

COLUMBIA PORT COMMISSION
COLUMBIA, LOUISIANA

**FINANCIAL STATEMENTS
AND SUPPLEMENTAL INFORMATION
AS OF AND FOR THE YEARS ENDED
DECEMBER 31, 2020 AND 2019**



**COLUMBIA PORT COMMISSION
COLUMBIA, LOUISIANA**

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AS OF AND FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

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To the Board
Columbia Port Commission
Columbia, Louisiana

Management is responsible for the accompanying financial statements of Columbia Port Commission, which comprise the statements of net position as of December 31, 2020, and 2019, and the related statements of revenues, expenses, and changes in net positions for each of the years ended then ended, included in the accompanying prescribed form in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements included in the accompanying prescribed form nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any assurance on the financial statements included in the accompanying prescribed form.

The financial statements included in the accompanying prescribed form are presented in accordance with the requirements of the Louisiana Legislative Auditor and are not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of Columbia Port Commission and the Louisiana Legislative Auditor and is not intended to be and should not be used by anyone other than these specified parties.

The supplementary information titled Schedule of Compensation, Benefits, Reimbursements, and Other Payments to Agency Head, is presented for purposes of additional analysis and is not a required part of the basic financial statements. This information is the representation of management. The information was subject to our compilation engagement; however, we have not audited or reviewed the supplementary information and, accordingly, do not express an opinion, a conclusion, nor provide any assurance on such information.

BOSCH & STATHAM, LLC

Bosch & Statham

Ruston, Louisiana
August 27, 2021

Basic Financial Statements

**COLUMBIA PORT COMMISSION
COLUMBIA, LOUISIANA**

**STATEMENTS OF NET POSITION
AS OF DECEMBER 31, 2020 AND 2019**

	2020	2019
ASSETS		
Current assets:		
Cash and cash equivalents	\$ 79,566	\$ 85,372
Receivables, net of allowance	6,000	6,000
Purchase option	1,000	1,000
Capital assets, net of accumulated depreciation	<u>725,866</u>	<u>789,887</u>
TOTAL ASSETS	<u>812,432</u>	<u>882,259</u>
LIABILITIES		
Current liabilities:		
Notes payable in one year	15,402	14,579
Noncurrent liabilities:		
Notes payable in more than one year	<u>69,831</u>	<u>85,234</u>
TOTAL LIABILITES	<u>85,233</u>	<u>99,813</u>
NET POSITION		
Net investment in capital assets	640,633	690,074
Unrestricted	<u>86,566</u>	<u>92,372</u>
TOTAL NET POSITION	<u>\$ 727,199</u>	<u>\$ 782,446</u>

Note: This statement is prepared on the accrual basis of accounting.

See accountant's compilation report.

**COLUMBIA PORT COMMISSION
COLUMBIA, LOUISIANA**

**STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
FOR THE YEAR ENDED DECEMBER 31, 2020 AND 2019**

	2020	2019
OPERATING REVENUES		
Charges for services - leases	<u>\$ 29,250</u>	<u>\$ 28,400</u>
OPERATING EXPENSES		
Depreciation expense	64,021	70,480
Other expenses	200	-
Other purchased services	76	98
Purchased professional and technical services	9,274	9,508
Purchased property services	<u>5,800</u>	<u>4,425</u>
Total operating expenses	<u>79,371</u>	<u>84,511</u>
OPERATING INCOME (LOSS)	<u>(50,121)</u>	<u>(56,111)</u>
NONOPERATING REVENUES (EXPENSES)		
Interest expense	<u>(5,126)</u>	<u>(5,904)</u>
Change in net position	(55,247)	(62,015)
Net position at beginning of year	<u>782,446</u>	<u>844,461</u>
Net position at end of year	<u><u>\$ 727,199</u></u>	<u><u>\$ 782,446</u></u>

Note: This statement is prepared on the accrual basis of accounting.

See accountant's compilation report.

SUPPLEMENTARY INFORMATION

See accountant's compilation report.

**COLUMBIA PORT COMMISSION
COLUMBIA, LOUISIANA**

SUPPLEMENTARY INFORMATION

**SCHEDULE OF COMPENSATION, BENEFITS, REIMBURSEMENTS,
AND OTHER PAYMENTS TO AGENCY HEAD (BOARD CHAIRMAN)
AS OF AND FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

	2020	2019
Darron McGuffee, Chairman		
Salary	\$ -	\$ -
Benefits	-	-
Reimbursements:		
Mileage	-	-
Other items paid on behalf of chairman:		
Dues	-	-
Registration fees	-	-
	<u>\$ -</u>	<u>\$ -</u>

See accountant's compilation report.

OTHER REPORTS

**COLUMBIA PORT COMMISSION
COLUMBIA, LOUISIANA**

**MANAGEMENT LETTER
FOR THE YEAR ENDED DECEMBER 31, 2020 AND 2019**

We did not perform an audit or review of the financial statements as of and for the years ended December 31, 2020, and 2019. However, while performing our compilation procedures and following up on prior year findings as required by the Louisiana Governmental Audit Guide, we noted the following matters that must be communicated to management of the Port.

This communication is intended solely for the information and use of the Board, federal awarding agencies, pass-through entities, and the Louisiana Legislative Auditor, and is not intended to be and should not be used by anyone other than these specified parties. Although the use of this report may be limited, under Louisiana Revised Statute 24:513, it is issued by the Louisiana Legislative Auditor as a public document.

2020-001 Segregation of Duties

Condition/Criteria/Effect

During 2020 and 2019, a board member of the Port performed the following functions with occasional assistance from another board member:

- Opened mail
- Prepared deposits
- Prepared checks
- Signed checks
- Issued checks

Lack of proper segregation of duties increases the risk that assets could be misappropriated and that such action could be undetected.

Cause

It is not economically feasible for the Port to hire personnel to affect the proper segregation of duties.

Recommendation

We understand that the Port has concluded that it is not feasible to correct this deficiency by hiring employees at this time. We recommend that the Board review bank statements and the general ledger on a regular basis.

Management's Response

The Board will consider ways to improve the segregation of duties.

**COLUMBIA PORT COMMISSION
COLUMBIA, LOUISIANA**

**MANAGEMENT LETTER
FOR THE YEAR ENDED DECEMBER 31, 2020 AND 2019**

2020-002 Failure to Obtain State Bond Commission Approval

Condition

The Port did not obtain State Bond Commission approval before obtaining bank loans during 2006, 2007, 2008, 2009, and 2015. A previous approval obtained from the State Bond Commission applied to debt up to \$155,000 and expired in 2009. The Port's debt balances from 2006 to 2018 were as per the table below. At December 31, 2018, only the 2015 loan is outstanding.

Year	Debt Balance
2006	\$ 210,813
2007	452,784
2008	414,455
2009	368,500
2010	310,590
2011	261,816
2012	202,995
2013	163,566
2014	153,612
2015	150,750
2016	139,234
2017	127,131
2018	113,613
2019	99,813
2020	85,233

In response to the 2009 finding, the Board indicated that it had retained a bond attorney to assist in resolving the issue. The Board has no written documentation of its correspondence with the State Bond Commission through the attorney. The Board is unable to produce any documentation that formal paperwork has been filed with the State Bond Commission.

Criteria

LSA-RS 39:1410.60-1410.65 requires that the Port obtain the approval of the State Bond Commission before incurring long-term debt.

Cause

With respect to the 2006 loan, the Commission believed it was in compliance due to the previous approval. The 2007 loan proceeds were combined with a state grant to purchase a piece of property. The Commission believed that approval of the State Bond Commission was not required for this transaction. The 2008 loan proceeds were used to pay off two previous loans. The 2009 loan extended the maturity date of the 2008 loan. The 2015 loan refinanced the 2009 loan with the intention of providing for fixed payments to pay off the loan.

Effect

The Port appears to be in violation of state law.

**COLUMBIA PORT COMMISSION
COLUMBIA, LOUISIANA**

**MANAGEMENT LETTER
FOR THE YEAR ENDED DECEMBER 31, 2020 AND 2019**

Recommendation

We recommend that the Commission consult legal counsel for guidance on how to proceed. We further recommend that the Commission obtain State Bond Commission approval on all future indebtedness.

Management's Response

The Board will obtain proper approval for any future loans.

2020-003 Failure to File the Commission's Financial Statements by Due Date

Condition

The Port did not file its financial statements as of and for the years ended December 31, 2020, and 2019 by March 31, 2021, and March 31, 2020, respectively, as required by state law.

Criteria

LSA-RS 24:513 requires that the Port file its financial statements by six months after year end.

Cause

The Port did not submit data to the accountant in sufficient time to permit completion of the compilation due to the COVID-19 pandemic. Extensions were not requested.

Effect

The Port appears to be in violation of state law and is on the noncompliance list. The Port will not receive any funds from the State that may be due to it until the violation is cured.

Recommendation

We recommend that the Commission ensure that complete financial records are submitted to the accountant by February 28th of each year.

Management's Response

We will ensure that complete information is timely submitted in the future as recommended and will make a contact available.

**COLUMBIA PORT COMMISSION
COLUMBIA, LOUISIANA**

**SUMMARY SCHEDULE OF PRIOR FINDINGS
FOR THE YEAR ENDED DECEMBER 31, 2020**

Finding 2018-001 Segregation of Duties

Initially Occurred: 2004
Corrective Action Taken: No
Planned Corrective Action: See 2020-001.

Finding 2018-002 Failure to Obtain State Bond Commission Approval

Initially Occurred: 2006
Corrective Action Taken: No
Planned Corrective Action: See 2020-002.

Finding 2018-003 Failure to File the Commission's Financial Statements by Due Date

Initially Occurred: 2018
Corrective Action Taken: No
Planned Corrective Action: See 2020-003.

Sworn Financial Statements and Certification of Revenues \$75,000 or Less

Entity Name: Columbia Port Commission

Address: PO Box 367

Telephone: 318-594-1657 Email: gregwatermark@yahoo.com

This annual sworn financial statement is required to be filed with the Legislative Auditor within 90 days of the end of the entity's fiscal year by sending a pdf copy by email to ereports@lla.la.gov, faxing to 225-339-3986, or mailing to Louisiana Legislative Auditor – Local Government Services, P.O. Box 94397, Baton Rouge, LA 70804-9397.

AFFIDAVIT

Personally came and appeared before the undersigned authority, DARRON McBuffee (officer's name), who, duly sworn, deposes and says that the financial statements herewith given present fairly, in all material respects, the financial position of Columbia Port Commission (entity's name) as of December 31, 2019 (entity's year-end) and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements; that the entity has maintained a system of internal control structure sufficient to safeguard assets and comply with laws and regulations; and that the entity has complied with all laws and regulations, except as follows: _____

Complete if Applicable: In addition, DARRON McBuffee (officer's name), who duly sworn, deposes, and says that Columbia Port Commission (entity's name) received \$75,000 or less in revenues and other sources for the year ended December 31, 2019 (entity's year-end), and accordingly, is not required to have an audit for the previously mentioned fiscal year.

Darron McBuffee
OFFICER'S SIGNATURE

President
OFFICER'S TITLE

Sworn to and subscribed before me, this 27 day of August, 20 21

Debra L Poole 59107
NOTARY PUBLIC SIGNATURE & SEAL

