

TOWN OF DELHI, LOUISIANA

Annual Financial Report

For the Year Ended September 30, 2018

TOWN OF DELHI, LOUISIANA

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J. WALKER & COMPANY_{APC}

ACCOUNTANTS AND ADVISORS

INDEPENDENT AUDITORS' REPORT

Honorable Jesse Washington, Mayor
and Members of the Board of Aldermen
Town of Delhi, Louisiana

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, and each major fund of the Town of Delhi, Louisiana (the "Town"), as of and for the year ended September 30, 2018, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

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Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, and each major fund, and the aggregate remaining fund information of the Town as of September 30, 2018, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, and budgetary comparison information, the schedule of proportionate share of net pension liability, the schedule of pension contributions, and accompanying notes be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The schedule of compensation, benefits and other payments to the agency head, and the schedule of insurance in force presented as referenced in the table of contents, respectively, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The schedule of compensation, benefits and other payments to the agency head, the schedule of utility customers, and the schedule of insurance in force are the responsibility of management and were derived from and related directly to the underlying accounting and other records used to prepare the financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.



Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 15, 2019, on our consideration of the Town of Delhi, Louisiana’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Delhi, Louisiana’s internal control over financial reporting and compliance.

J. Walker & Company, APC
Lake Charles, Louisiana
March 15, 2019



REQUIRED SUPPLEMENTARY INFORMATION - PART I

TOWN OF DELHI, LOUISIANA

Management's Discussion and Analysis For the Year Ended September 30, 2018

The Management's Discussion and Analysis (MD&A) for the Town of Delhi is designed to:

1. Assist the reader in focusing on significant financial issues;
2. Provide an overview of the Town's financial activities;
3. Identify changes in the Town's overall financial position and results of operations and assist the user in determining whether financial position has improved or deteriorated as a result of the year's operations;
4. Identify any significant variations from the original, amended, and final budget amounts and include any currently known reasons for those variations that are expected to have a significant effect on future services or liquidity; and
5. Identify individual fund issues or concerns.

As management of the Town of Delhi, we offer readers of the Financial Statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended September 30, 2018. The Town began this new reporting model required by the Governmental Accounting Standards Board (GASB) Statement Number 34 for the fiscal year ended September 30, 2004.

The information contained within this MD&A should be considered only as part of a greater whole. The readers of this statement should take time to read and evaluate all sections of this report, including the footnotes and other Required Supplemental Information (RSI) that is provided in addition to this MD&A.

Overview of the Financial Statements

The MD&A requires supplementary information that introduces the reader to the basic financial statements and provides an overview of the Town's financial activities. The Town's basic financial statements consist of the following components:

1. Government-wide financial statements,
2. Fund financial statements, and
3. Notes to the financial statements.

Other required supplementary information, including the required budgetary comparison schedule(s) are presented immediately following the notes to the financial statements. A general description of the components of the basic financial statements follows below, with a more detailed analysis of the government-wide statements included in a later section entitled "Government-wide Financial Analysis".

1. Government-wide Financial Statements

The Government-wide Financial Statements are designed by GASB Statement No. 34 to present the financial operations of the Town as a whole in a format similar to private sector companies. All governmental and business-type activities are consolidated into columns which

TOWN OF DELHI, LOUISIANA

Management's Discussion and Analysis For the Year Ended September 30, 2018 (Continued)

add to a total for the Primary Government. The focus is on the government-wide (entity-wide) "Statement of Net Position" and "Statement of Activities" to give the reader a broad overview of the Town's financial position and results of operations.

- a. The Statement of Net Position presents information on the Town's assets and liabilities using the accrual basis of accounting, in a manner similar to the accounting used by private business enterprises. The difference between the assets and liabilities is reported as net position. Over time, the increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or weakening.
- b. The Statement of Activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. The format for the Statement of Activities presents the expenses for each function (general government, public safety, public works and streets) reduced by the Program Revenues (charges for services, operating grants and contributions, and capital grants and contributions) directly related to each respective function, to determine net costs of each function. The net costs of each function are normally covered by general revenues.

2. Fund Financial Statements

The fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related and legal requirements. The Town of Delhi uses two categories of funds to account for financial transactions: governmental funds, and proprietary funds.

Governmental funds are used to account for most of the basic services and projects reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on how money flows into and out of those funds and the balances that are left at year-end that are available for spending. These funds are reported using the modified accrual basis of accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Town's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Town's programs. The Town of Delhi's governmental funds include the following:

- a. General Fund is used for accounting for the Town's basic services.
- b. Special Revenue Fund – Sales Tax Fund is used for accounting for the receipts and disbursements of the sales tax monies.
- c. Capital Projects Fund is used for accounting for financial transactions under a Louisiana Community Development Block Grant.
- d. Debt Service Fund is used for accounting for the transfers and payments of monies used to retire debt of the Town.

TOWN OF DELHI, LOUISIANA

Management's Discussion and Analysis For the Year Ended September 30, 2018 (Continued)

The Proprietary Fund accounts for water and sewer services for the Town of Delhi. Enterprise funds are used to account for the same functions as business-type activities presented in the government-wide financial statements, but the fund presentation provides more details.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, there are differences in the information presented for government funds and for governmental activities in the government-wide financial statements. Review of these differences provides the reader of the financial statements insight on the long-term impact of the Town's more immediate decisions on the current use of financial resources. Whereas the total column on the enterprise fund financial statements is the same as the business-type column of the government-wide financial statements, the governmental funds columns of the fund financial statements require and include a reconciliation following the balance sheet and the statement of revenues, expenditures and changes in fund balances.

3. Notes to the Financial Statements

The notes to the financial statements provide information essential to a full understanding of the government-wide and fund financial statements. When reviewing this MD&A, the reader should also refer to and review the notes to the basic financial statements, as well as the government-wide and fund financial statements.

4. Required Supplementary Information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplemental information concerning the Town's budget presentations. Budgetary comparison schedules are included as "Required Supplementary Information (Part II)" for the general and special revenue funds. These schedules demonstrate compliance with the Town's adopted and final revised budget.

Government-wide Financial Analysis

As noted earlier, net position may, over time, serve as a useful indicator of a government's financial condition. At the close of the most recent fiscal year, the Town's assets exceeded its liabilities by \$24,887,051 (net position); this represents an increase of \$841,097 from last fiscal year.

The Town's net positions are comprised of \$11,870,472 from governmental activities and \$13,016,579 from business-type activities.

TOWN OF DELHI, LOUISIANA

Management's Discussion and Analysis
For the Year Ended September 30, 2018
(Continued)

The following is a condensed statement of the Town's net position as of September 30, 2018:

<u>Activities</u>	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Primary Government Total</u>	<u>Percentage</u>
Assets:				
Current assets	\$ 4,048,613	\$ 789,840	\$ 4,838,453	12%
Restricted assets	503,409	3,873,335	4,376,744	11%
Capital assets	<u>8,378,138</u>	<u>23,503,950</u>	<u>31,882,088</u>	<u>78%</u>
Total Assets	<u><u>12,930,160</u></u>	<u><u>28,167,125</u></u>	<u><u>41,097,285</u></u>	<u><u>100%</u></u>
 Deferred Outflows of Resources	 <u>340,428</u>	 <u>-</u>	 <u>340,428</u>	 100%
Liabilities:				
Current liabilities	230,652	1,163,239	1,393,891	8%
Noncurrent liabilities	<u>1,072,615</u>	<u>13,987,307</u>	<u>15,059,922</u>	<u>92%</u>
Total Liabilities	1,303,267	15,150,546	16,453,813	<u><u>100%</u></u>
 Deferred Inflows of Resources	 <u>96,849</u>	 <u>-</u>	 <u>96,849</u>	 100%
Net Position:				
Net investment in capital assets	8,378,138	8,589,622	16,967,760	68%
Restricted	-	2,732,457	2,732,457	11%
Unrestricted	<u>3,492,334</u>	<u>1,694,500</u>	<u>5,186,834</u>	<u>21%</u>
Total Net Position	<u><u>\$ 11,870,472</u></u>	<u><u>\$ 13,016,579</u></u>	<u><u>\$ 24,887,051</u></u>	<u><u>100%</u></u>

TOWN OF DELHI, LOUISIANA

Management's Discussion and Analysis
For the Year Ended September 30, 2018
(Continued)

The Town's net position at September 30, 2017, was \$24,045,954. The following is a condensed statement of the Town's net position as of September 30, 2017:

<u>Activities</u>	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Primary Government Total</u>	<u>Percentage</u>
Assets:				
Current assets	\$ 1,183,223	\$ 1,104,315	\$ 2,287,538	5%
Restricted assets	3,521,238	4,031,024	7,552,262	18%
Capital assets	<u>8,514,682</u>	<u>24,047,545</u>	<u>32,562,227</u>	<u>77%</u>
Total Assets	<u>13,219,143</u>	<u>29,182,884</u>	<u>42,402,027</u>	<u>100%</u>
Deffered Outflow of Resources	<u>549,364</u>	<u>13,541</u>	<u>562,905</u>	100%
Liabilities:				
Current liabilities	420,612	1,238,156	1,658,768	9%
Noncurrent liabilities	<u>1,464,783</u>	<u>15,698,176</u>	<u>17,162,959</u>	<u>91%</u>
Total Liabilities	1,885,395	16,936,332	18,821,727	<u>100%</u>
Deffered Inflows of Resources	<u>93,295</u>	<u>3,956</u>	<u>97,251</u>	100%
Net Position:				
Net investment in capital assets	8,509,554	7,329,332	15,838,886	66%
Restricted	2,278,370	2,679,170	4,957,540	21%
Unrestricted	<u>1,001,893</u>	<u>2,247,635</u>	<u>3,249,528</u>	<u>14%</u>
Total Net Position	<u>\$ 11,789,817</u>	<u>\$ 12,256,137</u>	<u>\$ 24,045,954</u>	<u>100%</u>

The current ratio compares current assets to current liabilities and is an indication of the ability to pay current obligations. The Town's current ratio as of September 30, 2018 is 17.55 to 1 for governmental activities and .68 to 1 for business-type activities. The current ratio as of September 30, 2017 is 2.8 to 1 for governmental activities and .89 to 1 for business-type activities. The Town's overall current ratio is 3.47 to 1 as of September 30, 2018, and 1.38 to 1 as of September 30, 2017. These ratios indicate a good current financial position.

The Town reported positive balances in net position for both governmental and business-type activities for the years ended September 30, 2018 and 2017. Net position increased in governmental activities by \$80,655 and increased in business-type activities by \$760,442. The Town's total net position increased by 3% during the fiscal year ending September 30, 2018. The Town's net position for the year ended September 30, 2017 decreased in governmental activities by \$1,040,482 and increased in business-type activities by \$333,592. During the fiscal year ended September 30, 2017, total net position increased by 3%.

The largest category of net position is "Net Investment in Capital Assets", and comprises 68% of net

TOWN OF DELHI, LOUISIANA

Management's Discussion and Analysis
For the Year Ended September 30, 2018
(Continued)

position. This category reflects the total invested in capital assets (land, buildings, equipment, infrastructure, utility system improvements, etc.). These capital assets are used to provide services to citizens and do not represent resources available for future spending.

The following is a condensed statement of the Town's activities for the year ended September 30, 2018:

<u>Revenues:</u>	<u>Governmental</u>	<u>Business-Type</u>	<u>Total</u>	<u>Percentage</u>
Program:	Activities	Activities		
Charges for services	\$ 641,277	\$ 3,260,361	\$ 3,901,638	69%
Operating grants and contributions	41,160	37,617	78,777	1%
Capital grants and contributions	66,841	-	66,841	1%
General:			-	
Property tax	208,876	-	208,876	4%
Franchise tax	77,877	-	77,877	1%
Sales tax	1,126,384	-	1,126,384	20%
Beer tax	4,971	-	4,971	0%
Interest	10,464	21,795	32,259	1%
Other	139,935	1,151	141,086	3%
Total Revenues	<u>2,317,785</u>	<u>3,320,924</u>	<u>5,638,709</u>	<u>100%</u>
<u>Program Expenses:</u>				
General government	1,617,069	-	1,617,069	31%
Public safety:				
Police	574,613	-	574,613	11%
Fire	-	-	-	0%
Public works				
Streets	346,060	-	346,060	7%
Interest	-	-	-	0%
Water and sewer	-	2,483,896	2,483,896	50%
Total Program Expenses	<u>2,537,742</u>	<u>2,483,896</u>	<u>5,021,638</u>	<u>100%</u>
Excess (Deficiency)	(219,957)	837,028	617,071	
Transfers In (Out)	<u>76,586</u>	<u>(76,586)</u>	-	
Change in Net Position	(143,371)	760,442	617,071	
Beginning Net Position	<u>12,013,843</u>	<u>12,256,137</u>	<u>24,269,980</u>	
Ending Net Position	<u>\$ 11,870,472</u>	<u>\$ 13,016,579</u>	<u>\$ 24,887,051</u>	

TOWN OF DELHI, LOUISIANA

Management's Discussion and Analysis
For the Year Ended September 30, 2018
(Continued)

The following is a condensed statement of the Town's activities for the year ended September 30, 2017:

<u>Revenues:</u>	<u>Governmental</u>	<u>Business-Type</u>	<u>Total</u>	<u>Percentage</u>
Program:	<u>Activities</u>	<u>Activities</u>		
Charges for services	\$ 628,471	\$ -	\$ 628,471	11%
Operating grants and contributions	110,650	3,399,469	3,510,119	60%
Capital grants and contributions	9,022	53,719	62,741	1%
General:				
Property tax	209,841	-	209,841	4%
Franchise tax	85,494	-	85,494	1%
Sales tax	1,234,249	-	1,234,249	21%
Interest	29,337	-	29,337	1%
Other	<u>88,700</u>	<u>-</u>	<u>88,700</u>	<u>2%</u>
Total Revenues	<u>2,395,764</u>	<u>3,453,188</u>	<u>5,848,952</u>	<u>100%</u>
<u>Program Expenses:</u>				
General government	1,843,915	-	1,843,915	35%
Public safety:				
Police	436,989	-	436,989	8%
Fire	88,219	-	88,219	2%
Public works	4,847	-	4,847	0%
Streets	273,880	-	273,880	5%
Interest	333,972	348,852	682,824	12%
Water and sewer	<u>-</u>	<u>2,158,754</u>	<u>2,158,754</u>	<u>38%</u>
Total Program Expenses	<u>2,981,822</u>	<u>2,507,606</u>	<u>5,489,428</u>	<u>100%</u>
Excess (Deficiency)	(586,058)	945,582	359,524	
Transfers In (Out)	<u>564,233</u>	<u>(564,233)</u>	<u>-</u>	
Change in Net Position	(21,825)	381,349	359,524	
Beginning Net Position	<u>11,819,264</u>	<u>11,827,031</u>	<u>23,646,295</u>	
Ending Net Position	<u>\$ 11,797,439</u>	<u>\$ 12,208,380</u>	<u>\$ 24,005,819</u>	

The Condensed Statement of Activities presents revenues, expenses, and changes in net position separately for governmental activities and business-type activities. The condensed format allows for presentation of Program Revenues (Charges for Services, Operating Grants and Contributions, and Capital Grants and Contributions) followed by a listing of General Revenues to support the Town's overall governmental or business-type activities. Expenses are presented on a functional basis.

TOWN OF DELHI, LOUISIANA

Management's Discussion and Analysis For the Year Ended September 30, 2018 (Continued)

As noted above, there are two categories of revenues on the Statement of Activities – “Program Revenues” and “General Revenues”. “Program Revenues” derive directly from the program itself or from parties outside the Town’s taxpayers or citizenry, as a whole; they reduce the net cost of the function to be financed from the government’s “General Revenues”. “Program Revenues” are further divided into Charges for Services, Operating Grants and Contributions, and Capital Grants and Contributions. The major revenues in governmental activities for the Town in the Charges for Services sub-category are \$94,665 for police and court fines, \$276,151 for garbage collection, and \$270,461 for occupational licenses for the fiscal year ended September 30, 2018, and \$98,106 for police and court fines, \$272,574 for garbage collection, and \$142,133 for occupational licenses for the fiscal year ended September 30, 2017. Revenues in the Operating Grants and Contributions sub-category consist of \$41,160 and \$110,650 for the fiscal years ended September 30, 2018 and 2017, respectively. The revenues required to be reported provided for supplemental police pay, with the balance consisting primarily of intergovernmental grants for community development, reimbursement for highway maintenance, and fire insurance rebates. Revenues in the Capital Grants and Contributions sub-category consist of \$41,160 and \$9,002 for the fiscal years ended September 30, 2018 and 2017, respectively. “Revenues” include all revenues not required to be reported as “Program Revenues”. All taxes are to be reported by type. The major tax revenues for the Town of Delhi are sales tax revenues of \$1,126,384, property taxes of \$208,876, and franchise taxes of \$77,877 for the year ended September 30, 2018. The major tax revenues for the year ended September 30, 2017, are sales tax revenues of \$1,234,249, property taxes of \$209,841, and franchise taxes of \$85,494. Other “General Revenues” reported for the year ended September 30, 2018 includes \$15,925 in Civic Center Receipt and \$101,332 in rents and \$22,678 other miscellaneous revenues.

“Program Expenses” for the governmental funds are presented in the above Condensed Statement of Activities by function and total \$2,317,785 and \$2,981,822 (including interest on long-term debt) for the fiscal years ended September 30, 2018 and 2017, respectively.

Business-Type Activities provided by the Town of Delhi consists of water and sewer utilities. All revenues are in the category of “Program Revenues”, with the exceptions of interest income and miscellaneous income reported as “General Revenue”. “Program Revenues” in the Charges for Services sub-category consists of billings of \$1,541,263 for water, and \$1,700,463 for sewer for the year ended September 30, 2018, and \$1,576,489 for water, and \$1,750,020 for sewer for the fiscal year ended September 30, 2017. “Program Revenues” in the Capital Grants and Contributions sub-category was generated by DHH in the amount of \$66,841 principal forgiveness on bonds that provided funds for water system improvements.

The Town reports the total amount of expenses for operation of the utility system as \$2,483,896 and \$2,507,606 for the years ended September 30, 2018 and 2017, respectively. The “Change in Net Position” (revenues less expenses) for the utility system was \$760,442 and \$381,349 for the fiscal years ended September 30, 2018 and 2017, respectively.

Capital Assets and Long-Term Debt

The Town’s investment in capital assets, net of accumulated depreciation, for governmental and business-type activities as of September 30, 2018 was \$8,378,138 and \$23,503,950, respectively, and \$8,752,412 and \$24,047,545, respectively, as of September 30, 2017. For the year ended September 30, 2018, net investment for governmental type activities decreased by 4% while net investment for business-type

TOWN OF DELHI, LOUISIANA

Management's Discussion and Analysis For the Year Ended September 30, 2018 (Continued)

activities decreased by 2%. For the year ended September 30, 2017, net investment for governmental type activities increased by .98% while net investment for business-type activities decreased by 1.17%. There was an overall increase in capital asset investment for the Town as a whole of 1.07% and 1.38% for the years ended September 30, 2018 and September 30, 2017 respectively.

The Town's depreciable capital assets for governmental activities were 56% and 55% depreciated as of September 30, 2018 and 2017, respectively. The Town's depreciable capital assets for its business-type activities were 25% and 23% depreciated as of September 30, 2018 and 2017, respectively.

As of September 30, 2018 and 2017, the Town had total bond indebtedness in the amount of \$15,594,790 and \$16,718,213, respectively. Pledged sewer collections support \$7,850,227 of total outstanding bond indebtedness of which \$7,385,000 represents Lamb Weston sewer system improvement construction advances. Pledged water collections support \$6,735,084 of total outstanding bond indebtedness which represents \$5,429,000 Lamb Weston water system improvement construction advances and \$815,819 2012 water system improvement construction advances.

The Town will incur \$266,019 in interest and fees over the next five years in connection with the 2006 sewer revenue bond issue. The Town will incur \$312,199 of interest and fees over the next five years in connection with the 2010 sewer revenue bond issue. The Town will incur an estimated \$845,957 of interest and fees over the next five years in connection with the 2010 water revenue bond issue. The Town will incur an estimated \$71,969 of interest and fees over the next five years in connection with the 2012 water revenue bond issue. The Town will incur an estimated \$113,351 of interest and fees over the next five years in connection with the 2016 sewer revenue bond issue. Interest and fees paid through September 30, 2011 of \$295,663 in connection with the 2010 bond issues has been accounted for as construction period interest, and therefore capitalized as part of the cost of equipment and included as capital assets on the Statement of Net Position. See note for additional information about the Town's long-term debt.

TOWN OF DELHI, LOUISIANA

**Management's Discussion and Analysis
For the Year Ended September 30, 2018
(Continued)**

The following tables provide a summary of capital asset activity for 2018:

	Balance 10/1/2017	Additions	Deletions	Balance 9/30/2018
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 284,161	\$ -	\$ -	\$ 284,161
Construction in progress	28,354	167,075	28,354	167,075
Other capital assets:				
Buildings	5,970,840	51,428	-	6,022,268
Infrastructure	10,546,087	210,282	-	10,756,369
Equipment	<u>1,678,772</u>	<u>24,083</u>	<u>76,842</u>	<u>1,626,013</u>
Totals	<u>18,508,214</u>	<u>452,868</u>	<u>105,196</u>	<u>18,855,886</u>
Less accumulated depreciation:				
Buildings	2,958,474	123,922	-	3,082,396
Infrastructure	5,807,267	345,246	69,845	6,082,668
Equipment	<u>1,227,791</u>	<u>84,893</u>	<u>-</u>	<u>1,312,684</u>
Total accumulated depreciation	<u>9,993,532</u>	<u>554,061</u>	<u>69,845</u>	<u>10,477,748</u>
Governmental activities:				
Capital assets, net	<u>\$ 8,514,682</u>	<u>\$ (101,193)</u>	<u>\$ 35,351</u>	<u>\$ 8,378,138</u>
Business-type activities:				
Capital assets not being depreciated:				
Land	\$ 10,718	\$ -	\$ -	\$ 10,718
Construction in progress	14,000	-	14,000	-
Other capital assets:				
Buildings	551,224	-	-	551,224
Infrastructure	29,854,362	184,529	-	30,038,891
Equipment	<u>974,488</u>	<u>-</u>	<u>3,144</u>	<u>971,344</u>
Totals	<u>31,404,792</u>	<u>184,529</u>	<u>17,144</u>	<u>31,572,177</u>
Less accumulated depreciation:				
Buildings	264,878	10,652	3,144	272,386
Infrastructure	6,406,985	658,914	-	7,065,899
Equipment	<u>685,384</u>	<u>44,558</u>	<u>-</u>	<u>729,942</u>
Total accumulated depreciation	<u>7,357,247</u>	<u>714,124</u>	<u>3,144</u>	<u>8,068,227</u>
Business-type activities:				
Capital assets, net	<u>\$ 24,047,545</u>	<u>\$ (529,595)</u>	<u>\$ 14,000</u>	<u>\$ 23,503,950</u>

TOWN OF DELHI, LOUISIANA

Management's Discussion and Analysis
For the Year Ended September 30, 2018
(Continued)

The following tables provide a summary of capital asset activity for 2017:

	Balance 10/1/2016	Additions	Deletions	Balance 9/30/2017
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 284,161	\$ -	\$ -	\$ 284,161
Construction in progress	-	28,354	-	28,354
Other capital assets:				
Buildings	5,730,758	240,082	-	5,970,840
Infrastructure	10,532,530	13,557	-	10,546,087
Equipment	<u>1,639,467</u>	<u>39,305</u>	-	<u>28,354</u>
Totals	18,186,916	321,298	-	18,508,214
Less accumulated depreciation:				
Buildings	2,837,286	121,188	-	2,958,474
Infrastructure	5,464,681	342,586	-	5,807,267
Equipment	<u>1,132,537</u>	<u>95,254</u>	-	<u>1,227,791</u>
Total accumulated depreciation	9,434,504	559,028		9,993,532
Governmental activities:				
Capital assets, net	<u>\$ 8,752,412</u>	<u>\$ 237,730</u>	<u>\$ -</u>	<u>\$ 8,514,682</u>
Business-type activities:				
Capital assets not being depreciated:				
Land	\$ 10,718	\$ -	\$ -	\$ 10,718
Construction in progress	473,948	63,190	523,138	14,000
Other capital assets:				
Buildings	551,224	-	-	551,224
Infrastructure	29,296,222	558,140	-	29,854,362
Equipment	<u>954,072</u>	<u>20,416</u>	-	<u>974,488</u>
Totals	31,286,184	641,746	523,138	31,404,792
Less accumulated depreciation:				
Buildings	256,129	8,749	-	264,878
Infrastructure	5,751,668	655,317	-	6,406,985
Equipment	<u>642,096</u>	<u>43,288</u>	-	<u>685,384</u>
Total accumulated depreciation	6,649,893	707,354	-	7,357,247
Business-type activities:				
Capital assets, net	<u>\$ 24,636,291</u>	<u>\$ 65,608</u>	<u>\$ 523,138</u>	<u>\$ 24,047,545</u>

TOWN OF DELHI, LOUISIANA

Management's Discussion and Analysis For the Year Ended September 30, 2018 (Continued)

Required Supplementary Information

In addition to this MD&A and the basic financial statements, this report also presents certain required supplementary information. This required supplementary information for the Town of Delhi includes the budgetary comparison schedule for the general fund, and special revenue fund. The presentation under the GASB 34 standard requires disclosure of both the original and the final budget. The original budget is the first complete appropriated budget. The final budget is the original budget adjusted by all reserves, transfers, allocations, supplemental appropriations, and other legally authorized legislative and executive changes applicable to the fiscal year, whenever signed into law or otherwise legally authorized.

Contacting the Town's Financial Management

This financial report is designed to provide a general overview of the Town's finances, comply with finance-related laws and regulations, and demonstrate the Town's commitment to public accountability. If you have questions about this report or would like to request additional information, contact the Town's clerk at Town of Delhi, Louisiana.

Mayor, Town of Delhi, Louisiana
(318) 488-0138

Basic Financial Statements

TOWN OF DELHI, LOUISIANA

**Statement of Net Position
As of September 30, 2018**

	Primary Government		
	Governmental Activities	Business-type Activities	Total
ASSETS			
Current Assets:			
Cash and Cash Equivalents	\$ 3,120,425	\$ 521,374	\$ 3,641,799
Investments	693,355	-	693,355
Account Receivables, net	197,581	263,140	460,721
Due from Other Funds	24,824	-	24,824
Other Assets	12,428	5,326	17,754
Total Current Assets	<u>4,048,613</u>	<u>789,840</u>	<u>4,838,453</u>
Non-Current Assets:			
Restricted Assets:			
Cash and Cash Equivalents	162,322	2,741,174	2,903,496
Investments	341,087	1,132,161	1,473,248
Capital Assets:			
Land	284,161	10,718	294,879
Construction in Progress	167,075	-	167,075
Depreciable (net)	7,926,902	23,493,232	31,420,134
Total Non-Current Assets	<u>8,881,547</u>	<u>27,377,285</u>	<u>36,258,832</u>
Total Assets	<u>12,930,160</u>	<u>28,167,125</u>	<u>41,097,285</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows of Resources Related to Net Pension Liability	340,428	-	340,428
Total Assets and Deferred Outflows of Resources	<u>13,270,588</u>	<u>28,167,125</u>	<u>41,437,713</u>
LIABILITIES			
Current Liabilities:			
Accounts Payable	198,891	77,680	276,571
Payroll Payable	12,951	5,195	18,146
Escrow for Friends of Cave	744	-	744
Escrow for Police Department Fire	10,394	-	10,394
Deposits Due Others	-	128,486	128,486
Due to Other Funds	7,672	24,857	32,529
Current Portion of Bonds Payable	-	927,021	927,021
Total Current Liabilities	<u>230,652</u>	<u>1,163,239</u>	<u>1,393,891</u>
Non-Current Liabilities:			
Bonds Payable after One Year	-	13,987,307	13,987,307
Compensated Absences	28,741	-	28,741
Net Pension Liability	1,043,874	-	1,043,874
Total Non-Current Liabilities	<u>1,072,615</u>	<u>13,987,307</u>	<u>15,059,922</u>
Total Liabilities	<u>1,303,267</u>	<u>15,150,546</u>	<u>16,453,813</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred Inflows of Resources Related to Net Pension Liability	96,849	-	96,849
NET POSITION			
Net Investment in Capital Assets	8,378,138	8,589,622	16,967,760
Restricted for:			
Debt Service	-	2,634,241	2,634,241
Other Purposes	-	98,216	98,216
Unrestricted	3,492,334	1,694,500	5,186,834
Total Net Position	<u>11,870,472</u>	<u>13,016,579</u>	<u>24,887,051</u>
Total Liabilities, Deferred Inflows of Resources, and Net Position	<u>\$ 13,270,588</u>	<u>\$ 28,167,125</u>	<u>\$ 41,437,713</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF DELHI, LOUISIANA
Statement of Activities
For the Year Ended September 30, 2018

Functions/Programs	PROGRAM REVENUES			NET (EXPENSE) REVENUE AND CHANGES IN NET POSITION			
	EXPENSES	CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	CAPITAL GRANTS AND CONTRIBUTIONS	PRIMARY GOVERNMENT		TOTALS
					GOVERNMENTAL ACTIVITIES	BUSINESS-TYPE ACTIVITIES	
Primary Government:							
Governmental Activities:							
General Government	\$ 1,617,069	\$ -	\$ -	\$ 66,841	\$ (1,550,228)	\$ -	\$ (1,550,228)
Public Safety:							
Police	574,613	94,665	37,000	-	(442,948)	-	(442,948)
Fire	-	-	-	-	-	-	-
Public Works:							
Streets	346,060	-	4,160	-	(341,900)	-	(341,900)
License and Permits	-	270,461	-	-	270,461	-	270,461
Garbage Collection	-	276,151	-	-	276,151	-	276,151
Total Governmental Activities	2,537,742	641,277	41,160	66,841	(1,788,464)	-	(1,788,464)
Business-type Activities:							
Water and Sewer	2,483,896	3,241,726	37,617	-	-	795,447	795,447
Fees	-	18,635	-	-	-	18,635	18,635
Total Business-type Activities	2,483,896	3,260,361	37,617	-	-	814,082	814,082
Total Primary Government	\$ 5,021,638	\$ 3,901,638	\$ 78,777	\$ 66,841	(1,788,464)	814,082	(974,382)
General Revenues:							
Taxes:							
Property Taxes					208,876	-	208,876
Franchise Taxes					77,877	-	77,877
Sales Taxes					1,126,384	-	1,126,384
Beer Taxes					4,971	-	4,971
Interest					10,464	21,795	32,259
Other					139,935	1,151	141,086
Transfers					76,586	(76,586)	-
Total General Revenues and Transfers					1,645,093	(53,640)	1,591,453
Change in Net Position					(143,371)	760,442	617,071
Net Position, Beginning					12,013,843	12,256,137	24,269,980
Net Position, Ending					\$ 11,870,472	\$ 13,016,579	\$ 24,887,051

The accompanying notes are an integral part of these financial statements.

TOWN OF DELHI, LOUISIANA

Balance Sheet
Governmental Funds
As of September 30, 2018

	General Fund	Sales Tax Fund	Capital Projects Fund	Total Governmental Funds
ASSETS				
Cash and Cash Equivalents	\$ 1,280,926	\$ 1,830,790	\$ 8,709	\$ 3,120,425
Investments	82,703	610,652	-	693,355
Receivables:				
Franchise Fees	20,288	-	-	20,288
Fine Revenue	39,976	-	-	39,976
Sales Tax	-	123,327	-	123,327
Rent and Royalties	11,792	-	-	11,792
Beer Tax	1,298	-	-	1,298
Other	900	-	-	900
Due from Other Funds	24,824	-	-	24,824
Restricted Assets:				
Cash and Cash Equivalents	162,322	-	-	162,322
Investments	341,087	-	-	341,087
Other Assets	12,073	355	-	12,428
TOTAL ASSETS	\$ 1,978,189	\$ 2,565,124	\$ 8,709	\$ 4,552,022
LIABILITIES AND FUND BALANCE				
LIABILITIES				
Accounts Payable	\$ 115,031	\$ 83,860	\$ -	\$ 198,891
Payroll Payable	12,951	-	-	12,951
Escrow for Friends of Cave	744	-	-	744
Escrow for Police Department/Fire	10,394	-	-	10,394
Due to Other Funds	7,672	-	-	7,672
Total Liabilities	146,792	83,860	-	230,652
FUND BALANCE				
Nonspendable	-	-	-	-
Restricted - Debt Service	5,046	-	-	5,046
Committed	-	-	-	-
Assigned - Capital Assets	424,505	-	-	424,505
Unassigned	1,401,846	2,481,264	8,709	3,891,819
Total Fund Balance	1,831,397	2,481,264	8,709	4,321,370
TOTAL LIABILITIES AND FUND BALANCE	\$ 1,978,189	\$ 2,565,124	\$ 8,709	\$ 4,552,022

The accompanying notes are an integral part of these financial statements.

TOWN OF DELHI, LOUISIANA

Reconciliation of the Governmental Funds Balance Sheet
to the Government-Wide Financial Statement of Net Position
September 30, 2018

Total fund balances for governmental funds at September 30, 2018	\$ 4,321,370
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds.	
Land	284,161
Construction in progress	167,075
Buildings, net of \$3,082,396 accumulated depreciation	2,939,872
Equipment, net of \$1,312,684 accumulated depreciation	313,329
Infrastructure, net of \$6,082,668 accumulated depreciation	<u>4,673,701</u>
	8,378,138
The deferred outflows of contributions to retirement systems are not available resources, and therefore, are not reported in the funds.	340,428
Long-term liabilities at September 30, 2018	
Compensated absences	(28,741)
Net pension liability	(1,043,874)
The deferred inflows of contributions to retirement systems are not payable from current expendable resources and, therefore, are not reported in the funds.	<u>(96,849)</u>
Net Position of Governmental Activities	<u>\$ 11,870,472</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF DELHI, LOUISIANA

Statement of Revenues, Expenditures, and Changes in Fund Balances For the Year Ended September 30, 2018

	General Fund	Sales Tax Fund	Capital Projects Fund	Total Governmental Funds
<u>Revenues:</u>				
Taxes:				
Ad valorem	\$ 208,876	\$ -	\$ -	\$ 208,876
Sales and Use	-	1,126,384	-	1,126,384
Other Taxes, Penalties, Interest, etc.	88,013	-	-	88,013
Licenses and Permits	270,461	-	-	270,461
Intergovernmental Revenues:				
State Funds:				
Transportation Funds	4,160	-	-	4,160
Grants	66,841	-	-	66,841
Police Supplemental Pay	37,000	-	-	37,000
Fines	94,665	-	-	94,665
Garbage Collection	276,151	-	-	276,151
Investment Earnings	-	5,300	-	5,300
Other Revenues	139,935	-	-	139,935
Total Revenues	1,186,102	1,131,684	-	2,317,786
 <u>Expenditures:</u>				
General Government	397,303	408,939	-	806,242
Public Safety	566,895	-	-	566,895
Public Works	-	7,718	-	7,718
Streets	346,060	-	-	346,060
Capital Outlay and Completed Construction Costs	171,766	252,739	-	424,505
Total Expenditures	1,482,024	669,396	-	2,151,420
 Excess (Deficiency) of Revenues Over (Under) Expenditures	(295,922)	462,288	-	166,366
 Other Financing Sources (Uses)				
Transfers In	1,107,000	233,024	-	1,340,024
Transfers Out	(48,000)	(1,215,438)	-	(1,263,438)
Total Other Financing Sources (Uses)	1,059,000	(982,414)	-	76,586
 Net Change in Fund Balance	763,078	(520,126)	-	242,952
 Fund Balances - Beginning	1,068,320	3,001,389	8,709	4,078,418
 Fund Balances - Ending	\$ 1,831,398	\$ 2,481,263	\$ 8,709	\$ 4,321,370

The accompanying notes are an integral part of these financial statements.

TOWN OF DELHI, LOUISIANA

Reconciliation of the Statement of Revenues, Expenditures, and
Changes in Fund Balance to the Statement of Activities
For the Year Ended September 30, 2018

Net Changes in Fund Balances, Total Governmental Funds		\$ 242,952
Amounts reported for governmental activities in the Statement of Activities are different because:		
Governmental funds report capital outlay as expenditures. However, in the government-wide statement of activities the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation exceeds capital outlays.	424,505 <u>(554,061)</u>	(129,556)
Net pension (expense) benefit not requiring the use of current economic resources, and therefore, are not recorded as a fund expenditure.		<u>(256,766)</u>
Change in Net Position of Governmental Activities		<u>\$ (143,370)</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF DELHI, LOUISIANA

Statement of Net Position
Proprietary Fund
September 30, 2018

ASSETS

Current Assets:

Cash and Cash Equivalents	\$ 521,374
Receivables - User Charges, net	263,140
Prepaid Insurance	<u>5,326</u>
Total Current Assets	<u>789,840</u>

Non-Current Assets:

Restricted Assets:

Cash and Cash Equivalents	2,741,174
Investments	1,132,161

Capital Assets:

Non-depreciable	10,718
Construction in Progress	-
Depreciable, net	<u>23,493,232</u>

Total Non-Current Assets	<u>27,377,285</u>
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Total Assets	<u><u>28,167,125</u></u>
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LIABILITIES

Current Liabilities:

Accounts Payable	77,680
Due to Other Funds	24,857
Deposits Due Others	128,486
Payroll Payable	5,195
Current Portion of Bonds Payable	<u>927,021</u>

Total Current Liabilities	<u>1,163,239</u>
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Non-Current Liabilities:

Bonds Payable, after one year	<u>13,987,308</u>
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Total Liabilities	<u>15,150,547</u>
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NET POSITION

Net Investment in Capital Assets	8,589,621
Restricted Net Position	
Debt Service	2,634,241
Other Purposes	98,216
Unrestricted	<u>1,694,500</u>

Total Net Position	<u>13,016,578</u>
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Total Liabilities and Net Position	<u>\$ 28,167,125</u>
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The accompanying notes are an integral part of these financial statements.

TOWN OF DELHI, LOUISIANA

Statement of Revenues, Expenses, and Changes in Fund Net Position
Proprietary Fund
For the Year Ended September 30, 2018

	<u>Enterprise Fund Water System</u>
Operating Revenues	
User Charges	\$ 3,241,726
Fees	18,635
Other	1,151
Total Operating Revenues	<u>3,261,512</u>
Operating Expenses	
Salaries, Wages and Employee Benefits	453,434
Contractual Services, Materials and Supplies	304,173
Depreciation Expense	714,124
Insurance and Other Expenses	658,143
Total Operating Expenses	<u>2,129,874</u>
Operating Income	<u>1,131,638</u>
Non-Operating Revenues (Expenses)	
State Grant	37,617
Income on Investments	21,795
Administrative Fees on Bonds Payable	(39,772)
Interest Expense on Bonds Payable	(314,249)
Total Non-Operating Revenues (Expenses)	<u>(294,609)</u>
Income Before Contributions and Transfers	<u>837,029</u>
Other Financing Sources (Uses)	
Transfers In	878,438
Transfers (Out)	(955,024)
Total Other Financial Sources (Uses)	<u>(76,586)</u>
Change in Net Position	<u>760,443</u>
Net Position, Beginning of Year	<u>12,256,137</u>
Net Position, End of Year	<u>\$ 13,016,580</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF DELHI, LOUISIANA
Statement of Cash Flows
Proprietary Fund
For the Year Ended September 30, 2018

	<u>Enterprise Fund Water System</u>
<u>Cash Flows From Operating Activities</u>	
Receipts from Customers and Users	\$ 3,410,348
Receipts from Other Funds	25,631
Other Operating Receipts	62,454
Payments to Employees	(453,434)
Other Operating Payments	<u>(1,470,483)</u>
Net Cash Provided (Used) by Operating Activities	<u>1,574,516</u>
<u>Cash Flows From Noncapital Financing Activities</u>	
Receipts from Noncapital Grants	37,617
Principal paid on Noncapital Debt	(1,664,469)
Interest paid on Noncapital Debt	(139,416)
Noncapital Transfers from Other Funds	891,979
Noncapital Transfers to Other Funds	<u>(1,005,380)</u>
Net Cash Provided (Used) by Non capital Financing Activities	<u>(1,879,669)</u>
<u>Cash Flows From Capital and Related Financing Activities</u>	
Other Capital Receipts	14,000
Purchase of Capital Assets	<u>(184,529)</u>
Net Cash Provided (Used) by Capital and Related Financing Activities	<u>(170,529)</u>
<u>Cash Flows From Investing Activities</u>	
Other Investing Receipts	<u>311,835</u>
Net Cash Provided (Used) by Investing Activities	<u>311,835</u>
Net Increase (Decrease) in Cash and Cash Equivalents	<u>(163,847)</u>
Cash and Cash Equivalents, Beginning of Year	<u>685,222</u>
Cash and Cash Equivalents, End of Year	<u>\$ 521,375</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF DELHI, LOUISIANA

Statement of Cash Flows
Proprietary Fund
For the Year Ended September 30, 2018

	Enterprise Fund Water System
Reconciliation of Operating Income to Net Cash Provided (Used) by Operating Activities:	
Operating Income	\$ 1,131,638
Adjustments to Reconcile Operating Income to Net Cash Used by Operating Activities:	
Depreciation	714,124
Change in Assets and Liabilities:	
Decrease in account receivables	148,836
Decrease in prepaid insurance	504
Decrease in due from other funds	1,287
Increase in other current assets	(13,541)
Increase in accounts payables	32,715
Increase in payroll payable	5,195
Decrease in bonds payable - current portion	(139,416)
Increase in deposits due others	2,245
Decrease in other current liabilities	(333,415)
Increase in due to other funds	24,344
Net cash provided (used) by operating activities	\$ 1,574,516
 Reconciliation of Total Cash and Cash Equivalents:	
Current Assets - Cash and Cash Equivalents	\$ 521,374
Restricted Assets - Cash and Cash Equivalents	2,741,174
Total Cash and Cash Equivalents	\$ 3,262,548

The accompanying notes are an integral part of these financial statements.

TOWN OF DELHI, LOUISIANA

Notes to the Financial Statements For the Year Ended September 30, 2018

Note 1 – Summary of Significant Accounting Policies

The accompanying financial statements of the Town of Delhi (Town) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements. In the government-wide financial statements and the fund financial statements for the proprietary funds, Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions on or before November 30, 1989, have been applied unless those pronouncements conflict with or contradict GASB pronouncements, in which case, GASB prevails. The accounting and reporting framework and the more significant accounting policies are discussed in subsequent subsections of this note.

The Town follows GASB Statement No.34 *Basic Financial Statements – and Management’s Discussion and Analysis – for State and Local Governments*. Certain of the significant features of the Statement include the following:

- A Management’s Discussion and Analysis (MD&A) section is provided which includes an analysis of the Town’s overall financial position and results of operations;
- Financial statements are prepared using full accrual accounting for all of the Town’s activities, including infrastructure (roads, bridges, etc.); and
- Fund financial statements with a focus on the major funds.

Financial Reporting Entity

The Town was incorporated under the Lawrason Act and operates under a Mayor-Board of Aldermen form of government. This report includes all funds that are controlled by or dependent on the Town’s executive and legislative branches (the Mayor and Board of Aldermen). Control by or dependence on the Town was determined on the basis of budget adoption, taxing authority, authority to issue debt, election or appointment of governing body and other general oversight responsibility.

As the municipal governing authority, for reporting purposes, the Town of Delhi, Louisiana is considered a separate financial reporting entity. The financial reporting entity consists of (a) the primary government (municipality), (b) organizations for which the primary government is financially accountable, (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity’s financial statements to be misleading or incomplete, and (d) organizations that are closely related to, or financially integrated with the primary government.

Section 2100 of the 2011 Governmental Accounting Standards Board (GASB) *Codification of Governmental Accounting and Financial Reporting Standards*, “Defining the Financial Reporting Entity” establishes criteria for determining which entities should be considered a component unit and, as such part of the reporting entity for financial reporting purposes. The basic criteria are as follows:

TOWN OF DELHI, LOUISIANA

Notes to the Financial Statements For the Year Ended September 30, 2018 (continued)

1. Legal status of the potential component unit including the right to incur its own debt, levy its own taxes and charges, expropriate property in its own name, sue and be sued, and the right to buy, sell and lease property in its own name.
2. Whether the primary government's authority (Mayor and Board of Alderman) appoints a majority of board members of the potential component unit and is able to impose its will on potential component unit or whether the potential component unit is fiscally dependent on the primary government.
3. Financial benefit/burden relationship between the primary government and the potential component unit.
4. The nature and significance of the relationship between the potential component units with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading.

Government-Wide and Fund Financial Statements

The government-wide financial statements (GWFS i.e., the statement of net position and the statement of activities) display information about the reporting government as a whole. They include all funds of the reporting entity. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services.

The statement of activities presents a comparison between direct expenses and program revenues for the business-type activities of the Town and for each function of the Town's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees, fines, and charges paid by the recipients of goods or services offered by the programs, and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

The Town reports all direct expenses by function in the statement of activities. Direct expenses are those that are clearly identifiable with the function. Depreciation expense is specifically identified by function and is included in the direct expense of each function. Interest on long-term debt is considered an indirect expense and is reported separately on the statement of activities.

The content and certain titles of the GWFS were changed upon the adoption in the current fiscal year of GASB Statement No. 63, Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position. This statement provides reporting guidance for deferred outflows of resources and deferred inflows of resources, and adds them, when applicable, as elements of the GWFS because they are distinct from assets and liabilities. In addition, because these additional elements may affect the residual amount of all of the elements presented in a statement of financial position, GASB 63 renames that measure as net position rather than net assets. The Town had deferred outflows of resources related to net pension liability in the amount of \$340,428 and deferred inflows related to net pension

TOWN OF DELHI, LOUISIANA

Notes to the Financial Statements For the Year Ended September 30, 2018 (continued)

liability of \$96,849 at September 30, 2018. No reclassifications affecting the statement of net position from the prior period are required.

The accounts of the Town are organized on the basis of funds. A fund is a separate accounting entity with a self-balancing set of accounts. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds of the Town are classified into two categories: governmental and proprietary. The emphasis on fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. A fund is considered major if it is the primary operating fund of the Town or meets the following criteria:

- a. Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type: and
- b. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

Governmental Funds

- General Funds - This fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.
- Special Revenue Funds - These funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.
- Debt Service Funds - These funds are used to account for the accumulation of resources for, and the payments of, general long-term debt principal, interest and related costs.
- Capital Projects Funds - These funds are used to account for the financial resources used for the acquisition or construction of major capital facilities.

Proprietary Fund

- Enterprise Fund - This fund is used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

The Enterprise Fund (Water System) is accounted for on a cost of services or "capital maintenance" basis. This means that all assets and all liabilities (whether current or noncurrent) associated with its activity are included on its balance sheet. Its reported fund equity (net total position) is segregated into contributed capital and retained earnings components. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in net total position.

TOWN OF DELHI, LOUISIANA

Notes to the Financial Statements For the Year Ended September 30, 2018 (continued)

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Measurement focus is a term used to describe “which” transactions are recorded within the various financial statements. Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are

recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessment receivable due with the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The proprietary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned, and expenses are recognized when the liability is incurred or economic asset used. Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund’s principal ongoing operations. Operating revenues for the Town’s proprietary fund consist of charges to customers and users of its water services. Operating expenses for the Town’s proprietary fund include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Since the fund level statements are presented using a different measurement focus and basis of accounting than the government-wide statements, a reconciliation is presented on the page following each fund level statement that summarizes the adjustments necessary to convert the fund level statements into the government-wide presentations. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

TOWN OF DELHI, LOUISIANA

Notes to the Financial Statements For the Year Ended September 30, 2018 (continued)

Inter-fund Balances (Due From to Other Funds)

Inter-fund activity is reported as loans, services provided, reimbursements or transfers. Loans are reported as inter-fund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when a fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other inter-fund transactions are treated as transfers. Transfers between governmental or enterprise funds are netted as part of the reconciliation to the government-wide financial statements.

Resources belonging to particular funds are commonly shared with other funds that need access to additional resources. When resources are provided without the expectation of repayment, the transaction is reported as a transfer and is treated as a source of income by the recipient fund and as an expenditure by the providing fund.

In the process of aggregating data for the statement of net position and the statement of activities, some amounts reported as inter-fund activity and balances in the funds were eliminated or reclassified. Inter-fund receivables and payables were eliminated to minimize the “grossing up” effect on assets and liabilities within the governmental activities columns.

Budgets and Budgetary Accounting

The Town follows these procedures in establishing the budgetary data reflected in the financial statements:

1. In the month of September, the Mayor submits to the Board of Aldermen a proposed operating budget for the fiscal year commencing the following October 1. The operating budget includes proposed expenditures and the means of financing them.
2. Public hearings are conducted at Town Hall to obtain taxpayer comments.

Prior to October 1, the budget is legally enacted through passage of an ordinance.

3. The Mayor is authorized to transfer budgeted amounts between departments within any fund; however, the Board of Aldermen must approve any revisions that alter the total expenditures of any fund. Therefore, the level of budgetary responsibility is by total appropriations; however, for report purposes, this level has been expanded to a functional basis.
4. Formal budgetary integration is employed as a management control device during the year for the General Fund.
5. Budgeted amounts are as originally adopted and amended by the Board of Aldermen.
6. All budgetary appropriations lapse at the end of each fiscal year; however, unexpended fund balances are used to fund expenditures of subsequent years.

TOWN OF DELHI, LOUISIANA

Notes to the Financial Statements
For the Year Ended September 30, 2018
(continued)

Budgets for the General and Special Revenue funds are adopted on a basis consistent with accounting principles generally accepted in the United States of America (GAAP)

Cash and Cash Equivalents, and Investments

A consolidated bank account has been established into which most monies are deposited and from which most disbursements are made. In addition, investment purchases are charged, and maturities are deposited to the consolidated bank account. The purpose of this consolidation of bank accounts is to provide administrative efficiency and to maximize investment earnings. The account titled “Cash and cash equivalents” is therefore composed of a fund’s pro rata share of the cash balance in the consolidated cash account as well as its pro rata share of certificates of deposit with maturities of three months or less and the Louisiana Asset Management Pool (“LAMP”) account. Investment earnings are shared by each fund on a pro rata basis according to its average cash balance.

	Cash Equivalents		Investments	
At September 30, 2018	Cash	Certificates of Deposit	Certificates Of Deposit	Total
Carrying Amount on Balance Sheet	\$ 6,545,295	\$ -	\$ 2,166,603	\$ 8,711,898
 <u>Bank Balances:</u>				
a. Insured (FDIC) or collateralized with securities held by the entity or its agent <u>in the entity’s name</u>	750,000	-	-	750,000
b. Collateralized with securities held by pledging financial institutions trust department or agent in the <u>entity’s name</u>	5,795,295	-	2,166,603	7,961,898
c. Uncollateralized, including any securities held for the entity but <u>not in the entity’s name</u>	-	-	-	-
Total Bank Balances	<u>\$ 6,545,295</u>	<u>\$ -</u>	<u>\$ 2,166,603</u>	<u>\$ 8,711,898</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits (or bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times must be equal to or greater than the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

Even though the pledged securities may be considered uncollateralized (Category 3) under the provisions of GASB Statement 3, LSA-R.S. 39:1229 imposes a statutory requirement on the custodial bank to

TOWN OF DELHI, LOUISIANA

Notes to the Financial Statements For the Year Ended September 30, 2018 (continued)

advertise and sell the pledged securities within 10 days of being notified by the Town that the fiscal agent has failed to pay deposited funds upon demand.

Market Mutual Funds and Pooled Deposits

Money market mutual funds and pooled deposits are stated at fair value based on quoted market values. The fair value of the deposits is determined on a weekly basis to monitor any variances between amortized cost and market value. Legally binding guarantees have not been obtained to support the value of the deposits as all are short-term, highly liquid securities.

State statutes authorize the Town to invest in United States bonds, treasury notes and bills, or certificates or time deposits of state banks organized under Louisiana law and national banks having principal offices in Louisiana. In addition, local governments in Louisiana are authorized to invest in Louisiana Asset Management Pool, Inc. ("LAMP"), a non-profit corporation formed by an initiative of the State Treasurer in 1993 and organized under the laws of the State of Louisiana, which operates a local government investment pool.

Receivables and due from other Governments

In the government-wide statements, receivables consist of all revenues earned at year-end and not yet received. Major receivable balances for the governmental activities include sales and use taxes and franchise taxes. Business-type activities report customer's utility service receivables as their major receivables. Uncollectible utility service receivables are recognized as bad debts at the time information becomes available which would indicate the un-collectability of the particular receivable. Although the specific charge-off method is not in conformity with generally accepted accounting principles (GAAP), no allowance for uncollectible receivables is recorded due to immateriality at September 30, 2018. Unbilled utility service receivables resulting from utility services rendered between the date of meter reading and billing and the end of the month, are recorded at year-end. Revenues from grants are recorded as earned when eligibility requirements are met.

Uncollectable Allowance

Uncollectible receivables for ad valorem taxes and utilities are recognized when incurred by direct write-off. Although this is a departure from generally accepted accounting principles, historically such amounts have been immaterial.

Inventory

Inventory of the General Fund consists of expendable supplies held for consumption and is reported at cost. Expenditures are recognized when the items are purchased.

Stewardship, Compliance and Accountability

Excess of expenditures over appropriations: There was an amendment to the budget for the year ended September 30, 2018. No funds had revenues, expenditures or transfers in excess of budgeted appropriations, and exceeding 5%.

TOWN OF DELHI, LOUISIANA

Notes to the Financial Statements For the Year Ended September 30, 2018 (continued)

On Behalf of Payments for Salaries

Included in the General Fund financial statements are amounts paid by the State of Louisiana as supplemental salaries to the Town's policemen. The payments of \$37,000 are included on the financial statements as Revenue and Public Safety Expenditures.

Fund Balance and Equity Classifications

GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, establishes standards for five fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of resources reported in government funds.

Non-spendable Fund Balance - Classification includes amounts that cannot be spent because they are either (a) not in spendable form - prepaid items or inventories; or (b) legally or contractually required to be maintained intact. The spendable portion of the fund balance comprises the remaining four classifications: restricted, committed, assigned and unassigned.

Restricted Fund Balance - This classification reflects the constraints imposed on resources either (a) externally by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance - These amounts can only be used for specific purposes pursuant to constraints imposed by formal resolutions or ordinances of the Town alderman - the government's highest level of decision-making authority. Those committed amounts cannot be used for any other purpose unless the Town aldermen remove the specified use by taking the same type of action imposing the commitment. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned Fund Balance - This classification reflects the amounts constrained by the Town's "intent" to be used for specific purposes but are neither restricted nor committed. The Town's aldermen and management have the authority to assign amounts to be used for specific purposes. Assigned fund balances include all remaining amounts (except negative balances) that are reported in governmental funds, other than the general fund, that are not classified as non-spendable and are neither restricted nor committed.

Unassigned Fund Balance - This fund balance is the residual classification for the general fund. It is also used to report negative fund balances in other governmental funds.

The government-wide statement of net position reports \$2,732,457 of restricted net position, all of which is restricted by enabling legislation.

When both restricted and unrestricted resources are available for use, it is the Town's policy to use externally restricted resources first, then unrestricted resources - committed, assigned and unassigned - in order as needed.

TOWN OF DELHI, LOUISIANA

Notes to the Financial Statements For the Year Ended September 30, 2018 (continued)

Restricted Assets

Restricted assets are reported for cash, money market mutual funds, or pooled deposits legally restricted for specified uses such as payment of debt service and fiscal fees on long-term debt.

When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources as needed.

Accumulated Compensated Absences

Allowable annual vacation and sick leave is prescribed by municipal ordinance, based on length of continuous employment by the Town, accrued on an employment anniversary basis, and accrued to specified maximums. Compensatory time is also granted to supervisory personnel in lieu of overtime pay. Employees may accumulate unused compensatory time which is paid to the employee in the form of time off or at the employee's current rate of pay upon separation from service.

Estimated accrued compensated absences resulting from unused vacation and compensatory time at the end of the fiscal year are recorded as long-term liabilities in the government-wide financial statements in accordance with GASB Statement No. 16, *Accounting for Compensated Absences*. No liability is recorded for non-vesting accumulating rights to receive sick pay benefits.

Compensated absences are paid from the General Fund that is responsible for all employees' compensation and are recorded in the fund financial statements only when payment is actually made.

Balance and Equity Classifications

In the government-wide statements, equity is classified as net position and displayed in three components:

Net investment in capital assets - consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgage, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted assets - consists of assets with constraints placed on their use either by (1) external groups such as creditors, grantor, contributors, or laws and regulations of other governments; or (2) law through constitutional provisions of enabling legislation.

Unrestricted assets - all other assets that do not meet the definition of "restricted" or "net investment in capital assets".

Long-term Liabilities

Accrued compensated absences, outstanding debt, and the related accrued interest is reported as liabilities in the government-wide financial statements. The fund financial statements recognize proceeds of debt as other financing sources of the current period. Expenditures for compensated absences, long-term debt principal, and interest payments are recorded in the fund financial statements only when payment is due.

TOWN OF DELHI, LOUISIANA

Notes to the Financial Statements For the Year Ended September 30, 2018 (continued)

Pensions

For purposes of measuring the net pension liability, deferred outflows of resources, and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Municipal Police Employees Retirement System (the "Plans"), and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by the plans. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Accounting and Financial Reporting for Pensions

GASB approved Statement No. 68, *Accounting and Financial Reporting for Pensions* and Statement No. 71, *Pension Transition for Contributions Subsequent to the Measurement Date – an Amendment of GASB Statement No. 68*. GASB Statement No. 68 addresses accounting and financial reporting for pensions that are provided to the employees of state and local governmental employers through pension plans that are administered through trusts or equivalent arrangements that meet the criteria established by this standard. GASB Statement 71 requires a government employer to recognize a net pension liability measured as of a date ("measurement date") no earlier than the end of its prior fiscal year. If the government employer makes a contribution to a defined benefit plan between the measurement date of the reported net pension

liability and the end of the government's reporting period, the government is required to recognize its contribution as a deferred outflow of resources. The provisions of GASB Statement No. 68 and GASB Statement No. 71 were implemented by the Town during the fiscal year ending September 30, 2018.

The Statement established standards for measuring and recognizing liabilities, deferred outflows of resources, deferred inflows of resources and expenses/expenditures.

Deferred Outflows/Inflows of Resources

In addition to assets, the statements of net position reports a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to future period and so will not be recognized as expenditure until then. In addition to liabilities, the statement of net position reports a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period and so will not be recognized as revenue until then. The Town's deferred outflows and deferred inflows are resources related to pensions.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

TOWN OF DELHI, LOUISIANA

Notes to the Financial Statements For the Year Ended September 30, 2018 (continued)

Note 2 – Cash and Investments

Statutes allow the Town to deposit funds in demand deposits, interest-bearing demand deposits, or time deposits with state banks organized under Louisiana law or any other state of the United States, as well as invest in United States bonds, treasury notes, or certificates. These are classified as investments if their maturities exceed 90 days; however, if the maturities are 90 days or less, they are classified as cash equivalents.

At September 30, 2018, the Town's cash and cash equivalents were made up of petty cash of \$370, and checking and savings accounts of \$6,544,925, for a total of \$6,545,295. Cash and cash equivalents of \$2,903,496 included in this total is restricted and is shown as such on the Statement of Net Position.

As of September 30, 2018, the Town had a total of \$2,166,603 invested in certificates of deposit having maturities of more than 90 days. Certificates of deposit of \$1,473,248 included in this total are restricted and are shown as such on the Statement of Net Position.

The cash equivalents and investments of the Town are subject to the following risks.

Interest rate risk is defined as the risk that changes in interest rates will adversely affect the fair value of investments. The Town does not have a policy addressing interest rate risk.

Credit risk; under state law, the Town may deposit funds with a fiscal agent organized under the laws of Louisiana, the laws of any other state in the union, or the laws of the United States. The Town may invest in United States bonds, treasury notes and bills, government backed agency securities or certificates and time deposits of state banks organized under Louisiana law and national banks having principal officers in Louisiana.

Custodial credit risk is the risk that in event of a bank failure, the government's deposit may not be returned to it. Louisiana Revised Statutes 39:1218-1229 required the collateralization of local government deposits that are greater than the amount insured by the Federal Depository Insurance Coverage (FDIC) limit (currently \$250,000 per institution).

LAMP is administered by LAMP, Inc., a non-profit corporation organized under the laws of the State of Louisiana. Only local government entities having contracted to participate in LAMP have an investment interest in its pools of assets. Investment earnings are shared by each fund on a pro rata basis according to its average cash balance.

LAMP is an investment pool that, to the extent practical, invest in a manner consistent with GASB Statement No. 79. The following facts are relevant for investment pools:

- Credit risk: LAMP is rated AAAM by Standard & Poor's.
- Custodial risk: LAMP participants' investments in the pool are evidenced by shares of the pool. Investments in pools should be disclosed, but not categorized because they are not evidenced by securities that exist physical or book-entry form. The public entity's investment is with the pool, not the securities that make up the pool; therefore, no disclosure is required.
- Concentration of credit risk: Pooled investments are excluded from the 5 percent disclosure requirement.

TOWN OF DELHI, LOUISIANA

Notes to the Financial Statements For the Year Ended September 30, 2018 (continued)

- Interest rate risk: LAMP is designed to be highly liquid to give its participants immediate access to their account balances. LAMP prepares its own interest rate risk disclosure using the weighted average maturity (WAM) method. The WAM of LAMP assets is restricted to not more than 90 days and consists of no securities with maturity in excess of 397 days or 762 days for U.S. Government floating/variable rate investments.
- Foreign currency risk: Not applicable.

The investments in LAMP are stated at fair value. The fair value is determined on a weekly basis by LAMP and the value of the position in the external investment pool is the same as the net value of the pool shares.

LAMP, Inc. is subject to the regulatory oversight of the state treasurer and the board of directors. LAMP is not registered with the SEC as an investment company.

Note 3 – Property Tax

Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied on October 1 and payable December 31. The Town collects its own property taxes. Town property tax revenues are recognized when levied to the extent that they result in current receivables.

The Town is permitted by the Municipal Finance Law of the state to levy taxes up to 11.67 mills on the total assessed value for the Town for governmental services other than the payment of principal and interest on long term debt and in required amounts for the payment of principal and interest on long term debt.

For the year ended September 30, 2018 taxes of 11.67 mills were levied on property with taxable assessed valuations totaling \$17,826,470 for a total of \$208,876. The taxes were dedicated for general corporate purposes.

TOWN OF DELHI, LOUISIANA

Notes to the Financial Statements
For the Year Ended September 30, 2018
(continued)

Note 4 – Capital Assets

Capital assets and depreciation activity as of and for the year ended September 30, 2018 for the primary government is as follows:

	<u>Balance 10/1/2017</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 9/30/2018</u>
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 284,161	\$ -	\$ -	\$ 284,161
Construction in progress	28,354	167,075	28,354	167,075
Other capital assets:				
Buildings	5,970,840	51,428	-	6,022,268
Infrastructure	10,546,087	210,282	-	10,756,369
Equipment	<u>1,678,772</u>	<u>24,083</u>	<u>76,842</u>	<u>1,626,013</u>
Totals	<u>18,508,214</u>	<u>452,868</u>	<u>105,196</u>	<u>18,855,886</u>
Less accumulated depreciation:				
Buildings	2,958,474	123,922	-	3,082,396
Infrastructure	5,807,267	345,246	69,845	6,082,668
Equipment	<u>1,227,791</u>	<u>84,893</u>	<u>-</u>	<u>1,312,684</u>
Total accumulated depreciation	<u>9,993,532</u>	<u>554,061</u>	<u>69,845</u>	<u>10,477,748</u>
Governmental activities:				
Capital assets, net	<u>\$ 8,460,508</u>	<u>\$ (101,193)</u>	<u>\$ 35,351</u>	<u>\$ 8,378,138</u>
	<u>Balance 10/1/2017</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 9/30/2018</u>
Business-type activities:				
Capital assets not being depreciated:				
Land	\$ 10,718	\$ -	\$ -	\$ 10,718
Construction in progress	14,000	-	14,000	-
Other capital assets:				
Buildings	551,224	-	-	551,224
Infrastructure	29,854,362	184,529	-	30,038,891
Equipment	<u>974,488</u>	<u>-</u>	<u>3,144</u>	<u>971,344</u>
Totals	<u>31,404,792</u>	<u>184,529</u>	<u>17,144</u>	<u>31,572,177</u>
Less accumulated depreciation:				
Buildings	264,878	10,652	3,144	272,386
Infrastructure	6,406,985	658,914	-	7,065,899
Equipment	<u>685,384</u>	<u>44,558</u>	<u>-</u>	<u>729,942</u>
Total accumulated depreciation	<u>7,357,247</u>	<u>707,354</u>	<u>3,144</u>	<u>8,068,227</u>
Business-type activities:				
Capital assets, net	<u>\$ 24,047,545</u>	<u>\$ (522,825)</u>	<u>\$ 14,000</u>	<u>\$ 23,503,950</u>

TOWN OF DELHI, LOUISIANA

Notes to the Financial Statements For the Year Ended September 30, 2018 (continued)

During the year ended September 30, 2018, the Town continued a 2012 Water System Improvement project that began during the year ended September 30, 2013 consisting of renovations to the water system utility office, upgrading the computer system and utility billing software, replacing water meters

with remote-read meters and upgrading parts of the distribution system. The utility office improvements contract was completed during the year ended September 30, 2013, at a cost of \$279,535 and is included on the Proprietary Fund Statement of Net Position as capital asset additions. During the year ended September 30, 2014, additional costs of \$23,690 related to the utility office contract were incurred and are included as capital asset additions. The computer system and utility billing software contract, the automated water meter contract, and the distribution contract were completed during the year ended September 30, 2014 at a cost of \$189,802, \$1,052,091, and \$209,523, respectively. Costs for these three contracts total \$1,451,416 and are included on the Proprietary Fund Statement of Net Position as of September 30, 2014 as capital asset additions. Funding for this project is provided through Louisiana Department of Health and Hospitals (DHH) \$1,870,000 water revenue bonds. The 2012 water revenue bonds provide for principal forgiveness of thirty percent of each draw down. As of September 30, 2018, the Town has made cumulative 2012 water bond principal draw-downs of \$1,870,000, of which \$561,000 have been forgiven. The principal forgiveness has been recognized as \$45,043, \$364,663 and \$151,294 revenue on the Proprietary Fund Statement of Revenues, Expenses, and Changes in Fund Net Position for the years ended September 30, 2016, 2014 and 2013, respectively. The project was complete as of June 4, 2016. As of September 30, 2018, the Town has outstanding bonds payable of \$815,819 related to this project.

As of September 30, 2018, the Town has incurred cumulative construction related costs of \$12,949,048 for various sewer system improvements and \$7,759,890 for water system improvements. These infrastructure improvement projects were largely completed as of September 30, 2011, and total construction related costs of \$20,708,938 are included on the Proprietary Fund Statement of Net Position as of September 30, 2014. During the year ended September 30, 2016, the Town incurred no capital costs related to the Lamb Weston sewer system project. Partial funding for these sewer and water system improvement projects was provided by a \$1,000,000 American Recovery and Reinvestment Act of 2009 (ARRA) stimulus package with a zero percent interest loan and 100% principal forgiveness to be used for rehabilitation of the existing sewer system. This sewer system rehabilitation project, funded through cumulative ARRA draws of \$1,000,000, was completed, and in June of 2012 the Town's bond was cancelled and all ARRA draws were fully forgiven. The \$1,000,000 principal forgiveness was included as revenue on the Proprietary Fund Statement of Revenues, Expenses, and Changes in Fund Net Position for the year ended September 30, 2012. In addition to rehabilitation of the existing sewer infrastructure, the Town entered into various contracts for expansion of sewer and water capacity to accommodate the new facility of Lamb Weston. The funding for this expansion is provided through Louisiana Department of Environmental Quality (DEQ) \$11,000,000 sewer revenue bonds and through Louisiana Department of Health and Hospitals (DHH) \$7,500,000 water revenue bonds. During the year ended September 30, 2014, the Town made a final draw in the amount of \$12,422 on the \$11,000,000 sewer revenue bonds. The final draw provided partial funding for the \$40,283 capital costs related to the Lamb Weston sewer system project for the year ended September 30, 2016. As of September 30, 2014, the Town has made sewer bond draws of \$11,000,000 and water bond draws of \$7,500,000 and is servicing the outstanding bonds for these completed expansion projects.

The Town began Phase III of the water and sewer system improvement projects during the year ended September 30, 2016. Phase III consists of acquiring improvements and replacements to the sewerage system, including construction, equipment, and accessories. Funding for this project is provided by a loan

TOWN OF DELHI, LOUISIANA

Notes to the Financial Statements
For the Year Ended September 30, 2018
(continued)

received from the U.S. Department of Agriculture’s Rural Development, in accordance with a forty-year sewer revenue bonds issue totaling \$875,000. As of September 30, 2016, the Town has made \$875,000 in bond principal draw downs. These costs are included in the Proprietary Fund Statement of Net Position.

During the year ended September 30, 2014, the Town incurred a total of \$52,000 for engineering fees and testing related to the planning phase of the Richland Parish Recreation and Learning Center project. These costs were included in the Capital Projects Fund as construction in progress expenditures for the year ended September 30, 2014. As of September 30, 2017, this project was complete and is included in governmental activities capital assets in the Statement of Net Position. The total cost of this project was \$1,046,650, of which \$390,124 was included in construction in progress as of September 30, 2016.

Depreciation is computed on capital assets based on the estimated useful lives of the assets. The straight-line method with no salvage value is used. Buildings and improvements are depreciated over 20 - 40 years; water and sewer plant and related lines are depreciated over 25 - 50 years; all other equipment is depreciated over 5 - 15 years. Depreciation expense of \$1,268,185 for the year ended September 30, 2018 was charged to the following governmental functions:

Government activities:	
General Government	<u>\$554,061</u>
Business-type activities:	
Water	<u>\$714,124</u>

Note 5 – Accounts, Salaries, and Other Payables

The payables of \$ 294,717 at September 30, 2018 are as follows:

	Governmental Activities	Business-Type Activities	Total
Account payable	\$ 198,891	\$ 77,680	\$ 276,571
Payroll and retirement payable	12,951	5,195	18,146
Total	\$ 211,842	\$ 82,875	\$ 294,717

TOWN OF DELHI, LOUISIANA

Notes to the Financial Statements
For the Year Ended September 30, 2018
(continued)

Note 6 – Certificates of Indebtedness and Bond Indebtedness

Business Type Activities:	Beginning Balance	Additions	Reductions	Ending Balance	Current Maturities
Certificates of Indebtedness					
2010 Water Revenue Bonds	\$ 5,756,000	\$ -	\$ 325,000	\$ 5,431,000	\$ 340,000
2010 Revenue Bonds	7,916,000	-	531,000	7,385,000	510,532
2015 Sewer Revenue Bonds	815,819	-	8,373	807,446	276,679
				-	
2006 Sewer Revenue Bonds	<u>1,372,467</u>	-	<u>81,585</u>	<u>1,290,882</u>	<u>59,738</u>
Total	<u>\$ 15,860,286</u>	<u>\$ -</u>	<u>\$ 945,958</u>	<u>\$ 14,914,328</u>	<u>\$ 1,186,949</u>

On August 1, 2006, the Town issued forty-year sewer revenue bonds in the amount of \$1,523,000 for the purpose of funding sewerage system improvements. Monthly installments of \$6,671, including principal and 4.25% interest, began September 1, 2007. Monthly sinking fund deposits of \$6,671 are required through July 2046. As of September 30, 2018, the Town had received advances in the amount of \$1,523,000. Interest of \$55,432 was paid during the year ended September 30, 2018. Outstanding bond indebtedness for this issue as of September 30, 2018 amounted to \$1,290,882.

Future annual payment requirements on the 2006 sewer revenue bonds are as follows:

<u>Year ending September 30,</u>	<u>Interest</u>	<u>Principal</u>	<u>Debt Service</u>
2019	\$ 49,877	\$ 59,738	\$ 109,615
2020	53,158	26,891	80,049
2021	51,993	28,056	80,049
2022	50,777	29,272	80,049
2023	49,508	30,541	80,049
2024-2028	226,503	141,878	368,380
2029-2033	185,447	214,797	400,244
2034-2038	103,344	265,554	368,898
2039-2043	71,939	328,305	400,244
2044-2046	<u>8,069</u>	<u>165,851</u>	<u>173,920</u>
Total	<u>\$ 850,615</u>	<u>\$ 1,290,882</u>	<u>\$ 2,141,497</u>

During the year ended September 30, 2010, the Town issued twenty-year sewer revenue bonds in the amount of \$11,000,000 for the purpose of funding improvements related to expansion of sewerage capacity in order to accommodate the new Lamb Weston facility. As of September 30, 2018, the Town had received advances in the amount of \$11,000,000. Outstanding bond indebtedness for this issue amounted to \$7,385,000, as of September 30, 2018, and is included on the Proprietary Fund Statement of Net Position as Bonds Payable. These bonds call for annual principal payments beginning February 2012, and interest at .45% plus administrative fees at .50% payable on a semi-annual basis beginning August 2010. Interest of \$37,964 and administrative fees of \$42,182, paid \$9,300 during the year ended

TOWN OF DELHI, LOUISIANA

Notes to the Financial Statements
For the Year Ended September 30, 2018
(continued)

September 30, 2010 and \$80,146 during the year ended September 30, 2011, have been capitalized as part of total completed infrastructure costs. The Town is required to make monthly Sinking Fund, Reserve Fund, and Contingency fund deposits for the 2010 issue beginning April 2010.

Both the 2006 and the 2010 sewer revenue bond issues were funded through Louisiana Department of Environmental Quality, therefore the Town has combined the monthly sinking fund, reserve fund, and contingency fund requirements for each issue. The Town is now making one combined monthly sewer revenue sinking fund deposit to a single bank account titled USDA Debt Service, one combined monthly sewer revenue reserve fund deposit to a single bank account designated as 2006/2010 Sewer Revenue Bond Reserve Fund, and one combined monthly sewer revenue contingency fund deposit to a single bank account designated as 2010 Sewer Revenue Bond.

Contingency Fund

As of September 30, 2018, the Sewer Revenue Sinking Fund had a balance of \$820,291 available for funding of future 2006 and 2010 Sewer Revenue Bond principal, interest, and administrative fees.

As of September 30, 2018, the 2006/2010 Sewer Revenue Bond Reserve Fund had a balance of \$470,549, and the 2010 Sewer Revenue Bond Contingency Fund had a balance of \$289,207. Monthly sewer revenue bond sinking fund deposits of \$57,242, including \$6,671 for the 2006 bond issue, are to continue until the 2010 bond issue is paid in full. Monthly sewer revenue bond sinking fund deposits of \$6,671 will continue beyond the 2010 bond issue repayment until the 2006 bond issue is paid in full. According to the bond payment schedules, the 2006 Sewer Revenue Bond Reserve funding requirement has a cap of \$80,049, and the 2010 Sewer Revenue Bond Reserve funding requirement has a cap of \$301,852. As of September 30, 2018, the reserve requirements have been satisfied. The 2006 Sewer Revenue Bond requires monthly contingency fund now only requires deposits of \$668 once since the \$80,049 reserve fund cap has been met. The 2010 Sewer Revenue Bond Contingency funding requirement of 5% of the Water System's sewer revenue for the preceding month has a \$200,000 cap. As of September 30, 2018, the reserve requirements have been satisfied. The Town now has a combined contingency funding requirement of only \$668 per month which will continue for the life of the sewer revenue bonds.

Estimated future annual principal, interest, and administrative fee payment requirements on the 2010 Sewer Revenue Bonds are as follows:

<u>Year ending September 30,</u>	<u>Interest and Fees</u>	<u>Principal</u>	<u>Total Debt Service</u>
2019	\$ 35,756	\$ 510,532	\$ 546,288
2020	33,198	513,090	546,288
2021	30,626	515,662	546,288
2022	28,042	518,246	546,288
2023	25,445	520,843	546,288
2324-2028	87,809	2,643,630	2,731,439
2029-2031	21,300	2,162,998	2,184,298
Total	<u>\$ 262,176</u>	<u>\$ 7,385,000</u>	<u>\$ 7,647,176</u>

TOWN OF DELHI, LOUISIANA

Notes to the Financial Statements
For the Year Ended September 30, 2018
(continued)

During the year ended September 30, 2010, the Town also issued twenty-year water revenue bonds in the amount of \$7,500,000 for the purpose of funding improvements related to expansion of water capacity in order to accommodate the new Lamb Weston facility. As of September 30, 2018, the Town had received advances in the amount of \$7,500,000. Outstanding bond indebtedness for this issue amounted to \$5,429,000 and is included on the Proprietary Fund Statement of Net Position as Bonds Payable. These bonds call for annual principal payments beginning February 2012, and interest at 2.95% plus administrative fees at .50% payable on a semi-annual basis beginning August 2010. Interest of \$184,282 and administrative fees of \$31,235, paid \$9,003 during the year ended September 30, 2010 and \$206,514 during the year ended September 30, 2011, have been capitalized as part of completed infrastructure costs. The Town is required to make monthly 2010 Water Revenue Bond Sinking Fund deposits beginning April 2010. Monthly sinking fund deposit requirements are \$19,550 through January 2011, and approximately \$43,800 for February 2011 through January 2031.

As of September 30, 2018, the 2010 Water Revenue Bond Sinking Fund had a balance of \$403,902 available for funding of future 2010 Water Revenue Bond principal, interest, and administrative fees. This 2010 issue also requires monthly Reserve Fund deposits of at least \$4,358 until the fund reaches \$261,493, and monthly Contingency Fund deposits equal to 5% of the Water System’s water revenues for the preceding month until the contingency fund reaches \$100,000. As of September 30, 2018, the 2010 Water Revenue Bond Reserve Fund had a balance of \$269,109, and the 2010 Water Revenue Bond Contingency Fund had a balance of \$171,410. As of September 30, 2018, the reserve requirements have been satisfied.

Estimated future annual principal, interest, and administrative fee payment requirements on the 2010 Water Revenue Bonds are as follows:

<u>Year ending September 30,</u>	<u>Interest and Fees</u>	<u>Principal</u>	<u>Total Debt Service</u>
2019	\$ 181,470	\$ 340,000	\$ 519,470
2020	169,602	350,000	519,602
2021	157,320	362,000	519,320
2022	144,624	374,000	518,624
2023	131,497	387,000	518,497
2024-2028	444,170	2,145,000	2,589,170
2029-2031	77,401	1,473,000	1,550,401
Total	<u>\$ 1,306,084</u>	<u>\$ 5,431,000</u>	<u>\$ 6,735,084</u>

During the year ended September 30, 2015, the Town issued forty-year sewer revenue bonds in the amount of \$875,000 for the purpose of constructing and acquiring improvements and replacements to the sewerage system, including equipment and accessories. Outstanding bond indebtedness for this issue in the amount of \$807,446 is included on the Proprietary Fund Statement of Net Position as Bonds Payable. These bonds call for annual payments of \$36,648 beginning June 1, 2017, at an interest of 2.75%.

This 2016 bond issue also requires monthly Debt Service Reserve Fund deposits equal to 10% of the monthly payment each month over the life of the loan until one annual installment has been accumulated.

TOWN OF DELHI, LOUISIANA

Notes to the Financial Statements
For the Year Ended September 30, 2018
(continued)

This reserve fund is required to establish an emergency fund for maintenance and repairs and debt repayment should the need arise. Ten percent of the proposed loan installment equals \$331 per month. In addition, the Town must fund a depreciation reserve for short-lived assets by depositing a sum of \$735 monthly in addition to that required for the debt service reserve.

Estimated future annual principal, interest, and administrative fee payment requirements on the 2015 Sewer Revenue Bonds are as follows:

	2019	\$	14,627
	2020		15,034
	2021		15,453
	2022		15,883
	2023		<u>16,325</u>
Thereafter			730,124
Total		\$	<u>807,446</u>

Note 7 – Inter-fund Receivables and Payables

Individual fund inter-fund receivable and payable balances at September 30, 2018 were as follows:

<u>Fund</u>	<u>Receivables</u>	<u>Payables</u>
General Fund	\$ 24,824	\$ -
Special Revenue Funds	-	33
Capital Projects Fund	-	-
Proprietary Fund	<u>33</u>	<u>24,824</u>
Total	<u>\$ 24,857</u>	<u>\$ 24,857</u>

Note 8 – Sales Taxes

Half Cent Sales Tax

On July 15, 1980, a resolution was adopted for a half-cent sales tax for the Town. On September 13, 1980, a special election was held to vote on the proposed sales tax. The sales tax was adopted by a vote of 523 to 404 and became effective November 1, 1980, for ten years. It was renewed on November 6, 1990 for ten years, again on November 3, 1998 for ten-years, and again on September 8, 2008 for an additional ten-year period. The revenue from this sales tax is dedicated as follows:

TOWN OF DELHI, LOUISIANA

Notes to the Financial Statements
For the Year Ended September 30, 2018
(continued)

1. The first \$60,000 is dedicated to the maintenance, operation and addition to the Town's recreational facilities.

2. After satisfaction of the above, funds can be used in any of the areas listed below:
 - A. Street, sidewalk, bridge, and alley maintenance and improvement
 - B. Street light maintenance
 - C. Garbage collection
 - D. Police department
 - E. Fire department
 - F. Public parks
 - G. Airport
 - H. Real estate and equipment acquisition as related to the above

One Cent Sales Tax

On October 7, 1989, the voters of the Town approved a one-cent sales tax that became effective January 1, 1990 for a period of ten years. The tax was renewed on November 3, 1998 for ten years, and on September 8, 2008 it was renewed for an additional ten-year period. The revenue from this tax is dedicated to streets, drainage and other capital improvements.

Note 9 – Risk of Loss

The Town is exposed to a variety of risks that may result in losses. These risks may include possible loss from acts of God, injury to employees, property damage, or breach of contract. The Town finances these potential losses through purchasing insurance from several commercial companies, as well as self-insuring physical damage on its automobiles. The level of coverage has remained constant. The Town is not a member of a risk pool. All claims currently filed are adequately covered by the policies in place with no outstanding liabilities for the Town.

Note 10 – Contingent Liabilities

Under the Town's personnel policies, all unused vacation lapse as of September 30. However, the town does accrue sick leave for all employees. As September 30, 2018, the total amount of compensated absences accumulated is \$28,741.

Note 11 – Pension Plans and Other Pension Liabilities

The Town of Delhi (the Town) is a participating employer in two cost sharing defined benefit pension plans. These plans are administered by the Municipal Employee's Retirement System of Louisiana (MERS) and Municipal Police Employee's Retirement System (MPERS). Article X, Section 29(F) of the Louisiana Constitution of 1974 assigns the authority to establish and amend benefit provisions of these plans to the State Legislature. Each system is administered by a separate board of trustees. Each of System issues an annual financial report that is available to the public which includes financial statements and required supplementary information for the Systems. These reports may be obtained by writing, calling, or downloading the reports as follows:

TOWN OF DELHI, LOUISIANA

Notes to the Financial Statements
For the Year Ended September 30, 2018
(continued)

MERS: 7937 Office Park Boulevard | Baton Rouge, Louisiana 70809 | www.mersla.com
MPERS: 7722 Office Park Boulevard | Baton Rouge, Louisiana 70809 | www.lampers.org

Municipal Employees’ Retirement System of Louisiana (MERS)

The Municipal Employees' Retirement System of Louisiana (MERS) is the administrator of a cost sharing multiple-employer defined benefit pension plan. The System was originally established by Act 356 of the 1954 regular session of the Legislature of the State of Louisiana. The System provides retirement benefits to employees of all incorporated villages, towns and cities within the State which do not have their own retirement system, and which elect to become members of the System. For the year ended September 30, 2018, there were 86 contributing municipalities in Plan A and 69 in Plan B. The Town of Delhi is a participant in Plan B only.

Municipal Police Employees’ Retirement System (MPERS)

The Municipal Police Employees' Retirement System (MPERS) is the administrator of a cost-sharing multiple-employer plan. Membership in the System is mandatory for any full-time police officer employed by a municipality of the State of Louisiana and engaged in law enforcement, empowered to make arrests, providing he or she does not have to pay social security and providing he or she meets the statutory criteria. The System provides retirement benefits for municipal police officers. The projections of benefit payments in the calculation of the total pension liability includes all benefits to be provided to current active and inactive employees through the System in accordance with benefit terms and any additional legal agreements to provide benefits that are in force at the measurement date. Benefit provisions are authorized within Act 189 of 1973 and amended by LRS 11:2211- 11:2233.

Funding Policy

Article X, Section 29(E)(2)(a) of the Louisiana Constitution of 1974 assigns the Legislature the authority to determine employee contributions. Employer contributions are actuarially determined using statutorily established methods on an annual basis and are constitutionally required to cover the employer’s portion of the normal cost and provide for the amortization of the unfunded accrued liability. Employer contributions are adopted by the Legislature annually upon recommendation of the Public Retirement Systems’ Actuarial Committee (PRSAC).

Contributions to the plans are required and determined by State statute (which may be amended) and are expressed as a percentage of covered payroll. The contribution rates in effect for the year ended September 30, 2018, for the Town and covered employees were as follows:

<u>Plan</u>	<u>Town</u>	<u>Employees</u>
MERS (Plan B)	13.25%	5.00%
MPERS	32.25%	10.00%

TOWN OF DELHI, LOUISIANA

Notes to the Financial Statements
For the Year Ended September 30, 2018
(continued)

The contributions made to the Systems for the past two fiscal years were as followed:

Plan	2018	2017
MERS (Plan B)	\$ 84,259	\$ 71,276
MPERS	34,142	27,364
Total	\$ 118,401	\$ 98,640

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

The following schedule lists the Town’s proportionate share of the Net Pension Liability allocated by each of the pension plans for based on the June 30, 2018 measurement date. The Town uses this measurement to record its Net Pension Liability and associated amounts as of September 30, 2018 in accordance with GASB Statement 68. The schedule also includes the proportionate share allocation rate used at June 30, 2018 along with the change compared to the June 30, 2017 rate. The Town’s proportion of the Net Pension Liability was based on a projection of the Agency’s long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined.

	Net Pension Liability at June 30, 2018	Current Measurement Rate	Previous Measurement Rate	Increase (Decrease)
MERS	\$ 725,807	0.858098%	0.825028%	0.033070%
MPERS	318,067	0.037623%	0.029373%	0.008250%
Total	\$ 1,043,874			

The following schedule lists each pension plan’s recognized pension expense (benefit) for the Town for the year ended June 30, 2018.

Municipal Employee’s Retirement Fund	\$ 139,049
Municipal Police Employees’ Retirement Fund	117,717
Total	\$ 256,766

TOWN OF DELHI, LOUISIANA

Notes to the Financial Statements
For the Year Ended September 30, 2018
(continued)

At September 30, 2018, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

Deferred Outflows of Resources:	<u>MERS</u>	<u>MPERS</u>	<u>TOTAL</u>
Differences between expected and actual experience	\$ 1,944	\$ 1,434	\$ 3,378
Net difference between projected and actual investment earnings on investments	117,968	15,247	133,215
Changes of assumptions	27,161	20,785	47,946
Changes in proportion and differences between Town contributions and proportionate share of contributions	14,531	113,730	128,261
Town contributions subsequent to the measurement date	<u>21,355</u>	<u>6,273</u>	<u>27,628</u>
Total deferred outflows of resources	<u>\$ 182,959</u>	<u>\$ 157,469</u>	<u>\$ 340,428</u>

Deferred Inflows of Resources:	<u>MERS</u>	<u>MPERS</u>	<u>TOTAL</u>
Differences between expected and actual experience	\$ 32,691	\$ 16,254	\$ 48,945
Net difference between projected and actual investment earnings on investments	-	-	-
Changes of assumptions	-	-	-
Changes in proportion and differences between Town contributions and proportionate share of contributions	24,978	-	24,978
	<u>-</u>	<u>22,926</u>	<u>22,926</u>
Total deferred inflows of resources	<u>\$ 57,669</u>	<u>\$ 39,180</u>	<u>\$ 96,849</u>

The Town reported a total of \$27,628 as deferred outflows of resources related to pension contributions made subsequent to the measurement period of June 30, 2018 which will be recognized as a reduction in net pension liability in the year ended September 30, 2018. The following schedule lists the pension contributions made subsequent to the measurement period for each pension plan:

	<u>Subsequent Contributions</u>
Municipal Employee's Retirement Fund	\$ 21,355
Municipal Police Employees' Retirement Fund	<u>6,273</u>
Total	<u>\$ 27,628</u>

TOWN OF DELHI, LOUISIANA

Notes to the Financial Statements
For the Year Ended September 30, 2018
(continued)

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ending June 30:	MERS	MPERS	TOTAL
2019	\$ 56,885	\$ 88,894	\$ 145,779
2020	32,694	15,268	47,962
2021	10,697	7,300	17,997
2022	3,660	554	4,214
Total	\$ 103,936	\$ 112,016	\$ 215,952

Actuarial Assumptions

A summary of the actuarial methods and assumptions used in determining the total pension liability for each pension plan as of June 30, 2018 are as follows:

	<u>Measurement/Valuation Date</u>	<u>Expected Remaining Service Lives</u>	<u>Investment Rate of Return</u>
MERS	June 30, 2018	3 years	7.28%
MPERS	June 30, 2018	4 years	7.2%, net of investment expense

Mortality:

MERS

Mortality rates based on the RP-2000 Sex Distinct Mortality Table.

MPERS

Mortality assumptions were set based upon an experience study performed by the prior actuary on plan data for the period July 1, 2009 through June 30, 2014. The RP-2000 Employee Mortality Table was selected for active members. The RP-2000 Healthy Annuitant Mortality Table was selected for healthy annuitants and beneficiaries. The RP- 2000 Disabled Lives Mortality Table was selected for disabled annuitants

Salary Increases:

MERS 5.0% (2.775% Inflation, 2.225% Merit)

TOWN OF DELHI, LOUISIANA

Notes to the Financial Statements
For the Year Ended September 30, 2018
(continued)

MPERS

<u>Years of Service</u>	<u>Salary Growth Rate</u>
1-2	9.75%
3-23	4.75%
Over 23	4.25%

Cost of Living Adjustments:

MERS

The System is authorized under state law to grant a cost of living increase to members who have been retired for at least one year. The adjustment cannot exceed 2% of the retiree's original benefit for each full calendar year since retirement and may only be granted if sufficient funds are available from investment income in excess of normal requirements. State law allows the System to grant an additional cost of living increase to all retirees and beneficiaries who are age sixty-five and above equal to 2% of the benefit being received on October 1, 1977, or the original benefit, if retirement commenced after that date.

MPERS

The Board of Trustees is authorized to provide annual cost-of-living adjustments computed on the amount of the current regular retirement, disability, beneficiary or survivor's benefit, not to exceed 3% in any given year. The Board is authorized to provide an additional 2% COLA, computed on the member's original benefit, to all regular retirees, disability, survivors and beneficiaries who are 65 years of age or older on the cut-off date which determines eligibility.

Discount Rate:

The following methods used by each of the retirement systems in determining the long-term rate of return on pension plan investments:

MERS

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimates ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.7% and an adjustment for the effect of rebalancing /diversification. The resulting expected long-term rates of return is 7.0% for the plan year ended June 30, 2018.

TOWN OF DELHI, LOUISIANA

Notes to the Financial Statements
For the Year Ended September 30, 2018
(continued)

MPERS

The forecasted long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimates ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected 2.75% inflation of and an adjustment for the effect of rebalancing/diversification. The resulting forecasted long-term rate of return is 8.03% for the plan year ended June 30, 2018. The following table provides a summary of the best estimates of arithmetic/geometric real rates of return for each major asset class included in each of the Retirement Systems target asset allocations as of June 30, 2018:

Asset Class	Target Allocations		Long-Term Expected Real Rate of Return	
	MERS	MPERS	MERS	MPERS
Public Equity	50%	-	2.20%	-
Equity	-	52%	-	3.58%
Public Fixed Income	35%	-	1.50%	-
Fixed Income	-	22%	-	0.46%
Alternatives	15%	20%	0.60%	1.07%
Other	-	6%	-	0.17%
Total	<u>100%</u>	<u>100%</u>	4.30%	5.28%
Inflation			<u>2.70%</u>	<u>2.75%</u>
Expected Arithmetic Nominal Return			<u>7.00%</u>	<u>8.03%</u>

The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that sponsor contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, each of the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. The discount rate used to measure the total pension liability for MERS and MPERS were 7.275% and 7.2%, respectively.

TOWN OF DELHI, LOUISIANA

Notes to the Financial Statements
For the Year Ended September 30, 2018
(continued)

Sensitivity to Changes in Discount Rate

The following table presents the Town’s proportionate share of the Net Pension Liability (NPL) using the discount rate of each Retirement System as well as what the Town’s proportionate share of the NPL would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current rate used by each of the Retirement Systems:

MERS:

	Changes in Discount Rate		
	1% Decrease	Current Discount Rate	1% Increase
Discount Rates	6.275%	7.275%	8.275%
Net Pension Liability	\$952,532	\$725,807	\$533,070

MPERS:

	Changes in Discount Rate		
	1% Decrease	Current Discount Rate	1% Increase
Discount Rates	6.20%	7.20%	8.20%
Net Pension Liability	\$446,972	\$318,067	\$209,921

Payables to the System

The Town recorded an accrued liability of \$12,736.61, for the System for the year ended, September 30, 2018 for the contractually required contribution for the month of September 2018. The amount is included in accounts and other payables in the statement of net position.

Note 12 – Cooperative Endeavor Agreements

On April 15, 2016, the Town and Delhi Area Fire Protection District No. 1 (the “District”) entered into a cooperative endeavor agreement with Delhi Volunteer Fire Department, Inc. effective April 1, 2016 and remains in effect until terminated by one or both parties for the Town to defray the expenses or cost associated with furnishing fire protection to the citizens of the District.

The Town agreed to pay the Fire Department a budgeted amount per month, with said budget to be approved annually by the Town of Delhi Town Council.

Note 13 - Contingencies and Risk Management

As of the date of this report, there were no pending or threatening litigation suits involving the Town. The Town is exposed to various risk of loss related to torts; theft of, damage to, and destruction of assets, errors and omissions; injuries to employees; and natural disasters. The Town carries commercial insurance for all risks of loss, including workers’ compensation and employee health and accident insurance. There were no significant reductions in the insurance coverage during the fiscal year.

TOWN OF DELHI, LOUISIANA

Notes to the Financial Statements
For the Year Ended September 30, 2018
(continued)

Settlement amounts have not exceeded insurance coverage for the current year or the three prior fiscal years.

The Town participates in numerous state and federal grants programs, which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustments by the grantor agencies; therefore, to the extent that the Town has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectability of any related receivable as of September 30, 2018 may be impaired. In the opinion of Town management, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provision has been recorded in the accompanying financial statements for such contingencies.

REQUIRED SUPPLEMENTARY INFORMATION – Part II

TOWN OF DELHI, LOUISIANA

**General Fund
Budgetary Comparison Schedule
For the Year Ended September 30, 2018**

	Original Budget	Final Budget	Actual Amounts Budgetary Basis	Variance With Final Budget Favorable/ (Unfavorable)
Budgetary Fund Balances, Beginning	\$ 1,591,988	\$ 1,591,988	\$ 1,068,320	\$ (523,668)
Resources (Inflows):				
Taxes:				
Ad Valorem	200,000	200,000	208,876	8,876
Other Taxes, Penalties, Interest, etc.	53,000	53,000	88,013	35,013
Licenses and Permits	152,000	152,000	140,948	(11,052)
Intergovernmental Revenues:				
State Funds:				
Transportation Funds	4,160	4,160	4,160	-
Grants	25,000	25,000	25,000	-
Police Supplemental Pay	40,000	40,000	37,000	(3,000)
Federal Funds:				
Grants		-	41,841	41,841
Fines	100,000	100,000	94,665	(5,335)
Garbage Collection	250,800	250,800	276,151	25,351
Other Revenues				
Royalties	85,000	85,000	129,513	44,513
Rent	91,800	91,800	99,152	7,352
Community Center/Country Club	17,500	17,500	7,370	(10,130)
Civic Center	10,000	10,000	15,925	5,925
Miscellaneous	8,300	8,300	17,488	9,188
Transfers from Other Funds	1,105,000	1,105,000	1,107,000	2,000
Amounts Available for Appropriations	2,142,560	2,142,560	3,361,422	150,542
Charges to Appropriations (Outflows):				
General Government:				
Professional Fees	46,500	46,500	45,848	652
Utilities	10,000	10,000	9,248	752
Administrative	50,500	50,500	49,264	1,236
Travel	12,000	12,000	12,195	(195)
Employment Taxes	11,000	11,000	10,394	606
Supplies	3,000	3,000	2,477	523
Salaries	138,000	138,000	136,707	1,293
Retirements	19,000	19,000	18,350	650
Alderman Allowance	36,000	36,000	36,000	-
Repairs and Maintenance	2,000	2,000	709	1,291
Miscellaneous	8,000	8,000	7,281	719
Other	-	-	(522,174)	522,174
Tax Assessor Fee	5,500	5,500	4,965	535
Total General Government Expenditures	\$ 341,500	\$ 341,500	\$ (188,737)	\$ 530,237

The accompanying notes are an integral part of required supplementary information.

TOWN OF DELHI, LOUISIANA

**General Fund
Budgetary Comparison Schedule
For the Year Ended September 30, 2018**

Expenditures: (Continued)	Original Budget	Final Budget	Actual Amounts Budgetary Basis	Variance With Final Budget Favorable/ (Unfavorable)
Public safety:				
Police:				
Salaries	\$ 422,000	\$ 422,000	\$ 396,687	\$ 25,313
Auto	28,000	28,000	42,568	(14,568)
Administrative	55,000	55,000	47,033	7,967
Supplies	12,000	12,000	11,299	701
Prisoner Care	6,000	6,000	6,236	(236)
Retirement	31,000	31,000	33,469	(2,469)
Police Training	6,000	6,000	6,935	(935)
Uniforms	4,000	4,000	1,747	2,253
Miscellaneous	14,000	14,000	11,791	2,209
Animal Control	9,900	9,900	9,131	770
Total Police Expenditures	<u>587,900</u>	<u>587,900</u>	<u>566,895</u>	<u>21,005</u>
Facility Maintenance:				
Salaries	62,000	62,000	38,247	23,753
Retirement	9,000	9,000	4,866	4,134
Administrative	77,200	77,200	12,866	64,334
Livestock Show Expenses	5,000	5,000	1,945	3,055
Rec/Learning Center	34,000	34,000	24,843	9,157
Community & Civic Center	21,000	21,000	21,959	(959)
Insurance	201,000	201,000	144,703	56,297
Garbage	271,250	271,250	284,733	(13,483)
Public Facilities	26,700	26,700	41,916	(15,216)
Miscellaneous	8,500	8,500	7,542	958
Pest Control	2,500	2,500	2,420	80
Total Facility Maintenance	<u>718,150</u>	<u>718,150</u>	<u>586,040</u>	<u>132,110</u>
Streets:				
Utilities	64,000	64,000	58,917	5,083
Administrative	51,000	51,000	11,955	39,045
Salaries	200,000	200,000	156,684	43,316
Retirement	16,000	16,000	14,957	1,043
Repairs and Maintenance	33,000	33,000	35,822	(2,822)
Rent	12,600	12,600	5,694	6,906
Oil and Gas	20,000	20,000	19,363	637
Supplies	20,000	20,000	29,677	(9,677)
Miscellaneous	3,000	3,000	10,021	(7,021)
Mosquito Control	1,500	1,500	2,972	(1,472)
Total Streets Expenditures	<u>421,100</u>	<u>421,100</u>	<u>346,060</u>	<u>75,040</u>

The accompanying notes are an integral part of required supplementary information.

TOWN OF DELHI, LOUISIANA

**General Fund
Budgetary Comparison Schedule
For the Year Ended September 30, 2018**

Expenditures: (Continued)	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual Amounts Budgetary Basis</u>	<u>Variance With Final Budget Favorable/ (Unfavorable)</u>
Capital Outlay				
General Government	-	-	-	-
Community & Civil Center	7,000	7,000	17,369	(10,369)
Public Safety:				
Police	35,000	51,500	59,347	(7,847)
Facility Maintenance	9,000	9,000	9,100	(100)
Streets	-	175,000	85,951	89,049
Total Capital Outlay	<u>51,000</u>	<u>242,500</u>	<u>171,766</u>	<u>70,734</u>
Other Charges:				
Transfers Out to Other Funds	<u>-</u>	<u>-</u>	<u>48,000</u>	<u>48,000</u>
Total Charges to Appropriations	<u>22,910</u>	<u>(168,590)</u>	<u>1,530,024</u>	<u>877,126</u>
Budgetary Fund Balances, Ending	<u>\$ 1,614,898</u>	<u>\$ 1,423,398</u>	<u>\$ 2,598,344</u>	<u>\$ (726,584)</u>

The accompanying notes are an integral part of required supplementary information.

TOWN OF DELHI, LOUISIANA

**Sales Tax Fund
Budgetary Comparison Schedule
For the Year Ended September 30, 2018**

	Original Budget	Final Budget	Actual Amounts Budgetary Basis	Variance With Final Budget Favorable/ (Unfavorable)
Budgetary Fund Balances, Beginning	\$ 2,511,169	\$ 2,511,169	\$ 3,001,389	\$ 490,220
Resources (Inflows):				
Taxes:				
Sales and Use:				
Sales Tax 1/2 cent	550,000	550,000	563,192	13,192
Sales Tax 1 cent	550,000	550,000	563,192	13,192
Total Taxes	1,100,000	1,100,000	1,126,384	26,384
Transfers in from Other Funds	-	-	233,024	-
Investment Earnings	4,060	4,060	5,300	1,240
Amounts Available for Appropriations	3,615,229	3,615,229	4,366,096	517,843
Charges to Appropriations (Outflows):				
General Government:				
1/2 Cent:				
Recreation	33,000	33,000	32,199	801
Administration	49,350	49,350	53,298	(3,948)
Public Works/Safety	6,000	6,000	7,718	(1,718)
Sales Tax Commission	275,000	275,000	299,680	(24,680)
Miscellaneous	22,000	22,000	16,677	5,323
Total 1/2 Cent	385,350	385,350	409,572	(24,222)
1 Cent:				
Streets, Drainage & Other Capital Improvements	247,000	247,000	232,000	15,000
Miscellaneous	8,500	8,500	7,085	1,415
Total 1 Cent	255,500	255,500	239,085	16,415
Total General Government	640,850	640,850	648,657	(7,807)
Capital Outlay	22,000	22,000	20,739	1,261
Other Charges:				
Transfers Out to Other Funds	390,700	1,213,440	1,215,438	(1,998)
Total Charges to Appropriations	2,561,679	1,738,939	1,884,833	(145,894)
Budgetary Fund Balances, Ending	\$ 5,072,848	\$ 4,250,108	\$ 4,886,222	\$ 636,114

The accompanying notes are an integral part of required supplementary information.

TOWN OF DELHI, LOUISIANA

**Proprietary Fund
Budgetary Comparison Schedule
For the Year Ended September 30, 2018**

	Original Budget	Final Budget	Actual Amounts Budgetary Basis	Variance With Final Budget Favorable/ (Unfavorable)
Budgetary Fund Balances, Beginning	\$ 184,799	\$ 184,799	\$ 12,256,137	\$ 12,071,338
Resources (Inflows):				
Water				
Water Revenue	675,000	675,000	680,690	5,690
Water Commodity	370,000	370,000	332,574	(37,426)
Water Fixed	528,000	528,000	528,000	-
Safe Drinking Water Fee	12,000	12,000	16,333	4,333
Cash on Hand	196,500	196,500	-	(196,500)
Sewer				
Sewer Revenue	475,000	475,000	463,618	
Sewer Commodity	650,000	650,000	598,872	(51,128)
Sewer Fixed	612,000	612,000	612,000	-
Grants	-	-	37,617	37,617
Investment Earnings	20,000	20,000	21,795	1,795
Other Revenues				
Garbage	250,000	250,000	282,459	32,459
Fees	20,000	20,000	18,635	(1,365)
Taps	1,700	1,700	1,134	(566)
Miscellaneous	7,200	7,200	2,501	(4,699)
Garbage Transfer	(250,000)	(250,000)	(275,304)	(25,304)
Transfers from (to) Other Funds	<u>230,000</u>	<u>230,000</u>	<u>878,438</u>	<u>648,438</u>
Amounts Available for Appropriations	<u>\$ 3,797,400</u>	<u>\$ 3,797,400</u>	<u>\$ 16,455,499</u>	<u>\$ 413,345</u>
Expenditures:				
Water & Sewer:				
Salaries	\$ 240,000	\$ 240,000	\$ 254,950	\$ (14,950)
Retirement	32,000	32,000	34,702	(2,702)
Repairs and Maintenance	65,000	65,000	35,676	29,324
Professional Fees	37,000	37,000	32,316	4,684
Investments	363,000	363,000	354,021	8,979
Utilities	100,000	100,000	80,510	19,490
Depreciation	300,000	300,000	328,800	(28,800)
Insurance	75,000	75,000	52,100	22,900
Supplies	44,000	44,000	24,462	
Uniforms	9,450	9,450	11,418	(1,968)
Other Water and Sewer Expenses	275,400	275,400	204,323	71,077
Miscellaneous	<u>20,000</u>	<u>20,000</u>	<u>60,458</u>	<u>(40,458)</u>
Total Water & Sewer Expenditures	<u>1,560,850</u>	<u>1,560,850</u>	<u>1,473,736</u>	<u>67,576</u>

The accompanying notes are an integral part of required supplementary information.

TOWN OF DELHI, LOUISIANA

**Proprietary Fund
Budgetary Comparison Schedule
For the Year Ended September 30, 2018**

Expenditures: (Continued)	Original Budget	Final Budget	Actual Amounts Budgetary Basis	Variance With Final Budget Favorable/ (Unfavorable)
Lamb Weston:				
Salaries	163,000	163,000	120,055	42,945
Retirement & Social Security	35,000	35,000	23,584	11,416
Repairs & Maintenance	17,000	17,000	66,218	(49,218)
Supplies	50,000	50,000	45,726	4,274
Professional Fees	36,000	36,000	9,308	26,692
Uniforms	6,000	6,000	5,865	135
Utilities	150,000	150,000	149,518	482
Depreciation	396,000	396,000	385,324	10,676
Chemicals	55,000	55,000	85,425	(30,425)
Office Expense	3,000	3,000	2,704	296
Plant & Well	63,000	63,000	81,793	(18,793)
Other Lamb Weston Expense	73,000	73,000	33,980	39,020
Miscellaneous	700	700	660	40
Total Lamb Weston Expenditures	1,047,700	1,047,700	1,010,160	37,540
Total Expenditures	2,608,550	2,608,550	2,483,896	124,654
 Capital Outlay				
Water Main.	150,000	150,000	-	150,000
Sewer	196,500	196,500	-	196,500
Other	-	-	-	-
Total Capital Outlay	346,500	346,500	-	346,500
 Other Charges:				
Transfers Out to Other Funds	770,000	770,000	955,024	185,024
Total Charges to Appropriations	72,351	72,351	3,438,919	656,178
 Budgetary Fund Balances, Ending	\$ 257,150	\$ 257,150	\$ 13,016,580	\$ (242,833)

The accompanying notes are an integral part of required supplementary information.

TOWN OF DELHI, LOUISIANA

Governmental Fund
Budget to GAAP Reconciliation
For Year Ended September 30, 2018

	<u>General</u>	<u>Special Revenue</u>	<u>Enterprise</u>
Sources/Inflows of resources:			
Actual amounts (budgetary basis) "available for appropriation" from the Budgetary Comparison Schedule	\$ 3,361,422	\$ 4,366,096	\$ 16,455,499
Adjustments:			
The fund balance at the beginning of the year is a budgetary resource but is not a current-year revenue for financial reporting purposes	(1,068,320)	(3,001,389)	(12,256,137)
Transfers from other funds are inflows for budgetary purposes but are not revenue for financial reporting purposes	<u>(1,107,000)</u>	<u>(233,024)</u>	<u>(878,438)</u>
Total revenues as reported on the Statement of Revenue, Expenditures, and Changes in Fund Balances - Governmental Funds	<u>\$ 1,186,102</u>	<u>\$ 1,131,683</u>	<u>\$ 3,320,925</u>
Uses/Outflows of resources:			
Actual amounts (budgetary basis) "Total charges to appropriations" from the Budgetary Comparison Schedule	1,530,024	1884833.1	3,438,919
Adjustments:			
Transfers to other funds are outflows for budgetary purposes but are not expenditures for financial reporting purposes	<u>(48,000)</u>	<u>(1,215,438)</u>	<u>(955,024)</u>
Total expenditures as reported on the Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds	<u>\$ 1,482,024</u>	<u>\$ 669,395</u>	<u>\$ 2,483,895</u>

The accompanying notes are an integral part of required supplementary information.

TOWN OF DELHI, LOUISIANA

Schedule of Proportionate Share of Net Pension Liability

	2018	
	MERS (Plan B)	MPERS
Employer's Proportion of the Net Pension Liability	0.858098%	0.037623%
Employer's Proportion of the Net Pension Liability	\$ 725,807	\$ 318,067
Employer's Covered-Employee Payroll	\$ 648,987	\$ 102,142
Employer's Proportionate Share of the Net Pension Liability as a Percentage of its Covered Employee Payroll	111.84%	311.40%
Plan Fiduciary Net Position as a Percentage Of the Total Pension Liability	65.60%	71.89%
	2017	
	MERS (Plan B)	MPERS
Employer's Proportion of the Net Pension Liability	0.825028%	0.029373%
Employer's Proportion of the Net Pension Liability	\$ 713,841	\$ 256,439
Employer's Covered-Employee Payroll	\$ 619,585	\$ 87,054
Employer's Proportionate Share of the Net Pension Liability as a Percentage of its Covered Employee Payroll	115.21%	294.57%
Plan Fiduciary Net Position as a Percentage Of the Total Pension Liability	70.08%	63.49%

(1) Schedule is intended to show information for 10 years. Additional years will be displayed as available.

(2) The amounts presented have a measurement date of MERS's prior June 30th fiscal year end.

The two Retirement Systems reported in this schedule are as follows:

MERS (Plan B) = Municipal Employees' Retirement System

MPERS = Municipal Police Employees' Retirement System

See Independent Auditors' Report

TOWN OF DELHI, LOUISIANA

Schedule of Pension Contributions

	2018	
	MERS (Plan B)	MPERS
Contractually Required Contribution	\$ 84,259	\$ 34,142
Contributions in Relation to Contractually Required Contribution	86,776	30,847
Contribution (Excess) Deficiency	(2,517)	3,295
Employer's Covered Employee Payroll	648,987	102,142
Contributions as a % of Covered Employee Payroll	13.37%	30.20%

	2017	
	MERS (Plan B)	MPERS
Contractually Required Contribution	\$ 67,362	\$ 27,859
Contributions in Relation to Contractually Required Contribution	71,276	27,364
Contribution (Excess) Deficiency	(3,914)	495
Employer's Covered Employee Payroll	619,585	87,054
Contributions as a % of Covered Employee Payroll	11.51%	31.44%

(1) Schedule is intended to show information for 10 years. Additional years will be displayed as available.

(2) The amounts presented have a measurement date of MERS's prior June 30th fiscal year end.

The two Retirement Systems reported in this schedule are as follows:

MERS (Plan B) = Municipal Employees' Retirement System

MPERS = Municipal Police Employees' Retirement System

TOWN OF DELHI, LOUISIANA

Notes to the Required Supplementary Information For the Year Ended September 30, 2018

Note 1 - Budgets

1. Budgetary and Budgetary Accounting

The Town of Delhi follows these procedures in establishing the budgetary data reflected in the financial statements:

- a. A proposed budget is prepared and submitted to the Town of Delhi for the fiscal year no later than fifteen days prior to the beginning of each fiscal year.
- b. A summary of the proposed budget is published, and the public is notified that the proposed budget is available for public inspection. At the same time, a public hearing is called.
- c. A public hearing is held on the proposed budget at least ten days after publication of the call for a hearing.
- d. After the holding of the public hearing and completion of all action necessary to finalize and implement the budget, the budget is legally adopted prior to the commencement of the fiscal year for which the budget is being adopted.
- e. All budgetary appropriations lapse at the end of each fiscal year.
- f. The budget is adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts included in the accompanying financial statements are as originally adopted or as finally amended by the Town of Delhi. Such amendments, except for capital outlay, were not material in relation to the original appropriations.

2. Basis of Accounting

All the Town's budgets are prepared on the modified accrual basis of accounting.

Note 2 - Pension plan

a. Schedule of Proportionate Share of the Net Pension Liability

This schedule reflects the participation of Town of Delhi's employees in MERS and MPERS and its proportionate share of the net pension liability as a percentage of its covered employee payroll, and the plan fiduciary net position as a percentage of the total pension liability.

b. Schedule of Pension Contributions

This schedule represents the contributions in relation to contractually required contribution as a percentage of its covered employee payroll.

c. Net Pension Liability

TOWN OF DELHI, LOUISIANA

Notes to the Required Supplementary Information
For the Year Ended September 30, 2018
(Continued)

Changes of Benefit Terms

Municipal Employees' Retirement System (Plan B)

The investment rate of return and inflation rate decreased from 7.400% to 7.275% and 2.775% to 2.6%, respectively.

Municipal Police Employees' Retirement System

No changes.

Changes of Assumptions

Municipal Employees' Retirement System (Plan B)

No Changes.

Municipal Police Employees' Retirement System

The investment rate of return and inflation rate decreased from 7.325% to 7.2% and 2.7% to 2.6%, respectively.

OTHER SUPPLEMENTARY INFORMATION

TOWN OF DELHI, LOUISIANA

Schedule of Compensation, Benefits and Other Payments to Agency Head
For the Year Ended September 30, 2018

Jesse Washington, Mayor
October 1, 2017 - September 30, 2018

<u>Purpose</u>	<u>Amount</u>
Salary	\$ 68,000
Benefits - Insurance	-
Benefits - Retirement	3,400
Car Allowance	-
Per diem	-
Reimbursements	-
Travel	303
Registration Fees	290
Conference Travel	-
Total Compensation, Benefits, and Other Payments to Agency Head	<u>\$ 71,993</u>

TOWN OF DELHI, LOUISIANA

Schedule of Compensation Paid to the Mayor and Members of the Board of Alderman
For the Year Ended September 30, 2018

The schedule of compensation paid to the mayor and council members was prepared in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature. Compensation of the mayor and council members are include in the general administrative expenditures of the general fund. The mayor and council members receive compensation pursuant to Louisiana Revised Statute 404.1.

	<u>Amount</u>
Jess Washington, Mayor	\$ 68,000
<u>Council Members:</u>	
Bobby Benson, Council Member	7,200
Danniel Dixon, Council Member	7,200
W.B. Sumner, Council Member	7,200
Henry Washington, Council Member	7,200
Lennon Whitney, Council Member	<u>7,200</u>
Total Mayor's and Council Members' Compensation	<u>\$ 104,000</u>

TOWN OF DELHI, LOUISIANA

Schedule of Insurance in Force
As of and for the Year Ended September 30, 2018

<u>Insurance Company</u>	<u>Policy Term</u>	<u>Policy Description</u>	<u>Policy Limits</u>	<u>Policy Number</u>
Community Financial Southern Fidelity Agency, Inc. National Union Fire	10/1/2017 10/1/2018	Airport-General Liability	1,000,000 each occurrence 50,000 rented to you 1,000,000 personal & advertising injury aggregate	AP00322936225
La Municipal Risk Management Agency	7/7/2017	Worker's Comp	100,000 each accident 500,000 limit by disease 100,000 by disease	
Risk Management	7/7/2017	General Liability Law Enforcement Errors & Omission Auto Liability	500,000 occurrence 1,000 deductible	100-0452
Community Financial Guaranty Bank- Southern Fidelity	7/7/2017 7/7/2018	Commercial Property 153 Superior Drive	500,000	LA115383
Community Financial	10/1/2017 10/1/2018	Crime Policy Employee Theft	118,000.00 1,000 deductible	CCP003563821
Rod Prejean & Associates Lloyd's/Lane & Associates	10/14/2017 10/14/2019	Auto Physical Damage	Varies/Vehicle	LMA1700132
Rod Prejean & Associates	4/1/2017 4/1/2018	Inland Marine-Equipment	79680 total	GLL1800200
Community Financial Traveler's	10/1/2017 10/1/2018	Multi-Peril Buildings	Varies/Bldg.	5683C771

INTERNAL CONTROL, COMPLIANCE, AND OTHER MATTERS



J. WALKER & COMPANY^{APC}

ACCOUNTANTS AND ADVISORS

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Honorable Jesse Washington, Mayor
and Members of the Board of Aldermen
Town of Delhi, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, and each major fund of the Town of Delhi, Louisiana as of and for the year ended September 30, 2018, and the related notes to the financial statements, which collectively comprise the Town of Delhi, Louisiana's basic financial statements, and have issued our report thereon dated March 15, 2019.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of Delhi, Louisiana's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Delhi, Louisiana's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Delhi, Louisiana's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Delhi, Louisiana's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

J. Walker & Company, APC

Lake Charles, Louisiana

March 15, 2019



TOWN OF DELHI, LOUISIANA

Schedule of Findings and Responses
For the Year Ended September 30, 2018

I. Summary of Auditors' Results

a. Financial Statements

1. The independent auditors' report expresses an unmodified opinion on the financial statements of the Town of Delhi, Louisiana.
2. There were no control deficiencies disclosed during the audit of the financial statements and reported in the *Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards*. None of these deficiencies are reported as material weaknesses.
3. There were no instances of noncompliance that is reported in the *Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards*.

b. Federal Awards

1. N/A

c. Management Letter

1. No management letter was issued in connection with the audit for the year ended September 30, 2018.

TOWN OF DELHI, LOUISIANA

**Schedule of Findings and Responses
For the Year Ended September 30, 2018**

II. Findings – Financial Statement Audit

None

TOWN OF DELHI, LOUISIANA

Summary of Prior Year Findings
For the Year Ended September 30, 2018

2017-01 – Timely Filing of Report

Condition:

The report was not submitted to the Louisiana Legislative Auditor's office on a timely basis.

Recommendation:

The Town sought to remain in compliance with all state laws governing audit engagements. Not only the Town engaged with a CPA firm in a timely manner to allow an audit firm to begin and complete the engagement within the six month allotted time frame, but the Town also ensured that all federal and state funds received and expended were itemized and easily determinable to assist the auditor in planning, performing and reporting the appropriate type of audit engagement.

Current Status:

Resolved



J. WALKER & COMPANY_{APC}

ACCOUNTANTS AND ADVISORS

INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

The Honorable Jesse Washington
Town of Delhi
and the Louisiana Legislative Auditor:

We have performed the procedures enumerated below, which were agreed to by Town of Delhi and the Louisiana Legislative Auditor (LLA) on the control and compliance (C/C) areas identified in the LLA's Statewide Agreed-Upon Procedures (SAUPs) for the fiscal period October 1, 2017 through September 30, 2018. The Town's management is responsible for those C/C areas identified in the SAUPs. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of the specified users of this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

Written Policies and Procedures

1. Obtain and inspect the entity's written policies and procedures and observe that they address each of the following categories and subcategories (if applicable to public funds and the entity's operations):

- a) **Budgeting**, including preparing, adopting, monitoring, and amending the budget

We performed the procedures above and noted no exceptions.

- b) **Purchasing**, including (1) how purchases are initiated; (2) how vendors are added to the vendor list; (3) the preparation and approval process of purchase requisitions and purchase orders; (4) controls to ensure compliance with the public bid law; and (5) documentation required to be maintained for all bids and price quotes.

We performed the procedures above and noted no exceptions.

- c) **Disbursements**, including processing, reviewing, and approving

We performed the procedures above and noted no exceptions.

- d) **Receipts/Collections**, including receiving, recording, and preparing deposits. Also, policies and procedures should include management's actions to determine the completeness of all collections for each type of revenue or agency fund additions (e.g. periodic confirmation with outside parties, reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, agency fund forfeiture monies confirmation).

We performed the procedures above and noted no exceptions.

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- e) **Payroll/Personnel**, including (1) payroll processing, and (2) reviewing and approving time and attendance records, including leave and overtime worked.

We performed the procedures above and noted no exceptions.

- f) **Contracting**, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process

We performed the procedures above and noted no exceptions.

- g) **Credit Cards (and debit cards, fuel cards, P-Cards, if applicable)**, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers of statements, and (5) monitoring card usage (e.g., determining the reasonableness of fuel card purchases)

We performed the procedures above and noted no exceptions.

- h) **Travel and expense reimbursement**, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers

We performed the procedures above and noted no exceptions.

- i) **Ethics**, including (1) the prohibitions as defined in Louisiana Revised Statute 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) requirement that all employees, including elected officials, annually attest through signature verification that they have read the entity's ethics policy.

We performed the procedures above and noted no exceptions.

- j) **Debt Service**, including (1) debt issuance approval, (2) continuing disclosure/EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.

We performed the procedures above and noted no exceptions.

Board or Finance Committee

- 2. Obtain and inspect the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and:

- a) Observe that the board/finance committee met with a quorum at least monthly or on a frequency in accordance with the board's enabling legislation, charter, bylaws, or other equivalent document.

We performed the procedure above and noted no exceptions.

- b) For those entities reporting on the governmental accounting model, observe that the minutes referenced or included monthly budget-to-actual comparisons on the general fund and major special revenue funds, as well as monthly financial statements (or budget-to-actual comparisons, if budgeted) for major proprietary funds.

We performed the procedures above and noted no exceptions.



- c) For governmental entities, obtain the prior year audit report and observe the unrestricted fund balance in the general fund. If the general fund had a negative ending unrestricted fund balance in the prior year audit report, observe that the minutes for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unrestricted fund balance in the general fund.

General fund did not reflect a negative ending year unrestricted fund balance in the prior year audit report; therefore, no procedures performed.

Bank Reconciliations

3. Obtain a listing of client bank accounts for the fiscal period from management and management's representation that the listing is complete. Ask management to identify the entity's main operating account. Select the entity's main operating account and randomly select 4 additional accounts (or all accounts if less than 5). Randomly select one month from the fiscal period, obtain and inspect the corresponding bank statement and reconciliation for selected each account, and observe that:

- a) Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated, electronically logged);

We performed the procedure above and noted no exceptions.

- b) Bank reconciliations include evidence that a member of management/board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation (e.g., initialed and dated, electronically logged); and

We performed the procedure above and noted no exceptions.

- c) Management has documentation reflecting that it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.

We performed the procedure above and noted no exceptions.

Collections

4. Obtain a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. Randomly select 5 deposit sites (or all deposit sites if less than 5).
5. For each deposit site selected, obtain a listing of collection locations and management's representation that the listing is complete. Randomly select one collection location for each deposit site (i.e. 5 collection locations for 5 deposit sites), obtain and inspect written policies and procedures relating to employee job duties (if no written policies or procedures, inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that:



- a) Employees that are responsible for cash collections do not share cash drawers/registers.

We performed the procedure above and noted no exceptions.

- b) Each employee responsible for collecting cash is not responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g. pre-numbered receipts) to the deposit.

We performed the procedure above and noted no exceptions.

- c) Each employee responsible for collecting cash is not responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit.

We performed the procedure above and noted no exceptions.

- d) The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions are not responsible for collecting cash, unless another employee verifies the reconciliation.

We performed the procedure above and noted no exceptions.

6. Inquire of management that all employees who have access to cash are covered by a bond or insurance policy for theft.

We performed the procedure above and noted no exceptions.

7. Randomly select two deposit dates for each of the 5 bank accounts selected for procedure #3 under "Bank Reconciliations" above (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day). Obtain supporting documentation for each of the 10 deposits and:

- a) Observe that receipts are sequentially pre-numbered.

We performed the procedure above and noted no exceptions.

- b) Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.

We performed the procedure above and no exceptions were noted.

- c) Trace the deposit slip total to the actual deposit per the bank statement.

We performed the procedure above and noted no exceptions.

- d) Observe that the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100).

We performed the procedure above and noted no exceptions.

- e) Trace the actual deposit per the bank statement to the general ledger.

We performed the procedure above and noted no exceptions.



Non-Payroll Disbursements (excluding card purchases/payments, travel reimbursements, and petty cash purchases)

8. Obtain a listing of locations that process payments for the fiscal period and management's representation that the listing is complete. Randomly select 5 locations (or all locations if less than 5).
9. For each location selected under #8 above, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, inquire of employees about their job duties), and observe that job duties are properly segregated such that:

- a) At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order/making the purchase.

We performed the above procedure and noted no exceptions.

- b) At least two employees are involved in processing and approving payments to vendors.

We performed the procedure above and noted no exceptions.

- c) The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files.

We performed the procedure above and noted no exceptions.

- d) Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments.

We performed the procedure above and noted no exceptions.

10. For each location selected under #8 above, obtain the entity's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management's representation that the population is complete. Randomly select 5 disbursements for each location, obtain supporting documentation for each transaction and:

- a) Observe that the disbursement matched the related original invoice/billing statement.

We performed the procedure above and noted no exceptions.

- b) Observe that the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under #9, as applicable.

We performed the procedure above and noted no exceptions.



Credit Cards/Debit Cards/Fuel Cards/P-Cards

11. Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and P-cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.
12. Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement), obtain supporting documentation, and:
 - a) Observe that there is evidence that the monthly statement or combined statement and supporting documentation (e.g., original receipts for credit/debit card purchases, exception reports for excessive fuel card usage) was reviewed and approved, in writing, by someone other than the authorized card holder. [Note: Requiring such approval may constrain the legal authority of certain public officials (e.g., mayor of a Lawrason Act municipality); these instances should not be reported.]]

We performed the above procedures and no exceptions were noted:

- b) Observe that finance charges and late fees were not assessed on the selected statements.

We performed the above procedure and noted following exceptions.

On one occasion the Town was assessed finance charge or late fees on statements reviewed.

Management Response: See management's response letter.

13. Using the monthly statements or combined statements selected under #12 above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (i.e. each card should have 10 transactions subject to testing). For each transaction, observe that it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only).

We performed the procedure above and noted no exceptions.

Travel and Travel-Related Expense Reimbursements (excluding card transactions)

14. Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management's representation that the listing or general ledger is complete. Randomly select 5 reimbursements, obtain the related expense reimbursement forms/prepaid expense documentation of each



selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected:

- a) If reimbursed using a per diem, agree the reimbursement rate to those rates established either by the State of Louisiana or the U.S. General Services Administration (www.gsa.gov).

We performed the procedure above and noted no exceptions.

- b) If reimbursed using actual costs, observe that the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased.

We performed the procedure above and noted no exceptions.

- c) Observe that each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by written policy (procedure #1h).

We performed the procedure above and noted no exceptions.

- d) Observe that each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

We performed the procedure above and noted no exceptions.

Contracts

15. Obtain from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. *Alternately, the practitioner may use an equivalent selection source, such as an active vendor list.* Obtain management's representation that the listing is complete. Randomly select 5 contracts (or all contracts if less than 5) from the listing, excluding the practitioner's contract, and:

- a) Observe that the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law.

No contracts reached the threshold for public bid under the Louisiana Public Bid Law. Therefore, no procedures were performed.

- b) Observe that the contract was approved by the governing body/board, if required by policy or law (e.g. Lawrason Act, Home Rule Charter).

We performed the above procedure and noted no exceptions.

- c) If the contract was amended (e.g. change order), observe that the original contract terms provided for such an amendment.

No contract reviewed was amended. Therefore, no procedures were performed.



- d) Randomly select one payment from the fiscal period for each of the 5 contracts, obtain the supporting invoice, agree the invoice to the contract terms, and observe that the invoice and related payment agreed to the terms and conditions of the contract.

1 out of the 5 contracts selected had no written contracts in place. Therefore, we were unable to agree to the invoices and the contract's terms.

No exceptions noted for the 4 of the 5 contracts were provided.

Payroll and Personnel

16. Obtain a listing of employees/elected officials employed during the fiscal period and management's representation that the listing is complete. Randomly select 5 employees/officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.
17. Randomly select one pay period during the fiscal period. For the 5 employees/officials selected under #16 above, obtain attendance records and leave documentation for the pay period, and:

- a) Observe that all selected employees/officials documented their daily attendance and leave (e.g., vacation, sick, compensatory). (Note: Generally, an elected official is not eligible to earn leave and does not document his/her attendance and leave. However, if the elected official is earning leave according to policy and/or contract, the official should document his/her daily attendance and leave.)

We performed the procedure above and noted no exceptions.

- b) Observe that supervisors approved the attendance and leave of the selected employees/officials.

We performed the procedure above and noted no exceptions.

- c) Observe that any leave accrued or taken during the pay period is reflected in the entity's cumulative leave records.

We performed the procedure above and noted no exceptions.

18. Obtain a listing of those employees/officials that received termination payments during the fiscal period and management's representation that the list is complete. Randomly select two employees/officials, obtain related documentation of the hours and pay rates used in management's termination payment calculations, agree the hours to the employee/officials' cumulative leave records, and agree the pay rates to the employee/officials' authorized pay rates in the employee/officials' personnel files.

We performed the procedure above and noted no exceptions.

19. Obtain management's representation that employer and employee portions of payroll taxes, retirement contributions, health insurance premiums, and workers' compensation premiums have been paid, and associated forms have been filed, by required deadlines.

We performed the procedure above and noted no exceptions.



Ethics

20. Using the 5 randomly selected employees/officials from procedure #16 under “Payroll and Personnel” above obtain ethics documentation from management, and:

- a. Observe that the documentation demonstrates each employee/official completed one hour of ethics training during the fiscal period.

We performed the above procedures and noted the following exceptions:

No documentation provided to demonstrate that 1 out of the 5 selected officials completed one hour of ethics training during the fiscal period.

Management Response: See management’s response letter.

- b. Observe that the documentation demonstrates each employee/official attested through signature verification that he or she has read the entity’s ethics policy during the fiscal period.

We performed the above procedures and noted the following exceptions:

No documentation demonstrates each employees and official attested through signature verification that he or she has read the town’s ethics policy during the fiscal period.

Management Response: See management’s response letter.

Debt Service

21. Obtain a listing of bonds/notes issued during the fiscal period and management’s representation that the listing is complete. Select all bonds/notes on the listing, obtain supporting documentation, and observe that State Bond Commission approval was obtained for each bond/note issued.

The Town did not issue new debt during the fiscal period. Therefore, these procedures are not applicable.

22. Obtain a listing of bonds/notes outstanding at the end of the fiscal period and management’s representation that the listing is complete. Randomly select one bond/note, inspect debt covenants, obtain supporting documentation for the reserve balance and payments, and agree actual reserve balances and payments to those required by debt covenants.

We performed the procedures above and noted no exceptions.

Other

23. Obtain a listing of misappropriations of public funds and assets during the fiscal period and management’s representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that



the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the entity is domiciled.

We performed the procedure above and noted no exceptions.

24. Observe that the entity has posted on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

We performed the above procedure and noted following exceptions.

The Town did not post to its website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste of abuse of public fund.

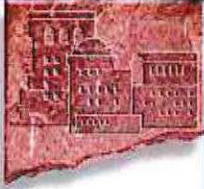
Management Response: See management's response letter.

J. Walker & Company, APC

Lake Charles, Louisiana

March 4, 2019





Town of Delhi

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March 04, 2019

Management Response 2017-2018 AUP

1. Credit Cards/Debit Cards/Fuel Cards/P-Cards

Finding: On one occasion the Town was assessed finance charge or late fees on statements reviewed.

Response: The Clerk will ensure that all cards are paid timely. If there is a dispute over charges, the clerk will pay the bill and note the disputed item.

2. Ethics

Finding: No documentation demonstrates each employees and official attested through signature verification that he or she has read the town's ethics policy during the fiscal period.

Response: Each employee takes one hour of ethics each year with the certificates placed in their personnel file. The clerk will attach a signed letter stating that the employee has read the town's ethics policy.

3. Other

Finding: The Town did not post to its website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste of abuse of public funds.

Response: The Town has a link to the LLA hotline on the website.

Nandeaner M. McDowell
Clerk

Jesse Washington
Mayor

Jesse Washington, Mayor

Nandeaner McDowell,
Clerk

Larry Rancher
District A, Alderman

Larry Houston
District B, Alderman

Henry Washington
District C, Alderman

Lennon Whitney
District D, Alderman

Ellen Oliver
District E, Alderwoman

Nathaniel Williams
Chief of Police

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