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MEMBER OF THE
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC
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and the
AICPA GOVERNMENTAL
AUDIT QUALITY CENTER

Independent Auditor's Report

Board of Commissioners Housing Authority of Southwest Acadia Southwest Acadia, Louisiana

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of the Housing Authority of Southwest Acadia, Louisiana as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the Housing Authority of Southwest Acadia, Louisiana basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective position, of the Housing Authority of Southwest Acadia, Louisiana as of and for the year ended September 30, 2022, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Housing Authority of Southwest Acadia, Louisiana and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Housing Authority of Southwest Acadia, Louisiana's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit
 procedures that are appropriate in the circumstances, but not for the purpose of expressing an
 opinion on the effectiveness of the Housing Authority of Southwest Acadia, Louisiana's internal
 control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Housing Authority of Southwest Acadia, Louisiana's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Managements' Discussion and Analysis on pages 4 to 10 be presented to supplement the basic financial statements.

Such information, is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards general accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Housing Authority of Southwest Acadia, Louisiana's basic financial statements. The statement of modernization costs-uncompleted, financial data schedules, and the schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, statement of modernization costs-uncompleted, financial data schedules, and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated February 23, 2023 on our consideration of the Housing Authority of Southwest Acadia, Louisiana's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Housing Authority of Southwest Acadia, Louisiana's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Audit Standards* in considering the Housing Authority of Southwest Acadia, Louisiana's internal control over financial reporting and compliance.

Mike Estes, P.C.

Fort Worth, Texas

Mike Ester, P.C.

February 23, 2023

Management's Discussion and Analysis (MD&A) September 30, 2022

HOUSING AUTHORITY OF SW ACADIA, LA

REQUIRED SUPPLEMENTAL INFORMATION

MANAGEMENT DISCUSSION AND ANALYSIS (MD&A) September 30, 2022

Management's Discussion and Analysis (MD&A) September 30, 2022

The management of Housing Authority of SW Acadia, LA presents the following discussion and analysis (MD&A) of the Housing Authority's financial activities for the fiscal year ending September 30, 2022. This represents an overview of financial information. Please read this discussion and analysis in conjunction with the Authority's included audited financial statements.

FINANCIAL HIGHLIGHTS

- The primary source of funding for these activities continues to be subsidies and grants from the Department of Housing and Urban Development (HUD), whereas tenant rentals provide a secondary but also significant source of funding.
- The Housing Authority's assets exceeded its liabilities by \$524,519 at the close of the fiscal year ended 2022.
 - ✓ Of this amount \$239,287 represents a restriction equal to the net amount invested in land, buildings, furnishings, leasehold improvements, equipment, and construction in progress, minus associated debts.
 - ✓ The remainder of \$285,232 of unrestricted assets could be used to meet the Housing Authority's ongoing obligations to citizens and creditors. As a measure of financial strength, this amount equals 70% of the total operating expenses of \$415,790, for the fiscal year 2022, which means the Authority might be able to operate about 8 months using the unrestricted assets alone, compared to 7 months in the prior fiscal year.
- The Housing Authority's total net position decreased by \$20,013, a 3% decrease from the prior fiscal year 2021.
- The decrease in net position of these funds was accompanied by an increase in unrestricted cash by \$42,825 from fiscal year 2021.
- These changes led to a decrease in total assets by \$15,028 and an increase in total liabilities by \$4,985.
 As related measure of financial health, there are still over \$15 of current assets covering each dollar of total current liabilities, which compares to \$13 covering the prior fiscal year's liabilities.
- The Housing Authority continues to operate without the need for debt borrowing.

OVERVIEW OF THE FINANCIAL STATEMENTS

This MD&A is intended to serve as an introduction to the Housing Authority's basic financial statements. The Housing Authority is a special-purpose government engaged in business-type activities. Accordingly, only fund financial statements are presented as the basic financial statements, comprised of two components: (1) fund financial statements and (2) a series of notes to the financial statements. These provide information about the activities of the Housing Authority as a whole and present a longer-term view of the Housing Authority's finances. This report also contains other supplemental information in addition to the basic financial statements themselves demonstrating how projects funded by HUD have been completed, and whether there are inadequacies in the Authority's internal controls.

Reporting on the Housing Authority as a Whole

One of the most important questions asked about the Authority's finances is, "Is the Housing Authority as a whole better off, or worse off, as a result of the achievements of fiscal year 2022?" The Statement of net position and the Statement of Revenues, Expenses, and Changes in Net Position report information about the Housing Authority as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

Management's Discussion and Analysis (MD&A) September 30, 2022

Fund Financial Statements

The Housing Authority's financial statements report its net position and changes in net position. One can think of the Housing Authority's net position – the difference between assets and liabilities – as one way to measure the Authority's financial health, or financial position. Over time, increases and decreases in the Authority's net position are one indicator of whether its financial health is improving or deteriorating. One will need to consider other non-financial factors, however, such as the changes in the Authority's occupancy levels or its legal obligations to HUD, to assess the overall health of the Housing Authority.

All the funds of the Housing Authority are reported as proprietary funds. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Housing Authority, like other enterprises operated by state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

USING THIS ANNUAL REPORT

The Housing Authority's annual report consists of financial statements that show combined information about the Housing Authority's most significant programs:

Public Housing Capital Fund Program	\$ 11,070
Low Rent Public Housing	148,189
Total funding received this current fiscal year	\$ 159,259

The Housing Authority's auditors provided assurance in their independent auditors' report with which this I included, that the basic financial statements are fairly stated. The auditors provide varying degrees of as regarding the other information included in this report. A user of this report should read the independent auditor carefully to determine the level of assurance provided for each of the other parts of this report.

Reporting the Housing Authority's Most Significant Funds

The Housing Authority's financial statements provide detailed information about the most significant funds. Sor are required to be established by the Department of Housing and Urban Development (HUD). However, the Authority establishes other funds to help it control and manage money for particular purposes, or to show meeting legal responsibilities for using grants and other money.

The Housing Authority's enterprise funds use the following accounting approach for Proprietary funds: All the Authority's services are reported in enterprise funds. The focus of proprietary funds is on income measuremen together with the maintenance of net position, is an important financial indicator.

FINANCIAL ANALYSIS

The Housing Authority's net position was \$524,519 as of September 30, 2022. Of this amount, \$239,287 was in capital assets and \$285,232 was unrestricted. No other specific Assets are restricted. Also, there are restrictions on general net position.

Management's Discussion and Analysis (MD&A) September 30, 2022

CONDENSED FINANCIAL STATEMENTS

Condensed Statement of Net Position As of September 30, 2022

•	<u>2022</u>	<u>2021</u>
ASSETS		
Current assets	\$ 442,300	\$ 402,796
Capital assets, net of depreciation	239,287	293,819
Total assets	681,587_	696,615
LIABILITIES		
Current liabilities	30,002	29,914
Non-current liabilities	127,066	122,169
Total liabilities	157,068_	152,083
NET POSITION		
Invested in capital assets, net of depreciation	239,287	293,819
Unrestricted net position	285,232	250,713
Total net position	\$ 524,519	\$ 544,532

The net position of these funds decreased by \$20,013, or by 3%, from those of fiscal year 2021, as explained below. In the narrative that follows, the detail factors causing this change are discussed:

Management's Discussion and Analysis (MD&A) September 30, 2022

CONDENSED FINANCIAL STATEMENTS (Continued)

Condensed Statement of Revenues, Expenses, and Changes in Fund Net Position Fiscal Year Ended September 30, 2022

	<u>2022</u>	2021
OPERATING REVENUES		
Tenant Revenue	\$ 165,966	\$ 160,407
HUD grants for operations	159,259	198,206
Other non-tenant revenue	69,998	 3,356
Total operating revenues	 395,223	 361,969
OPERATING EXPENSES		
General	79,113	88,833
Ordinary maintenance and repairs	75,389	53,042
Administrative expenses and management fees	181,137	166,290
Utilities	25,618	28,047
Casualty Loss	-	950
Depreciation	54,533	 64,102
Total operating expenses	415,790	401,264
Income (losses) from operations	 (20,567)	 (39,295)
NON-OPERATING REVENUES		
Interest income	554	594
Gains from sale or disposal of assets	-	 11,500
Total non-operating revenues	554	 12,094
Income (losses) before capital contributions	(20,013)	(27,201)
CAPITAL CONTRIBUTIONS	-	-
CHANGES IN NET POSITION	(20,013)	(27,201)
NET POSITION - BEGINNING	544,532	571,733
NET POSITION - END	\$ 524,519	\$ 544,532

Management's Discussion and Analysis (MD&A) September 30, 2022

EXPLANATIONS OF FINANCIAL ANALYSIS

Compared with the prior fiscal year, total operating and capital contributions increased \$21,714 from a combination of larger offsetting factors. Reasons for most of this change are listed below:

- Total tenant revenue increased by \$5,559 from that of the prior fiscal year because the amount of rent each tenant pays is based on a sliding scale of their personal income. Included in this total is other tenant revenues (such as fees collected from tenants for late payment of rent, damages to their units, and other assessments) which decreased by \$2,969.
- Federal revenues from HUD for operations decreased by \$38,947 from that of the prior fiscal year. The
 determination of operating grants is based in part upon operations performance of prior years. This amount
 fluctuates from year-to-year because of the complexities of the funding formula HUD employs. Generally,
 this formula calculates an allowable expense level adjusted for inflation, occupancy, and other factors, and
 then uses this final result as a basis for determining the grant amount. The amount of rent subsidy received
 from HUD depends upon an eligibility scale of each tenant.
- The Housing Authority was still in the process of completing projects funded from grants by HUD for fiscal years 2020 through 2021 and submitted a new grant during fiscal year 2022.
- Total other operating revenue increased by \$66,642 and interest income decreased by \$40 from the prior fiscal year.

Compared with the prior fiscal year, total operating expenses increased \$14,526, or by 3%, but this also was made up of a combination of offsetting factors. Again, reasons for most of this change are listed below:

- Depreciation expense decreased by \$22,347 from that of the prior fiscal year.
- Maintenance and repairs increased by \$22,347 from that of the prior fiscal year due to changes in the following: Repair staff wages increased by \$5,149 and related employee benefit contributions decreased by \$3,558. Materials used increased by \$4,375 and contract labor costs increased by \$14,203.
- General Expenses decreased by \$9,720 from that of the prior fiscal year. Payments in lieu of taxes (PILOT) increased by \$1,095. PILOT is calculated as a percentage of rent minus utilities and therefore changed proportionately to the changes in each of these. Insurance premiums increased by \$8,831, other general expenses increased by \$51 and bad debts decreased by \$11,260. Lastly, compensated absences decreased by \$8,437.
- Administrative Expenses increased by \$14,847 from that of the prior fiscal year due to a combination of factors. Administrative staff salaries increased by \$3,988 and related employee benefit contributions increased by \$6,525; therefore, total staff salaries and benefit costs increased. In addition, staff travel reimbursements increased by \$2,185, office expenses increased by \$823 and sundry expenses increased by \$173.
- Utilities Expense decreased by \$2,429 from that of the prior fiscal year because water cost decreased by \$1,525, electricity cost increased by \$1,289, gas cost decreased by \$60, and other utilities expense (such as labor, benefits, garbage, sewage, and waste removal) decreased by \$2,133.
- Casualty losses decreased by \$950 from that of the prior fiscal year.

Management's Discussion and Analysis (MD&A) September 30, 2022

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

At September 30, 2022, the Housing Authority had a total cost of \$4,123,330 invested in a broad range of assets and construction in progress from projects funded in 2020 through 2022, listed below. More detailed information about capital assets appears in the notes to the financial statements.

Statement of Capital Assets As of September 30, 2022

	<u>2022</u>	<u>2021</u>
Land	\$ 16,142	\$ 16,142
Buildings	3,572,975	3,572,975
Leasehold improvements	374,127	374,127
Furniture and equipment	160,086	160,086
Accumulated Depreciation	 (3,884,043)	 (3,829,511)
Total	\$ 239,287	\$ 293,819

As of the end of the 2022 fiscal year, the Authority is still in the process of completing HUD grants of \$329,319 obtained during 2020 through 2022 fiscal years. A total remainder of \$272,888 will be received and spent for completing these projects during fiscal year 2023.

Debt

Non-current liabilities also include accrued annual leave due to employees. The Housing Authority has not incurred any mortgages, leases, or bond indentures for financing capital assets or operations.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The Housing Authority is primarily dependent upon HUD for the funding of operations; therefore, the Housing Authority is affected more by Federal budget than by local economic conditions. The capital budgets for the 2023 fiscal year have already been submitted to HUD for approval and no major changes are expected.

The Capital fund programs are multiple year budgets and have remained relatively stable. Capital Funds are used for the modernization of public housing properties including administrative fees involved in the modernization.

CONTACTING THE HOUSING AUTHORITY'S FINANCIAL MANAGEMENT

Our financial report is designed to provide our citizens, investors, and creditors with a general overview of the Housing Authority's finances, and to show the Housing Authority's accountability for the money it receives. If you have questions about this report, or wish to request additional financial information, contact Ken Guidry, at Housing Authority of SW Acadia, LA; PO Box 237, Estherwood, LA 70534.

HOUSING AUTHORITY OF SOUTHWEST ACADIA, LOUISIANA STATEMENT OF NET POSITION

SEPTEMBER 30, 2022

ASSETS Current assets \$ 262,790 Cash and cash equivalents \$ 143,577 Accounts receivable 336 Prepaid items and other assets 27,416 Inventory 729 Restricted assets - cash and cash equivalents 7,200 Total Current Assets 442,300 Capital Assets, net 239,287 Land and other non-depreciated assets 16,142 Other capital assets - net of depreciation 239,287 Total Capital Assets, net 239,287 Total Assets \$ 681,587 LIABILITIES Current Liabilities Current Liabilities 4,227 Unearned income 394 Compensated absences payable 4,201 Accrued PILOT 13,980 Deposits due others 7,200 Total Current Liabilities 30,002 Noncurrent Liabilities 127,066 Total Liabilities 157,068 NET POSITION 157,068 Net investment in capital assets 239,287 Unrestricted 285,232 <th></th> <th>-</th> <th>General</th>		-	General
Cash and cash equivalents \$ 262,790 Investments 143,577 Accounts receivable net 252 Interest receivable 336 Prepaid items and other assets 27,416 Inventory 729 Restricted assets - cash and cash equivalents 7,200 Total Current Assets 442,300 Capital Assets, net 223,145 Land and other non-depreciated assets 16,142 Other capital assets - net of depreciation 223,145 Total Capital Assets, net 239,287 Total Assets \$ 681,587 LIABILITIES Surrent Liabilities Current Liabilities 4,227 Unearned income 394 Compensated absences payable 4,201 Accrued PILOT 13,980 Deposits due others 7,200 Total Current Liabilities 30,002 Noncurrent Liabilities 127,066 Total Liabilities 157,068 NET POSITION 239,287 Unrestricted 285,232	ASSETS		
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Total Assets \$ 681,587 LIABILITIES Current Liabilities Accounts payable \$ 4,227 Unearned income 394 Compensated absences payable 4,201 Accrued PILOT 13,980 Deposits due others 7,200 Total Current Liabilities 30,002 Noncurrent Liabilities Compensated absences payable 127,066 Total Liabilities 157,068 NET POSITION Net investment in capital assets 239,287 Unrestricted 285,232	Other capital assets - net of depreciation		223,145
LIABILITIES Current Liabilities Accounts payable Unearned income Compensated absences payable Accrued PILOT Deposits due others Total Current Liabilities Compensated absences payable Total Liabilities	Total Capital Assets, net		239,287
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Accounts payable \$ 4,227 Unearned income 394 Compensated absences payable 4,201 Accrued PILOT 13,980 Deposits due others 7,200 Total Current Liabilities 30,002 Noncurrent Liabilities 127,066 Total Liabilities 157,068 NET POSITION Net investment in capital assets 239,287 Unrestricted 285,232	LIABILITIES		
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Compensated absences payable Accrued PILOT Deposits due others Total Current Liabilities Tompensated absences payable Total Liabilities Compensated absences payable Total Liabilities Total Liabilities Total Liabilities NET POSITION Net investment in capital assets Unrestricted 4,201 13,980 7,200 10,002 10,002 10,006 10,000 1	Accounts payable	\$	4,227
Accrued PILOT Deposits due others 7,200 Total Current Liabilities 30,002 Noncurrent Liabilities Compensated absences payable 127,066 Total Liabilities 157,068 NET POSITION Net investment in capital assets Unrestricted 239,287 285,232	Unearned income		394
Accrued PILOT Deposits due others 7,200 Total Current Liabilities 30,002 Noncurrent Liabilities Compensated absences payable 127,066 Total Liabilities 157,068 NET POSITION Net investment in capital assets Unrestricted 239,287 285,232	Compensated absences payable		4,201
Total Current Liabilities Noncurrent Liabilities Compensated absences payable Total Liabilities 127,066 Total Liabilities 157,068 NET POSITION Net investment in capital assets Unrestricted 239,287 239,287			13,980
Noncurrent Liabilities Compensated absences payable Total Liabilities 127,066 Total Liabilities 157,068 NET POSITION Net investment in capital assets Unrestricted 239,287 239,287	Deposits due others		7,200
Compensated absences payable 127,066 Total Liabilities 157,068 NET POSITION Net investment in capital assets 239,287 Unrestricted 285,232	Total Current Liabilities		30,002
Total Liabilities 157,068 NET POSITION Net investment in capital assets 239,287 Unrestricted 285,232	Noncurrent Liabilities		
NET POSITION Net investment in capital assets Unrestricted 239,287 285,232	Compensated absences payable		127,066
Net investment in capital assets Unrestricted 239,287 285,232	Total Liabilities		157,068
Unrestricted 285,232	NET POSITION		
	Net investment in capital assets		239,287
Net Position \$ 524,519	Unrestricted		285,232
	Net Position	\$	524,519

HOUSING AUTHORITY OF SOUTHWEST ACADIA, LOUISIANA STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION

FOR THE YEAR ENDED SEPTEMBER 30, 2022

	General
OPERATING REVENUES	
Dwelling rental \$	165,721
Governmental operating grants	159,259
Tenant revenue- other	245
Other	69,998
Total Operating Revenues	395,223
OPERATING EXPENSES	
Administration	181,137
Utilities	25,618
Ordinary maintenance & operations	75,389
General expenses	79,113
Depreciation	54,533
Casualty losses	
Total Operating Expenses	415,790
Income (Loss) from Operations	(20,567)
Non Operating Revenues (Expenses)	
Interest earnings	554
Total Non-Operating Revenues (Expenses)	554
Income (Loss) before contribution	(20,013)
Capital Contribution	0
Change in net position	(20,013)
Total net position - beginning	544,532
Total net position - ending \$	524,519

HOUSING AUTHORITY OF SOUTHWEST ACADIA, LOUISIANA STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED SEPTEMBER 30, 2022

	General
CASH FLOWS FROM OPERATING ACTIVITIES	
Rental receipts \$	163,294
Other receipts	71,458
Federal grants	159,408
Payments to vendors	(173,818)
Payments to employees – net	(177,516)
Net cash provided (used) by operating activities	42,826
CASH FLOWS FROM INVESTING ACTIVITIES	
Inventory income	570
Purchase of investments	571
Net cash provided (used) by	
Investing activities	(1)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	42,825
CASH AND CASH EQUIVALENTS Beginning of Fiscal Year	227,165
CASH AND CASH EQUIVALENTS	
End of Fiscal Year \$	269,990

Continued

HOUSING AUTHORITY OF SOUTHWEST ACADIA, LOUISIANA STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED SEPTEMBER 30, 2022

		General
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH	-	
PROVIDED (USED) BY OPERATING		
ACTIVITIES		
Operating income (loss)	\$	(20,567)
Adjustment to reconcile operating		
income (loss) to net cash provided (used)		
by operating activities:		
Depreciation Expense		54,533
Provision of uncollectible accounts		8
Change in assets and liabilities:		
Receivables		592
Inventories		(161)
Prepaid items		3,436
Account payables		102
Compensated absences		4,208
Deposits due others		150
Accrued PILOT		1,065
Unearned Income	_	(540)
Net cash provided (used) by operations	\$	42,826

Concluded

SEPTEMBER 30, 2022

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SEPTEMBER 30, 2022

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES The accompanying financial statements of the Housing Authority of Southwest Acadia have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

A. REPORTING ENTITY Housing Authorities are chartered as public corporations under the laws (LSA – R.S. 40.391) of the State of Louisiana for the purpose of providing safe and sanitary dwellings accommodations. This creation was contingent upon the local governing body of the city or parish declaring a need for the Housing Authority to function in such city or parish. The Housing Authority is governed by a five member Board of Commissioners. The members, appointed by the Honorable Mayor of Estherwood and Mermentau, serve staggered multi-year terms.

The Housing Authority has the following units:

	Contract	Number
Program	Number	Of Units
PHA owned housing	FW 950	54

GASB Statement 14 establishes criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Under provisions of this Statement, the Housing Authority is considered a primary government, since it is a special purpose government that has a separate governing body, is legally separate, and is fiscally independent of other state or local governments. As used in GASB Statement 14, fiscally independent means that the Housing Authority may, without the approval or consent of another governmental entity, determine or modify its own budget, levy its own taxes or set rates or charges, and issue bonded debt with HUD approval.

The Housing Authority is a related organization of the Cities of Estherwood and Mermentau of Southwest Acadia since the Cities of Estherwood and Mermentau of Southwest Acadia appoints a voting majority of the Housing Authority's governing board. The Cities of Estherwood and Mermentau of Southwest Acadia are not financially accountable for the Housing Authority as they cannot impose their will on the Housing Authority and there is no potential for the Housing Authority to provide financial benefit to, or impose financial burdens on, the Cities of Estherwood and Mermentau of Southwest Acadia. Accordingly, the Housing Authority is not a component unit of the financial reporting entity of the Cities of Estherwood and Mermentau of Southwest Acadia.

Governmental Accounting Standards Board (GASB) Codification Section 2100 establishes criteria for determining which, if any, component units should be considered part of the Housing Authority for financial reporting purposes. The basic criteria for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability, which includes:

SEPTEMBER 30, 2022

- 1) Appointing a voting majority of an organization's governing body, and:
 - a) The ability of the government to impose its will on that organization and/or
 - b) The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the government.
- 2) Organizations for which the government does not appoint a voting majority but are fiscally dependent on the government.
- 3) Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Based on the previous criteria, the Housing Authority has determined that there are no component units that should be considered as part of the Housing Authority reporting entity.

B. FUNDS The accounts of the Housing Authority are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds are maintained consistent with legal and managerial requirements.

The transactions of the Housing Authority are reported in a proprietary enterprise fund. The general fund accounts for the transactions of the Public Housing Low Rent program and the Capital Fund program.

C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

PROPRIETARY FUNDS Proprietary funds are accounted for on the flow of economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the statement of net position sheet.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary funds' principal ongoing operations. According to the Authority's policy, governmental operating grants are considered operating revenues. The other principal operating revenues of the Housing Authority are rent and maintenance charges to residents and operating fees earned. Operating expenses for proprietary funds include the administrative costs of providing the service. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

SEPTEMBER 30, 2022

D. CASH AND CASH EQUIVALENTS Cash includes amounts in demand deposits and interest-bearing demand deposits. Cash equivalents include amounts in time deposits, of less than ninety days, and cash with fiscal agent. Under state law, the Housing Authority may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

On the Statement of Cash Flows, cash and cash equivalents, end of year, is \$269,990. This is comprised of cash and cash equivalents of \$262,790 and restricted assets – cash of \$7,200, on the statement of net position.

E. INVESTMENTS Investments are limited to L.S.-R.S. 33:2955 and the Housing Authority investment policy. If the original maturities of investments exceed 90 days, they are classified as investments; however, if the original maturities are 90 days or less, they are classified as cash equivalents.

The investments are reflected at quoted market prices except for the following which are required/permitted as per GASB Statement No. 31:

Investments in <u>nonparticipating</u> interest-earning contracts, such as nonnegotiable certificates of deposit with redemption terms that do not consider market rates, are reported using a cost-based measure.

Definitions:

Interest-earning investment contract include time deposits with financial institutions (such as certificates of deposit), repurchase agreements, and guaranteed investment contracts.

- **F. REVENUE RECOGNITION** Revenues and other governmental fund financial resource increments are recognized in the accounting period in which they become susceptible to accrual that is, when they become *measurable* and *available* to the finance expenditures of the fiscal period. "Available" is determined as collectible within the 12 months of the fiscal year or soon enough thereafter to be used in pay liabilities of the current period.
- **G. INVENTORY** All purchased inventory items are valued at cost using the first-in, first-out method. Inventory is recorded using the purchase method. At year end, the amount of inventory is recorded for external financial reporting.
- **H. PREPAID ITEMS** Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items.

SEPTEMBER 30, 2022

I. CAPITAL ASSETS Capital assets are recorded at historical cost and depreciated over their estimated useful lives (excluding salvage value). The capitalization threshold is \$1,500. Donated capital assets are recorded at their estimated fair value at the date of donation. Estimated useful live is management's estimate of how long the asset is expected to meet service demands. Straight line depreciation is used based on the following estimated useful lives:

Site improvements	15 years
Buildings	33 years
Building improvements	15 years
Furniture and equipment	5-7 years
Computers	3 years

J. UNEARNED INCOME The Housing Authority reports prepaid revenues on its statement of net position. Prepaid revenues arise when resources are received by the Housing Authority before it has a legal claim to them, as when grant monies are received prior to the occurrence of qualifying expenditures. In subsequent periods, when the Housing Authority has a legal claim to the resources, the liability for prepaid revenue is removed from the statement of net position and the revenue is recognized.

K. COMPENSATED ABSENCES The Housing Authority follows Louisiana Civil Service regulations for accumulated annual and sick leave. Employees may accumulate up to three hundred hours of annual leave which may be received upon termination or retirement. Sick leave hours accumulate, but the employee is not paid for them if not used by his/her retirement or termination date.

L. POST EMPLOYMENT BENEFITS The Authority does not recognize or pay any post employment benefits.

M. NET POSITION AND FLOW ASSUMPTIONS Net position is reported as restricted when constraints are placed on net position use as either:

Externally imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

Restricted resources are used first when an expense is incurred for purposes for which both restricted and unrestricted net positions are available.

SEPTEMBER 30, 2022

N. USE OF ESTIMATES The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenses and other financing sources and uses during the reporting period. Actual results could differ from those estimates.

NOTE 2 – DEPOSITS AND INVESTMENTS The Housing Authority has reported their investments with a maturity at time of purchase of one year or less at amortized cost. Investments with maturity at time of purchase of greater than one year are presented at fair value at September 30, 2022. Deposits are stated at cost, which approximates fair value.

Interest Rate Risk: The Housing Authority's policy does not address interest rate risk.

Credit Rate Risk: GASB 40 disclosure of credit rate risk does not apply, since the Authority's only investments are certificates of deposit.

Custodial Credit Risk: The Authority's policy requires the financial institution to cover the first \$250,000 of deposits with FDIC coverage. Any excess deposits must be collateralized with securities held by the pledging financial institution, with a fair market value that equals or exceeds the amount of excess deposits.

Restricted Cash: \$7,200 is restricted in the General Fund for security deposits.

At September 30, 2022, the Housing Authority's carrying amount of deposits was \$413,467 and the bank balance was \$425,926, which includes \$143,577 in certificates of deposits classified as investments. Petty cash consists of \$100. \$393,577 of the bank balance was covered by FDIC Insurance. The remaining bank balance of \$32,349 was covered by pledged securities. However, this \$32,349 was exposed to custodial credit risk, as defined by GASBS No. 40, para. 8, because it was uninsured and collateralized with securities held by the pledging financial institution's trust department or agent but not in the Housing Authority's name.

Even though the pledged securities are considered uncollateralized (Category 3) under the provisions of GASB Statement 40, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within ten days of being notified by the Housing Authority that the fiscal agent has failed to pay deposited funds upon demand. Investments during the year were solely in time deposits at banks.

SEPTEMBER 30, 2022

NOTE 3 – ACCOUNTS RECEIVABLE The receivables at September 30, 2022, are as follows:

	 General
Class of Receivables Local sources:	
Tenants	\$ 252
Total	\$ 252

NOTE 4 – CAPITAL ASSETS The changes in capital assets are as follows:

	_	Beginning Balance	Additions	Deletions	Ending Balance
Non-depreciable assets Land and buildings	\$	16,142	\$ 0 \$	0	\$ 16,142
Depreciable assets:					
Buildings		3,947,102	0	0	3,947,102
Furniture and equipment		160,086	0	0	160,086
Total capital assets	-	4,123,330	 0	0	 4,123,330
Less: accumulated depreciation			_		
Buildings		3,712,018	42,741	0	3,754,759
Furniture and equipment		117,493	11,791	0	129,284
Total accumulated depreciation	_	3,829,511	 54,532	0	3,884,043
Total capital assets, net	\$	293,819	\$ (54,532) \$	0	\$ 239,287

SEPTEMBER 30, 2022

NOTE 5 – ACCOUNTS PAYABLE The payables at September 30, 2022 are as follows:

	 General
Vendors	\$ 1,275
Payroll taxes &	
Retirement withheld	2,621
Utilities	 331
Total	\$ 4,227

NOTE 6 – COMPENSATED ABSENCES At September 30, 2022, employees of the Housing Authority have accumulated and vested \$131,267 of employee leave computed in accordance with GASB, Codification Section C60.

NOTE 7 – LONG-TERM OBLIGATIONS The following is a summary of the long-term obligation transactions for the year ended September 30, 2022.

		Compensated Absences
Balance, beginning Additions Deletions	\$	126,301 8,572 (3,606)
Balance, ending	-	131,267
Amounts due in one year	\$	4,201

SEPTEMBER 30, 2022

NOTE 8 – RETIREMENT SYSTEM The Housing Authority participates in the Housing Agency Retirement Trust (HART) Plan, which is a defined contribution plan. The plan consists of employees of various local and regional housing authorities, urban renewal agencies, and other similar organizations. Through this plan, the Housing Authority provides pension benefits for all of its full-time employees. All full-time employees are eligible to participate in the plan on the first day of the month after becoming age 18 and after completing six months of continuous employment.

Under a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. Each participant in the plan is required to make a monthly contribution equal to 6% of his effective compensation, and may make additional contributions. The employer is required to make monthly contributions equal to 8% of each participant's effective compensation.

The Housing Authority's contribution for each employee and income allocated to the employee's account is fully vested after five years of continuous service. The Housing Authority's contributions and interest forfeited by employees who leave employment before five years of service are first used to pay for plan expenses and if there is any residual amount, the amount is refunded to the Housing Authority.

The Housing Authority has the right to establish or amend retirement plan provisions. The Housing Authority's Joinder Agreement with the Housing Renewal and Local Agency Retirement Plan may be amended or modified by Board Resolution. Amendment of the Joinder Agreement is limited to provisions affecting plan specifications.

The Housing Authority made the required contributions of \$9,727 for the year ended September 30, 2022, of which \$5,558 was paid by the Housing Authority and \$4,169 was paid by employees. No payments were made out of the forfeiture account.

NOTE 9 – COMMITMENTS AND CONTINGENCIES

<u>Commitments</u> On October 1, 2019, the Authority entered into an Employment agreement with the Executive Director. The agreement is for five years. This renewed a prior five year agreement. The agreement may be terminated sooner, by either party.

The Board must give due notice and follow certain procedures to terminate the Executive Director for cause. In such event, the Executive Director must be paid salary earned through termination, plus accrued annual leave and other benefits.

The Board may also terminate the Executive Director without cause, when in its judgment; such termination is in the best interest of the Authority. In such event the Director is to be paid the remaining salary for the unexpired portion of the five year contract, plus accrued annual leave and other benefits.

<u>Litigation</u> The Housing Authority is not presently involved in litigation.

SEPTEMBER 30, 2022

<u>Grant Disallowances</u> The Housing Authority participates in a number of federally assisted grant programs. The programs are subject to compliance audits under the single audit approach. Such audits could lead to requests for reimbursement by the grantor agency for expenditures disallowed under terms of the grants. Housing Authority management believes that the amount of disallowance, if any, which may arise from future audits will not be material.

<u>Construction Projects</u> There are certain renovation or construction projects in progress at September 30, 2022. These include modernizing rental units. These projects are being funded by HUD. Funds are requested periodically as the cost is incurred.

<u>Risk Management</u> The Housing Authority is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Housing Authority carries commercial insurance.

The Housing Authority transfers risk of loss by participating in a public entity risk pool and contracting with a commercial insurance carrier for all major categories of exposed risk.

This includes coverage of property, general liability, public liability, bond, and worker's compensation. The risk pool and insurance contracted are obligated to meet settlements up to the maximum coverage, after the PHA's premiums and deductions are met.

Louisiana State law prohibits one governmental entity assessing another entity. If the Louisiana Housing Council, Inc. Group Self Insurance Risk Management Agency risk pool is unable to meet its obligations, the risk to the Housing Authority is only that its own claim would be unpaid.

Coverage has not significantly changed from the previous year and settlements for each of the past three years have not exceeded insurance coverage.

NOTE 10 – ECONOMIC DEPENDENCE The Department of Housing and Urban Development provided \$159,259 to the Housing Authority, which represents approximately 40% of the Housing Authority's total revenue and capital contributions for the year.

NOTE 11 - SUBSEQUENT EVENTS Management has evaluated events and transactions subsequent to the statement of net position date through, February 23, 2023, of the independent auditor's report for potential recognition or disclosure in the financial statements.

MIKE ESTES, P.C.



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MEMBER OF THE
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC
ACCOUNTANTS
and the
AICPA GOVERNMENTAL
AUDIT QUALITY CENTER

Report on Internal Control Over Financial Reporting and on Compliance and
Other Matters Based on an Audit of Financial Statements Performed in
Accordance with Government Auditing Standards

Independent Auditor's Report

Housing Authority of Southwest Acadia Southwest Acadia, Louisiana

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements, of the Housing Authority of Southwest Acadia, Louisiana, as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the Housing Authority of Southwest Acadia, Louisiana's basic financial statements, and have issued our report thereon dated February 23, 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Housing Authority of Southwest Acadia, Louisiana's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Housing Authority of Southwest Acadia, Louisiana's internal control. Accordingly, we do not express an opinion on the effectiveness of the Housing Authority of Southwest Acadia, Louisiana's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses, or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Housing Authority of Southwest Acadia, Louisiana's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mike Estes, P.C.

Fort Worth, Texas

Mike Ester, P.C.

February 23, 2023

HOUSING AUTHORITY OF SOUTHWEST ACADIA, LOUISIANA SCHEDULE OF FINDINGS AND QUESTIONED COSTS

YEAR ENDED YEAR ENDED SEPTEMBER 30, 2022

Section I – Summary of the Auditor's Results

Financial Statement Audit

1.	Type of Auditor's Report Issued on Financi	al Stateme	ents – U	Inmodified.	
2.	Internal Control Over Financial Reporting:				
	a. Material weakness(es) identified?b. Significant deficiency(ies) identified?		yes yes	<u>√</u>	no none reported
3.	Noncompliance material to financial statements noted?		yes		no

HOUSING AUTHORITY OF SOUTHWEST ACADIA, LOUISIANA SCHEDULE OF FINDINGS AND QUESTIONED COSTS

YEAR ENDED SEPTEMBER 30, 2022

<u>Section II – Findings related to the financial statements which are required to be reported in accordance with Governmental Auditing Standards generally accepted in the United States of America:</u>

None

HOUSING AUTHORITY OF SOUTHWEST ACADIA, LOUISIANA CORRECTIVE ACTION PLAN

YEAR ENDED SEPTEMBER 30, 2022

There were no audit findings.

HOUSING AUTHORITY OF SOUTHWEST ACADIA, LOUISIANA SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

YEAR ENDED SEPTEMBER 30, 2022

The following prior audit finding was a significant deficiency, required to be reported, in the prior year in accordance with *Governmental Auditing Standards* generally accepted in the United States of America:

There were no prior audit findings.



HOUSING AUTHORITY OF SOUTHWEST ACADIA, LOUISIANA STATEMENT OF MODERNIZATION COSTS - UNCOMPLETED

YEAR ENDED SEPTEMBER 30, 2022

CASH BASIS

	_	2018 Capital Fund	 2019 Capital Fund	_ ,	2020 Capital Fund
Funds approved	\$	88,018	\$ 92,004	\$	98,815
Funds expended		88,018	92,004		56,431
Excess of funds approved	\$		\$	\$	42,384
Funds advanced	\$	88,018	\$ 92,004	\$	56,431
Funds expended		88,018	92,004		56,431
Excess (Deficiency) of funds advanced	\$		\$	\$	

HOUSING AUTHORITY OF SOUTHWEST ACADIA, LOUISIANA SCHEDULE OF COMPENSATION, BENEFITS AND OTHER PAYMENTS TO AGENCY HEAD OR CHIEF EXECUTIVE DIRECTOR

YEAR ENDED SEPTEMBER 30, 2022

Agency Head Name: Ken Guidry, Executive Director

Purpose	Amount
Salary	69,480
Benefits-insurance	13,836
Benefits-retirement	5,558
Benefits- <list any="" here="" other=""></list>	
Car allowance	
Vehicle provided by government	<enter amount="" on="" reported="" w-2=""></enter>
Per diem	
Reimbursements	
Travel	
Registration fees	395
Conference travel	400
Continuing professional education	
fees	
Housing	
Unvouchered expenses*	
Special meals	
Total	89,669

HOUSING AUTHORITY OF SOUTHWEST ACADIA, LOUISIANA SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

YEAR ENDED SEPTEMBER 30, 2022

FEDERAL GRANTOR PROGRAM TITLE	CDFA NO.	PROGRAM EXPENDITURES
U. S. Department of Housing and Urban Development Direct Programs:		
Low-Income Housing Operating Subsidy	14.850a	\$ 148,189
Capital Fund Program	14.872	11,070
Total United States Department of Housing and Urban Development		\$ 159,259
Total Expenditures of Federal Awards		\$ 159,259

The accompanying notes are an integral part of this schedule.

HOUSING AUTHORITY OF SOUTHWEST ACADIA, LOUISIANA NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

YEAR ENDED SEPTEMBER 30, 2022

NOTE 1 – BASIS OF PRESENTATION The accompanying Schedule of Expenditures of Federal Awards (the "Schedule") includes the federal award activity of the Housing Authority of Southwest Acadia, Louisiana (the "Housing Authority") under programs of the federal government for the year ended September 30, 2022. The information in the Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Housing Authority, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Housing Authority.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE 3 - RELATIONSHIP TO BASIC FINANCIAL STATEMENTS Federal awards revenues are reported in the Housing Authority's basic financial statements as follows:

	_	Federal Sources
Enterprise Funds Governmental operating grants	\$	159,259
Total	Ψ <u>-</u> \$	159,259
Total	Ψ_	137,237

NOTE 4 – RELATIONSHIP TO FEDERAL FINANCIAL REPORTS Amounts reported in the accompanying schedule agree with the amounts reported in the related federal financial reports except for changes made to reflect amounts in accordance with generally accepted accounting principles.

NOTE 5 – DE MINIMIS INDIRECT COST RATE The Housing Authority did not elect to use the 10-precent de minimis indirect cost rate allowed under the Uniform Guidance.

Entity Wide Balance Sheet Summary					
	Project Total	Subtotal	ELIM	Total	
111 Cash - Unrestricted	\$262,790	\$262,790		\$262,790	
112 Cash - Restricted - Modernization and Development	Ψ202,100	Ψ202,700		Ψ202,700	
113 Cash - Other Restricted					
114 Cash - Tenant Security Deposits	\$7,200	\$7,200		\$7,200	
115 Cash - Restricted for Payment of Current Liabilities	Ψ1,200	ψ1,200		ψ1,200	
100 Total Cash	\$269,990	\$269,990		\$269,990	
Too Total Gaon	Ψ200,000	Ψ200,000		Ψ200,000	
121 Accounts Receivable - PHA Projects					
122 Accounts Receivable - HUD Other Projects					
124 Accounts Receivable - Other Government					
125 Accounts Receivable - Miscellaneous					
126 Accounts Receivable - Tenants	\$252	\$252		\$252	
126.1 Allowance for Doubtful Accounts -Tenants	\$0	\$0		\$0	
126.2 Allowance for Doubtful Accounts - Other	\$0	\$0		\$0	
127 Notes, Loans, & Mortgages Receivable - Current	40	Ψ.		Ψ.0	
128 Fraud Recovery					
128.1 Allowance for Doubtful Accounts - Fraud					
129 Accrued Interest Receivable	\$336	\$336		\$336	
120 Total Receivables, Net of Allowances for Doubtful Accounts	\$588	\$588		\$588	
	φοσο	ψοσο		φοσσ	
131 Investments - Unrestricted	\$143,577	\$143,577		\$143,577	
132 Investments - Restricted	ψσ,σ	ψσ,σ		ψσ,σ	
135 Investments - Restricted for Payment of Current Liability					
142 Prepaid Expenses and Other Assets	\$27,416	\$27,416		\$27,416	
143 Inventories	\$767	\$767		\$767	
143.1 Allowance for Obsolete Inventories	-\$38	-\$38		-\$38	
144 Inter Program Due From	, , ,	***		*	
145 Assets Held for Sale					
150 Total Current Assets	\$442,300	\$442,300		\$442,300	
	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		, , , , , , , , , , , , ,	
161 Land	\$16,142	\$16,142		\$16,142	
162 Buildings	\$3,572,975	\$3,572,975		\$3,572,975	
163 Furniture, Equipment & Machinery - Dwellings	\$15,574	\$15,574		\$15,574	
164 Furniture, Equipment & Machinery - Administration	\$144,512	\$144,512		\$144,512	
165 Leasehold Improvements	\$374,127	\$374,127		\$374,127	
166 Accumulated Depreciation	-\$3,884,043	-\$3,884,043		-\$3,884,043	
167 Construction in Progress					
168 Infrastructure					
160 Total Capital Assets, Net of Accumulated Depreciation	\$239,287	\$239,287		\$239,287	
·					
171 Notes, Loans and Mortgages Receivable - Non-Current					
172 Notes, Loans, & Mortgages Receivable - Non Current - Past Due					
173 Grants Receivable - Non Current					
174 Other Assets					
176 Investments in Joint Ventures					
180 Total Non-Current Assets	\$239,287	\$239,287		\$239,287	
200 Deferred Outflow of Resources					
290 Total Assets and Deferred Outflow of Resources	\$681,587	\$681,587		\$681,587	
290 Total Assets and Deferred Outflow of Resources	\$681,587	\$681,587		\$681,587	

Entity Wide Balance Sh	eet Summary			
	Project Total	Subtotal	ELIM	Total
311 Bank Overdraft				
312 Accounts Payable <= 90 Days	\$1,275	\$1,275		\$1,275
313 Accounts Payable >90 Days Past Due	, , <u>-</u>	* , -		, , -
321 Accrued Wage/Payroll Taxes Payable	\$2,621	\$2.621		\$2,621
322 Accrued Compensated Absences - Current Portion	\$4,201	\$4,201		\$4,201
324 Accrued Contingency Liability	, , -	* , -		, ,
325 Accrued Interest Payable				
331 Accounts Payable - HUD PHA Programs				
332 Account Payable - PHA Projects				
333 Accounts Payable - Other Government	\$13,980	\$13,980		\$13,980
341 Tenant Security Deposits	\$7,200	\$7,200		\$7,200
342 Unearned Revenue	\$394	\$394		\$394
343 Current Portion of Long-term Debt - Capital Projects/Mortgage Revenue	·	·		·
344 Current Portion of Long-term Debt - Operating Borrowings				
345 Other Current Liabilities				
346 Accrued Liabilities - Other	\$331	\$331		\$331
347 Inter Program - Due To		·		
348 Loan Liability - Current				
310 Total Current Liabilities	\$30,002	\$30,002		\$30,002
351 Long-term Debt, Net of Current - Capital Projects/Mortgage Revenue				
352 Long-term Debt, Net of Current - Operating Borrowings				
353 Non-current Liabilities - Other				
354 Accrued Compensated Absences - Non Current	\$127,066	\$127,066		\$127,066
355 Loan Liability - Non Current				
356 FASB 5 Liabilities				
357 Accrued Pension and OPEB Liabilities				
350 Total Non-Current Liabilities	\$127,066	\$127,066		\$127,066
300 Total Liabilities	\$157,068	\$157,068		\$157,068
400 Deferred Inflow of Resources				
508.4 Net Investment in Capital Assets	\$239,287	\$239,287		\$239,287
511.4 Restricted Net Position	\$0	\$0		\$0
512.4 Unrestricted Net Position	\$285,232	\$285,232		\$285,232
513 Total Equity - Net Assets / Position	\$524,519	\$524,519		\$524,519
600 Total Liabilities, Deferred Inflows of Resources and Equity - Net	¢604 507	¢601 507		\$604 F07
Total Elabilities, Deletted Itiliows of Resources and Equity - Net	\$681,587	\$681,587		\$681,587

Single Project Revenue and Expense						
	Low Rent	Capital Fund	Total Project			
70300 Net Tenant Rental Revenue	\$165,721		\$165,721			
70400 Tenant Revenue - Other	\$245		\$245			
70500 Total Tenant Revenue	\$165,966	\$0	\$165,966			
70600 HUD PHA Operating Grants	\$148,189		\$148,189			
70610 Capital Grants		\$11,070	\$11,070			
70710 Management Fee						
70720 Asset Management Fee						
70730 Book Keeping Fee						
70740 Front Line Service Fee						
70750 Other Fees						
70700 Total Fee Revenue						
70800 Other Government Grants						
71100 Investment Income - Unrestricted	\$554		\$554			
71200 Mortgage Interest Income						
71300 Proceeds from Disposition of Assets Held for Sale						
71310 Cost of Sale of Assets						
71400 Fraud Recovery						
71500 Other Revenue	\$69,998		\$69,998			
71600 Gain or Loss on Sale of Capital Assets						
72000 Investment Income - Restricted						
70000 Total Revenue	\$384,707	\$11,070	\$395,777			
91100 Administrative Salaries	\$97,392		\$97,392			
91200 Auditing Fees	\$7,330		\$7,330			
91300 Management Fee						
91310 Book-keeping Fee						
91400 Advertising and Marketing	\$280		\$280			
91500 Employee Benefit contributions - Administrative	\$54,548		\$54,548			
91600 Office Expenses	\$13,716		\$13,716			
91700 Legal Expense						
91800 Travel	\$2,185		\$2,185			
91810 Allocated Overhead						
91900 Other	\$5,686		\$5,686			
91000 Total Operating - Administrative	\$181,137	\$0	\$181,137			
92000 Asset Management Fee						
92100 Tenant Services - Salaries						
92200 Relocation Costs						
92300 Employee Benefit Contributions - Tenant Services						
92400 Tenant Services - Other						
92500 Total Tenant Services	\$0	\$0	\$0			
93100 Water	\$12,479		\$12,479			
93200 Electricity	\$5,313		\$5,313			
93300 Gas	\$232		\$232			
93400 Fuel						
93500 Labor						
93600 Sewer	\$7,594		\$7,594			

Single Project Revenue and Expense					
	Low Rent	Capital Fund	Total Project		
93700 Employee Benefit Contributions - Utilities					
93800 Other Utilities Expense					
93000 Total Utilities	\$25,618	\$0	\$25,618		
	. ,	·			
94100 Ordinary Maintenance and Operations - Labor	\$17,149		\$17,149		
94200 Ordinary Maintenance and Operations - Materials and Other	\$30,205		\$30,205		
94300 Ordinary Maintenance and Operations Contracts	\$24,416		\$24,416		
94500 Employee Benefit Contributions - Ordinary Maintenance	\$3,619		\$3,619		
94000 Total Maintenance	\$75,389	\$0	\$75,389		
95100 Protective Services - Labor					
95200 Protective Services - Other Contract Costs					
95300 Protective Services - Other					
95500 Employee Benefit Contributions - Protective Services					
95000 Total Protective Services	\$0	\$0	\$0		
96110 Property Insurance	\$40,967		\$40,967		
96120 Liability Insurance	\$5,554		\$5,554		
96130 Workmen's Compensation	\$4,836		\$4,836		
96140 All Other Insurance	\$2,280		\$2,280		
96100 Total insurance Premiums	\$53,637	\$0	\$53,637		
30 100 Total medianee Fromaine	φοσ,σση	ΨΟ	φοσ,σση		
96200 Other General Expenses	\$51		\$51		
96210 Compensated Absences	\$9,085		\$9,085		
96300 Payments in Lieu of Taxes	\$14,010		\$14,010		
96400 Bad debt - Tenant Rents	\$2,330		\$2,330		
96500 Bad debt - Mortgages					
96600 Bad debt - Other					
96800 Severance Expense					
96000 Total Other General Expenses	\$25,476	\$0	\$25,476		
96710 Interest of Mortgage (or Bonds) Payable					
96720 Interest on Notes Payable (Short and Long Term)					
96730 Amortization of Bond Issue Costs					
96700 Total Interest Expense and Amortization Cost	\$0	\$0	\$0		
96900 Total Operating Expenses	\$361,257	\$0	\$361,257		
07000 Evenes of Operating Povenue aver Operating Eveneses	#00.450	¢44.070	#24.500		
97000 Excess of Operating Revenue over Operating Expenses	\$23,450	\$11,070	\$34,520		
97100 Extraordinary Maintenance					
97200 Casualty Losses - Non-capitalized					
97300 Housing Assistance Payments					
97350 HAP Portability-In					
97400 Depreciation Expense	\$54,533		\$54,533		
97500 Fraud Losses					
97600 Capital Outlays - Governmental Funds					
97700 Debt Principal Payment - Governmental Funds					
97800 Dwelling Units Rent Expense					
90000 Total Expenses	\$415,790	\$0	\$415,790		

Single Project Revenue and Expense				
	Low Rent	Capital Fund	Total Project	
10010 Operating Transfer In	\$11,070		\$11,070	
10020 Operating transfer Out		-\$11,070	-\$11,070	
10030 Operating Transfers from/to Primary Government				
10040 Operating Transfers from/to Component Unit				
10050 Proceeds from Notes, Loans and Bonds				
10060 Proceeds from Property Sales				
10070 Extraordinary Items, Net Gain/Loss				
10080 Special Items (Net Gain/Loss)				
10091 Inter Project Excess Cash Transfer In				
10092 Inter Project Excess Cash Transfer Out				
10093 Transfers between Program and Project - In				
10094 Transfers between Project and Program - Out				
10100 Total Other financing Sources (Uses)	\$11,070	-\$11,070	\$0	
10000 Excess (Deficiency) of Total Revenue Over (Under) Total Expenses	-\$20,013	\$0	-\$20,013	
11020 Required Annual Debt Principal Payments	\$0	\$0	\$0	
11030 Beginning Equity	\$544,532	\$0	\$544,532	
11040 Prior Period Adjustments, Equity Transfers and Correction of Errors	, , , , , ,		, , , , , , ,	
11050 Changes in Compensated Absence Balance				
11060 Changes in Contingent Liability Balance				
11070 Changes in Unrecognized Pension Transition Liability				
11080 Changes in Special Term/Severance Benefits Liability				
11090 Changes in Allowance for Doubtful Accounts - Dwelling Rents				
11100 Changes in Allowance for Doubtful Accounts - Other				
11170 Administrative Fee Equity				
11180 Housing Assistance Payments Equity				
11190 Unit Months Available	618		618	
11210 Number of Unit Months Leased	559		559	
11270 Excess Cash	\$354,230		\$354,230	
11610 Land Purchases	\$0	\$0	\$0	
11620 Building Purchases	\$0	\$0	\$0	
11630 Furniture & Equipment - Dwelling Purchases	\$0	\$0	\$0	
11640 Furniture & Equipment - Administrative Purchases	\$0	\$0	\$0	
11650 Leasehold Improvements Purchases	\$0	\$0	\$0	
11660 Infrastructure Purchases	\$0	\$0	\$0	
13510 CFFP Debt Service Payments	\$0	\$0	\$0	
13901 Replacement Housing Factor Funds	\$0	\$0	\$0	

Entity Wide Revenue and Expense Summary				
	Project Total	Subtotal	ELIM	Total
70300 Net Tenant Rental Revenue	\$165,721	\$165,721		\$165,721
70400 Tenant Revenue - Other	\$245	\$245		\$245
70500 Total Tenant Revenue	\$165,966	\$165,966	\$0	\$165,966
70600 HUD PHA Operating Grants	\$148,189	\$148,189		\$148,189
70610 Capital Grants	\$11,070	\$11,070		\$11,070
70710 Management Fee				
70720 Asset Management Fee				
70730 Book Keeping Fee				
70740 Front Line Service Fee				
70750 Other Fees				
70700 Total Fee Revenue		\$0	\$0	\$0
70800 Other Government Grants				1
71100 Investment Income - Unrestricted	\$554	\$554		\$554
71200 Mortgage Interest Income	7-2-2	V		+
71300 Proceeds from Disposition of Assets Held for Sale				
71310 Cost of Sale of Assets				
71400 Fraud Recovery				
71500 Other Revenue	\$69,998	\$69,998		\$69,998
71600 Gain or Loss on Sale of Capital Assets	ψ09,990	φ09,990		ψ09,990
72000 Investment Income - Restricted				
70000 Total Revenue	\$395,777	\$395,777	\$0	\$395,777
70000 Total Neverlue	φ393,777	φ393,777	ΦΟ	φ393,777
91100 Administrative Salaries	\$97,392	\$97,392		\$97,392
91200 Auditing Fees	\$7,330	\$7,330		\$7,330
91300 Management Fee	φ <i>τ</i> ,330	φ1,330		\$7,330
91310 Book-keeping Fee				
91400 Advertising and Marketing	\$280	\$280		\$280
91500 Employee Benefit contributions - Administrative	\$54,548	\$54,548		\$54,548
91600 Office Expenses	\$13,716	\$13,716		\$13,716
91700 Legal Expense	\$13,710	\$13,710		\$13,710
91800 Travel	\$2,185	\$2,185		\$2,185
91810 Allocated Overhead	φ2,100	Φ2,100		φ2,100
91900 Other	\$5,686	\$5,686		\$5,686
91000 Total Operating - Administrative			<u> </u>	
91000 Total Operating - Administrative	\$181,137	\$181,137	\$0	\$181,137
92000 Asset Management Fee			_	
92100 Tenant Services - Salaries				
92200 Relocation Costs				
92300 Employee Benefit Contributions - Tenant Services				
92400 Tenant Services - Other				
92500 Total Tenant Services	\$0	\$0	\$0	\$0
93100 Water	\$12,479	\$12,479		\$12,479
93200 Electricity	\$5,313	\$5,313		\$5,313
93300 Gas	\$232	\$232		\$232
93400 Fuel	Ψ202	4 202		Ψ <u></u> _υ <u></u> _υ
93500 Labor	+			
93600 Sewer	\$7,594	\$7,594		\$7,594
	Ψ1,007	ψ1,00-τ		ψ1,007

Entity Wide Revenue and Expense Summary				
	Project Total	Subtotal	ELIM	Total
93700 Employee Benefit Contributions - Utilities				
93800 Other Utilities Expense				
93000 Total Utilities	\$25,618	\$25,618	\$0	\$25,618
94100 Ordinary Maintenance and Operations - Labor	\$17,149	\$17,149		\$17,149
94200 Ordinary Maintenance and Operations - Materials and Other	\$30,205	\$30,205		\$30,205
94300 Ordinary Maintenance and Operations Contracts	\$24,416	\$24,416		\$24,416
94500 Employee Benefit Contributions - Ordinary Maintenance	\$3,619	\$3,619		\$3,619
94000 Total Maintenance	\$75,389	\$75,389	\$0	\$75,389
95100 Protective Services - Labor				
95200 Protective Services - Other Contract Costs				
95300 Protective Services - Other				<u> </u>
95500 Employee Benefit Contributions - Protective Services				
95000 Total Protective Services	\$0	\$0	\$0	\$0
96110 Property Insurance	\$40,967	\$40,967		\$40,967
96120 Liability Insurance	\$5,554	\$5,554		\$5,554
96130 Workmen's Compensation	\$4,836	\$4,836		\$4,836
96140 All Other Insurance	\$2,280	\$2,280		\$2,280
96100 Total insurance Premiums	\$53,637	\$53,637	\$0	\$53,637
96200 Other General Expenses	ФE 4	\$51		\$51
	\$51			
96210 Compensated Absences	\$9,085	\$9,085		\$9,085
96300 Payments in Lieu of Taxes	\$14,010	\$14,010		\$14,010
96400 Bad debt - Tenant Rents	\$2,330	\$2,330		\$2,330
96500 Bad debt - Mortgages				
96600 Bad debt - Other				
96800 Severance Expense	005.470	#05.470	# 0	#05.470
96000 Total Other General Expenses	\$25,476	\$25,476	\$0	\$25,476
96710 Interest of Mortgage (or Bonds) Payable				
96720 Interest on Notes Payable (Short and Long Term)				
96730 Amortization of Bond Issue Costs				
96700 Total Interest Expense and Amortization Cost	\$0	\$0	\$0	\$0
96900 Total Operating Expenses	\$361,257	\$361,257	\$0	\$361,257
97000 Excess of Operating Revenue over Operating Expenses	\$34,520	\$34,520	\$0	\$34,520
97100 Extraordinary Maintenance	 			
97200 Casualty Losses - Non-capitalized				
97300 Housing Assistance Payments				
97350 HAP Portability-In				
97400 Depreciation Expense	\$54,533	\$54,533		\$54,533
97500 Fraud Losses	, , , , , , , ,	. ,		. ,
97600 Capital Outlays - Governmental Funds				
97700 Debt Principal Payment - Governmental Funds				1
97800 Dwelling Units Rent Expense				
90000 Total Expenses	\$415,790	\$415,790	\$0	\$415,790
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Entity Wide Revenue and Expense Summary				
	Project Total	Subtotal	ELIM	Total
10010 Operating Transfer In	\$11,070	\$11,070	-\$11,070	\$0
10020 Operating transfer Out	-\$11,070	-\$11,070	\$11,070	\$0
10030 Operating Transfers from/to Primary Government				
10040 Operating Transfers from/to Component Unit				
10050 Proceeds from Notes, Loans and Bonds				
10060 Proceeds from Property Sales				
10070 Extraordinary Items, Net Gain/Loss				
10080 Special Items (Net Gain/Loss)				
10091 Inter Project Excess Cash Transfer In				
10092 Inter Project Excess Cash Transfer Out				
10093 Transfers between Program and Project - In				
10094 Transfers between Project and Program - Out				
10100 Total Other financing Sources (Uses)	\$0	\$0	\$0	\$0
10000 Excess (Deficiency) of Total Revenue Over (Under) Total Expenses	-\$20,013	-\$20,013	\$0	-\$20,013
11020 Required Annual Debt Principal Payments	\$0	\$0		\$0
11030 Beginning Equity	\$544,532	\$544,532		\$544,532
11040 Prior Period Adjustments, Equity Transfers and Correction of Errors				
11050 Changes in Compensated Absence Balance				
11060 Changes in Contingent Liability Balance				
11070 Changes in Unrecognized Pension Transition Liability				
11080 Changes in Special Term/Severance Benefits Liability				
11090 Changes in Allowance for Doubtful Accounts - Dwelling Rents				
11100 Changes in Allowance for Doubtful Accounts - Other				
11170 Administrative Fee Equity				
11180 Housing Assistance Payments Equity				
11190 Unit Months Available	618	618		618
11210 Number of Unit Months Leased	559	559		559
11270 Excess Cash	\$354,230	\$354,230		\$354,230
11610 Land Purchases	\$0	\$0		\$0
11620 Building Purchases	\$0	\$0		\$0
11630 Furniture & Equipment - Dwelling Purchases	\$0	\$0		\$0
11640 Furniture & Equipment - Administrative Purchases	\$0	\$0		\$0
11650 Leasehold Improvements Purchases	\$0	\$0		\$0
11660 Infrastructure Purchases	\$0	\$0		\$0
13510 CFFP Debt Service Payments	\$0	\$0		\$0
13901 Replacement Housing Factor Funds	\$0	\$0		\$0