

# WE'RE ALL IN!



Basic Financial Statements

June 30, 2020



**ASSUMPTION PARISH SCHOOL BOARD**  
**NAPOLEONVILLE, LOUISIANA**

**BASIC FINANCIAL STATEMENTS**

**JUNE 30, 2020**

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## **INDEPENDENT AUDITORS' REPORT**

The Members of the  
Assumption Parish School Board  
Napoleonville, Louisiana

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Assumption Parish School Board (the School Board), as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the School Board's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the School Board, as of June 30, 2020, and the respective changes in financial position, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.



## Other Matters

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4 through 10, budgetary comparison schedules on pages 58 through 60, schedule of changes in total other postemployment benefit liability and related ratios on page 61, schedule of the proportionate share of the net pension liability for the retirement systems on page 62, the schedule of employer's contributions to the retirement systems on page 63, and the notes to the required supplementary information on pages 64 through 66 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the School Board's basic financial statements. As referenced in the table of contents, the combining and individual nonmajor fund financial statements and the schedule of compensation paid to board members, the schedule of compensation, benefits, and other payments to agency head are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements on pages 70 through 81, the schedule of compensation paid to board members on page 82, schedule of compensation, benefits, and other payments to agency head on page 83, and the schedule of expenditures of federal awards on pages 89 through 90 are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements, the schedule of compensation paid to board members, the schedule of compensation, benefits, and other payments to agency head, and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

The information included in the performance and statistical data on pages 102 through 104 are presented for the purposes of additional analysis and are not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 22, 2020, on our consideration of the School Board's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School Board's internal control over financial reporting and compliance.

*Postlethwaite & Netterville*

Donaldsonville, Louisiana  
December 22, 2020



**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**JUNE 30, 2020**

As management of the Assumption Parish School Board (hereinafter, School Board), we offer readers of the School Board's financial statements this narrative overview and analysis of the financial activities of the School Board for the fiscal year ended June 30, 2020.

**Financial Highlights**

- Total liabilities and deferred inflows of resources of the School Board exceeded its assets and deferred outflows of resources at June 30, 2020 by \$70,507,196 (net deficit).
- As of the close of the current fiscal year, the School Board's governmental funds reported ending fund balances of \$31,121,437 as compared to \$27,903,444 in the prior year ended June 30, 2019. Of the total, \$16,213,454 is *available for spending* at the School Board's discretion (*unassigned fund balance*).
- At the end of the current fiscal year, unassigned fund balance for the General Fund was \$16,260,699 or 49% of the total General Fund expenditures and transfers.
- Capital assets, long-term liabilities, and net position were restated as of June 30, 2019 due to operating leases that were originally reported as capital leases.
- Cash, cash equivalents, and investments increased over \$4.2 million from the prior year. This is a direct result of the current year surplus of nearly \$2.2 million, along with other increases in accrued liabilities due to the timing of payments for goods and services.
- Long-term liabilities increased nearly \$15.6 million, or 13%. This is a direct result of an increase in the Total Other Postemployment Benefits (OPEB) liability. Increases in the OPEB liability are primarily due to a decrease in the discount rate, and changes in mortality tables and the average service life of the plan participants. These changes also caused an increase of approximately \$5.4 million in total expenses to the School Board.

**Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the School Board's basic financial statements. These basic financial statements are composed of three components: 1) government-wide financial statements; 2) fund financial statements; and 3) notes to the financial statements.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of the School Board's finances, in a manner similar to a private sector business.

The *statement of net position* presents information on all of the School Board's assets and deferred outflows of resources and liabilities and deferred inflows of resources, with the difference between the two reported as *net position (deficit)*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the School Board is improving or deteriorating.

The *statement of activities* presents information showing how the School Board's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future periods (e.g., earned by unused sick leave).



**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**JUNE 30, 2020**

Both the government-wide financial statements present functions of the School Board that are principally supported by taxes and intergovernmental revenues (*governmental activities*). The School Board has no functions or activities which are business-like in nature, meaning that they are primarily supported by user fees and charges for services. The governmental activities of the School Board include regular and special educational programs, support services, administration, maintenance, student transportation, school food services, building acquisition and construction, and debt service. The School Board contains no other units of government (component units) nor is it contained as a component unit of any other level of local or state government.

**Fund financial statements.** A *fund* is a grouping of related accounts that is used to maintain control over the resources that have been segregated for specific activities or objectives. The School Board, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the School Board can be divided into two categories: governmental funds and fiduciary funds.

**Governmental Funds.** *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financial requirements. Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the School Board's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate a comparison between *governmental funds* and *governmental activities*.

The School Board maintains dozens of individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for the General Fund, and HVAC Fund which are considered to be *major funds*. The remaining funds are combined into a single, aggregated presentation under the label of *other governmental funds*, which contain all the non-major funds. Individual fund data for each of these non-major funds is provided in the form of *combining statements* in the supplementary information section.

The School Board adopts annual appropriated budgets for all funds except debt service funds. A budgetary comparison statement has been provided for the General Fund with formally adopted budgets. A budgetary comparison statement has also been provided for the HVAC Fund with formally adopted budgets.

**Fiduciary Funds.** Fiduciary funds are used to account for resources held for the benefit of outside parties such as students and other government agencies. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the School Board's programs. The two fiduciary funds of the School Board are the School Activity Fund, which contains monies belonging to the schools, their students, clubs or other activities, and Sales Tax Fund, which contains monies collected by the School Board for the School Board and other governmental agencies of Assumption Parish.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**JUNE 30, 2020**

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of data provided in the government-wide and fund financial statements.

**Other Information.** In addition to the basic financial statements and accompanying notes, this report also presents certain *required supplementary information*. Included therein is the information related to the major governmental funds, budgetary comparison schedules, changes in total other postemployment benefit liability and related ratios, the School Board's proportionate share of the net pension liability, the schedule of the School Board's contributions, and the notes to required supplementary information. Under the label of *other supplementary information*, data on the non-major funds and information required to be presented by state statute can be found.

**Government-Wide Financial Analysis**

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the School Board, liabilities and deferred inflows exceeded assets and deferred outflows by \$70,507,196 at the close of the most recent fiscal year as compared to \$72,681,673, as restated, in the prior year ended June 30, 2019. Negative net position is a result of the School Board's adoption of Government Accounting Standards Board (GASB) Statement Number 68 – *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27*, Statement Number 71 – *Pension Transition for Contributions Made Subsequent to the Measurement Date – an amendment of GASB Statement No. 68*, and Statement No. 75 – *Accounting and Financial Reporting for Postemployment Benefits other than Pensions*.

A portion of the School Board's net position, \$8,971,837, reflects its investments in capital assets (e.g., land, buildings, furniture and equipment), less any related debt used to acquire those assets that is still outstanding. The School Board uses these capital assets in the delivery of services to its students and residents; consequently, these assets are *not* available for future spending. Although the School Board's investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

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**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**JUNE 30, 2020**

**STATEMENT OF NET POSITION**

	<b>2020</b>	<b>2019 Restated</b>	<b>Change</b>
<b><u>ASSETS</u></b>			
Cash and cash equivalents	\$ 10,202,314	\$ 8,822,932	15.63%
Investments	18,627,314	15,847,548	17.54%
Receivables	2,171,729	2,177,898	-0.28%
Inventory	55,294	24,654	124.28%
Restricted assets - cash	3,809,257	4,402,540	-13.48%
Capital assets, net of accumulated depreciation	17,003,582	16,997,967	0.03%
TOTAL ASSETS	<u>51,869,490</u>	<u>48,273,539</u>	<u>7.45%</u>
<b><u>DEFERRED OUTFLOWS OF RESOURCES</u></b>			
Pension related	9,260,650	7,623,333	21.48%
Other postemployment benefits related	26,717,976	10,990,249	143.11%
TOTAL DEFERRED OUTFLOWS OF RESOURCES	<u>35,978,626</u>	<u>18,613,582</u>	<u>93.29%</u>
<b><u>LIABILITIES</u></b>			
Current liabilities	8,339,467	7,913,374	5.38%
Long-term liabilities	135,527,982	119,947,738	12.99%
TOTAL LIABILITIES	<u>143,867,449</u>	<u>127,861,112</u>	<u>12.52%</u>
<b><u>DEFERRED INFLOWS OF RESOURCES</u></b>			
Pension related	12,315,853	9,264,173	32.94%
Other postemployment benefits related	2,172,010	2,443,509	-11.11%
TOTAL DEFERRED INFLOWS OF RESOURCES	<u>14,487,863</u>	<u>11,707,682</u>	<u>23.75%</u>
<b><u>NET POSITION (DEFICIT)</u></b>			
Net investment in capital assets	8,971,837	8,075,068	11.11%
Restricted	9,338,264	10,064,259	-7.21%
Unrestricted	<u>(88,817,297)</u>	<u>(90,821,000)</u>	<u>2.21%</u>
TOTAL NET POSITION (DEFICIT)	<u>\$ (70,507,196)</u>	<u>\$ (72,681,673)</u>	<u>2.99%</u>

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**JUNE 30, 2020**

**STATEMENT OF ACTIVITIES**

	<u>2020</u>	<u>2019</u>	<u>% Change</u>
<b>Revenues</b>			
Program Revenues			
Charges for Services	\$ 58,020	\$ 72,957	-20.47%
Operating Grants and Contributions	6,613,256	6,631,855	-0.28%
Taxes			
Property Taxes	7,943,773	7,909,361	0.44%
Sales and Use Taxes	6,525,484	7,615,348	-14.31%
Other Local Sources	852,023	994,756	-14.35%
Investment Earnings	651,655	503,128	29.52%
State Sources	21,889,600	22,142,251	-1.14%
<b>Total Revenues</b>	<u>44,533,811</u>	<u>45,869,656</u>	<u>-2.91%</u>
<b>Expenses</b>			
Instruction	22,803,918	20,455,851	11.48%
Support Services	16,568,267	13,691,841	21.01%
Non-Instructional Services	2,235,439	2,090,942	6.91%
Debt Service (interest)	751,710	760,917	-1.21%
<b>Total Expenses</b>	<u>42,359,334</u>	<u>36,999,551</u>	<u>14.49%</u>
<b>Increase in net position</b>	<b>\$ 2,174,477</b>	<b>\$ 8,870,105</b>	
Beginning net position		(81,578,797)	
Cumulative effect of error		27,019	
Restated net position (deficit)		<u><u>\$ (72,681,673)</u></u>	



**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**JUNE 30, 2020**

**Financial Analysis of the School Board's Funds**

As noted earlier, the School Board uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of the School Board's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the School Board's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the current fiscal year, the School Board's governmental funds reported combined ending fund balances of \$31,121,437, an increase of \$3,217,993, in comparison with the prior fiscal year. *Unassigned fund balance*, which is available for spending at the School Board's discretion, of \$16,213,454 constitutes 52% of this total. Of the fund balance, \$9,338,264 is *restricted* to indicate that it is *not* available for new spending since it is constrained to specific purposes by their providers through constitutional provisions, enabling legislation, or by terms of their debt agreements. The remainder of the fund balance is classified as *committed*, which the School Board constrained by formal action for a specific purpose, *nonspendable*, not in spendable form, or *assigned*, which the School Board intends to use for a specific purpose, but is not restricted nor committed.

The General Fund is the chief operating fund of the School Board. At the end of the current fiscal year, total fund balance of the General Fund was \$21,775,124. The unassigned portion amounts to \$16,260,699, while the portion committed for operations amounts to \$3,871,165. The remaining fund balance is assigned. The assignments of fund balance represent the School Board, or its administration's, plans for keeping a portion of unassigned fund balance to be set aside for specific purposes, as follows: 1) capital construction; 2) self-insured retention; 3) compensated absences, and 4) textbooks.

**General Fund Budgetary Highlights**

The School Board amended its original budget during the fiscal year. Actual revenues and transfers exceeded its budgeted revenues and transfers by approximately \$1,600,000. This is largely due to an unexpected increase in sales tax revenues and an increase in federal and state grant funding. Budgeted expenditures and transfers exceeded its actual expenditures and transfers by approximately \$1,600,000. This is mainly due to a reduction in instructional expenditures and transportation costs resulting from early school closures due to the Stay at Home Order issued by Governor Edwards.

**Capital Assets and Debt Administration**

**Capital Assets.** The School Board's investment in capital assets (net of accumulated depreciation) as of June 30, 2020 amounts to \$17,003,582 as compared to \$16,997,967 in the prior year ended June 30, 2019, as restated. This investment includes land, buildings and improvements, furniture and equipment, and construction in progress. Net capital assets remained consistent with the prior year. This is a result of asset additions of approximately \$1.4 million being consistent with the current year depreciation expense of approximately \$1.4 million. The majority of the additions are mainly the result of the sewer treatment plant replacement project at various schools. This project amounted to current year expenditures of approximately \$1 million, and continues to be in progress at year end. During the current year, the School Board transferred projects, amounting to approximately \$140,000, from construction in progress to buildings and improvements. The projects consisted of Assumption High Kitchen Ceiling Renovation and the Media Center Flat Roof Replacement.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**JUNE 30, 2020**

The School Board had the following classifications of capital assets at year end.

	<u>Governmental Activities</u>	
	<u>2020</u>	<u>2019 Restated</u>
Land	\$ 480,573	\$ 480,573
Buildings and improvements	41,333,140	41,195,577
Furniture and equipment	4,841,059	4,654,588
Construction in progress	3,023,926	1,947,510
Less accumulated depreciation	( 32,675,116)	( 31,280,281)
Total, net of depreciation	\$ 17,003,582	\$ 16,997,967

**Long-term debt.** At the end of the current fiscal year, the School Board had bonded debt outstanding of \$7,939,487 as compared to \$8,828,000 in the prior year ended June 30, 2019, a decrease of 10%. The bonded debt outstanding is from three outstanding bond issues. During the year, bond principal of \$888,513 was paid, as was interest in the amount of \$751,710. In the prior year, bond principal of \$788,525 was paid, as was interest in the amount of \$760,917.

**Economic Factors and Next Year's Budget**

The School Board's elected and appointed officials considered the following factors and indicators when setting next year's budget, rates, and fees. These factors and indicators include:

- With an increase in revenues along with a reduction of expenditures due to the school closure resulting from the COVID-19 pandemic, the School Board has experienced a surplus for the second consecutive year. Student enrollment continues to decline; however, the administration makes the necessary adjustments in staffing and resources to account for the loss in per pupil allocation from the Louisiana Department of Education.
- The employer contributions rates for the retirement systems and health plans to which the employees belong to changed as follows:

<b>Assumption Parish School Board</b>			
<b>Budget Factors</b>			
	<b>2020-2021 Rates</b>		<b>2019-2020 Rates</b>
Teachers' retirement system	<b>25.8%</b>		<b>26.0%</b>
School employees' retirement system	<b>28.7%</b>		<b>29.4%</b>
Health insurance	<b>5.5% Increase</b>		<b>5% Increase</b>

**Contacting the Assumption Parish School Board's Management**

This financial report is designed to provide a general overview of the School Board's finances for those with an interest in the government's financial position and operations. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Anya Randle, Director of Business Services, 4901 Hwy. 308, Napoleonville, LA 70390.

**ASSUMPTION PARISH SCHOOL BOARD**

**Napoleonville, Louisiana**

**STATEMENT OF NET POSITION**

**JUNE 30, 2020**

	Governmental Activities
<b><u>ASSETS</u></b>	
Cash and cash equivalents	\$ 10,202,314
Investments	18,627,314
Receivables	2,171,729
Inventory	55,294
Restricted assets - cash	3,809,257
Capital assets, net of accumulated depreciation	17,003,582
TOTAL ASSETS	<u>51,869,490</u>
<b><u>DEFERRED OUTFLOWS OF RESOURCES</u></b>	
Deferred amounts related to net pension liability	9,260,650
Deferred amounts related to other postemployment benefits	26,717,976
TOTAL DEFERRED OUTFLOWS OF RESOURCES	<u>35,978,626</u>
<b><u>LIABILITIES</u></b>	
Salaries, payroll deductions, and withholdings payable	3,204,283
Accounts payable	358,375
Accrued interest	92,258
Retainage payable	138,753
Other liabilities	43,060
Long-term liabilities:	
Due within one year (bonds payable and compensated absences)	1,102,738
Due in more than one year (bonds payable and compensated absences)	8,330,707
Due within one year (other postemployment benefits payable)	3,400,000
Due in more than one year (other postemployment benefits payable)	90,808,649
Net pension liability	36,388,626
TOTAL LIABILITIES	<u>143,867,449</u>
<b><u>DEFERRED INFLOWS OF RESOURCES</u></b>	
Deferred amounts related to net pension liability	12,315,853
Deferred amounts related to other postemployment benefits	2,172,010
TOTAL DEFERRED INFLOWS OF RESOURCES	<u>14,487,863</u>
<b><u>NET POSITION (DEFICIT)</u></b>	
Net investment in capital assets	8,971,837
Restricted:	
Debt service	3,159,704
HVAC costs	5,598,686
Capital construction	579,874
Unrestricted	(88,817,297)
TOTAL NET POSITION (DEFICIT)	<u>\$ (70,507,196)</u>

The accompanying notes to the basic financial statements are an integral part of this statement.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2020**

		Program Revenues		Net (Expense)
				Revenue and
				Changes in Net
				Position
	Expenses	Charges for	Operating	Governmental
		Services	Grants and	Unit
			Contributions	
Functions/Programs				
Governmental Activities:				
Instruction:				
Regular education programs	\$ 16,352,170	\$ -	\$ 3,209,590	\$ (13,142,580)
Special education programs	4,871,863	-	1,821,648	(3,050,215)
Special programs	799,549	-	-	(799,549)
Other education programs	780,336	-	-	(780,336)
Support Services:				
Pupil support services	2,698,583	-	-	(2,698,583)
Instructional staff services	534,853	-	94,921	(439,932)
General administration services	1,793,675	-	54,546	(1,739,129)
School administration services	3,074,302	-	-	(3,074,302)
Business services	460,829	-	-	(460,829)
Plant operation and maintenance	4,384,603	-	-	(4,384,603)
Student transportation services	2,598,723	-	75,963	(2,522,760)
Central services	1,022,699	-	-	(1,022,699)
Non-Instructional Services:				
Food service	2,212,652	58,020	1,356,588	(798,044)
Community service programs	22,787	-	-	(22,787)
Debt Service:				
Interest and bank charges	751,710	-	-	(751,710)
Total Governmental Activities	<u>\$ 42,359,334</u>	<u>\$ 58,020</u>	<u>\$ 6,613,256</u>	<u>(35,688,058)</u>
Local sources				
Taxes:				
Ad valorem				7,943,773
Sales and use taxes				6,525,484
Other				852,023
Investment earnings				651,655
State sources				
Unrestricted grants-in-aid				21,889,600
Total general revenues and special items				<u>37,862,535</u>
Change in Net Position				2,174,477
Net Position (deficit) - June 30, 2019, as restated				(72,681,673)
Net Position (deficit) - June 30, 2020				<u>\$ (70,507,196)</u>

The accompanying notes to the basic financial statements are an integral part of this statement.



**ASSUMPTION PARISH SCHOOL BOARD****Napoleonville, Louisiana****GOVERNMENTAL FUNDS****BALANCE SHEET****JUNE 30, 2020**

	General	HVAC Fund	Other Non-major Governmental Funds	Total Governmental Funds
<b><u>ASSETS</u></b>				
Cash and cash equivalents	\$ 5,763,459	\$ 4,433,791	\$ 5,064	\$ 10,202,314
Investments	17,534,276	987,465	105,573	18,627,314
Receivables	1,090,602	191,597	889,530	2,171,729
Due from other funds	797,850	-	309,840	1,107,690
Inventory	-	-	55,294	55,294
Restricted assets - cash	-	-	3,809,257	3,809,257
<b>TOTAL ASSETS</b>	<b>\$ 25,186,187</b>	<b>\$ 5,612,853</b>	<b>\$ 5,174,558</b>	<b>\$ 35,973,598</b>
<b><u>LIABILITIES AND FUND BALANCES</u></b>				
Liabilities:				
Salaries, payroll deductions, and withholdings payable	\$ 2,893,147	\$ -	\$ 311,136	\$ 3,204,283
Accounts payable and other liabilities	218,151	14,167	307,870	540,188
Due to other funds	299,765	-	807,925	1,107,690
<b>TOTAL LIABILITIES</b>	<b>3,411,063</b>	<b>14,167</b>	<b>1,426,931</b>	<b>4,852,161</b>
Fund balances:				
Nonspendable:				
Inventory	-	-	55,294	55,294
Restricted for:				
Debt service	-		3,159,704	3,159,704
HVAC costs	-	5,598,686	-	5,598,686
Capital construction	-	-	579,874	579,874
Committed for operations	3,871,165	-	-	3,871,165
Assigned:				
Capital construction	900,000	-	-	900,000
Internal purposes	616,145	-	-	616,145
Educational excellence	127,115	-	-	127,115
Unassigned	16,260,699	-	(47,245)	16,213,454
<b>TOTAL FUND BALANCES</b>	<b>21,775,124</b>	<b>5,598,686</b>	<b>3,747,627</b>	<b>31,121,437</b>
<b>TOTAL LIABILITIES AND     FUND BALANCES</b>	<b>\$ 25,186,187</b>	<b>\$ 5,612,853</b>	<b>\$ 5,174,558</b>	<b>\$ 35,973,598</b>

The accompanying notes to the basic financial statements are an integral part of this statement.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET**  
**TO THE STATEMENT OF NET POSITION**

**JUNE 30, 2020**

Total fund balances - governmental funds		\$ 31,121,437
Cost of capital assets at June 30, 2020	49,678,698	
Less: accumulated depreciation as of June 30, 2020	<u>(32,675,116)</u>	17,003,582
Deferred outflows of resources at June 30, 2020		
Deferred outflows - pension related	9,260,650	
Deferred outflows - other postemployment benefits related	<u>26,717,976</u>	35,978,626
Elimination of interfund assets and liabilities		
Due from other funds	1,107,690	
Due to other funds	<u>(1,107,690)</u>	-
Long-term liabilities at June 30, 2020		
Bonds and certificates of indebtedness	(7,939,487)	
Accrued interest payable	(92,258)	
Compensated absences payable	(1,493,958)	
Other postemployment benefits payable	(94,208,649)	
Net pension liability	<u>(36,388,626)</u>	(140,122,978)
Deferred inflows of resources at June 30, 2020		
Deferred inflows - pension related	(12,315,853)	
Deferred inflows - other postemployment benefits related	<u>(2,172,010)</u>	<u>(14,487,863)</u>
Total net position at June 30, 2020 - governmental activities		<u>\$ (70,507,196)</u>

The accompanying notes to the basic financial statements are an integral part of this statement.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2020**

	General	HVAC Fund	Other Non-major Governmental Funds	Total Governmental Funds
<b><u>Revenues:</u></b>				
Local sources:				
Taxes:				
Ad valorem	\$ 7,943,773	\$ -	\$ -	\$ 7,943,773
Sales and use	5,436,925	1,088,559	-	6,525,484
Rentals, leases, and royalties	4,800	-	-	4,800
Food sales	-	-	58,020	58,020
Earnings on investments	531,749	15,605	104,301	651,655
Other	427,741	-	419,482	847,223
State sources:				
Unrestricted grants-in-aid	21,205,430	-	684,170	21,889,600
Restricted grants-in-aid	971,327	-	-	971,327
Federal sources:				
Restricted grants-in-aid - direct	-	-	1,122,202	1,122,202
Restricted grants-in-aid - subgrants	79,464	-	4,328,625	4,408,089
Commodities - United States				
Department of Agriculture	-	-	111,638	111,638
Total revenues	<u>36,601,209</u>	<u>1,104,164</u>	<u>6,828,438</u>	<u>44,533,811</u>
<b><u>Expenditures:</u></b>				
Current:				
Instruction:				
Regular education programs	11,673,138	-	2,718,122	14,391,260
Special education programs	3,441,793	-	1,542,708	4,984,501
Special programs	797,139	-	-	797,139
Other education programs	829,950	-	-	829,950
Support services:				
Pupil support services	2,744,061	-	-	2,744,061
Instructional staff services	403,393	-	80,386	483,779
General administration services	1,642,050	29,753	46,194	1,717,997
School administration services	2,946,473	-	-	2,946,473
Business and central services	478,221	-	-	478,221
Plant operation and maintenance	3,074,834	370,980	-	3,445,814
Transportation	2,288,347	-	64,331	2,352,678
Central services	1,040,099	-	-	1,040,099

The accompanying notes to the basic financial statements are an integral part of this statement.

(continued)

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2020**

	<u>General</u>	<u>HVAC Fund</u>	<u>Other Non-major Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>Expenditures (continued):</b>				
Non-instructional services:				
Food service	\$ 156,228	\$ -	\$ 1,877,318	\$ 2,033,546
Community service programs	22,787	-	-	22,787
Building acquisition and construction	16,005	46,432	1,342,212	1,404,649
Debt service:				
Principal retirement	-	-	888,513	888,513
Interest and bank charges	-	-	754,351	754,351
Total expenditures	<u>31,554,518</u>	<u>447,165</u>	<u>9,314,135</u>	<u>41,315,818</u>
Excess of revenues over (under) expenditures	<u>5,046,691</u>	<u>656,999</u>	<u>(2,485,697)</u>	<u>3,217,993</u>
Other financing sources (uses):				
Operating transfers out	(1,865,266)	-	(329,304)	(2,194,570)
Operating transfers in	779,168	-	1,415,402	2,194,570
Total other financing sources (uses)	<u>(1,086,098)</u>	<u>-</u>	<u>1,086,098</u>	<u>-</u>
Changes in fund balance	3,960,593	656,999	(1,399,599)	3,217,993
Fund balances at beginning of year	<u>17,814,531</u>	<u>4,941,687</u>	<u>5,147,226</u>	<u>27,903,444</u>
<b>Fund balances at end of year</b>	<b><u>\$ 21,775,124</u></b>	<b><u>\$ 5,598,686</u></b>	<b><u>\$ 3,747,627</u></b>	<b><u>\$ 31,121,437</u></b>

The accompanying notes to the basic financial statements are an integral part of this statement.

(concluded)



**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**RECONCILIATION OF THE GOVERNMENTAL FUNDS -**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN**  
**FUND BALANCES OF GOVERNMENTAL FUNDS TO STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2020**

Total net changes in fund balances - governmental funds		\$ 3,217,993
Capital assets:		
Capital outlay capitalized	1,404,649	
Depreciation expense for the year ended June 30, 2020	<u>(1,399,034)</u>	5,615
Operating transfers in	2,194,570	
Operating transfers out	<u>(2,194,570)</u>	-
Long-term liabilities:		
Principal portion of debt service payments	888,513	
Change in interest payable	2,641	
Change in compensated absences payable	(163,276)	
Net change in other postemployment benefits liability and deferred inflows/outflows of resources	(5,415,023)	
Net change in pension liability and deferred inflows/outflows of resources	<u>3,638,014</u>	<u>(1,049,131)</u>
Change in net position - governmental activities		<u>\$ 2,174,477</u>

The accompanying notes to the basic financial statements are an integral part of this statement.

**ASSUMPTION PARISH SCHOOL BOARD**

**Napoleonville, Louisiana**

**STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES**

**JUNE 30, 2020**

	<u>Agency Funds</u>
<b><u>Assets</u></b>	
Cash and cash equivalents	<u>\$ 2,562,712</u>
<b>Total assets</b>	<u><u>\$ 2,562,712</u></u>
<b><u>Liabilities</u></b>	
Deposits due others	<u>\$ 2,562,712</u>
<b>Total liabilities</b>	<u><u>\$ 2,562,712</u></u>

The accompanying notes to the basic financial statements are an integral part of this statement.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**1. Summary of Significant Accounting Policies**

The accounting policies of the Assumption Parish School Board (the School Board) conform to generally accepted accounting principles (GAAP) as applicable to governments. The Governmental Accounting Standards Board (GASB) is the standard setting body for establishing governmental accounting and financial reporting principles.

**a. Financial Reporting Entity**

The School Board is a political subdivision of the State of Louisiana. It was created by Louisiana Statutes Annotated Revised Statute (LSA-R.S.) 17:51 for the purpose of providing public education for the children of Assumption Parish, Louisiana. The School Board is authorized by LSA R.S. 17:81 to establish policies and regulations for its own government consistent with the laws of the State of Louisiana and the regulations of the Louisiana Board of Elementary and Secondary Education. The School Board is authorized to establish public schools as it deems necessary, to provide adequate school facilities for the children of the parish, to determine the number of teachers to be employed, and to determine local supplement to their salaries. The School Board is comprised of 9 board members who are elected from 9 districts for a term of four years.

The School Board operates 9 schools within the parish with a total enrollment of approximately 3,000 pupils. In conjunction with the regular educational programs, some of these schools offer special education and/or adult education programs. Additionally, the School Board provides transportation and school food services for the students.

Governmental Accounting Standards Board (GASB) Codification, Section 2100, *Defining the Financial Reporting Entity*, establishes criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Since the School Board is a special purpose government that has a separately elected governing body, is legally separate, and is fiscally independent of other state or local governments, it is considered a primary government under the provisions of this Statement. As used in GASB Codification, Section 2100, fiscally independent means that the School Board may, without the approval or consent of another governmental entity, determine or modify its own budget, levy its own taxes or set rates or charges, and issue bonded debt. Additionally, the School Board does not have any component units, which are defined by GASB Codification, Section 2100 as other legally separate organizations for which the elected officials are financially accountable. There are no other primary governments with which the School Board has a significant relationship.

**b. Basis of Presentation**

The School Board's *Basic Financial Statements* consist of the government-wide statements on all of the non-fiduciary activities and the fund financial statements (individual major funds and combined non-major funds). The statements are prepared in accordance with accounting principles generally accepted in the United States of America as applied to governmental units and promulgated by the Governmental Accounting Standards Board (GASB) Codification of Governmental Accounting and Financial Reporting Standards.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**1. Summary of Significant Accounting Policies** (continued)

**b. Basis of Presentation** (continued)

Government-Wide Financial Statements

The government-wide financial statements include the statement of net position and the statement of activities for all non-fiduciary activities. As a general rule, the effect of interfund activity has been removed from these statements. Exceptions to the general rule are advances between fiduciary funds and the various functions of the School Board. The government-wide presentation focuses primarily on the sustainability of the School Board as an entity and the change in aggregate economic position resulting from the activities of the fiscal period.

All programs of the School Board are considered *Governmental Activities* which are normally supported by taxes and intergovernmental revenues.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function. *Program revenues* include (1) charges from school lunch participants who directly benefit from the service provided by a given function, and (2) grants that are restricted to meeting the operational requirements of a particular function. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Certain activity occurs during the year involving transfers of resources between funds. In fund financial statements these amounts are reported at gross amounts as transfers in/out. While reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Transfers between the funds included in governmental activities are eliminated so that only the net amount is included as transfers in the governmental activities column.

Fund Financial Statements

The daily accounts and operations of the School Board continue to be organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equity, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

The funds of the School Board are classified into two broad categories: Governmental and Fiduciary.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**1. Summary of Significant Accounting Policies** (continued)

**b. Basis of Presentation** (continued)

Governmental Fund Types:

Governmental funds are those through which most governmental functions of the School Board are financed. The acquisition, use, and balances of the School Board's expendable financial resources and the related liabilities are accounted for through governmental funds. The measurement focus is upon determination of changes in financial position, rather than upon net income determination. The following are the School Board's governmental fund types:

General Fund - The General Fund is the general operating fund of the School Board. It accounts for all financial resources except those required to be accounted for in other funds.

Special Revenue Funds - Special Revenue Funds account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. These funds account for the revenues and expenditures related to federal grant and entitlement programs established for various educational objectives.

Capital Projects Fund - The Capital Projects Fund is used to account for financial resources to be used for the acquisition, construction or improvement of major capital facilities.

Debt Service Funds - The Debt Service Funds, established to meet requirements of bond ordinances, are used to account for the accumulation of resources for and the payment of general long-term debt principal, interest, and related costs.

Fiduciary Fund Type:

Agency Funds - Agency funds are used to account for assets held by the School Board in a trustee or agency capacity. The agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

**c. Basis of Accounting/ Measurement Focus**

Government-Wide Financial Statements (GWFS)

The Statement of Net Position and the Statement of Activities display information about the reporting government as a whole. These statements include all the financial activities of the School Board, except for the Fiduciary Fund. The Fiduciary Fund is only reported in the Statement of Fiduciary Net Position at the Fund Financial Statement level.

The GWFS were prepared using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability has been incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Sales taxes are recognized when the underlying sales transactions occur. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**1. Summary of Significant Accounting Policies** (continued)

**c. Basis of Accounting/ Measurement Focus** (continued)

Government-Wide Financial Statements (GWFS) (continued)

Program Revenues

Program revenues included in the Statement of Activities are derived directly from parties outside of the School Board's taxpayers or citizenry, as a whole; program revenues reduce the cost of the function to be financed from the School Board's general revenues.

Allocation of Indirect Expenses

The School Board reports all direct expenses by function in the Statement of Activities. Direct expenses are those that are clearly identifiable by function. Indirect expenses of other functions are not allocated to those functions but are reported separately in the Statement of Activities. Depreciation expense which can be specifically identified by function is included in the direct expenses of each function. Depreciation on the buildings is assigned to the general administration function due to the fact that school buildings serve multiple purposes. Interest on long term debt is considered an indirect expense and is reported separately on the Statement of Activities.

Fund Financial Statements (FFS)

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The Agency Fund type is accounted for on a flow of economic resources measurement focus (accrual basis). With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheet.

Governmental Funds are accounted for using a current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financial sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

The School Board reports the General Fund and the HVAC Fund as major funds.



**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**1. Summary of Significant Accounting Policies** (continued)

**c. Basis of Accounting/ Measurement Focus** (continued)

Fund Financial Statements (FFS) (continued)

The following paragraphs describe the revenue recognition practices under the modified accrual basis of accounting:

Revenues

Governmental fund revenues resulting from exchange transactions are recognized in the fiscal year in which the exchange takes place and meets the government's availability criteria (susceptible to accrual). Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. The School Board's definition of available means expected to be received within sixty days of the end of the fiscal year.

Non-exchange transactions, in which the School Board receives value without directly giving value in return, include sales tax, property tax, special assessments, grants, entitlements, and donations. Property taxes are considered measurable in the calendar year of the tax levy if collected soon enough to meet the availability criteria. Sales taxes and other business taxes are considered measurable when the underlying transaction occurs and meets the availability criteria. Anticipated refunds of such taxes are recorded as fund liabilities and reductions of revenue when they are measurable and valid. Special assessments are recognized as revenues only to the extent that individual installments are considered current assets in the governmental fund types. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources can be used.

Expenditures

Salaries are recorded as expenditures when incurred. Nine-month employee salaries are incurred over a nine-month period but paid over a twelve-month period.

Compensated absences are recognized as expenditures when leave is actually taken or when employees (or heirs) are paid for accrued leave upon retirement or death, while the cost of earned leave privileges not requiring current resources is recorded as a long-term liability in the Government Wide Financial Statements.

Commitments under construction contracts are recognized as expenditures when earned by the contractor.

Principal and interest on general long-term debt are not recognized until due.

All other expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred if it is expected to be paid within the next twelve months. Liabilities which will not be liquidated with expendable available financial resources are not recorded in the funds.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**1. Summary of Significant Accounting Policies** (continued)

**d. Cash and Cash Equivalents**

Cash and cash equivalents include demand deposits, interest bearing demand deposits, money market accounts, and short-term investments, as described below, with a maturity date within three months of the date of acquisition. Under state law, the School Board may deposit funds with state banks organized under the laws of the State of Louisiana, the laws of any other state in the Union, or the laws of the United States.

**e. Investments**

The School Board may also invest in bonds, debentures, and other indebtedness which are fully guaranteed by the United States, issued or guaranteed by federal agencies backed by full faith and credit of the United States and issued or guaranteed by United States instrumentalities which are federally sponsored. Investments are stated at fair value. Fair value was determined using quoted market prices.

In addition, local governments in Louisiana are authorized to invest in the Louisiana Asset Management Pool, Inc. (LAMP), a nonprofit corporation formed by an initiative of the State Treasury and organized under the laws of the State of Louisiana, which operates a local government investment pool.

Investment income includes interest earned, realized gains and losses, and unrealized gains and losses (changes in fair value).

The School Board holds investments that are measured at fair value on a recurring basis.

**f. Receivables**

Federal and state grants receivables consist of receivables for reimbursement of expenditures under various federal or state programs and grants. All amounts are expected to be collected within the next twelve months. Sales tax receivable consists of sales taxes collected by the taxing authority and remitted to the School Board in subsequent periods.

**g. Inventory**

Inventory of the School Food Services Special Revenue Fund consists of food purchased by the School Board and commodities granted by the United States Department of Agriculture (USDA) through the Louisiana Department of Education. The commodities are recorded as revenues and expenditures when consumed. All inventory items purchased are valued at the lower of cost (first-in, first-out) or market, and donated commodities are assigned values based on information provided by the United States Department of Agriculture.

**h. Interfund Transactions/Balances**

During the course of normal operations, the School Board has numerous transactions between funds, including expenditures and transfers of resources to provide services, construct assets and service debt. These receivables and payables are classified as interfund receivables/payables on the balance sheet. Short-term interfund loans are also classified as interfund receivables/payables. The accompanying financial statements generally reflect such transactions as operating transfers. Cash not transferred at year end will result in an interfund balance.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**1. Summary of Significant Accounting Policies** (continued)

**i. Capital Assets**

Capital assets with a cost of \$1,000 or more are capitalized at historical cost, or estimated historical cost for assets where the actual historical cost is not available. Donated assets are recorded as capital assets at their estimated fair value at the date of the donation. The system for the accumulation of fixed asset cost data does not provide the means for determining the percentage of assets valued at actual and those valued at estimated cost.

Capital assets are recorded in the GWFS, but are not reported in the FFS. All capital assets are depreciated using the straight-line method over their estimated useful lives. Since surplus assets are sold for an immaterial amount when declared as no longer needed for public school purposes by the School Board, no salvage value is taken into consideration for depreciation purposes. Useful lives vary from 2 to 15 years for equipment, 10 to 20 years for building and land improvements, and 30 to 40 years for buildings. The School Board does not capitalize computer software. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

**j. Restricted Assets**

Restricted assets are cash, cash equivalents or investments whose use is limited by legal requirements such as a bond indenture. Restricted assets, if any, are reported only in the GWFS.

**k. Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The School Board has two types of items that qualify for reporting in this category. It has deferred outflows of resources related to the net pension liability and deferred outflows of resources related to the other postemployment benefits liability.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenues) until that time. The School Board has two types of items that qualify for reporting in this category. It has deferred inflows of resources related to the net pension liability and deferred inflows of resources related to the other postemployment benefits liability.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**1. Summary of Significant Accounting Policies** (continued)

**l. Compensated Absences**

All 12-month employees, except for principals, earn from 5 to 15 days of vacation leave each year, depending on length of service with the School Board. Principals earn 18 days of vacation leave each year. Up to 5 days of vacation leave may be carried forward to the next calendar year. Upon death or retirement, unused annual leave is paid to the employee or designated heir at the employee's current rate of pay.

All School Board employees earn 10, 11, 12, or 13 days of sick leave for 9, 10, 11 and 12 month employees, respectively. Sick leave can be accumulated without limitation. Upon death or retirement, a maximum of 25 days of unused sick leave is paid to the employee or designated heir at the employee's current rate of pay. Under the Louisiana Teacher's Retirement System, the unused sick leave is used in the retirement benefit computation as earned service. Under the Louisiana School Employees Retirement System, all unpaid sick leave, which excludes the 25 days paid, is used in the retirement benefit computation as earned service. Any employee with a teaching certificate is entitled, subject to approval by the School Board, to one semester of sabbatical leave after three years of continuous service or two semesters of sabbatical leave after six or more years of continuous service. Leave may be granted for rest and recuperation and professional and cultural improvement.

On April 29, 2020, the School Board unanimously approved a temporary revision to the annual leave policy effective March 21, 2020 through June 30, 2021. This revision allows employees to accrue up to 30 days of leave until June 30, 2021. If an employee resigns, retires, or terminates employment during this time, the maximum of 20 days' severance pay would remain.

In Governmental Fund types, sick and vacation leave that has been claimed by employees as of the end of the fiscal year is recorded as an expenditure in the year claimed. Sick leave accrued as of the end of the fiscal year is valued using employees' current rates of pay. Accrued sick leave will be paid from future years' resources. No allowance is made for the immaterial amounts of sick leave forfeited when employees resign or retire.

**m. Lease Commitments**

Accounting Standards Codification Topic 840 (ASC 840) provides guidelines for accounting and financial reporting for lease agreements. The School Board uses the guidance in ASC 840 to differentiate the appropriate classification of leases. A financing transaction is accounted for as a capital lease if it meets any one of four specified criteria; if not, it is accounted for as an operating lease. Capital leases are treated as the acquisition of assets and the incurrence of obligations by the lessee. Operating leases are treated as current operating expenditures.

**n. Long-Term Debt**

In the government-wide Statement of Net Position, long-term debt and other long-term obligations are reported as liabilities. Bond issuance costs, excluding any prepaid bond insurance, are reported as expenses in the year of debt issuance. Bonded debt premiums, discounts, and gains (losses) on refundings are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable is reported net of the applicable bond premium or discount. Gains (losses) on refundings are reported as deferred outflows/inflows of resources.

In the fund financial statements, governmental fund types recognize bond premiums, discounts, and bond issuance costs during the current financial reporting period. The face amount of the debt issue is reported as "other financing sources." Premiums received on debt issuances are reported as "other financing uses."



**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**1. Summary of Significant Accounting Policies** (continued)

**n. Long-Term Debt** (continued)

Excess revenue contracts, loans, and notes are obligations of the general government and payment of these debts are normally provided by transfers from the General Fund to a debt service fund.

Sales tax revenue bonds are secured by sales tax revenues. Payment of the debt is provided by sales tax revenue recognized in the appropriate debt service fund.

**o. Sales Use and Property Taxes**

The School Board is authorized to collect a three percent sales and use tax within Assumption Parish. One percent of this sales and use tax, approved by the voters of the parish on April 24, 1965, is dedicated for the payment of teachers' salaries and/or for the operation of the public schools in Assumption Parish. The other one percent sales tax was approved by voters of the parish on November 28, 1981. The proceeds of this sales tax are to be used for the payment of salaries of teachers and other school employees, and for operation and maintenance and/or for capital improvements to the public schools of Assumption Parish. The one-half of one percent sales and use tax was approved by voters on May 1, 1999. The proceeds are to be used for providing additional funds for the acquisition, installation, maintenance, and operation of air conditioning systems in parish schools, including the payment of utility costs with any excess to be used for additional support for the schools in the parish. The one-half of one percent sales and use tax was approved by voters on July 16, 2005. The proceeds of this sales tax are to be used for the operation and maintenance of the public schools in Assumption Parish and for the repayment of the Limited Tax Revenue Bonds, Series 2016.

The School Board is also authorized to collect a two percent sales and use tax levied by the Assumption Parish Police Jury. In addition, the School Board is authorized to collect a one percent sales and use tax levied by the Village of Napoleonville. Both the Jury and the Village pay the School Board a fixed collection fee in addition to their respective portion of collection expenses. The collection and distribution of the sales taxes are accounted for in the Sales Tax Agency Fund.

Also, all sales and use taxes are levied in perpetuity and do not require renewal by popular vote.

Ad valorem taxes are collected by the Assumption Parish Tax Collector's Office and remitted to the School Board on a monthly basis. Values are established by the Assumption Parish Assessor's Office each year based on 10% of the assessed market value of residential property and commercial land and on 15% of the assessed market value of commercial buildings, public utilities and personal property.

Ad valorem taxes are assessed and levied on a calendar year basis, based on the assessed value on January 1 of the assessment year. However, before taxes can be levied, the tax rolls must be submitted to the State Tax Commission for approval. Taxes are due and payable on November 15. An enforceable lien attaches on the property as of November 15. As of December 31, taxes become delinquent and interest and penalty accrue. Taxes are generally received in January, February and March of the fiscal year.

Under the Louisiana Constitution, ad valorem taxes other than the Constitutional Tax must be renewed by popular vote every ten (10) years. The bonded indebtedness tax (bond sinking fund) remains in effect until all bond principal, interest and associated fees have been paid in full.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**1. Summary of Significant Accounting Policies** (continued)

**p. Restricted Net Position**

For the government-wide statement of net position, net position is reported as restricted when constraints placed on assets' use are either:

- Externally imposed by creditors (such as debt covenants), grants, contributors, laws, or regulations of other governments, or
- Imposed by law through constitutional provisions or enabling legislation.

When both restricted and unrestricted resources are available for use, it is the School Board's policy to use restricted resources first, then unrestricted resources as they are needed.

**q. Fund Equity of Fund Financial Statements**

Accounting standards require governmental fund balances to be reported in as many as five classifications as listed below:

Nonspendable – represents amounts that are not expected to be converted to cash because they are either not in spendable form or legally or contractually required to be maintained intact.

Restricted – represents balances where constraints have been established by parties outside the School Board or imposed by law through constitutional provisions or enabling legislation.

Committed – represents balances that can only be used for specific purposes pursuant to constraints imposed by formal action of the School Board's highest level of decision-making authority.

Assigned – represents balances that are constrained by the School Board's intent to be used for specific purposes, but are not restricted nor committed.

Unassigned – represents balances that have not been assigned to other funds and that have not been restricted, committed, or assigned to specific purposes within the General Fund.

When expenditures are incurred for the purposes for which both restricted and unrestricted amounts are available, the School Board reduces restricted amounts first, followed by unrestricted amounts. When expenditures are incurred for purposes for which committed, assigned, and unassigned amounts are available, the School Board reduces committed amounts first, followed by assigned amounts and then unassigned amounts.

The School Board has an established minimum fund balance of ten percent of its current operating budget.

**r. Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities to the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**1. Summary of Significant Accounting Policies** (continued)

**s. Budget Practices**

The proposed budgets were completed and made available for public inspection at the School Board office. A public hearing was held for suggestions and comments from taxpayers. The proposed budgets were formally adopted by the School Board after the public hearing. The funds for which budgets were prepared included proposed expenditures and the means of financing them, and were published in the official journal ten days prior to the public hearings.

The budgets for the General and Special Revenue Funds were prepared on the modified accrual basis of accounting. Formal budgetary integration is used during the year as a management control device. Any part of appropriations which is not expensed is reappropriated in the next year. Current year transactions which are directly related to prior year's budget are reappropriated in the current year.

The School Board is authorized to transfer amounts between line items within any fund. When actual revenues within a fund are failing to meet estimated annual budgeted revenues by five percent or more, and/or actual expenditures within a fund are exceeding estimated budgeted expenditures by five percent or more, a budget amendment to reflect such changes is adopted by the School Board in an open meeting. Budgeted amounts included in the financial statements include the original adopted budget and the final amended budget.

**t. Encumbrances**

Encumbrances representing purchase orders, contracts or other commitments are recorded in governmental fund-type budgetary funds to reserve portions of applicable appropriations. Encumbrances are part of the budgetary process and are included in actual expenditures when a comparison with budget is necessary. Encumbrances at year-end are not considered expenditures in the financial statements presented on the GAAP basis. There are no significant encumbrances at June 30, 2020.

**u. Risk Management**

The School Board is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets, business interruption, errors and omissions; employee injuries and illnesses, natural disasters; and employee health benefits. The School Board carries commercial insurance for all risks of loss.

**v. Arbitrage Liability**

Section 148 of the Internal Revenue Code of 1986, as amended, requires that issuers of tax exempt debt make arbitrage calculations annually on bond issues issued after August 31, 1986, to determine whether an arbitrage rebate liability exists between the issuer and the U.S. Department of Treasury. Arbitrage is the difference (or profit) earned from borrowing funds at tax exempt rates and investing the proceeds in higher yielding taxable securities. There are no arbitrage rebate liabilities outstanding to the U.S. Department of Treasury for School Board issued at June 30, 2020.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**1. Summary of Significant Accounting Policies** (continued)

**w. Pension Plans**

The School Board is a participating employer in three defined benefit pension plans (plans) as described in Note 10. For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of each of the plans, and additions to/deductions from each plan's fiduciary net position have been determined on the same basis as they are reported by each of the plans. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments have been reported at fair value within each plan.

**2. Equity in Pooled Cash, Deposits and Investments**

**a. Equity in Pooled Cash**

The School Board maintains a cash pool that is available for use by all funds. Positive book cash balances are displayed on the combined balance sheet as "Cash and cash equivalents." Negative book cash balances are included in "Due to Other Funds" on the combined balance sheet.

At June 30, 2020 the School Board had cash (book balances) totaling \$16,574,283. Included in cash and cash equivalents on the balance sheet at June 30, 2020, are the following:

	2020
Deposits	\$ 10,202,314
Agency fund deposits	2,562,712
Restricted cash – demand deposit accounts	3,809,257
Total cash	\$ <u>16,574,283</u>

**b. Deposits**

Custodial credit risk is the risk that in the event of a financial institution failure, the School Board's deposits may not be returned to them. To mitigate this risk, state law requires deposits to be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent financial institution. As of June 30, 2020, the School Board's bank balance was \$16,685,343. Of this amount, the School Board has no money that was exposed to custodial credit risk by being uninsured and uncollateralized. It is the School Board's policy to either have deposits secured by federal deposit insurance or pledged by securities owed by the fiscal agent financial institution.

Securities that may be pledged as collateral consist of obligations of the U.S. Government and its agencies, obligations of the State of Louisiana and its municipalities and school districts.



**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**2. Equity in Pooled Cash, Deposits and Investments** (continued)

**c. Investments**

State statutes authorize the Board to invest in Louisiana Asset Management Pool (LAMP), U.S. Treasury notes and bonds, U.S. agency securities and other governmental debt obligations with limited exceptions as noted in LA-R.S. 33.2955. Investments in time certificates of deposit can be placed with state banks, national banks or federal credit unions as permitted in state statute.

As of June 30, 2020, the School Board had its assets in money market instruments, U.S. Treasury notes, and U.S. agency securities managed by financial institutions. The accounts managed by the financial institutions have a fair value of \$18,627,314 as of June 30, 2020. The School Board's investments are as follows:

Security	Fair Value	Years to Maturity	
		Less than 1	1 -5
<b>Investments at fair value</b>			
United States Treasury	\$ 10,797,294	\$ 4,087,336	\$ 6,709,958
U.S. Agencies:			
Federal Home Loan Bank	503,668	503,668	-
Federal Home Loan Mtg. Corp.	516,669	-	516,669
Federal National Mortgage Assn.	704,937	400,443	304,494
Subtotal investments at fair value	<u>12,522,568</u>	<u>4,991,447</u>	<u>7,531,121</u>
<b>Investments measured at the net asset value (NAV)</b>			
Money market fund	4,220,177	4,220,177	-
External investment pool	1,884,569	1,884,569	-
Total investments measured at NAV	<u>6,104,746</u>	<u>6,104,746</u>	<u>-</u>
Total investments	<u>\$ 18,627,314</u>	<u>\$ 11,096,193</u>	<u>\$ 7,531,121</u>

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**2. Equity in Pooled Cash, Deposits and Investments** (continued)

**c. Investments** (continued)

As of June 30, 2020, the School Boards investments in United States treasury and agency securities were rated Aaa by Standard & Poor's.

The School Board categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is described in Note 3.

Interest rate risk: The School Board's investment policy does not limit investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Concentration of credit risk: The School Board's investment policy does not limit the amount the School Board may invest in any one issuer. The School Board's investments are in United States Treasury (86%), Federal Home Loan Bank (4%), Federal National Mortgage Association (6%), and Federal Home Loan Mortgage Corporation (4%).

Custodial credit risk-investments: For an investment, this is the risk that, in the event of the failure of the counter party, the School Board will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The School Board's policy addresses custodial credit risk for investments by requiring that they must be held by the School Board's fiscal agent bank that is selected in accordance with Louisiana statutes.

As of June 30, 2020, \$4,220,177 is invested in a money market government portfolio fund. This mutual fund only holds short term government-backed securities.

As of June 30, 2020, \$1,884,569 is invested in an external investment pool, Louisiana Asset Management Pool. LAMP is administered by LAMP, Inc., a non-profit corporation organized under the laws of the State of Louisiana. Only local government entities having contracted to participate in LAMP have an investment interest in its pool of assets. The primary objective of LAMP is to provide a safe environment for the placement of public funds in short-term, high quality investments. The LAMP portfolio includes only securities and other obligations in which local governments in Louisiana are authorized to invest in accordance with LA-R.S. 33:2955.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**2. Equity in Pooled Cash, Deposits and Investments** (continued)

**c. Investments** (continued)

LAMP is a governmental external investment pool that reports at fair value. The following facts are relevant for an investment pool:

- Credit risk: LAMP is rated AAAm by Standard & Poor's.
- Custodial credit risk: LAMP participants' investments in the pool are evidenced by shares of the pool. Investments in pools should be disclosed, but not categorized because they are not evidenced by securities that exist in physical or book-entry form. The School Board's investment is with the pool, not the securities that make up the pool; therefore, no public disclosure is required.
- Concentration of credit risk: Pooled investments are excluded from the five percent disclosure requirement.
- Interest rate risk: LAMP is designed to be highly liquid to give its participants immediate access to their account balances. LAMP prepares its own interest rate risk disclosure using the weighted average maturity (WAM) method. The WAM of LAMP assets is restricted to not more than 90 days, and consists of no securities with a maturity in excess of 397 days or 762 days for U.S. Government floating/variable rate investments. The WAM for LAMP's total investments is 47 days as of June 30, 2020.
- Foreign currency risk: Not applicable.

The investments in LAMP are stated at fair value. The fair value is determined on a weekly basis by LAMP and the value of the position in the external investment pool is the same as the value of the pool shares. The School Board reports its investment in LAMP at net asset value.

LAMP, Inc. is subject to the regulatory oversight of the state treasurer and the board of directors. LAMP is not registered with the SEC as an investment company.

An annual audit of LAMP is conducted by an independent certified public accountant. The Legislative Auditor of the State of Louisiana has full access to the records of LAMP.

LAMP issues financial reports which can be obtained by writing: LAMP, Inc., 650 Poydras Street, Suite 2220, New Orleans, LA 70130.

**3. Fair Value of Financial Instruments**

**Determination of Fair Value**

The School Board categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset.

**Fair Value Hierarchy**

In accordance with this guidance, the School Board groups its financial assets and financial liabilities generally measured at fair value in three levels, based on the markets in which the assets and liabilities are traded and the reliability of the assumptions used to determine fair value.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**3. Fair Value of Financial Instruments** (continued)

**Fair Value Hierarchy** (continued)

- Level 1 – Valuation is based on quoted prices in active markets for identical assets or liabilities that the reporting entity has the ability to access at the measurement date. Level 1 assets and liabilities generally include debt and equity securities that are traded in an active exchange market. Valuations are obtained from readily available pricing sources for market transactions involving identical assets or liabilities.
- Level 2 – Valuation is based on inputs other than quoted prices included within level 1 that are observable for the asset or liability, either directly or indirectly. The valuation may be based on quoted prices for similar assets or liabilities; quoted prices in markets that are not active; or other inputs that are observable or can be corroborated by observable market data for substantially the full term of the asset or liability.
- Level 3 – Valuation is based on unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets or liabilities. Level 3 assets and liabilities include financial instruments whose value is determined using pricing models, discounted cash flow methodologies, or similar techniques, as well as instruments for which determination of fair value requires significant management judgment or estimation.

The following methods and assumptions were used by the School Board in estimating fair value disclosures for financial instruments:

**Securities:** Where quoted prices are available in an active market, we classify the securities within level 1 of the valuation hierarchy. Securities are defined as both long and short positions. Level 1 securities include highly liquid government bonds and exchange-traded equities.

If quoted market prices are not available, we estimate fair values using pricing models and discounted cash flows that consider standard input factors such as observable market data, benchmark yields, interest rate volatilities, broker/dealer quotes, and credit spreads. Examples of such instruments, which would generally be classified within level 2 of the valuation hierarchy, include GSE (Government sponsored enterprises) obligations, such as Federal National Mortgage Association, Federal Home Loan Mortgage Corporation, and Federal Home Loan Bank), corporate bonds, and other securities. Mortgage backed securities are included in level 2 if observable inputs are available. In certain cases, where there is limited activity or less transparency around inputs to the valuation, we classify those securities in level 3.

The School Board's securities are measured on a recurring basis through a model used by its investment custodian. Prices are derived from a model which uses actively quoted rates, prepayment models and other underlying credit and collateral data.

The following table presents for each of the fair-value hierarchy level the School Board's financial assets and liabilities that are measured at fair value on a recurring basis at June 30, 2020:

	<b><u>Level 1</u></b>	<b><u>Level 2</u></b>
U.S. Treasury securities	\$ 10,797,294	\$ -
U.S. Agency securities	-	1,725,274
Total	<u>\$ 10,797,294</u>	<u>\$ 1,725,274</u>



**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**4. Ad Valorem Taxes**

Ad valorem taxes were levied by the School Board on May 1, 2019 for the calendar year 2019, based on the assessed valuation of property as of January 1 of the calendar year. These taxes become due and payable on November 15 of each year, and become delinquent after December 31 of the year levied.

Total assessed value was \$236,934,247 in calendar year 2019. Louisiana state law exempts the first \$75,000 of assessed value of a taxpayer's primary residence from parish property taxes. This homestead exemption was \$36,996,236 of the assessed value in calendar year 2019.

The following is a summary of authorized and levied parish wide ad valorem taxes for the fiscal year ended June 30, 2020:

<u>Parish-wide taxes</u>	<u>Authorized Mills</u>	<u>Levied Mills</u>	<u>Expiration Date</u>
Constitutional	5.49	5.49	Not Applicable
School Maintenance	6.12	6.10	12/31/2024
Special Tax #2	20.81	20.81	12/31/2027
Special Maintenance Tax	6.97	6.97	12/31/2028

State law requires the Sheriff to collect property taxes in the calendar year in which the assessment is made. Property taxes become delinquent January 1 of the following year. If taxes are not paid by the due date, taxes bear interest at the rate of one and one-fourth percent per month until taxes are paid. After notice is given to the delinquent taxpayers, the Sheriff is required by the Constitution of the State of Louisiana to sell the least quantity of property necessary to settle the taxes and interest owed.

All property taxes are recorded in the General Fund on the basis explained in Note 1c. Revenues are recognized in the accounting period in which they become measurable and available. Property taxes are considered measurable in the calendar year of the tax levy. Estimated uncollectible taxes are those taxes based on past experience which will not be collected in the subsequent year and are primarily due to subsequent adjustments to the tax roll. Available means due, or past due and receivable within the current period and collected within the current period or expected to be collected soon enough thereafter to pay liabilities of the current period. The remaining property taxes receivable are considered available because they are substantially collected within 60 days subsequent to year end.

Historically, virtually all ad valorem taxes receivable were collected since they are secured by property. Therefore, there is no allowance for uncollectible taxes.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**5. Due From/To Other Funds**

Individual balances due from/to other funds are as follows:

Fund	Due from other funds	Due to other funds
General Fund	\$ 797,850	\$ 299,765
Special Revenue Funds:		
School Food Services	84,414	114,620
Title I	-	96,433
Title II	-	59,287
Title IV	-	1,360
Head Start	6,996	103,202
Vocation Education	-	499
IDEA	-	111,063
IDEA Preschool	-	1,739
High Cost Services	63,030	184,950
McKinney Vento	729	6,027
SRCL	-	6,985
Teacher Incentive Fund	-	17,222
Direct Student Services	-	743
Redesign 1003(a)	-	1,743
Get Ready Cohort	-	8,956
Debt Service Funds:		
Debt Service PC	154,671	93,096
Total	<u>\$ 1,107,690</u>	<u>\$ 1,107,690</u>

**6. Receivables**

Receivables as of June 30, 2020 for the governmental funds are as follows:

	General Fund	HVAC Fund	Non-Major Governmental	Total
Sales Tax	\$ 969,734	\$ 191,597	\$ -	\$ 1,161,331
Grants	60,286	-	784,517	844,803
Interest	54,686	-	-	54,686
IRS Rebate	-	-	105,013	105,013
Other	5,896	-	-	5,896
Total	<u>\$ 1,090,602</u>	<u>\$ 191,597</u>	<u>\$ 889,530</u>	<u>\$ 2,171,729</u>

No allowance for doubtful accounts has been established as the School Board expects to collect the full balances.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**7. Capital Assets**

Capital assets and depreciation activity as of and for the year ended June 30, 2020 is as follows:

	Balance 6/30/19, Restated	Additions	Transfers	Deletions	Balance 6/30/20
Capital assets, not being depreciated					
Land	\$ 480,573	\$ -	\$ -	\$ -	\$ 480,573
Construction in progress	1,947,510	1,213,979	(137,563)	-	3,023,926
Total capital assets, not being depreciated	2,428,083	1,213,979	(137,563)	-	3,504,499
Capital assets, being depreciated					
Buildings	22,513,328	-	-	-	22,513,328
Improvements	18,682,249	-	137,563	-	18,819,812
Furniture and equipment	4,654,588	190,670	-	(4,199)	4,841,059
Total capital assets, being depreciated	45,850,165	190,670	137,563	(4,199)	46,174,199
Less: Accumulated depreciation	(31,280,281)	(1,399,034)	-	4,199	(32,675,116)
Total capital assets, being depreciated	14,569,884	(1,208,364)	137,563	-	13,499,083
Capital assets, net of depreciation	\$ 16,997,967	\$ 5,615	\$ -	\$ -	\$ 17,003,582

Depreciation expense of \$1,399,034 for the year ended June 30, 2020 was charged to the following governmental functions:

Plant operation and maintenance	\$ 790,825
Regular education programs	575,450
General administration	1,339
Food service expenditures	31,420
	<u>\$ 1,399,034</u>

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**8. Long-term Obligations**

A schedule of the bonds outstanding as of June 30, 2020 is as follows:

<u>Bond Issue</u>	<u>Original Issue</u>	<u>Interest Rates</u>	<u>Final Payment Due</u>	<u>Interest To Maturity</u>	<u>Principal Outstanding</u>
Direct placement debt:					
<b>Certificates of Indebtedness:</b>					
Series 2004	\$ 1,700,000	4.54%	10/1/20	\$ 2,928	\$ 152,000
QSCB, Series 2011	\$ 8,100,000	7.73%	3/1/27	\$ 4,382,910	\$ 3,492,487
Other debt:					
<b>Limited Tax Revenue Bond, Series 2016</b>	\$ 5,000,000	2.00%	3/1/36	\$ 1,156,250	\$ 4,295,000
					<u>\$ 7,939,487</u>

**Direct Placement Debt:**

Certificates of indebtedness, Series 2004

\$1,445,000 certificates of indebtedness, which is part of the total issuance of \$1,700,000, dated October 29, 2004; due in various semi-annual installments, including interest at 4.54 percent through October 1, 2020; payable from ad valorem taxes.

\$ 129,000

\$225,000 certificates of indebtedness, which is part of the total issuance of \$1,700,000, dated October 29, 2004; due in various annual installments, interest free through October 1, 2020; payable from ad valorem taxes.

23,000

QSCB, Series 2011

\$8,100,000 Qualified School Construction Bonds, Series 2011 dated March 10, 2011; due in various quarterly installments, including interest at 7.73 percent through March 1, 2027; payable from ad valorem and sales taxes.

3,492,487

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**8. Long-term Obligations (continued)**

**Other Bonds:**

**Limited Tax Revenue Bonds, Series 2016**

\$5,000,000 Limited Tax Revenue Bonds, Series 2016 dated May 12, 2016; due in various semi-annual installments, including interest at 2.00 percent through March 1, 2026 and then interest at 3.00 percent through March 1 2036; payable from ad valorem and sales taxes.

\$ 4,295,000

\$ 7,939,487

The School Board accumulates the tax proceeds in the Debt Service Funds. At June 30, 2020, the School Board has accumulated \$3,159,704 in the debt service funds for future debt service requirements.

There are no listed events of default with respect to privately placed debt. Events of default are outlined in the official statement of the Series 2016 bond and include failure to remit payments timely. In addition, failure to observe or perform any other agreement contained in the official statement that is not remedied will be considered a default. The remedies in the event of default are also outlined in the official bond statement and include steps for the Issuers to pursue until the default is remedied. Such remedies include, but are not limited to, declaring all payments immediately due and payable.

The bonds are due as follows:

Year Ending June 30,	Direct Placement Debt		Other Debt	Total
	Certificates of Indebtedness, Series 2004	QSCB, Series 2011	Limited Tax Revenue Bonds, Series 2016	
	<i>Principal payments</i>			
2021	\$ 152,000	\$ 506,250	\$ 195,000	\$ 853,250
2022	-	506,250	205,000	711,250
2023	-	506,250	210,000	716,250
2024	-	506,250	220,000	726,250
2025	-	506,250	230,000	736,250
2026 - 2030	-	961,237	1,300,000	2,261,237
2031 - 2035	-	-	1,580,000	1,580,000
2036 - 2040	-	-	355,000	355,000
Total principal	\$ 152,000	\$ 3,492,487	\$ 4,295,000	\$ 7,939,487



**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**8. Long-term Obligations (continued)**

Year Ending June 30,	Direct Placement Debt		Other Debt	Total
	Certificates of Indebtedness, Series 2004	QSCB, Series 2011	Limited Tax Revenue Bonds, Series 2016	
	Interest payments			
2021	\$ 2,928	\$ 626,130	\$ 115,850	\$ 744,908
2022	-	626,130	111,950	738,080
2023	-	626,130	107,850	733,980
2024	-	626,130	103,650	729,780
2025	-	626,130	99,250	725,380
2026 - 2030	-	1,252,260	407,850	1,660,110
2031 - 2035	-	-	199,200	199,200
2036 - 2040	-	-	10,650	10,650
Total interest	2,928	4,382,910	1,156,250	5,542,088
Total principal and interest	\$ 154,928	\$ 7,875,397	\$ 5,451,250	\$ 13,481,575

The following is a summary of the changes in general long-term obligation transactions for the year ended June 30, 2020:

	<u>Balance 6/30/2019</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 6/30/2020</u>	<u>Amount due within one year</u>	<u>Amount due after one year</u>
Direct Placement Debt:						
Certificates of indebtedness						
Series 2004	\$ 298,000	\$ -	\$ (146,000)	\$ 152,000	\$ 152,000	\$ -
QSCB,						
Series 2011	4,050,000	-	(557,513)	3,492,487	506,250	2,986,237
Other Debt:						
Limited tax revenue bond,						
Series 2016	<u>4,480,000</u>	<u>-</u>	<u>(185,000)</u>	<u>4,295,000</u>	<u>195,000</u>	<u>4,100,000</u>
<b>Total Bonds Payable</b>	<b><u>8,828,000</u></b>	<b><u>-</u></b>	<b><u>(888,513)</u></b>	<b><u>7,939,487</u></b>	<b><u>853,250</u></b>	<b><u>7,086,237</u></b>
Compensated absences	<u>1,330,682</u>	<u>999,854</u>	<u>(836,578)</u>	<u>1,493,958</u>	<u>249,488</u>	<u>1,244,470</u>
<b>Total Long-term Obligation</b>	<b><u>\$ 10,158,682</u></b>	<b><u>\$ 999,854</u></b>	<b><u>\$ (1,725,091)</u></b>	<b><u>\$ 9,433,445</u></b>	<b><u>\$ 1,102,738</u></b>	<b><u>\$ 8,330,707</u></b>

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**9. Defeasance of Debt**

The School Board partially defeased QSCB Revenue Bonds, Series 2011 by transferring funds into an irrevocable trust to provide for the future debt service payments on the bonds. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the School Board's financial statements. As of fiscal year ending June 30, 2020, \$4,607,513 of bonds outstanding were considered defeased.

**10. Defined Benefit Pension Plans**

The School Board is a participating employer in three cost-sharing defined benefit pension plans. These plans are administered by three public employee retirement systems, the Teachers' Retirement System of Louisiana (TRSL), the Louisiana School Employees' Retirement System (LSERS), and the Louisiana State Employees' Retirement System (LASERS). Article X, Section 29(F) of the Louisiana Constitution of 1974 assigns the authority to establish and amend benefit provisions of these plans to the State Legislature. Each system is administered by a separate board of trustees and all Systems are component units of the State of Louisiana.

Each of the Systems issues an annual publicly available financial report that includes financial statements and required supplementary information for the system. These reports may be obtained by writing, calling or downloading the reports as follows:

TRSL:  
8401 United Plaza Blvd.  
P. O. Box 94123  
Baton Rouge, LA 70804-9123  
(225) 925-6446  
www.trsl.org

LSERS:  
8660 United Plaza Blvd.  
Baton Rouge, LA 70804  
(225) 925-6484  
www.lsers.net

LASERS:  
8401 United Plaza Blvd.  
P.O. Box 44213  
Baton Rouge, LA 70804-4213  
(225) 925-0185  
www.lasersonline.org

**Plan Descriptions:**

**Teachers' Retirement System of Louisiana (TRSL)** is the administrator of a cost-sharing defined benefit plan. The plan provides retirement, disability, and survivor benefits to employees who meet the legal definition of a "teacher" as provided for in LRS 11:701. Eligibility for retirement benefits and the calculation of retirement benefits are provided for in LRS 11:761.

**Louisiana School Employees' Retirement System (LSERS)** is the administrator of a cost-sharing defined benefit pension plan. The plan provides retirement, disability, and survivor benefits to school employees as defined in LRS 11:1002. Eligibility for retirement benefits and the computation of retirement benefits are provided for in LRS 11:1141.

**Louisiana State Employees' Retirement System (LASERS)** administers a cost-sharing defined benefit pension plan to provide retirement, disability, and survivor benefits to eligible state employees and their beneficiaries as defined in LRS 11:411-414. The age and years of credible service required in order for a member to receive retirement benefits are established by LRS 11:441 and vary depending on the member's hire date, employer and job classification.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**10. Defined Benefit Pension Plans** (continued)

**Cost of Living Adjustments**

The pension plans in which the School System participates have the authority to grant cost-of-living adjustments (COLAs) on an ad hoc basis. COLAs may be granted to these systems, (TRSL, LSERS, and LASERS) if approved with a two-thirds vote of both houses of the Legislature, provided the plan meets certain statutory criteria related to funded status and interest earnings.

**Funding Policy**

Article X, Section 29(E)(2)(a) of the Louisiana Constitution of 1974 assigns the Legislature the authority to determine employee contributions. Employer contributions are actuarially determined using statutorily established methods on an annual basis and are constitutionally required to cover the employer's portion of the normal cost and provide for the amortization of the unfunded accrued liability. Employer contributions are adopted by the Legislature annually upon recommendation of the Public Retirement Systems' Actuarial Committee. In accordance with state statute, TRSL receives ad valorem taxes and state revenue sharing funds. These additional sources of income are used as employer contributions and are considered support for non-employer contributing entities, but are not considered special funding situations.

Contributions to the plans are required and determined by State statute (which may be amended) and are expressed as a percentage of covered payroll. The contribution rates in effect for the year ended June 30, 2020, for the School Board and covered employees were as follows:

	<u>School System</u>	<u>Employees</u>
Teachers' Retirement System:		
Regular Plan	26.00%	8.00%
Plan B	26.00%	5.00%
School Employees' Retirement System	29.40%	7.50% - 8.00%
State Employees' Retirement System	40.70%	7.50%

The contributions made to the Systems for the past three fiscal years, which equaled the required contributions for each of these years, were as follows:

	<u>2020</u>	<u>2019</u>	<u>2018</u>
Teachers' Retirement System:			
Regular Plan	\$ 4,274,143	\$ 4,089,708	\$ 4,654,139
Plan B	179,481	174,407	172,529
School Employees' Retirement System	390,962	329,671	346,882
State Employees' Retirement System	-	-	22,027

**ASSUMPTION PARISH SCHOOL BOARD**  
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**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**10. Defined Benefit Pension Plans** (continued)

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

The following schedule lists the School Board's proportionate share of the Net Pension Liability allocated by each of the pension plans based on the June 30, 2019 measurement date. The School Board uses this measurement to record its Net Pension Liability and associated amounts as of June 30, 2020 in accordance with GASB Statement 68. The schedule also includes the proportionate share allocation rate used at June 30, 2019 along with the change compared to the June 30, 2018 rate. The School Board's proportion of the Net Pension Liability was based on a projection of its long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined.

	Net Pension Liability at June 30, 2019	Rate at June 30, 2019	Increase (Decrease) to June 30, 2018 Rate
Teachers' Retirement System	\$ 33,555,539	0.3381%	(0.0539%)
School Employees' Retirement System	2,833,087	0.4047%	(0.0310%)
State Employees' Retirement System	-	0.0000%	(0.0000%)
	<u>\$ 36,388,626</u>		

The following schedule lists each pension plan's recognized pension expense plus employer's amortization of change in proportionate share and differences between employer contributions and proportionate share of contributions by the School Board for the year ended June 30, 2020:

Teachers' Retirement System	\$ 1,205,414
School Employees' Retirement System	65,324
State Employees' Retirement System	-
	<u>\$ 1,270,738</u>

At June 30, 2020, the School Board reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ -	\$ (1,119,236)
Changes of assumptions	2,467,662	-
Net difference between projected and actual earnings on pension plan investments	1,932,483	(3,065,420)
Changes in proportion and differences between Employer contributions and proportionate share of contributions	15,919	(8,131,197)
Employer contributions subsequent to the measurement date	4,844,586	-
Total	<u>\$ 9,260,650</u>	<u>\$ (12,315,853)</u>

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**10. Defined Benefit Pension Plans** (continued)

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions** (continued)

Summary totals of deferred outflows of resources and deferred inflows of resources by pension plan:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Teachers' Retirement System	\$ 8,671,223	\$ (11,896,060)
School Employees' Retirement System (LSERS)	582,085	(347,570)
State Employees' Retirement System (LASERS)	7,342	(72,223)
	<u>\$ 9,260,650</u>	<u>\$ (12,315,853)</u>

The School Board reported a total of \$4,844,586 as deferred outflow of resources related to pension contributions made subsequent to the measurement period of June 30, 2019 which will be recognized as a reduction in Net Pension Liability in the year ended June 30, 2021. The following schedule lists the pension contributions made subsequent to the measurement period for each pension plan:

	Subsequent Contributions
Teachers' Retirement System	\$ 4,453,624
School Employees' Retirement System (LSERS)	390,962
State Employees' Retirement System (LASERS)	-
	<u>\$ 4,844,586</u>

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year	TRSL	LSERS	LASERS	Total
2020	\$ (2,449,493)	\$ (126,400)	\$ (64,881)	\$ (2,640,774)
2021	(3,007,395)	(116,831)	-	(3,124,226)
2022	(1,495,467)	49,680	-	(1,445,787)
2023	(726,106)	37,104	-	(689,002)
	<u>\$ (7,678,461)</u>	<u>\$ (156,447)</u>	<u>\$ (64,881)</u>	<u>\$ (7,899,789)</u>



**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**10. Defined Benefit Pension Plans (continued)**

**Actuarial Assumptions**

A summary of the actuarial methods and assumptions used in determining the total pension liability for each pension plan as of June 30, 2019 are as follows:

	<b><u>TRSL</u></b>	<b><u>LSERS</u></b>	<b><u>LASERS</u></b>
<b>Valuation Date</b>	June 30, 2019	June 30, 2019	June 30, 2019
<b>Actuarial Cost Method</b>	Entry Age Normal	Entry Age Normal	Entry Age Normal
<b>Actuarial Assumptions:</b>			
<b>Expected Remaining</b>			
<b>Service Lives</b>	5 years	3 years	2 years (decrease from 3 years in 2018)
<b>Investment Rate of Return</b>	7.55% net of investment expenses (decrease from 7.65% in 2018)	7.00% per annum; net of plan investment expenses, including inflation (decreased from 7.0625% in 2018)	7.60% net of investment expenses (decreased from 7.65% in 2018)
<b>Inflation Rate</b>	2.50% per annum	2.50% per annum	2.50% per annum (decreased from 2.75% in 2018)
<b>Mortality</b>	Active members - RP-2014 White Collar Employee tables, adjusted by 1.010 for males and by 0.997 for females. Non-Disabled retiree/inactive members - RP-2014 White Collar Healthy Annuitant tables, adjusted by 1.366 for males and by 1.189 for females. Disability retiree mortality - RP-2014 Disability tables, adjusted by 1.111 for males and by 1.134 for females. These base tables are adjusted from 2014 to 2018 using the MP-2017 generational improvement table, with continued future mortality improvement projected using the MP-2017 generational mortality improvement tables.	Mortality rates based on the RP-2014 Healthy Annuitant Tables RP-2014 Sex Distinct Mortality Table, and RP-2014 Disabled Lives Mortality Table.	Non-disabled members – Mortality rates for 2019 were based on the RP-2014 Healthy Mortality Table with mortality improvement projected using the MP-2018 Mortality Improvement Scale, applied on a fully generational basis.  Disabled members – Mortality rates based on the RP-2000 Disabled Retiree Mortality Table, with no projection for mortality improvement.
<b>Termination, Disability, and Retirement</b>	Termination, disability, and retirement assumptions were projected based on a five year (2012-2017) experience study of the System's members.		Termination, disability, and retirement assumptions were projected based on a five-year (2014-2018) experience study of the System's members for 2019.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**10. Defined Benefit Pension Plans (continued)**

**Actuarial Assumptions (continued)**

	<u>TRSL</u>	<u>LSERS</u>	<u>LASERS</u>																		
<b>Salary Increases</b>	3.30% - 4.80% varies depending on duration of service	Salary increases were projected based on the 2013-2017 experience study of the Plan's members set at 3.25%.	Salary increases were projected based on a 2014-2018 experience study of the System's members. The salary increase ranges for specific types of members are: <table><tr><th><u>Member Type</u></th><th><u>Lower Range</u></th><th><u>Upper Range</u></th></tr><tr><td>Regular</td><td>3.20%</td><td>13.00%</td></tr><tr><td>Judges</td><td>2.80%</td><td>5.30%</td></tr><tr><td>Corrections</td><td>3.80%</td><td>14.00%</td></tr><tr><td>Hazardous Duty</td><td>3.80%</td><td>14.00%</td></tr><tr><td>Wildlife</td><td>3.80%</td><td>14.00%</td></tr></table>	<u>Member Type</u>	<u>Lower Range</u>	<u>Upper Range</u>	Regular	3.20%	13.00%	Judges	2.80%	5.30%	Corrections	3.80%	14.00%	Hazardous Duty	3.80%	14.00%	Wildlife	3.80%	14.00%
<u>Member Type</u>	<u>Lower Range</u>	<u>Upper Range</u>																			
Regular	3.20%	13.00%																			
Judges	2.80%	5.30%																			
Corrections	3.80%	14.00%																			
Hazardous Duty	3.80%	14.00%																			
Wildlife	3.80%	14.00%																			
<b>Cost of Living Adjustments</b>	None.	Cost-of-living raises may be granted from the Experience Account provided there are sufficient funds needed to offset the increase in the actuarial liability and the plan has met the criteria and eligibility requirement outlined by Act 399 of 2014.	The present value of future retirement benefits is based on benefits currently being paid by the System and includes previously granted cost of living increases. The projected benefit payments do not include provisions for potential future increases not yet authorized by the Board of Trustees as they were deemed not to be substantively automatic.																		

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**10. Defined Benefit Pension Plans** (continued)

**Actuarial Assumptions** (continued)

The following schedule list the methods used by each of the retirement systems in determining the long term rate of return on pension plan investments:

TRSL	LSERS	LASERS
The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expenses and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.5% and an adjustment for the effect of rebalancing/diversification. The resulting expected long-term rate of return was 8.48% for 2019.	The long-term expected rate of return on pension plan investments was determined using a triangulation method which integrated the CAPM pricing model (top-down), a treasury yield curve approach (bottom-up) and an equity building-block model (bottom-up). Risk return and correlations are projected on a forward looking basis in equilibrium, in which best-estimates of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These rates are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2%, and an adjustment for the effect of rebalancing/diversification. The resulting long-term arithmetic nominal expected return is 8.76% for 2019.	The long-term expected rate of return on pension plan investments was determined using a building block method in which best-estimates ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.75% and an adjustment for the effect of rebalancing/diversification. The resulting expected long-term rate of return is 9.00% for 2019.

**ASSUMPTION PARISH SCHOOL BOARD**  
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**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**10. Defined Benefit Pension Plans** (continued)

**Actuarial Assumptions** (continued)

The following table provides a summary of the best estimates of arithmetic/geometric real rates of return for each major asset class included in each of the Retirement Systems target asset allocations as of June 30, 2019:

Asset Class	Target Allocation			Long-Term Expected Real Rate of Return		
	TRSL	LSERS	LASERS	TRSL	LSERS	LASERS
Cash	-	-	-	-	-	0.24%
Domestic equity	27.00%	-	23.00%	4.60%	-	4.83%
International equity	19.00%	-	32.00%	5.70%	-	5.83%
Equity	-	39.0%	-	-	2.93%	-
Domestic fixed income	13.00%	-	6.00%	1.69%	-	2.79%
International fixed income	5.50%	-	10.00%	2.10%	-	4.49%
Fixed income	-	26.0%	-	-	1.07%	-
Alternatives	-	17.0%	22.00%	-	1.43%	8.32%
Private equity	25.50%	-	-	8.67%	-	-
Other private equity	10.00%	-	-	3.65%	-	-
Risk parity	-	-	7.00%	-	-	5.06%
Real estate	-	12.0%	-	-	0.73%	-
Real assets	-	6.00%	-	-	0.60%	-
Total	<u>100.0%</u>	<u>100.00%</u>	<u>100.00%</u>			

**Discount Rate**

The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that sponsor contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, each of the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. The discount rate used to measure the total pension liability for TRSL and LSERS was 7.55% and 7.00%, respectively for the year ended June 30, 2019.

**ASSUMPTION PARISH SCHOOL BOARD**  
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**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**10. Defined Benefit Pension Plans** (continued)

**Sensitivity of the Employer's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate**

The following table presents the School Board's proportionate share of the Net Pension Liability (NPL) using the discount rate of each Retirement System as well as what the School Board's proportionate share of the NPL would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current rate used by each of the Retirement Systems:

	<u>1.0% Decrease</u>	<u>Current Discount Rate</u>	<u>1.0% Increase</u>
TRSL			
Rates	6.55%	7.55%	8.55%
APSB Share of NPL	\$ 44,667,224	\$ 33,555,539	\$ 24,190,085
LSERS			
Rates	6.00%	7.00%	8.00%
APSB Share of NPL	\$ 3,839,401	\$ 2,833,087	\$ 1,972,830

**Payables to the Pension Plan**

The Assumption Parish School Board recorded accrued liabilities to each of the Retirement Systems for the year ended June 30, 2020 mainly due to the accrual for payroll at the end of the fiscal year. The amounts due are included in liabilities under the amounts reported as accounts, salaries and other payables. The balance due to each of the retirement systems at June 30, 2020 is as follows:

	<u>June 30, 2020</u>
TRSL	\$ 859,296
LSERS	59,964
	<u>\$ 919,260</u>

**11. Postemployment Benefits**

**General Information about the OPEB Plan**

*Plan description* – The School Board provides certain continuing health care and life insurance benefits for its retired employees. The School Board's OPEB Plan (the OPEB Plan) is a single-employer defined benefit OPEB plan administered by the School Board. The authority to establish and/or amend the obligation of the employer, employees and retirees rests with the School Board. No assets are accumulated in a trust that meets the criteria in Governmental Accounting Standards Board (GASB) Codification Section P52 *Postemployment Benefits Other Than Pensions—Reporting For Benefits Not Provided Through Trusts That Meet Specified Criteria—Defined Benefit*.



**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**11. Postemployment Benefits** (continued)

**General Information about the OPEB Plan** (continued)

*Benefits Provided* – Medical benefits are provided through the Louisiana Office of Group Benefits (OGB) and involve several statewide networks and one HMO with a premium structure by region. The OGB plan is a fully insured, multiple-employer arrangement and has been deemed to be a single employer defined benefit OPEB plan within the meaning of GASB 74/75) for financial reporting purposes and for this valuation. Medical benefits are provided to employees upon actual retirement. Most of the employees are covered by the Teachers' Retirement System of Louisiana (TRSL), whose retirement eligibility (D.R.O.P. entry) provisions as follows: 30 years of service at any age; age 55 and 25 years of service; or, age 65 and 20 years of service (age 60 and 5 years of service if hired on or after July 1, 1999). In addition, employees hired on and after January 1, 2011 may not retire before age 60 without actuarial reduction in the retirement benefit. For employees not covered by TRSL, it was assumed that age 60 and 10 years of service applied instead of age 60 and 5 years of service.

Life insurance coverage under the OGB program is available to retirees by election based on a blended rate (active and retired). The employer pays 50% of the cost of the retiree life insurance based on that blended rate. Insurance coverage amounts are reduced at age 65 and again at age 70 according to the OGB plan provisions.

*Employees covered by benefit terms* – At June 30, 2020, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	377
Inactive employees entitled to but not yet receiving benefit payments	-
Active employees	<u>392</u>
	<u>769</u>

**Total OPEB Liability**

The School Board's total OPEB liability of \$94,208,649 was measured as of June 30, 2020 and was determined by an actuarial valuation as of July 1, 2018.

*Actuarial Assumptions and other inputs* – The total OPEB liability in the July 1, 2018 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.5%
Salary increases	4.0%, including inflation
Discount rate	3.50% annually (Beginning of Year to Determine ADC)
	2.21% annually (As of End of Year Measurement Date)
Healthcare cost trend rates	Flat 5.5% annually
Mortality	SOA RP-2014 Table

The discount rate was based on the Bond Buyers' 20 Year General Obligation municipal bond index as of June 30, 2020, the end of the applicable measurement period.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**11. Postemployment Benefits (continued)**

The actuarial assumptions used in the July 1, 2018 valuation were based on the results of ongoing evaluations of the assumptions from July 1, 2009 to June 30, 2020.

**Changes in the Total OPEB Liability**

Balance at June 30, 2019	\$ 72,794,400
Changes for the year:	
Service cost	781,067
Interest	2,491,193
Differences between expected and actual experience	2,766,101
Changes in assumptions	18,610,784
Benefit payments and net transfers	(3,234,896)
Net changes	21,414,249
Balance at June 30, 2020	\$ 94,208,649

*Sensitivity of the total OPEB liability to changes in the discount rate* – The following presents the total OPEB liability of the School Board, as well as what the School Board's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (1.21%) or 1-percentage-point higher (3.21%) than the current discount rate:

	<b>1.0% Decrease (1.21%)</b>	<b>Current Discount Rate (2.21%)</b>	<b>1.0% Increase (3.21%)</b>
Total OPEB liability	\$ 112,039,605	\$ 94,208,649	\$ 80,293,924

*Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates* – The following presents the total OPEB liability of the School Board, as well as what the School Board's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (4.5%) or 1-percentage-point higher (6.5%) than the current healthcare trend rates:

	<b>1.0% Decrease (4.5%)</b>	<b>Current Trend (5.5%)</b>	<b>1.0% Increase (6.5%)</b>
Total OPEB liability	\$ 84,325,320	\$ 94,208,649	\$ 106,777,504

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**11. Postemployment Benefits** (continued)

**OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

For the year ended June 30, 2020, the School Board recognized OPEB expense of \$8,649,917. At June 30, 2020, the School Board reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 3,913,346	\$ (238,978)
Changes in assumptions	22,804,630	(1,933,032)
Total	<u>\$ 26,717,976</u>	<u>\$ (2,172,010)</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Years ending June 30,:</u>	
2021	\$ 5,377,657
2022	5,377,657
2023	5,377,657
2024	5,377,657
2025	1,102,280
Thereafter	1,933,058
	<u>\$ 24,545,966</u>

**12. Litigation and Claims**

The School Board is a defendant in a lawsuit. This matter was settled on July 14, 2020 for \$18,000. This amount has been recognized in the financial statements and is included in other liabilities as of June 30, 2020.

**13. Commitments and Contingencies**

As of June 30, 2020, the School Board was committed to construction and engineering contract agreements totaling \$3,164,065, of which \$3,023,926 was expended through June 30, 2020.

The School Board participates in a number of state and federally assisted grant programs. The programs are subject to audits under the single audit approach as well as audits conducted by the Louisiana and U.S. Department of Education. Such audits could lead to requests for reimbursement by the grantor agency for expenditures disallowed under the terms of the grants.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**13. Commitments and Contingencies** (continued)

Leases that do not meet criteria for capitalization are classified as operating leases with related rentals charged to operations as incurred. Current year rental operating lease expenditures totaled \$731,785. The following is a schedule by year of future minimum lease payments under these arrangements as of June 30, 2020, that have initial or remaining terms in excess of one year.

<u>Year ending June 30,</u>	<u>Amount</u>
2021	\$ 693,185
2022	654,585
2023	101,835
2024	51,585
2025	4,299
	<u>\$ 1,505,489</u>

**14. Operating Transfers**

Operating transfers for the year ended June 30, 2020 are as follows:

<u>Fund</u>	<u>Operating Transfers In</u>	<u>Operating Transfers Out</u>
General Fund	\$ 779,168	\$ 1,865,266
Non-major governmental funds:		
Special Revenue Funds:		
School Food Services	84,414	-
Title I	-	121,981
Title II	-	29,542
Title III	-	555
Title IV	-	4,355
Head Start	6,996	-
IDEA	-	93,850
IDEA Preschool	-	10,802
SRCL	-	13,192
Teacher Incentive Fund	-	10,706
SRCL Content Leaders	-	4,228
Direct Student Services	-	1,324
High Cost Services	63,030	-
McKinney Vento	1,741	5,353
PCBS Teacher Incentive Formula	-	26,011
Redesign 1003(a)	-	4,535
Get Ready Cohort	-	2,870
Debt Service Funds:		
Debt Service PC Fund	154,671	-
QSCB Sinking Fund	800,000	-
APSB GO Bond Sinking Fund	304,550	-
Total	<u>\$ 2,194,570</u>	<u>\$ 2,194,570</u>

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**15. Changes in Agency Deposits Due Others**

A summary of changes in agency fund deposits due others are as follows:

	Balance 6/30/2019	Additions	Deductions	Balance 6/30/2020
Sales Tax Fund	\$ 1,825,935	\$ 10,902,359	(\$ 10,942,899)	\$ 1,785,395
School Activity Agency Fund	772,247	1,093,422	( 1,088,352)	777,317
	<u>\$ 2,598,182</u>	<u>\$ 11,995,781</u>	<u>(\$ 12,031,251)</u>	<u>\$ 2,562,712</u>

**16. Sales Tax Collections**

The following is a summary of the sales tax collections and costs associated with those collections on behalf of other taxing authorities for the year ended June 30, 2020:

	Total Collections	Collection Costs	Final Distribution
<b>ASSUMPTION PARISH POLICY JURY (2%)</b>			
<i>1% Sales (1%)</i>	\$ 2,175,026	\$ 51,041	\$ 2,123,985
<i>Library (.25%)</i>	514,825	12,103	502,722
<i>Roads (.5%)</i>	1,029,647	24,197	1,005,450
<i>Drainage (.25%)</i>	514,825	12,103	502,722
	<u>4,234,323</u>	<u>99,444</u>	<u>4,134,879</u>
<b>ASSUMPTION PARISH SCHOOL BOARD (3%)</b>			
<i>General (2.5%)</i>	5,437,546	40,224	5,397,322
<i>92 Bond Fund (.5%)</i>	1,087,519	8,045	1,079,474
	<u>6,525,065</u>	<u>48,269</u>	<u>6,476,796</u>
<b>VILLAGE (1.5%)</b>			
<i>General (1%)</i>	115,455	6,038	109,417
<i>Public Safety (.5%)</i>	27,516	60	27,456
	<u>142,971</u>	<u>6,098</u>	<u>136,873</u>
<b>TOTALS</b>	<u>\$ 10,902,359</u>	<u>\$ 153,811</u>	<u>\$ 10,748,548</u>



**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**17. Tax Abatements**

The Louisiana Industrial Ad Valorem Tax Exemption program (Louisiana Administrative Code, Title 13, Chapter 5) is a state incentive program which abates, up to ten years, local ad valorem taxes on a manufacturer's new investment and annual capitalized additions related to the manufacturing site. Applications to exempt qualified property for five years are approved by the Board of Commerce and Industry. The exemption may be renewed for an additional five years.

For applications made after June 24, 2016 but before July 1, 2018, the program abates local ad valorem taxes on a manufacturer's new investment and annual capitalized additions related to the manufacturing site for up to eight years. Applications to exempt qualified property for five years are approved by the individual local taxing entities whose taxes are being abated. The exemption may be renewed for an additional three years at 80% abatement. For the fiscal year ending June 30, 2020, approximately \$155,000 of the School Board's ad valorem tax revenues were abated by the state of Louisiana through the Louisiana Industrial Tax Exemption program.

**18. Subsequent Events**

The School Board has evaluated subsequent events through December 22, 2020, the date that the financial statements were available to be issued, and determined no events occurred that require disclosure. No events occurring after that date have been evaluated for inclusion in these financial statements.

**19. COVID-19 Pandemic**

In March 2020, the World Health Organization declared the outbreak of a novel coronavirus (COVID-19) as a global pandemic, which continues to spread throughout the United States. The COVID-19 pandemic has negatively impacted the global economy and created significant volatility and disruption in the financial markets. The extent of the impact of the COVID-19 pandemic on the School Board's operational and financial performance will depend on certain developments, including the duration and spread of the outbreak and the impact on the School Board's vendors and employees, all of which are uncertain and cannot be predicted. The ultimate extent to which the COVID-19 pandemic may directly or indirectly impact the School Board's financial condition or results of operations cannot be reasonably estimated at this time.

For the year ended June 30, 2020, the COVID-19 pandemic continues to impact the School Board. However, major disruptions to budgets, operations, and its ability to execute its educational mission have been avoided. Additionally, on June 22, 2020, the School Board was awarded \$983,100 in grant funding for pandemic relief under the Elementary and Secondary School Emergency Relief provisions of the CARES Act through the Louisiana Department of Education. The School Board has plans to spend this funding on a technology project in the 2020-2021 fiscal year.

**20. Energy Efficient Contracts**

On October 11, 2004, Assumption Parish School Board entered into an Energy Efficiency Contract with Siemens Building Technologies, Inc. The contract contained a stipulated savings clause which was determined to be illegal from *Siemens Building Technologies, Inc. v. Iberville Parish School Board*, --, 2008 WL 1765598 (La.), 2008-0336 (La. 4/4/08). As of June 30, 2020, the contract is still in effect. The contract expires on March 31, 2021. The School Board has consulted with their legal counsel regarding this matter and is in the process of amending the contract to comply with the law.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**21. Restatement of Prior Year Net Position**

Net position of the Governmental Activities within the GWFS was restated as of June 30, 2019 by an increase of \$27,019. The increase to prior period net position is the result of capital lease assets net of accumulated amortization and capital lease liabilities not being recognized properly as of June 30, 2019. No restatement of fund balance was necessary as a result of this error.

<u>Net Position</u>	<u>Governmental Activities</u>
Net position (deficit), June 30, 2019, as previously reported	\$ (72,708,692)
Adjustment for capital leases, net of accumulated amortization	(1,920,829)
Adjustment for capital lease liabilities	1,947,848
Net position (deficit), June 30, 2019, as restated	<u>\$ (72,681,673)</u>

**22. Current Accounting Standards Scheduled to be Implemented**

Following is a summary of accounting standards adopted by the Governmental Accounting Standards Board (GASB) that are scheduled to be implemented in the future that may affect the School Board's financial report:

GASB Statement 84, *Fiduciary Activities*. This standard defines and establishes criteria for identifying and reporting fiduciary activities. The focus of the criteria is on (1) whether the School Board controls the assets in a fiduciary activity and (2) there are separate identifiable beneficiaries with whom a fiduciary relationship exists. The standard is effective for annual reporting periods beginning after December 15, 2019. The School Board will include the requirements of this standard, as applicable, in its June 30, 2021 financial statement. The effect of this standard or its applicability to the School Board are unknown at this time.

GASB Statement 87, *Leases*. This standard will require all leases to be reported on the statement of net position under a single accounting model for both lessors and lessees. The statement will require the recognition of lease assets or liabilities for leases previously reported as operating leases. Both operating and capital leases will be reported under this single accounting method and reported by lessees as an intangible right to use asset and by lessors as a receivable with both reporting a deferred inflow of resources. The standard is effective for annual reporting periods beginning after June 15, 2021. The School Board will include the requirements of this standard, as applicable, in its June 30, 2022 financial statement. All of the School Board lease agreements will need to be evaluated to determine the impact of implementing this standard; however, the effect of this standard or its applicability to the School Board are unknown at this time.

**REQUIRED SUPPLEMENTARY INFORMATION**

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**MAJOR FUND DESCRIPTIONS**  
**JUNE 30, 2020**

**GENERAL FUND**

The General Fund is used to account for resources traditionally associated with the School Board which are not required legally or by sound financial management to be accounted for in another fund.

**HVAC FUND**

The HVAC Fund is used to accumulate funds for the acquisition, installation, maintenance, and operation of air conditioning systems in parish schools, including the payment of utility costs with any excess to be used for additional support for the schools in the parish.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**GENERAL FUND**  
**BUDGETARY COMPARISON SCHEDULE**  
**FOR THE YEAR ENDED JUNE 30, 2020**

	Original	Final	Actual	Variance with Final Budget Favorable (Unfavorable)
<b><u>Revenues:</u></b>				
Local sources:				
Taxes:				
Ad valorem	\$ 8,076,369	\$ 8,277,472	\$ 7,943,773	\$ (333,699)
Sales and use	5,156,293	5,284,685	5,436,925	152,240
Rentals, leases, and royalties	-	-	4,800	4,800
Earnings on investments	135,000	401,745	531,749	130,004
Other	226,400	234,041	427,741	193,700
State sources:				
Unrestricted grants-in-aid	21,017,384	20,792,767	21,205,430	412,663
Restricted grants-in-aid	791,956	783,492	971,327	187,835
Federal sources:				
Restricted grants-in-aid - subgrants	49,500	59,580	79,464	19,884
Total revenues	<u>35,452,902</u>	<u>35,833,782</u>	<u>36,601,209</u>	<u>767,427</u>
<b><u>Expenditures:</u></b>				
Current:				
Instruction:				
Regular education programs	11,868,958	12,741,136	11,673,138	1,067,998
Special education programs	3,684,588	3,474,204	3,441,793	32,411
Special programs	1,066,074	848,470	797,139	51,331
Other education programs	1,694,983	1,789,914	829,950	959,964
Support services:				
Pupil support services	1,956,978	1,823,328	2,744,061	(920,733)
Instructional staff services	312,199	425,740	403,393	22,347
General administration services	2,345,301	1,872,976	1,642,050	230,926
School administration services	2,595,592	2,784,171	2,946,473	(162,302)
Business and central services	499,161	357,022	478,221	(121,199)
Plant operation and maintenance	4,190,008	3,383,750	3,074,834	308,916
Transportation	2,761,814	2,495,002	2,288,347	206,655
Central services	1,034,545	1,054,770	1,040,099	14,671

See the accompanying notes to the Required Supplementary Information.



**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**GENERAL FUND**  
**BUDGETARY COMPARISON SCHEDULE**  
**FOR THE YEAR ENDED JUNE 30, 2020**

	<u>Original</u>	<u>Final</u>	<u>Actual</u>	<u>Variance with Final Budget Favorable (Unfavorable)</u>
<b>Expenditures (continued):</b>				
Non-instructional services:				
Food service	\$ 202,865	\$ 155,368	\$ 156,228	\$ (860)
Community service programs	30,000	30,000	22,787	7,213
Capital outlay	300,000	23,764	16,005	7,759
	<u>34,543,066</u>	<u>33,259,615</u>	<u>31,554,518</u>	<u>1,705,097</u>
Total expenditures				
Excess (deficiency) of revenues over expenditures	<u>909,836</u>	<u>2,574,167</u>	<u>5,046,691</u>	<u>2,472,524</u>
Other financing sources (uses):				
Operating transfers out	(1,697,900)	(1,750,000)	(1,865,266)	(115,266)
Operating transfers in	395,000	265,508	779,168	513,660
	<u>(1,302,900)</u>	<u>(1,484,492)</u>	<u>(1,086,098)</u>	<u>398,394</u>
Total other financing uses				
Change in fund balance	(393,064)	1,089,675	3,960,593	2,870,918
Fund balances at beginning of year	<u>17,814,531</u>	<u>17,814,531</u>	<u>17,814,531</u>	<u>-</u>
<b>Fund balances at end of year</b>	<b><u>\$ 17,421,467</u></b>	<b><u>\$ 18,904,206</u></b>	<b><u>\$ 21,775,124</u></b>	<b><u>\$ 2,870,918</u></b>

See the accompanying notes to the Required Supplementary Information.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**HVAC FUND**  
**BUDGETARY COMPARISON SCHEDULE**  
**FOR THE YEAR ENDED JUNE 30, 2020**

	<u>Original</u>	<u>Final</u>	<u>Actual</u>	<u>Variance with Final Budget Favorable (Unfavorable)</u>
<b><u>Revenues:</u></b>				
Local sources:				
Taxes:				
Sales and use	\$ 941,892	\$ 996,736	\$ 1,088,559	\$ 91,823
Earnings on investments	-	-	15,605	15,605
Total revenues	<u>941,892</u>	<u>996,736</u>	<u>1,104,164</u>	<u>107,428</u>
<b><u>Expenditures:</u></b>				
Current:				
Support services:				
General administration services	69,710	50,125	29,753	20,372
Plant operation and maintenance	569,130	318,536	370,980	(52,444)
Non-instructional services:				
Building acquisition and construction	-	46,432	46,432	-
Total expenditures	<u>638,840</u>	<u>415,093</u>	<u>447,165</u>	<u>(32,072)</u>
Excess of revenues over expenditures	<u>303,052</u>	<u>581,643</u>	<u>656,999</u>	<u>75,356</u>
Other financing sources (uses):				
Operating transfers out	-	-	-	-
Operating transfers in	-	-	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Change in fund balance	<u>303,052</u>	<u>581,643</u>	<u>656,999</u>	<u>75,356</u>
Fund balances at beginning of year	<u>-</u>	<u>-</u>	<u>4,941,687</u>	<u>4,941,687</u>
<b>Fund balances at end of year</b>	<b><u>\$ 303,052</u></b>	<b><u>\$ 581,643</u></b>	<b><u>\$ 5,598,686</u></b>	<b><u>\$ 5,017,043</u></b>

See the accompanying notes to the Required Supplementary Information.

**ASSUMPTION PARISH SCHOOL BOARD****Napoleonville, Louisiana****SCHEDULE OF CHANGES IN TOTAL OTHER POSTEMPLOYMENT BENEFIT LIABILITY AND RELATED RATIOS****JUNE 30, 2020**

Measurement Date	Service Cost	Interest	Difference between actual and expected experience	Changes of assumptions or other inputs	Benefit payments	Net change in total OPEB liability	Total OPEB liability - beginning	Total OPEB liability - ending	Covered payroll	Total OPEB liability as a percentage of covered payroll
6/30/2018	\$ 753,993	\$ 2,229,981	\$ (328,590)	\$ (2,657,923)	\$ (3,167,739)	\$ (3,170,278)	\$ 63,873,838	\$ 60,703,560	\$ 17,737,648	342.23%
6/30/2019	710,735	2,285,956	2,186,313	10,177,717	(3,269,881)	12,090,840	60,703,560	72,794,400	15,152,918	480.40%
6/30/2020	781,067	2,491,193	2,766,101	18,610,784	(3,234,896)	21,414,249	72,794,400	94,208,649	15,759,035	597.81%

*This schedule is intended to report information for 10 years. Additional years will be displayed as they become available.*

See the accompanying notes to the Required Supplementary Information.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**SCHEDULE OF THE PROPORTIONATE SHARE**  
**OF THE NET PENSION LIABILITY**  
**FOR THE YEAR ENDED JUNE 30, 2020 (\*)**

<u>Pension Plan</u>	<u>Year</u>	<u>Employer's Proportion of the Net Pension Liability (Asset)</u>	<u>Employer's Proportionate Share of the Net Pension Liability (Asset)</u>	<u>Employer's Covered Payroll</u>	<u>Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Payroll</u>	<u>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</u>
<b>Teachers Retirement System of Louisiana</b>						
	2020	0.3381%	\$ 33,555,539	\$ 15,970,457	210.1101%	68.60%
	2019	0.3920%	38,529,868	18,146,731	212.3240%	68.20%
	2018	0.4246%	43,494,409	19,168,228	226.9089%	65.60%
	2017	0.4505%	52,878,647	19,373,880	272.9378%	59.90%
	2016	0.4536%	48,768,459	19,707,237	247.4647%	62.50%
	2015	0.4382%	44,786,543	19,169,437	233.6352%	63.70%
<b>Louisiana School Employees Retirement System</b>						
	2020	0.4047%	2,833,087	1,177,398	240.6227%	73.49%
	2019	0.4357%	2,911,135	1,256,817	231.6276%	74.40%
	2018	0.4997%	3,197,402	1,430,566	223.5061%	75.03%
	2017	0.5692%	4,293,941	1,616,787	265.5848%	70.09%
	2016	0.5449%	3,455,307	1,529,902	225.8515%	74.50%
	2015	0.5320%	3,083,698	1,493,462	206.4798%	76.18%
<b>Louisiana State Employees Retirement System</b>						
	2020	0.0000%	-	-	0.0000%	62.90%
	2019	0.0000%	-	-	0.0000%	64.30%
	2018	0.0031%	220,667	60,090	367.2275%	62.50%
	2017	0.0031%	244,136	57,891	421.7167%	57.70%
	2016	0.0030%	207,038	57,840	357.9495%	62.70%
	2015	0.0033%	204,282	63,390	322.2622%	65.00%

*Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.*

(\*) The amounts presented have a measurement date of the previous fiscal year end.

See the accompanying notes to the Required Supplementary Information.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**SCHEDULE OF EMPLOYER'S CONTRIBUTIONS**  
**FOR THE YEAR ENDED JUNE 30, 2020**

<u>Pension Plan:</u>	<u>Year</u>	<u>Contractually Required Contribution<sup>1</sup></u>	<u>Contributions in Relation to Contractually Required Contribution<sup>2</sup></u>	<u>Contribution Deficiency (Excess)</u>	<u>Employer's Covered Payroll<sup>3</sup></u>	<u>Contributions as a % of Covered Payroll</u>
<b>Teachers Retirement System of Louisiana</b>						
	2020	\$ 4,453,624	\$ 4,453,624	-	\$ 17,129,260	26.0001%
	2019	4,264,115	4,264,115	-	15,970,457	26.7000%
	2018	4,826,668	4,826,668	-	18,146,731	26.5980%
	2017	4,904,558	4,904,558	-	19,168,228	25.5869%
	2016	5,110,850	5,110,850	-	19,373,880	26.3801%
	2015	5,532,748	5,532,748	-	19,707,237	28.0747%
<b>Louisiana School Employees Retirement System</b>						
	2020	390,962	390,962	-	1,329,803	29.4000%
	2019	329,671	329,671	-	1,177,398	28.0000%
	2018	346,882	346,882	-	1,256,817	27.6000%
	2017	390,545	390,545	-	1,430,566	27.3000%
	2016	488,270	488,270	-	1,616,787	30.2000%
	2015	504,868	504,868	-	1,529,902	33.0000%
<b>Louisiana State Employees Retirement System</b>						
	2020	-	-	-	-	0.0000%
	2019	-	-	-	-	0.0000%
	2018	22,027	22,027	-	58,118	37.9005%
	2017	21,512	21,512	-	60,090	35.7996%
	2016	21,536	21,536	-	57,891	37.2009%
	2015	21,401	21,401	-	57,840	37.0003%

*Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.*

***For reference only:***

<sup>1</sup> *Employer contribution rate multiplied by employer's covered payroll*

<sup>2</sup> *Actual employer contributions remitted to Retirement Systems*

<sup>3</sup> *Employer's covered payroll amount for each of the fiscal year ended June 30*

See the accompanying notes to the Required Supplementary Information.



**ASSUMPTION PARISH SCHOOL BOARD**

**Napoleonville, Louisiana**

**NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION**  
**FOR THE YEAR ENDED JUNE 30, 2020**

**CHANGES IN BENEFIT TERMS AND ASSUMPTIONS RELATED TO DEFINED PENSION**

*Changes in benefit terms:*

TRSL & LASERS: 2016 - Act 93 of the 2016 provides for a 1.5% permanent benefit increase on the first \$60,000 of a recipient's benefit for eligible members effective 7/1/16 for those retired on or before 6/30/15 who are at least the age of 60.

LASERS: 2016 - The Harbor Police Retirement System transferred into LASERS in 2016 that resulted in an change in benefit terms.

LSERS: 2016 - Act 93 of the 2016 provides for an up to 2.0% COLA on the first \$60,000 of a recipient's benefit for eligible members effective 7/1/16.

*Changes in assumptions:*

The following changes in actuarial assumptions for each year are as follows:

<b>Discount Rate:</b>			<b>Inflation Rate:</b>		
Measurement date	Rate	Change	Measurement date	Rate	Change
<b>TRSL</b>			<b>TRSL</b>		
2019	7.5500%	-0.100%	2019	2.5000%	0.000%
2018	7.6500%	-0.050%	2018	2.5000%	0.000%
2017	7.7000%	-0.050%	2017	2.5000%	0.000%
2016	7.7500%	0.000%	2016	2.5000%	0.000%
2015	7.7500%		2015	2.5000%	
<b>LSERS</b>			<b>LSERS</b>		
2019	7.0000%	-0.062%	2019	2.5000%	0.000%
2018	7.0625%	-0.063%	2018	2.5000%	-0.125%
2017	7.1250%	0.000%	2017	2.6250%	0.000%
2016	7.1250%	0.125%	2016	2.6250%	-0.125%
2015	7.0000%		2015	2.7500%	
<b>LASERS</b>			<b>LASERS</b>		
2019	7.6000%	-0.050%	2019	2.5000%	-0.250%
2018	7.6500%	-0.050%	2018	2.7500%	0.000%
2017	7.7000%	-0.050%	2017	2.7500%	-0.250%
2016	7.7500%	0.000%	2016	3.0000%	0.000%
2015	7.7500%		2015	3.0000%	
<b>Salary Increases:</b>			<b>Investment Rate:</b>		
Measurement date	Range		Measurement date	Range	
<b>TRSL</b>			<b>TRSL</b>		
2019	3.3% to 4.8% depending on service duration		2019	7.5500%	-0.100%
2018	3.3% to 4.8% depending on service duration		2018	7.6500%	-0.050%
2017	3.50% to 10.0% depending on service duration		2017	7.7000%	-0.050%
2016	3.50% to 10.0% depending on service duration		2016	7.7500%	0.000%
2015	3.50% to 10.0% depending on service duration		2015	7.7500%	

**ASSUMPTION PARISH SCHOOL BOARD**

**Napoleonville, Louisiana**

**NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION**  
**FOR THE YEAR ENDED JUNE 30, 2020**

**CHANGES IN BENEFIT TERMS AND ASSUMPTIONS RELATED TO DEFINED PENSION (continued)**

<b>Salary Increases:</b>		<b>Investment Rate:</b>		
<u>Measurement date</u>	<u>Range</u>	<u>Measurement date</u>	<u>Range</u>	
<b>LSERS</b>		<b>LSERS</b>		
2019	3.25%	2019	7.0000%	-0.062%
2018	3.25%	2018	7.0620%	-0.063%
2017	3.075% to 5.375%	2017	7.1250%	0.000%
2016	3.075% to 5.375%	2016	7.1250%	0.000%
2015	3.200% to 5.500%	2015	7.1250%	
<b>LASERS</b>		<b>LASERS</b>		
2019	2.80% to 14.00% for various member types	2019	7.6000%	-0.050%
2018	2.80% to 14.30% for various member types	2018	7.6500%	-0.050%
2017	2.80% to 14.30% for various member types	2017	7.7000%	-0.050%
2016	3.00% to 14.50% for various member types	2016	7.7500%	0.000%
2015	3.00% to 14.50% for various member types	2015	7.7500%	

**CHANGES IN BENEFIT TERMS AND ASSUMPTIONS RELATED TO OTHER POSTEMPLOYMENT BENEFITS**

**Changes in benefit terms:**

There were no changes in benefit terms for the for the years presented.

**Changes in assumptions:**

The changes in assumptions balance was a result of changes in the discount rate. The following are the discount rates used in each measurement of total OPEB liability:

<b>Discount Rate:</b>		
<u>Measurement date</u>	<u>Rate</u>	<u>Change</u>
6/30/2020	3.50%	0.000%
6/30/2019	3.50%	-0.370%
6/30/2018	3.87%	0.290%
6/30/2017	3.58%	

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION**  
**FOR THE YEAR ENDED JUNE 30, 2020**

**BUDGETARY COMPARISON INFORMATION**

**General Budget Practices:** The School Board follows these procedures in establishing the budgetary data reflected in the financial statements.

State statute requires budgets to be adopted for the general fund and all special revenues funds.

Each year prior to September, the Superintendent submits to the Board proposed annual budgets for the General Fund and special revenue funds. Public hearings are conducted, prior to the Board's approval, to obtain taxpayer comments. The operating budgets include proposed expenditures and the means of financing them.

Appropriations (unexpended budget balances) lapse at year-end.

Formal Budget integration (within the accounting records) is employed as a management control device. All budgets are controlled at the function level. Budget amounts included in the accompanying financial statements consist of those presented in the original budget adopted by the Board and as amended by the Board.

**Encumbrances:** Encumbrance accounting under which purchase orders are recorded in order to reserve that portion of the applicable appropriation, is not employed.

**Budget Basis of Accounting:** All governmental funds' budgets are prepared on the modified accrual basis of accounting, a basis consistent with accounting principles generally accepted in the United States of America (GAAP). Budgeted amounts are originally adopted or amended by the Board. Legally, the Board must adopt a balanced budget; that is, total budgeted revenues and other financing sources including fund balance must equal or exceed total budgeted expenditures and other financing uses. State statutes require the Board to amend its budget when revenues plus projected revenues within a fund are expected to be less than budgeted revenues by five percent or more and/or expenditures within a fund are expected to exceed budgeted expenditures by five percent or more. The School Board approves budgets at the function level and management can transfer amounts between line items within a function.

**Actual Over Budgeted Expenditures:** None.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NON-MAJOR FUND DESCRIPTIONS**  
**JUNE 30, 2020**

**IDEA PRESCHOOL AND IDEA**

IDEA and IDEA Preschool are federally funded programs. IDEA Part -B serves students ages 3 through 21 who have been found eligible through Bulletin 1508, for special education services. The funds are used for materials, supplies, and equipment for direct instruction in special education classes. The Pre-School Flow Through funds target the education of students ages 3 through 5 who have been found eligible, through Bulletin 1508, for special education services within a non-categorical preschool setting or for those needing only speech services. The funds are used for supplies for direct instruction.

**SCHOOL FOOD SERVICES**

The School Food Service program includes lunch and breakfast and is used to account for the operations of the school food service program in the parish school system during the regular school term. The basic goals of the school food service program are to serve nutritionally adequate, attractive, and moderately priced meals, to help children grow socially and emotionally, to extend educational influences to the homes of school children, and to provide learning experiences that will improve children's food habits with the ultimate goal of physically fit adults.

**TITLE I**

Title I of the Elementary and Secondary Education Act (ESEA) is a program for economically and educationally deprived school children that are federally financed, state-administered, and locally operated by the School Board. The Title I services are provided through various projects that are designed to meet the special needs of educationally deprived children. The activities supplement, rather than replace, state and locally mandated activities.

**TITLE II - EDUCATION FOR ECONOMIC SECURITY ACT (EESA)**

Education for Economic Security Act - Title II is a federally funded program to provide financial assistance to improve the skills of teachers in the instructional areas of mathematics, science, computer learning, and foreign languages; and increase the access of all students to this instruction.

**STRIVING READERS COMPREHENSIVE LITERACY PROGRAM (SRCL)**

The Striving Readers for Comprehensive Literacy (SRCL) program is a federally funded program for the purpose of improving the school readiness and success for disadvantaged youth, from birth to grade 12, by advancing their literacy skills and to establish a comprehensive approach to literacy development based on Louisiana's Comprehensive Literacy Plan.

**TITLE III**

Title III fund is a federally funded program. The purpose of this program is to focus on assisting school districts in teaching English to limited English proficient students and in helping students meet the challenging State standards required by all students.

**TITLE IV**

Title IV fund provides students with well-rounded education including programs such as career counseling, STEM, arts, civics, and International Baccalaureate/Advanced placement. It supports safe and healthy students with comprehensive school mental health, drug and violence prevention, training on trauma-informed practices, and health and physical education, and supports the effective use of technology that is backed by professional development, blended learning and ed-tech devices.

**HEAD START**

The Head Start program is a federally financed program that provides comprehensive health, educational, nutritional, social, and other services to economically disadvantaged children and their families and to involve parents in their children's activities so that the children will attain overall social competence.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NON-MAJOR FUND DESCRIPTIONS**  
**JUNE 30, 2020**

**VOCATIONAL EDUCATION**

Vocational Education is a federally funded program restricted to expenditures for salaries, supplies, and equipment to be used in vocational education programs.

**MCKINNEY VENTO**

McKinney Vento is a federally funded program. The purpose of this program is to ensure that each child of a homeless individual or each homeless youth has equal access to the same free, appropriate public education as any non-homeless child or youth.

**HIGH COST SERVICES**

High Cost Services is a federally funded program based on IDEA funds made available to provide additional supports and services to students with high needs. High Cost Services funding was introduced in response to concerns that costs for services for children with the most significant disabilities negatively impact the resources of districts and states, thus making it extremely difficult to provide individualized supports and services necessary for students to thrive in the education setting.

**TEACHER INCENTIVE FUND**

The Teacher Incentive Fund is aimed at recruiting and maintaining certified teachers.

**SRCL CONTENT LEADERS**

The purpose of this program is to provide for ELA teachers to attend Content Leader training through the Louisiana Department of Education.

**PBCS TEACHER INCENTIVE FUND**

This project aims to expand equitable access to effective educators and increase student achievement in partner rural LEAs by improving the key level of our performance based compensation system (PBCS) – the compass evaluation and support system – and bringing both our pre-service teacher preparation and our principal professional development into alignment with a more robust and effective evaluation and support system.

**DIRECT STUDENT SERVICES**

The purpose of this program is to provide interventions for low achieving students who are enrolled in Title I schools, schools identified as Comprehensive Intervention Required, Urgent Intervention Required, Urgent Intervention Needed. It can be used for Credit Recovery, Advanced Placement and CLEP test free reimbursements, opportunities to earn IBCs (industry based credentials), etc.

**REDESIGN 1003(a)**

This program is used to support the schools within the district that are labeled UIR-A, which are schools in corrective action for its low school performance scores. The funds are expended on Tier I curriculum materials and site licenses aligned to the curriculum, as well as Professional Development to support the implementation of the Tier I curriculum.

**GET READY COHORT**

The purpose of this grant program is to help districts have a clear understanding of the Ready Start Network, including the four pillars, and how that might look in their communities. The intended purpose was also to provide collaboration with and learn from other community networks across the state and to create a fully prepared blueprint to include in the Super App for 2020. Agencies that actively participated in weekly webinars and completed all deliverables were given funding to make improvements to their early childhood program.



**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**NON-MAJOR FUND DESCRIPTIONS**  
**JUNE 30, 2020**

**LIMITED TAX REVENUE BONDS**

The GO Bond Fund is used to account for the funds received from the bond. The purpose of the bond issuance is for the acquiring, constructing, and improvement of public school facilities, including sites, furnishings and equipment.

**APSB GO BOND SINKING FUND**

The GO Bond Sinking Fund is used to retain and repay all debt owned for the Capital Projects Fund (Limited Tax Revenue Bonds). This account will hold all interest, principal, and other cost owned until the bonds are due.

**DEBT SERVICE PC**

The Debt Service PC Fund is used to accumulate funds for the payment of 1.7 million Certificate of Indebtedness which are due in various semi-annual installments.

**1979 DEBT SERVICE**

The 1979 Debt Service Fund is used to accumulate funds for the payment of refunding general obligation bonds which are due in various annual installments.

**QSCB SINKING FUND**

The QSCB Sinking Fund is used to retain and repay all debt owned for the Capital Projects Fund (QSCB Bonds). This account will hold all interest, principal, and other cost owned until the bonds are due.

**ASSUMPTION PARISH SCHOOL BOARD****Napoleonville, Louisiana****NON-MAJOR GOVERNMENTAL FUNDS -****COMBINING BALANCE SHEET****JUNE 30, 2020****Special Revenue Funds**

	IDEA Preschool	IDEA	School Food Services	Title I
<b><u>Assets</u></b>				
Cash and cash equivalents	\$ -	\$ -	\$ 4,834	\$ -
Investments	-	-	105,573	-
Receivables	2,094	145,166	7	150,381
Due from other funds	-	-	84,414	-
Inventory	-	-	55,294	-
Restricted assets - cash	-	-	-	-
<b>Total assets</b>	<b>\$ 2,094</b>	<b>\$ 145,166</b>	<b>\$ 250,122</b>	<b>\$ 150,381</b>

**Liabilities and fund balances****Liabilities:**Salaries payable,  
payroll deductions and  
withholdings payable

\$ 147 \$ 34,385 \$ 82,821 \$ 53,945

Accounts payable

208 (282) 44,632 3

Due to other funds

1,739 111,063 114,620 96,433

**Total liabilities**

2,094 145,166 242,073 150,381

**Fund balances:****Nonspendable:**

Inventory

- - 55,294 -

**Restricted:**

Debt service

- - - -

Capital construction

- - - -

Federal and state grants

- - - -

Unassigned

- - (47,245) -

**Total fund balances**

- - 8,049 -

**Total liabilities and****fund balances****\$ 2,094 \$ 145,166 \$ 250,122 \$ 150,381**

**ASSUMPTION PARISH SCHOOL BOARD****Napoleonville, Louisiana****NON-MAJOR GOVERNMENTAL FUNDS -****COMBINING BALANCE SHEET****JUNE 30, 2020****Special Revenue Funds****Assets**

	Title II	SRCL	Title III	Title IV
Cash and cash equivalents	\$ -	\$ -	\$ -	\$ -
Investments	-	-	-	-
Receivables	67,171	6,985	-	4,551
Due from other funds	-	-	-	-
Inventory	-	-	-	-
Restricted assets - cash	-	-	-	-
<b>Total assets</b>	<b>\$ 67,171</b>	<b>\$ 6,985</b>	<b>\$ -</b>	<b>\$ 4,551</b>

**Liabilities and fund balances****Liabilities:**

Salaries payable, payroll deductions and withholdings payable	\$ 6,635	\$ -	\$ -	\$ -
Accounts payable	1,249	-	-	3,191
Due to other funds	59,287	6,985	-	1,360
<b>Total liabilities</b>	<b>67,171</b>	<b>6,985</b>	<b>-</b>	<b>4,551</b>

**Fund balances:**

Nonspendable:				
Inventory	-	-	-	-
Restricted:				
Debt service	-	-	-	-
Capital construction	-	-	-	-
Federal and state grants	-	-	-	-
Unassigned	-	-	-	-
<b>Total fund balances</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total liabilities and fund balances</b>	<b>\$ 67,171</b>	<b>\$ 6,985</b>	<b>\$ -</b>	<b>\$ 4,551</b>

**ASSUMPTION PARISH SCHOOL BOARD**

**Napoleonville, Louisiana**

**NON-MAJOR GOVERNMENTAL FUNDS -**

**COMBINING BALANCE SHEET**

**JUNE 30, 2020**

**Special Revenue Funds**

	Head Start	Vocational Education	McKinney Vento	High Cost Services
<b><u>Assets</u></b>				
Cash and cash equivalents	\$ -	\$ -	\$ -	\$ -
Investments	-	-	-	-
Receivables	182,434	4,274	8,373	180,577
Due from other funds	6,996	-	729	63,030
Inventory	-	-	-	-
Restricted assets - cash	-	-	-	-
<b>Total assets</b>	<b>\$ 189,430</b>	<b>\$ 4,274</b>	<b>\$ 9,102</b>	<b>\$ 243,607</b>

**Liabilities and fund balances**

Liabilities:

Salaries payable, payroll deductions and withholdings payable	\$ 70,281	\$ -	\$ 3,075	\$ 56,007
Accounts payable	15,947	3,775	-	2,650
Due to other funds	103,202	499	6,027	184,950
<b>Total liabilities</b>	<b>189,430</b>	<b>4,274</b>	<b>9,102</b>	<b>243,607</b>

Fund balances:

Nonspendable:

Inventory	-	-	-	-
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Restricted:

Debt service	-	-	-	-
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Capital construction	-	-	-	-
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Federal and state grants	-	-	-	-
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Unassigned	-	-	-	-
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<b>Total fund balances</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
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<b>Total liabilities and fund balances</b>	<b>\$ 189,430</b>	<b>\$ 4,274</b>	<b>\$ 9,102</b>	<b>\$ 243,607</b>
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**ASSUMPTION PARISH SCHOOL BOARD****Napoleonville, Louisiana****NON-MAJOR GOVERNMENTAL FUNDS -****COMBINING BALANCE SHEET****JUNE 30, 2020**

	<b>Special Revenue Funds</b>			
	<b>Teacher Incentive Fund</b>	<b>SCRL Content Leaders</b>	<b>PBCS Teacher Incentive Fund</b>	<b>Direct Student Services</b>
<b><u>Assets</u></b>				
Cash and cash equivalents	\$ -	\$ -	\$ -	\$ -
Investments	-	-	-	-
Receivables	17,222	-	-	4,583
Due from other funds	-	-	-	-
Inventory	-	-	-	-
Restricted assets - cash	-	-	-	-
<b>Total assets</b>	<b>\$ 17,222</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,583</b>
<b><u>Liabilities and fund balances</u></b>				
Liabilities:				
Salaries payable, payroll deductions and withholdings payable	\$ -	\$ -	\$ -	\$ 3,840
Accounts payable	-	-	-	-
Due to other funds	17,222	-	-	743
<b>Total liabilities</b>	<b>17,222</b>	<b>-</b>	<b>-</b>	<b>4,583</b>
Fund balances:				
Nonspendable:				
Inventory	-	-	-	-
Restricted:				
Debt service	-	-	-	-
Capital construction	-	-	-	-
Federal and state grants	-	-	-	-
Unassigned	-	-	-	-
<b>Total fund balances</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total liabilities and fund balances</b>	<b>\$ 17,222</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,583</b>



**ASSUMPTION PARISH SCHOOL BOARD****Napoleonville, Louisiana****NON-MAJOR GOVERNMENTAL FUNDS -****COMBINING BALANCE SHEET****JUNE 30, 2020**

	<b>Special Revenue Funds</b>		<b>Capital Projects Fund</b>	<b>Debt Service Fund</b>
	<b>Redesign 1003 (a)</b>	<b>Get Ready Cohort</b>	<b>Limited Tax Revenue Bonds</b>	<b>APSB GO Bond Sinking Fund</b>
<b><u>Assets</u></b>				
Cash and cash equivalents	\$ -	\$ -	\$ -	\$ -
Investments	-	-	-	-
Receivables	1,743	8,956	-	-
Due from other funds	-	-	-	-
Inventory	-	-	-	-
Restricted assets - cash	-	-	816,371	1,285,850
<b>Total assets</b>	<b>\$ 1,743</b>	<b>\$ 8,956</b>	<b>\$ 816,371</b>	<b>\$ 1,285,850</b>
<b><u>Liabilities and fund balances</u></b>				
<b>Liabilities:</b>				
Salaries payable, payroll deductions and withholdings payable	\$ -	\$ -	\$ -	\$ -
Accounts payable	-	-	236,497	-
Due to other funds	1,743	8,956	-	-
<b>Total liabilities</b>	<b>1,743</b>	<b>8,956</b>	<b>236,497</b>	<b>-</b>
<b>Fund balances:</b>				
Nonspendable:				
Inventory	-	-	-	-
Restricted:				
Debt service	-	-	-	1,285,850
Capital construction	-	-	579,874	-
Federal and state grants	-	-	-	-
Unassigned	-	-	-	-
<b>Total fund balances</b>	<b>-</b>	<b>-</b>	<b>579,874</b>	<b>1,285,850</b>
<b>Total liabilities and fund balances</b>	<b>\$ 1,743</b>	<b>\$ 8,956</b>	<b>\$ 816,371</b>	<b>\$ 1,285,850</b>

**ASSUMPTION PARISH SCHOOL BOARD**

**Napoleonville, Louisiana**

**NON-MAJOR GOVERNMENTAL FUNDS -**

**COMBINING BALANCE SHEET**

**JUNE 30, 2020**

<b>Debt Service Funds</b>				
	<b>Debt Service PC</b>	<b>1979 Debt Service</b>	<b>QSCB Sinking Fund</b>	<b>Total</b>
<b><u>Assets</u></b>				
Cash and cash equivalents	\$ -	\$ 230	\$ -	\$ 5,064
Investments	-	-	-	105,573
Receivables	-	-	105,013	889,530
Due from other funds	154,671	-	-	309,840
Inventory	-	-	-	55,294
Restricted assets - cash	-	-	1,707,036	3,809,257
<b>Total assets</b>	<b>\$ 154,671</b>	<b>\$ 230</b>	<b>\$ 1,812,049</b>	<b>\$ 5,174,558</b>
<b><u>Liabilities and fund balances</u></b>				
<b>Liabilities:</b>				
Salaries payable, payroll deductions and withholdings payable	\$ -	\$ -	\$ -	311,136
Accounts payable	-	-	-	307,870
Due to other funds	93,096	-	-	807,925
<b>Total liabilities</b>	<b>93,096</b>	<b>-</b>	<b>-</b>	<b>1,426,931</b>
<b>Fund balances:</b>				
<b>Nonspendable:</b>				
Inventory	-	-	-	55,294
<b>Restricted:</b>				
Debt service	61,575	230	1,812,049	3,159,704
Capital construction	-	-	-	579,874
Federal and state grants	-	-	-	-
Unassigned	-	-	-	(47,245)
<b>Total fund balances</b>	<b>61,575</b>	<b>230</b>	<b>1,812,049</b>	<b>3,747,627</b>
<b>Total liabilities and fund balances</b>	<b>\$ 154,671</b>	<b>\$ 230</b>	<b>\$ 1,812,049</b>	<b>\$ 5,174,558</b>

**ASSUMPTION PARISH SCHOOL BOARD**

**Napoleonville, Louisiana**

**NON-MAJOR GOVERNMENTAL FUNDS**

**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**

**FOR THE YEAR ENDED JUNE 30, 2020**

	<b><u>Special Revenue Funds</u></b>			
	<b><u>IDEA Preschool</u></b>	<b><u>IDEA</u></b>	<b><u>School Food Services</u></b>	<b><u>Title I</u></b>
<b><u>Revenues</u></b>				
Local sources:				
Food sales	\$ -	\$ -	\$ 58,020	\$ -
Earnings on investments	-	-	1,669	-
Other	-	-	1,514	-
State sources:				
Unrestricted grants-in-aid	-	-	107,115	-
Federal sources:				
Restricted grants-in-aid - direct	-	-	-	-
Restricted grants-in-aid - subgrants	89,744	811,384	1,244,950	1,023,779
Commodities - United States				
Department of Agriculture	-	-	111,638	-
Total revenues	<u>89,744</u>	<u>811,384</u>	<u>1,524,906</u>	<u>1,023,779</u>
<b><u>Expenditures</u></b>				
Instruction:				
Regular education programs	-	-	-	901,798
Special education programs	78,942	717,534	-	-
Support services:				
Instructional staff services	-	-	-	-
General administration	-	-	-	-
Transportation	-	-	-	-
Non-instructional services:				
Food service	-	-	1,877,318	-
Building acquisition and construction	-	-	39,827	-
Debt service:				
Principal retirement	-	-	-	-
Interest and bank charges	-	-	-	-
Total expenditures	<u>78,942</u>	<u>717,534</u>	<u>1,917,145</u>	<u>901,798</u>
Excess (deficiency) of revenues over expenditures	<u>10,802</u>	<u>93,850</u>	<u>(392,239)</u>	<u>121,981</u>
Other financing sources (uses):				
Operating transfers out	(10,802)	(93,850)	-	(121,981)
Operating transfers in	-	-	84,414	-
Total other financing sources (uses)	<u>(10,802)</u>	<u>(93,850)</u>	<u>84,414</u>	<u>(121,981)</u>
Changes in fund balance	-	-	(307,825)	-
Fund balances at beginning of year	-	-	315,874	-
<b>Fund balances at end of year</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 8,049</u></b>	<b><u>\$ -</u></b>

**ASSUMPTION PARISH SCHOOL BOARD**

**Napoleonville, Louisiana**

**NON-MAJOR GOVERNMENTAL FUNDS**

**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**

**FOR THE YEAR ENDED JUNE 30, 2020**

**Special Revenue Funds**

	Title II	SRCL	Title III	Title IV
<b><u>Revenues</u></b>				
Local sources:				
Food sales	\$ -	\$ -	\$ -	\$ -
Earnings on investments	-	-	-	-
Other	-	-	-	-
State sources:				
Unrestricted grants-in-aid	-	-	-	-
Federal sources:				
Restricted grants-in-aid - direct	-	-	-	-
Restricted grants-in-aid - subgrants	265,749	154,546	10,404	42,197
Commodities - United States				
Department of Agriculture	-	-	-	-
Total revenues	<u>265,749</u>	<u>154,546</u>	<u>10,404</u>	<u>42,197</u>
<b><u>Expenditures</u></b>				
Instruction:				
Regular education programs	236,207	141,354	9,849	37,842
Special education programs	-	-	-	-
Support services:				
Instructional staff services	-	-	-	-
General administration	-	-	-	-
Transportation	-	-	-	-
Non-instructional services:				
Food service	-	-	-	-
Building acquisition and construction	-	-	-	-
Debt service:				
Principal retirement	-	-	-	-
Interest and bank charges	-	-	-	-
Total expenditures	<u>236,207</u>	<u>141,354</u>	<u>9,849</u>	<u>37,842</u>
Excess (deficiency) of revenues over expenditures	<u>29,542</u>	<u>13,192</u>	<u>555</u>	<u>4,355</u>
Other financing sources (uses):				
Operating transfers out	(29,542)	(13,192)	(555)	(4,355)
Operating transfers in	-	-	-	-
Total other financing sources (uses)	<u>(29,542)</u>	<u>(13,192)</u>	<u>(555)</u>	<u>(4,355)</u>
Changes in fund balance	-	-	-	-
Fund balances at beginning of year	-	-	-	-
Fund balances at end of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**ASSUMPTION PARISH SCHOOL BOARD**

**Napoleonville, Louisiana**

**NON-MAJOR GOVERNMENTAL FUNDS**

**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**

**FOR THE YEAR ENDED JUNE 30, 2020**

	<b>Special Revenue Funds</b>			
	<b>Head Start</b>	<b>Vocational Education</b>	<b>McKinney Vento</b>	<b>High Cost Services</b>
<b><u>Revenues</u></b>				
Local sources:				
Food sales	\$ -	\$ -	\$ -	\$ -
Earnings on investments	-	-	-	-
Other	-	-	-	-
State sources:				
Unrestricted grants-in-aid	-	-	-	577,055
Federal sources:				
Restricted grants-in-aid - direct	1,122,202	-	-	-
Restricted grants-in-aid - subgrants	-	32,298	44,286	116,749
Commodities - United States Department of Agriculture	-	-	-	-
Total revenues	<u>1,122,202</u>	<u>32,298</u>	<u>44,286</u>	<u>693,804</u>
<b><u>Expenditures</u></b>				
Instruction:				
Regular education programs	875,044	32,298	40,674	-
Special education programs	-	-	-	746,232
Support services:				
Instructional staff services	80,386	-	-	-
General administration	31,633	-	-	-
Transportation	64,331	-	-	-
Non-instructional services:				
Food service	-	-	-	-
Building acquisition and construction	77,804	-	-	10,602
Debt service:				
Principal retirement	-	-	-	-
Interest and bank charges	-	-	-	-
Total expenditures	<u>1,129,198</u>	<u>32,298</u>	<u>40,674</u>	<u>756,834</u>
Excess (deficiency) of revenues over expenditures	<u>(6,996)</u>	<u>-</u>	<u>3,612</u>	<u>(63,030)</u>
Other financing sources (uses):				
Operating transfers out	-	-	(5,353)	-
Operating transfers in	6,996	-	1,741	63,030
Total other financing sources (uses)	<u>6,996</u>	<u>-</u>	<u>(3,612)</u>	<u>63,030</u>
Changes in fund balance	-	-	-	-
Fund balances at beginning of year	-	-	-	-
<b>Fund balances at end of year</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>

**ASSUMPTION PARISH SCHOOL BOARD**

**Napoleonville, Louisiana**

**NON-MAJOR GOVERNMENTAL FUNDS**

**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**

**FOR THE YEAR ENDED JUNE 30, 2020**

	<b>Special Revenue Funds</b>			
	<b>Teacher Incentive Fund</b>	<b>SRCL Content Leaders</b>	<b>PBCS Teacher Incentive Fund</b>	<b>Direct Student Services</b>
<b><u>Revenues</u></b>				
Local sources:				
Food sales	\$ -	\$ -	\$ -	\$ -
Earnings on investments	-	-	-	-
Other	191	-	-	-
State sources:				
Unrestricted grants-in-aid	-	-	-	-
Federal sources:				
Restricted grants-in-aid - direct	-	-	-	-
Restricted grants-in-aid - subgrants	149,865	36,001	221,568	10,989
Commodities - United States Department of Agriculture	-	-	-	-
Total revenues	<u>150,056</u>	<u>36,001</u>	<u>221,568</u>	<u>10,989</u>
<b><u>Expenditures</u></b>				
Instruction:				
Regular education programs	139,350	31,773	195,557	9,665
Special education programs	-	-	-	-
Support services:				
Instructional staff services	-	-	-	-
General administration	-	-	-	-
Transportation	-	-	-	-
Non-instructional services:				
Food service	-	-	-	-
Building acquisition and construction	-	-	-	-
Debt service:				
Principal retirement	-	-	-	-
Interest and bank charges	-	-	-	-
Total expenditures	<u>139,350</u>	<u>31,773</u>	<u>195,557</u>	<u>9,665</u>
Excess (deficiency) of revenues over expenditures	<u>10,706</u>	<u>4,228</u>	<u>26,011</u>	<u>1,324</u>
Other financing sources (uses):				
Operating transfers out	(10,706)	(4,228)	(26,011)	(1,324)
Operating transfers in	-	-	-	-
Total other financing sources (uses)	<u>(10,706)</u>	<u>(4,228)</u>	<u>(26,011)</u>	<u>(1,324)</u>
Changes in fund balance	-	-	-	-
Fund balances at beginning of year	-	-	-	-
<b>Fund balances at end of year</b>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>



**ASSUMPTION PARISH SCHOOL BOARD**

**Napoleonville, Louisiana**

**NON-MAJOR GOVERNMENTAL FUNDS**

**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**

**FOR THE YEAR ENDED JUNE 30, 2020**

	<b><u>Special Revenue Funds</u></b>		<b><u>Capital Projects</u></b>	<b><u>Debt Service</u></b>
	<b><u>Redesign 1003 (a)</u></b>	<b><u>Get Ready Cohort</u></b>	<b><u>Limited Tax Revenue Bonds</u></b>	<b><u>APSB GO Bond Sinking Fund</u></b>
<b><u>Revenues</u></b>				
Local sources:				
Food sales	\$ -	\$ -	\$ -	\$ -
Earnings on investments	-	-	-	-
Other	-	-	-	-
State sources:				
Unrestricted grants-in-aid	-	-	-	-
Federal sources:				
Restricted grants-in-aid - direct	-	-	-	-
Restricted grants-in-aid - subgrants	50,378	23,738	-	-
Commodities - United States				
Department of Agriculture	-	-	-	-
Total revenues	<u>50,378</u>	<u>23,738</u>	<u>-</u>	<u>-</u>
<b><u>Expenditures</u></b>				
Instruction:				
Regular education programs	45,843	20,868	-	-
Special education programs	-	-	-	-
Support services:				
Instructional staff services	-	-	-	-
General administration	-	-	14,561	-
Transportation	-	-	-	-
Non-instructional services:				
Food service	-	-	-	-
Building acquisition and construction	-	-	1,213,979	-
Debt service:				
Principal retirement	-	-	-	185,000
Interest and bank charges	-	-	-	119,550
Total expenditures	<u>45,843</u>	<u>20,868</u>	<u>1,228,540</u>	<u>304,550</u>
Excess (deficiency) of revenues over expenditures	<u>4,535</u>	<u>2,870</u>	<u>(1,228,540)</u>	<u>(304,550)</u>
Other financing sources (uses):				
Operating transfers out	(4,535)	(2,870)	-	-
Operating transfers in	-	-	-	304,550
Total other financing sources	<u>(4,535)</u>	<u>(2,870)</u>	<u>-</u>	<u>304,550</u>
Changes in fund balance	-	-	(1,228,540)	-
Fund balances at beginning of year	-	-	1,808,414	1,285,850
<b>Fund balances at end of year</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 579,874</u></b>	<b><u>\$ 1,285,850</u></b>

**ASSUMPTION PARISH SCHOOL BOARD****Napoleonville, Louisiana****NON-MAJOR GOVERNMENTAL FUNDS****COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES****FOR THE YEAR ENDED JUNE 30, 2020**

	<b>Debt Service Funds</b>			
	<b>Debt Service PC</b>	<b>1979 Debt Service</b>	<b>QSCB Sinking Fund</b>	<b>Total</b>
<b>Revenues</b>				
Local sources:				
Food sales	\$ -	\$ -	\$ -	\$ 58,020
Earnings on investments	-	-	102,632	104,301
Other	-	-	417,777	419,482
State sources:				
Unrestricted grants-in-aid	-	-	-	684,170
Federal sources:				
Restricted grants-in-aid - direct	-	-	-	1,122,202
Restricted grants-in-aid - subgrants	-	-	-	4,328,625
Commodities - United States				
Department of Agriculture	-	-	-	111,638
Total revenues	-	-	520,409	6,828,438
<b>Expenditures</b>				
Instruction:				
Regular education programs	-	-	-	2,718,122
Special education programs	-	-	-	1,542,708
Support services:				
Instructional staff services	-	-	-	80,386
General administration	-	-	-	46,194
Transportation	-	-	-	64,331
Non-instructional services:				
Food service	-	-	-	1,877,318
Building acquisition and construction	-	-	-	1,342,212
Debt service:				
Principal retirement	146,000	-	557,513	888,513
Interest and bank charges	8,671	-	626,130	754,351
Total expenditures	154,671	-	1,183,643	9,314,135
Excess (deficiency) of revenues over expenditures	(154,671)	-	(663,234)	(2,485,697)
Other financing sources (uses):				
Operating transfers out	-	-	-	(329,304)
Operating transfers in	154,671	-	800,000	1,415,402
Total other financing sources	154,671	-	800,000	1,086,098
Changes in fund balance	-	-	136,766	(1,399,599)
Fund balances at beginning of year	61,575	230	1,675,283	5,147,226
<b>Fund balances at end of year</b>	<b>\$ 61,575</b>	<b>\$ 230</b>	<b>\$ 1,812,049</b>	<b>\$ 3,747,627</b>

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**SCHEDULE OF COMPENSATION PAID TO BOARD MEMBERS**  
**FOR THE YEAR ENDED JUNE 30, 2020**

Andrea Barras	\$ 10,800
Honoray Lewis	9,600
John Beck	9,600
Doris Dugas	9,600
Electa Fletcher Mickens	9,600
Daniel Washington	9,600
Jessica Ourso	9,600
Lee Meyer, Jr.	9,600
Jesse Robertson	<u>9,600</u>
Total board member compensation	<u><u>\$ 87,600</u></u>

**ASSUMPTION PARISH SCHOOL BOARD**

**Napoleonville, Louisiana**

**SCHEDULE OF COMPENSATION, BENEFITS, AND OTHER  
PAYMENTS TO AGENCY HEAD  
FOR THE YEAR ENDED JUNE 30, 2020**

Agency Head Name/Title: Jeremy Couvillion, Superintendent

<b><u>Purpose</u></b>	<b><u>Amount</u></b>
Salary	\$ 132,284
Insurance benefits	13,463
Retirement benefits	33,967
Car Allowance	6,000
	<u>\$ 185,714</u>

Agency Head Name/Title: Anya Randle, Interim Superintendent (May 21, 2020 - June 30, 2020)

<b><u>Purpose</u></b>	<b><u>Amount</u></b>
Salary	<u>\$ 4,292</u>

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Members of the  
Assumption Parish School Board  
Napoleonville, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Assumption Parish School Board (the School Board) as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the School Board's basic financial statements and have issued our report thereon dated December 22, 2020.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School Board's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School Board's internal control. Accordingly, we do not express an opinion on the effectiveness of the School Board's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs as item 2020-001 and 2020-003 that we consider to be material weaknesses.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School Board's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and questioned costs as items 2020-002, 2020-003, 2020-004, and 2020-005.



### **Assumption Parish School Board's Response to Findings**

The School Board's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. The School Board's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Postlethwaite & Netterville*

Donaldsonville, Louisiana  
December 22, 2020



**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON  
INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

The Members of the  
Assumption Parish School Board  
Napoleonville, Louisiana

**Report on Compliance for Each Major Federal Program**

We have audited Assumption Parish School Board's (the School Board) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the School Board's major federal programs for the year ended June 30, 2020. The School Board's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

**Auditors' Responsibility**

Our responsibility is to express an opinion on compliance for each of the School Board's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the School Board's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination on the School Board's compliance.

**Basis for Qualified Opinion on Special Education Cluster**

As described in the accompanying schedule of findings and questioned costs, the School Board did not comply with requirements regarding the Special Education Cluster, CFDA No. 84.027 Grants to States and CFDA No. 84.173 Preschool Grants, as described in finding number 2020-007 for Procurement. Compliance with such requirements is necessary, in our opinion, for the School Board to comply with the requirements applicable to that program.



### **Qualified Opinion on Special Education Cluster.**

In our opinion, except for the noncompliance described in the Basis for Qualified Opinion paragraph, the school Board complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on the Special Education Cluster for the year ended June 30, 2020.

### **Opinion on the Other Major Federal Program**

In our opinion, the School Board complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its other major federal program identified in the summary of audit results section of the accompanying schedule of findings and questioned costs for the year ended June 30, 2020.

### ***Other Matters***

The results of our auditing procedures disclosed an instance of noncompliance which is required to be reported in accordance with the Uniform Guidance and which is described in the accompanying schedule of findings and questioned costs as item 2020-007. Our opinion on each major federal program is not modified with respect to this matter.

The School Board's response to the noncompliance finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The School Board's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

### **Report on Internal Control over Compliance**

Management of the School Board is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the School Board's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the School Board's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or, significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, as discussed below, we did identify certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as item 2020-007 to be a material weakness.

*A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiency in internal control over compliance described in the accompany schedule of findings and questioned costs as item 2020-006 to be a significant deficiency.

The School Board's response to the internal control over compliance finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The School Board's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Postlethwaite & Netterville*

Donaldsonville, Louisiana

December 22, 2020

**ASSUMPTION PARISH SCHOOL BOARD**

Napoleonville, Louisiana

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND RELATED NOTES**  
**FOR THE YEAR ENDED JUNE 30, 2020**

<b>Federal Grantor/Pass-through Grantor/Program Title</b>	<b>Federal CFDA Number</b>	<b>Agency or Pass-through Number</b>	<b>Federal Expenditures</b>
<b>UNITED STATES DEPARTMENT OF AGRICULTURE</b>			
<b>CHILD NUTRITION CLUSTER</b>			
Passed through Louisiana Department of Education:			
National School Breakfast Program	10.553	None	\$ 335,780
National School Lunch Program	10.555	None	909,170
<b>TOTAL CHILD NUTRITION CLUSTER</b>			<u>1,244,950</u>
Passed through Louisiana Department of Agriculture and Forestry - Food Distribution	10.550	None	111,638
<b>TOTAL UNITED STATES DEPARTMENT OF AGRICULTURE</b>			<u>1,356,588</u>
<b>UNITED STATES DEPARTMENT OF EDUCATION</b>			
<b>SPECIAL EDUCATION CLUSTER (IDEA)</b>			
Passed through Louisiana Department of Education:			
Special Education Grants to States			
IDEA - Part B	84.027A	28-20-B1-04	619,944
IDEA - Part B	84.027A	28-19-B1-04	191,440
High Cost Services - IDEA	84.027A	28-19-RH-04	92,648
High Cost Services - IDEA	84.027A	28-20-RH-04	12,612
High Cost Services - IDEA	84.027A	28-20-RK-04	11,489
Total Special Education Grants to States			<u>928,133</u>
Special Education Preschool Grants			
IDEA - Preschool	84.173A	28-20-P1-04	67,778
IDEA - Preschool	84.173A	28-19-P1-04	21,967
Total Special Education - Preschool Grants			<u>89,745</u>
<b>TOTAL SPECIAL EDUCATION CLUSTER (IDEA)</b>			<u>1,017,878</u>
<b>477 CLUSTER</b>			
Passed through Louisiana Department of Education:			
Early Childhood Lead Agencies CCDF	93.575	28-19-CO-04	5,385
<b>TOTAL 477 CLUSTER</b>			<u>5,385</u>
<b>OTHER PROGRAMS</b>			
Passed through Louisiana Department of Education:			
Direct Student Services	84.010A	28-20-DSS-04	10,989
Redesign 1003(a)	84.010	28-19-RD-19-04	50,378
Get Ready Cohort	94.434	28-19-GRC-04	23,739
McKinney Vento	84.196A	28-20-H1-04	44,286
Striving Readers Comprehensive Literacy Program (SRCL):			
Birth - Age 5	84.371C	28-18-SR1-04	81,854
Kindergarten - Grade 5	84.371C	28-18-SR05-04	72,692
Grades 9 - 12	84.371C	28-18-SR04-04	36,001
PBCS Teacher Incentive	84.374A	28-18-PBCS-04	221,568
Teacher Incentive Funds	84.374A	28-20-TP-04	84,945
Teacher Incentive Funds	84.374A	28-18-TP-04	64,920
Title I	84.010A	28-20-T1-04	1,023,779
Title II	84.367A	28-20-50-04	265,749
Title III	84.365A	28-20-60-04	10,404
Title IV	84.424A	28-20-71-04	42,197
Career and Technical Education - Basic Grants to State:			
Carl Perkins Grant	84.048A	28-20-02-04	32,298
<b>TOTAL OTHER PROGRAMS</b>			<u>2,065,799</u>
<b>TOTAL UNITED STATES DEPARTMENT OF EDUCATION</b>			<u>3,089,062</u>



**ASSUMPTION PARISH SCHOOL BOARD**  
Napoleonville, Louisiana

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**FOR THE YEAR ENDED JUNE 30, 2020**

<b><u>Federal Grantor/Pass-through Grantor/Program Title</u></b>	<b><u>Federal CFDA Number</u></b>	<b><u>Agency or Pass-through Number</u></b>	<b><u>Federal Expenditures</u></b>
UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES			
Direct Grant:			
Head Start	93.600	06CH010579-02-02	1,042,179
Head Start	93.600	06CH010579-01-01	80,023
TOTAL UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES			<u>1,122,202</u>
UNITED STATES DEPARTMENT OF DEFENSE			
Direct Grant:			
Naval Junior Reserve Officer Training Program	None	JROTC	74,077
TOTAL UNITED STATES DEPARTMENT OF DEFENSE			<u>74,077</u>
<b>TOTAL FEDERAL ASSISTANCE EXPENDED</b>			<b><u>\$ 5,641,929</u></b>

**NOTE A - BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of Assumption Parish School Board under programs of the federal government for the year ended June 30, 2020. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operation of Assumption Parish School Board, it is not intended to and does not present the financial position, changes in net assets, or cash flows of Assumption Parish School Board.

**NOTE B - FOOD DISTRIBUTION**

Nonmonetary assistance is reported in the schedule at the fair market value of the commodities received and disbursed.

**NOTE C - RECONCILIATION OF FEDERAL REVENUES TO FEDERAL EXPENDITURES**

The federal revenues are recognized in the financial statements as follows:

Other Governmental - Restricted grants-in-aid - direct	\$ 1,122,202
Other Governmental - Restricted grants-in-aid - subgrants	4,408,089
Other Governmental - Commodities	111,638
Federal Expenditures per Schedule of Expenditures of Federal Awards	<u>\$ 5,641,929</u>

**NOTE D - INDIRECT COST RATE**

Assumption Parish School Board has not elected to use the 10 percent de minimis indirect cost rate as allowed under the Uniform Guidance.

**NOTE F - SUBRECIPIENTS**

Assumption Parish School Board did not pass any funds through to subrecipients during the year ended June 30, 2020.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**YEAR ENDED JUNE 30, 2020**

**SECTION I - SUMMARY OF AUDIT RESULTS**

*Financial Statements*

Type of auditors' report issued:

Unmodified

Internal control over financial reporting:

- Material weakness identified   X   Yes        No
- Significant deficiency identified not considered to be a material weakness?        Yes   X   None reported

Noncompliance material to financial statements noted?

  X   Yes        No

*Federal Awards*

Internal control over financial reporting:

- Material weakness identified   X   Yes        No
- Significant deficiency identified not considered to be a material weakness?   X   Yes        None reported

Type of auditors' report issued on compliance for major programs:

Qualified on Special Education Cluster and  
Unmodified on Child Nutrition Cluster

Any audit findings disclosed that are required to be reported in accordance with 2 CFR section 200.516(a)?

  X   Yes        No

Identification of major program:

Name of Federal Program or Cluster

Federal CFDA Number

Child Nutrition Cluster

National School Lunch Program

10.555

School Breakfast Program

10.553

Special Education Cluster

Special Education – Grants to States (IDEA, Part B)

84.027

Special Education – Preschool Grants (IDEA Preschool)

84.173

Dollar threshold used to distinguish between Type A and Type B programs:

\$750,000

Auditee qualified as low-risk auditee?

       Yes   X   No



**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**YEAR ENDED JUNE 30, 2020**

**SECTION II – FINANCIAL STATEMENT FINDINGS**

2020-001

**FINANCIAL REPORTING**

*Criteria:* The definition of internal control over financial reporting includes ensuring that policies and procedures exist that pertain to an entity's ability to initiate, record, process and report financial data consistent with the assertions embodied in the annual financial statements.

*Conditions:* During our audit procedures we identified the following matters related to financial reporting: (1) The School Board's construction in progress schedule was incomplete and did not agree with the accounting records. Corrections to the schedule included adjustments to the beginning balance, contract amounts, and total current year expenditures. Additionally, project costs and retainage payable for some of the projects had not been included in the construction in progress schedule nor had they been accrued in the accounting records. **This is a repeat finding from June 30, 2018 and 2019.**

(2) Several formulas on the improvements spreadsheet that calculates current year depreciation expense and accumulated depreciation were incorrect.

*Cause:* Procedures are not currently in place to ensure a proper reporting of capital assets.

*Effect:* Due to the inaccuracy of the underlying accounting records, material adjustments were made to the construction in progress and improvements spreadsheets that were prepared by the School Board.

*Recommendations:* The construction in progress schedule should be reconciled to the accounting records of the School Board. All construction costs and retainage liabilities should be properly accrued and recorded. All formulas on these spreadsheets should be reviewed for accuracy.

*View of Responsible Official:* (1) The administration received an incorrect final construction in progress schedule from the previous audit, which resulted in the beginning balance total being incorrect. In addition, the business office was not made aware of all of the details of a construction project in litigation, which resulted in inaccurate reporting of retainage and accounts payable. In the future, the administration will continue to implement procedures to assure that financial records are continuously reviewed and analyzed in order for the information to be reported properly. Additionally, the administration will make certain to communicate with external auditors to assure that they are providing accurate prior year statements and financial reports that matches ledger balances. (2) Additionally, the administration will confirm that formulas for depreciation are accurate.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**YEAR ENDED JUNE 30, 2020**

**SECTION II – FINANCIAL STATEMENT FINDINGS** (continued)

**COMPLIANCE WITH LAWS AND REGULATIONS**

2020-002      **LOCAL GOVERNMENT BUDGET ACT**

*Criteria:* In accordance with Louisiana R.S. 39:1305(C) (1), The budget document setting forth the proposed financial plan for the general fund and each special revenue fund shall include a budget message signed by the budget preparer which shall include a summary description of the proposed plan, policies and objectives, assumptions, budgetary basis, and a discussion of the most important features. In accordance with Louisiana R.S. 39:1311, The governing authority shall amend the adopted budget if there has been a change in operations upon which the original adopted budget was developed.

*Condition:* Management failed to prepare a budget message for fiscal year ending June 30, 2020. Additionally, the School Food Services Fund of the School Board is considered a special revenue fund. Management of the School Board failed to amend the budget for this fund when it had an unfavorable budget variance in expenditures of greater than 5% for fiscal year ending June 30, 2020.

*Cause:* The School Board's processes were not designed effectively to ensure that the budget message was prepared or that the School Food Services Fund budget was amended as required by the Louisiana Revised Statutes described above.

*Effect:* The School Board is in violation of Louisiana R.S. 39:1305(C) (1) and Louisiana R.S. 39:1311.

*Recommendations:* Management of the School Board should ensure procedures are in place to ensure that the budget has all required components and is amended as necessary.

*View of Responsible Official:* The administration recognizes these situations as isolated incidents that resulted in inefficiencies occurring due to School Closure as a result of the Covid-19 Pandemic. The administration will include budget messages in future budget presentations and publications. The administration recognizes that budget revisions are necessary for unfavorable variances and will be in accordance with this statute in the future.

2020-003      **CONTINUING DISCLOSURE REQUIREMENTS**

*Criteria:* In accordance with Louisiana R.S. 39:1438, issuers of municipal securities are required to comply with the continuing disclosure rules of the Securities and Exchange Commission (SEC).

*Condition:* The School Board's Limited Tax, Series 2016 bonds require that the School Board comply with the continuing disclosure rules of the SEC by filing its audit report via the Electronic Municipal Market Access (EMMA) annually.

*Cause:* The School Board's processes were not designed effectively to ensure that the June 30, 2019 audit report was filed with EMMA timely.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**YEAR ENDED JUNE 30, 2020**

**SECTION II – FINANCIAL STATEMENT FINDINGS** (continued)

**COMPLIANCE WITH LAWS AND REGULATIONS** (continued)

2020-003                      CONTINUING DISCLOSURE REQUIREMENTS (continued)

*Effect:* The School Board is in violation of Louisiana R.S. 39:1438.

*Recommendation:* Management of the School Board should ensure procedures are in place to comply with the requirements of Louisiana R.S. 39:1438.

*View of Responsible Official:* The administration is assured that this is an isolated situation due to the circumstances that affected the third party attorney. The administration will follow up with the third party bond attorney to ensure that filings are made timely to comply with Louisiana Revised Statutes.

2020-004                      BOND COMMISSION APPROVAL

*Criteria:* Louisiana Revised Statute 39:1410.60 states that, no school district created under or by the constitution and laws of the state shall have authority to incur debt without the consent and approval of the State Bond Commission.

*Condition:* The School Board entered into a lease agreement with one vendor that is classified as debt as defined by the statute. This agreement was not approved by the State Bond Commission.

*Cause:* The School Board failed to properly review this agreement before entering into it. Further, the School Board did not include a non-appropriation clause in the agreement.

*Effect:* The School Board is in violation of Louisiana R.S. 39:1410.60.

*Recommendation:* The School Board should comply with the requirements set forth in Louisiana R.S. 39:1410.60. Additionally, management should ensure that procedures are in place to identify agreements that result in the issuance and debt prior to entering into such agreements and either include a non-appropriation clause in the agreement or take steps to have the debt approved.

*View of Responsible Official:* The administration will review and revise the lease agreement to include language of a non-appropriation clause that will resolve this matter.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**YEAR ENDED JUNE 30, 2020**

**SECTION II – FINANCIAL STATEMENT FINDINGS** (continued)

**COMPLIANCE WITH LAWS AND REGULATIONS** (continued)

2020-005

**NON-COMPLIANCE WITH LOUISIANA CONSTITUTIONAL PROVISIONS**

*Criteria:* Article VII, Section 14 of the Louisiana Constitution of 1974 provides that the funds, credit, property, or things of value of the state or any political subdivision shall not be loaned, pledged, or donated to or for any person, association, or corporation, public or private.

*Condition:* During our audit procedures we identified the following matters which were considered violations of Article VII, Section 14 of the Louisiana Constitution. Operational allowances are paid to contract bus drivers based on route time and mileage. Additionally, the bus drivers are issued a Fuelman card to purchase fuel. The total fuel charged to the Fuelman account is deducted from the bus drivers' paychecks. Due to the timing of the transactions, this results in an advancement of public funds. **This is a repeat finding from June 30, 2019.**

*Cause:* The School Board's policies and procedures relating to contract drivers are not designed properly to ensure that there has been no advancement of public funds.

*Effect:* The School Board is in violation of Article VII, Section 14 of the Louisiana Constitution.

*Recommendation:* The School Board needs to revisit the current practice in the reimbursement of fuel costs and establish written policies and procedures to avoid advancement of funds.

*View of Responsible Official:* The administration was not able to correct the finding prior to June 30, 2020 because of the School Closure resulting from the Covid-19 Pandemic. However, Fuelman cards were not in use by contract drivers during March 17, 2020 through July 2020 because of the school closure. This issue has been corrected and resolved as of October 2020.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**YEAR ENDED JUNE 30, 2020**

**SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS**

2020-006                      ENHANCEMENT OF POLICIES AND PROCEDURES FOR FEDERAL AWARDS

*Criteria:* The Uniform Guidance administrative requirements and cost principles apply to federal funding awarded on or after December 26, 2014. 2 CFR 200, Subpart D – Post Federal Award Requirements and Subpart E – Cost Principles of the Uniform Guidance require specific written policies relative to federal awards.

*Condition:* During our audit procedures we identified the following weakness in internal control: The written policies and procedures of the School Board do not directly address all required compliance areas with the Uniform Guidance for federal programs. **This is a repeat finding from June 30, 2018 and 2019.**

*Questioned Costs:* None.

*Cause:* The School Board has not developed the applicable policies and procedures required by the Uniform Guidance.

*Effect:* The School Board is susceptible to an increase risk of noncompliance with federal awarding requirements as they relate to allowable costs and subrecipient monitoring.

*Recommendation:* The written policies and procedures of the School Board should be enhanced to ensure compliance with the Uniform Guidance as it relates to allowable costs and subrecipient monitoring, as applicable.

*View of Responsible Official:* The administration will enhance its policies and procedures of the School Board to be in compliance with the Uniform Guidance as it relates to allowable costs and sub-recipient monitoring. The administration was not able to correct this matter in the prior fiscal year because of the School Closure resulting from the Covid-19 Pandemic.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**YEAR ENDED JUNE 30, 2020**

**SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS** (continued)

2020-007

PROCUREMENT OF PROFESSIONAL SERVICES

UNITED STATES DEPARTMENT OF EDUCATION

Passed through the Louisiana Department of Education

Special Education Cluster

Special Education – Grants to States (IDEA, Part B) – CFDA No. 84.027

Special Education – Preschool Grants (IDEA Preschool) – CFDA No. 84.173

*Criteria:* The Uniform Guidance administrative requirements and cost principles apply to federal funding awarded on or after December 26, 2014. 2 CFR 200, Subpart D – Post Federal Award Requirements Section 200.319(a) requires that all procurement transactions for the acquisition of property or services required under a Federal award must be conducted in a manner providing full and open competition consistent with the standards of this section.

*Condition:* Out of a population of 10 professional service contracts totaling \$217,545, a sample of 3 was selected for testing. The School Board did not seek competition when procuring any of these contracts. Additionally, the School Board's policies do not directly address the processes which should be used to procure professional services.

*Questioned Costs:* \$128,287

*Cause:* The School Board has not developed the applicable policies and procedures to ensure that open competition is sought when procuring professional service contracts with Federal awards.

*Effect:* The School Board is in non-compliance with the Uniform Guidance Procurement standards, and may not be receiving the most advantageous rates for these services.

*Recommendation:* The written policies and procedures of the School Board should be enhanced to ensure compliance with the Uniform Guidance as it relates to procuring professional service contracts.

*View of Responsible Official:* The administration is currently in the process of revising policies and procedures to be in compliance with the Uniform Guidance.



**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS AND QUESTIONED COSTS**  
**YEAR ENDED JUNE 30, 2020**

**A. FINDINGS – FINANCIAL STATEMENT AUDIT**

2019-001      FINANCIAL REPORTING

*Condition:* During our audit procedures we identified the following matters related to financial reporting: (1) The School Board's construction in progress schedule was incomplete and did not agree with the accounting records. Corrections to the schedule included adjustments to the beginning balance, current year expenditures, the addition of an ongoing project, and the addition of engineering fees for two ongoing projects. Additionally, retainage payable had not been included in the construction in progress schedule nor had it been accrued in the accounting records. This is a repeat finding from the prior year.

(2) The School Board entered into agreements with a vendor for the use of certain buses that had not been identified as capital leases or included in the capital asset inventory.

*Current Year Status:* Similar finding reported in the current year related to construction in progress. The condition regarding the agreements for the use of certain buses has been resolved. See 2020-001.

**B. FINDINGS – COMPLIANCE WITH LAWS AND REGULATIONS**

2019-002      LOCAL GOVERNMENT BUDGET ACT

*Condition:* The Title III, Direct Student Services, High Cost Services, SRCL, and HVAC Funds of the School Board are considered special revenue funds. Management of the School Board failed to prepare and adopt a budget for these funds for fiscal year ending June 30, 2019.

*Current Year Status:* All required budgets were adopted for the current year.

2019-003      NON-COMPLIANCE WITH LOUISIANA CONSTITUTIONAL PROVISIONS

*Condition:* During our audit procedures we identified the following matters which were considered violations of Article VII, Section 14 of the Louisiana Constitution: (1) The School Board entered into several capital lease agreements with one vendor. Each agreement is for the lease of a bus for five years and indicates a value for the respective bus. For each bus, the present value of the future minimum payments exceeds the value indicated in the agreement resulting in increased cost to the School Board over time. (2) Operational allowances are paid to contract bus drivers based on route time and mileage. Additionally, the bus drivers are issued a Fuelman card to purchase fuel. The total fuel charged to the Fuelman account is deducted from the bus drivers' paychecks. Due to the timing of the transactions, this results in an advancement of public funds.

*Current Year Status:* The School Board resolved the issue relating to the capital lease agreements, however there is a similar finding reported in the current year related to operational costs. See 2020-005.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS AND QUESTIONED COSTS**  
**YEAR ENDED JUNE 30, 2020**

**B. FINDINGS – COMPLIANCE WITH LAWS AND REGULATIONS (continued)**

2019-004      BOND COMMISSION APPROVAL

*Condition:* The School Board entered into several capital lease agreements with one vendor that are classified as debt as defined by the statute. These agreements were not approved by the State Bond Commission.

*Current Year Status:* There is a similar finding reported in the current year for a copier lease. See 2020-004.

**C. FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AUDIT**

2019-005      ENHANCEMENT OF POLICIES AND PROCEDURES FOR FEDERAL AWARDS

*Condition:* During our audit procedures we identified the following matters which were considered weaknesses in internal control: (1) The written policies and procedures of the School Board do not directly address all required compliance areas with the Uniform Guidance for federal programs.

(2) Personnel activity reports are used by the School Board as documentation of the time and effort of the employees it is charging to the federal programs. For the Head Start program, these personnel activity reports did not support the time and effort of the employees that were charged to this program. However, the expenditures tested that were charged to the program were appropriate and allowable. Therefore, there are no questioned costs.

*Current Year Status:* The written policies and procedures has not been resolved. See 2020-006. The condition related to the documentation of the time and effort of the employees charged to federal programs has been resolved.

**INDEPENDENT ACCOUNTANTS' REPORT**  
**ON APPLYING AGREED-UPON PROCEDURES**

To the Members of the  
Assumption Parish School Board  
and the Louisiana Legislative Auditor

We have performed the procedures enumerated below, which were agreed to by the Assumption Parish School Board; the Louisiana Department of Education, and the Legislative Auditor (the specified parties), on the performance and statistical data accompanying the annual financial statements of the Assumption Parish School Board for the fiscal year ended June 30, 2020; and to determine whether the specified schedules are free of obvious errors and omissions as provided by the Board of Elementary and Secondary Education (BESE) Bulletin, in compliance with Louisiana Revised Statute 24:514.1. Management of the Assumption Parish School Board is responsible for its performance and statistical data. The sufficiency of these procedures is solely the responsibility of the specified parties. Consequently, we make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

**General Fund Instructional and Support Expenditures and Certain Local Revenue Sources (Schedule 1)**

1. We selected a random sample of 25 transactions, reviewed supporting documentation, and observed that the sampled expenditures/revenues are classified correctly and are reported in the proper amounts for each of the following amounts reported on the schedule:
  - Total General Fund Instructional Expenditures,
  - Total General Fund Equipment Expenditures,
  - Total Local Taxation Revenue,
  - Total Local Earnings on Investment in Real Property,
  - Total State Revenue in Lieu of Taxes,
  - Nonpublic Textbook Revenue, and
  - Nonpublic Transportation Revenue.

**Results:**

In performing the testing on the sample of expenditures/revenues, we noted no transactions that were inappropriately classified or were recorded at an inappropriate amount.



**Class Size Characteristics (Schedule 2)**

2. We obtained a list of classes by school, school type, and class size as reported on the schedule. We then traced a sample of 10 classes to the October 1 roll books for those classes and observed that the class was properly classified on the schedule.

**Results:**

Out of 10 classes selected for our procedures, 1 had a student count on the October 1 roll books that did not agree to the October 1 LEADs schedule.

**Education Levels/Experience of Public School Staff (NO SCHEDULE)**

3. We obtained October 1<sup>st</sup> PEP data submitted to the Department of Education, including full-time teachers, principals, and assistant principals by classification, as well as their level of education and experience, and obtained management's representation that the data was complete. We traced a random sample of 25 teachers to the individual's personnel file and determined if the individual's education level and experience was properly classified on the PEP data.

**Results:**

Out of 25 teachers selected for our procedures, 1 had an education level and 1 had an experience level in the PEP data file that did not agree to the personnel records.

**Public School Staff Data: Average Salaries (NO SCHEDULE)**

4. We obtained June 30<sup>th</sup> PEP data submitted to the Department of Education of all classroom teachers, including base salary, extra compensation, and ROTC or rehired retiree status, as well as full-time equivalents, and obtained management's representation that the data was complete. We then selected a sample of 25 individuals, traced to each individual's personnel file, and observed that each individual's salary, extra compensation, and full-time equivalents were properly included on the PEP data.

**Results:**

Out of 25 teachers selected for our procedures, 3 had salary information that was not properly reported on the PEP data.

This agreed-upon procedures engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants, and the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the performance and statistical data. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on the performance and statistical data accompanying the annual financial statements of the Assumption Parish School Board, as required by Louisiana Revised Statute 24:514.1, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

*Postlethwaite & Netterville*  
Donaldsonville, Louisiana  
December 22, 2020

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

**SCHEDULES REQUIRED BY STATE LAW (R.S. 24:514 – PERFORMANCE AND STATISTICAL DATA)**  
**AS OF AND FOR THE YEAR ENDED JUNE 30, 2020**

**Schedule 1 - General Fund Instructional and Support Expenditures and Certain Local Revenue Sources**

This schedule includes general fund instructional and equipment expenditures. It also contains local taxation revenue, earnings on investments, revenue in lieu of taxes, and nonpublic textbook and transportation revenue. This data is used either in the Minimum Foundation Program (MFP) formula or is presented annually in the MFP 70% Expenditure Requirement Report.

**Schedule 2 (Formerly Schedule 6) – Class Size Characteristics**

This schedule includes the percent and number of classes with student enrollment in the following ranges: 1-20, 21-26, 27-33, and 34+ students.

**ASSUMPTION PARISH SCHOOL BOARD**  
**Napoleonville, Louisiana**

Schedule 1

**General Fund Instructional and Support Expenditures and Certain Local Revenue Sources**  
**For the Year Ended June 30, 2020**

**General Fund Instructional and Equipment Expenditures**

General Fund Instructional Expenditures:

Teacher and Student Interaction Activities:

Classroom Teachers Salaries	\$ 8,510,460	
Other Instructional Staff Salaries	927,826	
Employee Benefits	5,135,552	
Purchased Professional and Technical Services	2,720	
Instructional Materials and Supplies	502,210	
Instructional Equipment	-	
Total Teacher and Student Interaction Activities		\$ 15,078,768
Other Instructional Activities	32,324	32,324
Pupil Support Activities	2,583,376	
Less: Equipment for Pupil Support Activities	-	
Net Pupil Support Activities		2,583,376
Instructional Staff Services	407,159	
Less: Equipment for Instructional Staff Services	-	
Net Instructional Staff Services		407,159
School Administration	2,946,470	
Less: Equipment for School Administration	-	
Net School Administration		2,946,470
Total General Fund Instructional Expenditures		\$ 21,048,097
Total General Fund Equipment Expenditures		\$ -

**Certain Local Revenue Sources**

Local Taxation Revenue:

Constitutional Ad Valorem Taxes	\$ 1,078,370
Renewable Ad Valorem Taxes	6,654,898
Debt Service Ad Valorem Taxes	-
Up to 1% of Collections by Sheriff	211,183
Sales and Use Taxes	6,525,482
Total Local Taxation Revenue	\$ 14,469,933

Local Earnings on Investments in Real Property:

Earnings from 16th Section Property	\$ 4,681
Earnings from Other Real Property	-
Total Local Earnings on Investments in Real Property	\$ 4,681

State Revenue in Lieu of Taxes:

Revenue Sharing - Constitutional Tax	\$ 13,925
Revenue Sharing - Other Taxes	85,966
Revenue Sharing - Excess Portion	2,879
Other Revenue in Lieu of Taxes	-
Total State Revenue in Lieu of Taxes	\$ 102,770

Nonpublic Textbook Revenue	\$ 5,012
Nonpublic Transportation Revenue	\$ -



**ASSUMPTION PARISH SCHOOL BOARD****Napoleonville, Louisiana****Schedule 2****Class Size Characteristics****As of October 1, 2019**

	1-20		21-26		27-33		34+		
School Type:	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Total
Elementary	69%	315	25%	113	5%	21	1%	5	454
Elementary Activity Classes	66%	51	26%	20	8%	6	0%	0	77
Middle/Jr. High	59%	140	35%	84	6%	14	0%	0	238
Middle/Jr. High Activity Classes	76%	53	14%	10	6%	4	4%	3	70
High	59%	222	29%	109	12%	47	0%	0	378
High Activity Classes	79%	48	11%	7	7%	4	3%	2	61
Combination	0%	0	0%	0	0%	0	0%	0	0
Combination Activity Classes	0%	0	0%	0	0%	0	0%	0	0

ANDREA BARRAS  
PRESIDENT

JOHN A. BARTHELEMY  
SUPERINTENDENT

JOHN BECK  
VICE-PRESIDENT

## **ASSUMPTION PARISH SCHOOL BOARD**

*"Celebrating 135 Years of Educating Assumption Parish"*

4901 HIGHWAY 308  
NAPOLEONVILLE, LOUISIANA 70390  
PHONE: (985) 369-7251 • FAX: (985) 369-2530  
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ANDREA BARRAS  
JOHN BECK  
DORIS DUGAS  
JESSE ROBERTSON  
HONORAY LEWIS

**Office of the Business Services Director**  
*Anya B. Randle – [arandle@assumptionschools.com](mailto:arandle@assumptionschools.com)*

LEE MEYER  
ELECTA FLETCHER MICKENS  
JESSICA OURSO  
DANIEL WASHINGTON

December 22, 2020

Postlethwaite and Netterville  
Post Office Box 1190  
Donaldsonville, LA 70390

To Whom It May Concern:

The purpose of this communication is to respond to issues included in the financial statements for the audit period which ended June 30, 2020.

### **FINANCIAL STATEMENT FINDINGS**

***2020-001 During our audit procedures we identified the following matters related to financial reporting: (1) The School Board's construction in progress schedule was incomplete and did not agree with the accounting records. Corrections to the schedule included adjustments to the beginning balance, contract amounts, and total current year expenditures. Additionally, projects costs and retainage payable for some of the projects had not been included in the construction in progress schedule nor had it been accrued in the accounting records. (2) Several formulas on the improvements spreadsheet that calculates the current year depreciation, expense, and accumulated depreciation were incorrect.***

Response – The administration received an incorrect final construction in progress schedule from the previous audit, which resulted in the beginning balance total being incorrect. In addition, the business office was not made aware of all of the details of a construction project in litigation, which resulted in inaccurate reporting of retainage and accounts payable. In the future, the administration will continue to implement procedures to assure that financial records are continuously reviewed and analyzed in order for the information to be reported properly. Additionally, the administration will make certain to communicate with external auditors to assure that they are providing accurate prior year statements and financial reports that matches ledger balances. Additionally, the administration will confirm that formulas for depreciation are accurate.

Responsible Official: Anya B. Randle, Director of Business Services

***2020-002 Management failed to prepare a budget message for fiscal year ending June 30, 2020. Additionally, the School Food Services Fund of the School Board is considered a special revenue fund. Management of the School Board failed to amend the budget for this fund when it had an unfavorable budget variance in expenditures of greater than 5% for fiscal year ending June 30, 2020.***

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#### **"An Equal Opportunity Employer"**

The Assumption Parish School Board does not discriminate on the basis of race, color, national origin, sex, age, or disability in any of its programs, activities, admission, or employment practices as required by Title VI, Title IX, Section 504, and Title II.

Response – The administration recognizes these situations as isolated incidents that resulted in inefficiencies occurring due to School Closure as a result of the Covid-19 Pandemic. The administration will include budget messages in future budget presentations and publications. The administration recognizes that budget revisions are necessary for unfavorable variances and will be in accordance with this statute in the future.

Responsible Official: Anya B. Randle, Director of Business Services

***2020-003 The School Board's Limited Tax, Series 2016 bonds require that the School Board comply with the continuing disclosure rules of the SEC by filing its audit report via the Electronic Municipal Market Access (EMMA) annually.***

Response – The administration is assured that this is an isolated situation due to the circumstances that affected the third party attorney. The administration will follow up with the third party bond attorney to ensure that filings are made timely to comply with Louisiana Revised Statutes.

Responsible Official: Anya B. Randle, Director of Business Services

***2020-004 The School Board entered into a lease agreement with one vendor that is classified as debt as defined by the statute. This agreement was not approved by the State Bond Commission.***

Response – The administration will review and revise the lease agreement to include language of a non-appropriation clause that will resolve this matter.

Responsible Official: Joshua Naquin, Supervisor of Information Technology

***2020-005 During our audit procedures we identified the following matters which were considered violations of Article VII, Section 14 of the Louisiana Constitution. Operational allowances are paid to contract bus drivers based on route time and mileage. Additionally, the bus drivers are issued a Fuelman card to purchase fuel. The total fuel charged to the Fuelman account is deducted from the bus drivers' paychecks. Due to the timing of the transactions, this results in an advancement of public funds.***

Response – The administration was not able to correct the finding prior to June 30, 2020 because of the School Closure resulting from the Covid-19 Pandemic. However, Fuelman cards were not in use by contract drivers during March 17, 2020 through July 2020 because of the school closure. This issue has been corrected and resolved as of October 2020.

Responsible Official: Shawn D. Preston, Supervisor of Transportation

***2020-006 During our audit procedures we identified the following weakness in internal control: The written policies and procedures of the School Board do not directly address all required compliance areas with the Uniform Guidance for federal programs.***

Response – The administration will enhance its policies and procedures of the School Board to be in compliance with the Uniform Guidance as it relates to allowable costs and sub-recipient monitoring. The administration was not able to correct this matter in the prior fiscal year because of the School Closure resulting from the Covid-19 Pandemic.

Responsible Official: Anya Randle, Director of Business Services

***2020-007 The School Board did not seek competition when procuring three of its contracts charged to the Special Education Cluster. Additionally, the School Board's policies do not directly address the processes which should be used to procure professional services.***

Response – The administration is currently in the process of revising policies and procedures to be in compliance with the Uniform Guidance.

Responsible Official: Anya B. Randle, Director of Business Services

If further information regarding this communication is warranted, please contact me via email at [arandle@assumptionschools.com](mailto:arandle@assumptionschools.com).

Sincerely,

  
Anya B. Randle

Director of Business Services



To the Members of the  
Assumption Parish School Board  
Napoleonville, LA

We have audited the general-purpose financial statements of the Assumption Parish School Board (the School Board) for the year ended June 30, 2020, and have issued our report thereon dated December 22, 2020. As part of our audit, we made a study and evaluation of internal accounting control to the extent we considered necessary to evaluate the system as required by auditing standards generally accepted in the United States of America. Under these standards, the purposes of such evaluation are to establish a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School Board's internal control.

The objective of internal control is to provide reasonable, but not absolute, assurance as to the safeguarding of assets against loss from unauthorized use or disposition, and the reliability of the financial records for preparing financial statements and maintaining accountability for assets. The concept of reasonable assurance recognizes that the cost of a system of internal accounting control should not exceed the benefits derived and also recognizes that the evaluation of these factors necessarily requires estimates and judgments by management.

No matter how good a system, there are inherent limitations that should be recognized in considering the potential effectiveness of internal accounting. In the performance of most control procedures, errors can result from misunderstanding of instructions, mistakes of judgment, carelessness, or other personal factors. Control procedures whose effectiveness depends upon segregation of duties can be circumvented by collusion. Similarly, control procedures can be circumvented intentionally by management either with respect to the execution and recording of transactions or with respect to the estimates and judgments required in the preparation of financial statements. Further, projection of any evaluation of internal accounting control to future periods is subject to the risk that the degree of compliance with the procedures may deteriorate. We say this simply to suggest that any system needs to be constantly reviewed and improved where necessary.

However, during the course of our audit, we became aware of several matters that are opportunities for strengthening internal controls or operating efficiency. Our comments and suggestions regarding those matters are set forth below. This letter does not affect our reports dated December 22, 2020, on the financial statements of the School Board or the School Board's internal control over financial reporting.

**ML 20-001**

**Documentation and Review**

**Conditions:**

Management is responsible for establishing and maintaining effective internal controls that ensures that financial information is reliable and properly recorded. Instances of ineffective review of the accounts payable reconciliation, client prepared trial balance, and the capital asset records were noted and could have resulted in errors in the recording of financial information. However, the errors that were noted were not significant. Supervisory review of subsidiary ledger reconciliations was not consistently documented. Additionally, documentation of the review and approval of child nutrition reimbursement requests was not retained.

Similar conditions were identified for June 30, 2018 and 2019.

**Recommendations:**

Management should ensure that those charged with review of transactions and the related documents understand their role in the internal control process and are performing an effective review to confirm that transactions are appropriate and properly recorded in the financial records. Evidence of the review as well as the proper timing of the review should be clearly documented. Management should develop and use a checklist to assist with ensuring that all reconciliations have been prepared and reviewed.

**ML 20-002**

**Transportation Policies and Procedures**

**Conditions:**

Absence records for bus drivers is maintained by transportation department personnel. However, there is no documentation of attendance for bus drivers. The daily route times for some bus drivers are more than two hours less than the five-hour day that their salary is based upon while other bus drivers may have overtime hours each day. The daily route time is reported by the bus drivers to the transportation department at the start of each school year. Salary payments to bus drivers are based upon this daily route time until it has been verified by the transportation department. Salary adjustments are made, if necessary, after completion of the verification. However, this verification is not being performed timely. Additionally, personal use of public vehicles is not being monitored or reported to payroll in order to include in the bus drivers' compensation.

These are repeat conditions from June 30, 2019.

**Recommendations:**

Attendance records should be maintained and approved by supervisory personnel for all employees. Bus routes should be reviewed to ensure that drivers, buses, mileage are designed efficiently and overtime is minimized. Each bus route should be verified as early as possible in order to substantiate the costs related to the transporting of students. Also, personal use of public vehicles should be monitored, reported to payroll, and included in the bus drivers' compensation in accordance with IRS guidelines.



**ML 20-003                      Hiring Process**

**Conditions:**                      A paraprofessional who asserted to be qualified was hired in a prior fiscal year and paid based upon the respective salary scale. However, the documentation to validate this qualification could not be obtained. This happened again with a paraprofessional hired in the current fiscal year. Therefore, these employees were paid using the incorrect salary scale.

**Recommendations:**        Hiring processes should be reviewed to ensure that proper documentation is obtained upon hiring and that employees are paid based upon the proper salary scale. Management should revisit the paraprofessionals that are on staff to ensure they have the proper documentation to support their positions.

**ML 20-004                      School Bus Leases**

**Conditions:**                      The School Board has agreements to lease 30 buses from a Company and maintains a list of the leased buses. Buses are frequently substituted by the Company and a new lease agreement is provided to the School Board at that time. The School Board's bus listing did not agree with the list of buses on the monthly invoice at June 30, 2020. Additionally, it was asserted that there are buses that sit idle at different times during the year.

**Recommendations:**        The School Board's bus listing should be properly maintained to ensure that it is complete and accurate. The monthly invoice should be compared to this listing to ensure accuracy and the School Board is billed for the correct buses. Additionally, the School Board should perform a needs assessment to determine the number and the timing of the buses needed for the year.

**ML 20-005                      Earmarking – Early Intervention**

**Condition:**                      A Local Education Agency (LEA) can use not more than 15% of the amount of Federal Part B funds the LEA receives for any fiscal year to develop and implement early intervening services for children in K-12 who have not been identified under IDEA but need additional academic and behavioral support to succeed in the general education environment. Controls in place are not adequate to monitor compliance with the earmarking requirements under the IDEA Part B grant award. While the time spent on implementing early intervention programs is tracked separately, it is not quantified monetarily or monitored and compared to the approved budget in order to ensure compliance with this requirement.

**Recommendation:**        The School Board should implement controls to ensure that the School Board does not incur costs that exceed the 15% maximum required under the earmarking requirements.



**ML 20-006**

**Information System Control Environment**

**Condition:**

The controls related to the information system environment should be improved to ensure that information is secure, access to information is limited to personnel with a need for access, and that system changes are appropriate.

This condition was identified for June 30, 2016, 2017, 2018, and 2019.

**Recommendations:**

The School Board should consider implementing the following:

- The School Board should continue its efforts in developing and implementing its Disaster Recovery Plan and testing to ensure that, in the event of a disaster, operations and systems can be up and running in the necessary and expected timelines. Documentation of the testing should be retained.
- The School Board should continue in its efforts to formalize and approve an IT Handbook that includes IS Operations, Information Security, and Change Management. The IT Handbook should be updated annually.
- The School Board should consider restricting access to servers to those that need access based upon their job duties.
- The School Board should request that eFinancePlus password complexity requirements to include alphanumeric characters and a combination of upper case, lower case, numbers, and symbols be enabled.
- The School Board should consider documenting the performance of the user access reviews and maintain evidence of completion. As the review identifies any necessary user access changes, management should ensure that those necessary changes are properly documented.
- Support for Microsoft Windows server 2008r 2 ended January 14, 2020. The School Board should ensure that the operating systems in place are appropriately upgraded, in a timely manner, to ensure that the needed security updates are received from Microsoft.
- Management should consider implementing a required annual IT and cybersecurity training for all employees on an annual basis.
- Management should obtain and review SOC reports for relevant service organizations annually. Complementary user entity control considerations should be analyzed to determine whether appropriate controls are in place at the School Board.

This information is intended solely for the use of the Board Members and management of the Assumption Parish School Board and should not be used for any other purpose.

*Postlethwaite & Netterville*

Donaldsonville, Louisiana  
December 22, 2020

## **Status of Prior Year Management Letter Comments**

### **ML 19-001                      Sales Tax Department Procedures**

**Conditions:**                      The information from sales tax returns is keypunched into the software by sales tax department personnel for each sales tax return that is not electronically filed by the taxpayer. The system will allow certain inputs to be overridden. Additionally, interest and penalties can be waived for these returns. There is no control in place to ensure that management has reviewed and approved amounts that are overridden in the system or that interest and penalties that have been appropriately waived. Lastly, there is no documentation to support the timing of the receipt of sales taxes that are remitted manually by taxpayers.

**Recommendations:**          Controls should be implemented to require management's review and approval of amounts that have been overridden in the system as well as any interest or penalties that have been waived. Additionally, the Sales Tax Department should implement procedures to document the timing of the receipt of sales taxes for returns that have been submitted manually by taxpayers.

**Current Status:**                Resolved.

### **ML 19-002                      Documentation and Review**

**Conditions:**                      Management is responsible for establishing and maintaining effective internal controls that ensures that financial information is reliable and properly recorded. Instances of ineffective review of the accounts receivable reconciliation, census data spreadsheet, and the approved substitutes and qualifications spreadsheet were noted and could have resulted in errors in the recording of financial information. However, the errors that were noted were not significant. Additionally, supervisory review of bank reconciliations and payroll reports was not consistently documented.

**Recommendations:**          Management should ensure that those charged with review of transactions and the related documents understand their role in the internal control process and are performing an effective review to confirm that transactions are appropriate and properly recorded in the financial records. Evidence of the review as well as the proper timing of the review should be clearly documented.

**Current Status:**                Similar conditions are repeated for the current year. See ML 20-001.

**ML 19-003****Transportation Policies and Procedures****Conditions:**

Absence records for bus drivers is maintained by transportation department personnel. However, there is no documentation of attendance for bus drivers. The daily route times for some bus drivers are more than two hours less than the five-hour day that their salary is based upon while other bus drivers may have overtime hours each day. The daily route time is reported by the bus drivers to the transportation department at the start of each school year. Salary payments to bus drivers are based upon this daily route time until it has been verified by the transportation department. Salary adjustments are made, if necessary, after completion of the verification. However, this verification is not being performed timely. Additionally, personal use of public vehicles is not being monitored or reported to payroll in order to include in the bus drivers' compensation.

**Recommendations:**

Attendance records should be maintained and approved by supervisory personnel for all employees. Bus routes should be reviewed to ensure that drivers, buses, mileage are designed efficiently and overtime is minimized. Each bus route should be verified as early as possible in order to substantiate the costs related to the transporting of students. Also, personal use of public vehicles should be monitored, reported to payroll, and included in the bus drivers' compensation in accordance with IRS guidelines.

**Current Status:**

These conditions are repeated for the current year. See ML 20-002.

**ML 19-004****Record Retention****Condition:**

Fiscal year 2019 school activity records for one school were inadvertently destroyed. The record retention policies of the School Board state that the records should be retained for a minimum of five years.

**Recommendation:**

Management should verify that the proper records are being retained. Control procedures should be strengthened to safeguard against the deviation from adherence to record retention policies.

**Current Status:**

Resolved.

**ML 19-005**

**Information System Control Environment**

**Condition:**

The controls related to the information system environment should be improved to ensure that information is secure, access to information is limited to personnel with a need for access, and that system changes are appropriate.

**Recommendations:**

The School Board should consider implementing the following:

- The School Board should continue its efforts in developing and implementing its Disaster Recovery Plan and testing to ensure that, in the event of a disaster, operations and systems can be up and running in the necessary and expected timelines. Documentation of the testing should be retained.
- The School Board should continue in its efforts to formalize and approve an IT Handbook that includes IS Operations, Information Security, and Change Management. The IT Handbook should be updated annually.
- The School Board should consider restricting access to servers to those that need access based upon their job duties.
- The School Board should request that eFinancePlus password complexity requirements to include alphanumeric characters and a combination of upper case, lower case, numbers, and symbols be enabled.
- The School Board should consider documenting the performance of the user access reviews and maintain evidence of completion. As the review identifies any necessary user access changes, management should ensure that those necessary changes are properly documented.

**Current Status:**

These conditions are repeated for the current year. See ML 20-006.

(concluded)

## **ASSUMPTION PARISH SCHOOL BOARD**

*"Celebrating 135 Years of Educating Assumption Parish"*

4901 HIGHWAY 308  
NAPOLEONVILLE, LOUISIANA 70390  
PHONE: (985) 369-7251 • FAX: (985) 369-2530  
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ANDREA BARRAS  
JOHN BECK  
DORIS DUGAS  
JESSE ROBERTSON  
HONORAY LEWIS

**Office of the Business Services Director**  
*Anya B. Randle – [arandle@assumptionschools.com](mailto:arandle@assumptionschools.com)*

LEE MEYER  
ELECTA FLETCHER MICKENS  
JESSICA OURSO  
DANIEL WASHINGTON

December 22, 2020

Postlethwaite and Netterville  
Post Office Box 1190  
Donaldsonville, LA 70390

To Whom It May Concern:

The purpose of this communication is to respond to issues included in the management letter for the audit period which ended June 30, 2020.

### **MANAGEMENT LETTER COMMENTS**

***ML 20-001 Management is responsible for establishing and maintaining effective internal controls that ensure that financial information is reliable and properly recorded. Instances of ineffective review of the accounts receivable reconciliation, census data spreadsheet, and the approved substitutes and qualifications spreadsheet were noted and could have resulted in errors in recording of financial information. However, the errors that were noted were not significant. Additionally, supervisory review of bank reconciliations and payroll reports was not consistently documented.***

Response – The administration has internal controls in place and review pertinent financial information frequently. More apparent documentation which includes the timeliness of the review will be included in future processes.  
Responsible Official: Anya B. Randle, Director of Business Services

***ML 20-002 Absence records for bus drivers is maintained by transportation department personnel. However, there is no documentation of attendance for bus drivers. The daily routine times for some bus drivers are more than two hours less than the five-hour day that their salary is based upon while other bus drivers may have overtime hours each day. The daily route time is reported by the bus drivers to the transportation department at the start of each school year. Salary adjustments are made, if necessary, after completion of the verification. However, this verification is not being performed timely. Additionally, personal use of public vehicles is not being monitored or reported to payroll in order to include in the bus drivers' compensation.***

Response – The administration will review processes that govern the transportation department and will revise accordingly to strengthen internal controls.  
Responsible Official: Shawn D. Preston, Supervisor of Transportation

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### **"An Equal Opportunity Employer"**

The Assumption Parish School Board does not discriminate on the basis of race, color, national origin, sex, age, or disability in any of its programs, activities, admission, or employment practices as required by Title VI, Title IX, Section 504, and Title II.



***ML 20-003 A paraprofessional who asserted to be qualified was hired in a prior fiscal year and paid based upon the respective salary scale. However, the documentation to validate this qualification could not be obtained. This happened again with a paraprofessional hired in the current fiscal year. Therefore, these employees were paid using the incorrect salary scale.***

Response – The administration has internal controls in place and review pertinent qualifications of individuals prior to being hired and forwarded to payroll for compensation.

Responsible Official: Shannon Clement, Director of Human Resources

***ML 20-004 The School Board has agreements to lease 30 buses for a company and maintains a list of leased buses. Buses are frequently substituted by the company and a new lease agreement is provided to the School Board at that time. The School Board's bus listing did not agree with the listing of buses on the monthly invoice at June 30, 2020. Additionally, it was asserted that there are buses that sit idle at different times during the year.***

Response – The administration will review processes that govern the transportation department and will revise accordingly to strengthen internal controls in reviewing the invoices received from the bus lease company.

Responsible Official: Shawn D. Preston, Supervisor of Transportation

***ML 20-005 A Local Education Agency (LEA) can use not more than 15% of the amount of Federal Part B funds the LEA receives for any fiscal year to develop and implement early intervening services for children in K-12 who have not been identified under IDEA but need additional academic and behavioral support to succeed in the general education environment. Controls in place are not adequate to monitor compliance with the earmarking requirements under the IDEA Part B grant award. While the time spent on implementing early intervention programs is tracked separately, it is not quantified monetarily or monitored and compared to the approved budget in order to ensure compliance with this requirement.***

Response –The administration will implement controls to ensure that the School Board's expenditures does not exceed the 15% of IDEA earmarking requirements.

Responsible Official: Sharon Steib, Supervisor of Special Education Programs

***ML 20-006 The controls related to the information system environment should be improved to ensure that information is secure, access to information is limited to personnel with a need for access, and that system changes are appropriate.***

Response –The administration is assured by its current practices and internal controls that are currently implemented by the Information Technology department.

Responsible Official: Joshua, Supervisor of Information Technology

If further information regarding this communication is warranted, please contact me via email at [arandle@assumptionshools.com](mailto:arandle@assumptionshools.com).

Sincerely,



Anya B. Randle  
Director of Business Services