

CHEZ HOPE INC

Financial Statements

Year Ended June 30, 2025

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INDEPENDENT AUDITORS' REPORT

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The Board of Directors
Chez Hope, Inc.
Franklin, Louisiana

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Chez Hope, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2025, and the related statement of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of Chez Hope, Inc. as of June 30, 2025, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Chez Hope, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibility of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Chez Hope, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Chez Hope, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Chez Hope, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 29, 2025, on our consideration of Chez Hope, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Chez Hope, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Chez Hope, Inc.'s internal control over financial reporting and compliance.

*Wright, Moore, DeHart,
Dupuis & Hutchinson*

WRIGHT, MOORE, DEHART,
DUPUIS & HUTCHINSON, L.L.C.
Certified Public Accountants

Lafayette, Louisiana
December 29, 2025

FINANCIAL STATEMENTS

CHEZ HOPE, INC.
STATEMENT OF FINANCIAL POSITION
AS OF JUNE 30, 2025

ASSETS

Current Assets	
Cash	\$ 375,301
Grants Receivable	334,372
Other Receivables	6,139
Prepaid Expenses	<u>65,054</u>
Total Current Assets	780,866
Property and Equipment, Net	476,756
Other Assets	
Security Deposits	12,000
Operating Right-of-Use Asset	<u>330,000</u>
Total Other Assets	342,000
Total Assets	<u>\$ 1,599,622</u>

LIABILITIES AND NET ASSETS

Current Liabilities	
Accounts Payable	\$ 2,289
Note Payable	8,354
Demand Note Payable	243,065
Accrued Expenses	44,708
Current Portion of Operating Lease Liability	<u>181,720</u>
Total Current Liabilities	<u>480,136</u>
Long-term Liabilities	
Operating Lease Liability, Net of Current Portion	<u>156,040</u>
Total Liabilities	<u>636,176</u>
Net Assets	
Without Donor Restrictions (Undesignated)	<u>963,446</u>
Total Net Assets	<u>963,446</u>
Total Liabilities and Net Assets	<u>\$ 1,599,622</u>

The accompanying notes to the financial statements are an integral part of this statement.

CHEZ HOPE, INC.

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2025

	Without Donor Restrictions	With Donor Restrictions	Total
Revenues, Gains, and Other Support			
Support			
Federal Financial Assistance			
Department of Children and Family Services	\$ -	\$ 900,000	\$ 900,000
Louisiana Commission on Law Enforcement			
KKIDSS	- -	159,399	159,399
VAWA	- -	19,452	19,452
VOCA	- -	411,151	411,151
Department of Social Services- Emergency Shelter Grant	- -	4,229	4,229
State Financial Assistance			
Louisiana Coalition Against Domestic Violence	- -	86,401	86,401
Department of Children and Family Services	- -	408,000	408,000
Act 397	- -	140,000	140,000
Local and Private Assistance			
United Way	83,567	- -	83,567
Donations	94,283	- -	94,283
In-kind Donations	14,720	- -	14,720
Department of Children and Family Services - Marriage License	- -	10,425	10,425
St. Mary Parish Government	7,230	- -	7,230
Louisiana Bar Foundation -			
Interest on Lawyer's Trial Association (IOLTA)	- -	125,000	125,000
Total Support	<u>199,800</u>	<u>2,264,057</u>	<u>2,463,857</u>
Revenues			
Batterer Fees	18,141	- -	18,141
Other	<u>25,044</u>	- -	<u>25,044</u>
Total Revenues	<u>43,185</u>	- -	<u>43,185</u>
Assets Released From Restrictions	<u>2,264,057</u>	<u>(2,264,057)</u>	<u>-</u>
Total Revenues, Gains, and Other Support	<u><u>2,507,042</u></u>	<u><u>-</u></u>	<u><u>2,507,042</u></u>
Expenses			
Program Services	2,240,989	- -	2,240,989
Supporting Services			
Management and General	<u>270,127</u>	- -	<u>270,127</u>
Total Operating Expenses	<u>2,511,116</u>	- -	<u>2,511,116</u>
Change in Net Assets from Operations	<u>(4,074)</u>	- -	<u>(4,074)</u>
Nonoperating Activities			
Loss on Disposal of Assets	<u>(1,716)</u>	- -	<u>(1,716)</u>
Change in Net Assets	<u>(5,790)</u>	- -	<u>(5,790)</u>
Net Assets, Beginning	<u>969,236</u>	- -	<u>969,236</u>
Net Assets, Ending	<u><u>\$ 963,446</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 963,446</u></u>

The accompanying notes to financial statements are an integral part of this financial statement.

CHEZ HOPE, INC.
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2025

	<u>Program Services</u>	<u>Supporting Services</u>		<u>Total</u>
	<u>Victim Support and Shelter</u>	<u>Management and General</u>		
Automobile	\$ 15,218	\$ 5,073	\$ 20,291	
Building and Auto Interest	14,503	146	14,649	
Children's Program	85,451	-	85,451	
Deprecation Expense	73,961	3,893	77,854	
Equipment Expenses	110,099	-	110,099	
In-kind Donations	14,720	-	14,720	
Insurance	132,624	11,922	144,546	
Miscellaneous	-	44,747	44,747	
Office Supplies and Expenses	53,556	77,068	130,624	
Operating Supplies	7,588	-	7,588	
Postage and Delivery	-	428	428	
Printing and Reproduction	21,605	-	21,605	
Professional Fees	138,738	-	138,738	
Rent	214,160	-	214,160	
Repairs and Maintenance	211,789	-	211,789	
Salaries	864,102	116,161	980,263	
Security	8,140	-	8,140	
Shelter Supplies	34,888	-	34,888	
Taxes- Payroll	71,626	9,629	81,255	
Telephone	2,964	60	3,024	
Travel and Entertainment	6,119	-	6,119	
Utilities	32,323	1,000	33,323	
Victim Assistance	<u>126,815</u>	<u>-</u>	<u>126,815</u>	
	<u>\$ 2,240,989</u>	<u>\$ 270,127</u>	<u>\$ 2,511,116</u>	

The accompanying notes to financial statements are an integral part of this financial statement.

CHEZ HOPE, INC.

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2025

CASH FLOWS FROM OPERATING ACTIVITIES

Change in Net Assets	\$ (5,790)
 Adjustments to Reconcile the Change in Net Assets to Net Cash Used By Operating Activities:	
Depreciation	77,854
Noncash Operating Lease Expense	164,495
Loss on Disposal of Assets	1,716
Changes in Operating Assets and Liabilities:	
Grants Receivable	(13,270)
Other Receivables	(389)
Prepaid Expenses	(18,650)
Accounts Payable	2,289
Accrued Expenses	(34,395)
Unearned Revenues	(33,699)
Operating Lease Liabilities	<u>(156,735)</u>
Net Cash Used By Operating Activities	(16,574)

CASH FLOWS FROM INVESTING ACTIVITIES

Purchases of Property and Equipment	<u>(56,500)</u>
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CASH FLOWS FROM FINANCING ACTIVITIES

Payments on Demand Note	(12,363)
Payments on Note Payable	<u>(10,442)</u>
 Net Cash Used By Financing Activities	
Net Cash Used By Financing Activities	<u>(22,805)</u>

NET DECREASE IN CASH (95,879)

Cash, Beginning of Year	<u>471,180</u>
Cash, End of Year	<u>\$ 375,301</u>

SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION

Cash Paid for Interest	<u>\$ 14,649</u>
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NONCASH INVESTING AND FINANCING ACTIVITIES

Financed Insurance Premiums	<u>\$ 18,796</u>
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The accompanying notes to financial statements are an integral part of this financial statement.

CHEZ HOPE INC

NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2025

(A) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Organization - Chez Hope, Inc. (the Organization) is a nonprofit organization that provides services to victims of domestic violence. The Organization's core service is providing shelter and support to victims and their children. Additional services include a 24-hour crisis hotline, individual assessments, and case management. The Organization also provides community education, including law enforcement training and support groups, coordinates domestic abuse intervention through the court system, and offers services to child victims of domestic violence.

Financial Statement Presentation - The financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Net assets, revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are reported as follows:

Net assets without donor restrictions - Net assets that are not subject to donor-imposed stipulations.

Net assets with donor restrictions - Net assets subject to donor-imposed stipulations that are expected to be satisfied by actions of the Organization or the passage of time (purpose or time restrictions), or that are perpetual in nature.

When donor restrictions expire, either through the passage of time or fulfillment of purpose, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

Revenue Recognition – Chez Hope, Inc. recognizes revenue in accordance with FASB Accounting Standards Codification Topic 958, *Not-for-Profit Entities*. Revenue is recognized by major revenue source as follows:

Government Grants and Contracts - The Organization receives funding from federal and state government agencies under cost-reimbursement contracts to support the operation of its programs. These contracts are considered exchange transactions, as the government agencies receive commensurate value in the form of program services. Revenue is recognized as allowable costs are incurred in accordance with the terms of the contracts.

Contributions - Contributions are recognized in accordance with ASC 958-605 when the donor makes a nonreciprocal promise to give. Contributions are recorded as either with or without donor restrictions depending on the existence and nature of any donor-imposed restrictions. Contributions of assets other than cash are recorded at their estimated fair value at the date of the gift.

Donor-restricted contributions whose restrictions are satisfied in the same period are reported as contributions without donor restrictions. When donor restrictions expire, either through the passage of time or fulfillment of purpose, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported as net assets released from restrictions in the statement of activities.

Donated Services and Contributed Nonfinancial Assets - The Organization recognizes contributed nonfinancial assets at fair value on the date of donation when the criteria for recognition under accounting standards are met. Donated services are recognized only if the services create or enhance nonfinancial assets or require specialized skills that would otherwise need to be purchased. Donated services that do not meet these criteria are not recognized in the financial statements.

CHEZ HOPE INC

NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2025

(A) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continued

Expense Recognition - Expenses are recognized on the accrual basis of accounting when incurred

Functional Allocation of Expenses - Expenses are summarized and categorized based on their functional classification. Specific expenses that are readily identifiable to a single program or activity are charged directly to that function. Certain categories of expenses are attributable to more than one program or supporting function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include depreciation and occupancy, which are allocated on a square-footage basis, as well as salaries and related benefits, which are allocated based on time and effort.

Cash and Cash Equivalents - For the purposes of the statement of cash flows, the Organization considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

Grants Receivables and Allowance for Doubtful Accounts - Grants receivable consist primarily of amounts due from governmental agencies under cost-reimbursement grant agreements and are recorded at the amount the Organization expects to collect. In the opinion of management, grants receivable are fully collectible at year end; accordingly, no allowance for doubtful accounts has been recorded.

Prepaid Expenses - Prepaid expenses consist primarily of insurance and other costs paid in advance and are recorded as assets. Prepaid expenses are expensed over the periods to which they relate using the straight-line method.

Income Taxes - Chez Hope, Inc. is recognized by the Internal Revenue Service as a tax-exempt organization as provided for in Section 501(c)(3) of the Internal Revenue Code and is exempt from federal and state income taxes except to the extent it has unrelated business income. Income from certain activities not directly related to the Organization's tax-exempt purpose is subject to taxation.

If Chez Hope, Inc. were to be subject to unrelated business income tax, these taxes would be included in management and general expenses in the accompanying statement of activities.

Leases – The Organization determines whether an arrangement is a lease at inception. Operating leases are recognized on the statement of financial position as operating lease right-of-use assets and operating lease liabilities, measured at the present value of lease payments over the lease term. As the leases generally do not provide an implicit rate, the Organization uses its incremental borrowing rate at lease commencement to determine the present value of lease payments.

Lease terms may include options to extend or terminate when it is reasonably certain those options will be exercised. Operating lease expense is recognized on a straight-line basis over the lease term.

Leases with an initial term of 12 months or less are not recognized on the statement of financial position, and lease expense for such leases is recognized on a straight-line basis over the lease term. The Organization's lease agreements do not contain material residual value guarantees or restrictive covenants.

CHEZ HOPE INC

NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2025

(A) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continued

Use of Estimates - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Advertising - Advertising costs, identified on the Statement of Functional Expenses and printing and reproduction, are expensed as incurred. Advertising expense was \$15,320 for the fiscal year ended June 30, 2025.

(B) GRANTS RECEIVABLE

Grants Receivable consisted of the following at June 30, 2025:

Grantor	Amount
Department of Children and Family Services	\$ 144,043
Louisiana Commission on Law Enforcement	69,829
Louisiana State General Fund	72,500
United Way of Acadiana	48,000
Total Grants Receivable	\$ 334,372

(C) PROPERTY, PLANT AND EQUIPMENT

Property and equipment consisted of the following at June 30, 2025:

	Beginning Balance	Additions	Disposals	Ending Balance
Capital assets not being depreciated				
Land	\$ 33,000	\$ -	\$ -	\$ 33,000
Capital assets being depreciated				
Buildings and improvements	718,329	-	-	718,329
Office furniture and equipment	214,644	8,500	(44,488)	178,656
Vehicles	222,091	48,000	-	270,091
	1,188,064	56,500	(44,488)	1,200,076
Less: Accumulated depreciation	(688,238)	(77,854)	42,772	(723,320)
Property and equipment, net	<u>\$ 499,826</u>	<u>\$ (21,354)</u>	<u>\$ (1,716)</u>	<u>\$ 476,756</u>

Depreciation expense totaling \$77,854 was recognized in the statement of activities for the year ended June 30, 2025.

CHEZ HOPE INC

NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2025

(D) DEMAND NOTE PAYABLE

On June 5, 2020, the Organization entered into a demand note payable with First National Bank of Jeanerette. At June 30, 2025, the outstanding balance on the note was \$243,065. The note bears interest at a rate of 5.50% per annum and requires monthly payments of \$2,251, including interest. The note matures in December 2037 and is secured by real property and all furniture, equipment, and contents of the Organization.

The note is due on demand, but if no demand is made, is payable as follows:

Year	Amount
2026	\$ 13,819
2027	14,610
2028	15,446
2029	16,331
2030	17,266
Thereafter	<u>165,593</u>
	<u>\$ 243,065</u>

(E) NOTE PAYABLE

The Company financed their insurance policy on January 8, 2025, bearing interest at 0% per annum payable in nine monthly installments maturing on October 5, 2025. At June 30, 2025, the balance was \$8,354.

(F) LEASE ACTIVITIES

Chez Hope, Inc. leases buildings for use to provide shelter for victims and provide an outreach client service center. Chez Hope, Inc. is obligated under two noncancelable lease agreements for sixty and thirty-six months, respectively, with monthly payments of \$10,900 and \$4,500, respectively, both expiring in the year 2027. The building to provide shelter for victims has an option to extend for an additional sixty months and the outreach client service center has an option to extend for an additional thirty-six months.

Operating lease cost of \$214,160 is included in the statement of activities for the year ending June 30, 2025.

The following summarizes the line items in the statements of financial position, which include amounts related to the operating lease as of June 30, 2025:

Operating lease right-of-use asset, net	<u>\$ 330,000</u>
Current portion of operating lease liability	\$ 181,720
Operating lease liability, less current portion	<u>156,040</u>
Total operating lease liability	<u>\$ 337,760</u>

CHEZ HOPE INC

NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2025

(F) LEASE ACTIVITIES – continued

The weighted average remaining lease term and discount rate for the operating lease as of June 30, 2025, are as follows:

Weighted average remaining lease term	1.86 years
Weighted average discount rate	3.29%

The maturity of the operating lease liability is as follows:

For the year ended June 30,	Amount
2026	\$ 190,000
2027	<u>158,400</u>
Total future minimum lease payments	348,400
Less imputed interest	<u>(10,640)</u>
Present value of lease liabilities	<u>\$ 337,760</u>

(G) LIQUIDITY AND AVAILABILITY OF RESOURCES

Chez Hope, Inc. has \$715,812 financial assets available within one year of the statement of financial position date to meet cash needs for general expenditures, consisting of cash and cash equivalents of \$375,301 and grants and other receivables of \$340,511. As part of Chez Hope, Inc.'s liquidity management, Chez Hope, Inc. maintains sufficient cash balances throughout the year through receipt of grants and donations to support its objectives.

(H) DONATED SERVICES AND CONTRIBUTED NONFINANCIAL ASSETS

The Organization receives donated services from unpaid volunteers who assist in program activities. These services are not recognized in the accompanying financial statements because they do not meet the criteria for recognition under accounting standards. The estimated fair value of unrecognized donated services for the year ended June 30, 2025, was \$55,530.

During the year ended June 30, 2025, the Organization received donated office space with a fair value of \$14,720, which is included in the accompanying financial statements. The donated office space was utilized in outreach services. All contributed nonfinancial assets were utilized during the year, and unless otherwise noted, did not include donor restrictions. The Organization does not have a policy regarding the monetization of contributed nonfinancial assets.

(I) CONTINGENT LIABILITIES

The Organization receives grant funding for specific purposes that is subject to review and audit by the granting agencies. Such reviews and audits could result in certain costs being disallowed under the terms of the grants. In the opinion of management, any disallowances resulting from such reviews would be immaterial.

CHEZ HOPE INC

NOTES TO THE FINANCIAL STATEMENTS **JUNE 30, 2025**

(J) COMPENSATION AND OTHER PAYMENTS TO EXECUTIVE DIRECTOR

Act 706 of the 2014 Legislative Session amended R. S. 24:513(A) requiring additional disclosure of total compensation, reimbursements, benefits, or other payments made to an agency head or chief officer. Payments to the Executive Director, Cherrise Picard, for the year ended June 30, 2025, are as follows:

Annual salary	\$ 102,961
Benefits - Insurance	8,593
Per diem	<u>439</u>
Total	<u><u>\$ 111,993</u></u>

(K) CONCENTRATION OF CREDIT RISK

The Organization receives a significant portion of its funding from federal and state governmental agencies. A reduction in funding or the disallowance of certain costs could require the Organization to reduce the level of services provided.

Cash and cash equivalents consist of petty cash and cash held in checking and savings accounts at a local financial institution. At June 30, 2025, the Organization's bank balances totaled \$378,464, of which \$304,619 was insured by the Federal Deposit Insurance Corporation (FDIC). The remaining balance of \$73,845 was uninsured.

(L) SUBSEQUENT EVENTS

Management has evaluated subsequent events through December 29, 2025, the date on which the financial statements were available for issue.

REQUIRED SUPPLEMENTAL INFORMATION

CHEZ HOPE, INC.

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2025

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal Assistance Listing Number	Pass-Through Entity Identifying Number	Provided to Subrecipients	Total Federal Expenditures
UNITED STATES DEPARTMENT OF JUSTICE				
Passed through the Louisiana Commission on Law Enforcement				
Crime Victim Assistance	16.575			
Domestic Violence Program (St. Mary)		2022-VA-02-7524	\$ -	\$ 111,072
Domestic Violence Program (Iberia)		2022-VA-02-7522	-	37,667
Domestic Violence Program (St. Martin)		2022-VA-02-7523	-	32,844
Domestic Violence Program (St. Mary KKIDSS)		2022-VA-03/02-7530	-	33,559
Domestic Violence Program (Iberia KKIDSS)		2022-VA-03/02-7529	-	43,503
Domestic Violence Program (Assumption)		2022-VA-02-7367	-	11,071
Domestic Violence Program (St. Mary)		2023-VA-02-8057	-	90,555
Domestic Violence Program (Iberia)		2023-VA-02-8059	-	56,130
Domestic Violence Program (St. Martin)		2023-VA-02-8058	-	47,660
Domestic Violence Program (Iberia KKIDSS)		2023-VA-02/03-8060	-	82,337
Domestic Violence Program (Assumption)		2023-VA-02-8006	-	24,152
Total Crime Victim Assistance Programs				\$ 570,550
Violence Against Women Formula Grants	16.588			
Domestic Violence Program		2022-WF-03-7531	-	14,043
Domestic Violence Program		2023-WF-03-7867	-	5,409
Total Violence Against Women Formula Grants				\$ 19,452
Total United States Department of Justice				\$ 590,002
UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES				
Passed through the Louisiana Department of Children & Family Services				
Family Violence Prevention and Services/Domestic Violence Shelter and Supportive Services	* 93.671			
Family Violence Prevention Services Program		2000585698	-	900,000
Total United States Department of Health and Human Services				\$ 900,000
UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES				
Passed through the United Way of Acadiana	97.024			
Emergency Food and Shelter National Board Program		369200-012	-	4,229
Total United States Department of Homeland Security				\$ 4,229
Total expenditures of federal awards				\$ 1,494,231

* - Denotes a major program

See the independent auditor's report and notes to the schedule of expenditures of federal awards.

CHEZ HOPE INC.
NOTES TO SCHEDULE OF EXPENDITURES
OF FEDERAL AWARDS
JUNE 30, 2025

(A) BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards presents the activity of all federal financial assistance programs of Chez Hope, Inc. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the schedule presents only a selected portion of the operations of Chez Hope, Inc., it is not intended to and does not present the financial position, changes in net assets, or cash flows of Chez Hope, Inc. Family Violence Prevention and Services/Domestic Violence Shelter and Supportive Services passed through the Louisiana Department of Children and Family Services was considered to be the major program.

(B) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule of Expenditures of Federal Awards are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited to reimbursement. Pass-through identifying numbers are presented where available.

(C) INDIRECT COST RATE

Chez Hope, Inc. has not elected to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

INTERNAL CONTROL, COMPLIANCE AND OTHER GRANT INFORMATION

WRIGHT, MOORE, DEHART, DUPUIS & HUTCHINSON, L.L.C.

Certified Public Accountants
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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

LANCE E. CRAPPELL, CPA, CGMA *

MICAH R. VIDRINE, CPA *

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The Board of Directors
Chez Hope, Inc.
Franklin, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Chez Hope Inc., which comprise the statement of financial position as of June 30, 2025, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated December 29, 2025.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Chez Hope Inc.'s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Chez Hope, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Chez Hope, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, we identified a deficiency in internal control, described as item 2025-001 in the accompanying schedule of findings and questioned costs that we consider to be a significant deficiency.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Chez Hope, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Chez Hope's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. In accordance with Louisiana Revised Statutes 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

*Wright, Moore, DeHart,
Dupuis & Hutchinson*

WRIGHT, MOORE, DEHART,
DUPUIS & HUTCHINSON, L.L.C.
Certified Public Accountants

Lafayette, Louisiana
December 29, 2025

WRIGHT, MOORE, DEHART, DUPUIS & HUTCHINSON, L.L.C.

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

The Board of Directors
Chez Hope, Inc.
Franklin, Louisiana

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Chez Hope, Inc., compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Chez Hope, Inc.'s, major federal programs for the year ended June 30, 2025. Chez Hope, Inc.'s major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, Chez Hope, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2025.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Chez Hope, Inc. and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Chez Hope, Inc.'s compliance with the compliance requirements referred to above.

Opinion on Each Major Federal Program

In our opinion, Chez Hope, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2025.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Chez Hope Inc.'s federal programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Chez Hope, Inc.'s compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Chez Hope, Inc.'s compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Chez Hope, Inc.'s compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Chez Hope, Inc.'s internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Chez Hope, Inc.'s internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

This report is intended for the information of the management and Board of Directors of Chez Hope, Inc. and is not intended to be and should not be used by anyone other than those specified parties. However, this report is a matter of public record and its distribution is not limited.

*Wright, Moore, DeHart,
Dupuis & Hutchinson*

WRIGHT, MOORE, DEHART,
DUPUIS & HUTCHINSON, L.L.C.
Certified Public Accountants

Lafayette, Louisiana
December 29, 2025

CHEZ HOPE INC

SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2025

We have audited the financial statements of Chez hope, Inc. as of and for the year ended June 30, 2025, and have issued our report thereon dated December 29, 2025. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our audit of the financial statements as of June 30, 2025, resulted in an unmodified opinion.

Section I - Summary of Auditors' Reports

a. *Report on Internal Control and Compliance Material to the Financial Statements*

Internal Control

Significant Deficiencies	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Material Weaknesses	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Compliance

Noncompliance Material to Financial Statements	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
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b. *Federal Awards*

Major Programs Identification

Chez Hope, Inc. at June 30, 2025, had one major program:

- U.S. Department of Health and Human Services— Family Violence Prevention and Services/domestic Violence Shelter and Support Service – ALN: 93.671

Low-Risk Auditee

Chez Hope, Inc. is considered a low-risk auditee for the year ended June 30, 2025.

Major Programs - Threshold

The dollar threshold to distinguish between Type A and Type B programs is \$750,000 for the year ended June 30, 2025.

Auditors' Report - Major Programs

An unmodified opinion has been issued on Chez hope, Inc.'s compliance for its major programs as of and for the year ended June 30, 2025.

Significant Deficiencies - Major Program

There were no significant deficiencies noted during the audit of the major federal programs.

CHEZ HOPE INC

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2025**

Section II. - Findings Reported in Accordance with Government Auditing Standards

2025-001 Financial Reporting

Fiscal year finding initially occurred: June 30, 2019

CONDITION: Chez Hope, Inc. lacks adequate staff and expertise to properly prepare financial statements in accordance with U.S. GAAP.

CRITERIA: Chez Hope, Inc.'s internal control over financial reporting includes those policies and procedures that pertain to its ability to record, process, summarize, and report financial data consistent with the assertions embodied in the financial statements and to apply GAAP in the preparation of those financial statements and related disclosures.

CAUSE: The condition results from the relatively small size of Chez Hope, Inc. and the increased costs of hiring personnel to prepare GAAP-based financial statements.

EFFECT: GAAP-based financial statements are not prepared by Chez Hope, Inc.

RECOMMENDATION: Management should evaluate the additional costs required to achieve the desired benefit and determine if it is economically feasible in relation to the benefit received.

VIEW OF RESPONSIBLE OFFICIALS: See corrective action plan for current audit findings.

Section III. - Findings and Questioned Costs Reported in Accordance with Uniform Guidance

The audit did not disclose any material noncompliance findings or questioned costs relative to its federal programs.

CHEZ HOPE INC

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

YEAR ENDED JUNE 30, 2025

2024-001 Financial Reporting

CONDITION: Chez Hope, Inc. lacks adequate staff and the expertise to properly prepare financial statements in accordance with U.S. GAAP.

CURRENT STATUS: This finding was not yet resolved as of June 30, 2025.

COMPLIANCE: None.

FINDINGS FOR FEDERAL AWARDS DEFINED IN THE UNIFORM GUIDANCE: None.

MANAGEMENT LETTER FINDINGS: None.

CORRECTIVE ACTION PLAN FOR CURRENT AUDIT FINDINGS



Chez Hope, Inc.
Family Crisis Center

December 29, 2025

Wright, Moore, Dehart, Dupuis & Hutchinson, LLC
100 Petroleum Drive
Lafayette, LA 70508

Dear Alan,

The following is in response to the finding resulting from Chez Hope's audit:

2025-001 Financial Reporting

Chez Hope, Inc. lacks adequate staff and the expertise to prepare financial statements in accordance with U.S. generally accepted accounting principles (U.S. GAAP).

Management's Response

Due to the cost of correcting the condition outweighing the anticipated benefit, the financial reporting process will continue to be outsourced to Chez Hope's external auditors.

Name of the contact person responsible for corrective action: Cherrise Picard

Anticipated completion date for the corrective action: As described above, corrective action is not considered necessary.

Sincerely,

Cherrise Picard

Cherrise Picard, Executive Director

CHEZ HOPE, INC
Franklin, Louisiana

Independent Accountants' Report
On Applying Agreed-Upon Procedures

Year Ended June 30, 2025

WRIGHT, MOORE, DEHART, DUPUIS & HUTCHINSON, L.L.C.

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INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

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To the Board of Directors and Management
Chez Hope, Inc.
Franklin, Louisiana

We have performed the procedures enumerated below on the control and compliance areas identified in the Louisiana Legislative Auditor's (LLA's) Statewide Agreed-Upon Procedures (SAUPs) for the fiscal period July 1, 2024, through June 30, 2025. Chez Hope Inc.'s management is responsible for those control and compliance areas identified in the SAUPs.

Chez Hope, Inc. has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of evaluating management's assertions about Chez Hope, Inc.'s compliance with certain laws, regulations, and best practices. Additionally, the Legislative Auditor, State of Louisiana, has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

1) Written Policies and Procedures

A. Obtain the entity's written policies and procedures and report whether those written policies and procedures address each of the following financial/business functions (or report that the entity does not have any written policies and procedures), as applicable:

- i. ***Budgeting***, including preparing, adopting, monitoring, and amending the budget.

Written policies and procedures were obtained and address the functions noted above.

- ii. ***Purchasing***, including (1) how purchases are initiated; (2) how vendors are added to the vendor list; (3) the preparation and approval process of purchase requisitions and purchase orders; (4) controls to ensure compliance with the public bid law; and (5) documentation required to be maintained for all bids and price quotes.

Written policies and procedures were obtained and address the functions noted above.

- iii. **Disbursements**, including processing, reviewing, and approving.

Written policies and procedures were obtained and address the functions noted above.

- iv. **Receipts/Collections**, including receiving, recording, and preparing deposits. Also, policies and procedures should include management's actions to determine the completeness of all collections for each type of revenue or agency fund additions.

Written policies and procedures were obtained and address the functions noted above.

- v. **Payroll/Personnel**, including (1) payroll processing, (2) reviewing and approving time and attendance records, including leave and overtime worked, and (3) approval process for employee(s) rate of pay or approval and maintenance of pay rate schedules.

Written policies and procedures for payroll/personnel do not address (3) approval process for employee rates of pay or the approval and maintenance of pay rate schedules.

- vi. **Contracting**, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process.

Written policies and procedures for contracting do not specifically address any of the subcategories identified.

- vii. **Credit Cards (and debit cards, fuel cards, purchase cards, if applicable)**, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers, and (5) monitoring card usage.

Written policies and procedures were obtained and address the functions noted above.

- viii. **Travel and expense reimbursement**, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers.

Written policies and procedures were obtained and address the functions noted above.

- ix. **Ethics**, including (1) the prohibitions as defined in Louisiana Revised Statute (R.S.) 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) a requirement that documentation is maintained to demonstrate that all employees and officials were notified of any changes to the entity's ethics policy.

This section is not applicable to nonprofit entities.

- x. **Debt Service**, including (1) debt issuance approval, (2) continuing disclosure/EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.

This section is not applicable to nonprofit entities.

xi. **Information Technology Disaster Recovery/Business Continuity**, including (1) identification of critical data and frequency of data backups, (2) storage of backups in a separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (4) use of antivirus software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.

Written policies and procedures were obtained and address the functions noted above.

xii. **Prevention of Sexual Harassment**, including R.S. 42:342-344 requirements for (1) agency responsibilities and prohibitions, (2) annual employee training, and (3) annual reporting.

Written policies and procedures were obtained and address the functions noted above.

2) Board or Finance Committee

A. Obtain and inspect the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and:

- i. Observe that the board/finance committee met with a quorum at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, bylaws, or other equivalent document.

No exceptions were found as a result of this procedure.

- ii. For those entities reporting on the governmental accounting model, observe that the minutes referenced or included monthly budget-to-actual comparisons on the general fund, quarterly budget-to-actual, at a minimum, on proprietary funds and semi-annual budget to-actual, at a minimum, on all special revenue funds.

This section was not applicable for nonprofit organizations.

- iii. For those entities reporting on the governmental accounting model, review the minutes from all regularly scheduled board/finance committee meetings held during the fiscal year and observe whether the minutes from at least one meeting each month referenced or included monthly budget-to-actual comparisons on the general fund, quarterly budget-to-actual comparisons, at a minimum, on all proprietary funds , and semi-annual budget-to-actual comparisons, at a minimum, on all special revenue funds. Alternatively, for those entities reporting on the not-for-profit accounting model, observe that the minutes referenced or included financial activity relating to public funds if those public funds comprised more than 10% of the entity's collections during the fiscal period.

No exceptions were found as a result of this procedure..

- iv. Observe whether the board/finance committee received written updates of the progress of resolving audit finding(s), according to management's corrective action plan at each meeting until the findings are considered fully resolved.

This procedure was not applicable.

3) Bank Reconciliations

A. Obtain a listing of client bank accounts from management and management's representation that the listing is complete. Ask management to identify the entity's main operating account. Select the entity's main operating account and randomly select 4 additional accounts (or all accounts if less than 5). Randomly select one month from the fiscal period, obtain and inspect the corresponding bank statement and reconciliation for each selected account, and observe that:

Obtained a listing of bank accounts and management's representation that the listing is complete.

i. Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated or electronically logged);

One of the bank accounts did not have a reconciliation prepared within 2 months.

ii. Bank reconciliations include written evidence that a member of management or a board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation within 1 month of the date the reconciliation was prepared (e.g., initialed and dated or electronically logged);

There was no evidence of management's review for one of the accounts tested.

iii. Management has documentation reflecting that it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.

No exceptions were found as a result of this procedure.

4) Collections (excluding electronic funds transfers)

A. Obtain a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. Randomly select 5 deposit sites (or all deposit sites if less than 5).

No exceptions were found as a result of this procedure.

B. For each deposit site selected, obtain a listing of collection locations and management's representation that the listing is complete. Randomly select one collection location for each deposit site (i.e. 5 collection locations for 5 deposit sites), obtain and inspect written policies and procedures relating to employee job duties (if no written policies or procedures, inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that:

i. Employees that are responsible for cash collections do not share cash drawers/registers.

No exceptions were found as a result of this procedure.

ii. Each employee responsible for collecting cash is not responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g. pre-numbered receipts) to the deposit.

No exceptions were found as a result of this procedure.

- iii. Each employee responsible for collecting cash is not responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit.

No exceptions were found as a result of this procedure.

- iv. The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions are not responsible for collecting cash, unless another employee/official verifies the reconciliation.

No exceptions were found as a result of this procedure.

- C. Obtain from management a copy of the bond or insurance policy for theft covering all employees who have access to cash. Observe that the bond or insurance policy for theft was enforced during the fiscal period.

No exceptions were found as a result of this procedure.

- D. Randomly select two deposit dates for each of the 5 bank accounts selected “Bank Reconciliations” procedure #3A above (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day). Alternatively, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as a cash collection log, daily revenue report, receipt book, etc. Obtain supporting documentation for each of the 10 deposits and

- i. Observe that receipts are sequentially pre-numbered.

No exceptions were found as a result of this procedure.

- ii. Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.

No exceptions were found as a result of this procedure.

- iii. Trace the deposit slip total to the actual deposit per the bank statement.

No exceptions were found as a result of this procedure.

- iv. Observe that the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100 and the cash is stored securely in a locked safe or drawer).

One of the deposits tested was not deposited within one day.

- v. Trace the actual deposit per the bank statement to the general ledger.

No exceptions were found as a result of this procedure.

5) Non-Payroll Disbursements (excluding card purchases, travel reimbursements, and petty cash purchases)

A. Obtain a listing of locations that process payments for the fiscal period and management's representation that the listing is complete. Randomly select 5 locations (or all locations if less than 5).

No exceptions were found as a result of this procedure.

B. For each location selected under procedure #5A, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, inquire of employees about their job duties), and observe that job duties are properly segregated such that:

i. At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order/making the purchase.

No exceptions were found as a result of this procedure.

ii. At least two employees are involved in processing and approving payments to vendors.

No exceptions were found as a result of this procedure.

iii. The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files.

Chez Hope does not have a policy that prohibits the person responsible for processing payments from adding vendors to the disbursement system.

iv. Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments.

No exceptions were found as a result of this procedure.

v. Only employees/officials authorized to sign checks approve the electronic disbursement (release) of funds, whether through automated clearinghouse (ACH), electronic funds transfer (EFT), wire transfer, or some other electronic means.

No exceptions were found as a result of this procedure.

C. For each location selected above under procedure #5A, obtain the entity's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management's representation that the population is complete. Randomly select 5 disbursements for each location, obtain supporting documentation for each transaction, and:

i. Observe that the disbursement matched the related original itemized invoice and that supporting documentation indicates that deliverables included on the invoice were received by the entity.

No exceptions were found as a result of this procedure.

- ii. Observe that the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under procedure #5B above, as applicable.

No exceptions were found as a result of this procedure.

- D. Using the entity's main operating account and the month selected in Bank Reconciliations procedure, randomly select 5 non-payroll-related electronic disbursements (or all electronic disbursements if less than 5) and observe that each electronic disbursement was (a) approved by only those persons authorized to disburse funds (e.g., sign checks) per the entity's policy, and (b) approved by the required number of authorized signers per the entity's policy. Note: If no electronic payments were made from the main operating account during the month selected the practitioner should select an alternative month and/or account for testing that does include electronic disbursements.

No exceptions were found as a result of this procedure.

6) Credit Cards/Debit Cards/Fuel Cards/Purchase Cards

- A. Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and purchase cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.

No exceptions were found as a result of this procedure.

- B. Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement), obtain supporting documentation, and:

- i. Observe that there is evidence that the monthly statement or combined statement and supporting documentation (e.g., original receipts for credit/debit card purchases, exception reports for excessive fuel card usage) was reviewed and approved, in writing (or electronically approved), by someone other than the authorized card holder (those instances requiring such approval may constrain the legal authority of certain public officials, such as the mayor of a Lawrason Act municipality should not be reported; and

No exceptions were found as a result of this procedure.

- ii. Observe that finance charges and late fees were not assessed on the selected statements.

No exceptions were found as a result of this procedure.

C. Using the monthly statements or combined statements selected under procedure #6B above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (e.g., each card should have 10 transactions subject to inspection) . For each transaction, observe that it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only). For missing receipts, the practitioner should describe the nature of the transaction and observe whether management had a compensating control to address missing receipts, such as a “missing receipt statement” that is subject to increased scrutiny.

No exceptions were found as a result of this procedure.

D. Using the list of terminated employees obtained in Payroll and Personnel procedure #9C identify those individuals who had access to cards and randomly select 5 terminated employees (or all terminated employees with card access if less than 5) from this population. Observe evidence that the cards have been deactivated for these terminated employees. In cases where a card is shared by multiple users, obtain evidence that the terminated employees’ authorization has been removed.

No exceptions were found as a result of this procedure.

7) Travel and Travel-Related Expense Reimbursements (excluding card transactions)

A. Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management’s representation that the listing or general ledger is complete. Randomly select 5 reimbursements, obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected:

- i. If reimbursed using a per diem, observe that the approved reimbursement rate is no more than those rates established either by the State of Louisiana or the U.S. General Services Administration (www.gsa.gov).

No exceptions were found as a result of this procedure.

- ii. If reimbursed using actual costs, observe that the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased.

No exceptions were found as a result of this procedure.

- iii. Observe that each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by Written Policies and Procedures #1A(vii); and

No exceptions were found as a result of this procedure.

- iv. Observe that each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

No exceptions were found as a result of this procedure.

8) Contracts

A. Obtain from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. Alternately, the practitioner may use an equivalent selection source, such as an active vendor list. Obtain management's representation that the listing is complete. Randomly select 5 contracts (or all contracts if less than 5) from the listing, excluding the practitioner's contract, and:

- i. Observe that the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law.

No exceptions were found as a result of this procedure.

- ii. Observe that the contract was approved by the governing body/board, if required by policy or law (e.g. Lawrason Act, Home Rule Charter).

No exceptions were found as a result of this procedure.

- iii. If the contract was amended (e.g. change order), observe that the original contract terms provided for such an amendment and that amendments were made in compliance with the contract terms.

No exceptions were found as a result of this procedure.

- iv. Randomly select one payment from the fiscal period for each of the 5 contracts, obtain the supporting invoice, agree the invoice to the contract terms, and observe that the invoice and related payment agreed to the terms and conditions of the contract.

No exceptions were found as a result of this procedure.

9) Payroll and Personnel

A. Obtain a listing of employees and officials employed during the fiscal period and management's representation that the listing is complete. Randomly select 5 employees or officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.

No exceptions were found as a result of this procedure.

B. Randomly select one pay period during the fiscal period. For the 5 employees/officials selected under procedure #9A above, obtain attendance records and leave documentation for the pay period, and:

- i. Observe that all selected employees/officials documented their daily attendance and leave (e.g., vacation, sick, compensatory). (Note: Generally, an elected official is not eligible to earn leave and does not document his/her attendance and leave. However, if the elected official is earning leave according to policy and/or contract, the official should document his/her daily attendance and leave.)

No exceptions were found as a result of this procedure.

- ii. Observe that supervisors approved the attendance and leave of the selected employees/officials.

No exceptions were found as a result of this procedure.

- iii. Observe that any leave accrued or taken during the pay period is reflected in the entity's cumulative leave records.

No exceptions were found as a result of this procedure.

- iv. Observe that the rate paid to the employees or officials agree to the authorized salary/pay rate found within the personnel file.

No exceptions were found as a result of this procedure.

- C. Obtain a listing of those employees or officials that received termination payments during the fiscal period and management's representation that the list is complete. Randomly select two employees or officials, obtain related documentation of the hours and pay rates used in management's termination payment calculations and the entity policy on termination payments. Agree the hours to the employee or officials' cumulative leave records, agree the pay rates to the employee or officials' authorized pay rates in the employee or officials' personnel files, and agree the termination payment to entity policy.

No exceptions were found as a result of this procedure.

- D. Obtain management's representation that employer and employee portions of third-party payroll related amounts (e.g. payroll taxes, retirement contributions, health insurance premiums, garnishments, workers' compensation premiums, etc.) have been paid, and any associated forms have been filed, by required deadlines.

No exceptions were found as a result of this procedure.

10) Ethics (excluding nonprofits)

- A. Using the 5 randomly selected employees/officials from "Payroll and Personnel" procedure #9A, obtain ethics documentation from management, and:

- i. Observe that the documentation demonstrates each employee/official completed one hour of ethics training during the fiscal period.

This section is not applicable for nonprofit organizations.

- ii. Observe that the entity maintains documentation which demonstrates each employee and official were notified of any changes to the entity's ethics policy during the fiscal period, as applicable.

This section is not applicable for nonprofit organizations.

- B. Inquire and/or observe whether the agency has appointed an ethics designee as required by R.S. 42:1170.

This section is not applicable for nonprofit organizations.

11) Debt Service (excluding nonprofits)

A. Obtain a listing of bonds/notes and other debt instruments issued during the fiscal period and management's representation that the listing is complete. Select all debt instruments on the listing, obtain supporting documentation, and observe that State Bond Commission approval was obtained for each debt instrument issued as required by Article VII, Section 8 of the Louisiana Constitution

This section is not applicable for nonprofit organizations.

A. Obtain a listing of bonds/notes outstanding at the end of the fiscal period and management's representation that the listing is complete. Randomly select one bond/note, inspect debt covenants, obtain supporting documentation for the reserve balance and payments, and agree actual reserve balances and payments to those required by debt covenants (including contingency funds, short-lived asset funds, or other funds required by the debt covenants).

This section is not applicable for nonprofit organizations.

12) Fraud Notice

A. Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the entity is domiciled.

No exceptions were found as a result of this procedure.

B. Observe that the entity has posted on its premises and website the, notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

No exceptions were found as a result of this procedure.

13) Information Technology Disaster Recovery/Business Continuity

Perform the following procedures, verbally discuss the results with management, and report "**We performed the procedure and discussed the results with management.**":

A. Obtain and inspect the entity's most recent documentation that it has backed up its critical data (if there is no written documentation, then inquire of personnel responsible for backing up critical data) and observe evidence that such backup (a) occurred within the past week, (b) was not stored on the government's local server or network, and (c) was encrypted.

We performed the procedure and discussed the results with management.

B. Obtain and inspect the entity's most recent documentation that it has tested/verified that its backups can be restored (if no written documentation, inquire of personnel responsible for testing/verifying backup restoration) and observe evidence that the test/verification was successfully performed within the past 3 months.

We performed the procedure and discussed the results with management.

C. Obtain a listing of the entity's computers currently in use, and their related locations, and management's representation that the listing is complete. Randomly select 5 computers and observe while management demonstrates that the selected computers have current and active antivirus software and that the operating system and accounting system software in use are currently supported by the vendor.

We performed the procedure and discussed the results with management.

D. Randomly select 5 terminated employees (or all terminated employees if less than 5) using the list of terminated employees obtained in payroll procedure #9C. Observe evidence that the selected terminated employees have been removed or disabled from the network.

We performed the procedure and discussed the results with management.

E. Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A, obtain cybersecurity training documentation from management, and observe that the documentation demonstrates that the following employees/officials with access to the agency's information technology assets have completed cybersecurity training as required by R.S. 42:1267. The requirements are as follows:

- Hired before June 9, 2020 - completed the training; and
- Hired on or after June 9, 2020 - completed the training within 30 days of initial service or employment.

We performed the procedure and discussed the results with management.

14) Prevention of Sexual Harassment

A. Using the 5 randomly selected employees/officials from procedure under "Payroll and Personnel" procedure #9A, obtain sexual harassment training documentation from management, and observe that the documentation demonstrates each employee/official completed at least one hour of sexual harassment training during the calendar year as required by R.S. 42:343.

No exceptions were found as a result of this procedure.

B. Observe that the entity has posted its sexual harassment policy and complaint procedure on its website (or in a conspicuous location on the entity's premises if the entity does not have a website).

No exceptions were found as a result of this procedure.

C. Obtain the entity's annual sexual harassment report for the current fiscal period, observe that the report was dated on or before February 1, and observe that it includes the applicable requirements of R.S. 42:344:

- i. Number and percentage of public servants in the agency who have completed the training requirements;
- ii. Number of sexual harassment complaints received by the agency;
- iii. Number of complaints which resulted in a finding that sexual harassment occurred;

- iv. Number of complaints in which the finding of sexual harassment resulted in discipline or corrective action; and
- v. Amount of time it took to resolve each complaint.

No exceptions were found as a result of this procedure.

We were engaged by Chez Hope, Inc. to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on management's financial records and compliance with applicable laws and regulations. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of Chez Hope, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely to describe the scope of testing performed on those control and compliance areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.

*Wright, Moore, DeHart,
Dupuis & Hutchinson, LLC*

WRIGHT, MOORE, DEHART,
DUPUIS & HUTCHINSON, LLC
Certified Public Accountants

Lafayette, Louisiana
December 29, 2025



Chez Hope, Inc.
Family Crisis Center

December 29, 2025

Wright, Moore, DeHart,
Dupuis & Hutchinson, LLC
P.O. Box 80569
Lafayette, LA 70598

The following is Management's response to the 2025 Agreed upon procedures report submitted.

WRITTEN POLICIES AND PROCEDURES

1. A) Chez Hope is reviewing and will update policies and procedures.

BANK RECONCILIATIONS

3. A) i & ii) Bank reconciliations will be performed within two months and reviewed by management.

COLLECTIONS

4. D) iv) Going forward collections will be deposited within one day of being received.

NON-PAYROLL DISBURSEMENTS

5. Chez Hope is reviewing policies related to how vendors are added.

Sincerely,

Cherriese Picard, Executive Director
Chez Hope, Inc.