

**LOUISIANA GUARDIANSHIP
SERVICES, INC.**

FINANCIAL REPORT

June 30, 2020 and 2019

LOUISIANA GUARDIANSHIP SERVICES, INC.
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INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Louisiana Guardianship Services, Inc.

Report on the Financial Statements

We have audited the accompanying financial statements of Louisiana Guardianship Services, Inc. (a non-profit organization) (the Organization) which comprise the statement of financial position as of June 30, 2020 and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risk of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Louisiana Guardianship Services, Inc. as of June 30, 2020, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Prior Period Financial Statements

The financial statements of Louisiana Guardianship Services, Inc. as of June 30, 2019, were audited by other auditors whose report dated November 27, 2019, expressed an unmodified opinion on those statements.

Other Matter

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of Compensation, Benefits, and Other Payments to the Executive Director on page 16 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated December 11, 2020 on our consideration of Louisiana Guardianship Services, Inc.'s internal control over financial reporting and our test of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Louisiana Guardianship Services, Inc.'s internal control over financial reporting and compliance.

Kushner LaGraize, L.L.C.

Metairie, Louisiana
December 11, 2020

LOUISIANA GUARDIANSHIP SERVICES, INC.
(A Not For Profit Organization)
STATEMENTS OF FINANCIAL POSITION

JUNE 30, 2020 and 2019

ASSETS

	2020	2019
Current Assets		
Cash and cash equivalents (Note 2)	\$ 157,582	\$ 200,970
Cash held in escrow for representative payees (Note 6)	170,887	185,876
Receivables:		
Contracts (Note 3)	97,260	65,608
Prepaid rent	1,780	1,780
Total Current Assets	427,509	454,234
Assets restricted to investment in property, furniture, and equipment (Note 5)		
Cost, less accumulated depreciation	11,791	13,944
Security deposits	1,578	1,578
Total Assets	\$ 440,878	\$ 469,756

LIABILITIES AND NET ASSETS

Liabilities

Accounts payable	\$ 2,445	\$ 3,479
Accrued vested annual leave benefits (Note 2)	23,309	22,534
Funds held in escrow (Note 6)	170,887	185,876
Bank Line of Credit (Note 7)	9,400	500
Total Current Liabilities	206,041	212,389

Net Assets

Without donor restrictions	234,837	257,367
Total Net Assets	234,837	257,367
Total Liabilities and Net Assets	\$ 440,878	\$ 469,756

The accompanying notes are an integral part of these financial statements.

LOUISIANA GUARDIANSHIP SERVICES, INC.
(A Not For Profit Organization)
STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS

FOR THE YEARS ENDED JUNE 30, 2020 and 2019

	2020 Without Donor Restrictions	2019 Without Donor Restrictions
	<u> </u>	<u> </u>
Support and Revenues		
Support		
Contract - Federal Government	\$ 55,000	\$ 45,000
Contract - State of Louisiana	414,830	414,830
	<u> </u>	<u> </u>
Total Support	469,830	459,830
Revenues		
Interest income	376	664
Other revenue	9,575	12,159
	<u> </u>	<u> </u>
Total Revenue	9,951	12,823
	<u> </u>	<u> </u>
Total Support and Revenues	479,781	472,653
	<u> </u>	<u> </u>
Expenses		
Program services	477,705	489,108
Management and general	24,606	24,795
	<u> </u>	<u> </u>
Total Expenses	502,311	513,903
	<u> </u>	<u> </u>
Decrease in Net Assets	(22,530)	(41,250)
Net Assets Beginning of Year	257,367	298,617
	<u> </u>	<u> </u>
Net Assets End of Year	\$ 234,837	\$ 257,367
	<u> </u>	<u> </u>

The accompanying notes are an integral part of these financial statements.

LOUISIANA GUARDIANSHIP SERVICES, INC.
(A Not For Profit Organization)
STATEMENTS OF CASH FLOWS

FOR THE YEARS ENDED JUNE 30, 2020 and 2019

	2020	2019
Cash flows from operating activities:		
Change in net assets	\$ (22,530)	\$ (41,250)
Adjustments to reconcile change in net assets to net cash provided by (used) operating activities:		
Depreciation	5,050	4,739
Decrease in receivables	(31,652)	(3,751)
Increase (Decrease) in accounts payable	(1,034)	3,479
Decrease in funds held in escrow	(14,989)	(410,455)
Increase in vested annual leave benefits	775	2,614
Net cash used in operating activities	(64,380)	(444,624)
Cash flows from investing activities:		
Acquisition of fixed assets	(2,897)	(2,624)
Net cash used in investing activities	(2,897)	(2,624)
Cash flows from financing activities:		
Proceeds from bank line of credit	65,300	19,000
Payments on bank line of credit	(56,400)	(18,500)
Net cash provided by financing activities	8,900	500
Net decrease in cash	(58,377)	(446,748)
Cash, cash equivalents and cash held in escrow at beginning of year	386,846	833,594
Cash, cash equivalents and cash held in escrow at end of year	\$ 328,469	\$ 386,846
Supplemental data:		
Interest paid	\$ 318	\$ 142

The accompanying notes are an integral part of these financial statements.

LOUISIANA GUARDIANSHIP SERVICES, INC.
(A Not For Profit Organization)
STATEMENTS OF FUNCTIONAL EXPENSES

FOR THE YEARS ENDED JUNE 30, 2020 and 2019

	2020			2019		
	TOTAL	PROGRAM SERVICES	MANAGEMENT & GENERAL	TOTAL	PROGRAM SERVICES	MANAGEMENT & GENERAL
Salaries	\$ 320,683	\$ 304,649	\$ 16,034	\$ 315,963	\$ 299,739	\$ 16,224
Accounting	13,771	13,771	-	13,591	13,591	-
Conferences/training	10,960	10,960	-	12,360	12,360	-
Dues and Subscriptions	3,108	3,108	-	1,692	1,692	-
Insurance						
General	13,061	13,061	-	17,648	17,648	-
Group	37,244	35,382	1,862	41,745	39,601	2,144
Depreciation	5,050	-	5,050	4,739	-	4,739
Interest expense	318	318	-	142	142	-
Legal	-	-	-	1,350	1,350	-
Miscellaneous	3,451	3,451	-	5,690	5,690	-
Occupancy (Note 8)	22,822	22,822	-	21,964	21,964	-
Office supplies	5,025	5,025	-	4,915	4,915	-
Payroll taxes	25,175	23,916	1,259	25,003	23,719	1,284
Pension (Note 9)	8,024	7,623	401	7,860	7,456	404
Postage	2,831	2,831	-	2,816	2,816	-
Printing and duplication	3,936	3,936	-	2,555	2,555	-
Telephone	10,001	10,001	-	9,752	9,752	-
Travel	16,851	16,851	-	24,118	24,118	-
	<u>\$ 502,311</u>	<u>\$ 477,705</u>	<u>\$ 24,606</u>	<u>\$ 513,903</u>	<u>\$ 489,108</u>	<u>\$ 24,795</u>

The accompanying notes are an integral part of these financial statements.

LOUISIANA GUARDIANSHIP SERVICES, INC.

Notes to Financial Statements
For the Years Ended June 30, 2020 and 2019

NOTE 1 – NATURE OF ACTIVITIES

Louisiana Guardianship Services, Inc. (the Company) is a private non-profit corporation organized to: (1) act as curator or continuing tutor for the person, property, or both, of adults in Louisiana in need of full or limited interdiction or continuing tutorship; (2) act and be recognized as an agency under contract with the State of Louisiana and its political subdivisions or any department, office, agency, board or commission of either, to perform curatorship or continuing tutorship services for Louisiana citizens pursuant to Title 9, Section 1031 et. seq. of the Louisiana Revised Statutes, as amended; (3) advance continuing legal education for judges and attorneys who are involved in interdiction and continuing tutorship proceedings; and (4) identify the alternative agencies and existing resources within Louisiana which may meet the needs of Louisiana adults who are declined services by the corporation and to provide a system for referring such persons to these alternative agencies and resources.

Specific program objectives of LDH-OCDD (Louisiana Department of Health-Office for Citizens with Development Disabilities) are to protect the rights and interests of mentally incapacitated persons in Louisiana with no one to make decisions on their behalf. Louisiana Clinical Services, Inc. (LCS) has appointed the Louisiana Department of Health, Office for Citizens with Developmental Disabilities as LCS's manager to assist LCS in administering its obligations under the Agreement. In connection with these activities, the Company has a contract with LCS to provide the following services:

1. To provide a curator, a continuing tutor or services leading to curatorship ("guardianship services") for persons, property or both of adults with developmental disabilities in Louisiana who are in need of full or limited interdiction or continuing tutorship.
2. The Company will provide visits to the person at least monthly and make additional contacts as needed based on the person's needs and his Individual Habilitation Plan (IHP)/Plan of Support. Caseload sizes must not exceed 35 persons served per guardian.
3. The guardian will make decisions, based on what is in the person's best interest.
4. The Company will act as limited or full curator to provide services pending approval of curatorship for a minimum of 110 persons who have been approved for services by LCS and up to a maximum caseload of 35 persons per guardian.

LOUISIANA GUARDIANSHIP SERVICES, INC.

Notes to Financial Statements - Continued
For the Years Ended June 30, 2020 and 2019

NOTE 1 – NATURE OF ACTIVITIES (CONTINUED)

Specific program objectives of LDH/OAAS (Louisiana Department of Health-Office of Aging and Adult Services and Adult Protective Services) are to protect the rights and interests of mentally incapacitated persons in Louisiana with no one to make decisions on their behalf. Louisiana Clinical Services, Inc. (LCS) has appointed the Louisiana Department of Health, Office of Aging and Adult Services, Adult Protective Services, as LCS's manager to assist LCS in administering its obligations under the Agreement. In connection with these activities, the Company has a contract with LCS to provide the following services:

1. Upon the issuances of Letters of Curatorship or Continuing Tutorship, the Company will act as limited of full curator or continuing tutor for the persons, property, or both of adults in Louisiana with disabilities who have been approved for services by LCS.
2. Upon approval by the Social Security Administration, Veterans Administration, or other benefit providing entity, the Company shall provide money management services for adults with disabilities found to be in protective services who have been approved for services by LCS.
3. For "curatorship or continuing tutorship services," the Company will provide visits to the person at least monthly. A staff curator will attend all plan of care meetings on behalf of the client, make all decisions (residential, medical, financial, treatment, etc.) as authorized in the court's judgment; monitor all care provided to the person; and provide a monthly report to Manager, and annual report to the court. (Depending on the interdict's financial situation and the court order in regard to handling finances, some of the duties listed below may apply.)
4. For "money management" services, client will agree to have Social Security or SSI benefits directly deposited into the Company's pooled client account, and agree to have all bills and expenses mailed to the Company's business address. The Company will pay client bills, as finances permit, with the Company's pooled client account Money Management Program checks and provide the client with appropriate spending allowances, as finances permit. The Company will stay in regular contact with other agencies' social workers assisting the client, who will bring emergency and extraordinary needs to the Company's attention.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting – The accompanying financial statements are prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Accordingly, revenues are recognized when earned and expenses are recorded when incurred.

Basis of Presentation - The financial statements of the Company have been prepared in accordance with U.S. generally accepted accounting principles ("US GAAP"), which require the Company to report information regarding its financial position and activities according to the following net asset classifications:

LOUISIANA GUARDIANSHIP SERVICES, INC.

Notes to Financial Statements - Continued
For the Years Ended June 30, 2020 and 2019

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives at the Company. These net assets may be used at the discretion of the Company's management and the board of directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions are temporary in nature; those restrictions will be met by actions of the Company or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities. As of June 30, 2020 and 2019, respectively, the Company did not have any donor restricted contributions or donor restricted assets.

Cash, cash equivalents and cash held in escrow - For purposes of the statements of cash flows, the Company considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents. Cash held in escrow for representative payees is comprised of funds received through various retirement systems and the Social Security Administration, and is used to pay expenses for individuals in the program, see NOTE 6.

Receivables – Amounts expected to be collected within one year derived from federal and state contracts. Receivables are written off when deemed uncollectible. At June 30, 2020 and 2019, management has deemed that no allowance for uncollectible amounts is necessary.

Fixed assets - All expenditures for leasehold improvements and equipment are capitalized.

Depreciation on leasehold improvements is provided by using the straight-line method over the estimated life of 10 years. Depreciation on equipment is provided by using the straight-line and the declining-balance method over the estimated useful lives of 5 to 7 years.

Revenue and revenue recognition – The Company receives revenue for services provided through contracts with federal and state agencies. The Company recognizes the revenue when the performance obligation of providing the service is met. The Company bills the agencies at the end of the month and recognizes revenue and accounts receivable at that time.

LOUISIANA GUARDIANSHIP SERVICES, INC.

Notes to Financial Statements - Continued
For the Years Ended June 30, 2020 and 2019

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Functional expenses – The financial statements report certain categories of expenses that are attributable to one program or supporting function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include insurance, which is allocated by group covered, as well as salaries and benefits, which are allocated on the basis of estimates of time and effort.

Income taxes - The Company is a non-profit corporation organized under the laws of the State of Louisiana. It is exempt from Federal income tax under Section 501(c) (3) of the Internal Revenue Code of 1986, and qualifies as an organization that is not a private foundation as defined in Section 509(a) of the Code. It is exempt from Louisiana income tax under the authority of R.S. 47:121(5).

The Company recognizes the financial impact of a tax position when it is more likely than not that the position will be sustained upon examination. As of June 30, 2020, the Company did not have any uncertain tax positions. Tax years ended June 30, 2017 and later remain subject to examination by taxing authorities.

Use of estimates - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Vested Annual Leave Benefits - Employees are entitled to paid vacations after six months of employment. Vacation time in excess of 160 hours cannot be accrued. Terminated employees will be paid for unused vacation leave if employed in excess of six months.

Vested annual leave benefits are accrued and recorded as a liability when such compensated absences become non-forfeitable. These amounts are not charged as program expenses of Federal government grants or agency contracts, and are treated as non-allowed costs, until they are paid. At June 30, 2020 and 2019, accrued vested annual leave benefits was \$23,309 and \$22,534, respectively.

Sick leave accrues at eight hours per month, or ninety-six hours per year. There is no maximum accumulated sick leave. Sick leave does not vest with the employee and, therefore, is forfeited upon termination.

New Accounting Pronouncement – The Company has adopted Accounting Standards Update (ASU) No. 2018-08 *Not-for-Profit Entities: Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made*. This standard assists entities in evaluating whether transactions should be accounted for as contributions or exchange transactions and determining whether a contribution is conditional. The Company applied this standard to the financial statements under a modified prospective basis. Accordingly, there is no effect on net assets in connection with the implementation of ASU 2018-08.

LOUISIANA GUARDIANSHIP SERVICES, INC.

Notes to Financial Statements - Continued
For the Years Ended June 30, 2020 and 2019

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

In May 2014, the Financial Accounting Standards Board, or FASB, issued Accounting Standards Update No. 2014-09, Revenue from Contracts with Customers (Topic 606), or ASU 606. ASU 606 provides guidance outlining a single comprehensive model for entities to use in accounting for revenue arising from contracts with customers that supersedes most current revenue recognition guidance. The original effective date of the guidance would have required the Company to adopt at July 1, 2019; however, the FASB approved a deferral of the effective date allowing the organization to defer implementation to the year beginning July 1, 2020. The Company is in the process of evaluating the overall impact this guidance will have on the financial statements beginning July 1, 2020.

NOTE 3 – CONTRACTS FOR SERVICES RECEIVABLE

The Company has incurred expenses on contracts open at June 30, 2020 and 2019, in excess of contract fees for services received at that date. A receivable has been recorded on these contracts for the excess expenses.

	<u>2020</u>	<u>2019</u>
State of Louisiana Office for Citizens With Developmental Disabilities	\$ 45,600	\$ 22,800
State of Louisiana Department of Health and Hospitals, Office of Aging and Adult Services	47,077	35,307
State of Louisiana Governor's Office of Elderly Affairs	<u>4,583</u>	<u>3,750</u>
	<u>\$ 97,260</u>	<u>\$ 65,608</u>

NOTE 4 – LIQUIDITY AND AVAILABILITY

Financial assets available for general expenditure within one year of the date of the statement of financial position comprise the following:

	<u>2020</u>	<u>2019</u>
Financial assets at year-end		
Cash and cash equivalents	\$ 157,582	\$ 200,970
Reimbursements receivable	<u>97,260</u>	<u>65,608</u>
	<u>\$ 254,842</u>	<u>\$ 266,578</u>

As part of the Company's liquidity management plan, they invest in short-term certificate of deposits. In addition, the Company maintains a line of credit in the amount of \$30,000.

LOUISIANA GUARDIANSHIP SERVICES, INC.

Notes to Financial Statements - Continued
For the Years Ended June 30, 2020 and 2019

NOTE 5 – PROPERTY, FURNITURE, AND EQUIPMENT

Property, furniture, and equipment represent acquisitions of tangible personal property by funds provided to the Company by a Federal government grant, a contract for services by an agency funded by the State of Louisiana, or by unrestricted funds.

The U.S. Department of Health and Human Services (DHHS), and the State of Louisiana retain an equitable interest in these capital assets which must be used for the specified program for which they were acquired. DHHS and the State of Louisiana retain the right to require transfer of the assets back to the Federal or State governments, but this is normally exercised only if the program for which the assets were acquired would be transferred from one grantee to another.

Property, furniture, and equipment consisted of the following at June 30, 2020 and 2019:

	<u>2020</u>	<u>2019</u>
Equipment, furniture and fixtures	\$ 57,172	\$ 54,274
Less: accumulated depreciation	<u>(45,381)</u>	<u>(40,330)</u>
Net book value	<u>\$ 11,791</u>	<u>\$ 13,944</u>

Depreciation expense for the years ended June 30, 2020 and 2019 was \$5,050 and \$4,739 respectively.

NOTE 6 – FUNDS HELD IN ESCROW

This balance represents funds held in separate Louisiana Guardianship Services, Inc., bank accounts for the client trust accounts. Deposits are made to these accounts of the clients' personal funds (social security, etc.) and disbursements are drawn from these accounts for the clients' living expenses. The funds in the bank accounts are the property of the client and totaled \$170,887 and \$185,876 at June 30, 2020 and 2019, respectively.

NOTE 7 – BANK LINE OF CREDIT

The Company has an unsecured bank line of credit which provides short-term borrowings up to \$30,000. At June 30, 2020, interest and principal on advances are payable monthly at an interest rate of 6.25%. The outstanding balance is \$9,400 as of June 30, 2020.

NOTE 8 – LEASE COMMITMENTS

The Company leases office space for their main office in Metairie, Louisiana under a non-cancelable agreement accounted for as an operating lease during the year ended June 30, 2020. The lease was set to expire August 31, 2020. However, the lease agreement was amended to extend the lease term until August 31, 2022 at the same rental payment of \$1,780 per month.

LOUISIANA GUARDIANSHIP SERVICES, INC.

Notes to Financial Statements - Continued
For the Years Ended June 30, 2020 and 2019

NOTE 8 – LEASE COMMITMENTS (CONTINUED)

Future minimum lease payments at June 30, 2020 are \$46,280.

Fiscal Year Ending June 30,	
2020 – 2021	\$ 21,360
2021 – 2022	21,360
2022 – 2023	<u>3,560</u>
	<u>\$ 46,280</u>

Rent expense incurred under this lease was \$ 21,360 for the years ended June 30, 2020 and 2019.

NOTE 9 – EMPLOYEE PENSION PLAN

The Company adopted a Simple IRA that is available to all eligible employees. The Company has elected to match contributions up to 3% for 2019 – 2020 compensation for each participating employee. The Company’s obligation for contributions to the plan as of June 30, 2020 and 2019 was \$8,024 and \$7,860, respectively, which consisted entirely of the Company’s employer matching contribution.

NOTE 10 – CREDIT RISK CONCENTRATION AND MAJOR FUNDING SOURCES

The Company maintains its cash equivalents in financial institutions in Louisiana. The balances are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. The cash balances, at times, may exceed federally insured limits. The Company has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk on cash.

The Company receives contracts for services from government agencies, which comprises the majority of its revenues.

During the year ended June 30, 2020, the President of the United States declared a national emergency due to the COVID-19 pandemic. The spread of COVID-19 has caused significant volatility in the U.S. and international financial markets. There is uncertainty around the breadth and duration of business disruptions related to COVID-19, as well as its future impact on the U.S. economy. The impact to the Company has not been significant, but the future impact is unknown. The extent to which the COVID-19 pandemic and global efforts to contain its spread will impact the financial markets/grant funding/contributions depends on future developments, which are highly uncertain and cannot be predicted at this time, and include the duration, severity and scope of the pandemic and the actions taken to contain or treat the COVID-19 pandemic.

LOUISIANA GUARDIANSHIP SERVICES, INC.

Notes to Financial Statements - Continued
For the Years Ended June 30, 2020 and 2019

NOTE 11 – LITIGATION AND CLAIMS

There is no pending litigation against the Company at June 30, 2020. Furthermore, the Company's management believes that any potential lawsuits would be adequately covered by insurance.

NOTE 12 – BOARD OF DIRECTORS' COMPENSATION

The Board of Directors is a voluntary board; therefore, no compensation has been paid to any member.

NOTE 13 – RECLASSIFICATIONS

Certain reclassifications of amounts previously reported have been made to the accompanying financial statements to maintain consistency between periods presented. The reclassifications had no impact on previously reported net assets.

NOTE 14 – SUBSEQUENT EVENTS

Management evaluates events occurring subsequent to the date of the financial statements in determining the accounting for and disclosure of transactions and events that effect the financial statements. Subsequent events have been evaluated through December 11, 2020, which is the date the financial statements were available to be issued.

SUPPLEMENTAL INFORMATION

LOUISIANA GUARDIANSHIP SERVICES, INC.
Schedule Of Compensation, Benefits, And Other
Payments To The Executive Director
For The Year Ended June 30, 2020

AGENCY HEAD NAME: Greg Mullooney, Executive Director

<u>PURPOSE</u>	<u>AMOUNT</u>
Salary	\$ 82,743
Benefits - insurance	11,939
Benefits - retirement	2,436
Travel – field	1,343
Travel – conference	326

SPECIAL REPORTS OF INDEPENDENT AUDITOR

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT
AUDITING STANDARDS

To the Board of Directors,
Louisiana Guardianship Services, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Louisiana Guardianship Services, Inc.(the Company)(a nonprofit organization), which comprise the statement of financial position as of June 30, 2020, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated December 11, 2020.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Company's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control. Accordingly, we do not express an opinion on the effectiveness of the Company's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Company's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Company's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Company's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Kushner LaGraize, L.L.C.

Metairie, Louisiana
December 11, 2020

LOUISIANA GUARDIANSHIP SERVICES, INC.
SCHEDULE OF FINDINGS
For The Year Ended June 30, 2020

SECTION I – SUMMARY OF AUDITORS’ REPORTS

Financial Statements

Type of auditors’ report issued: Unmodified

Internal control over financial reporting

Material Weakness(es) identified? _____ Yes X No
Significant deficiency(ies) identified
that are not considered to be material weakness _____ Yes X None reported

Noncompliance material to the financial
statements noted? _____ Yes X No

Federal Awards

Louisiana Guardianship Services, Inc. did not receive federal awards in excess of \$750,000 during the year ended June 30, 2020 and, therefore, is exempt from the audit requirements under the Single Audit Act and Uniform Guidance.

SECTION II – INTERNAL CONTROL OVER FINANCIAL REPORTING AND COMPLIANCE AND OTHER MATTERS MATERIAL TO THE BASIC FINANCIAL STATEMENTS

Internal Control Over Financial Reporting

There were no findings noted during the audit for the year ended June 30, 2020 related to internal control over financial reporting.

Compliance and Other Matters

No compliance findings material to the financial statements were reported during the audit for the financial statements for the year ended June 30, 2020.

SECTION III – FEDERAL AWARD FINDINGS

Not Applicable

SPECIAL REPORTS OF MANAGEMENT

LOUISIANA GUARDIANSHIP SERVICES, INC.
SUMMARY SCHEDULE OF PRIOR YEAR'S FINDINGS
For the Year Ended June 30, 2020

SECTION I – INTERNAL CONTROL OVER FINANCIAL REPORTING AND COMPLIANCE AND OTHER MATTERS TO THE BASIC FINANCIAL STATEMENTS

Internal Control Over Financial Reporting

There were no findings noted during the audit for the year ended June 30, 2019 related to internal control over financial reporting.

Compliance and Other Matters

No compliance findings material to the financial statements were reported during the audit for the financial statements for the year ended June 30, 2019.

SECTION II – INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS

The Organization did not receive federal awards in excess of \$750,000 for the year ended June 30, 2019, and therefore, this is not applicable.

SECTION III – MANAGEMENT LETTER

A management letter was not issued in connection with the audit of the financial statements for the year ended June 30, 2019.