

LANGLINAIS

&

BROUSSARD

(A Corporation of Certified Public Accountants)

Glen P. Langlinais, C.P.A.
Michael P. Broussard, C.P.A.

Gayle F. Bordelon, C.P.A.
Douglas J. Touchet, C.P.A.

**SINGLE AUDIT REPORT ON THE INTERNAL CONTROL STRUCTURE USED
IN ADMINISTERING FEDERAL FINANCIAL ASSISTANCE PROGRAMS**

Honorable Raywood LeMaire
Vermilion Parish Sheriff
Abbeville, Louisiana

We have audited the financial statements of the Vermilion Parish Sheriff (The Sheriff), as of and for the year ended June 30, 1996, and have issued our report thereon dated October 7, 1996. We have also audited the compliance of The Sheriff, with requirements applicable to federal financial assistance programs and have issued our report thereon dated October 7, 1996.

We conducted our audits in accordance with generally accepted auditing standards; Governmental Auditing Standards, issued by the Comptroller General of the United States; and Office of Management and Budget Circular A-128, Audits of State and Local Governments. Those standards and OMB Circular A-128 require that we plan and perform the audit to obtain reasonable assurance about whether the component unit financial statements are free of material misstatement and about whether The Sheriff complied with laws and regulations, noncompliance with which would be material to a federal financial assistance program.

In planning and performing our audit for the year ended June 30, 1996, we considered the internal control structure of The Sheriff in order to determine our auditing procedures for the purpose of expressing our opinion on the component unit financial statements of The Sheriff, and on the compliance of The Sheriff, with requirements applicable to federal financial assistance programs, and to report on the internal control structure in accordance with OMB Circular A-128. This report addresses our consideration of internal control structure policies and procedures relevant to compliance with requirements applicable to federal financial assistance programs. We have addressed internal control structure policies and procedures relevant to our audit of the component unit financial statements in our report dated October 7, 1996.

The management of The Sheriff is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of component unit financial statements in accordance with generally accepted accounting principles, and that federal financial assistance programs are managed in compliance with applicable laws and regulations. Because of inherent limitations in any internal control structure, errors, irregularities, or instances of noncompliance may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future

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INDEPENDENT AUDITOR'S REPORT

Honorable Raywood LeMaire
Vermilion Parish Sheriff
Abbeville, Louisiana

We have audited the accompanying component unit financial statements of the Vermilion Parish Sheriff, a component unit of the Vermilion Parish Police Jury, State of Louisiana as of and for the year ended June 30, 1996, as listed in the table of contents. These financial statements are the responsibility of the Sheriff's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as, evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the component unit financial statements referred to above present fairly, in all material respects, the financial position of the Vermilion Parish Sheriff as of June 30, 1996, and the results of its operations and the statement of cash flows of its' proprietary fund type for the year then ended, in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the component unit financial statements taken as a whole. The accompanying schedules as listed in the table of contents are presented for purposes of additional analysis and are not a required part of the component unit financial statements of the Vermilion Parish Sheriff. Such information has been subjected to the auditing procedures applied in the audit of the component unit financial statements and, in our opinion, is fairly stated in all material respects in relation to the component unit financial statements taken as a whole.

The financial information for the preceding year which is included for comparative purposes was taken from the financial report for the year in which we expressed an unqualified opinion on the component unit financial statements of Vermilion Parish Sheriff of the Parish of Vermilion, State of Louisiana.

LANGLINAIS & BROUSSARD
Certified Public Accountants


October 1, 1996

VERMILION PARISH SHERIFF
Proprietary Fund Types- Enterprise (Commissary) Fund

BALANCE SHEET

JUNE 30, 1996

ASSETS:

Cash	\$ 11,894
Inventory	6,583
Revenue receivable	841
Equipment	17,155
Building	102,103
Accumulated depreciation	(15,902)
Restricted assets:	
Cash restricted for inmates	<u>6,498</u>
TOTAL ASSETS	<u>\$ 129,172</u>

LIABILITIES:

Payable from restricted assets:	
Inmate deposits	<u>\$ 6,498</u>
TOTAL LIABILITIES	<u>6,498</u>

FUND EQUITY:

Retained Earnings:	
Unreserved	<u>122,674</u>
TOTAL FUND EQUITY	<u>122,674</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$ 129,172</u>

VERMILION PARISH SHERIFF

PROPRIETARY FUND TYPE - ENTERPRISE (COMMISSARY) FUND

To account for the sale of items to inmates
and assets purchased by the fund

STATEMENT A

JUNE 30, 1996

FIDUCIARY FUND TYPE AGENCY FUND	PROPRIETARY ENTERPRISE (COMMISSARY)	ACCOUNT GROUP	(NOTE 11) TOTAL (MEMORANDUM ONLY)
		GENERAL FIXED ASSETS	
\$ 266,394	\$ 11,894	\$ -	\$ 644,137
120,533	-	-	120,533
-	-	-	69,817
-	-	-	4,686
-	6,583	-	6,583
-	841	-	410,379
6,048	-	-	6,048
-	-	-	14,879
-	103,356	2,548,483	2,651,839
-	-	-	471,855
-	6,498	-	6,498
<u>\$ 392,975</u>	<u>\$ 129,172</u>	<u>\$ 2,548,483</u>	<u>\$ 4,407,254</u>
\$ -	\$ -	\$ -	\$ 91,906
-	-	-	11,328
378,096	-	-	378,096
14,879	-	-	14,879
-	-	-	471,855
-	6,498	-	6,498
<u>392,975</u>	<u>6,498</u>	<u>-</u>	<u>974,562</u>
-	122,674	-	122,674
-	-	-	761,535
-	-	2,548,483	2,548,483
-	122,674	2,548,483	3,432,692
<u>\$ 392,975</u>	<u>\$ 129,172</u>	<u>\$ 2,548,483</u>	<u>\$ 4,407,254</u>

The accompanying notes are an integral part of this statement.

VERMILION PARISH SHERIFF
All Governmental Fund Types

STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED JUNE 30,

	GOVERNMENTAL FUND TYPE <u>GENERAL FUND</u>	TOTAL (NOTE 11) (MEMORANDUM ONLY)
	<u>1996</u>	<u>1995</u>
REVENUES		
Ad valorem taxes	\$ 1,320,047	\$ 1,320,700
Intergovernmental	1,772,400	1,609,426
Fees and services	1,459,208	1,215,073
Interest earned	53,009	60,995
Sale of equipment	7,261	22,546
Miscellaneous	<u>19,637</u>	<u>99,564</u>
TOTAL REVENUES	<u>4,631,562</u>	<u>4,328,304</u>
 <u>EXPENDITURES</u>		
CURRENT:		
Salaries	2,328,406	2,217,925
Employee related benefits	761,772	648,070
Insurance	219,178	204,298
Operation and maintenance	208,631	178,263
Deputy	82,189	76,099
Criminal investigations	14,543	20,557
Automobile	137,596	123,281
Boat	15,589	20,082
Prisoners	200,546	152,403
Miscellaneous	166,189	171,756
 CAPITAL EXPENDITURES:		
Capital outlay	<u>217,758</u>	<u>703,817</u>
TOTAL EXPENDITURES	<u>4,352,397</u>	<u>4,516,551</u>
 Excess of Revenues Over (Under) Expenditures	 279,165	 (188,247)
 FUND BALANCE, BEGINNING OF YEAR	 <u>482,370</u>	 <u>670,617</u>
 FUND BALANCE, END OF YEAR	 <u>\$ 761,535</u>	 <u>\$ 482,370</u>

The accompanying notes are an integral part of these financial statements.

VERMILION PARISH SHERIFF
All Governmental Fund Types

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL FOR THE YEAR ENDED JUNE 30,

	GENERAL FUND		VARIANCE FAVORABLE (UNFAVORABLE)
	BUDGET	ACTUAL	
REVENUES			
Ad valorem taxes	\$ 1,350,000	\$ 1,320,047	\$ (29,953)
Intergovernmental	1,500,340	1,772,400	272,060
Fees and services	1,312,600	1,459,208	146,608
Interest earned	37,000	53,009	16,009
Sale of equipment	7,261	7,261	-
Miscellaneous	9,502	19,637	10,135
TOTAL REVENUES	4,216,703	4,631,562	414,859
EXPENDITURES			
CURRENT:			
Salaries	2,355,000	2,328,406	26,594
Employee related benefits	791,556	761,772	29,784
Insurance	193,487	219,178	(25,691)
Operation and maintenance	202,618	208,631	(6,013)
Deputy	80,500	82,189	(1,689)
Criminal investigations	24,000	14,543	9,457
Automobile	142,500	137,596	4,904
Boat	18,000	15,589	2,411
Prisoners	173,700	200,546	(26,846)
Miscellaneous	141,840	166,189	(24,349)
CAPITAL EXPENDITURES:			
Capital outlay	139,330	217,758	(78,428)
TOTAL EXPENDITURES	4,262,531	4,352,397	(89,866)
Excess of Revenues Over (Under) Expenditures	(45,828)	279,165	324,993
FUND BALANCE, BEGINNING OF YEAR	482,370	482,370	-
FUND BALANCE, END OF YEAR	\$ 436,542	\$ 761,535	\$ 324,993

The accompanying notes are an integral part of these financial statements.

VERMILION PARISH SHERIFF
All Proprietary Fund Types - Enterprise (Commissary) Fund

STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN RETAINED EARNINGS

FOR THE YEAR ENDED JUNE 30,

	1996	1995
OPERATING REVENUES:		
Commissary sales	\$ 112,097	\$ 97,848
Immigration and Naturalization Services revenue	8,754	5,780
Total Operating Revenues	120,851	103,628
OPERATING EXPENSES:		
Cost of Goods Sold	66,047	56,416
Immigration and Naturalization Services expense	8,759	5,703
Depreciation	6,693	3,631
Other expenses	31,917	31,658
Total Operating Expenses	113,416	97,408
OPERATING INCOME	7,435	6,220
NONOPERATING REVENUE:		
Other Income	22,153	13,856
NET INCOME	29,588	20,076
RETAINED EARNINGS, BEGINNING	93,086	73,010
RETAINED EARNINGS, ENDING	\$ 122,674	\$ 93,086

The accompanying notes are an integral part of these financial statements.

VERMILION PARISH SHERIFF
All Proprietary Fund Types - Enterprise (Commissary) Fund

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED JUNE 30,

	<u>1996</u>	<u>1995</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Net income	\$ 29,588	\$ 20,076
Adjustments to reconcile operating income to net cash provided by operating activities:		
Depreciation	6,693	3,631
Changes in assets and liabilities:		
Increase in accounts receivable	(206)	(193)
Increase in inventory	(461)	(49)
(Decrease) Increase in restricted assets	(30)	2,422
(Decrease) in due to other funds	(13,000)	(12,069)
Decrease (Increase) in due to inmates	<u>30</u>	<u>(2,422)</u>
Net Cash Flows From Operating Activities	<u>22,614</u>	<u>11,396</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:		
Acquisition of fixed assets	<u>24,224</u>	<u>-</u>
Net cash Used For Capital And Related Financing Activities	<u>24,224</u>	<u>-</u>
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	(1,610)	11,396
CASH AND CASH EQUIVALENTS, BEGINNING	<u>13,504</u>	<u>2,108</u>
CASH AND CASH EQUIVALENTS, ENDING	<u>\$ 11,894</u>	<u>\$ 13,504</u>

The accompanying notes are an integral part of these financial statements.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Sheriff serves a four year term as the chief law enforcement officer of the parish, as provided by Article V, Section 27 of the Louisiana Constitution of 1974. He is the chief executive of the law enforcement district and is the ex-officio tax collector of the parish. The Sheriff is responsible for the collection and distribution of ad valorem property taxes, parish occupational licenses, State revenue sharing funds, angling, hunting and trapping licenses, fines, costs and bond forfeitures imposed by the district court.

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of State and local governmental entities. In July of 1984, the GASB issued Statement 1 which provided that all statements and interpretations issued by the National Council on Governmental Accounting (NCGA) continue as generally accepted accounting principles until altered, amended, supplemented, revoked or superseded by subsequent GASB pronouncements.

For financial reporting purposes, in conformance with GASB Codification Section 2100, the Sheriff includes all funds, account groups, activities, et cetera, that are controlled by the Sheriff as an independently elected parish official. The activities of the parish policy jury, school board, other independently elected parish officials, and municipal level governments are not included within the accompanying financial statements as they are considered autonomous governmental units. These units of government issue financial statements separate from that of the Sheriff.

A. FUND ACCOUNTING

The accounts of the Sheriff are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprises its assets, liabilities, fund equity, revenues and expenditures. Revenues are accounted for in these individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. The funds presented in the financial statements are described as follows:

Governmental Fund:

General Fund - The General Fund is the principal fund of the Sheriff's office and is provided by Louisiana Revised Statute 33:1422. The Sheriff's primary source of revenue is an ad valorem tax levied by the law enforcement district. Other sources of revenues include commissions on State revenue sharing, State supplemental pay for deputies, civil and criminal fees, fees for court attendance, feeding and maintenance of prisoners, et cetera. General operating expenditures are paid from this fund.

Revenues and expenditures are accounted for under the modified accrual basis of accounting. Revenues are recognized in the accounting period in which they become available and measurable and expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

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REPORT ON SUPPLEMENTAL INFORMATION - SCHEDULE
OF FEDERAL FINANCIAL ASSISTANCE

Independent Auditor's Report

Honorable Raywood LeMaire
Vermilion Parish Sheriff
Abbeville, Louisiana

We have audited the financial statements of the Vermilion Parish Sheriff as of and for the year ended June 30, 1996, and have issued our report thereon dated October 7, 1996. These financial statements are the responsibility of the Sheriff's management. Our responsibility is to express an opinion on these component unit financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the component unit financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Our audit was made for the purpose of forming an opinion on the component unit financial statements of the Vermilion Parish Sheriff, taken as a whole. The accompanying schedule of federal financial assistance is presented for purpose of additional analysis and is not a required part of the component unit financial statements. The information in that schedule has been subjected to the auditing procedures applied in the audit of the component unit financial statements and, in our opinion, is fairly presented in all material respects in relation to the financial statements taken as a whole.

Sincerely,


LANGLINAIS & BROUSSARD
Certified Public Accountants

October 7, 1996

VERMILION PARISH SHERIFF
 SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE
 FOR THE YEAR ENDED JUNE 30, 1996

Federal Grantor/Pass-through Grantor/Program Title	Federal CFDA Number	Pass-through Grantor's Number	Program or Award Amount	Cash\Accrued or (Deferred) Revenue at July 1,	Receipts or Revenue Recognized	Disbursements/ Expenditures	Cash\Accrued or (Deferred) Revenue at June 30,
Passed through to State of Louisiana Commission on Law Enforcement/DARE Grant	16.579	94-B4-B.01-0051	16,153	-	2,672	2,672	-
Enforcement/DARE Grant	16.579	94-B4-B.01-0030	15,405	-	2,785	2,785	-
Enforcement/DARE Grant	16.579	95-B4-B.01-0035	18,507	-	18,507	18,507	-
Enforcement/DARE Grant	16.579	95-B4-B.01-0038	18,556	-	14,901	14,901	-
Total Federal Assistance				-	\$ 38,865	\$ 38,865	-

For fiscal year ended June 30, 1996:

U.S. Justice Department

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)Proprietary Fund:

The Proprietary, (Commissary) Fund, is accounted for using the full accrual basis of accounting. Their revenues are recognized when they are earned and their expenses are recognized when they are incurred.

D. BUDGETARY PRACTICES

The Sheriff prepares a proposed operating budget in March of each year for the fiscal year beginning the following July 1, and ending June 30. The budget is prepared on a modified accrual basis of accounting. A public hearing on the proposed budget is held in April, prior to the fiscal year beginning July 1, and ending June 30. Approximately two weeks prior to this hearing, a proposed use hearing is held. The Sheriff amends the budget as circumstances warrant. The budget for the General Fund is adopted on a basis consistent with generally accepted accounting principles (GAAP). Fiduciary Funds are not budgeted. Unused appropriations for all the above annually budgeted funds lapse at the end of the year.

Formal budget integration within the accounting records is not employed as a management control device. Budgeted amounts included in the accompanying financial statements include the original adopted budget and all subsequent amendments.

E. INVESTMENTS

Investments are stated at cost.

F. INVENTORY

Inventory of supplies in the Proprietary Fund are stated at cost.

G. COMPARATIVE DATE

Comparative total data for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in The Sheriff's financial position and operations. However, comparative (i.e., presentation of prior year totals by fund type) data has not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read.

H. VACATION AND SICK LEAVE

Employees of the Sheriff's office earn ten days of vacation leave each year after one year of continuous service. Vacation leave must be used in the year earned. One day of sick leave is earned for each month actually worked and is cumulative from year to year. Payment is not made for unused leave upon retirement or termination of employment.

periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, we have classified the significant internal control structure policies and procedures used in administering federal financial assistance programs in the following categories:

Accounting Controls

Purchases and disbursements
Revenues and receipts

Grant Administration Controls

Political activity	Civil rights
Cash management	Federal financial reports
Indirect cost allocation	Types of service
Eligibility	Matching
Maintenance of effort	Special requirements

For all of the internal control structure categories listed above, we obtained an understanding of the design of relevant policies and procedures and determined whether they have been placed in operation, and we assessed control risk.

During the year ended June 30, 1996, The Sheriff had no major federal financial assistance programs and expended 100 percent of its federal financial assistance under federal financial assistance programs.

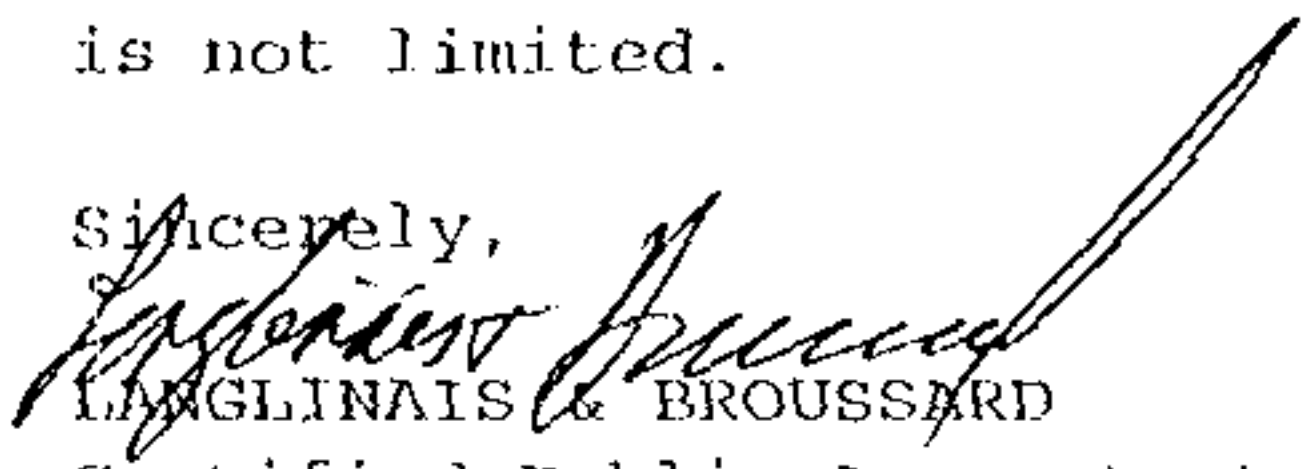
We performed tests of controls, as required by OMB Circular A-128, to evaluate the effectiveness of the design and operation of internal control structure policies and procedures that we considered relevant to preventing or detecting material noncompliance with specific requirements, general requirements, and requirements governing claims for advances and reimbursements and amounts claimed or used for matching that are applicable to each of The Sheriff's federal financial assistance programs, which are identified in the accompanying Schedule of Federal Financial Assistance. Our procedures were less in scope than would be necessary to render an opinion on these internal control structure policies and procedures. Accordingly, we do not express such an opinion.

We noted a matter involving the internal control structure and its operations that we considered to be a reportable condition under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgement, could adversely affect the entity's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements.

Our consideration of the internal control structure policies and procedures used in administering federal financial assistance would not necessarily disclose all matters in the internal control structure that might constitute material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that noncompliance with laws and regulations that would be material to a federal financial assistance program may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. However, we believe item 1 of the reportable conditions described above is a material weakness.

This report is intended for the information of management, the Louisiana State Legislative Auditor, and others within the organization and should not be used for any other purpose. However, this report is a matter of public record and its' distribution is not limited.

Sincerely,


LANGLINAIS & BROUSSARD
Certified Public Accountants

October 7, 1996

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SINGLE AUDIT REPORT ON COMPLIANCE WITH THE GENERAL
REQUIREMENTS APPLICABLE TO FEDERAL FINANCIAL
ASSISTANCE PROGRAMS

Independent Auditor's Report on Vermilion Parish Sheriff's
Compliance with General Requirements

Honorable Raywood LeMaire
Vermilion Parish Sheriff
Abbeville, Louisiana

We have audited the financial statements of the Vermilion Parish Sheriff as of and for the year ended June 30, 1996, and have issued our report thereon dated October 7, 1996.


We have applied procedures to test the Vermilion Parish Sheriff's compliance with the following requirements applicable to its federal financial assistance program, which is identified in the Schedule of Federal Financial Assistance, for the year ended June 30, 1996: political activity, civil rights, cash management, and federal financial reports.

Our procedures were limited to the applicable procedures described in OMB's Compliance Supplement for Single Audits of State and Local Governments. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the Sheriff's compliance with the requirements listed in the preceding paragraph. Accordingly, we do not express such an opinion.

With respect to the items tested, the results of those procedures disclosed no material instances of noncompliance with the requirements listed in the second paragraph of this report. With respect to items not tested, nothing came to our attention that caused us to believe that the Sheriff had not complied, in all material respects, with those requirements.

This report is intended solely for use of management, the Louisiana State Legislative Auditor, and others within the organization and should not be used for any other purpose. This restriction is not intended to limit the distribution of this report, which is a matter of public record.

Sincerely,


LANGLINAIS & BROUSSARD
Certified Public Accountants

October 7, 1996

A material weakness is a reportable condition in which the design or operation of the specific internal control structure element does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above. However, we believe the item 1 mentioned above as a reportable condition is a material weakness.

COMPLIANCE WITH LAWS AND REGULATIONS


Compliance with laws, regulations, contracts, and grants applicable to The Sheriff is the responsibility of The Sheriff's management. As part of obtaining reasonable assurance about whether the financial statements are free of material misstatements, we performed tests of The Sheriff's compliance with laws, regulations, contracts, and grants. However, our objective was not to provide an opinion on the overall compliance with such provisions. Accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance that are required to be reported under Governmental Auditing Standards.

Our report is intended for the information and use of the Sheriff and management. By provisions of state law, this report is a public document, and it has been distributed to appropriate public officials.

We acknowledge with appreciation the courtesies extended our representatives during the audit.

Sincerely,



LANGLINAIS & BROUSSARD
Certified Public Accountants

October 7, 1996

VERMILION PARISH SHERIFF

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1996

NOTE 4: CHANGES IN GENERAL FIXED ASSETS

The following is a summary of changes in the general fixed assets account group for the year ended June 30, 1996:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Fixed Assets	\$ 1,703,642	\$ 184,094	\$ 98,540	\$ 1,789,196
Land	106,248	-	-	106,248
Building	152,729	-	-	152,729
Jail	<u>466,646</u>	<u>33,664</u>	<u>-</u>	<u>500,310</u>
Total	<u>\$ 2,429,265</u>	<u>\$ 217,758</u>	<u>\$ 98,540</u>	<u>\$ 2,548,483</u>

A summary of Commissary Fund property, plant and equipment at June 30, 1996, follows:

	<u>Cost</u>	<u>Accumulated Depreciation</u>	<u>Book Value</u>
Equipment	\$ 17,155	\$ 5,403	\$ 11,752
Buildings	<u>102,103</u>	<u>10,499</u>	<u>91,604</u>
Total	<u>\$ 119,258</u>	<u>\$ 15,902</u>	<u>\$ 103,356</u>

NOTE 5: CASH AND CASH EQUIVALENTS

Under state law, the Sheriff may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the union, or the laws of the United States. The Sheriff may invest in certificates and time deposits of state banks organized under Louisiana law and national banks having principal offices in Louisiana. For purpose of the statement of cash flows, the Sheriff considers all cash balances in checking accounts and investments with an original maturity to the Sheriff of less than three months to be cash and cash equivalents. Cash and cash equivalents (book balances) at June 30, 1996 are as follows:

Demand deposits	\$ 1,122,490
Certificates of Deposit	<u>120,533</u>
Total	<u>\$ 1,243,023</u>

VERMILION PARISH SHERIFF

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1996

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Agency Funds:

The Agency Funds are used as depositories for collections of civil suits, cash bonds, taxes, fees, et cetera. Disbursements from the funds are made to various parish agencies, litigants in suits, et cetera, in the manner prescribed by law. The Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. Assets and Liabilities of these funds are reported on the modified accrual basis.

Proprietary Funds:

The Enterprise (Commissary) Fund is used to account for the sale of items to the inmates and assets purchased by the fund.

B. FIXED ASSETS AND LONG-TERM LIABILITIES

The accounting and reporting treatment applied to equipment and long-term liabilities associated with a fund are determined by its measurement focus. All governmental fund types are accounted for on a spending "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources". Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

Equipment used in governmental fund type operations is accounted for in the General Fixed Assets Account Group, rather than in governmental funds. No depreciation has been provided on such equipment.

All equipment is valued at historical cost or estimated historical cost if actual historical cost is not available. Donated equipment is valued at their estimated fair value on the date donated. Capital leases are valued at the present value of the minimum capital lease payments at the inception of the lease.

The Vermilion Parish Police Jury was originally responsible for housing and furnishing the Sheriff. The cost of assets originally purchased by the Police Jury was indeterminable as of June 30, 1996.

Long-term liabilities expected to be financed from governmental fund types are accounted for in the General Long-Term Debt Account Group, not in the governmental funds. The two account groups are not "funds". They are concerned only with the measurement of financial position. They are not involved with measurement of results of operations.

VERMILION PARISH SHERIFF
All Proprietary Fund Types - Enterprise (Commissary) Fund

SCHEDULE OF REVENUES AND EXPENSES

YEAR ENDED JUNE 30, 1996

OPERATING REVENUES:

Commissary sales	\$ 112,097
Immigration and Naturalization Services revenue	<u>8,754</u>
Total Operating Revenues	<u>120,851</u>

OPERATING EXPENSES:

Cost of Goods Sold	66,047
Immigration and Naturalization Services expense	8,759
Depreciation	6,693
Other expenses	<u>31,917</u>
Total Operating Expenses	<u>113,416</u>

OPERATING INCOME

7,435

NONOPERATING REVENUE:

Other Income	<u>22,153</u>
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NET INCOME

29,588

RETAINED EARNINGS, BEGINNING

93,086

RETAINED EARNINGS, ENDING

\$ 122,674

LANGLINAIS

&

BROUSSARD

REPORT ON INTERNAL CONTROL STRUCTURE AND COMPLIANCE

WITH LAWS AND REGULATIONS

(A Corporation of Certified Public Accountants)

Glen P. Langlinais, C.P.A.

Michael P. Broussard, C.P.A.

Gayle F. Bordelon, C.P.A.

Douglas J. Touchet, C.P.A.

Honorable Raywood LeMaire
Vermilion Parish Sheriff
Abbeville, Louisiana

INTERNAL CONTROL STRUCTURE

We have audited the Component unit financial statements of the Vermilion Parish Sheriff (The Sheriff) a component unit of the Vermilion Parish Police Jury, State of Louisiana as of and for the year ended June 30, 1996, and have issued our report thereon dated October 7, 1996.

We conducted our audit in accordance with generally accepted auditing standards and Governmental Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain a reasonable assurance about whether the financial statements are free of material misstatements.

The management of The Sheriff is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related cost of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing our audit of the component unit financial statements of The Sheriff, for the year ended June 30, 1996, we obtained an understanding of the internal control structure. With respect to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk in order to determine our auditing procedures for the purpose of expressing our opinion on the component unit financial statements and not to provide an opinion on the internal control structure. Accordingly, we do not express such an opinion.

- a) Advalorem Tax Billings/Cash Receipts
- b) Purchases/Disbursements
- c) Payroll

Solely to assist us in planning and performing our audit, we made a study and evaluation of the internal control structure of The Sheriff. That study and evaluation was limited to a preliminary review of the structure to obtain an understanding of the control environment and the flow of transactions through the accounting system. Because we concluded that it would be inefficient to evaluate the effectiveness of internal control structure policies and procedures, and that the audit could be conducted more efficiently by expanding our substantive audit tests, our study and evaluation did not extend beyond this preliminary review phase.

We noted a matter involving the internal control structure and its operations that we considered to be a reportable condition under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgement, could adversely affect the entity's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements.

1. SHERIFF'S SALE:

Finding and observations:

In our review of the Civil Fund procedures, we noted several instances where cash was not being collected for items sold at Sheriff's sales.

Recommendations and Conclusions:

To minimize the risk of loss of revenues, all Sheriff Sale purchases should be made on cash basis.

2. CIVIL FUND RECEIVABLES:

Finding and Observations:

During our reconciliation of receivables, it was revealed that collections for processing subpoenas were not being monitored.

Recommendation and Conclusions:

All bills mailed should be followed up on a monthly basis. Uncollectables should be broken down into categories according to delinquency.

3. OCCUPATIONAL LICENSES:

Finding and Observations:

During our reconciliation of Occupational Licenses, we noted that licenses are not issued in sequential order.

Recommendation and Conclusions:

To minimize the risk of unauthorized licenses being issued, we recommend that all licenses be issued in sequential order.

VERMILION PARISH SHERIFF

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1996

I. TOTAL COLUMN ON BALANCE SHEET - OVERVIEW

The total column on the balance sheet - overview is captioned "Memorandum Only" to indicate that it is presented only to facilitate analysis. The data in this column does not present financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

NOTE 2: RECEIVABLES

The receivables for the General Fund at June 30, 1996, are as follows:

Prisoners feeding and maintenance	\$ 138,827
Video Poker	19,451
Sales tax	209,530
Supplemental pay	19,316
Other	<u>22,414</u>
 Total	 <u>\$ 409,538</u>

The receivables for the Commissary Fund at June 30, 1996, are as follows:

Prisoners feeding and maintenance	<u>\$ 841</u>
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NOTE 3: INTERFUND RECEIVABLES AND PAYABLES

Such balances at June 30, 1996, are as follows:

	<u>INTERFUND RECEIVABLES</u>	<u>INTERFUND PAYABLES</u>
General Fund	\$ 14,879	\$ -
Agency Funds:		
Bond and Fines Fund	-	5,254
Civil Fund	-	6,079
Commissary Fund	-	-
Tax and License Fund	<u>-</u>	<u>3,546</u>
	<u>\$ 14,879</u>	<u>\$ 14,879</u>

ANNUAL FINANCIAL REPORT

VERMILION PARISH SHERIFF, LOUISIANA

JUNE 30, 1996

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VERMILION PARISH SHERIFF
Fiduciary Fund Types-Agency Funds

COMBINING BALANCE SHEET

	<u>CIVIL FUND</u>	<u>FIDUCIARY AGENCY TAX COLLECTOR FUND</u>
<u>ASSETS:</u>		
Cash	\$ 5,792	\$ 87,626
Accounts receivables	6,048	-
Certificates of deposit	-	<u>120,533</u>
TOTAL ASSETS	<u>\$ 11,840</u>	<u>\$ 208,159</u>
<u>LIABILITIES:</u>		
Unsettled Balances:		
Due to taxing bodies and others	\$ 5,761	\$ 204,613
Due to other funds	<u>6,079</u>	<u>3,546</u>
TOTAL LIABILITIES	<u>\$ 11,840</u>	<u>\$ 208,159</u>

ANNUAL FINANCIAL REPORT

VERMILION PARISH SHERIFF, LOUISIANA

JUNE 30, 1996

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ANNUAL FINANCIAL REPORT

VERMILION PARISH SHERIFF, LOUISIANA

JUNE 30, 1996

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court

Release Date DEC 11 1996

YEAR ENDED JUNE 30, 1996

<u>TAX COLLECTOR FUND</u>	<u>BONDS AND FINES FUND</u>	<u>TOTAL ALL FUNDS</u>
\$ 314,547	\$ 155,755	\$ 479,800
-	-	320,941
-	221,178	221,178
-	119,125	119,125
-	-	63,973
11,618,214	-	11,618,214
446,780	-	446,780
47,269	6,787	54,625
1,082,555	-	1,082,555
6,329	-	6,329
-	-	-
<u>13,201,147</u>	<u>347,090</u>	<u>13,933,720</u>
<u>13,515,694</u>	<u>502,845</u>	<u>14,413,520</u>
1,613,153	47,263	1,699,550
3,452,783	128,853	3,581,636
-	31,047	31,047
-	14,051	22,454
-	35,425	35,425
-	16,255	16,255
-	7,037	264,561
-	-	13,265
577,804	47,132	688,540
198,337	455	198,792
3,519,008	-	3,519,008
1,863,384	-	1,863,384
412,647	-	412,647
204,466	-	204,466
882,452	-	882,452
12,627	-	12,627
174,094	-	174,094
343,326	-	343,326
68,143	2,350	70,493
-	-	188
-	-	515
-	-	508
<u>13,322,224</u>	<u>329,868</u>	<u>14,035,233</u>
<u>\$ 193,470</u>	<u>\$ 172,977</u>	<u>\$ 378,287</u>

VERMILION PARISH SHERIFF
Fiduciary Fund Types - Agency Funds

COMBINING SCHEDULE OF COLLECTIONS,
DISTRIBUTIONS AND UNSETTLED BALANCES

	<u>CIVIL FUND</u>
<u>UNSETTLED BALANCES, JULY 1, 1995</u>	<u>\$ 9,498</u>
 <u>COLLECTIONS</u>	
Sheriff's sales	320,941
Bonds	-
Fines and costs	-
Garnishments	63,973
Advalorem taxes	-
Licenses	-
Interest	569
State Revenue Sharing	-
Tax notices, etc.	-
Advance deposits	-
Total Collections	<u>385,483</u>
Total	<u>394,981</u>
 <u>DISTRIBUTIONS</u>	
Sheriff's General Fund	39,134
Police Jury	-
District Attorney	-
Clerk of Court	8,403
Indigent defender board	-
Criminalistic laboratory	-
Litigants	257,524
Keepers, appraisers, etc.	13,265
Other settlements	63,604
Louisiana Department of Wildlife and Fisheries	-
School Board	-
Drainage Districts	-
Assessor	-
Abbeville Port, Harbor and Terminal District	-
Abbeville Hospital District	-
Ward 8 Cemetery District	-
Teche-Vermilion Freshwater District	-
Pension funds	-
Municipalities	-
Tax collector	188
Other parishes	515
Advance deposits	508
Total distributions	<u>383,141</u>
 <u>UNSETTLED BALANCES, JUNE 30, 1996</u>	
<u>DUE TO TAXING BODIES AND OTHERS</u>	<u>\$ 11,840</u>

VERMILION PARISH SHERIFF

FIDUCIARY FUND TYPE - AGENCY FUNDS

CIVIL FUND

The Civil Fund accounts for funds held in connection with civil suits, sheriff's sales, and garnishments.

TAX COLLECTOR FUND

Article V, Section 27 of the Louisiana Constitution of 1974, provides that the Sheriff will serve as the collector of state and parish taxes and fees. The Tax Collector Fund is used to collect and distribute these taxes and fees to the appropriate taxing bodies.

BONDS AND FINES FUND

The Bonds and Fines Fund accounts for the collection of bonds, fines, and costs and payments of these collections to the Sheriff's General Fund and other recipients in accordance with applicable laws.

VERMILION PARISH SHERIFF
Governmental Fund Type-General Fund

SCHEDULE OF EXPENDITURES (continued)

FOR THE YEAR ENDED JUNE 30, 1996

	<u>BUDGET</u>	<u>ACTUAL</u>	VARIANCE FAVORABLE (UNFAVORABLE)
Boat	\$ 18,000	\$ 15,589	\$ 2,411
Prisoners:			
Maintenance	173,500	200,546	(27,046)
Transportation	<u>200</u>	<u>-</u>	<u>200</u>
Total Prisoners	<u>173,700</u>	<u>200,546</u>	<u>(26,846)</u>
Miscellaneous:			
Tower rental	10,500	6,411	4,089
Juvenile	12,000	11,211	789
Travel	12,000	10,121	1,879
Dues and subscriptions	10,000	14,251	(4,251)
Canine maintenance	1,500	3,494	(1,994)
Interest	27,450	39,777	(12,327)
Computer	12,000	12,716	(716)
"DARE" SUPPLIES	28,890	31,236	(2,346)
Other	<u>27,500</u>	<u>36,972</u>	<u>(9,472)</u>
Total Miscellaneous	<u>141,840</u>	<u>166,189</u>	<u>(24,349)</u>
Capital Expenditures:			
Automobiles	92,830	92,859	(29)
Equipment	46,500	91,235	(44,735)
Jail Equipment	<u>-</u>	<u>33,664</u>	<u>(33,664)</u>
Total Capital Expenditures	<u>139,330</u>	<u>217,758</u>	<u>(78,428)</u>
TOTAL EXPENDITURES	<u>\$ 4,262,531</u>	<u>\$ 4,352,397</u>	<u>\$ (89,866)</u>

VERMILION PARISH SHERIFF
Governmental Fund Type-General Fund

SCHEDULE OF EXPENDITURES

FOR THE YEAR ENDED JUNE 30, 1996

	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
Salaries:			
Sheriff	\$ 65,000	\$ 63,248	\$ 1,752
Deputies	2,290,000	2,265,158	24,842
Total Salaries	2,355,000	2,328,406	26,594
Employee Related Benefits:			
Pension fund	128,000	129,987	(1,987)
Unemployment insurance	256	294	(38)
Medicare	22,300	22,134	166
Hospitalization	635,000	604,249	30,751
Deferred compensation	6,000	5,108	892
Total Employee Benefits	791,556	761,772	29,784
Insurance:			
Automobile liability	40,487	40,478	9
Deputy liability	130,000	133,100	(3,100)
Miscellaneous liability	23,000	45,600	(22,600)
Total Insurance	193,487	219,178	(25,691)
Operation and Maintenance:			
Office	65,000	71,994	(6,994)
Telephone	65,000	65,524	(524)
Radio and equipment maintenance	34,800	24,953	9,847
Legal and accounting	37,818	46,160	(8,342)
Total Operations and Maintenance	202,618	208,631	(6,013)
Deputy:			
Uniforms	28,500	28,892	(392)
Equipment and supplies	22,000	24,535	(2,535)
Training	30,000	28,762	1,238
Total Deputy	80,500	82,189	(1,689)
Criminal Investigation	24,000	14,543	9,457
Automobile:			
Fuel and oil	82,500	86,434	(3,934)
Repairs and maintenance	60,000	51,162	8,838
Total Automobile	142,500	137,596	4,904

VERMILION PARISH SHERIFF
Governmental Fund Type-General Fund

SCHEDULE OF REVENUES

FOR THE YEAR ENDED JUNE 30, 1996

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
Taxes:			
Ad Valorem Taxes	\$ 1,350,000	\$ 1,320,047	\$ (29,953)
Intergovernmental Revenues:			
Sales tax	975,000	1,213,262	238,262
State revenue sharing	215,000	215,168	168
State supplemental pay	195,000	208,856	13,856
Law enforcement grant	73,340	66,351	(6,989)
Bond forfeitures	12,000	12,685	685
Commissions - Video Poker	30,000	56,078	26,078
Total Intergovernmental Revenues	<u>1,500,340</u>	<u>1,772,400</u>	<u>272,060</u>
Fees and Services:			
Commissions - Fines	15,600	18,001	2,401
Civil and criminal fees	160,000	160,994	994
Court attendance	5,000	6,064	1,064
Commissions - Licenses	55,000	64,736	9,736
Prisoner maintenance	1,054,000	1,146,817	92,817
Prisoner transportation	1,000	179	(821)
Court cost	22,000	23,654	1,654
Nurse cost	-	12,481	12,481
Canine Cost	-	26,282	26,282
Total Fees and Services	<u>1,312,600</u>	<u>1,459,208</u>	<u>146,608</u>
Interest Earned	<u>37,000</u>	<u>53,009</u>	<u>16,009</u>
Sale of Equipment	<u>7,261</u>	<u>7,261</u>	<u>-</u>
Miscellaneous:			
Tax costs and notices	5,500	7,447	1,947
Reports, fees, etc.	-	502	502
Other	4,002	11,688	7,686
Total Miscellaneous	<u>9,502</u>	<u>19,637</u>	<u>10,135</u>
TOTAL REVENUES	<u>\$ 4,216,703</u>	<u>\$ 4,631,562</u>	<u>\$ 414,859</u>

VERMILION PARISH SHERIFF

GENERAL FUND

To account for resources traditionally associated with governments
which are not required to be accounted for in another fund.

VERMILION PARISH SHERIFF

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1996

NOTE 12: OTHER REQUIRED INDIVIDUAL FUND DISCLOSURES

Generally accepted accounting principles require disclosures, as part of the Combined Statements - Overview, of certain information concerning individual funds including:

- A. Segment information for certain individual Enterprise Funds. This requirement is effectively met in this report by Statements A, D, and E because the Vermilion Parish Sheriff Office maintains only one Enterprise Fund.
- B. Deficiency of revenues under budgeted revenues in individual funds. No funds reflect such excess expenditures at June 30, 1996.
- C. Excesses of actual expenditures plus projected expenditures, within an individual fund, exceeding estimated budget expenditures by five percent (5%). No Fund exceeded budgeted expenditures.
- D. Deficit fund balances or retained earnings balances of individual funds. No funds reflect such excess fund balances at June 30, 1996.

NOTE 13: SUBSEQUENT EVENTS

The Sheriff is a defendant in a lawsuit involving an inmate who injured himself. Judgement in this case was in favor of the plaintiff. The Sheriff has appealed the decision. The outcome of the decision and the dollar amount is unknown at this time.

VERMILION PARISH SHERIFF

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1996

NOTE 8: TAXES PAID UNDER PROTEST

Louisiana Revised Statute 47:1576 provides that taxpayers, at the time of payment of all taxes due, may give notice to the tax collector of their intention to file suit for recovery of all or a portion of the total taxes paid. Upon receipt of this notice, the amount paid is segregated and held by the tax collector. If suit is filed within this 30-day period, the funds are held pending outcome of the suit. If the taxpayer prevails, the tax collector refunds the amount due with interest at the rate of two per cent per annum from the date the funds were received by the tax collector. Taxes paid under protest at June 30, 1996 were \$109,913, plus interest earned on the investment of these funds of \$16,435. These funds are held pending resolution of the protest.

NOTE 9: LITIGATION

The Sheriff is a defendant in a number of lawsuits arising principally from claims against the Sheriff for alleged improper police actions and negligence. Total damages may be substantial in amount; however, it has been the Sheriff's experience that such actions are settled for amounts substantially less than the claimed amount. In the opinion of the Sheriff's legal counsel, the ultimate resolution of these claims would not materially affect the financial statements.

NOTE 10: EMPLOYEE HOSPITALIZATION PLAN

The Sheriff's Department is currently enrolled in a self-insurance plan to provide health insurance to its employees. The Sheriff makes monthly contributions to a trust fund to cover expected expenses to be incurred by its employees. These monthly contributions are computed by an outside administrator who assists in processing claims. Included within the monthly contributions is an amount for excess risk insurance. This excess risk insurance has a \$25,000 deductible per employee per year which limits the Sheriff's exposure to \$25,000 per employee per year.

NOTE 11: POST RETIREMENT BENEFITS

The Sheriff provides certain health care and life insurance benefits for retired employees. Substantially all of the Sheriff's employees become eligible for these benefits if they reach normal retirement age while working for the Sheriff. These benefits for retirees and similar benefits for active employees are provided through an insurance company whose monthly premiums are paid jointly by the employee and the Sheriff. The Sheriff recognizes the cost of providing these benefits (the Sheriff's cost of premiums) as an expenditure when the monthly premiums are due, which were \$519,101 for the year ended June 30, 1996. Of this amount, \$44,288 was the Sheriff's cost for retirees for the year ended June 30, 1996.

VERMILION PARISH SHERIFF

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1996

NOTE 6: PENSION PLAN (continued)

The pension benefit obligation is a standardized measure of the present value of pension benefits, adjusted for the effects of projected salary increases and step-rated benefits, estimated to be payable in the future as a result of employee service to date. The measure, which is the actuarial present value of credited projected benefits, is intended to help users assess the System's funding status on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due, and make comparisons among PERS and employers. The System does not make separate measurements of assets and pension benefit obligations for individual employers.

Pension information summarized below is from the actuarial valuation report as of June 30, 1996, the date of its last evaluation.

Pension Benefit Obligation	\$ 470,491,900
Net Assets Available For Benefits	<u>399,291,542</u>
Unfunded Pension Benefit Obligation	<u>\$ 71,200,358</u>

Historical trend information showing the System's progress in accumulating sufficient assets to pay benefits when due is presented in the System's June 30, 1996, actuarial valuation report. The Vermilion Parish Sheriff does not guarantee the benefits granted by the System.

NOTE 7: REVENUE SHARING FUNDS

The Revenue Sharing funds provided by Act 1220 of 1995, were distributed as follows:

Vermilion Parish:	
Police Jury	\$ 429,189
School Board	147,906
Drainage Districts	124,441
Sheriff:	
Law Enforcement District	115,169
Commission	100,000
Abbeville Port, Harbor and	
Terminal District	24,422
Ward 8 Cemetery District	1,206
Teche-Vermilion Freshwater District	17,646
Municipalities	68,143
Pension Funds	19,433
Assessor	<u>35,000</u>
Total	<u>\$ 1,082,555</u>

VERMILION PARISH SHERIFF

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1996

NOTE 6: PENSION PLAN (continued)

year if total service is at least 15 but less than 20 years, and 3 per cent of each year if total service is at least 20 years. In any case, the retirement benefit cannot exceed 100 per cent of their final-average salary. Final-average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least 12 years of service and who do not withdraw their employee contributions may retire at or after age 55 and receive the benefit accrued to their date of termination as indicated previously. Employees who terminate with at least 20 years of credited service are also eligible to elect early benefits between ages 50 and 55 with reduced benefits equal to the actuarial equivalent of the benefit to which they would otherwise be entitled at age 55. The System also provides death and disability benefits. Benefits are established by state statute.

Contributions to the System include one-half of one per cent of the taxes shown to be collectible by the tax rolls of each parish. State statute requires covered employees to contribute 8.7 per cent of their salaries to the System and requires an employer contribution equal to 6 per cent of each covered member's salary.

Although contributions are determined by state statute rather than actuarial calculations, actuarially required contributions are determined for the System. For the year ended June 30, 1995, the Employer actuarially required contribution was \$19,888,571. The total payroll of all covered employees of the System for the year ended June 30, 1995, is \$184,751,059. The total employer actuarially required contributions for the year ended June 30, 1995, is 10.77% of the total payroll of all covered members. Dedicated taxes received by the System for the year ended June 30, 1995 provided \$10,336,479 (5.6)% of total covered payroll.

Pension information related to the Vermilion Parish Sheriff for the year ended June 30, 1996, is summarized below:

Total Payroll	\$ 2,328,547
Covered Payroll	2,165,957
 <u>STATUTORILY REQUIRED CONTRIBUTIONS BY:</u>	
Employer	\$ 129,987
Employees	<u>188,450</u>
Total	<u>\$ 318,437</u>
 <u>ACTUAL CONTRIBUTIONS BY:</u>	
Employer	\$ 129,987
Employees	<u>188,450</u>
Total	<u>\$ 318,437</u>
 <u>ACTUARILY REQUIRED CONTRIBUTIONS:</u>	
Total	<u>\$ 233,274</u>
Percentage of total actuarially required contributions for all employers in the system	1.17%

VERMILION PARISH SHERIFF

NOTE 5: CASH AND CASH EQUIVALENTS (continued)

These deposits are stated at cost, which approximates market. Under state law, these deposits, or the resulting bank balances, must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal or exceed the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Cash and cash equivalents (bank balances) at June 30, 1996 are secured as follows:

Bank balances	\$ <u>1,417,124</u>
Federal deposit insurance	\$ 100,000
Pledged securities (uncollateralized)	<u>3,458,309</u>
 Total	 \$ <u>3,558,309</u>

Even though the pledged securities are considered uncollateralized under the provisions of GASB Statement 3, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Sheriff that the fiscal agent has failed to pay deposited funds upon demand.

Investments

Under state law, the Sheriff may invest in obligations of the State of Louisiana or any board, commission or division thereof, bonds of any parish, school board, or municipality, and bonds and obligations of the United States. At June 30, 1996, the Sheriff holds no investments of this type.

NOTE 6: PENSION PLAN

Substantially all employees of the Vermilion Parish Sheriff's office are members of the Louisiana Sheriff's Pension and Relief Fund ("System"), a multiple-employer, cost sharing, public employee retirement system (PERS), controlled and administrated by a separate board of trustees.

All Sheriffs and all deputies who are found to be physically fit, who earn at least \$400 per month, and who were between the ages of 18 and 55 at the time of original employment are required to participate in the System. Employees are eligible to retire at or after age 55 with at least 12 years of credited service and receive a benefit, payable monthly for life, equal to a percentage of their final-average salary for each year of credited service. The percentage factor to be used for each year of service is 2.5 per cent for each year if total service is at least 12 but less than 15 years, 2.75 per cent for each

JUNE 30, 1996

FUND TYPE -
FUNDS

<u>BONDS AND FINES FUND</u>	<u>TOTAL ALL FUNDS</u>
\$ 172,976	\$ 266,394
-	6,048
-	<u>120,533</u>
<u>\$ 172,976</u>	<u>\$ 392,975</u>
\$ 167,722	\$ 378,096
<u>5,254</u>	<u>14,879</u>
<u>\$ 172,976</u>	<u>\$ 392,975</u>