

# **CHILD ADVOCACY SERVICES, INC.**

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## **ANNUAL FINANCIAL STATEMENTS**

**As of and for the Year Ended December 31, 2020**



**Hebert Johnson  
& Associates, Inc.**  
Certified Public Accountants

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*A Professional Accounting Corporation*

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**CHILD ADVOCACY SERVICES, INC.**

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A P R O F E S S I O N A L   A C C O U N T I N G   C O R P O R A T I O N

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## **Independent Auditor's Report**

To the Board of Directors  
Child Advocacy Services, Inc.

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Child Advocacy Services, Inc. (a nonprofit corporation), which comprise the statement of financial position as of December 31, 2020, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United State of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibilities**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also

includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence that we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Child Advocacy, Inc. as of December 31, 2020, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Other Matter- Summarized Comparative Information**

The financial statements of Child Advocacy Services, Inc., for the year ended December 31, 2019, were audited by another auditor whose report was dated February 7, 2020 and expressed an unmodified opinion on those audited financial statements. In our opinion, the summarized comparative information presented here in, as of and for the year ended December 31, 2020, is consistent, in all material respects, with the audited financial statements from which it has been derived.

### **Additional Other Matters**

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplemental information which includes the combined statement of activities and schedule of compensation, benefits and other payments to agency head or chief executive officer, is not a required part of the basic financial statements. The Accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and related directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statement themselves, and other additional procedures in accordance with auditing standard generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements taken as a whole.

## **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated May 5, 2021, on our consideration of Child Advocacy Services, Inc.'s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Child Advocacy Services, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Child Advocacy Services, Inc.'s internal control over financial reporting and compliance.

Sincerely,

*Phil Hebert*

Hebert Johnson & Associates, Inc.

A Professional Accounting Corporation

Ponchatoula, Louisiana

May 5, 2021

**Child Advocacy Services, Inc.**

**Statement of Financial Position**

**December 31, 2020**

	<b>12/31/2020</b>	<b>Summarized Comparative Information 12/31/2019</b>
<b>Current Assets</b>		
Cash	\$ 780,740	\$ 661,738
Certificates of Deposit	213,620	210,956
Greceivables		
Grants	244,354	177,898
Other	6,250	1,541
Total Current Assets	<u>1,244,964</u>	<u>1,052,133</u>
 Total Assets	 <u>\$ 1,244,964</u>	 <u>\$ 1,052,133</u>
 <b>Liabilities and Net Assets</b>		
<b>Current Liabilities</b>		
Accounts Payable	\$ 65	\$ 15
 Total Current Liabilities	 <u>65</u>	 <u>15</u>
 <b>Net Assets</b>		
Without Donor Restrictions	<u>1,244,899</u>	<u>1,052,118</u>
 Total Net Assets	 <u>1,244,899</u>	 <u>1,052,118</u>
 Total Liabilities and Net Assets	 <u>\$ 1,244,964</u>	 <u>\$ 1,052,133</u>

The accompanying notes are an integral part of this statement.

## Child Advocacy Services, Inc.

### Statement of Activities Year Ended December 31, 2020

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>12/31/2020</u>	<u>Summarized Comparative Information 12/31/19</u>
<b>Revenues</b>				
United Way	\$ 192,000	\$ -	\$ 192,000	\$ 203,360
Grant Appropriations				
Governmental	1,998,260	-	1,998,260	1,631,328
Other	26,615	-	26,615	49,473
Special Events	107,506	-	107,506	90,699
Contributions	177,396	-	177,396	77,962
Other	16,581	-	16,581	30,393
<b>Total Revenues</b>	<u>2,518,358</u>	<u>-</u>	<u>2,518,358</u>	<u>2,083,215</u>
<b>Expenses</b>				
Program Services				
Court Appointed Advocate	1,347,507	-	1,347,507	1,246,795
Children's Advocacy Center	737,755	-	737,755	587,349
Total Program Services	<u>2,085,262</u>	<u>-</u>	<u>2,085,262</u>	<u>1,834,144</u>
Supportive Services				
Management and General	185,072	-	185,072	148,594
Fund Raising	55,243	-	55,243	35,234
Total Supportive Services	<u>240,315</u>	<u>-</u>	<u>240,315</u>	<u>183,828</u>
<b>Total Expense</b>	<u>2,325,577</u>	<u>-</u>	<u>2,325,577</u>	<u>2,017,972</u>
Increase in Net Assets	192,781	-	192,781	65,243
Net Assets Beginning of Year	1,052,118	-	1,052,118	986,875
Net Assets End of Year	<u>\$ 1,244,899</u>	<u>\$ -</u>	<u>\$ 1,244,899</u>	<u>\$ 1,052,118</u>

The accompanying notes are an integral part of this statement.

## Child Advocacy Services, Inc.

### Statement of Functional Expenses Year Ended December 31, 2020

	Program Services		Supportive Services		Total
	Court Appointed Advocate	Children's Advocacy Center	Management and General	Fund Raising	
Salaries	\$ 835,597	\$ 433,867	\$ 134,239	\$ 36,069	\$ 1,439,772
Fringe Benefits	125,825	95,000	17,674	9,017	247,516
Taxes	61,825	27,437	9,918	-	99,180
Retirement	12,845	8,675	-	-	21,520
Communication	24,508	9,199	-	-	33,707
Conferences	5,485	15,947	-	-	21,432
Equipment	16,356	21,095	-	-	37,451
Insurance	13,455	5,508	-	-	18,963
Maintenance	24,580	39,971	-	-	64,551
Postage	4,713	866	-	-	5,579
Printing	2,338	513	317	-	3,168
Professional Fees	-	-	13,908	-	13,908
Public Relations	-	-	-	6,795	6,795
Recognition	3,594	1,848	-	-	5,442
Recruitment	14,048	-	-	-	14,048
Rent	89,959	44,064	5,477	-	139,500
Supplies	50,376	11,425	2,889	3,037	67,727
Technology	21,807	7,160	-	-	28,967
Training	2,722	-	-	-	2,722
Travel	24,775	9,347	650	325	35,097
Utilities	12,699	5,833	-	-	18,532
Total Expenses	\$ 1,347,507	\$ 737,755	\$ 185,072	\$ 55,243	\$ 2,325,577

The accompanying notes are an integral part of this statement.



**Child Advocacy Services, Inc.**

**Statement of Cash Flows**  
**Year Ended December 31, 2020**

	<u>12/31/2020</u>	<u>Summarized Comparative Information 12/31/2019</u>
<b>Cash Flows From Operating Activities</b>		
Increase in Net Assets	192,781	\$ 65,243
(Increase) Decrease in Grants Receivable	(66,456)	(11,776)
(Increase) Decrease in Other Receivable	(4,709)	459
Increase (Decrease) in Accounts Payable	50	(211)
	<hr/>	<hr/>
<b>Net Cash Provided by Operating Activities</b>	121,666	53,715
<b>Cash Flows From Investing Activities</b>		
Purchase of Certificates of Deposit	(2,664)	(36,604)
	<hr/>	<hr/>
<b>Net Cash Provided (Used) by Investing Activities</b>	(2,664)	(36,604)
<b>Increase in Cash and Cash Equivalents</b>	119,002	17,111
<b>Cash and Cash Equivalents, Beginning of Year</b>	661,738	644,627
<b>Cash and Cash Equivalents, End of Year</b>	<u>\$ 780,740</u>	<u>\$ 661,738</u>

The accompanying notes are an integral part of this statement.

**CHILD ADVOCACY SERVICES, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2020**

**NOTE A – SUMMARY OF ACCOUNTING POLICIES**

A summary of the Corporation’s significant accounting policies consistently applied in the preparation of the accompanying financial statements follow:

**1. Nature of Activities**

Child Advocacy Services, Inc. was organized to give voice, healing and security to children in Louisiana, primarily in the Florida parishes region.

**2. Presentation of Financial Statements**

The corporation’s statements have been prepared on the accrual basis in accordance with accounting principles generally accepted in the United States of America. The financial statements are presented in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codifications (ASC) 958 dated August 2016, and the provisions of the American Institute of Certified Public Accountants (AICPA) “Audit and Accounting Guide for Not-For-Profit Organizations” (the “Guide”).

Under the provisions of the Guide, net assets and revenues, and gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of the Organization and changes therein are classified as follows:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions may be expended for any purpose in performing the primary objectives of the Organization. The Organization’s board may designate assets without restrictions for specific operational purposes from time to time.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors, and grantors are considered donor restricted. Some donor restrictions are temporary in nature, those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

When a restriction expires, that is, when a stipulated time restriction ends or a purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

# CHILD ADVOCACY SERVICES, INC.

## NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2020

### NOTE A- SUMMARY OF ACCOUNTING POLICIES - CONTINUED

Donor-restricted contributions and grants whose restrictions are met in the same reporting period are reported as net assets without donor restrictions. Donations of property and equipment are recorded at their estimated fair value at the date of donation.

#### 3. Measure of Operations

The statement of activities reports all changes in net assets, including changes in net assets from operating and non-operating activities. Operating activities consist of those items attributable to the Corporation's ongoing activities. Non-Operating activities are limited to the sources that generate return from investments and other activities considered to be of a more unusual or nonrecurring nature.

#### 4. Revenue Recognition

Grant revenue is recognized as it is earned in accordance with approved contracts. Contributions are recognized as income in the period received and is reported as unrestricted or restricted depending on the existence of donor stipulations that limit the use of the support. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, also when grant services are performed, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activity as "net assets released from restrictions." When grant expenditures are made in the same period that grant revenues are received, grant revenues are classified as net assets without donor restrictions.

#### 5. Property and Equipment

Property and equipment acquired by Child Advocacy Services, Inc. are considered to be owned by Child Advocacy Services, Inc., however, State and Federal funding sources may maintain an equitable interest in the property purchased with grant funds as well as the right to determine the use of any proceeds from the sales of these assets.

Donations of property and equipment are recorded as support at their estimated fair value. Such donations are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose.

## CHILD ADVOCACY SERVICES, INC.

### NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2020

#### NOTE A- SUMMARY OF ACCOUNTING POLICIES - CONTINUED

Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted support.

Child Advocacy Services, Inc. follows the practice of capitalizing, at cost, all expenditures for property and equipment in excess of \$5,000. Depreciation is provided for in amounts sufficient to relate the cost of depreciable assets to operations over their estimated service lives, principally on the straight-line method. Leasehold improvements are capitalized and amortized over the life of the lease.

6. **Estimates**

The preparation of financial statement in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

7. **Fair Values of Financial Instruments**

The carrying amounts of cash and cash equivalents reported in the statement of financial position approximate fair values because of the short maturities of those instruments.

8. **Cash Equivalents**

For the purpose of the statement of cash flows, the Corporation considers all investments with original maturities of three months or less to be cash equivalents.

9. **Grants Receivable**

The Corporation considers accounts receivable to be fully collectible since the balance consist of payments due under governmental contracts. If amounts due become uncollectible, they will be charged to operations when that determination is made.

# CHILD ADVOCACY SERVICES, INC.

## NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2020

### NOTE A- SUMMARY OF ACCOUNTING POLICIES – CONTINUED

**10**     Functional Allocation of Expenses

The expenses of providing program and other activities have been summarized on a functional basis in the Statement of Functional Expenses. Certain of those expenses have been allocated among the program and supporting services benefitted based on estimates by management of the costs involved.

**11.**     Subsequent Events

Management has evaluated subsequent events through May 5, 2021 which is the date the financial statements were available to be issued.

**12.**     Summarized Comparative Information

Summarized comparative information is presented only to assist with financial analysis. Data in these columns do not present financial position, results of operations or changes in net assets in conformity with generally accepted accounting principles.

### NOTE B – LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

The Corporation's financial assets available within one year of the balance sheet date for general expenditures are as follows:

Cash	\$ 994,360
Receivables	250,604
	<u>\$1,244,964</u>

Child Advocacy Services, Inc. maintains adequate operating revenue. The current financial assets totaled \$1,244,964 on December 31, 2020, are available for general expenditures that is without donor or other restrictions limiting their use.

As part of Child Advocacy Services, Inc.'s liquidity management, it maintains its current assets primarily in cash and cash equivalents.

**CHILD ADVOCACY SERVICES, INC.**  
**NOTES TO FINANCIAL STATEMENTS – CONTINUED**  
**December 31, 2020**

**NOTE C – GRANTS RECEIVABLE**

Grants receivable consist of the following as of December 31, 2020:

Louisiana Commission on Law Enforcement and Administration of Criminal Justice	\$ 117,287
State of Louisiana, Governor's Office of Programs and Planning	6,250
Louisiana Supreme Court	90,268
West Feliciana Parish Government	13,200
Louisiana Alliance of Children's Advocacy Centers	8,024
St. Charles District Attorney	1,075
St. John United Way	7,500
City of Hammond	7,000
	<u>\$ 250,604</u>

**NOTE D – COMMITMENTS**

The Corporation has the following operating leases for office space:

The Corporation has a 1 year lease for office space in St. Francisville. The lease begins on February 1, 2021 and ends January 31, 2022. Rent is \$625 per month.

The Corporation has a 2 year lease for office space in Denham Springs. The lease begins on November 1, 2019 and ends October 31, 2021. Rent is \$2,400 per month.

The Corporation has a 7 year lease for office space in Gonzales. The lease begins on March 1, 2018 and ends February 28, 2025. Rent is \$2,500 per month.

The Corporation has a 20 year lease for office space in Hammond. The lease begins on March 1, 2018 and ends February 28, 2025. Rent is \$5,800 per month.

The Corporation has a month to month lease for office space in Luling. Rent is \$1,500 per month.

**CHILD ADVOCACY SERVICES, INC.**

**NOTES TO FINANCIAL STATEMENTS – CONTINUED**

**December 31, 2020**

The Corporation has a month to month lease for office space in LaPlace.. Rent is \$800 per month.

Rent expense for the year 2020 amounted to \$139,500.

Future minimum lease payment are as follows:

<u>Years Ending December 31</u>	
2021	\$ 120,095
2022	90,690
2023	90,095
2024	90,095
2025	71,048
2026-2040	<u>994,275</u>

**NOTE E – INCOME TAXES**

Child Advocacy Services, Inc. is exempt from corporate income taxes under Section 501(c)(3) of the Internal Revenue Code.

FASB ASC 740, Income Taxes, requires that a tax position be recognized or derecognized based on a “more likely than not” threshold. This applies to positions taken or expected to be taken in a tax return. Management does not believe its financial statements include any uncertain tax positions.

**CHILD ADVOCACY SERVICES, INC.**

**NOTES TO FINANCIAL STATEMENTS – CONTINUED**

**December 31, 2020**

**NOTE F – SUMMARY OF FUNDING**

Summary of Funding

Grants	Periods	Grant Award	Revenue Recognized
State of Louisiana, Governor's Office of Programs and Planning			
Children's Trust Fund	07/01/19-06/30/20	\$ 25,000	\$ 12,500
	07/01/20-06/30/21	37,500	18,750
State of Louisiana, Supreme Court			
	07/01/19-06/30/20	1,065,759	549,588
	07/01/20-06/30/21	1,065,759	538,126
Louisiana Commission on Law Enforcement and Administration of Criminal Justice			
	01/01/20-06/30/21	158,000	103,021
	01/01/20-06/30/21	885,189	581,139
	02/01/20-06/30/20	28,878	28,878
Louisiana Alliance of CACs			
(OVC passed through Governor's Office)	01/01/20-06/30/20	23,596	23,596
(OVC passed through Governor's Office)	07/01/20-06/30/21	50,702	26,204
	07/01/20-06/30/21	60,882	30,441
West Feliciana Police Jury			
	07/01/19-06/30/20	26,400	13,200
	07/01/20-06/30/21	26,400	13,200
City of Hammond			
	07/01/19-06/30/20	10,000	5,833
	07/01/20-06/30/21	20,000	10,000
St. Charles District Attorney			
	01/01/20-12/31/21	36,784	36,784
National Children's Alliance			
	01/01/19-12/31/19	7,000	7,000
Total Government Grants			<u>\$ 1,998,260</u>
Other Grants			
LACAC UN Foundation			\$ 18,615
Greater New Orleans Foundation			7,500
Northshore Comm Dev Foundation			500
Total Other Grants			<u>\$ 26,615</u>



**CHILD ADVOCACY SERVICES, INC.**

**NOTES TO FINANCIAL STATEMENTS – CONTINUED**

**December 31, 2020**

**NOTE G – FAIR VALUE OF FINANCIAL INSTRUMENTS**

Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC), as set forth in FASB ASC 820-10, requires disclosure of the estimated fair value of certain financial instruments and the methods and significant assumptions used to estimate their fair value.

The fair value measurement accounting literature establishes a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy consists of the following three categories:

Level 1 – Quoted market prices in active markets for identical assets or liabilities.

Level 2 – Observable market-based inputs or unobservable inputs that are corroborated by market data.

Level 3– Unobservable inputs that are not corroborated by market data.

The following tables set forth, by level within the fair value hierarchy, the Corporation’s financial instruments at fair value as of December 31, 2020

	Fair Value of Financial Statements		
	Quoted Prices in Active Markets for Identical Assets Level 1	Significant Other Observable Inputs Level 2	Significant Unobservable Inputs Level 3
	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
	\$	\$	\$
Certificate of Deposit	\$ 213,620	\$ 213,620	\$ -

The assumptions to estimate fair values are as follows:

1. Certificate of deposit carrying amounts reported in the statement of financial position approximate fair values because of the short maturities of the instruments.

**CHILD ADVOCACY SERVICES, INC.**  
**NOTES TO FINANCIAL STATEMENTS – CONTINUED**  
**December 31, 2020**

**NOTE H – RETIREMENT PLAN**

The Child Advocacy Services, Inc. sponsors a deferred compensation plan covering all employees earning over \$5,000 and elect to defer a portion of their salary. The Corporation will match 3% of the deferred compensation. The contribution rate remains unchanged for the prior year. The retirement expense for the year ended December 31, 2020 totaled \$21,520.

**NOTE I – BOARD OF DIRECTORS' COMPENSATION**

The Board of Directors is a voluntary board; therefore, no compensation was paid to any board member.

**NOTE J – CONCENTRATION OF CREDIT RISK**

Child Advocacy Services, Inc. has deposits totaling \$327,009 in an interest bearing bank account at a local bank received approximately. The deposits are insured up to \$250,000. The remaining balance of 77,009 is uninsured and uncollateralized.

**NOTE K – ECONOMIC DEPENDENCY**

The Corporation received approximately 79% of its revenue from funds provided through grants administered by the federal government and the State of Louisiana. The grant amounts are appropriated each year by the federal and state governments. If significant budget cuts are made at the federal and/or state level, the amount of the funds the corporation receives could be reduced significantly and have an adverse impact on its operations. At the time of completion of the examination of the corporation's financial statements, management was not aware of any actions taken that would adversely affect the amount of funds the corporation will receive in the next fiscal year.

## **SUPPLEMENTAL INFORMATION**

## Child Advocacy Services, Inc.

### Statement of Activities by Program Year Ended December 31, 2020

	<u>Court Appointed Special Advocate</u>	<u>Children's Advocacy Center</u>	<u>Total</u>
<b>Revenue</b>			
Direct Program Revenue:			
Government Grants	\$ 1,326,900	\$ 671,360	\$ 1,998,260
Other Grants	-	26,615	26,615
Total Direct Program Revenue	<u>1,326,900</u>	<u>697,975</u>	<u>2,024,875</u>
Unrestricted Revenue	<u>196,752</u>	<u>104,731</u>	<u>301,483</u>
Total Self-Generated Revenue	196,752	104,731	301,483
United Way	<u>97,697</u>	<u>94,303</u>	<u>192,000</u>
Total Revenue	1,621,349	897,009	2,518,358
<b>Expenses</b>			
Salaries	835,597	433,867	1,269,464
Fringe Benefits	125,825	95,000	220,825
Taxes	61,825	27,437	89,262
Retirement	12,845	8,675	21,520
Occupancy	89,959	44,064	134,023
Travel	24,775	9,347	34,122
Supplies	50,376	11,425	61,801
Printing	2,338	513	2,851
Training	2,722	-	2,722
Other Program Expenses	141,245	107,427	248,672
Total Direct Expenses	<u>1,347,507</u>	<u>737,755</u>	<u>2,085,262</u>
Support Service Expense	<u>152,585</u>	<u>87,730</u>	<u>240,315</u>
Total Expense	<u>1,500,092</u>	<u>825,485</u>	<u>2,325,577</u>
Increase in Net Assets	<u>\$ 121,257</u>	<u>\$ 71,524</u>	<u>\$ 192,781</u>

## Child Advocacy Services, Inc.

### Statement of Activities Louisiana Supreme Court CASA Assistance Program Year Ended December 31, 2020

	For the Period January 1, 2020 Through June 30, 2020	For the Period July 1, 2020 Through December 31, 2020	Total
<b>Revenue</b>			
Grant Appropriations	\$ 549,589	\$ 538,126	\$ 1,087,715
Total Revenue	549,589	538,126	1,087,715
<b>Expenses</b>			
Salaries	341,915	340,975	682,890
Fringe Benefits	83,139	83,861	167,000
Professional Services	5,798	2,824	8,622
Operating Expense	62,104	85,274	147,378
Travel	12,092	16,121	28,213
Training	511	2,211	2,722
Supplies	36,045	6,860	42,905
Equipment	5,387	-	5,387
Printing/Copying	2,598	-	2,598
Total Expenses	549,589	538,126	1,087,715
Net Change in Net Assets	\$ -	\$ -	\$ -

See Auditor's Report.

**Child Advocacy Services, Inc.**

**Schedule of Compensation, Benefits and Other Payments  
To Agency Head or Chief Executive Director  
Year Ended December 31, 2020**

Agency Head Name: Robert A. Carlisle

**Description:**

Salary	\$ 88,253
Benefits: Hospitalization and Life	15,774
Reimbursements	2,900
Travel	2,475
Total	<u>\$ 109,402</u>

See Auditor's Report.

**Child Advocacy Services, Inc.**

**Schedule of Expenditures of Federal Awards  
Year Ended December 31, 2020**

	<u>Pass Through Contract #</u>	<u>Federal CFDA Number</u>	<u>Total Federal Expenditures</u>
<b>U.S. Department of Health and Human Services</b>			
Pass through programs from:			
State of Louisiana - Supreme Court TANF Program		93.558	\$ <u>704,616</u>
Total U.S. Department of Health and Human Services			<u>704,616</u>
<b>U.S. Department of Justice</b>			
Passed through programs from:			
Louisiana Commission on Law Enforcement and Administration of Criminal Justice			
Child Advocacy Program 5	2018-VA- 03/01-4999	16.575	581,139
Child Abuse Program 5	2017-VA- 01/02-5420	16.575	28,878
Child Advocacy Program 7	2018-VA- 03/01-4999	16.575	103,021
National Children's Alliance			
State Chapter Support to CAC's	2-Hamm-LA- SA19	16.834	<u>7,000</u>
Total Department of Justice			<u>720,038</u>
<b>Office of Victims of Crime</b>			
Passed through Governor's Office		16.32	<u>49,808</u>
Total Office of Victims of Crime			<u>49,808</u>
Total Federal Awards			<u>\$1,474,462</u>

CHILD ADVOCACY SERVICES, INC.

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS - CONTINUED  
Year Ended December 31, 2020

**NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

**A. Basis of Presentation**

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) includes the federal award activity of Child Advocacy Services, Inc. under programs of the federal government for the year ended December 31, 2020.

The information in this Schedule is presented in accordance with the requirements of *Title 2 U.S. Code of Federal Regulations Par 200., Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Child Advocacy Services, Inc. it is not intended to and does not present the financial position, changes in net assets or cash flow of Child Advocacy Services, Inc.

**B. Summary of Significant Accounting Policies**

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursements.

**C. Indirect Cost Rate**

Advocacy Center has not elected to use the 10% de minimis indirect cost rate.

**D. Non-Federal Contribution**

The matching contributions for the year ended December 31, 2020 totaled the following:

Total Government Grants	<u>\$1,998,260</u>
Other Grants	
LACAC UN Foundation	\$ 18,615
Greater New Orleans Foundation	7,500
Northshore Comm Dev Foundation	500
	<u>                    </u>



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CHRISTOPHER S. JOHNSON, CPA, MBA

ADAM C. HEBERT, CPA

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A PROFESSIONAL ACCOUNTING CORPORATION

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Directors  
Child Advocacy Services, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Child Advocacy Services, Inc. (a nonprofit corporation) which comprise the statement of financial position as of December 31, 2020 and the related statements of activities, and cash flow and for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated May 5, 2021.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements we considered Child Advocacy Services, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Child Advocacy Services, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Child Advocacy Services, Inc.'s internal control.

*A Deficiency in internal control* exist when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charges with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in the internal control that we consider to be material weakness. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Child Advocacy Services, Inc.'s financial statements are free of material misstatement, we performed test of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect of the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances on noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness on the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative auditor as a public document.

Sincerely,

*Phil Hebert*

Hebert Johnson & Associates, Inc.

A Professional Accounting Corporation

Ponchatoula, Louisiana

May 5, 2021

CHARLES P. HEBERT, CPA

CHRISTOPHER S. JOHNSON, CPA, MBA

ADAM C. HEBERT, CPA

MEMBER

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A P R O F E S S I O N A L A C C O U N T I N G C O R P O R A T I O N

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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE  
FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER  
COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

To the Board of Directors  
Child Advocacy Services, Inc.

**Report on Compliance for Each Major Federal Program**

We have audited Child Advocacy Services, Inc.'s compliance with the types of compliance requirements described in the OMB *Compliance Supplement* that could have a direct and material effect on each of Child Advocacy Services, Inc.'s major federal programs for the year ended December 31, 2020. Child Advocacy Services, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

**Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of Child Advocacy Services, Inc.'s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Child Advocacy Services, Inc.'s compliance with

those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Child Advocacy Services, Inc.'s compliance.

### **Opinion on Each Major Federal Program**

In our opinion Child Advocacy Services, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2020.

### **Report of Internal Control over Compliance**

Management of Child Advocacy Services, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance of requirements referred to above. In planning and performing our audit of compliance, we considered Child Advocacy Services, Inc.'s internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate to the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Child Advocacy Services, Inc.'s internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect, and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness* in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will be prevented, or detected and corrected, on a timely basis. *A significant deficiency* in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies or material weaknesses. We did not

identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Purpose of the Report**

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Sincerely,

*Phil Hebert*

Hebert Johnson & Associates, Inc.

A Professional Accounting Corporation

Ponchatoula, Louisiana

May 5, 2021

**CHILD ADVOCACY SERVICES, INC.**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**For the year ended December 31, 2020**

**A. SUMMARY OF THE AUDIT RESULTS**

Financial Statements

Type of auditor's report issued Unmodified

Internal control over financial reporting:

- Material weakness (es) identified? \_\_\_yes \_\_x\_no
- Significant deficiency (ies) identified? \_\_\_yes \_\_x\_no

Noncompliance material to financial statements noted? \_\_\_yes \_\_x\_no

Federal Awards

Internal control over major programs:

- Material weakness (es) identified? \_\_\_yes \_\_x\_no
- Significant deficiency (ies) identified? \_\_\_yes \_\_x\_no
- 

Type of auditor's report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR Section 200.516 (a)? \_\_\_yes \_\_x\_no

Identification of major programs:

**CFDA Number**

16.575

**Name of Federal Program**

U.S. Department of Justice  
 Passed through Louisiana  
 Commission on Law  
 Enforcement  
 Child Advocacy Program

Dollar threshold used to distinguish between type A and B Programs

\$ 750,000

Since there were no type A programs, a type B program was classified as a major program to satisfy the 40% testing rule.

Auditee qualified as low-risk auditee? \_\_\_yes \_\_x\_no

**CHILD ADVOCACY SERVICES, INC.**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

**For the year ended December 31, 2020**

**B. FINANCIAL STATEMENT AUDIT**

There were no findings related to the financial statements for the year ended December 31, 2020.

**C. FINDINGS AND QUESTIONED COSTS-MAJOR FEDERAL AWARD PROGRAMS  
AUDIT**

There were no items identified in the course of our testing during the current year required to be reported.

**D. STATUS OF PRIOR YEAR AUDIT FINDINGS**

There were no prior year audit findings.