



*Luther Speight & Company, LLC*  
*Certified Public Accountants and Consultants*

**ST. JOHN #5 BAPTIST CHURCH, INC.**

**FINANCIAL STATEMENTS AND ACCOMPANYING  
INDEPENDENT ACCOUNTANT'S REVIEW REPORT**

**FOR THE YEAR ENDED DECEMBER 31, 2023**

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INDEPENDENT ACCOUNTANT'S REVIEW REPORT

To the Board of Trustees of  
St. John #5 Baptist Church, Inc.  
New Orleans, Louisiana

We have reviewed the accompanying financial statements of St. John #5 Baptist Church, Inc. (a nonprofit organization) ("St. John"), which comprise the statement of financial position as of December 31, 2023, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

**Accountant's Responsibility**

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of St. John #5 Baptist Church and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our review.

**Accountant's Conclusion**

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

A handwritten signature in blue ink, appearing to read "Luther Speight & Co".

Luther Speight & Company CPAs  
New Orleans, Louisiana  
June 24, 2024

**ST. JOHN #5 BAPTIST CHURCH, INC.**  
**STATEMENT OF FINANCIAL POSITION**  
**AS OF DECEMBER 31, 2023**

|                                       |            |
|---------------------------------------|------------|
| ASSETS                                |            |
| Cash                                  | \$ 38,013  |
| Grants Receivable                     | 14,239     |
| Due From Officer & Other              | 4,250      |
| Fixed Assets, Net                     | 749,297    |
| TOTAL ASSETS                          | \$ 805,799 |
|                                       |            |
| LIABILITIES & NET ASSETS              |            |
|                                       |            |
| LIABILITIES                           |            |
| Accounts Payable                      | 30,272     |
| Accrued Expenses                      | 1,749      |
| Line of Credit                        | 3,046      |
| TOTAL LIABILITIES                     | 35,067     |
|                                       |            |
| NET ASSETS                            |            |
| Net Assets Without Donor Restrictions | 770,732    |
| TOTAL NET ASSETS                      | 770,732    |
|                                       |            |
| TOTAL LIABILITIES & NET ASSETS        | \$ 805,799 |

The accompanying notes are an integral part of these financial statements

**ST. JOHN #5 BAPTIST CHURCH, INC.**  
**STATEMENT OF FINANCIAL POSITION**  
**AS OF DECEMBER 31, 2023**

|                         | Without Donor<br>Restrictions |
|-------------------------|-------------------------------|
| REVENUES                |                               |
| Grant Income            | \$ 141,614                    |
| Contract Revenue        | 166,283                       |
| Tithes & Offering       | 25,100                        |
| Donations               | 22,654                        |
| TOTAL REVENUES          | 355,651                       |
| EXPENSES                |                               |
| Church Support Services | 55,098                        |
| Program Services        | 181,732                       |
| TOTAL EXPENSES          | 236,830                       |
| Change In Net Assets    | 118,821                       |
| NET ASSETS - BEGINNING  | 651,911                       |
| NET ASSETS - ENDING     | \$ 770,732                    |

The accompanying notes are an integral part of these financial statements

**ST. JOHN #5 BAPTIST CHURCH, INC.**  
**STATEMENT OF FINANCIAL POSITION**  
**AS OF DECEMBER 31, 2023**

| EXPENSES               | CHURCH<br>SUPPORT<br>SERVICES | PROGRAM<br>SERVICES | TOTAL             |
|------------------------|-------------------------------|---------------------|-------------------|
| Payroll Expenses       | \$ -                          | \$ 94,948           | \$ 94,948         |
| Payroll Taxes          | -                             | 7,263               | 7,263             |
| Payroll - Other        | -                             | 7,192               | 7,192             |
| Contract Labor         | -                             | 19,461              | 19,461            |
| Education Materials    | 109                           | -                   | 109               |
| Office Supplies        | 497                           | 606                 | 1,103             |
| Repairs & Maintenance  | 6,740                         | 351                 | 7,091             |
| Professional Services  | 3,500                         | 12,525              | 16,025            |
| Utilities              | 12,631                        | -                   | 12,631            |
| Ministry               | 18,475                        | -                   | 18,475            |
| Van Expenses           | 3,507                         | 407                 | 3,914             |
| Meals                  | 858                           | 164                 | 1,022             |
| Travel & Entertainment | 394                           | 4,941               | 5,335             |
| Miscellaneous          | 1,643                         | -                   | 1,643             |
| Licenses & Permits     | 199                           | -                   | 199               |
| Depreciation           | 3,014                         | -                   | 3,014             |
| Interest               | 665                           | -                   | 665               |
| Advertising/Media      | 300                           | -                   | 300               |
| Postage & Delivery     | 17                            | -                   | 17                |
| Telephone              | 244                           | 8,366               | 8,610             |
| Supplies               | 2,132                         | 24,972              | 27,104            |
| Bank Service Charges   | 173                           | 536                 | 709               |
| <b>TOTAL EXPENSES</b>  | <b>\$ 55,098</b>              | <b>\$ 181,732</b>   | <b>\$ 236,830</b> |

The accompanying notes are an integral part of these financial statements

**ST. JOHN #5 BAPTIST CHURCH, INC.**  
**STATEMENT OF FINANCIAL POSITION**  
**AS OF DECEMBER 31, 2023**

|   |                  |
|---|------------------|
| Cash Flows from Operating Activities:             |                  |
| Change in Net Assets                              | \$ 118,821       |
| Adjustments to Reconcile Change in Net Assets to  |                  |
| Net Cash (Used) Provided by Operating Activities: |                  |
| Depreciation                                      | 3,014            |
| Net Changes in Assets and Liabilities:            |                  |
| Decrease in Grants Receivable                     | 294,008          |
| Increase in Other Assets                          | (4,250)          |
| Decrease in Accounts Payable                      | (270,314)        |
| Decrease in Accrued Expenses                      | (270)            |
| Decrease in Due to Employee                       | <u>(5,250)</u>   |
| Total Adjustments                                 | <u>16,938</u>    |
| Net Cash Provided by Operating Activities         | <u>135,759</u>   |
| Cash Flows from Investing Activities:             |                  |
| Purchases of Property and Equipment               | <u>(93,811)</u>  |
| Net Cash Used by Investing Activities             | <u>(93,811)</u>  |
| Cash Flows from Financing Activities:             |                  |
| Repayments of LOC (Net)                           | <u>(3,935)</u>   |
| Net Cash Used by Financing Activities             | <u>(3,935)</u>   |
| Net Change in Cash                                | 38,013           |
| Cash Balance at Beginning of Year                 | <u>-</u>         |
| Cash Balance at End of Year                       | <u>\$ 38,013</u> |

The accompanying notes are an integral part of these financial statements



**ST. JOHN #5 BAPTIST CHURCH, INC.**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2023**

**NOTE 1 – BACKGROUND AND NATURE OF OPERATIONS**

St. John #5 Baptist Church, Inc. (St. John) is a non-profit corporation organized under the laws of the State of Louisiana. Its mission is to provide positive community responses to people affected by HIV/AIDS and reduce the spread of HIV/AIDS through education and testing in New Orleans and its' surrounding area. The Organization's operations are funded primarily through federal and state grants, and private foundations.

**NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

***Basis of Accounting***

St. John's financial statements are prepared on the accrual basis of accounting, whereby revenue is recorded when earned and expenses are recorded when incurred.

***Use of Estimates***

The preparation of financial statements in conformity with generally accepted accounting principles (GAAP) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

***Property and Equipment***

Improvements which significantly extend the useful life of an asset and purchases of equipment are capitalized. The straight-line method of depreciation is used for the assets owned by St. John. Depreciation is provided at rates based upon estimated useful lives of these assets ranging from 3 to 27 years.

***Income Taxes***

St. John has been determined to be tax exempt under Section 501(c)(3) of the Internal Revenue Code. Therefore, no provision for income taxes is made in the accompanying financial statements.

***Cash***

Cash is comprised of cash on hand and cash in banks.

***Advertising Expense***

St. John expenses costs for advertising and media as they are incurred. At December 31, 2023, advertising and media expenses totaled \$300.

**ST. JOHN #5 BAPTIST CHURCH, INC.**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2023**

**NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

***Functional Allocation of Expenses***

The costs of providing the various programs and activities have been summarized on a functional basis in the statement of activities. Accordingly, program and support service expenses are specifically identified with or allocated to St. John's various functions. Expenses requiring allocation include services provided by St. John's management and administrative staff to specific program-related activities. Expense allocations are prorated based on a percentage of time or actual usage.

***Revenue Recognition***

Contributions, including promises to give, are considered conditional or unconditional, depending on the nature and existence of any donor or grantor conditions.

A contribution or promise to give contains a donor or grantor condition when both of the following are present:

- An explicit identifying of a barrier, which is more than trivial, that must be overcome before the revenue can be earned and recognized.
- An implicit right of return of assets transferred or a right of release of a donor or grantor's obligation to transfer assets promised, if the condition is not met.

Unconditional contributions, or conditional contributions in which the conditions have been substantially met or explicitly waived by the donor, are recorded as revenue with or without donor restrictions, depending on the existence and nature of any donor restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. Conditional contributions are recognized when the barriers to entitlement are overcome, and the promises become unconditional. Unconditional contributions are recognized as revenue when received. Grants are either recorded as contributions or exchange transactions based on criteria contained in the grant award. Exchange transactions are reimbursed based on a predetermined rate for services performed. The revenue is recognized in the period the service is performed.

**ST. JOHN #5 BAPTIST CHURCH, INC.**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2023**

**NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

***Recently Issued Financial Accounting Pronouncements***

In 2016, the FASB issued ASU No. 2016-02, *Leases* (Topic 842), which is intended to improve financial reporting on leasing transactions. ASU No. 2016-02 will require lessees to recognize right of use assets and lease obligations for operating and finance leases under terms greater than 12 months. ASU No. 2016-02 must be applied modified retrospectively. On June 3, 2020, FASB issued ASU No. 2020-05, *Revenue from Contracts with Customers (Topic 606) and Leases (Topic 842)* that extended the effective date for certain entities, including the Organization, to annual periods beginning after December 15, 2021. St. John has evaluated the effects of this ASU. As of December 31, 2023 St. John does not have any leasing transactions to which the ASU applies.

On September 17, 2020, the FASB issued ASU 2020-07, *Not-for-Profit Entities (Topic 958), Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets*. The ASU requires nonprofits to change their financial statement presentation and disclosure of contributed nonfinancial assets, or gifts-in-kind. The FASB issued the update in an effort to improve transparency in reporting nonprofit gifts-in-kind. The ASU requires the new standard to be applied retrospectively, with amendments taking effect for St. John's fiscal year ending December 31, 2023. During the year ended December 31, 2023, St. John did not receive any contributions of non-financial assets.

**NOTE 3 – ECONOMIC DEPENDENCY**

St. John receives the majority of its revenues from governmental grant funding and contracts, and contributions from the Ministry's congregation. During the year ended December 31, 2023, approximately 87% of total support and revenue was received from governmental grants and contracts. If significant budget cuts are made at the state and/or federal level, the amount of funds the Ministry receives could be reduced significantly and could have an adverse impact on its operations.

**NOTE 4 – GRANTS RECEIVABLE**

Grants receivable consist of outstanding payments from State of Louisiana Grant Funds which totaled \$14,239. These amounts are deemed collectible, and as such, there was no provision made for an allowance for doubtful accounts.

**ST. JOHN #5 BAPTIST CHURCH, INC.**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2023**

**NOTE 5 – FIXED ASSETS**

Fixed assets consist of the following at December 31, 2023:

|                          |                   |
|--------------------------|-------------------|
| Buildings                | \$ 379,618        |
| Furniture & Equipment    | 29,307            |
| Vehicles                 | <u>33,200</u>     |
|                          | 442,125           |
| Accumulated Depreciation | (383,671)         |
| Construction in Progress | <u>690,843</u>    |
|                          | <u>\$ 749,297</u> |

Depreciation expense for the year ended December 31, 2023 was \$3,014.

**NOTE 6 – LINE OF CREDIT**

St. John established a revolving line of credit with Liberty Bank for the purpose of renovations and repairs. The line of credit has a variable interest rate but does not have a maturity date. At December 31, 2023, the balance of the line of credit was \$3,046.

**NOTE 7 – BOARD OF DIRECTORS COMPENSATION**

The board of directors operates on a voluntary basis. There were no payments made to any board member during the year ended December 31, 2023 for services.

**NOTE 8 – RELATED PARTY – OFFICER LOAN**

During the 2023 fiscal period, St. John made a loan to the Executive Director. As of December 31, 2023, the total amount due from the officer is \$4,250. There is no interest on the loan, and there are no set payment terms in place. However, the Organization anticipates full payment of the loan during the 2024 fiscal period.

**NOTE 9 – SUBSEQUENT EVENTS**

Management has evaluated subsequent events through the date that the financial statements were available to be issued on June 24, 2024. No subsequent events occurring after this date have been evaluated for inclusion in these financial statements.

**ST. JOHN #5 BAPTIST CHURCH, INC.  
SCHEDULE OF COMPENSATION, BENEFITS, AND  
OTHER PAYMENTS TO AGENCY HEAD OR OFFICERS  
FOR THE YEAR ENDED DECEMBER 31, 2023**

**Agency Head Name: Bruce Davenport, Executive Director**

| Purpose                                | Amount   |
|--|----------|
| Salary                                 | \$12,396 |
| Benefits-FICA                          | -        |
| Benefits-Insurance                     | -        |
| Benefits-Retirement                    | -        |
| Benefits-Executive parking             | -        |
| Car allowance                          | -        |
| Vehicle provided by government         | -        |
| Per diem                               | -        |
| Reimbursements                         | -        |
| Travel                                 | -        |
| Registration fees                      | -        |
| Conference travel                      | -        |
| Continuing professional education fees | -        |
| Housing                                | -        |
| Unvouchered expenses                   | -        |
| Special meals                          | -        |



*Luther Speight & Company, LLC*  
*Certified Public Accountants and Consultants*

**ATTESTATION REPORT**

Independent Accountant's Report  
on Applying Agreed-Upon Procedures

To St. John #5 Baptist Church, Inc. and the Louisiana Legislative Auditor:

We have performed the procedures enumerated below, which were agreed to by St. John #5 Baptist Church, Inc. and the Louisiana Legislative Auditor (the specified parties), on the Agency's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire during the fiscal year ended December 31, 2023, as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*. The Agency's management is responsible for its financial records and compliance with applicable laws and regulations. The sufficiency of these procedures is solely the responsibility of the specified parties. Consequently, we make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

**Federal, State, and Local Awards**

1. Obtain the list of federal, state, and local government grant award expenditures for the fiscal year, by grant and grant year, from the Agency's management.

Results: *St. John #5 Baptist Church provided LSC with the following list of expenditures made for the federal grant award received during the fiscal year ended December 31, 2023:*

| Federal, State, or Local Grant Name                    | Grant Year                 | CFDA No.<br>(if applicable) | Amount    |
|--|----------------------------|-----------------------------|-----------|
| Louisiana's Office of Public Health<br>STD/HIV Program | 1/1/2023-<br>6/30/2023     | 93.940                      | \$16,697  |
| Louisiana's Office of Public Health<br>STD/HIV Program | 7/1/2023-<br>12/31/2023    | 93.940                      | 59,280    |
| FEMA   | 01/01/2023-<br>12/31/20233 | N/A                         | 93,812    |
| Total Expenditures                                     |                            |                             | \$169,789 |

2. For each federal, state, and local grant award, randomly select six disbursements from each grant administered during the fiscal year, provided that no more than 30 disbursements are selected.

*Results: We randomly selected ten disbursements, six from the Louisiana's Office of Public Health grant and four from the FEMA grant. There were only four transactions for the FEMA grant during the 2023 fiscal period, so we selected all transactions for testing.*

3. Obtain documentation for the disbursements selected in Procedure 2. Compare the selected disbursements to supporting documentation, and report whether the disbursements agree to the amount and payee in the supporting documentation.

*Results: We obtained supporting documentation for the disbursements selected in Procedure 2 above and noted that all disbursements agreed to the amount and payee in the supporting documentation. We noted no exceptions.*

4. Report whether the selected disbursements were coded to the correct fund and general ledger account.

*Results: The selected disbursements were coded to the correct fund and general ledger account.*

5. Report whether the selected disbursements were approved in accordance with the Agency's policies and procedures.

*Results: The Agency's accounts payable policies and procedures state that the Executive Director and Project Director are responsible for reviewing and approving every invoice for payment prior to submitting check requests to the Director for authorization. We noted that all of the selected disbursements were approved in accordance with the Agency's policies and procedures.*

6. For each selected disbursement made for federal grant awards, obtain the Compliance Supplement for the applicable federal program. For each disbursement made for a state or local grant award, or for a federal program not included in the Compliance Supplement, obtain the grant agreement. Compare the documentation for each disbursement to the program compliance requirements or the requirements of the grant agreement relating to activities allowed or unallowed, eligibility, and reporting; and report whether the disbursements comply with these requirements.

**Activities allowed or unallowed**

*Results: We compared documentation for the selected disbursements with program compliance requirements related to services allowed or not allowed. No exceptions were noted.*

**Eligibility**

Results: *We compared documentation for the selected disbursements with program compliance requirements related to eligibility. No exceptions were noted.*

**Reporting**

Results: *We compared documentation for the selected disbursements with program compliance requirements related to reporting. No exceptions were noted.*

7. Obtain the close-out reports, if required, for any program selected in Procedure 2 that was closed out during the fiscal year. Compare the close-out reports, if applicable, with the Agency's financial records; and report whether the amounts in the close-out reports agree with the Agency's financial records.

Results: *The Agency did not close out any grants in Procedure 2 during the year.*

**Open Meetings**

8. Obtain evidence from management that agendas for meetings recorded in the minute book were posted as required by Louisiana Revised Statute 42:11 through 42:28 (the open meetings law), and report whether there are any exceptions. Note: Please refer to Attorney General Opinion No. 13-0043 and the guidance in the publication "Open Meeting FAQs," available on the Legislative Auditor's website at <http://app1.la.state.la.us/llala.nsf>, to determine whether a non-profit agency is subject to the open meetings law.

Results: *The Agency did not have any meetings during 2023 that were subject to the Open Meetings law.*

**Budget**

9. For each grant exceeding five thousand dollars, obtain the comprehensive grant budgets that the agency provided to the applicable federal, state, or local grantor agency. Report whether the budgets for federal, state, and local grants included the purpose and duration of the grants; and whether budgets for state grants also included specific goals, objectives, and measures of performance.

Results: *The Agency provided a copy of the program budgets for all grants. The budgets included the purpose and duration of the grants, and also included specific goals, objectives, and measures of performance for the state grant.*

**State Audit Law**

10. Report whether the agency provided for a timely report in accordance with R.S. 24:513.

Results: *The Agency's report was submitted to the Legislative Auditor before the statutory due date of June 30, 2024.*



11. Inquire of management and report whether the agency entered into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Results: *The Agency's management confirmed that the Agency did not enter into any contracts during the fiscal year that were subject to the public bid law.*

#### **Prior-Year Comments**

12. Obtain and report management's representation as to whether any prior year suggestions, exceptions, recommendations, and/or comments have been resolved.

Results: *The agency had no findings in the prior year.*

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants, and the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the Agency's compliance with the foregoing matters. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on the Agency's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire, as required by Louisiana Revised Statute 24:513 and the Louisiana Governmental Audit Guide, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.



Luther Speight & Company, LLC  
New Orleans, LA  
June 24, 2024