		
Total salaries paid	<b>C 0</b>	
Increase or (decrease) in fund balance (A less B less C)	<b>D</b>	
Fund Balance at the beginning of the year	<b>E</b>	
Fund balance (deficit) at year end (D plus E)	<b>F 0</b>	

\* Required information, please provide the total annual amount

E. This is the amount of the fund balance at the end of the prior year