

Village of Tickfaw, Louisiana

Annual Financial Statements

As of June 30, 2021 and for the Year Then Ended

Village of Tickfaw

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Village of Tickfaw

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## Independent Auditor's Report

The Honorable Mayor Anthony Lamonte  
and Members of the Board of Aldermen  
Village of Tickfaw, Louisiana

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, and each major fund of the Village of Tickfaw, Louisiana as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Village of Tickfaw, Louisiana's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, and each major fund of the Village of Tickfaw, Louisiana, as of June 30, 2021, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis; the Schedule of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual; the Schedule of Employer's Share of Net Pension Liability; and the Schedule of Employer Contributions on pages 7 through 14, 51 through 56, 57, and 58 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### ***Other Information***

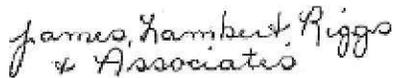
Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Village of Tickfaw, Louisiana's basic financial statements. The Schedule of Compensation Paid Elected Officials; the Schedule of Compensation, Benefits, and Other Payments to Mayor; the Justice System Funding Schedule – Receiving Entity; and the Justice System Funding Schedule – Collecting / Disbursing Entity are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Schedule of Compensation Paid Elected Officials; the Schedule of Compensation, Benefits, and Other Payments to Mayor; the Justice System Funding Schedule – Receiving Entity; and the Justice System Funding Schedule – Collecting / Disbursing Entity are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly

to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Compensation Paid Elected Officials; the Schedule of Compensation, Benefits, and Other Payments to Mayor; the Justice System Funding Schedule – Receiving Entity; and the Justice System Funding Schedule – Collecting / Disbursing Entity are fairly stated in all material respects in relation to the basic financial statements as a whole.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated November 4, 2021, on our consideration of the Village of Tickfaw, Louisiana’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Village of Tickfaw, Louisiana’s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Village of Tickfaw, Louisiana’s internal control over financial reporting and compliance.



James Lambert Riggs and Associates, Inc.  
Hammond, Louisiana

November 4, 2021

Required Supplemental Information (Part I)  
Management's Discussion and Analysis

## Village of Tickfaw, Louisiana

### Management's Discussion and Analysis As of and for the Year Ended June 30, 2021

#### Introduction

The Village of Tickfaw, Louisiana (the Village) is pleased to present its Annual Financial Statements developed in compliance with Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements - Management's Discussion and Analysis - For State and Local Governments* (GASB 34), and related standards.

The Village's discussion and analysis is designed to (a) assist the reader in focusing on significant financial issues, (b) provide an overview of the Village's financial activity, (c) identify changes in the Village's financial position, (d) identify any significant variations from the Village's financial plan, and (e) identify individual fund issues or concerns.

Since Management's Discussion and Analysis (MD&A) is designed to focus on the current year's activities, resulting changes, and currently known facts, please read it in conjunction with the Village's financial statements on pages 16 through 27 of this report.

#### Financial Highlights

- At June 30, 2021, the Village's assets and deferred outflow of resources exceeded its liabilities and deferred inflows of resources by \$3,516,991 (net position). Of this amount, \$536,676 (unrestricted net position) may be used to meet the Village's ongoing obligations to its citizens.
- For the year ended June 30, 2021, the Village's total net position increased by \$172,311.
- At June 30, 2021, the Village's governmental funds reported combined ending fund balances of \$384,278, an increase of \$77,683 for the year. Of this amount, \$228,090 is available for spending at the Village's discretion (unassigned fund balances).
- At June 30, 2021, the Village's proprietary funds reported combined ending net position of \$2,664,763 an increase of \$37,176 for the year.

#### Overview of the Annual Financial Report

The financial statement focus is on both the Village as a whole and on the major individual funds. Both perspectives, government-wide and major funds, allow the user to address relevant questions, broaden a basis for comparison, and enhance the Village's accountability. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The MD&A is intended to serve as an introduction to the Village's basic financial statements, which consist of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements.

## **Village of Tickfaw, Louisiana**

### **Management's Discussion and Analysis As of and for the Year Ended June 30, 2021**

#### **Government-Wide Financial Statements**

The government-wide financial statements are designed to provide readers with a broad overview of the Village's finances in a manner similar to a private-sector business. Governmental and business-type activities are presented in separate columns along with a total column for the primary government.

The Statement of Net Position presents information on the Village's assets and liabilities using the accrual basis of accounting, in a manner similar to the accounting used by private business enterprises. The difference between the assets and liabilities is reported as net position. Over time, the increases or decreases in net position and changes in the components of net position may serve as a useful indicator of whether the financial position of the Village is improving or deteriorating.

The Statement of Activities presents information showing how the Village's net position changed during the most recent fiscal year, focusing on both the gross and net costs of various activities, both governmental and business-type, that are supported by the Village's general tax and other revenues. This is intended to summarize and simplify the reader's analysis of the cost of various governmental services and/or subsidy to various business-type activities.

In both of the government-wide financial statements, the Village's activities are divided into two types:

- **Governmental activities** - Most of the Village's basic services are reported here, including general government, public safety, court costs, highways and streets, and sanitation. These activities are financed primarily by property taxes, franchise taxes, sales taxes, taxes on insurance premiums, occupational licenses, sanitation fees and fines.
- **Business-type activities** - The Village charges a fee to customers to help cover all of the cost of the services provided. The Village's water and sewer utility systems are reported in this section.

The government-wide financial statements include the Village of Tickfaw, Louisiana (primary government) only and can be found on pages 16 through 17 of this report.

## **Village of Tickfaw, Louisiana**

### **Management's Discussion and Analysis As of and for the Year Ended June 30, 2021**

#### **Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Village, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related and legal requirements. The Village uses two categories of funds to account for financial transactions: governmental funds and proprietary funds. Traditional users of governmental financial statements will find the fund financial statements presentation more familiar. Governmental funds are used to account for most of the Village's basic services. However, unlike the government-wide financial statements, governmental fund financial statements focus on how money flows into and out of those funds and the balances that are left at year-end that are available for spending. These funds are reported using the modified accrual basis of accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Village's general government operations and the basic services it provides. Governmental fund information helps to determine whether there are more or fewer financial resources that can be spent in the near future to finance the Village's programs. The basic governmental fund financial statements can be found on pages 19 through 22 of this report.

Proprietary funds account for water, and sewer utility services provided by the Village to its customers. Proprietary fund statements provide the same type of information as the government-wide financial statements, but the fund presentation provides more detail. The basic proprietary fund financial statements can be found on pages 23 through 27 of this report.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, there are differences in the information presented for governmental funds and for governmental activities in the government-wide financial statements. Review of these differences provides the reader of the financial statements insight on the long-term impact of the Village's more immediate decisions on the current use of financial resources. Both the governmental fund Balance Sheet and the governmental fund Statement of Revenues, Expenditures and Changes in Fund Balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities. The reconciliations can be found on pages 20 and 22 of this report.

#### **Notes to the Financial Statements**

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 29 through 49 of this report.

**Village of Tickfaw, Louisiana**

**Management's Discussion and Analysis  
As of and for the Year Ended June 30, 2021**

**Government-Wide Financial Analysis**

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. The following table provides a summary of the Village's net assets for the current year as compared to the prior year. For more detailed information, see the Statement of Net Position on page 16 of this report.

<b>Net Position June 30, 2021 and 2020</b>				
	2021	2020	\$ Change	% Change
<b>Assets:</b>				
Current and other Assets	\$ 706,743	\$ 545,798	\$ 160,945	29.49%
Capital Assets	2,980,315	2,962,639	17,676	0.60%
Total Assets	3,687,058	3,508,437	178,621	5.09%
Deferred Outflows of Resources	23,870	20,449	3,421	16.73%
<b>Liabilities:</b>				
Other Liabilities	95,636	89,607	(6,029)	-6.73%
Net Pension Liability	89,771	86,930	(2,841)	-3.27%
Total Liabilities	185,407	176,537	(8,870)	-5.02%
Deferred Inflows of Resources	8,530	7,669	(861)	-11.23%
<b>Net Position:</b>				
Net Investment in Capital Assets	2,980,315	2,962,639	17,676	0.60%
Unrestricted	536,676	382,041	154,635	40.48%
Total Net Position	\$ 3,516,991	\$ 3,344,680	\$ 172,311	5.15%

Approximately 85% of the Village's net position reflects its net investment in capital assets (land, buildings, equipment, infrastructure, and improvements) net of any outstanding related debt used to acquire those capital assets. These capital assets are used to provide services to citizens and do not represent resources available for future spending.

Approximately 15% of the Village's net position are unrestricted and may be used to meet the Village's ongoing obligations to its citizens.

In order to further understand what makes up the changes in net position, the following table provides a summary of the results of the Village's activities for the current year as compared to the prior year. An analysis of the primary sources of these changes follows the table. For more detailed information, see the Statement of Activities on page 17 of this report.

Village of Tickfaw, Louisiana

Management's Discussion and Analysis  
As of and for the Year Ended June 30, 2021

Changes in Net Position  
For the Years Ended June 30, 2021

	<u>2021</u>	<u>2020</u>	<u>\$ Change</u>	<u>% Change</u>
Revenues:				
Program Revenues:				
Charges for Services	\$ 796,921	\$ 725,901	\$ 71,020	9.78%
Operating Grants and Contributions	18,500	18,000	500	2.78%
Capital Grants and Contributions	106,502	30,690	75,812	247.03%
General Revenues	367,553	287,621	79,932	27.79%
Total Revenues	<u>1,289,476</u>	<u>1,062,212</u>	<u>227,264</u>	21.40%
Expenses:				
Governmental Activities	690,734	689,837	(897)	-0.13%
Business-Type Activities	426,431	376,761	(49,670)	-13.18%
Total Expenses	<u>1,117,165</u>	<u>1,066,598</u>	<u>(50,567)</u>	-4.74%
Change in Net Position	172,311	(4,386)	176,697	-4028.67%
Net Position, Beginning	3,344,680	3,349,066	(4,386)	-0.13%
Net Position, Ending	<u>\$ 3,516,991</u>	<u>\$ 3,344,680</u>	<u>\$ 172,311</u>	5.15%

**Governmental Activities**

The Village's governmental net position increased by \$135,135 to \$852,228.

**Business-Type Activities**

The Village's business-type net position increased by \$37,176 to \$2,664,763.

**Fund Financial Analysis**

As noted earlier, the Village uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

## **Village of Tickfaw, Louisiana**

### **Management's Discussion and Analysis As of and for the Year Ended June 30, 2021**

#### **Governmental Funds**

The focus of the Village's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Village's financing requirements. In particular, unreserved fund balance may serve as a useful measure of the Village's net resources available for spending at the end of the year. The basic governmental fund financial statements can be found on pages 19 through 22 of this report.

The general fund is the chief operating fund of the Village. At the end of the current year, the total fund balance for the general fund was \$228,090 all of which was unassigned. During the current year the general fund had an increase in fund balance of \$53,073.

As a measure of the general fund's liquidity, it may be useful to compare the fund balance to fund expenditures. At June 30, 2021, the fund balance of \$228,090 is approximately 34% of total general fund expenditures of \$677,573.

#### **Proprietary Funds**

The Village's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

## Village of Tickfaw, Louisiana

### Management's Discussion and Analysis As of and for the Year Ended June 30, 2021

#### General Fund Budgetary Highlights

For the general fund, actual revenues and other sources were \$57,446 more than final budgeted amounts. Actual expenditures were \$273 more than final budgeted amounts. The net change in fund balance was \$57,173 more than final budgeted amounts.

For the general fund, original budgeted revenues and other financing sources were \$627,800 and final budgeted revenues and other financing sources were \$673,200. Original budgeted expenditures and other uses were \$681,348 and final budgeted expenditures were \$677,300.

Significant variations from the general fund's original budget amounts and final budget amounts are as follows:

- Sales Taxes were increased by \$24,300.
- Police fines were increased by \$39,800.
- Police security detail revenue was decreased by \$13,500.
- Interest and other revenues were decreased by \$9,300.
- Capital Outlay was increased by \$75,400.
- Police Capital Outlay was decreased by \$5,000.
- Police Worker's Compensation insurance was decreased by \$9,000.
- Police security detail salaries were decreased by \$11,800.
- Transfers out to 1995 sales tax fund was decreased by \$50,000.

#### Capital Assets and Debt Administration

##### Capital Assets

The Village's net investment in capital assets for its governmental and business-type activities as of June 30, 2021 amounts to \$2,980,315 (net of depreciation). The total increase in the Village's investment in capital assets for the current fiscal year was \$17,676 due primarily to depreciation expense of \$202,703 and asset additions \$220,379.

Major capital asset additions during the current fiscal year included the following:

- Addition of 4 portable Motorola Radios for a total cost of \$9,608.
- Addition of a Kubota Tractor for a total cost of \$65,000.
- Addition of a Kubota Model M8200 for a total cost of \$11,000.
- Lift Station Improvements for a total cost of \$92,292.
- Addition of 2 RCE Valves for \$10,827.
- Addition of 2 water shut off valves for \$19,700.

The following table provides a summary of the Village's capital assets (net of depreciation) at the end of the current year as compared to the prior year. For more detailed information, see Note 7 to the financial statements on pages 42 and 43 of this report.

**Village of Tickfaw, Louisiana**

**Management's Discussion and Analysis  
As of and for the Year Ended June 30, 2021**

**Capital Assets (Net of Depreciation)  
June 30, 2021 and 2020**

	Governmental Activities		Business- Type Activities		Total	
	2021	2020	2021	2020	2021	2020
Land	\$ 126,285	\$ 126,285	\$ 104,238	\$ 104,238	\$ 230,523	\$ 230,523
Buildings	452,052	450,505	2,121	2,121	454,173	452,626
Infrastructure	797,743	797,743	-	-	797,743	797,743
Vehicles and Equipment	308,937	223,329	560,038	525,819	868,975	749,148
Water Utility System	-	-	1,895,549	1,895,549	1,895,549	1,895,549
Sewer Utility System	-	-	2,331,157	2,232,152	2,331,157	2,232,152
Accumulated Depreciation	(1,142,636)	(1,113,215)	(2,455,169)	(2,281,887)	(3,597,805)	(3,395,102)
Capital Assets, Net	<u>\$ 542,381</u>	<u>\$ 484,647</u>	<u>\$ 2,437,934</u>	<u>\$ 2,477,992</u>	<u>\$ 2,980,315</u>	<u>\$ 2,962,639</u>

**Long-Term Debt**

At June 30, 2021, the Village had no debt outstanding.

**Other Factors Affecting the Village**

The Village of Tickfaw's management approach is conservative. When possible, the Mayor and Council attempt to provide services for the Village based on existing revenues and to finance long-term projects only when absolutely necessary. The Village actively pursues grant funds to minimize the cost of major projects to its citizens. The Village also attempts to keep utility rates at the minimum required to cover the costs of utility system operation.

**Contacting the Village's Financial Management**

This financial report is designed to provide the Village's citizens, taxpayers, creditors, and investors with a general overview of the Village's finances and show the Village's accountability for the money it receives. Questions regarding this report or requests for additional information should be addressed to the Honorable Anthony Lamonte, Mayor, Post Office Box 249, Tickfaw, Louisiana 70466, telephone (985) 542-9249.

**Basic Financial Statements**  
**Government-Wide Financial Statements**

Village of Tickfaw

Statement A

Statement of Net Position  
For the Year Ended June 30, 2021

<b>Assets</b>	<b>Governmental Activities</b>	<b>Business- Type Activities</b>	<b>Total</b>
Cash	\$ 271,226	\$ 203,729	\$ 474,955
Investments in Certificates of Deposit	61,393	-	61,393
Investments in L.A.M.P.	-	48,425	48,425
Taxes Receivable	46,267	13,299	59,566
Accounts Receivable, Net	-	3,001	3,001
Due From Other Governments	1,553	-	1,553
Internal Balances	35,128	(35,128)	-
Utility Deposit	150	-	150
Inventory	-	57,700	57,700
Land	126,285	104,238	230,523
Capital Assets, Net	416,096	2,333,696	2,749,792
Total Assets	<u>958,098</u>	<u>2,728,960</u>	<u>3,687,058</u>
<b>Deferred Outflows of Resources</b>			
Pension Related	23,870	-	23,870
Total Deferred Outflows of Resources	<u>23,870</u>	<u>-</u>	<u>23,870</u>
<b>Liabilities</b>			
Accounts Payable	8,676	8,486	17,162
Other Accrued Expenses	11,232	27	11,259
Accrued Salary Payable	7,586	3,441	11,027
Accrued Vacation Payable	3,945	2,859	6,804
Due to Other Governments	-	1,721	1,721
Net Pension Liability	89,771	-	89,771
Customers' Deposits	-	47,663	47,663
Total Liabilities	<u>121,210</u>	<u>64,197</u>	<u>185,407</u>
<b>Deferred Inflows of Resources</b>			
Pension Related	8,530	-	8,530
Total Deferred Inflows of Resources	<u>8,530</u>	<u>-</u>	<u>8,530</u>
<b>Net Position</b>			
Net Investment in Capital Assets	542,381	2,437,934	2,980,315
Unrestricted	309,847	226,829	536,676
Total Net Position	<u>\$ 852,228</u>	<u>\$ 2,664,763</u>	<u>\$ 3,516,991</u>

The accompanying notes are an integral part of this statement.

Village of Tickfaw

Statement B

Statement of Activities  
For the Year Ended June 30, 2021

Functions/ Programs	Program Revenues				Net (Expense) Revenue and Changes in Net Assets		
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Business- Type		Total
					Activities	Activities	
Governmental Activities:							
General and Administrative	\$ 202,935	\$ 53,518	\$ -	\$ -	\$ (149,417)	\$ -	\$ (149,417)
Police Department	324,424	362,069	18,500	-	56,145	-	56,145
Court Cost	28,658	27,900	-	-	(758)	-	(758)
Street Department	52,870	-	-	-	(52,870)	-	(52,870)
Street Lights	19,623	-	-	-	(19,623)	-	(19,623)
Sanitation	37,584	49,882	-	-	12,298	-	12,298
Mosquito Abatement	1,357	17,370	-	-	16,013	-	16,013
Fire Protection	20,284	-	-	-	(20,284)	-	(20,284)
Depreciation on Infrastructure	2,999	-	-	-	(2,999)	-	(2,999)
Total Government Activities	<u>690,734</u>	<u>510,739</u>	<u>18,500</u>	<u>-</u>	<u>(161,495)</u>	<u>-</u>	<u>(161,495)</u>
Business- Type Activities:							
Water Utility	189,209	132,909	-	-	-	(56,300)	(56,300)
Sewer Utility	237,222	153,273	-	106,502	-	22,553	22,553
Total Business- Type Activities	<u>426,431</u>	<u>286,182</u>	<u>-</u>	<u>106,502</u>	<u>-</u>	<u>(33,747)</u>	<u>(33,747)</u>
Total Primary Government	<u>\$ 1,117,165</u>	<u>\$ 796,921</u>	<u>\$ 18,500</u>	<u>\$ 106,502</u>	<u>(161,495)</u>	<u>(33,747)</u>	<u>(195,242)</u>
General Revenues:							
Taxes:							
Property Taxes					41,289	-	41,289
Franchise Taxes					24,800	-	24,800
Sales Taxes					211,233	70,411	281,644
Alcoholic Beverage Taxes					6,002	-	6,002
Interest Income					264	223	487
Donations					-	-	-
Sale of Capital Asset					3,577	-	3,577
Miscellaneous					9,465	289	9,754
Total General Revenues					<u>296,630</u>	<u>70,923</u>	<u>367,553</u>
Change in Net Position					135,135	37,176	172,311
Net Position, Beginning of Year					<u>717,093</u>	<u>2,627,587</u>	<u>3,344,680</u>
Net Position, End of Year					<u>\$ 852,228</u>	<u>\$ 2,664,763</u>	<u>\$ 3,516,991</u>

The accompanying notes are an integral part of this statement.

**Basic Financial Statements**  
**Governmental Fund Financial Statements**

Village of Tickfaw, Louisiana

Statement C

**Balance Sheet**  
**Governmental Funds**  
**June 30, 2021**

	<u>Special Revenue Funds</u>			<u>Total</u>
	<u>General Fund</u>	<u>1995 Sales Tax Fund</u>	<u>Fire Protection Fund</u>	
<b>Assets</b>				
Cash	\$ 170,551	\$ 49,655	\$ 51,020	\$ 271,226
Investment in Certificates of Deposit	40,929	20,464	-	61,393
Taxes Receivable:				
Public Utility Franchise	6,370	-	-	6,370
Sales and Use Taxes	26,598	13,299	-	39,897
Due From Other Funds	17,990	-	46,969	64,959
Due From Proprietary Fund	38,361	-	-	38,361
Due From Other Governments:				
Louisiana Beer Tax	1,553	-	-	1,553
Utility Deposit	-	-	150	150
<b>Total Assets</b>	<u>\$ 302,352</u>	<u>\$ 83,418</u>	<u>\$ 98,139</u>	<u>\$ 483,909</u>
 <b>Liabilities and Fund Balances</b>				
<b>Liabilities:</b>				
Accounts Payable	\$ 8,288	\$ -	\$ 388	\$ 8,676
Other Accrued Expenses	9,132	-	2,100	11,232
Accrued Salary	6,716	870	-	7,586
Accrued Vacation	3,157	788	-	3,945
Due to Other Funds	46,969	17,990	-	64,959
Due to Proprietary Fund	-	3,233	-	3,233
<b>Total Liabilities</b>	<u>74,262</u>	<u>22,881</u>	<u>2,488</u>	<u>99,631</u>
 <b>Fund Balances:</b>				
Restricted for:				
Streets and Drainage	-	60,537	-	60,537
Fire Protection	-	-	95,651	95,651
Unassigned	228,090	-	-	228,090
<b>Total Fund Balances</b>	<u>228,090</u>	<u>60,537</u>	<u>95,651</u>	<u>384,278</u>
<b>Total Liabilities and Fund Balances</b>	<u>\$ 302,352</u>	<u>\$ 83,418</u>	<u>\$ 98,139</u>	<u>\$ 483,909</u>

The accompanying notes are an integral part of this statement.

Village of Tickfaw, Louisiana

Statement D

Reconciliation of the Governmental Funds Balance Sheet to  
the Government-Wide Statement of Net Assets  
June 30, 2021

Fund Balances, Governmental Funds, Statement C \$ 384,278

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds. These assets consist of:

Capital Assets, Net of Depreciation 542,381

Deferred outflows of resources used in governmental activities are not financial resources and therefore are not reported in these funds. This is the reported amount of deferred outflows of resources.

23,870

Long-term liabilities are not due and payable in the current period and, therefore, are not reported in these funds. Long-term liabilities include the following:

Net Pension Liability (89,771)

Deferred inflows of resources are not due and payable in the current period and, therefore, are not reported in these funds.

(8,530)

Net Position, Governmental Activities, Statement A \$ 852,228

The accompanying notes are an integral part of this statement.

Village of Tickfaw, Louisiana

Statement E

Statement of Revenues, Expenditures, and Changes in Fund Balances  
 Governmental Funds  
 For the Year Ended June 30, 2021

	Special Revenue Funds			Total
	General Fund	1995 Sales Tax Fund	Fire Protection Fund	
Revenues				
Taxes	\$ 182,363	\$ 70,411	\$ 24,548	\$ 277,322
Licenses, Permits and Fees	53,518	-	-	53,518
Intergovernmental	24,502	-	-	24,502
Fines and Forfeitures	362,069	-	-	362,069
Court Cost Revenue	27,900	-	-	27,900
Sanitation Services	49,882	-	-	49,882
Mosquito Abatement	17,370	-	-	17,370
Interest Income	-	206	58	264
Other Revenues	9,465	-	-	9,465
Total Revenues	<u>727,069</u>	<u>70,617</u>	<u>24,606</u>	<u>822,292</u>
Expenditures				
General and Administrative	196,273	-	-	196,273
Police Department	319,470	-	-	319,470
Street Department	-	43,056	-	43,056
Court Cost	28,658	-	-	28,658
Street Lights	19,623	-	-	19,623
Sanitation	37,584	-	-	37,584
Mosquito Abatement	1,357	-	-	1,357
Fire Protection	-	-	15,010	15,010
Capital Outlay	74,608	11,000	1,547	87,155
Total Expenditures	<u>677,573</u>	<u>54,056</u>	<u>16,557</u>	<u>748,186</u>
Excess Revenues (Expenditures)	<u>49,496</u>	<u>16,561</u>	<u>8,049</u>	<u>74,106</u>
Other Financing Sources (Uses)				
Sale of Fixed Assets	3,577	-	-	3,577
Total Other Financing Sources (Uses)	<u>3,577</u>	<u>-</u>	<u>-</u>	<u>3,577</u>
Net Changes in Fund Balances	53,073	16,561	8,049	77,683
Fund Balances, Beginning	175,017	43,976	87,602	306,595
Fund Balances, Ending	<u>\$ 228,090</u>	<u>\$ 60,537</u>	<u>\$ 95,651</u>	<u>\$ 384,278</u>

The accompanying notes are an integral part of this statement.

Village of Tickfaw, Louisiana

Statement F

**Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances  
of Governmental Funds to the Statement of Activities  
For the Year Ended June 30, 2021**

**Net Change in Fund Balances, Governmental Funds, Statement E** \$ 77,683

Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported in governmental funds as expenditures. However in the statement of activities, the cost of these assets is allocated over their estimated useful lives as depreciation expense. These differences consist of:

Capital Outlay	87,155
Depreciation Expense	(29,421)

Some expenses reported in the Statement of Activities do not require the use of current financial resources and are not reported as expenditures in governmental funds. These include the net change:

Non-employer Contributions to Cost-Sharing Pension plan	3,000
Pension Expense	(3,282)

**Change in Net Position, Governmental Activities, Statement B** \$ 135,135

The accompanying notes are an integral part of this statement.

Village of Tickfaw, Louisiana

Statement G

Statement of Net Position  
Proprietary Fund  
June 30, 2021

Assets	Enterprise Fund
Current Assets	
Cash	\$ 203,509
Accounts Receivable, Net	3,001
Sales Tax Receivable	13,299
Due From Other Funds	3,233
Total Current Assets	<u>223,042</u>
Restricted Assets	
Restricted Cash	220
Investments	48,425
Total Restricted Assets	<u>48,645</u>
Property, Plant, and Equipment	
Land	104,238
Plant and Equipment, at Cost	4,788,865
Less: Accumulated Depreciation	<u>(2,455,169)</u>
Net Property, Plant and Equipment	<u>2,437,934</u>
Other Assets	
Inventory	57,700
Total Other Assets	<u>57,700</u>
Total Assets	<u>2,767,321</u>
Liabilities	
Current Liabilities	
Accounts Payable	8,486
Accrued Payables	27
Accrued Salary	3,441
Accrued Vacation	2,859
Due to General Fund	38,361
Due to Other Governments	1,721
Total Current Liabilities	<u>54,895</u>
Current Liabilities (Payable from Restricted Assets)	
Customer Deposits Payable	47,663
Total Liabilities	<u>102,558</u>
Net Position	
Invested in Capital Assets	2,437,934
Unrestricted	226,829
Total Net Position	<u>\$ 2,664,763</u>

The accompanying notes are an integral part of this statement.

Village of Tickfaw, Louisiana

Statement H

Statement of Revenues, Expenses, and Change in Net Position  
 Proprietary Fund  
 For the Year Ended June 30, 2021

	<u>Enterprise Fund</u>
Operating Revenues	
Water Sales	\$ 125,325
Penalties	4,016
Safe Drinking Water Fees	4,076
Tap in Fees	1,335
Sewer Charges	151,430
Total Operating Revenues	<u>286,182</u>
Operating Expenses	
Accounting and Auditing	22,306
Auto Fuel	1,990
Bad Debt Expense	17,420
Chlorine	7,658
Contract Labor	13,681
Depreciation	173,283
Equipment Rental	2,825
Insurance, Liability	4,189
Insurance, Vehicle	2,706
Insurance, Workers Compensation	4,843
Miscellaneous	916
Office Expense	4,350
Payroll Taxes	7,532
Postage	1,780
Repairs and Maintenance	21,711
Salaries	98,740
Safe Drinking Water Fees	3,830
Sewer Analysis	1,635

(Continued)

The accompanying notes are an integral part of this statement.

Village of Tickfaw, Louisiana

Statement H

Statement of Revenues, Expenses, and Change in Net Position  
Proprietary Fund  
For the Year Ended June 30, 2021

Telephone	\$ 8,792
Utilities	26,244
Total Operating Expenses	<u>426,431</u>
Operating Loss	<u>(140,249)</u>
Nonoperating Revenues (Expenses)	
Grant	106,502
Sales Tax	70,411
Other Income	289
Interest Revenue	223
Total Nonoperating Revenues (Expenses)	<u>177,425</u>
Change in Net Position	37,176
Net Position, Beginning	<u>2,627,587</u>
Net Position, Ending	<u>\$ 2,664,763</u>

The accompanying notes are an integral part of this statement.

**Village of Tickfaw, Louisiana**

**Statement I**

**Statement of Cash Flows  
Proprietary Fund  
For the Year Ended June 30, 2021**

	<u>Enterprise Fund</u>
Cash Flows From Operating Activities	
Received From Customers	\$ 293,554
Payments For Operations	(131,011)
Payments For Employees	(105,992)
Payments to Other Funds	(8,291)
Net Cash Provided by Operating Activities	<u>48,260</u>
Cash Flows From Noncapital Financing Activities	
Received From Sales Tax	67,377
Received From Grants	106,503
Received From Other Income	115
Net Cash Provided by Noncapital Financing Activities	<u>173,995</u>
Cash Flows From Capital and Related Financing Activities	
Purchases of Fixed Assets	<u>(133,225)</u>
Net Cash Used by Capital and Related Financing Activities	<u>(133,225)</u>
Cash Flows From Investing Activities	
Receipt of Interest	223
Transfer From LAMP	4,948
Net Cash Provided by Investing Activities	<u>5,171</u>
Net Increase in Cash	94,201
Cash, Beginning of Year	109,528
Cash, End of Year	<u>\$ 203,729</u>
Reconciliation of Cash and Cash Equivalents to the Statement of Net Assets	
Cash and Cash Equivalents, Unrestricted	\$ 203,509
Cash and Cash Equivalents, Restricted	220
Total Cash and Cash Equivalents	<u>\$ 203,729</u>

(Continued)

The accompanying notes are an integral part of this statement.

Village of Tickfaw, Louisiana

Statement I

Statement of Cash Flows  
Proprietary Fund  
For the Year Ended June 30, 2021

Enterprise  
Fund

Reconciliation of Net Operating Loss to Net Cash

Provided used Operating Activities	
Operating Loss	\$ (140,249)
Adjustments to Reconcile Operating Loss to Net Cash	
Provided by Operating Activities:	
Depreciation	173,283
Change in Accounts Receivable	24,616
Change in Accounts Payable	4,850
Change in Accrued Payable	158
Change in Accrued Salary	750
Change in Accrued Vacation	(469)
Change in Due To Other Funds	(8,275)
Change in Customer Deposits	(6,404)
Net Cash Provided by Operating Activities	\$ <u>48,260</u>

The accompanying notes are an integral part of this statement.

## Notes to the Financial Statements

## **Village of Tickfaw, Louisiana**

### **Notes to the Financial Statements As of and for the Year Ended June 30, 2021**

#### **Introduction**

The Village of Tickfaw, Louisiana was incorporated on April 15, 1957, under the provisions of the Lawrason Act. The Village operates under a Mayor/Board of Aldermen form of government. The Mayor and each of three aldermen are elected at large for four-year terms. The Aldermen are compensated per diem for each meeting attended. The Mayor receives a salary. The Village is located approximately 8 miles north of Hammond, Louisiana, on LA Highway 51 north of Interstate 12 and east of Interstate 55. The Village's total population is 773, as reported by the U.S. Census Bureau, Census 2020. The Village provides police protection, services to maintain and develop streets, drainage, and sanitation, general and administrative services, and utilities services for area residents. The Village provides water and sewer services to 316 water customers, and 259 sewer customers inside and outside of the Village limits and 232 garbage customers. The Village employs 15 full-time employees in addition to the Mayor and Board of Aldermen.

#### **1. Summary of Significant Accounting Policies**

##### **A. Financial Reporting Entity**

This report includes all funds which are controlled by or dependent on the Village's Mayor and Village's Aldermen. Control by or dependence on the Village was determined on the basis of budget adoption, taxing authority, authority to issue debt, election or appointment of governing body, fiscal interdependency, imposition of will, and whether a financial benefit/burden relationship existed between the Village and potential component unit. Also, consideration of a component unit was determined based on whether the nature and significance of the organization's relationship with the Village is such that exclusion would cause the Village's financial statements to be misleading or incomplete. The criteria in GASB No. 61 have been considered.

Governmental Accounting Standards Board (GASB) Statement No. 61 established criteria for determining the reporting entity and component units that should be included within the reporting entity. Under provisions of this statement, the Village of Tickfaw is considered a primary government, since it is a special purpose government that has a separately elected governing body, is legally separate, and is fiscally independent of other state and local governments. As used in GASB Statement No. 61, fiscally independent means that the Village may, without the approval or consent of another governmental entity, determine or modify its own budget, levy its own taxes or set rates or charges, and issue bonded debt. Since the Village of Tickfaw has no component units, these financial statements include only information on the primary government.

## Village of Tickfaw, Louisiana

### Notes to the Financial Statements As of and for the Year Ended June 30, 2021

#### **B. Basis of Presentation**

The financial statements of the Village have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units and promulgated by the Governmental Accounting Standards Board (GASB) Codification of Governmental Accounting and Financial Reporting Standards. These statements established standards for external financial reporting for all state and local governmental entities which includes a balance sheet, a statement of revenues, expenses and changes in net position and a statement of cash flows. The more significant of these accounting policies are described below, and where appropriate, subsequent pronouncements will be referenced.

The Village's basic financial statements consist of the government-wide statements (based on the Village as a whole) and the fund financial statements (the total of all funds of a particular type).

#### **C. Government-Wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are presented as separate columns in the fund financial statements.

Village of Tickfaw, Louisiana

Notes to the Financial Statements  
As of and for the Year Ended June 30, 2021

**D. Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessment receivable, if any, due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The Village reports the following major governmental funds:

The *General Fund* is the Village's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in other funds.

The Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are restricted by legal and regulatory provisions to finance specific activities. The 1995 Sales Tax Fund and the Fire Protection Fund are considered major funds for reporting purposes.

The 1995 Sales Tax Fund is funded by one half of a one percent sales tax for the purpose of constructing, improving, and maintaining streets and drainage facilities, including the overlaying of streets.

The Fire Protection Fund is funded by a 10 mill property tax for the purpose of providing a fire department in Tickfaw.

**Village of Tickfaw, Louisiana**

**Notes to the Financial Statements  
As of and for the Year Ended June 30, 2021**

The Village reports the following major proprietary funds:

The Enterprise Fund accounts for operations (a) that are financed and operated in a manner similar to private business enterprise where the intent of the governing body is that costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

The business-type activities and the proprietary fund financial statements follow guidance included in GASB Statement No. 62 – *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 1989 FASB and AICPA Pronouncements*.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule, if applicable, are payments-in-lieu of taxes and other charges between the government's enterprise operations. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the proprietary funds are user charges for the services provided by the enterprise funds. Operating expenses for enterprise funds and internal service funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the Village's policy to use restricted resources first, then unrestricted resources as they are needed.

Village of Tickfaw, Louisiana

Notes to the Financial Statements  
As of and for the Year Ended June 30, 2021

**E. Deposits and Investments**

The Village’s cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. State law and the Village’s investment policy allow the Village to invest in collateralized certificates of deposit, government- backed securities, commercial paper, the state-sponsored investment pool and mutual funds consisting solely of government-backed securities.

The Village maintains investments in the Louisiana Asset Management Pool (LAMP), a non-profit corporation formed by an initiative of the State Treasurer and organized under the laws of Louisiana to operate as a local government investment pool. LAMP invests its assets only in securities and other obligations permissible under Louisiana law for local governments. Investments in LAMP are highly liquid and are considered to be cash equivalents.

**F. Receivables and Payables**

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either “due to/from other funds” (i.e., the current portion of interfund loans) or “advances to/from other funds” (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as “due to/from other funds.” Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as “internal balances.”

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

All trade and property tax receivables are shown net of an allowance for uncollectible amounts.

Property taxes are levied on a calendar year basis and become due on January 1 of each year. The following is a summary of authorized and levied ad valorem taxes:

	<u>Authorized Millage</u>	<u>Levied Millage</u>
Fire Protection	10	10
General Corporate Purposes	6.82	6.82
Total	<u>16.82</u>	<u>16.82</u>

At June 30, 2021, there were no taxpayers whose percentage of total assessed valuation was 5% or greater of the total assessed valuation.

## Village of Tickfaw, Louisiana

### Notes to the Financial Statements As of and for the Year Ended June 30, 2021

The Village assesses a 2% sales and use tax. Proceeds are dedicated to the following purposes:

The 1984 1% sales tax is to be used for the purpose of providing funds for the general fund of the Village and for additional purpose of providing funds for other lawful purposes of the Village. This tax is accounted for in the general fund.

In July 2007, citizens of the Village of Tickfaw voted to allocate one half of the 1995 1% sales tax to the Water and Sewer Utility Funds and one half to the 1995 Sales Tax Fund.

The sales tax is collected by the Tangipahoa Parish School Board and remitted to the Village in the month following the receipt by the School Board. The School Board receives the sales tax approximately one month after collection by vendors. Sales taxes collected by the School Board in June and July (which represent sales for May and June) and received by the Village in July and August have been accrued and are included under the caption "Taxes Receivable."

#### **G. Inventories and Prepaid Items**

All inventories are valued at cost using the first-in/first-out method. Inventories of the governmental funds are recorded as expenditures when consumed rather than when purchased. Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

#### **H. Capital Assets**

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g. roads, bridges, sidewalks, and similar items) are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are capitalized at historical cost or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The Village maintains a threshold level of \$500 or more for capitalizing capital assets.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Village of Tickfaw, Louisiana

Notes to the Financial Statements  
As of and for the Year Ended June 30, 2021

All capital assets, other than land, are depreciated using the straight-line basis over the following useful lives:

Buildings	20-40 Years
Improvements	20-40 Years
Vehicles and Equipment	2-15 Years
Infrastructure	20-40 Years
Water Utility System	20-40 Years
Sewer Utility System	20-40 Years

**I. Compensated Absences**

The Village has the following policy relating to vacation and sick leave:

**Vacation**

Employees shall earn vacation by the following schedule:

- One (1) year of continuous service, 5 days (40 hours)
- Two (2) years of continuous service, 5 days (40 hours)
- Three (3) years of continuous service, 10 days (80 hours)
- Four (4) years of continuous service, 10 days (80 hours)
- Five (5) years of continuous service, 15 days (120 hours)

**Sick Leave**

Employees earn one day of sick leave per month. The maximum amount of sick leave that may be accrued is 24 days.

The cost of leave privileges, computed in accordance with GASB Codification Section C60, is recognized as a current-year expenditure in the governmental fund when leave is taken.

In accordance with GASB-16, *Accounting for Compensated Absences*, no liability has been accrued for unused employee sick leave.

The Police Department has the following policy relating to vacation and sick leave:

**Vacation**

- One (1) year of continuous service, ½ day per month
- Two (2) years of continuous service, ½ day per month
- Three (3) years of continuous service, 1 day per month
- Four (4) years of continuous service, 1 day per month
- Five (5) years of continuous service, 1 1/2 days per month

## Village of Tickfaw, Louisiana

### Notes to the Financial Statements As of and for the Year Ended June 30, 2021

#### J. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events within the control of the municipality, which are either unusual in nature or infrequent in occurrence.

#### K. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures and expenses during the reported period. Actual results could differ from those estimates.

#### L. Reconciliations of Government-Wide and Fund Financial Statements

Explanation of certain differences between the governmental fund balance sheet and the government-wide statement of net position is presented in Statement D of the basic financial statements. Explanation of certain differences between the governmental fund statement of revenues, expenditures, and changes in fund balances and the government-wide statement of activities is presented in Statement F of the basic financial statements.

#### M. Fund Balance Reporting Footnote

The Governmental Accounting Standards Board (GASB) has issued Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* (GASB 54). This Statement defines the different types of fund balances that a governmental entity must use for financial reporting purposes.

1. *Nonspendable*, such as fund balance associated with inventories, prepaids, long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed, or assigned),
2. *Restricted* fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation,
3. *Committed* fund balance classification includes amounts that can be used only for the specific purposes determined by a resolution of the Board of Aldermen (the Village's highest level of decision making authority),
4. *Assigned* fund balance classification are intended to be used by the Village for specific purposes but do not meet the criteria to be classified as restricted or committed. The Board of Aldermen are authorized to assign amounts to a specific purpose, and

## Village of Tickfaw, Louisiana

### Notes to the Financial Statements As of and for the Year Ended June 30, 2021

5. Unassigned fund balance is the residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications.

It is the Village's policy to first apply restricted resources when an expenditure is incurred for which both restricted and unrestricted fund balance or net position is available. The Village considers committed amounts to be reduced first, followed by assigned amounts, and then unassigned amounts when expenditures are incurred for which amounts in any of these unrestricted fund balance classifications could be used.

#### **N. Net Position**

For the government-wide statement of net position, equity is classified and displayed in three components:

1. Net Investment in Capital Assets – consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
2. Restricted Net Position- consists of net position with constraints placed on the use either by (a) external groups such as creditors, grantors, contributors, or laws or regulations of other governments, or by (b) laws through constitutional provisions or enabling legislation.
3. Unrestricted Net Position- consist of all other net position that does not meet the definition of the above two components and is available for general use by the Village.

When an expense is incurred for purposes for which both restricted and unrestricted net position are available, management applies restricted resources first, then unrestricted resources as they are needed.

#### **O. Deferred Outflows / Inflows of Resources**

The Statement of Financial Position will often report of a separate section for deferred outflows and deferred inflows of resources. Deferred outflows of resources represent a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources until then. Deferred inflows of resources represent an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources until that time.

**Village of Tickfaw, Louisiana**

**Notes to the Financial Statements  
As of and for the Year Ended June 30, 2021**

**2. Stewardship, Compliance and Accountability**

Budgetary procedures applicable to the Village are defined in state law, Louisiana Revised Statutes 39:1301-15. The major requirements of the Local Government Budget Act are summarized as follows:

1. The Village must adopt a budget each year for the general fund and each special revenue fund, if applicable.
2. The chief executive officer or equivalent must prepare a proposed budget and submit the proposed budget to the Board of Aldermen for consideration no later than fifteen days prior to the beginning of each fiscal year. At the same time, if total proposed expenditures are \$500,000 or more, a notice of public hearing on the proposed budget must be published in the official journal in each parish in which the Village has jurisdiction.
3. All action necessary to adopt and implement the budget must be completed prior to the beginning of the fiscal year.
4. Budgetary amendments involving the transfer of funds from one department, program or function to another or involving the increase in expenditures resulting from revenues exceeding amounts estimated, require the approval of the Board of Aldermen.
5. All budgetary appropriations lapse at the end of each fiscal year.
6. Budgets for the general fund and special revenue funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). Governmental funds are presented on the modified accrual basis of accounting. Accordingly, the budgetary comparison schedules present actual expenditures in accordance with the accounting principles generally accepted in the United States on a basis consistent with the legally adopted budgets as amended. All budgetary amounts presented reflect the original budget and the amended budget (which have been adjusted for legally authorized revisions of the annual budget during the year).

## Village of Tickfaw, Louisiana

### Notes to the Financial Statements As of and for the Year Ended June 30, 2021

#### 3. Cash and Cash Equivalents

As reflected on Statement A, the Village has cash and cash equivalents totaling \$474,955 and investments in certificates of deposit totaling \$61,393 at June 30, 2021. These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

At June 30, 2021, the Village had \$471,337 in demand deposits (collected bank balances) and \$61,393 in certificates of deposit secured from risk by \$250,000 of federal deposit insurance and pledged collateral of \$282,730.

#### Custodial Credit Risk – Deposits

In the case of deposits, this is the risk that in the event of a bank failure, the Village's deposits may not be returned to it. As of June 30, 2021, \$282,730 of the Village's bank balance was exposed to custodial credit risk because it was uninsured or collateralized with securities held by the pledging institution's trust department or agent, but not in the entities name.

#### 4. Investments in LAMP

Investments held at June 30, 2021 consist of \$61,393 in the Louisiana Asset Management Pool (LAMP), a local government investment pool. LAMP is administered by the Louisiana Asset Management Pool, Inc., a non-profit corporation organized under the laws of the State of Louisiana. The primary objective of LAMP is to provide a safe environment for the placement of funds in short-term, high quality investments. The LAMP portfolio includes only securities and other obligations in which local governments in Louisiana are authorized to invest in accordance with LA-R.S. 33:2955.

LAMP is an external investment pool that is not registered with the SEC as an investment company, but nevertheless operates in a manner consistent with the SEC's Rule 2a7 of the Investment Company ACT of 1940. GASB 31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*, requires the reporting of investment positions in 2a-7 like pools (such as LAMP) be based on the pool's share price.

The following disclosures are required by GASB Statement No. 31:

- The Village uses the quoted market prices to estimate the fair value of investments.
- None of the investments are reported at amortized cost.
- The Village has investments in one investment pool. The investment pool is LAMP, and the fair value of the position is the same as the value of the pool shares.
- There is no involuntary participation in an external investment pool.

Village of Tickfaw, Louisiana

Notes to the Financial Statements  
As of and for the Year Ended June 30, 2021

5. Receivables

In the government-wide statements, receivables consist of all revenues earned at year-end and not yet received. Allowances for uncollectible accounts are based upon historical trends and the period aging and write-off of accounts receivable. Major receivables balances for the governmental activities include sales taxes, franchise taxes, and grants. Business-type activities report utilities earnings, sales taxes and grants as their major receivable.

In the fund financial statements, material receivables in governmental funds include revenue accruals such as sales taxes, franchise taxes, and grants and other similar intergovernmental revenues since they are usually both measurable and available. Non-exchange transactions collectible but not available are deferred in the fund financial statements in accordance with modified accrual, but not deferred in the government-wide financial statements in accordance with the accrual basis. Interest and investment earnings are recorded only if paid within 60 days since they would be considered both measurable and available. Proprietary fund revenues consist of all revenues earned at year-end and not yet received. Utility accounts receivable, sales taxes and grants comprise the majority of proprietary fund receivables. Allowances for uncollectible accounts receivable are based upon historical trends and the periodic aging and write-off of accounts receivable.

The Governmental Funds receivables of \$47,820 at June 30, 2021, consist of the following:

Taxes:

Public Utility Franchise	\$	6,370
Sales and Use		39,897

Intergovernmental:

State of Louisiana, Beer Tax Distribution		<u>1,553</u>
	\$	<u><u>47,820</u></u>

Village of Tickfaw, Louisiana

Notes to the Financial Statements  
As of and for the Year Ended June 30, 2021

The Enterprise Fund accounts receivable of \$3,001 at June 30, 2021, consist of the following:

Active Accounts		
0 to 30 Days	\$	-
31 to 60 Days		5,969
61 to 90 Days		1,044
Over 90 Days		15,408
Total Accounts Receivables		<u>22,421</u>
Allowance for Bad Debts		<u>(19,420)</u>
Total Accounts Receivable, Net	\$	<u><u>3,001</u></u>

6. Interfund Receivables/Payables and Transfers

The following is a detailed list of interfund balances reported in the fund financial statements on June 30, 2021:

	<u>Due From Other Funds</u>	<u>Due to Other Funds</u>
General Fund	\$ 56,351	\$ 46,969
1995 Sales Tax Fund	-	21,223
Utility Fund	3,233	38,361
Fire Protection Fund	46,969	-
	<u>\$ 106,553</u>	<u>\$ 106,553</u>

The reasons for the interfund receivables/payables balances are as follows:

The reason for the interfund receivable in the General Fund is payroll and other expenses are paid in the General Fund for the 1995 Sales Tax Fund and Utility Fund. All amounts are expected to be repaid in full within one year from the date of the financial statements.

Property taxes are collected in the General Fund and transferred to the Fire Protection Fund.

**Village of Tickfaw, Louisiana**

**Notes to the Financial Statements  
As of and for the Year Ended June 30, 2021**

**7. Capital Assets**

Capital assets and depreciation activity as of and for the year ended June 30, 2021 for governmental activities is as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Capital Assets Not Being Depreciated:				
Land	\$ 126,285	\$ -	\$ -	\$ 126,285
Total Capital Assets Not Being Depreciated	<u>126,285</u>	<u>-</u>	<u>-</u>	<u>126,285</u>
Capital Assets Being Depreciated:				
Buildings and Improvements	450,505	1,547	-	452,052
Vehicles and Equipment	223,329	85,608	-	308,937
Infrastructure	797,743	-	-	797,743
Total Capital Assets Being Depreciated	<u>1,471,577</u>	<u>87,155</u>	<u>-</u>	<u>1,558,732</u>
Less Accumulated Depreciation for:				
Buildings	202,055	14,741	-	216,796
Vehicles and Equipment	216,334	11,681	-	228,015
Infrastructure	694,826	2,999	-	697,825
Total Accumulated Depreciation	<u>1,113,215</u>	<u>29,421</u>	<u>-</u>	<u>1,142,636</u>
Capital Assets Being Depreciated, Net	<u>358,362</u>	<u>-</u>	<u>-</u>	<u>416,096</u>
Governmental Activities Capital Assets, Net	<u>\$ 484,647</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 542,381</u>

Depreciation was charged to governmental functions as follows:

General Administration	\$ 6,662
Police Protection	4,672
Court Cost	-
Street Department	9,814
Mosquito Abatement	-
Fire Protection	5,274
Infrastructure	2,999
	<u>\$ 29,421</u>

**Village of Tickfaw, Louisiana**

**Notes to the Financial Statements  
As of and for the Year Ended June 30, 2021**

Capital assets and depreciation activity as of and for the year ended June 30, 2021 for business-type activities is as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Capital Assets Not Being Depreciated:				
Land	\$ 104,238	\$ -	\$ -	\$ 104,238
Total Capital Assets Not Being Depreciated	<u>104,238</u>	<u>-</u>	<u>-</u>	<u>104,238</u>
Capital Assets Being Depreciated:				
Buildings	2,121	-	-	2,121
Vehicles and Equipment	525,819	34,219	-	560,038
Water Utility System	1,895,549	-	-	1,895,549
Sewer Utility System	2,232,152	99,005	-	2,331,157
Total Capital Assets Being Depreciated	<u>4,655,641</u>	<u>133,224</u>	<u>-</u>	<u>4,788,865</u>
Less Accumulated Depreciation for:				
Buildings	1,343	71	-	1,414
Vehicles and Equipment	419,788	81,602	-	501,390
Water Utility System	780,498	44,811	-	825,309
Sewer Utility System	1,080,258	46,798	-	1,127,056
Total Accumulated Depreciation	<u>2,281,887</u>	<u>173,282</u>	<u>-</u>	<u>2,455,169</u>
Capital Assets Being Depreciated, Net	<u>2,373,754</u>	<u>(40,058)</u>	<u>-</u>	<u>2,333,696</u>
Business- Type Activities Capital Assets, Net	<u>\$ 2,477,992</u>	<u>\$ (40,058)</u>	<u>\$ -</u>	<u>\$ 2,437,934</u>

**Village of Tickfaw, Louisiana**

**Notes to the Financial Statements  
As of and for the Year Ended June 30, 2021**

**8. Accounts, Salaries, and Other Payables**

The payables of \$202,189 at June 30, 2021 are as follows:

	<u>General Fund</u>	<u>1995 Sales Tax Fund</u>	<u>Fire Protection Fund</u>	<u>Proprietary Fund</u>	<u>Total</u>
Accounts	\$ 8,288	\$ -	\$ 388	\$ 8,486	\$ 17,162
Accrued Payables	-	-	-	27	27
Salaries	6,716	870	-	3,441	11,027
Vacation	3,157	788	-	2,859	6,804
Withholdings	6,407	-	-	-	6,407
Due to Other Funds	46,969	21,223	-	38,361	106,553
Due to Other Government	2,725	-	2,100	1,721	6,546
Customer Deposit	-	-	-	47,663	47,663
	<u>\$ 74,262</u>	<u>\$ 22,881</u>	<u>\$ 2,488</u>	<u>\$ 102,558</u>	<u>\$ 202,189</u>

**9. Short-Term Debt**

The Village had no short-term debt outstanding at June 30, 2021.

**10. Dedication of Proceeds of Flow of Funds - Sales and Use Tax**

The Village assesses a 2% sales and use tax. Proceeds are dedicated to the following purpose:

- A. The 1984 1% sales tax is to be used for the purpose of providing funds for general fund of the Village and for the additional purpose of providing funds for any other lawful purposes of the Village. This tax is accounted for in the general fund.
- B. One half of the 1995 1% sales tax is to be used for the purpose of constructing, improving, and maintaining streets and drainage facilities, including the overlaying of streets and to fund bonds used for street overlay construction. One half of the 1995 1% sales tax is to be deposited into the Utility Fund for the additional purpose of providing funds for any other lawful purposes of the Utility Fund. This tax is accounted for one half in the 1995 Sales Tax Fund and One half in the Utility Fund.

## Village of Tickfaw, Louisiana

### Notes to the Financial Statements As of and for the Year Ended June 30, 2021

#### 11. Pension Plan

Some of the police department employees of the Village of Tickfaw are members of the Municipal Police Employees' Retirement System of Louisiana (System). This system is a cost-sharing, multiple-employer defined benefit pension plan administered by a separate board of trustees. Pertinent information relative to the plan follows:

*Plan Description.* All full-time police department employees engaged in law enforcement are required to participate in the System. Employees who retire at or after age 50 with at least 20 years of creditable service or at or after age 55 with at least 12 years of creditable service are entitled to a retirement benefit, payable monthly for life, equal to 3 1/3% of their final-average salary for each year of creditable service. Final average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least the amount of creditable service stated above, and do not withdraw their employee contributions, may retire at the ages specified above and receive the benefit accrued to their date of termination. The System also provides death and disability benefits. Benefits are established or amended by state statute.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Municipal Police Employees Retirement System of Louisiana, 8401 United Plaza Boulevard, Baton Rouge, Louisiana 70809-2250, or by calling (225) 929-7411.

*Funding Policy.* Plan members are required by state statute to contribute 10% of their annual covered salary and the Village of Tickfaw is required to contribute at an actuarially determined rate. The contribution rate for the fiscal year ended June 30, 2021 was 33.75% of annual covered payroll. The contribution requirements of plan members and the Village of Tickfaw are established and may be amended by state statute. As provided by R.S. 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The Village of Tickfaw's contributions to the System for the years ending June 30, 2021, 2020 and 2019, were \$10,125, \$9,750, and \$9,725 respectively, equal to the required contributions for each year.

#### **Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At June 30, 2021, the Employer reported a liability of \$89,771 for its proportionate share of the Net Pension liability. The Net Pension Liability was measured as of June 30, 2020 and the total pension liability used to calculate the Net Pension Liability was determined by an actuarial valuation as of that date. The Village's proportion of the Net Pension Liability was based on a projection of the Village's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2020, the Village's proportion was .009713% compared to .009572% measured as of June 30, 2019.

For the year ended June 30, 2021, the Village recognized a debit to pension expense of \$3,281 representing its proportionate share of the System's net expense, including amortization of deferred amounts.

**Village of Tickfaw, Louisiana**

**Notes to the Financial Statements  
As of and for the Year Ended June 30, 2021**

At June 30, 2021, the Village reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources		Deferred Inflows of Resources
Differences between expected and actual experience	\$ -	\$	3,536
Changes of assumptions	2,133		2,215
Net difference between projected and actual earnings on pension plan investments	10,770		-
Changes in proportion and differences between employer contributions and proportionate share of contributions	871		2,779
Employer contributions subsequent to the measurement date	10,096		-
Total	\$ 23,870	\$	8,530

\$10,125 reported as deferred outflows of resources related to pensions resulting from Village contributions subsequent to the measurement date will be recognized as a reduction of the Net Pension Liability in the year ended June 30, 2021. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended	
June 30, 2021	(921)
June 30, 2022	1,817
June 30, 2023	2,305
June 30, 2024	2,044

Village of Tickfaw, Louisiana

Notes to the Financial Statements  
As of and for the Year Ended June 30, 2021

*Actuarial Assumptions*

A summary of the actuarial methods and assumptions used in determining the total pension liability as of June 30, 2020 are as follows:

<b>Valuation Date</b>	June 30, 2020
<b>Actuarial Cost Method</b>	Entry Age Normal Cost
<b>Actuarial Assumptions:</b>	
<b>Expected Remaining</b>	
<b>Service Lives</b>	2020 – 4 years 2019 – 4 years 2018 – 4 years 2017 – 4 years
<b>Investment Rate of</b>	
<b>Return</b>	6.950% net of investment expense
<b>Inflation Rate</b>	2.50%

The discount rate used to measure the total pension liability was 6.950%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers will be made at the actuarially determined rates approved by PRSAC taking into consideration the recommendation of the System's actuary. Based on those assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The mortality rate assumption used was set based upon an experience study performed by the prior actuary on plan data for the period July 1, 2014 through June 30, 2019 and review of similar law enforcement mortality. The data was then assigned credibility weighting and combined with a standard table to produce current levels of mortality. This mortality was then projected forward to a period equivalent to the estimated duration of the System's liabilities. Annuity values calculated based on this mortality were compared to those produced by using a set-back of standard tables. The result of the procedure indicated that the tables used would produce liability values approximating the appropriate generational mortality tables.

**Village of Tickfaw, Louisiana**

**Notes to the Financial Statements  
As of and for the Year Ended June 30, 2021**

The best estimates of the arithmetic nominal rates of return for each major asset class included in the System's target allocation as of June 30, 2020 are summarized in the following table:

Asset Class	June 30, 2020	
	Target Allocation	Long-Term Expected Portfolio Real Rate of Return
Equity	48.50%	3.08%
Fixed Income	33.50%	0.54%
Alternative	18.00%	1.02%
Other	0.00%	0.00%
Totals	100.00%	4.64%
Inflation		2.55%
Expected Nominal Return		7.19%

**Sensitivity to Changes in Discount Rate:**

The following presents the net pension liability of the participating employers calculated using the discount rate of 6.950%, as well as what the employers' net pension liability would be if it were calculated using a discount rate that is one percentage point lower 5.950% or one percentage point higher 7.950% than the current rate as of June 30, 2020.

	Changes in Discount Rate		
	1%	Current	1%
	Decrease 5.950%	Discount Rate 6.950%	Increase 7.950%
Net Pension Liability	\$ 1,298,448,908	\$ 924,233,054	\$ 611,404,078

**12. Retirement System**

Employees of the Village are members of the social security system. In addition to employee payroll deductions, Village funds are remitted to match the employee contributions. Aggregate contributions to the social security system for the year ended June 30, 2021 of \$59,228 was contributed by the Village.

**Village of Tickfaw, Louisiana**

**Notes to the Financial Statements  
As of and for the Year Ended June 30, 2021**

**13. Risk Management**

The Village is exposed to various risks of loss related to theft, damage, or destruction of assets, torts, injuries, natural disasters, and many other unforeseeable events. The Village purchases commercial insurance policies and bonds for any and all claims related to the aforementioned risks. The Village's payment of the insurance policy deductible is the only liability associated with these policies and bonds. There has been no significant decrease in insurance coverage from the prior year, and the amount of settlements has not exceeded the insurance coverage for the past three fiscal years.

**14. On-Behalf Payments by the State of Louisiana**

For the year ended June 30, 2021, the State of Louisiana made on behalf payments in the form of supplemental pay to the Village's policemen. In accordance with GASB 24, the Village has recorded \$18,500 of on behalf payments as revenue and as expense in the general fund.

**15. Litigation**

At June 30, 2021, the Village of Tickfaw was not involved in any litigation.

**16. Subsequent Events**

On February 24, 2021 Congress authorized the American Rescue Plan to provide additional relief to address the continued impact of COVID-19 on the economy, public health, state and local governments, individuals, and businesses. The Village of Tickfaw is set to receive \$141,981 in funding related to this bill, \$70,991 of which has been received by the date of this report.

Management has evaluated other subsequent events and transactions for potential recognition or disclosure in the financial statements through November 4, 2021, the date which the financial statements were available to be issued.

## Required Supplemental Information (Part II)

Village of Tickfaw, Louisiana

Schedule 1

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual

General Fund

For the Year Ended June 30, 2021

Revenues	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts: GAAP Basis	Final Budget: Favorable (Unfavorable)
Taxes:				
Sales and Use Taxes	\$ 98,000	\$ 122,300	\$ 140,822	\$ 18,522
Ad Valorem Taxes	17,500	17,200	16,741	(459)
Public Utility Franchise Taxes	26,200	26,200	24,800	(1,400)
Licenses, Permits and Fees:				
Business Licenses and Permits	9,300	9,300	10,390	1,090
Taxes on Insurance Premiums	51,500	51,500	41,222	(10,278)
Building & Mobile Home Permits	2,400	2,000	1,906	(94)
Intergovernmental:				
Louisiana Beer Tax Distribution	4,200	4,200	6,002	1,802
State Supplemental Pay	18,200	18,600	18,500	(100)
Fines and Forfeits:				
Fines	280,100	319,900	362,069	42,169
Security Detail	13,500	-	-	-
Donation	400	-	-	-
Municipal Court Revenue:				
Court Cost Revenue	22,400	25,700	27,750	2,050
Witness Fee Reimbursement	300	200	150	(50)
Sanitation Fees:				
Sanitation Fees	46,600	48,100	48,330	230
Sanitation Penalties	1,700	1,500	1,552	52
Mosquito Abatement Revenue:				
Mosquito Abatement Fees	16,900	17,300	17,370	70
Other Revenues:				
Other	16,100	6,800	9,465	2,665
Total Revenues	<u>625,300</u>	<u>670,800</u>	<u>727,069</u>	<u>56,269</u>

(Continued)

See auditor's report.

Village of Tickfaw, Louisiana

Schedule 1

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual

General Fund

For the Year Ended June 30, 2021

Expenditures	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts: GAAP Basis	Final Budget: Favorable (Unfavorable)
General and Administrative:				
Accounting and Auditing	\$ 7,300	\$ 7,300	\$ 7,300	\$ -
Animal Control	2,100	5,000	4,164	836
Assessor	500	-	-	-
Auto Expense	500	-	-	-
Beautification	500	-	-	-
Capital Outlay	1,200	76,600	74,608	1,992
Christmas Decorations	200	300	233	67
City Hall Gas	1,800	2,400	2,105	295
City Hall Utilities	1,700	2,000	2,041	(41)
Conventions and Travel	200	100	1,330	(1,230)
Computer Maintenance	2,600	1,800	578	1,222
Copier Lease	1,100	2,700	3,027	(327)
Coroner	400	-	-	-
Data Backup	-	-	1,089	(1,089)
Drug Testing	400	100	200	(100)
Dues, Bonds and Licenses	2,200	1,100	957	143
Insurance, E&O, PO liability	2,900	3,400	3,342	58
Insurance, Health	7,800	7,400	7,466	(66)
Insurance, Property	7,100	11,300	9,428	1,872
Insurance, Liability	1,400	3,900	3,884	16
Insurance, Vehicles	900	900	861	39
Insurance, Workers Compensation	600	400	373	27
Janitorial Services and Supplies	700	800	682	118
Kitchen Supplies	700	600	786	(186)
Legal	20,000	23,400	23,003	397
Miscellaneous	1,200	6,800	6,621	179
Office Expense	8,800	8,000	10,762	(2,762)
Official Journal	1,300	1,400	1,407	(7)
Payroll Taxes	6,100	6,300	6,210	90
Pest Control	2,700	800	932	(132)
Postage	800	1,200	1,418	(218)
Professional Fees	3,500	-	-	-
Public Relations	600	-	-	-
Repairs and Maintenance, City Hall	3,000	1,700	1,453	247
Salaries, Clerk	38,708	37,700	37,395	305
Salaries, Mayor and Council	40,800	41,600	41,465	135
Salary, Janitor	2,300	2,500	2,526	(26)
Telephone and Internet	6,900	4,200	4,361	(161)
Unemployment	600	800	789	11
Uniforms and Mats	7,200	7,800	8,085	(285)
Total General and Administrative	\$ 189,308	\$ 272,300	\$ 270,881	\$ 1,419

See auditor's report.

Village of Tickfaw, Louisiana

Schedule 1

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual

General Fund

For the Year Ended June 30, 2021

	Budgeted Amounts		Actual Amounts: GAAP Basis	Variance with Final Budget: Favorable (Unfavorable)
	Original	Final		
Police Department:				
Accounting and Auditing	\$ 7,200	\$ 7,200	\$ 7,200	\$ -
Auto Fuel	17,400	13,600	14,680	(1,080)
Auto Repairs	5,800	5,700	6,672	(972)
Capital Outlay	5,000	-	-	-
Conventions and Travel	800	300	210	90
Dues	-	200	150	50
Drug & Psychological Testing	600	-	-	-
Insurance, Health	6,000	8,200	8,435	(235)
Insurance, Buildings	1,800	-	-	-
Insurance, Liability (Personnel)	14,400	12,300	12,159	141
Insurance, Vehicles	8,200	6,400	6,727	(327)
Insurance, Workers Compensation	19,900	10,900	10,699	201
Internet	800	400	400	-
Law Enforcement Fees	8,800	10,700	11,491	(791)
Legal Fees	400	300	360	(60)
Miscellaneous	1,000	2,200	2,308	(108)
Payroll Taxes	13,900	13,500	13,267	233
Police Retirement	10,000	10,200	10,125	75
Prisoner Housing	200	-	-	-
Repairs and Maintenance, Equipment	1,000	900	754	146
Salaries	171,900	179,400	176,619	2,781
Salaries, Overtime	4,000	-	99	(99)
Salaries, Security Detail	20,000	8,200	8,184	16
Salaries, Supplemental Pay	18,200	18,600	18,500	100
Supplies, Police	1,200	-	-	-
Supplies, Office	3,300	2,800	2,422	378
Telephone	6,400	5,100	4,971	129
Tracking	1,000	600	480	120
Training	300	200	2,401	(2,201)
Uniforms	1,200	200	157	43
Utilities	-	-	-	-
Total Police Department	<u>350,700</u>	<u>318,100</u>	<u>319,470</u>	<u>(1,370)</u>

(Continued)

See auditor's report.

Village of Tickfaw, Louisiana

Schedule 1

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual  
General Fund  
For the Year Ended June 30, 2021

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts: GAAP Basis	Final Budget: Favorable (Unfavorable)
Municipal Court Cost				
Bailiff	\$ 500	\$ 400	\$ 400	\$ -
Capital Outlay	-	-	-	-
Court Magistrate	7,300	7,200	6,600	600
Court Prosecutor	5,400	4,800	4,800	-
Credit Card Fees	3,200	3,800	4,022	(222)
Credit Card Lease	500	600	660	(60)
Legal	1,000	-	-	-
Miscellaneous	-	-	-	-
Office Expense	-	-	-	-
Payroll Taxes	800	900	878	22
Salaries, Court Clerk	10,140	11,100	11,097	3
Witness Fee	400	200	150	50
Workers Compensation	100	100	51	49
Total Municipal Court Cost	<u>29,340</u>	<u>29,100</u>	<u>28,658</u>	<u>442</u>
Street Lights and Sanitation:				
Park Utilities	-	-	248	(248)
Street Lights	17,200	19,200	19,375	(175)
Sanitation Collection	38,000	37,600	37,584	16
Total Street Lights and Sanitation	<u>55,200</u>	<u>56,800</u>	<u>57,207</u>	<u>(407)</u>
Mosquito Abatement:				
Capital Outlay	1,000	-	-	-
Payroll Taxes	100	-	-	-
Salaries	800	1,000	1,357	(357)
Supplies	4,900	-	-	-
Total Mosquito Abatement	<u>6,800</u>	<u>1,000</u>	<u>1,357</u>	<u>(357)</u>
Total Expenditures	<u>631,348</u>	<u>677,300</u>	<u>677,573</u>	<u>(273)</u>
Excess Revenues (Expenditures)	<u>(6,048)</u>	<u>(6,500)</u>	<u>49,496</u>	<u>55,996</u>
Other Financing Sources (Uses)				
Sale of Fixed Assets	2,500	2,400	3,577	1,177
Transfer to 1995 Sales Tax Fund	(50,000)	-	-	-
Total Other Financing Sources (Uses)	<u>(47,500)</u>	<u>2,400</u>	<u>3,577</u>	<u>1,177</u>
Net Change in Fund Balance	(53,548)	(4,100)	53,073	57,173
Unassigned Fund Balance, Beginning	153,126	175,017	175,017	-
Unassigned Fund Balance, Ending	<u>\$ 99,578</u>	<u>\$ 170,917</u>	<u>\$ 228,090</u>	<u>\$ 57,173</u>

(Concluded)  
See auditor's report.

Village of Tickfaw, Louisiana

Schedule 2

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual

1995 Sales Tax Fund

For the Year Ended June 30, 2021

	Budgeted Amounts		Actual Amounts: GAAP Basis	Variance with Final Budget: Favorable (Unfavorable)
	Original	Final		
<b>Revenues</b>				
Sales and Use Taxes	\$ 55,200	\$ 68,300	\$ 70,411	\$ 2,111
Interest Income	100	50	206	156
Total Revenues	<u>55,300</u>	<u>68,350</u>	<u>70,617</u>	<u>2,267</u>
<b>Expenditures</b>				
Auto Fuel	1,600	900	995	(95)
Capital Outlay	50,000	-	11,000	(11,000)
Diesel	2,900	600	1,191	(591)
Insurance, Health	800	-	-	-
Insurance, Liability	500	500	571	(71)
Insurance, Property	500	-	-	-
Insurance, Workers Compensation	3,700	1,700	1,730	(30)
Insurance, Vehicle	1,500	1,500	1,456	44
Miscellaneous	100	-	-	-
Payroll Taxes	2,600	1,700	1,729	(29)
Repairs and Maintenance	14,600	26,100	14,066	12,034
Salaries	34,000	21,100	21,318	(218)
Street Repairs	100	-	-	-
Street Signs & Supplies	400	-	-	-
Total Expenditures	<u>113,300</u>	<u>54,100</u>	<u>54,056</u>	<u>44</u>
<b>Other Financing Sources (Uses)</b>				
Transfer In From General Fund	<u>50,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Use)	<u>50,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Change in Fund Balance	(8,000)	14,250	16,561	2,311
Restricted Fund Balance, Beginning	<u>43,862</u>	<u>43,976</u>	<u>43,976</u>	<u>-</u>
Restricted Fund Balance, Ending	<u>\$ 35,862</u>	<u>\$ 58,226</u>	<u>\$ 60,537</u>	<u>\$ 2,311</u>

See auditor's report.

Village of Tickfaw, Louisiana

Schedule 3

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual

Fire Protection Fund

For the Year Ended June 30, 2021

	Budgeted Amounts		Actual Amounts: GAAP Basis	Variance with Final Budget: Favorable (Unfavorable)
	Original	Final		
Revenues				
Ad Valorem Taxes	\$ 22,900	\$ 22,900	\$ 24,548	\$ 1,648
Interest Income	100	100	58	(42)
Total Revenues	<u>23,000</u>	<u>23,000</u>	<u>24,606</u>	<u>1,606</u>
Expenditures				
Building Improvements	1,800	-	-	-
Capital Outlay	5,300	-	1,547	(1,547)
Miscellaneous	700	300	276	24
Insurance	800	-	-	-
Utilities	6,100	5,400	5,199	201
Fire Protection	4,200	8,400	8,400	-
Repairs & Maintenance	1,300	3,200	1,135	2,065
Total Expenditures	<u>20,200</u>	<u>17,300</u>	<u>16,557</u>	<u>743</u>
Net Change in Fund Balance	2,800	5,700	8,049	2,349
Restricted Fund Balance, Beginning	<u>84,996</u>	<u>87,602</u>	<u>87,602</u>	<u>-</u>
Restricted Fund Balance, Ending	<u>\$ 87,796</u>	<u>\$ 93,302</u>	<u>\$ 95,651</u>	<u>\$ 2,349</u>

See auditor's report.

Village of Tickfaw

Schedule 4

Schedule of Employer's Share of Net Pension Liability  
For the Year Ended June 30, 2021

<u>Fiscal Year*</u>	<u>Tickfaw's Proportion of the Net Pension Liability</u>	<u>Tickfaw's Proportionate Share of the Net Pension Liability</u>	<u>Tickfaw's Covered Employee Payroll</u>	<u>Share of the Net Pension Liability as a Percentage of its Covered Employee Payroll</u>	<u>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</u>
2021	0.009713%	\$ 89,771	\$ 30,000	299.24%	70.94%
2020	0.009572%	\$ 86,930	\$ 30,000	289.77%	71.00%
2019	0.010185%	\$ 86,105	\$ 30,000	287.02%	71.89%
2018	0.010371%	\$ 90,543	\$ 30,057	301.24%	70.08%
2017	0.010710%	\$ 100,383	\$ 30,960	324.23%	70.73%
2016	0.018800%	\$ 148,054	\$ 30,000	493.51%	70.73%
2015	0.029081%	\$ 181,933	\$ 50,546	359.94%	75.10%
2014	0.017086%	\$ 136,490	\$ 82,764	164.91%	66.71%

\* The amounts presented for each fiscal year were determined as of June 30 of the prior fiscal year

See auditor's report.

Village of Tickfaw

Schedule 5

Schedule of Employer Contributions  
For the Year Ended June 30, 2021

Fiscal Year**	Contributions in Relation to the			Contributions as a Percentage of	
	Contractually Required Contribution	Contractually Required Contribution	Contribution Deficiency / (Excess)	Tickfaw's Covered Employee Payroll	Covered Employee Payroll
2021	\$ 10,125	\$ (10,125)	-	\$ 30,000	33.75%
2020	\$ 9,750	\$ (9,750)	-	\$ 30,000	32.50%
2019	\$ 9,725	\$ (9,725)	-	\$ 30,000	32.42%
2018	\$ 9,266	\$ (9,266)	-	\$ 30,057	30.83%
2017	\$ 9,830	\$ (9,830)	-	\$ 30,096	32.66%
2016	\$ 8,850	\$ (8,850)	-	\$ 30,000	29.50%
2015	\$ 15,922	\$ (15,922)	-	\$ 50,546	31.50%
2014	\$ 24,378	\$ (24,378)	-	\$ 86,619	28.14%

\* The amounts presented for each fiscal year were determined as of June 30 of the prior fiscal year

See auditor's report.

## Other Supplemental Information

Village of Tickfaw, Louisiana

Schedule 6

Schedule of Compensation Paid Elected Officials  
Year Ended June 30, 2021

The schedule of compensation paid board members is presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature:

<u>Elected Official</u>	<u>Term Expires</u>	<u>Compensation Received</u>
Anthony "Tony" Lamonte, Mayor 14304 Nuccio Road Tickfaw, LA 70466 (985)345-8796	12/31/2022	\$ 30,030
Joseph M. Fedele, Alderman 49361 Fedele Rd Tickfaw, LA 70466 (985) 507-4805	12/31/2022	3,615
Stephen C. Galafaro, Alderman 50092 East Railroad Ave Tickfaw, LA 70466 (985) 542-9712	12/31/2022	3,630
Michael J. Lemay, Alderman 14111 Hwy 442 West Tickfaw, LA 70466 (985) 687-7889	12/31/2022	1,800
Guy J. Ribando, Alderman 14339 Thomas Street Tickfaw, LA 70466 (985) 662-0503	12/31/2022 (Deceased 12/29/2020)	1,830
Frank E. Dibenedetto, JR, Chief of Police 14372 Oak Street Tickfaw, LA 70466 (985) 345-4677	12/31/2022	30,000
		\$ <u><u>70,905</u></u>

See auditor's report.

Village of Tickfaw

Schedule 7

Schedule of Compensation, Benefits, and Other Payments to Mayor  
Year Ended June 30, 2021

Agency Head Name: Anthony Lamonte, Mayor

Salary	\$	30,060
Benefits - Insurance		-
Benefits - Retirement		-
Car Allowance		-
Vehicle Provided by Government		-
Per Diem		-
Reimbursements		-
Travel		-
Registration Fees		-
Conference Travel		-
Continuing Professional Education		-
Housing		-
Unvouchered Expenses		-
Special Meals		-
Cell Phone		-
Total	\$	<u>30,060</u>

See auditor's report.

Village of Tickfaw

Schedule 8

Schedule of Justice System Funding - Receiving Entity  
As Required by Act 87 of the 2020 Regular Legislative Session  
For the Year Ended June 30, 2021

	First Six Month Period Ended 12/31/2020	Second Six Month Period Ended 6/30/2021
Receipts From:		
Village of Tickfaw, Criminal Fines - Other	\$ 148,921	\$ 213,148
	<u>\$ 148,921</u>	<u>\$ 213,148</u>
Ending Balance of Amounts Assessed but Not Received	<u>\$ -</u>	<u>\$ -</u>

See auditor's report.

Village of Tickfaw

Schedule 9

Schedule of Justice System Funding - Collecting /Disbursing Entity  
As Required by Act 87 of the 2020 Regular Legislative Session  
For the Year Ended June 30, 2021

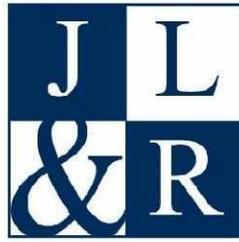
	First Six Month Period Ended <u>12/31/2020</u>	Second Six Month Period Ended <u>6/30/2021</u>
<b>Cash Basis Presentation</b>		
<b>Beginning Balance of Amounts Collected (I.e. cash on hand)</b>	\$ 1,213	\$ 995
<b>Add: Collections</b>		
Civil Fees (including refundable amounts such as garnishments or advance deposits)	-	-
Bond Fees	-	-
Asset Forfeiture/Sale	-	-
Pre-Trial Diversion Program Fees	-	-
Criminal Fines - Contempt	-	-
Criminal Fines - Other	153,803	223,964
Restitution	-	-
Probation/Parole/Supervision Fees	-	-
Service/Collection Fees (e.g. credit card fees, report fees, 3rd party service fees)	-	-
Interest earnings on Collected Balances	-	-
Other (do not include collections that fit into more specific categories above)	-	-
<b>Subtotal Collections</b>	<u>153,803</u>	<u>223,964</u>
<b>Less Disbursements to Governments &amp; Nonprofits:</b>		
State Treasury Disability Affairs, Criminal Fines - Other	-	-
Treasury State of Louisiana CMIS, Criminal Fines - Other	408	5,050
DHH Traumatic Head & Spinal Cord Injury Trust, Criminal Fines - Other	1,455	1,390
Judicial Administration, Supreme Court of LA, Criminal Fines - Other	176	253
21st JDC Public Defender Office, Criminal Fines - Other	-	-
Louisiana Commission on Law Enforcement, Criminal Fines - Other	800	990
Florida Parishes Juvenile Justice Commission, Criminal Fines - Other	1,445	1,700
Tangipahoa Crime Stoppers, Criminal Fines - Other	816	1,010
<b>Less Amount Retained by Collecting Agency</b>		
Collection Fee for Collecting/Disbursing to Others Based on Percentage of Collection	-	-
Collection Fee for Collecting/Disbursing to Others Based on Fixed Amount	-	-
Amounts "Self-Disbursed" to Collecting Agency - Other	148,921	213,148
<b>Less Disbursements to Individual /3rd Party Collection or Processing Agencies</b>		
Civil Fee Refunds	-	-
Bond Fee Refunds	-	-
Restitution Payments to Individual (additional detail is not required)	-	-
Other Disbursements to Individual (additional detail is not required)	-	-
Payments to 3rd Party Collection/Processing Agencies	-	-
<b>Subtotal Disbursements/Retainage</b>	<u>154,021</u>	<u>223,541</u>
<b>Total Ending Balance of Amounts Collected but not Disbursed/Retained (i.e. cash on hand)</b>	<u>\$ 995</u>	<u>\$ 1,418</u>

See auditor's report.

**Other Independent Auditor's Reports and  
Findings and Recommendations**

Dennis E. James, CPA  
Lyle E. Lambert, CPA  
Paul M. Riggs, Jr., CPA  
J. Bryan Ehricht, CPA

Megan E. Lynch, CPA  
B. Jacob Steib, CPA  
Brody A. Howes, CPA  
Lauren Kimble Smith, CPA  
Christie J. Barado  
Connor J. Collura  
Sharon B. Bravata  
Krystal L. Waddell  
Debbie G. Faust, EA  
Laci L. Brignac



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& ASSOCIATES, INC.**  
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Member of  
American Institute of CPAs  
Society of Louisiana CPAs

Independent Auditor's Report on Internal Control over Financial Reporting and on  
Compliance and Other Matters Based on an Audit of Financial Statements  
Performed in Accordance with *Government Auditing Standards*

The Honorable Mayor Anthony Lamonte  
and Members of the Board of Aldermen  
Village of Tickfaw, Louisiana

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, and each major fund of the Village of Tickfaw, Louisiana, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Village of Tickfaw, Louisiana's, basic financial statements, and have issued our report thereon dated November 4, 2021.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Village of Tickfaw, Louisiana's, internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Village of Tickfaw, Louisiana's internal control. Accordingly, we do not express an opinion on the effectiveness of the Village of Tickfaw, Louisiana's, internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified

### **Compliance and Other Matters**

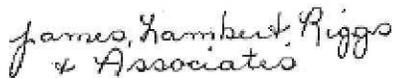
As part of obtaining reasonable assurance about whether the Village of Tickfaw, Louisiana's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statement. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of current year audit findings and responses as item 2021-001.

### **Village of Tickfaw, Louisiana's Response to Findings**

The Village of Tickfaw, Louisiana's response to the finding identified in our audit is described in the accompanying schedule of current year audit findings and responses. The Village of Tickfaw's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



James Lambert Riggs and Associates, Inc.  
Hammond, Louisiana

November 4, 2021

**Village of Tickfaw, Louisiana**  
**Current Year Audit Findings and Responses**  
**For the Year Ended June 30, 2021**

We have audited, in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, and each major fund of the Village of Tickfaw, Louisiana as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Village of Tickfaw, Louisiana’s basic financial statements, and have issued our report thereon dated November 4, 2021. Our audit of the basic financial statements resulted in an unmodified opinion.

Section I Summary of Auditor’s Reports

1. Report on Internal Control and Compliance Material to the Financial Statements

Internal Control:

Material Weakness	___	Yes	___	No
Significant Deficiencies	___	Yes	___	No

Compliance:

Compliance Material to the Financial Statements	___	Yes	___	No
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2. Management Letter

Was a management letter issued?	___	Yes	___	No
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Section II Financial Statement Findings

**Internal Control over Financial Reporting**

None

**Compliance and Other Matters**

**2021-001 – Local Government Budget Act**

**Condition:**

The Village may not have complied with certain provisions of the Local Government Budget Act.

**Criteria:**

Budget procedures applicable to the Village are specified in state law, LRS 39:1301-1315. The pertinent parts of the law and the manner in which the Village may not have complied are as follows:

- LRS 1309 requires “(A) All action necessary to adopt and otherwise finalize and implement the budget for a fiscal year, including the adoption of any amendments to the proposed budget, shall be taken in open meeting and completed before the end of the prior fiscal year.”

**Village of Tickfaw, Louisiana**  
**Current Year Audit Findings and Responses**  
**For the Year Ended June 30, 2021**

The Village held a public hearing in July 2020, to adopt the proposed June 2021 fiscal year budget. As this took place during the fiscal year, this proposed budget is not considered to be legally adopted.

**Cause:**

The cause of this condition appears to be the adoption of the original proposed budget during fiscal year.

**Effect:**

Failure to follow the precise requirements of the Local Government Budget Act resulted in the Village not being in compliance with the budget laws specified in LRS 39:1301-1315.

**Recommendation:**

We recommend that the current Municipal Clerk attend training classes sponsored by the Louisiana Legislative Auditor's office or the Louisiana Municipal Association regarding budget adoption procedures contained in the Local Government Budget Act.

**Management's Response:**

See management's response.

**Village of Tickfaw, Louisiana**  
Summary Schedule of Prior Year Audit Findings  
For the Year Ended June 30, 2021

**Internal Control over Financial Reporting**

**2020-001 - Delinquent Town Receivables**

**Condition:**

As of June 30, 2020, the Village has \$19,951.71 in past due utility system receivables.

**Recommendation:**

We recommend the Village review current practices and develop a policy for the timely collection of receivables, including service cut-off, collection of deposit collateral for receivables, and legal assistance for collection of delinquent amounts. We also recommend the Village review outstanding balances to determine the adjustment of receivables that are deemed to be uncollectible.

**Corrective Action Taken:**

The Board of Aldermen voted to write-off \$17,419.55 of past due accounts that will not be collected.

**Compliance and Other Matters**

**2020-002 – Lack of Adequate Restricted Cash for Utility Customer Deposits**

**Condition:**

During our audit and testing of utility customer deposits, it was noted that the Village had a liability of \$54,066 for these deposits. The balance in the restricted cash and LAMP investment accounts totaled \$53,373.

**Recommendation:**

We recommend the Village of Tickfaw transfer funds from the Utility Fund's operating bank account to the LAMP restricted investment account. We also recommend a separate utility customer deposit bank account to account for the inflows and outflows of all customer deposits.

**Corrective Action Taken:**

The Village of Tickfaw transferred additional funds to the LAMP restricted investment account sufficient to cover the Village's utility customer deposit liability.



Village of Tickfaw

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50081 Hwy. 51

P.O. Box 249

Tickfaw, Louisiana 70466

November 4, 2021

James Lambert Riggs and Associates, Inc.  
Post Office Drawer 369  
Hammond, Louisiana 70404

**Management's Response**

In your audit report for the year ended June 30, 2021, you reported the following finding:

2021-001 - Local Government Budget Act

We have considered your recommendation for the finding and submit to you the following actions planned by the Village of Tickfaw.

2021-001 - Local Government Budget Act - The Board and Management of the Village of Tickfaw will review Local Government Budget Act requirements for budget adoption procedures to ensure the budget is adopted timely and in compliance with state law.

Sincerely,

Anthony Lamonte, Mayor

MAYOR

Anthony "Tony" Lamonte

COUNCIL

Stephen Galofaro

Michael Joseph Fedele

Michael J. Lemay

CHIEF OF POLICE

Frank DiBenedetto

MAYOR PRO TEM

Stephen Galofaro

ATTORNEY AT LAW

Maurice Trippi

MUNICIPAL CLERK

Ruby LeTard