

**DOWNSVILLE COMMUNITY CHARTER, INC.**

**FINANCIAL REPORT**

**JUNE 30, 2020**

# DOWNSVILLE COMMUNITY CHARTER, INC.

FINANCIAL STATEMENTS  
JUNE 30, 2020

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**INDEPENDENT AUDITOR'S REPORT**

Board of Directors of the  
Downsville Community Charter, Inc.  
4787 Hwy 151  
Downsville, Louisiana 71234

**Report on the Financial Statements**

I have audited the accompanying financial statements of Downsville Community Charter, Inc. (a nonprofit organization), which comprise the statements of financial position as of June 30, 2020 and 2019, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

My responsibility is to express opinions on these financial statements based on my audits. I conducted my audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

**Opinion**

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Downsville Community Charter, Inc. as of June 30, 2020 and 2019, and the changes in its net assets and its cash flows for the years then ended, in accordance with accounting principles generally accepted in the United States of America.

**Other Matters**

*Other Information*

My audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying Schedule of Compensation, Benefits, and Other Payments is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

My audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying Performance and Statistical Data included as Schedules 1 and 2, as required by Louisiana Revised Statute 24:514, are presented for purposes of additional analysis and are not a required part of the financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the financial statements, and accordingly, I do not express an opinion or provide any assurance on them.

**Other Reporting Required by Government Auditing Standards**

In accordance with Government Auditing Standards, I have also issued my report dated January 31, 2021, on my consideration of the Downsville Community Charter's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the effectiveness of Downsville Community Charter's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Downsville Community Charter's internal control over financial reporting and compliance.



Don M. McGehee  
Certified Public Accountant  
January 31, 2021

**DOWNSVILLE COMMUNITY CHARTER, INC.****STATEMENTS OF FINANCIAL POSITION**

AS OF JUNE 30, 2020 AND 2019

	<u>2020</u>	<u>2019</u>
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash	\$ 789,892	\$ 555,902
Grant Receivables	96,331	50,928
Due from Others	<u>335,827</u>	<u>299,208</u>
<b>TOTAL CURRENT ASSETS</b>	<u>1,222,050</u>	<u>906,038</u>
<b>RESTRICTED ASSETS</b>		
Cash	<u>96,596</u>	<u>66,373</u>
<b>PROPERTY, PLANT AND EQUIPMENT - NET</b>	<u>579,836</u>	<u>554,709</u>
<b>TOTAL ASSETS</b>	<u>\$ 1,898,482</u>	<u>\$ 1,527,120</u>
<b>LIABILITIES AND NET ASSETS</b>		
<b>LIABILITIES</b>		
<b>CURRENT LIABILITIES</b>		
Accounts Payable	\$ 27,255	\$ 11,289
Accrued Payroll and Related Amounts	271,955	228,485
Current Portion of Compensated Absences	<u>23,199</u>	<u>12,875</u>
<b>TOTAL CURRENT LIABILITIES</b>	<u>322,409</u>	<u>252,649</u>
<b>COMPENSATED ABSENCES LIABILITY</b>	<u>42,547</u>	<u>39,665</u>
<b>TOTAL LIABILITIES</b>	<u>364,956</u>	<u>292,314</u>
<b>NET ASSETS</b>		
Without Donor Restrictions	1,443,183	1,168,433
With Donor Restrictions	<u>90,343</u>	<u>66,373</u>
<b>TOTAL NET ASSETS</b>	<u>1,533,526</u>	<u>1,234,806</u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u>\$ 1,898,482</u>	<u>\$ 1,527,120</u>

See accompanying notes to financial statements.

**DOWNSVILLE COMMUNITY CHARTER, INC.**

## STATEMENTS OF ACTIVITIES

FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

	<u>2020</u>	<u>2019</u>
<b>CHANGES IN NET ASSETS WITHOUT DONOR RESTRICTIONS:</b>		
<b>SUPPORT AND REVENUES</b>		
Contributions	\$ 0	\$ 24,577
Grants		
Federal Grants	91,803	89,875
State Minimum Foundation Program	2,531,073	2,279,242
Local Minimum Foundation Program	1,413,699	1,318,200
Other State Funding	87,081	100,265
Interest Income	1,149	1,103
Student Activity Revenue	13,029	32,157
Fee Revenue	6,273	5,835
Other	410	5,546
<b>TOTAL REVENUES WITHOUT DONOR RESTRICTIONS</b>	<u><b>4,144,517</b></u>	<u><b>3,856,800</b></u>
<b>EXPENSES</b>		
<b>Program Services</b>		
Instruction		
Regular Programs	1,980,261	1,777,793
Special Education Programs	153,581	185,669
Career and Technical Education Programs	159,895	147,087
Other Instructional Programs	241,243	220,340
Pupil Support Services	116,075	107,677
Operation and Maintenance of Plant Services	360,165	414,093
Student Transportation Services	325,466	325,729
Food Service Operations	1,876	4,127
<b>Management and General</b>		
School Administration	295,834	321,425
Business Services	196,105	113,347
General Administration	38,561	26,107
Central Services	705	751
<b>TOTAL EXPENSES</b>	<u><b>3,869,767</b></u>	<u><b>3,644,145</b></u>
<b>CHANGE IN NET ASSETS WITHOUT DONOR RESTRICTIONS</b>	274,750	212,655
<b>CHANGES IN NET ASSETS WITH DONOR RESTRICTIONS:</b>		
School Activity Funds	<u>23,970</u>	<u>(17,430)</u>
<b>CHANGE IN NET ASSETS WITH DONOR RESTRICTIONS</b>	<u><b>23,970</b></u>	<u><b>(17,430)</b></u>
<b>CHANGE IN NET ASSETS</b>	298,720	195,225
<b>NET ASSETS - BEGINNING OF YEAR</b>	<u>1,234,806</u>	<u>1,039,581</u>
<b>NET ASSETS - END OF YEAR</b>	<u><b>\$ 1,533,526</b></u>	<u><b>\$ 1,234,806</b></u>

See accompanying notes to financial statements.

**DOWNSVILLE COMMUNITY CHARTER, INC.****STATEMENTS OF CASH FLOWS**

FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

	<u>2020</u>	<u>2019</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Cash Received from Government and Others	\$ 4,084,372	\$ 3,877,186
Cash Payments for Goods and Services	(1,761,871)	(2,049,637)
Cash Payments to Employees	(2,003,537)	(1,827,004)
Interest Received	<u>1,149</u>	<u>1,103</u>
<b>Net Cash Provided by Operating Activities</b>	<u>320,113</u>	<u>1,648</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchase of Land Improvements	(43,085)	(3,139)
Purchase of Leasehold Improvements	(12,816)	(219,810)
Construction of Gym Air Conditioning System	<u>0</u>	<u>(142,859)</u>
<b>Net Cash Used by Investing Activities</b>	<u>(55,901)</u>	<u>(365,808)</u>
<b>NET INCREASE (DECREASE) IN CASH</b>	264,212	(364,160)
<b>CASH AT BEGINNING OF YEAR</b>	<u>622,276</u>	<u>986,435</u>
<b>CASH AT END OF YEAR</b>	<u>\$ 886,488</u>	<u>\$ 622,275</u>
<b>RECONCILIATION OF CHANGE IN NET ASSETS TO NET CASH PROVIDED BY OPERATING ACTIVITIES:</b>		
Change in Net Assets	\$ 298,720	\$ 195,225
Adjustments to Reconcile Change in Net Assets to Net Cash Provided by Operating Activities:		
Depreciation and Amortization	30,774	21,847
(Increase) Decrease in Grant Receivables	(45,403)	61,047
(Increase) Decrease in Due from Others	(36,619)	(22,042)
Increase (Decrease) in Accounts Payable	15,965	(79,220)
Increase (Decrease) in Contracts Payable	0	(10,231)
Increase (Decrease) in Accrued Liabilities	7,199	(142,549)
Increase (Decrease) in Salaries Payable	36,271	(31,659)
Increase (Decrease) in Compensated Absences	<u>13,206</u>	<u>9,230</u>
Total Adjustments	<u>21,393</u>	<u>(193,577)</u>
<b>Net Cash Provided by Operating Activities</b>	<u>\$ 320,113</u>	<u>\$ 1,648</u>
<b>CASH PER STATEMENT OF FINANCIAL POSITION:</b>		
Current Cash	\$ 789,892	\$ 555,902
Restricted Cash	<u>96,596</u>	<u>66,373</u>
<b>Total Cash at End of Year</b>	<u>\$ 886,488</u>	<u>\$ 622,275</u>

See accompanying notes to financial statements.

# DOWNSVILLE COMMUNITY CHARTER, INC.

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2020

Downsville Community Charter, Inc. (the "School") was incorporated on October 23, 2016, under the provisions of Title 12, Section 101, of the Louisiana Revised Statutes. The School is exclusively for educational purposes with respect to operating Downsville Community Charter, Inc. in Downsville, Union Parish, Louisiana. The School is supported primarily through the Minimum Foundation Program (MFP) funded by the State of Louisiana and the Union Parish School Board. The support is based on the number of eligible students in attendance on the School's official pupil count days each year. The MFP revenue for the year ended June 30, 2020, accounts for 95% of the School's total support.

The Union Parish School Board (UPSB) approved the granting of a charter to the School effective November 13, 2015, initially granting a charter period to terminate on June 30, 2020, contingent upon the results of the reporting requirements at the end of the third year as provided in Louisiana R.S. 17:3998(A)(2) and the extension process as provided in Chapter 13 of BESE Bulletin 126. The UPSB subsequently granted the School an extension of the charter for a period expiring June 30, 2029. The School is a Type 3 Charter School, as defined in Louisiana R.S. 17:3973(3)(b).

The School files an information return for organizations exempt from Federal Income tax under the provisions of section 501(c)(3) of the Internal Revenue Code and classified by the Internal Revenue Service as a public charity. If the School loses the exempt status, any income in future years could be taxed at normal corporate rates.

A summary of the School's significant accounting policies consistently applied in the preparation of the financial statements follows:

### **NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

#### **BASIS OF ACCOUNTING**

The financial statements of the School are presented on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Income is recognized when earned and expenses are recognized when incurred.

#### **FINANCIAL STATEMENT PRESENTATION**

The School follows the guidance of Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958-205, *Financial Statements of Not-for-Profit Organizations*. Under FASB ASC 958-205, the School is required to report information regarding its financial position and activities according to two classes of net assets:

*Net Assets Without Donor Restrictions* - Net assets not subject to donor-imposed restrictions.

Some unrestricted net assets may be designated by the board of directors of the School for specific purposes.

*Net Assets With Donor Restrictions* - Net assets subject to a donor-imposed restriction that is a donor stipulation for the use of a contributed asset that is more specific than the broad limits resulting from the School's nature, environment, and purpose.



# DOWNSVILLE COMMUNITY CHARTER, INC.

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2020

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### USE OF ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### CASH AND CASH EQUIVALENTS

Cash, which is held in interest bearing and non-interest bearing demand deposit accounts, consisted of both unrestricted and restricted balances. Unrestricted cash balances represent cash available for general operating purposes. Restricted cash balances consist of amounts credited to the School's bank accounts from donations received from individuals or entities who specified the use of the contribution.

The School classifies all highly liquid debt instruments with a maturity of three months or less to be cash equivalents.

#### RECEIVABLES

Receivables are stated at the amount management expects to collect from outstanding balances. Management believes all receivables are collectible and therefore has not recognized a provision for doubtful accounts. The school received government grants to fund programs and operations. The grants are reimbursement based and grants receivable at the year end are stated at unpaid balances for expenditures incurred during the year.

#### DUE FROM OTHERS

Due from others are primarily amounts due from the Union Parish School Board for minimum foundation funds less any reimbursements due from the School as part of the shared services agreement.

#### CONTRIBUTION AND REVENUE RECOGNITION

Contributions received are recorded as net assets with donor restrictions or net assets without donor restrictions, depending on the existence and/or nature of donor restrictions. All donor-restricted support is reported as an increase in net assets with donor restrictions. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

Revenues from federal and state grants are recorded when the School has a right to reimbursement under the grant, generally corresponding to the incurring of grant related costs of the School, or when earned under the terms of the grants. An accrual is made when grant terms are satisfied.

The School's primary source of funding is through the Minimum Foundation Program (MFP) funded by the State of Louisiana Public School Fund (the State) and the Union Parish School Board (UPSB). The funding the School receives is determined annually based on the number of pupils enrolled as of October 1st. The State funded per pupil allocation is based on the most recently approved minimum foundation program formula resolution. The UPSB's funded per pupil allocation from sales tax revenues, ad valorem taxes, and other sources is determined by the relationship of the number of pupils in the School versus total pupils in the UPSB's system. The MFP revenue for the year ended June 30, 2020 and 2019 was 95% and 93%, respectively, of the School's total revenue.

# DOWNSVILLE COMMUNITY CHARTER, INC.

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2020

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### PROPERTY, PLANT, AND EQUIPMENT

Acquisitions of property, plant, and equipment with a cost in excess of \$5,000 are capitalized. Property, plant, and equipment are stated at cost or carried at the fair market value on the date of the donation, net of accumulated depreciation. Depreciation is provided using the straight-line method over the estimated useful life of the asset. Interest incurred during the construction period is reflected in the capitalized value of the asset constructed.

#### INCOME TAXES

The School's Form 990, Return of Organization Exempt from Income Tax, for the year ending June 30, 2017, for the year ending June 30, 2018, and for the year ending June 30, 2019 were filed with the Internal Revenue Service. As of January 31, 2021, the School had not filed its Form 990 for the year ending June 30, 2020. The School's tax filings are subject to examination by the IRS, generally for three years after filing.

#### COMPENSATED ABSENCES

All twelve month employees earn from ten to fifteen days of vacation leave each year, based on years of service. Unused vacation can be accumulated each year limited to an overall maximum of fifteen days carried over to the next year.

All twelve month employees earn from twelve to eighteen days of sick leave each year, depending on their length of service. Nine month employees earn ten days of sick leave each year. Sick leave can be accumulated. Upon retirement or death, unused accumulated sick leave or up to 25 days is paid to the employee or to the employee's estate at the employee's current rate of pay. Under the Louisiana Teachers' Retirement System and the Louisiana School Employees' Retirement System, all unpaid sick leave is used in the retirement benefit computation as earned service.

Compensated absences are accrued as a liability when the employees' right to receive compensation is attributable to service already rendered, the compensation rights vest or accumulate, the compensation payment is probable, and the amount can be reasonably estimated. Based on this criteria, the School accrues earned vacation and sick leave for those employees who currently are eligible to receive termination payments, as well as other employees who are expected to become eligible in the next five years to receive such payments.

### NOTE 2 - CASH

At June 30, 2020 and 2019, the carrying amount of cash was \$886,488 and \$622,275, respectively, which approximates market value. The School's bank balances per the banks totaled \$1,064,728 and \$779,803, respectively. The bank provides Federal Depository Insurance coverage of \$250,000. At June 30, 2020, the deposits are secured from risk by federal deposit insurance coverage and \$814,728 of pledged securities held by a custodial bank in the name of the fiscal agent bank.

### NOTE 3 - GRANT RECEIVABLES

At June 30, 2020 and 2019, grant receivables totaled \$96,331 and \$50,928, respectively, which were for state and federal grants passed through the Union Parish School Board. The stated balance is considered fully collectible.

### NOTE 4 - DUE FROM OTHERS

At June 30, 2020 and 2019, amounts due from the Union Parish School Board totaled \$335,827 and \$299,208, respectively, which were primarily for minimum foundation funds for June 30, 2020 and 2019, respectively. The stated balance is considered fully collectible.

# DOWNSVILLE COMMUNITY CHARTER, INC.

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2020

### NOTE 5 - NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions are restricted by donors for specific programs, purposes, or to assist specific departments of the School. These restrictions are considered to expire when payments for restricted purposes are made. None of the net assets with donor restrictions are time-restricted by donors. Net assets with donor restrictions at June 30, 2020 and 2019, were for student activities funds.

### NOTE 6 - PROPERTY, PLANT, AND EQUIPMENT

Effective November 13, 2015, the School entered into an agreement with the Union Parish School Board (UPSB), allowing the School to use the UPSB's facilities and contents located at 4787 Highway 151, Downsville, Louisiana 71234. The lease was extended effective July 1, 2017 through June 30, 2067, but requires the School to have an approved charter. The School pays an annual lease of \$1,200, according to the agreement, in monthly installments of \$100. The School is responsible for insurance and all necessary maintenance to ensure that the facilities comply with all state and local health and safety standards and other applicable laws, regulations, and rules.

Any value from the use of the UPSB property that would be considered donated is not recorded as an in-kind contribution from the UPSB. The value of the property is not readily determinable. The agreement is classified as an exchange transaction because both parties receive significant value from this arrangement. Accordingly, the present value of the benefit to be received in future years has not been recorded.

Any assets acquired by the School are the property of the School for the duration of their charter agreement with the Union Parish School Board. If the charter is revoked or surrendered or the school otherwise ceases to operate, all assets purchased with public funds shall automatically revert to full ownership by the Union Parish School Board. The School must maintain records of any assets acquired with private funds that will remain the property of the School. There were some asset acquisitions by the School which have met or exceeded the School's \$5,000 capitalization policy, and leasehold improvements which were amortized over the shorter of the useful life or the lease term.

Property, plant, and equipment consisted of the following:

CLASS	DEPRECIATION/ AMORTIZATION	2020	2019
	LIFE RANGE		
Land Improvements	15 - 20 Yrs.	\$ 57,460	\$ 14,375
Leasehold Improvements	15 - 20 Yrs.	488,976	476,160
Furniture, Fixtures, and Equipment	5 - 10 Yrs.	87,675	87,675
Total		634,111	578,210
Less: Accumulated Depreciation		(54,275)	(23,501)
Net Fixed Assets		<u>\$ 579,836</u>	<u>\$ 554,709</u>

# DOWNSVILLE COMMUNITY CHARTER, INC.

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2020

### NOTE 7 - RETIREMENT PLANS

Substantially all full-time employees of the School participate in either the Teachers' Retirement System of Louisiana ("TRSL") or the Louisiana School Employees' Retirement System ("LSERS"). Both of these systems are cost sharing, multiple-employer governmental defined benefit plans qualified under Section 401(a) of the Internal Revenue Code. Both plans provide retirement benefits as well as disability and survivor benefits to eligible participants. The TRSL and LSERS issue publicly available financial reports that include financial statements and required supplementary information of the TRSL and the LSERS. The reports may be obtained by writing the Teachers' Retirement System of Louisiana, P.O. Box 94123, Baton Rouge, LA 70804-9123, and the Louisiana School Employees' Retirement System, P.O. Box 44516, Baton Rouge, LA 70804-4516.

In general, professional employees (such as teachers and principals) are members of the TRSL. Other employees, such as custodial personnel, are members of the LSERS. Generally, all full-time employees are eligible to participate in the systems.

The risks of participating in a multi-employer plan is different from single employer plans. Assets contributed to the multi-employer plan by one employer may be used to provide benefits to employees of other participating employers. If a participating employer stops contributing to the plan, the unfunded obligations of the plan may be borne by the remaining participating employers. If the School chooses to stop participating it may be required to pay the plan an amount based on the underfunded status of the plan, referred to as a withdrawal liability.

TRSL is a component unit of the State of Louisiana and presents its financial information based on Governmental Accounting Standards. According to the financial report for the year ending June 30, 2019 (the most recent available), the actuarial funded ratio for funding purposes was 67.1% compared to 65.8% for 2018. TRSL had 202 employers participating in the plan with the School's employer allocation percentage at 0.03581%.

LSERS is also a component unit of the State of Louisiana and presents its financial information based on Governmental Accounting Standards. According to the financial report for the year ending June 30, 2019 (the most recent available), the actuarial funded ratio for funding purposes was 74.39% compared to 74.59% for 2018. LSERS had 101 employers participating in the plan with the School's employer allocation percentage at 0.030680%, according to the June 30, 2019 employer allocation schedule.

Participants in TRSL vest immediately in employee contributions to the plans. Retirement benefits vest after five years of service if the employee reaches age sixty; otherwise, benefits vest after twenty years of service. Benefits are established and amended by state statute. For the years ended June 30, 2020 and 2019, participants were required to contribute 8% of their annual covered payroll to the plan and the School was required to contribute 26.0% and 26.7%, respectively, of the annual covered payroll for each participating employee. These contribution levels are established by law and set by the Public Retirement Systems Actuarial Committee. For the the years ended June 30, 2020 and 2019, the School contributions to this plan were \$501,310 and \$451,024, respectively, equal to the required contributions for each year.

Participants in LSERS vest immediately in employee contributions to the plans. Retirement benefits vest after ten years of service for members prior to July 1, 2010, or five years of service for members on or after that date, but the employee cannot begin receiving a benefit until age sixty. Members before July 1, 2010 may begin receiving their benefits at age 55, if they have at least twenty-five years of service. Benefits are established and amended by state statute. For the years ended June 30, 2020 and 2019, participants were required to contribute 7.5% or 8% of their annual covered payroll to the plan, depending on the date they became members, and the School was required to contribute 29.4% and 28.0%, respectively, of the annual covered payroll for each participating employee. These contribution levels are established by law and set by the Public Retirement Systems Actuarial Committee. For the the years ended June 30, 2020 and 2019, the School contributions to this plan were \$29,858 and \$28,617, respectively, equal to the required contributions for each year.

**DOWNSVILLE COMMUNITY CHARTER, INC.**

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2020

**NOTE 8 - LEASE AGREEMENTS**

The School leases school buses to provide transportation for students. The lease is for four years with an annual payment of \$106,800, due on July 1st of each year. Current year lease expense on these buses was \$106,800. The future minimum lease payments, as of June 30, 2020, were \$106,800, as follows:

2021	\$ <u>106,800</u>
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The lease may also assess a surcharge on each vehicle at the end of the lease, if the mileage exceeds the base mileage set by the lessor.

The School also has a lease agreement with Union Parish School Board, as described in Note 6 above.

**NOTE 9 - LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS**

The following reflects the School's financial assets as of the balance sheet date, reduced by amounts not available for general use because of contractual or donor-imposed restrictions within one year of the balance sheet date as of June 30:

	<u>2020</u>	<u>2019</u>
Cash at Year End	\$ 886,488	\$ 622,275
Grants Receivable	96,331	50,928
Due from Others	<u>335,827</u>	<u>299,208</u>
Total	1,318,646	972,411
Less: Amounts Unavailable for General Expenditures within One Year, Due to:		
Donor-restricted to specific school activities	<u>(96,596)</u>	<u>(66,373)</u>
Financial Assets Available to Meet Cash Needs for General Expenditures within One Year	<u>\$ 1,222,050</u>	<u>\$ 906,038</u>

The School prepares an annual budget that is approved by the Board Members for the upcoming year. Budget versus actual comparisons are presented at each monthly board meeting and reviewed by the Board. Cash flow is monitored by management on a daily basis.

**DOWNSVILLE COMMUNITY CHARTER, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**NOTE 10 - FUNCTIONAL EXPENSES**

The cost of providing various services have been summarized on a functional basis between program services and supporting services. Certain costs have been allocated among program services and supporting services. Salaries and benefits are allocated based on the time and effort expended between program and supporting services. A schedule of functional expenses for the year ended June 30, 2020, with comparative totals for the year ended June 30, 2019, is shown below:

	<u>Program Services</u>	<u>Supporting Services</u>	<u>2020 Total</u>	<u>2019 Total</u>
	<u>Charter School</u>	<u>Management and General</u>		
Salaries	\$ 1,863,307	\$ 193,246	\$ 2,056,553	\$ 1,856,894
Employee Benefits and Payroll Taxes	763,669	79,949	843,618	806,657
Professional Services	133,000	150,851	283,851	241,124
Materials and Supplies	180,344	1,782	182,126	171,679
Rent Expense	119,004	0	119,004	119,171
Repairs and Maintenance	72,524	0	72,524	117,880
Insurance	91,424	1,763	93,187	73,254
Administrative Services	0	78,895	78,895	71,949
Utilities	56,397	0	56,397	57,494
Other Services	9,219	0	9,219	47,403
Depreciation and Amortization	30,774	0	30,774	21,847
Travel	3,661	6,794	10,455	16,445
Miscellaneous	14,897	18,267	33,164	42,348
<b>Total Expenses</b>	<b><u>\$ 3,338,220</u></b>	<b><u>\$ 531,547</u></b>	<b><u>\$ 3,869,767</u></b>	<b><u>\$ 3,644,145</u></b>

**NOTE 11 - EVALUATION OF SUBSEQUENT EVENTS**

The School has evaluated subsequent events through January 31, 2021, the date which the financial statements were available to be issued.

**NOTE 12 - RECENT ACCOUNTING PRONOUNCEMENTS NOT YET ADOPTED**

In May 2014, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) No. 2014-09, "Revenue from Contracts with Customers (Topic 606)," which amends the existing accounting standards for revenue recognition. ASU 2014-09 is based on principles that govern the recognition of revenue at an amount to which an entity expects to be entitled for the transfer of promised goods or services to customers. The new standard is effective for fiscal years beginning after December 15, 2019, though early adoption is permitted. The new revenue standard may be applied retrospectively as of the date of adoption. Downsville Community Charter is currently evaluating the impact of adopting the new revenue standard on its financial statements.

In February 2016, the FASB issued ASU 2016-02, "Leases (Topic 842)." ASU 2016-02 establishes a right-of-use (ROU) model that requires a lessee to record a ROU asset and a lease liability on the balance sheet for all leases with terms longer than 12 months. Leases will be classified as either finance or operating, with classification affecting the pattern of expense recognition in the statement of activities. The new standard is effective for fiscal years beginning after December 15, 2021. A modified retrospective transition approach is required for capital and operating leases existing at, or entered into after, the beginning of the earliest comparative period presented in the financial statements, which certain practical expedients available. Downsville Community Charter is currently evaluating the impact of adopting the new leases standard on its financial statements.

## **OTHER REPORTS AND SCHEDULES**

**DON M. McGEHEE**  
(A Professional Accounting Corporation)

P.O. Box 1344  
205 E. Reynolds Drive, Suite A  
Ruston, Louisiana 71273-1344

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors of the  
Downsville Community Charter, Inc.  
4787 Hwy 151  
Downsville, Louisiana 71234

I have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Downsville Community Charter, Inc. (a non-profit organization), which comprise the statement of financial position as of June 30, 2020, and the related statements of activities and cash flows for year then ended, and the related notes to the financial statements, and have issued my report thereon dated January 31, 2021.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered Downsville Community Charter's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Downsville Community Charter's internal control. Accordingly, I do not express an opinion on the effectiveness of the Downsville Community Charter's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



Compliance and Other Matters

As part of obtaining reasonable assurance about whether Downsville Community Charter's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Downsville Community Charter's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Don M. McGeehee  
Certified Public Accountant  
January 31, 2021

**DOWNSVILLE COMMUNITY CHARTER, INC.**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**FOR THE YEAR ENDED JUNE 30, 2020**

I have audited the financial statements of the Downsville Community Charter, Inc. as of and for the year ended June 30, 2020, and have issued my report thereon dated January 31, 2021. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

My audit of the financial statements as of June 30, 2020, resulted in an unqualified opinion.

**Summary of Auditor Results**

**Report on Internal Control and Compliance Material to the Financial Statements**

Internal Control

Material Weaknesses  Yes  No      Significant Deficiencies  Yes  No

Compliance

Compliance Material to Financial Statements  Yes  No

**Findings - Financial Statements Audit**

Reportable Conditions

No findings.

**DOWNSVILLE COMMUNITY CHARTER, INC.**

SCHEDULE OF PRIOR YEAR FINDINGS

FOR THE YEAR ENDED JUNE 30, 2020

**Findings - Financial Statements Audit**

Reportable Conditions

No findings.

**DOWNSVILLE COMMUNITY CHARTER, INC.**  
MANAGEMENT'S CORRECTIVE ACTION PLAN  
FOR THE YEAR ENDED JUNE 30, 2020

The findings from the Schedule of Findings and Questioned Costs for the year ended June 30, 2020, are discussed below with management's response for a corrective action plan.

**Findings - Financial Statements Audit**

Reportable Conditions

No findings.

**DOWNSVILLE COMMUNITY CHARTER, INC.**  
SCHEDULE OF COMPENSATION, BENEFITS AND  
OTHER PAYMENTS TO THE DOWNSVILLE COMMUNITY CHARTER  
EXECUTIVE DIRECTOR  
FOR THE YEAR ENDED JUNE 30, 2020

**Downsville Community Charter Executive Director, Anthony Cain:**

<u>Purpose</u>	<u>Amount</u>
Salary	\$ 88,508
Employee Benefits	30,707
Reimbursements	110
Registration Fees	808
Travel	2,963

**PERFORMANCE AND STATISTICAL DATA  
SCHEDULES REQUIRED BY STATE LAW**

**DON M. McGEHEE**  
(A Professional Accounting Corporation)

P.O. Box 1344  
205 E. Reynolds Drive, Suite A  
Ruston, Louisiana 71273-1344

**INDEPENDENT ACCOUNTANT'S REPORT ON  
APPLYING AGREED-UPON PROCEDURES**

Board of Directors of the  
Downsville Community Charter, Inc.  
4787 Hwy 151  
Downsville, Louisiana 71234

I have performed the procedures enumerated below, which were agreed to by the Downsville Community Charter, Inc., the Louisiana Department of Education, and the Louisiana Legislative Auditor on the performance and statistical data accompanying the annual financial statements of the Downsville Community Charter, Inc. for the fiscal year ended June 30, 2020; and to determine whether the specified schedules are free of obvious errors and omissions as provided by the Board of Elementary and Secondary Education (BESE) Bulletin 126, in compliance with Louisiana Revised Statute 24:514 I. Management of the Downsville Community Charter, Inc., is responsible for its performance and statistical data. The sufficiency of these procedures is solely the responsibility of the specified parties. Consequently, I make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purpose.

My procedures and associated findings are as follows:

**General Fund Instructional and Support Expenditures  
and Certain Local Revenue Sources (Schedule 1)**

1. I selected a sample of 25 transactions and reviewed supporting documentation to observe that the sampled expenditures/revenues are classified correctly and are reported in the proper amounts among the following amounts reported on the schedule:

- Total General Fund Instructional Expenditures
- Total General Fund Equipment Expenditures
- Total Local Taxation Revenue
- Total Local Earnings on Investment in Real Property
- Total State Revenue in Lieu of Taxes
- Nonpublic Textbook Revenue
- Nonpublic Transportation Revenue

*No exceptions found.*

**Class Size Characteristics (Schedule 2)**

2. I obtained a list of classes by school, school type, and class size as reported on the schedule. I then traced a sample of 10 classes to the October 1st roll books for those classes to observe that the class was properly classified on the schedule.

*In the sample of 10 classes, six were properly classified on the schedule, three were classified in the wrong class size range, and one should have been classified as an activity class.*

***Management's Response: The reasons for the exceptions are unknown, but we will determine why the classes were not properly classified in the schedule and correct the problem in 2021.***

**Education Levels/Experience of Public School Staff (NO SCHEDULE)**

3. I obtained October 1st PEP data submitted to the Department of Education (or equivalent listing prepared by management), including full-time teachers, principals, and assistant principals by classification, as well as their level of education and experience, and obtained management's representation that the data/listing was complete. I then selected a sample of 25 individuals and traced to each individual's personnel file to observe that each individual's education level and experience was properly classified on the PEP data or equivalent listing prepared by management.

*In the sample of 25 individuals selected, the education level was properly classified in the PEP data for 21 individuals, with four individual's education level incorrectly classified in the PEP data. The years of experience for each individual selected was properly classified in the PEP data for 22 individuals with three individuals' years of experience incorrectly classified in the PEP data.*

*Management's Response: Three of the exceptions found were related to missing documentation in the personnel file, but we believe they were correctly reported in the PEP data submitted for October 1st. The other four exceptions will be corrected. We will also implement new controls in 2021 to improve the detection of errors in the PEP data before submitting.*

**Public School Staff Data: Average Salaries (NO SCHEDULE)**


4. I obtained June 30th PEP data submitted to the Department of Education (or equivalent listing provided by management) of all classroom teachers, including base salary, extra compensation, and ROTC or rehired retiree status as well as full-time equivalents, and obtained management's representation that the data/listing was complete. I then selected a sample of 25 individuals, traced to each individual's personnel files to observe that each individual's salary, extra compensation, and full-time equivalents were properly included on the PEP data (or equivalent listing prepared by management).

*In the sample of 25 individuals selected, the full time equivalents were properly included in the PEP data for 24 individuals and incorrectly reported for one individual. The salaries of the individuals selected were properly included in the PEP data for 21 individuals selected and incorrectly reported for 4 individuals.*

*Management's Response: Two of the salaries incorrectly reported in the June 30th PEP data were correct in total, but the base amount and extra compensation amounts were incorrect. The other two exceptions were related to an \$800 payment of salary paid in August, 2019. We will implement new controls in 2021 to improve the detection of errors in the PEP data before submitting.*

This agreed-upon procedures engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants, and the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General. I was not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the performance and statistical data. Accordingly, I do not express such an opinion or conclusion. Had I performed additional procedures, other matters might have come to my attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on the performance and statistical data accompanying the annual financial statements of the Downsville Community Charter, Inc., as required by Louisiana Revised Statute 24:514.I, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

  
Don M. McGehee  
Certified Public Accountant  
January 31, 2021



**DOWNSVILLE COMMUNITY CHARTER, INC.**  
**Downsville, Louisiana**  
**Schedules Required by State Law**  
**(R.S. 24:514 - Performance and Statistical Data)**  
**As of and For the Year Ended June 30, 2020**

**Schedule 1 - General Fund Instructional and Support Expenditures  
and Certain Local Revenue Sources**

This schedule includes general fund instructional and equipment expenditures. It also contains local taxation revenue, earnings on investments, revenue in lieu of taxes, and nonpublic textbook and transportation revenue. This data is used either in the Minimum Foundation Program (MFP) formula or is presented annually in the MFP 70% Expenditure Requirement Report.

**Schedule 2 - Class Size Characteristics**

This schedule includes the percent and number of classes with student enrollment in the following ranges: 1-20, 21-26, 27-33, and 34+ students.

**DOWNSVILLE COMMUNITY CHARTER, INC.**  
**Downsville, Louisiana**  
**General Fund Instructional and Support Expenditures**  
**and Certain Local Revenue Sources**  
**For the Year Ended June 30, 2020**

**Schedule 1**

	Column A	Column B
<b><u>General Fund Instructional and Equipment Expenditures:</u></b>		
General Fund Instructional Expenditures:		
Teacher and Student Interaction Activities:		
Classroom Teacher Salaries	\$ 1,453,315	
Other Instructional Staff Activities	107,409	
Instructional Staff Employee Benefits	661,370	
Purchased Professional and Technical Services	24,254	
Instructional Materials and Supplies	62,775	
Instructional Equipment	<u>0</u>	
Total Teacher and Student Interaction Activities		\$ 2,309,123
Other Instructional Activities		22,275
Pupil Support Services	116,075	
Less: Equipment for Pupil Support Services	<u>0</u>	
Net Pupil Support Services		116,075
Instructional Staff Services	0	
Less: Equipment for Instructional Staff Services	<u>0</u>	
Net Instructional Staff Services		0
School Administration	295,834	
Less: Equipment for School Administration	<u>0</u>	
Net School Administration		<u>295,834</u>
Total General Fund Instructional Expenditures (Total of Column B)		<u>\$ 2,850,984</u>
Total General Fund Equipment Expenditures (Object 730; Function Series 1000-4000)		<u>\$ 7,363</u>
<b><u>Certain Local Revenue Sources</u></b>		
Local Taxation Revenue:		
Constitutional Ad Valorem Taxes		0
Renewable Ad Valorem Tax		0
Debt Service Ad Valorem Tax		0
Up to 1% of Collections by Sheriff on Taxes Other than School Taxes		0
Sales and Use Taxes		<u>0</u>
Total Local Taxation Revenue		<u>\$ 0</u>
Local Earnings on Investment in Real Property:		
Earnings from 16th Section Property		0
Earnings from Other Real Property		<u>0</u>
Total Local Earnings on Investment in Real Property		<u>\$ 0</u>
State Revenue in Lieu of Taxes:		
Revenue Sharing-Constitutional Tax		0
Revenue Sharing-Other Taxes		0
Revenue Sharing-Excess Portion		0
Other Revenue in Lieu of Taxes		<u>0</u>
Total State Revenue in Lieu of Taxes		<u>\$ 0</u>
Nonpublic Textbook Revenue		<u>\$ 0</u>
Nonpublic Transportation Revenue		<u>\$ 0</u>

**DOWNSVILLE COMMUNITY CHARTER, INC.**  
**Downsville, Louisiana**  
**Class Size Characteristics**  
**As of October 1, 2019**

**Schedule 2**

School Type	Class Size Range							
	1 - 20		21 - 26		27 - 33		34+	
	Percent	Number	Percent	Number	Percent	Number	Percent	Number
Elementary								
Elementary Activity Classes								
Middle/Jr. High								
Middle/Jr. High Activity Classes								
High								
High Activity Classes								
Combination	84.1%	180	15.4%	33	0.5%	1	0%	0
Combination Activity Classes	89.3%	25	10.7%	3	0%	0	0%	0

Note: The Board of Elementary and Secondary Education has set specific limits on the maximum size of classes at various grade levels. The maximum enrollment in grades K-3 is 26 students and maximum enrollment in grades 4-12 is 33 students. These limits do not apply to activity classes such as physical education, chorus, band, and other classes without maximum enrollment standards. Therefore, these classes are included only as separate line items.