

Sworn Financial Statements and Certification of Revenues \$75,000 or Less

Entity: Washington Parish Tourism Commission

Address: 1950 Washington Street, Franklinton, Louisiana 70438

Telephone: 985-839-5228 Email: wptour@bellsouth.net

This annual sworn financial statement is required to be filed with the Legislative Auditor within 90 days of the end of the entity's fiscal year by sending a pdf copy by email to ereports@lla.la.gov, faxing to 225-339-3986, or mailing to Louisiana Legislative Auditor – Local Government Services, P.O. Box 94397, Baton Rouge, LA 70804-9397.

AFFIDAVIT

Personally came and appeared before the undersigned authority, Cynthia August (officer's name), who, duly sworn, deposes and says that the financial statements herewith given present fairly, in all material respects, the financial position of Washington Parish Tourism Commission (entity's name) as of 2021 (entity's year-end) and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements; that the entity has maintained a system of internal control structure sufficient to safeguard assets and comply with laws and regulations; and that the entity has complied with all laws and regulations, except as follows: _____

Complete if Applicable: In addition, Cynthia August (officer's name), who duly sworn, deposes, and says that Washington Parish Tourism Commission (entity's name) received \$75,000 or less in revenues and other sources for the year ended 2021 (entity's year-end), and accordingly, is not required to have an audit for the previously mentioned fiscal year.


OFFICER'S SIGNATURE

Secretary/Treasurer
OFFICER'S TITLE

Sworn to and subscribed before me, this 28th day of March, 2022


NOTARY PUBLIC SIGNATURE & SEAL

Carol Magee # 71781
Deputy Clerk of Court
Washington Parish

Please submit a pdf copy of the completed form to: ereports@lla.la.gov - Updated 01/22

Sworn Financial Statements and Certification of Revenues \$75,000 or Less

Entity Name: Washington Parish Tourism Commission

Fiscal Year End: 2021

Statement of Receipts and Disbursements

Statement A

	General Fund	Other Fund	Total
RECEIPTS (Provide Brief Description):			
1. State of Louisiana	\$ 15,317.44	\$ 39,528.69	\$ 54,846.13
2. Interest	52.27	495.31	547.58
3.			
4.			
5.			
6. Total receipts (add lines 1 - 5)	\$ 15,369.71	\$ 40,024.00	\$ 55,393.71
DISBURSEMENTS (Provide Brief Description):			
7. Salary and benefits	\$ 3,806.98	\$ 6,404.33	\$ 10,211.31
8. Travel	391.88	2,683.99	3,075.87
9. Operating Services	9,899.75	12,592.52	22,492.27
10. Professional Services	300.00		300.00
11. Office Supplies	2,380.76	1,060.88	3,441.64
12. Equipment	7,000.28		7,000.28
13. Total Disbursements (add lines 7 - 12)	\$ 23,779.65	\$ 22,741.72	\$ 46,521.37
14. Change in fund balance (Lines 6 minus 13)	(\$ 8,409.44)	\$ 17,282.28	\$ 8,872.34
15. Fund Balance at beginning of year	\$ 176,022.58	\$ 79,405.60	\$ 255,428.18
16. Fund balance (deficit) at end of year (Add lines 14-15) --This amount also goes on line 12, Statement B	\$ 167,613.14	\$ 96,687.88	\$ 264,301.02

Identify the Basis of Accounting, if not using Cash-Basis: _____

NOTE: If the entity receives any funds from pre- or post-adjudication court costs, fines, and/or fees, the entity must use one or more of the following categories in the receipts description fields: *Civil Fees; Bond Fees; Asset Forfeiture/Sale; Pre-Trial Diversion Program; Criminal Court Costs/Fees; Criminal Contempt Fines; Other Criminal Fines; Restitution; and Probation/Parole/Supervision Fees.*

Sworn Financial Statements and Certification of Revenues \$75,000 or Less

Entity Name: Washington Parish Tourism Commission

Fiscal Year End: 2021

Balance Sheet

Statement B

	General Fund	Other Fund	Total
ASSETS (balances at year-end)			
1. Cash and cash equivalents	\$ 151,897.51	\$ 17,217.42	\$ 169,114.93
2. Investments (fair value)	16,000.00	72,526.91	88,526.91
3. Office furnishings (Cost of desks, etc)		6,943.55	6,943.55
4. Equipment (Cost of fax machine, etc)			
5. Other (brief description) – <i>State Funds Receivable</i>			
6. Total Assets (add lines 1 - 5)	\$ 167,897.51	\$ 96,687.88	\$ 264,585.39
LIABILITIES AND FUND BALANCE (at year-end):			
7. Liabilities (brief description):	\$	\$	\$
8. Accounts Payable	1,096.24		1,096.24
9. Due to Washington Parish Government	1,175.70		1,175.7
10.			
11. Total Liabilities (add lines 7 - 10)	2,271.94		2,271.94
12. Fund balance (amount from Line 16 on Statement A)	165,625.57	96,687.88	262,313.45
13. Other			
14. Total Liabilities and Fund Balance (add lines 11 - 13)	\$ 167,897.51	\$ 96,687.88	\$ 264,585.39

Sworn Financial Statements and Certification of Revenues \$75,000 or Less

Entity Name: Washington Parish Tourism Commission

Fiscal Year End: 2021

Statement C

Schedule of Compensation, Benefits and Other Payments to Entity Head

Agency Head Name and Title: Patricia Alford, Office Manager

Purpose	Dollar Amount	
1. Salary	1. \$ 14,000.00	
2. Benefits-insurance	2.	
3. Benefits-retirement	3.	
4. Benefits-other (describe)	4.	
5. Benefits-other (describe)	5.	
6. Benefits-other (describe)	6.	
7. Car allowance	7.	
8. Vehicle provided by government (if reported on your W-2)	8.	
9. Per diem	9.	
10. Reimbursements	10. 964.75	
11. Travel	11.	
12. Registration fees	12.	
13. Conference travel	13.	
14. Housing	14.	
15. Unvouchered expenses (example: travel advances, etc.)	15.	
16. Special meals	16.	
17. Other	17.	
18. TOTAL (enter total of line 1-17)	18. \$ 14,964.75	

Please check here if the Agency Head does not receive any compensation, benefits, and other payments. (Act 462 of the 2015 Legislative Session allows nongovernmental entities or not-for-profit (quasi-public) entities to report on the Act 706 schedule **only** those payments to the agency head that are derived from the public funds.)

Washington Parish Tourism Commission

Statement of Financial Position

As of December 31, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Hancock Whitney x1915	164,469.39
Savings - CSB x1940	4,645.54
Total Bank Accounts	\$169,114.93
Accounts Receivable	
State Funds Receivable	0.00
Total Accounts Receivable	\$0.00
Total Current Assets	\$169,114.93
Fixed Assets	
Fixed Assets	6,943.55
Total Fixed Assets	\$6,943.55
Other Assets	
Investments (CD's)	0.00
Building Fund	72,526.91
General Fund	16,000.00
Total Investments (CD's)	88,526.91
Total Other Assets	\$88,526.91
TOTAL ASSETS	\$264,585.39
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	1,096.24
Total Accounts Payable	\$1,096.24
Other Current Liabilities	
Due to	0.00
WPG	1,175.70
Total Due to	1,175.70
Total Other Current Liabilities	\$1,175.70
Total Current Liabilities	\$2,271.94
Total Liabilities	\$2,271.94
Equity	
Fund Equity	0.00
Building Fund	72,462.05
Investment in Gen. Fixed Assets	6,943.55
Total Fund Equity	79,405.60
Unreserved Fund Balance	174,035.51
Net Revenue	8,872.34
Total Equity	\$262,313.45
TOTAL LIABILITIES AND EQUITY	\$264,585.39

Washington Parish Tourism Commission

Profit and Loss by Tag Group

January - December 2021

	TOTAL
Revenue	
Contributed income	0.00
Corporate Endeavor Revenue	25,323.20
Grant Revenue 021348001635886CCD	14,205.49
State of Louisiana	15,317.44
Total Contributed income	54,846.13
Interest Income	0.00
Building Fund	495.31
General Fund	52.27
Total Interest Income	547.58
Total Revenue	\$55,393.71
Expenditures	
Advertising & marketing	1,874.71
Computer Hardware Expense	7,000.28
Contract & professional fees	300.00
Education Fees	105.00
Insurance	484.11
Interest paid	0.00
Occupancy	0.00
Rent	12,000.00
Telephone and Internet Service	5,436.92
Utilities	1,677.70
Total Occupancy	19,114.62
Office expenses	0.00
Bank fees & service charges	10.00
Equipment lease & maintenance	228.00
Memberships & subscriptions	531.50
Office supplies	3,441.64
Printing & photocopying	144.33
Total Office expenses	4,355.47
Payroll expenses	0.00
FICA tax	753.80
Salaries & wages	9,457.51
Total Payroll expenses	10,211.31
Travel	3,075.87
Total Expenditures	\$46,521.37
NET OPERATING REVENUE	\$8,872.34
NET REVENUE	\$8,872.34