

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Financial Report

Year Ended June 30, 2020

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INDEPENDENT AUDITOR'S REPORT

The Honorable Gregory Champagne
St. Charles Parish Sheriff
Hahnville, Louisiana

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the St. Charles Parish Sheriff (the "Parish Sheriff") as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to on the following pages present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the St. Charles Parish Sheriff as of June 30, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4 through 11 and budgetary comparison information on page 52 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplemental information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the St. Charles Parish Sheriff's basic financial statements. The required supplemental information presented on pages 52-55 and the other supplementary information presented on pages 56-63 are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Affidavit of Sheriff on page 68 is not a required part of the basic financial statements of the Sheriff but is additional information required by the State Statute.

The information presented as other supplemental information and the Affidavit of Sheriff are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 16, 2020 on our consideration of the St. Charles Parish Sheriff's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the St. Charles Parish Sheriff's internal control over financial reporting and compliance.



Harvey Louisiana
December 16, 2020

REQUIRED SUPPLEMENTARY INFORMATION (PART I)

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Management's Discussion and Analysis (Unaudited)

Within this section of the St. Charles Parish Sheriff's (the Parish Sheriff) annual financial report, the Parish Sheriff's management provides this narrative discussion and analysis of the financial activities of the Parish Sheriff for the fiscal year ended June 30, 2020. The Parish Sheriff's financial performance is discussed and analyzed within the context of the accompanying financial statements and disclosures following this section.

FINANCIAL HIGHLIGHTS

The Parish Sheriff's assets exceeded its liabilities by \$4,733,476 (net position) for the fiscal year reported.

Total net position is comprised of the following:

- 1 Investment in capital assets, net of related debt of \$16,436,410 include property and equipment, net of accumulated depreciation, and reduced for outstanding debt related to the purchase of capital assets.
- 2 Net position of \$231,157 is restricted by constraints imposed by lenders for debt service.
- 3 Unrestricted net position of (\$11,934,091) represents the portion available to maintain the Parish Sheriff's continuing obligations to citizens and creditors.

The Parish Sheriff's General Fund reported total ending fund balance of \$32,425,127 this year. This compares to the prior year ending fund balance of \$29,850,173 showing an increase of \$2,574,954 during the current year. The classification of the fund balance into various categories is described in Note M on page 26.

The unassigned fund balance is 70% of total General Fund expenditures which includes transfers to debt service fund and is 66% of General Fund revenues which compares to the prior year of 65% and 62%, respectively.

The above financial highlights are explained in more detail in the "financial analysis" section of this document.

OVERVIEW OF THE FINANCIAL STATEMENTS

This Management Discussion and Analysis document introduces the Parish Sheriff's basic financial statements. The basic financial statements include: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the basic financial statements. The Parish Sheriff also includes in this report additional information to supplement the basic financial statements.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Management's Discussion and Analysis (Unaudited) (Continued)

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The Parish Sheriff's annual report includes two government-wide financial statements. These statements provide both long-term and short-term information about the Parish Sheriff's overall financial status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in accrual accounting and elimination or reclassification of activities between funds.

The first of these government-wide statements is the Statement of Net Position. This is the government-wide statement of financial position presenting information that includes all of the Parish Sheriff's assets and liabilities, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Parish Sheriff as a whole is improving or deteriorating. Evaluation of the overall health of the Parish Sheriff would extend to other nonfinancial factors such as diversification of the taxpayer base, in addition to the financial information provided in this report.

The second government-wide statement is the Statement of Activities, which reports how the Parish Sheriff's net position changed during the current fiscal year. All current year revenues and expenses are included regardless of when cash is received or paid. An important purpose of the design of the statement of activities is to show the financial reliance of the Parish Sheriff's distinct activities or functions on revenues provided by the Parish Sheriff's taxpayers.

The government-wide financial statements present governmental activities of the Parish Sheriff that are principally supported by property taxes. The sole purpose of these governmental activities is public safety.

The government-wide financial statements are presented on pages 12 and 13 of this report.

FUND FINANCIAL STATEMENTS

A fund is an accountability unit used to maintain control over resources segregated for specific activities or objectives. The Parish Sheriff uses funds to ensure and demonstrate compliance with finance-related laws and regulations. Within the basic financial statements, fund financial statements focus on the Parish Sheriff's most significant funds rather than the Parish Sheriff as a whole.

Governmental funds are reported in the fund financial statements and encompass the same function as governmental activities in the government-wide financial statements. However, the focus is very different with fund statements providing a distinctive view of the Parish Sheriff's governmental funds, including object classifications. These statements report short-term fiscal accountability focusing on the use of spendable resources and balances of spendable resources available at the end of the year. They are useful in evaluating annual financing requirements of governmental programs and the commitment of spendable resources for the near-term.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Management's Discussion and Analysis (Unaudited) (Continued)

Since the government-wide focus includes the long-term view, comparisons between these two perspectives may provide insight into the long-term impact of short-term financing decisions. Both the governmental fund balance sheet and the governmental fund operating statement provide a reconciliation to assist in understanding the differences between these two perspectives.

The basic governmental fund financial statements are presented on pages 14 and 16 of this report.

Fiduciary funds are reported in the fund financial statements and report taxes collected for other taxing bodies, deposits held pending court action, and the individual prison inmate accounts. The Parish Sheriff's fiduciary funds consist solely of Agency Funds.

The basic agency fund financial statement is presented on page 18 of this report.

NOTES TO THE BASIC FINANCIAL STATEMENTS

The accompanying notes to the financial statements provide information essential to a full understanding of the government-wide and fund financial statements. The notes to the financial statements begin on page 19 of this report.

OTHER INFORMATION

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the Parish Sheriff's budget presentations. Budgetary comparison schedules are included as "required supplementary information" for the General Fund. These schedules demonstrate compliance with the Parish Sheriff's adopted and final revised budget. Required supplementary information can be found on pages 52-55 of this report.

In addition, more detailed information for the General Fund, Debt Service Fund and Agency Funds are presented as "other supplementary information" presented on pages 56 through 63 of this report.

FINANCIAL ANALYSIS OF THE PARISH SHERIFF AS A WHOLE (DOLLARS ARE IN THOUSANDS)

The Parish Sheriff implemented the new financial reporting model used in this report to increase financial transparency. Over time, year-to-year financial information has been accumulated on a consistent basis and changes in net position may be observed and used to discuss the changing financial position of the Parish Sheriff as a whole.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Management's Discussion and Analysis (Unaudited) (Continued)

The Parish Sheriff's net position at fiscal year-end is \$4,733,476. The following table provides a summary of the Parish Sheriff's net position at June 30, 2020, 2019, and 2018.

Summary of Net Position

	Governmental Activities 2020		Governmental Activities 2019		Governmental Activities 2018	
		% Total		% Total		% Total
Assets:						
Current assets and other assets	\$ 45,883,911	60%	\$ 40,527,016	58%	\$ 35,478,316	54%
Capital assets	<u>30,461,410</u>	<u>40%</u>	<u>29,599,115</u>	<u>42%</u>	<u>30,370,155</u>	<u>46%</u>
Total assets	<u>76,345,321</u>	<u>100%</u>	<u>70,126,131</u>	<u>100%</u>	<u>65,848,471</u>	<u>100%</u>
Liabilities:						
Current liabilities	865,887	1%	561,557	1%	710,078	1%
Long-term liabilities	<u>70,745,958</u>	<u>99%</u>	<u>60,088,084</u>	<u>99%</u>	<u>67,001,145</u>	<u>99%</u>
Total liabilities	<u>71,611,845</u>	<u>100%</u>	<u>60,649,641</u>	<u>100%</u>	<u>67,711,223</u>	<u>100%</u>
Net position:						
Investment in capital assets, net of debt	16,436,410	347%	14,359,115	152%	14,035,155	-753%
Restricted	231,157	5%	275,400	3%	291,206	-16%
Unrestricted	<u>(11,934,091)</u>	<u>-252%</u>	<u>(5,158,025)</u>	<u>-55%</u>	<u>(16,189,113)</u>	<u>869%</u>
Total net position	<u>4,733,476</u>	<u>100%</u>	<u>9,476,490</u>	<u>100%</u>	<u>(1,862,752)</u>	<u>100%</u>

The Parish Sheriff continues to maintain a high current ratio. The current ratio compares current assets to current liabilities and is an indication of the ability to pay current obligations. The current ratio for governmental activities at June 30, 2020 is 52.99 to 1 (72.17 to 1 for 2019, 49.96 to 1 for 2018).

Net position decreased \$4,743,014 for governmental activities in fiscal year ending 2020 compared to \$11,339,242 increase for 2019 and \$359,647 increase for 2018. Note the increase in long-term liabilities. Post Retirements Benefit liability under GASB 75 (other post-employment healthcare) for 2020 is \$37.4 million compared to \$26.8 million for 2019 (\$32.9 million for 2018).

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Management's Discussion and Analysis (Unaudited) (Continued)

The following table provides a statement of the Parish Sheriff's condensed statement of activities and changes in net position.

Condensed Statement of Activities and Changes in Net Position						
	2020		2019		2018	
	Governmental	Percentage	Governmental	Percentage	Governmental	Percentage
	Activities	of Total	Activities	of Total	Activities	of Total
Revenues:						
Program:						
Charges for services/fines	\$ 9,951,262	20%	\$ 10,096,692	22%	\$ 9,802,209	22%
Operating and capital grants	764,933	2%	70,589	0%	736,263	2%
General:						
Property taxes	33,616,760	67%	30,712,183	65%	27,165,959	61%
Unrestricted state grants	3,808,290	7%	3,646,787	8%	3,644,051	8%
Other-related to pension transition	1,493,430	3%	1,555,968	3%	2,244,534	5%
Interest	357,020	0%	510,158	1%	267,058	1%
Miscellaneous	381,537	1%	521,745	1%	482,263	1%
Total Revenues	<u>50,373,232</u>	100%	<u>47,114,122</u>	100%	<u>44,342,337</u>	100%
Program expenses:						
Public safety	54,824,980	99%	35,279,543	99%	43,518,549	99%
Interest on Long Term Debt	291,266	1%	495,337	1%	464,141	1%
Total expenses	<u>55,116,246</u>	100%	<u>35,774,880</u>	100%	<u>43,982,690</u>	100%
Change in net position	(4,743,014)		11,339,242		359,647	
Beginning net position	9,476,490		(1,862,752)		(2,222,399)	
Ending net position	<u>\$ 4,733,476</u>		<u>\$ 9,476,490</u>		<u>\$ (1,862,752)</u>	

GOVERNMENTAL REVENUES

The Parish Sheriff is heavily reliant on property taxes to support its operations. Property taxes provided 67% of the Parish Sheriff's total revenues. Unlike many other agencies, the Parish Sheriff receives no sales tax revenue. The Parish Sheriff's financial position has enabled him to earn \$357,020 in interest to support governmental activities. Also, note that program revenues cover 22% of governmental operating expenses. This means that the government's taxpayers and the Parish Sheriff's other general revenues fund 78% of its operations.

GOVERNMENTAL FUNCTIONAL EXPENSES

The primary function of the Parish Sheriff is public safety activities (activities of general law enforcement nature). Other major functions are execution of district court orders and Ad valorem tax collection. Of the total costs, depreciation on the buildings, equipment, and vehicles was \$2,089,573.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Management's Discussion and Analysis (Unaudited) (Continued)

FINANCIAL ANALYSIS OF THE PARISH SHERIFF'S FUNDS

Governmental funds

As discussed, governmental funds are reported in the fund statements with a short-term inflow and outflow of spendable resources focus. This information is useful in assessing resources available at the end of the year in comparison with upcoming financing requirements. Governmental funds reported ending fund balances of \$32,656,284. Of this year-end total, \$32,365,481 or 99% is unassigned indicating availability for continuing the Parish Sheriff activities. Legally restricted fund balances (i.e., the reserved fund balances) include: \$231,157 committed to the Sheriff's debt service.

MAJOR GOVERNMENTAL FUNDS

The General Fund is the Parish Sheriff's primary operating fund and the largest source of day-to-day service delivery. The General Fund's fund balance increased by \$2,574,954 from the prior year. This compares to prior fiscal years: 2019 increase of \$3,418,970, 2018 decrease of \$161,028.

The main contributing factor to the increased fund balance is:

- Increase in Ad Valorem Collection \$2,905,000.

The General Fund's ending fund balance was 62% of annual expenditures (including debt service fund transfers) compared to 62% in 2019, 62% in 2018, 67% in 2017, and 69% in 2016.

BUDGETARY HIGHLIGHTS

General Fund

The General Fund's original and final revenue budgets varied by 2%. An increase of \$994,953 original to final budget was realized compared to \$1,794,590 for the prior year 2019. Increase in grants, detail pay and interest were the primary reasons for the change for the fiscal year ending 2020.

The original and final expenditure budget varied by \$280,352 or a decrease of 1%. The change was due to decreased expenditure of employer's expense-hospital/life.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Management's Discussion and Analysis (Unaudited) (Continued)

Significant changes from original to final budget included:

Revenue		
• Increase – Ad Valorem	\$	445,000
• Increase – Prisoner Housing	\$	500,000
Expenditure		
• Decrease – Hospitalization	\$	(280,352)

Budgeted expenditures is less than actual expenditures by \$596,009. Final budget revenue exceeded actual revenue by \$376,881.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital assets

The Parish Sheriff's investment in capital assets, net of accumulated depreciation as of June 30, 2020, was \$30,461,410. See Note 7 on page 34 for additional information about changes in capital assets during the fiscal year and outstanding at the end of the year. The following table provides a summary of capital asset activity.

	Governmental Activities		
	2020	2019	2018
Depreciable assets:			
Buildings	\$ 34,550,401	\$ 33,830,216	\$ 33,830,216
Office equipment & furniture	13,642,459	12,474,731	12,027,084
Vehicles	<u>9,037,712</u>	<u>8,208,819</u>	<u>7,780,008</u>
Total depreciable assets	57,230,572	54,513,766	53,637,308
Less accumulated depreciation	<u>27,669,856</u>	<u>25,815,345</u>	<u>24,167,847</u>
Book value - depreciable assets	\$ 29,560,716	\$ 28,698,421	\$ 29,469,461
Book value - land	<u>\$ 900,694</u>	<u>\$ 900,694</u>	<u>\$ 900,694</u>
Total Capital Assets	<u>\$ 30,461,410</u>	<u>\$ 29,599,115</u>	<u>\$ 30,370,155</u>
Percentage depreciated	<u>48%</u>	<u>47%</u>	<u>45%</u>

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Management's Discussion and Analysis (Unaudited) (Continued)

At June 30, 2020, the depreciable capital assets for governmental activities were 48% depreciated, 1% change from the prior year.

The major capital additions were as follows:

Thirty Automobiles/Heavy Equipment	\$ 895,953
Cubicles	\$ 485,068
Twenty-Six Laptops	\$ 106,096

Long-term debt

At the end of the fiscal year, the Parish Sheriff had total certificates of indebtedness outstanding of \$14,025,000. The total amount of this debt is secured by General Fund ad valorem taxes. Other long term debt obligations include post employee benefits (OPEB) of \$37,355,886 which had a net increase of \$10.6 million from the prior year. In addition, the net pension liability totaled \$14,676,585 as of June 30, 2020. See note 11 pages 46 and 48 for detailed information regarding long-term debt.

CONTACTING THE PARISH SHERIFF'S FINANCIAL MANAGEMENT

This financial report is designed to provide a general overview of the Parish Sheriff's finances, comply with finance-related laws and regulations, and demonstrate the Parish Sheriff's commitment to public accountability. If you have questions about this report or would like to request additional information, contact Greg Champagne, Sheriff, St. Charles Parish Sheriff and Tax Collector, P.O. Box 426, Hahnville, LA 70057.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Statement of Net Position
June 30, 2020

ASSETS	<u>Governmental Activities</u>
Cash and cash equivalents	\$ 7,620,093
Investments	24,708,585
Due from other governmental units	536,618
Other receivables	483,804
Inventories	37,179
Capital assets, net	30,461,410
Prepaid expenses	<u>22,467</u>
Total assets	<u>63,870,156</u>
Deferred outflows of resources – pension related	<u>12,475,165</u>
 LIABILITIES	
Current Liabilities:	
Accounts and other accrued payables	752,462
Interest payable	113,425
Non-current Liabilities:	
Due within one year	1,279,578
Due in more than one year	51,367,303
Pension liability	<u>14,676,585</u>
Total liabilities	<u>68,189,353</u>
Deferred inflows of resources – pension related	<u>3,422,492</u>
 NET POSITION	
Net invested in capital assets, net of related debt	16,436,410
Restricted for debt service	231,157
Unrestricted	<u>(11,934,091)</u>
Total net position	<u>\$ 4,733,476</u>

See accompanying notes to basic financial statements.

FUND FINANCIAL STATEMENTS

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Balance Sheet – Governmental Funds
June 30, 2020

ASSETS

	<u>General</u>	<u>Debt Service</u>	<u>Total Governmental Funds</u>
Cash and cash equivalents	\$ 7,388,936	\$ 231,157	\$ 7,620,093
Investments	24,708,585	-0-	24,708,585
Receivables:			
Due from other governmental units	536,618	-0-	536,618
Other	483,804	-0-	483,804
Inventory	37,179	-0-	37,179
Prepaid expenses	<u>22,467</u>	<u>-0-</u>	<u>22,467</u>
Total assets	\$ <u>33,177,589</u>	\$ <u>231,157</u>	\$ <u>33,408,746</u>

LIABILITIES AND FUND BALANCE

Liabilities:			
Accounts and other accrued payables	\$ <u>752,462</u>	\$ <u>-0-</u>	\$ <u>752,462</u>
Total liabilities	<u>752,462</u>	<u>-0-</u>	<u>752,462</u>
Fund balance:			
Nonspendable	59,646	-0-	59,646
Restricted for debt service	-0-	231,157	231,157
Unassigned	<u>32,365,481</u>	<u>-0-</u>	<u>32,365,481</u>
Total fund balance	<u>32,425,127</u>	<u>231,157</u>	<u>32,656,284</u>
Total liabilities and fund balance	\$ <u>33,177,589</u>	\$ <u>231,157</u>	\$ <u>33,408,746</u>

See accompanying notes to basic financial statements.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Statement of Activities
Year Ended June 30, 2020

Activities	Expenses	Program Revenues		Net (Expense) Revenues and Changes in Net Position
		Fees, Fines, and Charges for Services	Operating Grants and Contributions	
Governmental activities:				
Public Safety	\$ (54,824,980)	\$ 9,951,262	\$ 764,933	\$ (44,108,785)
Interest on long-term debt	<u>(291,266)</u>	<u>-</u>	<u>-</u>	<u>(291,266)</u>
Total	\$ <u>(55,116,246)</u>	\$ <u>9,951,262</u>	\$ <u>764,933</u>	<u>(44,400,051)</u>
General revenues:				
Taxes -				
Property taxes levied for general purposes				33,616,760
Grants and contributions not restricted to specific programs				3,808,290
Other – related to pension transition				1,493,430
Video poker				290,592
Interest earnings				357,020
Gain on disposition of capital assets				15,666
Miscellaneous				<u>75,279</u>
Total general revenues				<u>39,657,037</u>
Change in net position				(4,743,014)
Net position at beginning of year				9,476,490
Net position at end of year				\$ <u>4,733,476</u>

See accompanying notes to basic financial statements.

ST. CHARLES PARISH SHERIFF
HAHNVILLE, LOUISIANA

Reconciliation of the Governmental Funds Balance Sheet
to the Government-Wide Statement of Net Position
June 30, 2020

Total fund balances for governmental funds at June 30, 2020		\$ 32,656,284
Amounts reported for governmental activities in the government - wide statement of net position are different because:		
The deferred outflows of contributions for the Sheriff's Pension and Relief Fund are not available resources and, therefore, are not reported in the governmental funds		
		12,475,165
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds. Those assets consist of:		
Land and buildings	35,451,095	
Vehicles	9,037,712	
Equipment and office furnishings	<u>13,642,459</u>	
	58,131,266	
Less accumulated depreciation	<u>27,669,856</u>	
Capital assets, net		30,461,410
Long - term liabilities and other liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds:		
Net pension liability	(14,676,585)	
Tax bonds	(14,025,000)	
Compensated absences payable	(1,265,995)	
Accrued interest payable	(113,425)	
Net other post employee benefits (OPEB) liability	<u>(37,355,886)</u>	(67,436,891)
The deferred inflows of contributions for the Sheriff's Pension and Relief Fund are not payable from current expendable resources		
And, therefore, are not reported in the governmental funds		
		<u>(3,422,492)</u>
Total net position of governmental activities at June 30, 2020		\$ <u>4,733,476</u>

See accompanying notes to basic financial statements.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana
Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds
Year Ended June 30, 2020

	<u>General</u>	<u>Debt Service</u>	<u>Total Governmental Funds</u>
Revenues:			
Ad valorem property taxes	\$ 33,616,760	\$ -0-	\$ 33,616,760
Intergovernmental:			
Federal and state grants	764,933	-0-	764,933
State revenue sharing - net	390,727	-0-	390,727
State supplemental pay	1,375,953	-0-	1,375,953
Parish supplemental pay	2,041,560	-0-	2,041,560
Video poker	290,592	-0-	290,592
Fees, charges, and commissions for services:			
Civil and criminal fees	1,225,382	-0-	1,225,382
Court attendance	18,428	-0-	18,428
Feeding and keeping prisoners	5,912,724	-0-	5,912,724
Transporting prisoners	55,177	-0-	55,177
Paid details	1,710,386	-0-	1,710,386
Vehicle use fees	197,421	-0-	197,421
Telephone commissions and other	831,795	-0-	831,795
Interest income	350,910	6,110	357,020
Miscellaneous:			
Contraband	19,767	-0-	19,767
Bond cost of issuance	103,455	-0-	103,455
Donations	8,303	-0-	8,303
Other	13,236	-0-	13,236
Unclaimed checks	<u>33,972</u>	<u>-0-</u>	<u>33,972</u>
Total revenues	<u>48,961,481</u>	<u>6,110</u>	<u>48,967,591</u>
Other financing sources:			
Transfers from other funds	-0-	1,484,338	1,484,338
Sale of assets	<u>47,143</u>	<u>-0-</u>	<u>47,143</u>
Total revenues and other financing sources	<u>49,008,624</u>	<u>1,490,448</u>	<u>50,499,072</u>
Expenditures:			
Current:			
Public safety:			
Personnel services and related benefits	34,019,983	-0-	34,019,983
Contracted services	2,967,659	-0-	2,967,659
Operation and maintenance	4,978,345	-0-	4,978,345
Debt service:			
Principal retirement	-0-	1,130,000	1,130,000
Interest and other charges	-0-	404,691	404,691
Capital outlay	<u>2,983,345</u>	<u>-0-</u>	<u>2,983,345</u>
Total expenditures	<u>44,949,332</u>	<u>1,534,691</u>	<u>46,484,023</u>
Other financing uses:			
Transfer to other funds	<u>1,484,338</u>	<u>-0-</u>	<u>1,484,338</u>
Total expenditures and other financing uses	<u>46,433,670</u>	<u>1,534,691</u>	<u>47,968,361</u>
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	2,574,954	(44,243)	2,530,711
Fund balances at beginning of year	<u>29,850,173</u>	<u>275,400</u>	<u>30,125,573</u>
Fund balances at end of year	<u>\$ 32,425,127</u>	<u>\$ 231,157</u>	<u>\$ 32,656,284</u>

See accompanying notes to basic financial statements.

ST. CHARLES PARISH SHERIFF
HAHNVILLE, LOUISIANA

Reconciliation of the Statement of Revenues, Expenditures, and
Changes in Fund Balances of Governmental Funds
to the Government-Wide Statement of Activities
Year Ended June 30, 2020

Total net changes in fund balances at June 30, 2020 per Statement of Revenues, Expenditures and Changes in Fund Balances of the Governmental Fund		\$ 2,530,711
Amounts reported for governmental activities in the government-wide statement of activities are different because:		
<p>Governmental funds report capital outlays as expenditures. However, in the government - wide statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.</p>		
Capital outlay which is considered expenditures on Statement of Revenues, Expenditures and Changes in Fund Balances	\$2,983,345	
Depreciation expense for the year ended June 30, 2020	<u>2,089,573</u>	893,772
Cost less accumulated depreciation on capital assets sold		(31,477)
Tax Bond principal retirement not considered an expense on Statement of Activities		1,215,000
Difference between interest on long - term debt on modified accrual basis versus interest on long - term debt on an accrual basis		(113,425)
Excess of compensated absences earned over compensated absences used		222,597
Other income (expense) related to implementation of pension liability		(1,493,430)
Other post employee benefits (OPEB) liability implementation		<u>(7,966,762)</u>
Total change in net position of Governmental Activities at June 30, 2020		\$ <u>(4,743,014)</u>

See accompanying notes to basic financial statements.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Agency Funds
Statement of Fiduciary Net Position
June 30, 2020

		Total Agency Funds
ASSETS		
Cash and cash equivalents	\$	2,224,948
Investments		<u>8,239</u>
Total assets	\$	<u>2,233,187</u>
LIABILITIES		
Due to General Fund	\$	11,457
Due to taxing bodies, prisoners and others		<u>2,221,730</u>
Total liabilities		<u>2,233,187</u>
NET POSITION		
Net position	\$	<u><u>-0-</u></u>

(See pages 60-62 for additional Agency Fund information)

See accompanying notes to basic financial statements.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements

Introduction

As provided by Article V, Section 27 of the Louisiana Constitution of 1974, the Sheriff serves a four-year term as the chief executive officer of the law enforcement district and ex-officio tax collector of the parish. The Sheriff administers the parish jail system and exercises duties required by the parish court system, such as providing bailiffs, executing orders of the court, serving subpoenas, etc.

As the chief law enforcement officer of the parish, the Sheriff is responsible for enforcing state and local laws, ordinances, etc., within the territorial boundaries of the parish. The Sheriff provides protection to the residents of the parish through on-site patrols, investigations, and serves the residents of the parish through the establishment of neighborhood watch programs, anti-drug abuse programs, etc. In addition, the sheriff, when requested, provides assistance to other law enforcement agencies within the state.

As the ex-officio tax collector of the parish, the sheriff is responsible for collecting and distributing ad valorem property taxes, parish occupational licenses, state revenue sharing funds, fines, costs, and bond forfeitures imposed by the district court.

The accounts of the tax collector are established to reflect the collections imposed by law, distributions pursuant to such law, and unsettled balances due various taxing bodies and others.

The accounting and reporting policies of the Sheriff conform the accounting principles generally accepted in the United States of America as applicable to governments. Such accounting and reporting procedures also conform to the requirements of the industry audit guide, *Audits of State and Local Governmental Units*.

(1) Summary of Significant Accounting Policies

A. Reporting Entity

For financial reporting purposes, the Sheriff includes all funds, activities, etc., that are controlled by the Sheriff as an independently elected parish official. There are no component units included or required to be included as part of the financial reporting entity. The Sheriff is solely responsible for the operations of his office, which include the hiring and retention of employees, authority over budgeting, responsibility for deficits, and the receipt and disbursements of funds. Other than certain operating expenditures of the Sheriff's office that are paid or provided by the parish council as required by Louisiana law, the Sheriff is financially independent. Accordingly, the Sheriff is a separate governmental reporting entity. Certain units of the local government, over which the Sheriff exercises no oversight responsibility, such as the parish council, parish school board, other independently elected parish officials, and municipalities within the parish, are excluded from the accompanying financial statements. These units of government are considered separate reporting entities and issue financial statements separate from those of the Sheriff.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

B. Basis of Presentation

The accompanying basic financial statements of the St. Charles Parish Sheriff have been prepared in conformity with governmental accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The accompanying basic financial statements have been prepared in conformity with GASB Statement 34, *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments*, and with GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*.

During the year ended June 30, 2015 the St. Charles Parish Sheriff adopted the provisions of GASB No. 68 *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27* (which is shown on page 27).

Government-Wide Financial Statements (GWFS)

The Statement of Net Position and the Statement of Activities display information about the Sheriff as a whole. These statements include all the financial activities of the Sheriff. Information contained in these statements reflects the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange or exchange-like transactions are recognized when the exchange occurs (regardless of when cash is received or disbursed). Revenues, expenses, gains, losses, assets, and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33, *Accounting and Financial Reporting for Nonexchange Transactions*.

The statement of activities presents a comparison between direct expenses and program revenues for each of the functions of the Sheriff's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees and charges paid by the recipients of services offered by the Parish Sheriff, and (b) grants and contributions that are restricted to meeting the operational or capital requirement of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fiduciary Funds of the Parish Sheriff (which are shown on pages 60-62) are excluded from the presentation of the Government-Wide Financial Statements.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

Fund Financial Statements (FFS)

The Sheriff uses funds to maintain his financial records during the year. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to certain Sheriff's functions and activities. A fund is defined as a separate fiscal and accounting entity with a self-balancing set of accounts. The various funds of the Sheriff are classified into two categories: governmental and fiduciary. The emphasis on fund financial statements is on major funds, each displayed in a separate column. A fund might be considered major if it is the primary operating fund of the Sheriff or its total assets, liabilities, revenues, or expenditures of the individual governmental fund is at least 10 percent of the corresponding total for all governmental funds. All of the governmental funds of the Sheriff are considered to be major funds. The funds of the Sheriff are described in the following paragraph.

Governmental Funds

General Fund - This fund is the primary operating fund of the Sheriff and it accounts for all financial resources, except those required to be accounted for in other funds. The General Fund is available for any purpose provided it is expended or transferred in accordance with state and federal laws and according to the Sheriff's policy.

Debt Service Fund - This fund is used to account for the accumulation of resources for the payment of bond principal and interest.

Capital Projects Fund - This fund is used to account for the acquisition and construction of major capital facilities.

Fiduciary Funds

Fiduciary fund reporting focuses on net position and changes in net position. The only funds accounted for in this category by the Sheriff are agency funds. The agency funds account for assets held by the Sheriff as an agent for various taxing bodies (tax collections) and for deposits held pending court action. These funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. Consequently, the agency funds have no measurement focus, but use the modified accrual basis of accounting.

C. Measurement Focus/Basis of Accounting

Measurement focus refers to what is being measured; basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

C. Measurement Focus/Basis of Accounting - Continued

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. The economic resources measurement focus means all assets and liabilities (whether current or non-current) are included on the statement of net position and the operating statements present increases (revenues) and decreases (expenses) in net total position. Under the accrual basis of accounting, revenues are recognized when earned. Expenses are recognized at the time the liability is incurred.

Governmental fund financial statements are reporting using the current financial resources measurement focus and are accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The Sheriff considers all revenues available if they are collected within 60 days after the fiscal year end. Expenditures are recorded when the related fund liability is incurred, except for interest and principal payments on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources. The governmental funds use the following practices in recording revenues and expenditures:

Revenues

Ad valorem property taxes and the related state revenue sharing are recorded in the year taxes are due and payable. Ad valorem taxes are assessed on a calendar year basis, become due on November 15 of each year, and become delinquent on December 31. The taxes are generally collected in December, January, and February of each year.

Intergovernmental revenues, and fees, charges, and commissions for services are recorded when the Sheriff is entitled to the funds.

Interest on interest-bearing deposits is recorded or accrued as revenues when earned. Substantially all other revenues are recorded when received.

Expenditures

The Sheriff's primary expenditures include salaries and insurance, which are recorded when the liability is incurred. Capital expenditures and purchases of various operating supplies are regarded as expenditures at the time purchased.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

Other Financing Sources (Uses)

Transfers between funds that are not expected to be repaid are accounted for as other financing sources (uses) when the transfer is authorized by the Sheriff.

Deferred Inflows/Outflows of Resources

The Sheriff reports deferred inflows/outflows of resources when potential revenue or expenditures do not meet both the "measurable" and "available" criteria for recognition in the current period. Deferred inflows of resources also arise when resources are received by the Sheriff before it has a legal claim to them as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue/expenditure recognition criteria are met deferred inflows/outflows of resources are removed and revenue/expenditure are recognized.

D. Budgets

The Sheriff follows these procedures in establishing the budgetary data shown in the financial statements:

1. The chief civil deputy prepares a proposed budget and submits it to the Sheriff for the fiscal year no later than fifteen days prior to the beginning of each fiscal year.
2. A summary of the proposed budget is published and the public is notified that the proposed budget is available for public inspection. At the same time, a public hearing is called.
3. A public hearing is held on the proposed budget at least ten days after publication of the call for a hearing.
4. After the holding of the public hearing and completion of all action necessary to finalize and implement the budget, the budget is legally adopted prior to the commencement of the fiscal year for which the budget is being adopted.
5. All budgetary appropriations lapse at the end of each fiscal year.
6. The budget is adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts included in the accompanying financial statements are as originally adopted on June 27, 2019 and as finally amended on June 4, 2020.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

E. Cash and Cash Equivalents

Cash includes cash on hand, amounts in demand deposits, interest-bearing demand deposits and time deposits. Cash equivalents include amounts in time deposits and those other investments with original maturities of 90 days or less. Under state law, the sheriff may deposit funds in demand deposits, interest-bearing demand deposits, or time deposits with state banks organized under Louisiana law or any other state of the United States, or under the laws of the United States. Tax collections must be deposited in a bank domiciled in the parish where the funds are collected.

F. Investments

Under state law, the Sheriff may invest in United States bonds, treasury notes, treasury bills, any other federally insured investment or Louisiana Asset Management Pool, Inc. (LAMP). LAMP operates under Louisiana law as a cooperative endeavor to assist local Louisiana governmental entities in the investment of cash balances. LAMP invests in obligations issued by the U.S. Government, its agencies, and instrumentalities. LAMP is subject to regulatory oversight of the state treasurer and its board of directors. Audited financial statements are available from LAMP.

Investments which mature in 90 days or less from the date acquired are classified as cash equivalents. Investments are stated at cost or at amortized cost which approximates fair value.

G. Short-Term Interfund Receivables/Payables

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as due from other funds or due to other funds on the balance sheet. Short-term interfund loans are classified as interfund receivables/payables.

H. Inventory

The inventory is stated at cost, which is determined by the first-in, first-out method. Inventory consists of expendable supplies held for consumption. The cost is recorded as an expenditure at the time individual inventory items are consumed or used. The reported inventory is equally offset by a fund balance reserve which indicates that it does not constitute an "available spendable resource" even though it is a component of total assets.

I. Prepaid Items

Prepaid balances are for payments made by the Sheriff in the current year to provide services occurring in the subsequent fiscal year, and the reserve for prepaid items has been recorded to signify that a portion of fund balance is not available for other subsequent expenditures.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

J. Capital Assets

Capital assets are capitalized at historical cost or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The Sheriff maintains a threshold level of \$1,000 or more for capitalizing capital assets.

Capital assets are recorded in the Statement of Net Position and Statement of Activities. Since surplus assets are sold for an immaterial amount when declared as no longer needed for public purposes, no salvage value is taken into consideration for depreciation purposes. All capital assets, other than land and construction in progress, are depreciated using the straight-line method over the following useful lives.

<u>Asset Class</u>	<u>Estimated Useful Lives in Years</u>
Buildings	20-50
Vehicles	5
Equipment and office furnishings	5-7

K. Compensated Absences

Employees of the Sheriff's office earn from 4 to 20 hours per month of vacation leave depending on total years of service and number of hours worked. The maximum vacation leave carryover allowed on September 1st of each year is 120 hours unless otherwise approved. Unused vacation leave is payable upon termination of employment. Employees earn from 6 to 10 hours per month of sick leave depending on total years of service. Sick leave may be accumulated; however, if an employee resigns, or is terminated, the accumulated sick leave is forfeited. If an employee retires with 15 or more years of service with the St. Charles Parish Sheriff's Office and meets the retirement requirements of the Louisiana Sheriff's Pension and Relief Fund, the employee may apply for Terminal Leave. Terminal Leave is a period of time immediately prior to retirement and is compensated at the rate of the employee's current salary. Terminal Leave is credited at 50% of the employee's sick leave balance up to a maximum of 1,040 hours. Employees who retire and do not meet the eligibility requirements for Terminal Leave forfeit the accumulated sick leave.

In lieu of payment for overtime work, some non-enforcement employees (principally clerical) accrue compensatory leave. The limitation on the amount of compensatory leave which may be accrued is 240 hours in accordance with The Fair Labor Standards Act. Employees who exceed this limit are paid overtime. Upon termination of employment, payment is made for unused compensatory leave.

At June 30, 2020, the accrued accumulated and vested vacation and compensatory leave was \$1,265,995.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

L. Net Position

Net position comprise the various net earnings from revenues and expenses. Net position are classified in the following components:

- a. Invested in capital assets, net of related debt – consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net position – Consists of assets and deferred outflows of resources less liabilities and deferred inflows of resources (net position) with constraints placed on the use either by (1) external groups such as creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net position – All other net position that do not meet the definition of “restricted” or “invested in capital assets, net of related debt.”
- d. The Sheriff applies GASB Statement No. 54, “*Fund Balance Reporting and Governmental Fund Type Definitions*”. This statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balances more transparent.

M. Fund Equity

In the fund financial statements, governmental fund equities are classified in the following categories: *Nonspendable* – amounts that are not expected to be converted to cash; *Restricted* – amounts that may be used only for a specific purpose because of constitutional or externally imposed constraints; and *Unassigned* – the residual equity which is available for future appropriation and use.

N. Interfund Transactions

Transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed. All other interfund transactions are reported as transfers.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

O. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

P. Pension and Relief Fund

The Sheriff's Pension and Relief Fund (Fund) is a cost-sharing multiple-employer defined benefit pension plan established in accordance with the provisions of Louisiana Revised Statute 11:2171 to provide retirement, disability and survivor benefits to employees of sheriff's offices throughout the State of Louisiana, employees of the Louisiana Sheriffs' Association and the Sheriff's Pension and Relief Fund's office.

The Sheriff's Pension and Relief Fund prepares its employer schedules in accordance with Governmental Accounting Statement No. 68 – *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27*. GASB Statement No. 68 established standards for measuring and recognizing liabilities, deferred outflows of resources, deferred inflows of resources and expenses/expenditures. It provides methods and assumptions that should be used to project benefit payments, discount projected benefit payments to their actuarial present value and attribute that present value to periods of employee services. It also provides methods to calculate participating employer's proportionate share of net pension liability, deferred inflows, deferred outflows, pension expense and amortization periods for deferred inflows and deferred outflows.

Basis of Accounting:

The Sheriffs Pension and Relief Fund's employer schedules were prepared using the accrual basis of accounting. Members' earnable compensation, for which the employer allocations are based, is recognized in the period in which the employee is compensated for services performed. The member's earnable compensation is attributed to the employer for which the member is employed as of June 30, 2020.

During the year ended June 30, 2014, the Fund adopted the provisions of GASB Statement No. 67, *Financial Reporting for Pension Plans*. GASB Statement No. 67 established new standards of financial reporting for defined benefit pension plans. Significant changes included specifying the approach of contributing entities to measure pension liabilities for benefits provided through the pension plan. The provisions of this statement were retroactively applied to the fiscal year ended June 30, 2013.

Fund Employees:

The Fund is not allocated a proportionate share of the net pension liability related to its employees. The net pension liability attributed to the Fund's employees is allocated to the remaining employers based on their respective employer allocation percentage.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

P. Pension and Relief Fund - continued

Plan Fiduciary Net Position:

Plan fiduciary net position is a significant component of the Fund's collective net pension liability. The Fund's plan fiduciary net position was determined using the accrual basis of accounting. The Fund's assets, liabilities, revenues, and expenses were recorded with the use of estimates and assumptions in conformity with accounting principles generally accepted in the United States of America. Such estimates primarily relate to unsettled transactions and events as of the date of the financial statements and estimates over the determination of the fair market value of the Fund's investments. Accordingly, actual results may differ from estimated amounts.

Q. Post-Retirement Health Care and Life Insurance Benefits

In adopting the requirements of GASB Statement No. 75 during the year ended June 30, 2020, the Sheriff recognizes the cost of postemployment healthcare and life insurance benefits in the year when employee services are received, recognizes a liability for OPEB obligations, known as the net OPEB liability, on the statement of net position, and provides information useful in assessing potential demands on the Sheriff's future cash flows. Changes in the net OPEB liability will be immediately recognized as OPEB expense on the statement of activities or reported as deferred inflows/outflows of resources depending on the nature of the change.

(2) Cash and Cash Equivalents

At June 30, 2020, the sheriff had cash and cash equivalents (book balances) totaling \$9,613,884 as follows:

	Governmental Funds	Fiduciary Funds	Total
Interest-bearing demand deposits	\$ 7,384,836	\$ 2,229,316	\$ 9,614,152
Non-interest-bearing demand deposits	-0-	(4,368)	(4,368)
Cash on hand (petty cash and change funds)	4,100	-0-	4,100
Total	\$ 7,388,936*	\$ 2,224,948	\$ 9,613,884

*(\$7,388,936 plus debt service cash equivalents of \$231,157 equals \$7,620,093 for governmental activities total)

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

At June 30, 2020 the sheriff had \$10,740,536 in deposits (collected bank balances). These deposits were secured from risk by \$250,000 of federal deposit insurance (F.D.I.C.) and \$10,372,857 of pledged securities held by the custodial bank in the name of the fiscal agent bank (GASB Category 3), except as described below:

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

(2) Cash and Cash Equivalents - continued

As of June 30, 2020, the sheriff had an account at a local bank totaling \$117,261 of which all was secured by F.D.I.C. insurance.

Even though the pledged securities are considered uncollateralized (Category 3), under the provisions of GASB Statement 3, Louisiana Revised Statutes 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the sheriff that the fiscal agent has failed to pay deposited funds upon demand.

(3) Investments

At June 30, 2020 the Sheriff's investments totaled \$24,716,824 as follows:

	<u>Governmental Funds</u>	<u>Fiduciary Funds</u>	<u>Total</u>
LAMP, at amortized cost	\$ 24,341,324	\$ -0-	\$ 24,341,324
Time deposits, at cost	250,000	8,239	258,239
Other deposits, at cost	<u>117,261</u>	<u>-0-</u>	<u>117,261</u>
Total	<u>\$ 24,708,585</u>	<u>\$ 8,239</u>	<u>\$ 24,716,824</u>

The Sheriff can invest in direct debt securities of the United States unless such an investment is expressly prohibited by law. The Sheriff's investments are categorized to give an indication of the level of risk assumed by the Sheriff at year end. Category 1 includes investments that are insured or registered or for which the securities are held by the Sheriff or his agent in the Sheriff's name. Category 2 includes uninsured and unregistered investments with securities held by the counterparty's trust department or agent in the Sheriff's name. Category 3 includes uninsured and unregistered investments with securities held by the counterparty, or by its trust department or agent, but not in the Sheriff's name.

In accordance with GASB Codification Section 150.165, the investment in LAMP is not categorized in the three risk categories provided by the GASB Codification Section 150.164 because the investment is in the pool of funds and thereby not evidenced by securities that exist in physical or book entry form. LAMP is administered by LAMP, Inc.; a non-profit corporation organized under the laws of the State of Louisiana, and is governed by a board of directors comprised of representatives from various local governments and statewide professional organizations. Only local governments having contracted to participate in LAMP have an investment interest in its pool of assets. While LAMP is not required to be a registered investment company under the Investment Company Act of 1940, its investment policies are similar to those established by Rule 2a-7, which governs registered money market funds. The primary objective of LAMP is to provide a safe environment for the placement of public funds in short-term, high quality investments.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

(3) Investments – continued

The LAMP portfolio includes only securities and other obligations in which local governments in Louisiana are authorized to invest in accordance with LA-R.S. 33:2955.

GASB Statement No. 40 *Deposit and Investment Risk Disclosure*, requires disclosure of credit risk, custodial credit risk, concentration of credit risk interest rate risk, and foreign currency risk for all public entity investments.

LAMP is an investment pool that, to the extent practical, invest in a manner consistent with GASB Statement No. 79. The following facts are relevant for investment pools:

- Credit risk: LAMP is rated AAAM by Standard & Poor's.
- Custodial credit risk: LAMP participants' investments in the pool are evidenced by shares of the pool. Investments in pools should be disclosed, but not categorized because they are not evidenced by securities that exist in physical or book-entry form. The public entity's investment is with the pool, not the securities that make up the pool; therefore, no disclosure is required.
- Concentration of credit risk: Pooled investments are excluded from the 5 percent disclosure requirement.
- Interest rate risk: LAMP is designed to be highly liquid to give its participants immediate access to their account balances. LAMP prepares its own interest rate risk disclosure using the weighted average maturity (WAM) method. The WAM of LAMP assets is restricted to not more than 90 days, and consists of no securities with a maturity in excess of 397 days or 762 days for U. S. Government floating/variable rate investments.

The LAMP portfolio includes only securities and other obligations in which local governments in Louisiana are authorized to invest. Accordingly, LAMP investments are restricted to securities issued, guaranteed, or backed by the U.S. Treasury, the U.S. government, or one of its agencies, enterprises, or instrumentalities, as well as repurchase agreements collateralized by those securities. The dollar weighted average portfolio maturity of LAMP assets is restricted to not more than 90 days, and consists of no securities with a maturity in excess of 397 days. The fair market value of investments is determined on a weekly basis to monitor any variances between amortized cost and market value. For purpose of determining participants' shares, investments are valued at amortized cost. GASB Statement No. 31 requires that investments, that fall within the definitions of said statement, be recorded at fair value. However, Statement No. 31 also states that investments in an external investment pool can be reported at amortized cost if the external investment pool operates in a manner consistent with the Security Exchange and Commission's (SEC's) Rule 2a-7. LAMP is an external investment pool that operates in a manner consistent with SEC Rule 2a-7.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

(4) Ad Valorem Property Taxes

The Sheriff is the ex-officio tax collector of the parish and is responsible for the collection and distribution of ad valorem property taxes. Ad valorem property taxes attach as an enforceable lien on property as of January 1, of each year. Taxes are levied by the parish government in June and are actually billed to the taxpayers by the Sheriff in October. Billed taxes are due by December 31, becoming delinquent on January 1 of the following year. The taxes are based on assessed values determined by the tax assessor of St. Charles Parish and are collected by the Sheriff. The taxes are remitted to the appropriate taxing bodies net of deductions for assessor's compensation and pension fund contributions. Ad valorem property taxes are budgeted and recorded in the year levied and billed. For the year ended June 30, 2020 law enforcement taxes applicable to the Sheriff's General Fund were levied at the rate of 21.58 mills on property with assessed valuations totaling \$1,568,473,486.

The activity of the tax collections and disbursements are shown in the supplemental information section of this report under "Agency Funds." The Tax Collector Agency Fund as of year end contained \$99,137 of "unsettled balances."

The unsettled balances of \$99,137 due to taxing bodies and others at June 30, 2020 consist of \$8,239 in protested taxes, \$90,841 in prior years taxes, and \$57 in interest.

The Schedule of Collections, Distributions and Unsettled Balances for the year ended June 30, 2020 is as follows:

Unsettled balances at July 1, 2019	\$ <u>135,848</u>
Collections:	
Ad valorem property taxes	185,490,757
State revenue sharing (See note below)	1,036,182
Parish occupational licenses	1,513,340
Interest earned	73,170
Tax notices, costs, etc.	4,802
Other	264,833
Total collections	<u>188,383,084</u>
Total available for distributions	<u>188,518,932</u>
Distributions:	
St. Charles Parish:	
Assessor	2,130,775
Clerk of Court	3,295
Council	47,535,556
Hospital Service District	8,568,546
School Board	84,730,771
Sheriff	34,246,568
State of Louisiana:	
Lafourche Levee District	2,862,616
State Treasury - Pontchartrain Levee District	2,758,181
Refunds and redemptions	407,261
Pension funds	5,176,226
Total distributions	<u>188,419,795</u>
Unsettled balances at June 30, 2020	\$ <u>99,137</u>

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

(4) Ad Valorem Property Taxes - continued

The Schedule of Uncollected Taxes for the year ended June 30, 2020 is as follows:

<u>AD VALOREM TAXES-CURRENT YEAR</u>	<u>UNCOLLECTED PER RECORD</u>
Assessor's Tax	\$ 4,347
Fire Protection M & O	4,703
Parish Courthouse Bonds	10,282
Hospital Bonds	8,044
Hospital Bonds	3,341
Hospital Bonds	1,427
Hospital Bonds	2,757
Public Hospital M & O	2,725
Parish Health Unit	1,978
Law Enforcement I	57,738
Mosquito Control	3,503
Council on Aging	3,114
Council on Aging	2,595
Library M & O	14,694
Parish Recreation I	9,602
Public Sewerage Bonds	7,136
Public Roads	19,138
Road Lighting District	3,276
School Bonds	27,441
School Const. & Improv	13,364
School Maintenance	140,062
E-911 Telephone Service M & O	3,146
Lafourche Basin Levee	7,112
Pontchartrain Levee	4,980
Law Enforcement II	12,261
Levees & Protection	13,202
ARC	<u>2,173</u>
Total Uncollected	<u>\$ 384,141</u>

The Schedule of Categories of Uncollected Taxes for the year ended June 30, 2020 is as follows:

<u>Total</u>	<u>LTC</u>	<u>Refunds</u>	<u>Refunds</u>
<u>Uncollected</u>	<u>Reductions</u>	<u>Refunds</u>	<u>To Process</u>
\$384,141	\$181,192	\$(87,748)	\$290,697

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

(4) Ad Valorem Property Taxes - continued

Note - The state revenue sharing funds provided by Act 641 of 2006, which were received during the year ended June 30, 2020 were deposited in the Tax Collector Agency Fund and allocated among the taxing bodies as follows:

St. Charles Parish:	
Assessor	\$ 31,093
Community Service	30,000
Council	191,896
Hospital Service District	24,828
School Board	262,436
Sheriff:	
Law Enforcement District	287,726
Commission on collection	103,051
Lafourche Basin Levee District	45,742
Pension Funds	19,116
Pontchartrain Levee District	<u>40,294</u>
Total	<u>\$ 1,036,182</u>

(5) Due From Other Governmental Units

Amounts due from other governmental units at June 30, 2020, all of which were subsequently collected, consisted of the following:

New Orleans Aviation Board	\$ 44,758
St. Charles Parish Council	429,515
State of Louisiana	40,391
U.S. Treasury	<u>21,954</u>
	<u>\$ 536,618</u>

(6) Other Receivables

Other receivables are comprised of the following, all of which were collected subsequent to June 30, 2020.

Due from Fiduciary Funds	\$ 59,942
Accrued interest	1,635
Other accrued revenues	<u>422,227</u>
	<u>\$ 483,804</u>

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

(7) Capital Assets

Capital assets and depreciation activity as of and for the year ended June 30, 2020 are as follows:

<u>Governmental Activities</u>	Balance, July 1, 2019	Additions	Reductions	Balance, June 30, 2020
Land	\$ 900,694	\$ -0-	\$ -0-	\$ 900,694
Construction in progress	-0-	720,185	-0-	720,185
Buildings	33,830,216	-0-	-0-	33,830,216
Vehicles	8,208,819	895,953	67,060	9,037,712
Equipment and office furnishings	<u>12,474,731</u>	<u>1,367,207</u>	<u>199,479</u>	<u>13,642,459</u>
Total	<u>55,414,460</u>	<u>2,983,345</u>	<u>266,539</u>	<u>58,131,266</u>
Less accumulated depreciation:				
Buildings	9,169,420	836,041	-0-	10,005,461
Vehicles	5,981,290	672,053	67,060	6,586,283
Equipment and office furnishings	<u>10,664,635</u>	<u>581,479</u>	<u>168,002</u>	<u>11,078,112</u>
Total	<u>25,815,345</u>	<u>2,089,573</u>	<u>235,062</u>	<u>27,669,856</u>
Capital assets, net	<u>\$ 29,599,115</u>	<u>\$ 893,772</u>	<u>\$ 31,477</u>	<u>\$30,461,410</u>

Depreciation expense for the years ended June 30, 2020 and 2019 were \$ 2,089,573 and \$2,140,083, respectively. The total estimated cost of the construction in progress (Graphics Shop Building) is \$1,014,075.

(8) Pension and Deferred Compensation Plans

Employees of the St. Charles Parish Sheriff participate in a pension plan and a deferred compensation plan, which is described in the following sections. The Sheriff's office implemented Government Accounting Standards Board (GASB) Statement 68 on Accounting and Financial Reporting for Pensions and Statement 71 on Pension Transition for Contributions Made Subsequent to the Measurement Date- an Amendment of GASB 68. These standards require the Sheriff's office to record its proportional share of each of the pension plans Net Pension Liability and report the following disclosures:

- A. PLAN DESCRIPTION: The St. Charles Parish Sheriff contributes to the Sheriffs' Pension and Relief Fund, a cost-sharing multiple employer defined benefit pension plan administered by the Sheriffs' Pension and Relief Fund, a public corporation created in accordance with the provisions of Louisiana Revised Statute 11:2171 to provide retirement, disability and survivor benefits for employees of sheriffs' offices throughout the State of Louisiana, employees of the Louisiana Sheriffs' Association and the employees of the Fund. The projection of benefit payments in the calculation of the total pension liability includes all benefits to be provided to current active and inactive employees through the Fund in accordance with the benefit terms and any additional legal agreements to provide benefits that are in force at the measurement date.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

(8) Pension and Deferred Compensation Plans – Continued

A. PLAN DESCRIPTION – (Continued)

The following is a description of the plan and its benefits and is provided for general information purposes only. Participants should refer to the appropriate statutes for more complete information.

For members whose first employment making them eligible for membership in the system began on or after January 1, 2012: Members with twelve years of creditable service may retire at age sixty-two; members with twenty years of service may retire at age sixty; members with thirty years of creditable service may retire at age fifty-five. The benefit accrual rate for such members with less than thirty years of service is three percent; for members with thirty or more years of service; the accrual rate is three and one-third percent. The retirement allowance is equal to the benefit accrual rate times the member's average final compensation multiplied by his years of creditable service, not to exceed (after reduction for optional payment form) 100% of average final compensation. Members with twenty or more years of service may retire with a reduced retirement at age fifty.

For a member whose first employment making him eligible for membership in the system began on or before June 30, 2006, final average compensation is based on the average monthly earnings during the highest thirty-six consecutive months or joined months if service was interrupted. The earnings to be considered for each twelve-month period within the thirty-six month period shall not exceed 125% of the preceding twelve-month period.

For a member whose first employment making him eligible for membership in the system began after June 30, 2006 and before July 1, 2013, final average compensation is based on the average monthly earnings during the highest sixty consecutive months or joined months if service was interrupted. The earnings to be considered for each twelve-month period within the sixty month period shall not exceed 125% of the preceding twelve-month period.

For a member whose first employment making him eligible for membership in the system began on or after July 1, 2013, final average compensation is based on the average monthly earnings during the highest sixty consecutive months or joined months if service was interrupted. The earnings to be considered for each twelve-month period within the sixty month period shall not exceed 115% of the preceding twelve-month period.

Disability Benefits: A member is eligible to receive disability benefits if he has at least ten years of creditable service when a non-service related disability is incurred; there are no service requirements for a service related disability. Disability benefits shall be the lesser of 1) a sum equal to the greatest of 45% of final average compensation or the members' accrued retirement benefit at the time of termination of employment due to disability, or 2) the retirement benefit which would be payable assuming continued service to the earliest normal retirement age. Members who become partially disabled receive 75% of the amount payable for total disability.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

(8) Pension and Deferred Compensation Plans – Continued

A. PLAN DESCRIPTION – (Continued)

Survivor Benefits: Survivor benefits for death solely as a result of injuries received in the line of duty are based on the following. For a spouse alone, a sum equal to 50% of the member's final average compensation with a minimum of \$150 per month. If a spouse is entitled to benefits and has a child or children under eighteen years of age (or over said age if physically or mentally incapacitated and dependent upon the member at the time of his death), an additional sum of 15% of the member's final average compensation is paid to each child with total benefits paid to spouse and children not to exceed 100%. If a member dies with no surviving spouse, surviving children under age eighteen will receive monthly benefits of 15% of the member's final average compensation up to a maximum of 60% of final average compensation if there are more than four children. If a member is eligible for normal retirement at the time of death, the surviving spouse receives an automatic option 2 benefit. The additional benefit payable to children shall be the same as those available for members who die in the line of duty. In lieu of receiving option 2 benefit, the surviving spouse may receive a refund of the member's accumulated contributions. All benefits payable to surviving children shall be extended through age twenty-two, if the child is a full time student in good standing enrolled at a board approved or accredited school, college, or university.

Back Deferred Retirement Option Plan (Back-DROP): In lieu of receiving a service retirement allowance, any member of the Fund who has more than sufficient service for a regular service retirement may elect to receive a "Back-DROP" benefit. The Back-DROP benefit is based upon the Back-DROP period selected and the final average compensation prior to the period selected. The Back-DROP period is the lesser of three years or the service accrued between the time a member first becomes eligible for retirement and his actual date of retirement. For those individuals with thirty or more years, the Back DROP period is the lesser of four years or service accrued between the time a member first becomes eligible for retirement and his actual date of retirement. At retirement the member's maximum monthly retirement benefit is based upon his service, final average compensation and plan provisions in effect on the last day of creditable service immediately prior to the commencement of the Back-DROP period. In addition to the monthly benefit at retirement, the member receives a lump-sum payment equal to the maximum monthly benefit as calculated above multiplied by the number of months in the Back-DROP period. In addition, the member's Back-DROP account will be credited with employee contributions received by the retirement fund during the Back-DROP period. Participants have the option to opt out of this program and take a distribution, if eligible, or to rollover the assets to another qualified plan.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

(8) Pension and Deferred Compensation Plans – Continued

A. PLAN DESCRIPTION – (Continued)

Cost of Living Adjustments: Cost of living provisions for the fund allows the board of trustees to provide an annual cost of living increase of the eligible retiree's original benefit if certain funding criteria are met. Members are eligible to receive a cost of living adjustment once they have attained the age of sixty and have been retired at least one year. Funding criteria for granting cost of living adjustments is dependent on the funded ratio. There was no cost of living increase for its fiscal year ended June 30, 2020.

B. EMPLOYER CONTRIBUTIONS:

According to state statute, contributions requirements for all employers are actuarially determined each year. For the year ending June 30, 2019, the actual employer contribution rate was 12.25%.

In accordance with state statute, the Fund receives ad valorem taxes, insurance premium taxes and state revenue sharing funds. These additional sources of income are used as employer contributions and are considered support from non-employer contributing entities, but are not considered special funding situations. Non-employer contributions are recognized as revenue and excluded from pension expense for the year ended June 30, 2020.

C. SCHEDULE OF EMPLOYER ALLOCATIONS:

The schedule of employer allocations reports the required projected employer contributions in addition to the employer allocation percentage. The required projected employer contributions are used to determine the proportionate relationship of each employer to all employers of Sheriffs' Pension and Relief fund. The employer's proportion was determined on a basis that is consistent with the manner in which contributions to the pension plan are determined. The allocation percentages were used in calculating each employer's proportionate share of the pension amounts.

The allocation method used in determining each employer's proportion was based on the employer's projected contribution effort to the plan for the next fiscal year as compared to the total of all employers' projected contribution effort to the plan for the next fiscal year. The employers' projected contribution effort was actuarially determined by the Fund's actuary, G.S. Curran & Company.

D. SCHEDULE OF PENSION AMOUNTS BY EMPLOYEE:

The schedule of pension amounts by employer displays each employer's allocation of the net pension liability, the various categories of deferred outflows of resources, the various categories of deferred inflows of resources, and the various categories of pension expense. The schedule of pension amounts by employer was prepared using the allocations included in the schedule of employer allocations.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

(8) Pension and Deferred Compensation Plans – Continued

E. ACTUARIAL METHODS AND ASSUMPTIONS:

The net pension liability was measured as the portion of the present value of projected benefit payments to be provided through the pension plan to current active and inactive employees that is attributed to those employees' past periods of service, less the amount of the pension plan's fiduciary net position.

The components of the net position liability of all the entire Fund's employers as of June 30, 2019 are as follows:

	<u>2019</u>	
Total Pension Liability	\$ 4,264,735,402	
Plan Fiduciary Net Position	<u>3,791,712,511</u>	
Total Net Pension Liability	<u>\$ 473,022,891</u>	

A summary of the actuarial methods and assumptions used in determining the total pension liability as of June 30, 2019 are as follows:

Valuation Date	June 30, 2019
Actuarial Cost Method	Entry Age Normal
Actuarial Assumptions:	
Investment Rate of Return	7.10%, net of investment expense
Discount Rate	7.10%
Projected Salary Increases	5.5% (2.50% Inflation, 3.00% Merit)
Mortality Rates	RP-2000 Disabled Lives Mortality Table for Disabled Annuitants RP-2000 Combined Healthy with Blue Collar Adjustment Sex Distinct Table for Active Members, Healthy Annuitants and Beneficiaries
Expected Remaining Service Lives	2019 – 6 years 2018 – 6 years 2017 – 7 years 2016 – 7 years 2015 – 6 years 2014 – 6 years
Cost of Living Adjustments	The present value of future retirement benefits is based on benefits currently being paid by the Fund and includes previously granted cost of living increases. The present values do not include provisions for potential future increases not yet authorized by the Board to Trustees as they were deemed not to be substantively automatic.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

(8) Pension and Deferred Compensation Plans – Continued

E. ACTUARIAL METHODS AND ASSUMPTIONS:

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation and an adjustment for the effect of rebalancing/diversification. The target allocation and best estimates of geometric real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2019 are summarized in the following table:

<u>Asset Class</u>	<u>Target Asset Allocation</u>	<u>Real Return Arithmetic Basis</u>	<u>Long-Term Expected Portfolio Real Rate of Return</u>
Equity Securities	62%	7.1%	4.4%
Fixed Income	23	3.0	0.7
Alternative Investments	<u>15</u>	4.6	<u>0.6</u>
Totals	100%		5.7
Inflation			<u>2.4</u>
Expected Arithmetic Nominal Return			<u>8.1%</u>

The mortality rate assumptions were set after reviewing an experience study performed over the period July 1, 2009 through June 30, 2014. The data was then assigned credibility weighting and combined with a standard table to produce current levels of mortality. This mortality was then projected forward to a period equivalent to the estimated duration of the Fund's liabilities. Annuity values calculated based on this mortality were compared to those produced by using a setback of standard tables. The result of the procedure indicated that these tables would produce liability values approximating the appropriate generational mortality tables used.

The discount rate used to measure the total pension liability was 7.10%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers will be made at the actuarially determined rates approved by PRSAC taking into consideration the recommendation of the Fund's actuary. Based on those assumptions, the Fund's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

(8) Pension and Deferred Compensation Plans – Continued

F. SENSITIVITY TO CHANGES IN DISCOUNT RATE:

The following presents the net pension liability of all of the participating employers calculated using the discount rate of 7.10%, as well as what the employers' net pension liability would be if it were calculated using a discount rate that is one percentage point lower, or one percentage point higher than the current rate.

	Changes in Discount Rate:		
	2019		
	1% Decrease 6.10%	Current Discount Rate 7.10%	1% Increase 8.10%
Net Pension Liability	<u>\$989,163,202</u>	<u>\$473,022,891</u>	<u>\$ 38,643,744</u>

G. CHANGE IN NET PENSION LIABILITY:

The changes in the net position liability for the year ended June 30, 2019 were recognized in the current reporting period except as follows:

Difference between Expected and Actual Experience:

Differences between expected and actual experience with regard to economic or demographic factors in the measurement of the total pension liability were recognized in pension expense using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the pension plan. The difference between expected and actual experience resulted in a deferred inflow of resources as of June 30, 2019 as follows:

	Deferred Outflows	Deferred Inflows	Pension Expense (Benefit)	June 30, 2019	
				Deferred Outflows	Deferred Inflows
2019	\$ -	\$ 17,197,440	\$ (2,866,240)	\$ -	\$ 14,331,200
2018	-	53,015,651	(10,603,130)	-	42,412,521
2017	-	21,113,711	(4,222,742)	-	16,890,969
2016	-	17,264,692	(4,316,173)	-	12,948,519
2015	-	8,076,785	(4,038,393)	-	4,038,392
2014	-	8,173,764	(8,173,764)	-	-
			Totals	<u>\$ -</u>	<u>\$ 90,621,601</u>

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

(8) Pension and Deferred Compensation Plans – Continued

G. CHANGE IN NET PENSION LIABILITY:

Differences between Projected and Actual Investment Earnings:

Differences between projected and actual investment earnings on pension plan investments were recognized in pension expense using the straight-line amortization method over a closed five-year period. The difference between projected and actual investment earnings resulted in a deferred inflow of resources as of June 30, 2019 as follows:

	June 30, 2019					
	Deferred Outflows	Deferred Inflows	Pension Expense (Benefit)	Deferred Outflows	Deferred Inflows	Net Deferred Inflows
2019	\$ 80,942,497	\$ -	\$ 16,188,499	\$ 64,753,998	\$ -	\$ 64,753,998
2018	-	30,305,100	(7,576,275)	-	22,728,825	(22,728,825)
2017	-	107,358,044	(35,786,014)	-	71,572,030	(71,572,030)
2016	93,137,586	-	46,568,794	46,568,792	-	46,568,792
2015	21,761,875	-	21,761,875	-	-	-
Totals	<u>\$111,322,790</u>	<u>\$ 94,300,855</u>		<u>\$ 111,322,790</u>	<u>\$ 94,300,855</u>	<u>\$ 17,021,935</u>

Changes of Assumptions or Other Inputs:

Changes of assumptions about future economic or demographic factors or of other inputs were recognized in pension expense using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the pension plan. Changes of assumptions or other inputs resulted in a deferred outflow of resources as of June 30, 2019 as follows:

	June 30, 2019				
	Deferred Outflows	Deferred Inflows	Pension Expense (Benefit)	Deferred Outflows	Deferred Inflows
2019	\$ 71,727,193	\$ -	\$ 11,954,532	\$ 59,772,661	\$ -
2018	54,776,690	-	10,955,338	43,821,352	-
2017	29,966,958	-	5,993,391	23,973,567	-
2016	22,484,978	-	5,621,244	16,863,734	-
2015	262,250	-	131,124	131,126	-
2014	5,866,732	-	5,866,732	-	-
Totals	<u>\$144,562,440</u>	<u>\$ -</u>		<u>\$ 144,562,440</u>	<u>\$ -</u>

Change in Proportion:

Changes in the employer's proportionate shares of the collective net pension liability and collective deferred outflows of resources and deferred inflows of resources since the prior measurement date were recognized in employer's pension expense using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided pensions through the pension plan.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

(8) Pension and Deferred Compensation Plans – Continued

H. CONTRIBUTIONS – PROPORTIONATE SHARE:

Differences between contributions remitted to the Fund and the employer's proportionate share are recognized in pension expense using the straight line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with a pension through the pension plan.

At June 30, 2020, the Sheriff reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Beginning balance at July 1, 2019	\$ 9,917,690	\$ 4,435,478
Reversal of prior year entry for contributions subsequent to measurement period	(1,600,115)	-0-
Change in deferred inflows from prior year	-0-	(1,012,986)
Amortizations of deferred outflows	(209,444)	-0-
Contributions subsequent to the measurement date	4,367,034	-0-
Total	\$ 12,475,165	\$ 3,422,492
 Proportionate Share of Employer Contributions	 \$2,667,361	
Proportionate Share of Non-Employer Contributions	\$1,314,327	

Schedule of Remaining Amortization

<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
\$968,395	\$(365,182)	\$745,159	\$886,577	\$159,831	\$2,394,780

I. ESTIMATES:

The process of preparing the schedule of employer allocations and schedule of pension amounts in conformity with accounting principles generally accepted in the United States of America requires the use of estimates and assumptions regarding certain types of assets, liabilities, revenue and expenses. Accordingly, actual results may differ from estimated amounts.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

(8) Pension and Deferred Compensation Plans – Continued

J. FUNDING POLICY:

Plan members are required to contribute 10.25% (of which the employee contributes 5% and the Sheriff contributes 5.25%) of their annual covered salary. In addition, the St. Charles Parish Sheriff is also required to contribute at an actuarially determined rate. The actuarially determined rate for the year ended June 30, 2019 was 12.25% of annual covered payroll. The contribution requirements of plan members and the St. Charles Parish Sheriff are established and may be amended by the Sheriffs' Pension and Relief Fund. The St. Charles Parish Sheriff's total contributions to the retirement plan for the years ended June 30, 2020, 2019 and 2018 were \$4,367,034, \$3,360,946, and \$3,618,420, respectively.

K. DEFERRED COMPENSATION PLAN:

During 2001, the Sheriff's office adopted for its full time employees an I.R.C. 457 Deferred Compensation Plan. The Plan is unqualified, and allows for matching contributions by the Sheriff of up to \$8,750 per employee per year. Matching amounts are considered taxable to the employee for purposes of social security and medicare, but not for federal or state taxation. Amounts expended by the Sheriff's office for matching contributions for the years ended June 30, 2020, 2019 and 2018 were \$781,104, \$749,318 and \$825,305, respectively.

L. RETIREMENT FUND AUDIT REPORT:

The Sheriffs' Pension and Relief Fund has issued a stand-alone audit report on their financial statements for the year ended June 30, 2019. Access to the report and their summary report can be found on the Louisiana Legislative Auditor's website, www.la.la.gov. The report may also be obtained by writing to the Sheriff's Pension and Relief Fund, 6554 Florida Blvd. Suite 215, Baton Rouge, LA 70806.

(9) Post-retirement Health Care and Life Insurance Benefits

Plan description - The St. Charles Parish Sheriff's Office (the Sheriff) provides certain continuing health care and life insurance benefits for its retired employees. The St. Charles Parish Sheriff's OPEB Plan (the OPEB Plan) is a single-employer defined benefit OPEB plan administered by the Sheriff. The authority to establish and/or amend the obligation of the employer, employees and retirees rests with the Sheriff. No assets are accumulated in a trust that meets the criteria in Governmental Accounting Standards board (GASB) Codification Section P52 *Postemployment Benefits Other Than Pensions – Reporting For Benefits Not Provided Through Trusts That Meet Specified Criteria – Defined Benefit*.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

(9) Post-retirement Health Care and Life Insurance Benefits - Continued

Benefits Provided – Medical, dental and life insurance benefits are provided to employees upon actual retirement. The employer pays 100% of the medical and dental coverage for the retiree only (not dependents). Employees are covered by a retirement system whose retirement eligibility (D.R.O.P. entry) provisions are as follows: Hired before July 1st, 2010: 30 years of service at any age; or, age 55 and 15 years of service. Hired on or after July 1st, 2010: 100% coverage for 30 years of service at any age; or, 75% coverage for age 55 and 25 years of service, or, 50% coverage for age 55 and 20 years of service.

Life insurance coverage is provided to retirees and 100% of the blended rate (active and retired) is paid by the employer. The amount of insurance coverage while active is continued after retirement, but insurance coverage amounts are reduced to 75% of the original amount at age 65 and to 50% of the original amount at age 70.

Employees covered by benefit terms – At June 30, 2020, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	92
Inactive employees entitled to but not yet receiving benefit payments	-
Active employees	396
	488

Total OPEB Liability

The Sheriff's total OPEB liability of \$37,355,886 was measured as of June 30, 2020 and was determined by an actuarial valuation as of that date.

Actuarial Assumptions and other inputs – The total OPEB liability in the June 30, 2020 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.5%
Salary Increases	3.0%, including inflation
Discount rate	3.50% annually (Beginning of Year to Determine ADC)
	2.21% annually (As of End of Year Measurement Date)
Healthcare cost trend rate	Flat 5.5% annually

The discount rate was based on the Bond Buyers' 20 Year General Obligation municipal bond index as of June 30, 2020, the end of the applicable measurement period.

Mortality rates were based on the SOA RP-2000 Combined Mortality Table.

The actuarial assumptions used in the June 30, 2020 valuation were based on the results of ongoing evaluations of the assumptions from July 1, 2009 to June 30, 2020.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

(9) Post-retirement Health Care and Life Insurance Benefits - Continued

Changes in the Total OPEB Liability

Balance at June 30, 2019	\$ <u>26,769,654</u>
Changes for the year:	
Service cost	1,053,554
Interest cost at 3.50%	955,375
Differences between expected and actual experience	2,517,632
Changes in assumptions	6,948,356
Benefit payments and net transfers	<u>(888,685)</u>
Net changes	<u>10,586,232</u>
 Balances at June 30, 2020	 \$ <u>37,355,886</u>

Sensitivity of the total OPEB liability to changes in the discount rate – The following presents the total OPEB liability of the Sheriff, as well as what the Sheriff's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (1.21%) or 1-percentage-point higher (3.21%) than the current discount rate:

	1.0% Decrease (1.21%)	Current Discount Rate (2.21%)	1.0% Increase (3.21%)
Total OPEB liability	<u>\$ 44,271,299</u>	<u>\$ 37,355,886</u>	<u>\$ 31,885,690</u>

Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates – The following presents the total OPEB liability of the Sheriff, as well as what the Sheriff's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point higher (6.5%) than the current healthcare trend rates:

	1.0% Decrease (4.5%)	Current Trend (5.5%)	1.0% Increase (6.5%)
Total OPEB liability	<u>\$ 32,945,576</u>	<u>\$ 37,355,886</u>	<u>\$ 42,954,467</u>

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2020, the Sheriff recognized OPEB expense of \$2,364,396. At June 30, 2020, the Sheriff reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 2,307,829	\$ (5,448,476)
Changes in assumptions	<u>6,369,326</u>	<u>(1,052,003)</u>
Total	<u>\$ 8,677,155</u>	<u>\$ (6,500,479)</u>

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

(9) Post-retirement Health Care and Life Insurance Benefits - Continued

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Fiscal Year Ending</u>	<u>Net Amount to be Recognized – Current Year</u>	<u>Net Amount to be Recognized - Cumulative</u>
6/30/21	\$ 788,833	\$ 355,467
6/30/22	\$ 788,833	\$ 355,467
6/30/23	\$ 788,833	\$ 355,467
6/30/24	\$ 788,833	\$ 355,467
6/30/25	\$ 788,833	\$ 355,467
Thereafter	\$ 4,732,994	\$ 399,341

(10) Changes in Agency Balances

A summary of changes in the total liabilities of the various agency fund follows:

	<u>Civil Fund</u>	<u>Tax Collector Fund</u>	<u>Bonds and Fines Fund</u>	<u>Prison Inmate Fund</u>	<u>Work Release Fund</u>	<u>Asset Forfeiture Fund</u>
Balances, July 1, 2019	\$ 86,037	\$ 135,848	\$ 2,625,375	\$ 169,934	\$ 43,158	\$ 9,500
Additions	1,621,153	188,383,085	4,370,311	1,074,721	249,797	51,837
Reductions	(1,646,129)	(188,419,796)	(5,233,520)	(992,924)	(272,947)	(22,253)
Balances, June 30, 2020	\$ 61,061	\$ 99,137	\$ 1,762,166	\$ 251,731	\$ 20,008	\$ 39,084

(11) Long-Term Debt

A) Tax Bonds Outstanding

In July 2009, the Sheriff sold \$15,620,000 of tax bonds (Series 2009 A & B) of which \$8,823,000 was used for refunding the Series 1999 revenue bonds that were issued in 1999 for construction of the Correctional Facility. The balance of the proceeds from the Series 2009 A & B bonds was used for the construction of a Law Enforcement Complex which was completed during the year ended June 30, 2011. Interest rate on the Series 2009 A & B bonds ranges from 2.00% to 4.10%.

On September 1, 2016 the Series 2009 A & B tax bonds were partially refunded in the amount of \$8,875,000, with a discount of \$75,000 to leave a remaining balance of \$2,620,000. In the current year ended June 30, 2020 the remaining balance was paid off.

Payments from inception to maturity on March 1, 2020 as follows:

<u>SERIES 2009 A & B</u>				
<u>Date</u>	<u>Description</u>	<u>Principal</u>	<u>Principal Balance</u>	<u>Interest</u>
6/30/16	Beginning Balance	N/A	\$11,570,000	N/A
9/01/16	Refunding	\$8,875,000	2,695,000	N/A
9/01/16	Discount	75,000	2,620,000	\$257,408
3/01/17	Payment	695,000	1,925,000	51,233
3/01/18	Payment	715,000	1,210,000	76,750
3/01/19	Payment	745,000	465,000	48,865
3/01/20	Payment	465,000	-0-	19,065

The ending principal balance of the 2009 Series A & B Bond Issue as of June 30, 2020 was -0-.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

(11) Long-Term Debt - Continued

On September 1, 2016, the 2016 Tax Refunding Bond Issue was completed in the amount of \$8,875,000 for the purpose of refunding the Series 2009 A & B tax bonds. The annual debt service requirements on the 2016 Tax Refunding Bond Issue for the next five years and thereafter to the final maturity date on March 1, 2029 is as follows:

SERIES 2016			
Year ending June 30	Interest	Principal	Total
2021	276,950	830,000	1,106,950
2022	260,150	850,000	1,110,150
2023	238,675	865,000	1,103,675
2024	212,350	890,000	1,102,350
2025	180,600	920,000	1,100,600
2026	143,100	955,000	1,098,100
2027	104,100	995,000	1,099,100
2028	63,600	1,030,000	1,093,600
2029	21,500	1,075,000	1,096,500
Total	\$ 1,501,025	\$ 8,410,000	\$ 9,911,025

In January 2014, the Sheriff sold \$7,500,000 of tax bonds (Limited Tax Bonds Series 2014) which were being used for construction of the Law Enforcement Training Center. The interest rate on the Limited Tax Bonds Series 2014 ranged from 2.00 to 4.35. During the year ended June 30, 2016, the construction of the center was completed, at a total cost (excluding land) of \$7,261,590.

In August of 2019, the Sheriff completed a \$5,935,000 Limited Tax Refunding Bond Issue (Series 2019) for the purpose of refunding all of the callable maturities of the outstanding Series 2014 Bonds, and for paying the cost of issuance of the Bonds. The Bonds mature March 1, 2020, to March 1, 2034 at a rate of three percent and included a discount of \$85,000. The annual debt service requirements on the 2019 Tax Refunding bond Issue for the next five years and thereafter to the final maturity date on March 1, 2034 is as follows:

SERIES 2019			
Year ending June 30	Interest	Principal	Total
2021	163,500	330,000	493,500
2022	153,450	340,000	493,450
2023	143,100	350,000	493,100
2024	132,450	360,000	492,450
2025	121,500	370,000	491,500
2026	110,250	380,000	490,250
2027	98,700	390,000	488,700
2028	86,775	405,000	491,775
2029	74,400	420,000	494,400
2030	61,650	430,000	491,650
2031	48,600	440,000	488,600
2032	35,250	450,000	485,250
2033	21,525	465,000	486,525
2034	7,275	485,000	492,275
Total	\$ 1,258,425	\$ 5,615,000	\$ 6,873,425

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

(11) Long-Term Debt – Continued

The total debt service requirement on all remaining bond obligations (Bonds Series 2016 and 2019 tax refunding bonds) in the future are as follows:

	<u>Interest</u>	<u>Principal</u>	<u>Total</u>
Total Bond Obligation	<u>\$ 2,759,450</u>	<u>\$ 14,025,000</u>	<u>\$ 16,784,450</u>

The Sheriff's outstanding General Obligation Bonds related to governmental activities of \$14,025,000, contain a provision that in an event of default, the following applies:

LISTED EVENTS – The occurrence of any of the following Listed Events with respect to the bonds shall be deemed a failure of the issuer to comply with the provisions of the Disclosure Certificate:

LISTED EVENTS

- (i) Principal and interest payment delinquencies;
- (ii) Non-payment related defaults, if material;
- (iii) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (iv) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (v) Substitution of credit or liquidity providers, or their failure to perform;
- (vi) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds;
- (vii) Modifications to rights of Bondholders, if material;
- (viii) Bond calls, if material, and tender offers;
- (ix) Defeasances;
- (x) Releases, substitution, or sale of property securing repayment of the Bonds, if material;
- (xi) Rating changes;
- (xii) Bankruptcy, insolvency, receivership or similar event of the Issuer;

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

(11) Long-Term Debt - Continued

In the event of a failure of the Issuer to comply with any provision of the Disclosure Certificate any Bondholder or the Participating Underwriter may take such actions as may be necessary and appropriate, to cause the Issuer to comply with its obligations under the Disclosure Certificate. A default under the Disclosure Certificate shall not be deemed an event of default under the Resolution, and the sole remedy under the Disclosure Certificate in the event of any failure of the Issuer to comply with this Disclosure Certificate shall be an action to compel performance.

B) Current and Non-Current Liabilities

During the year ended June 30, 2020, the following changes occurred in non-current liabilities reported in the Statement of Net Position.

	<u>Balance</u> <u>6/30/19</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance</u> <u>6/30/20</u>	<u>Current</u> <u>Portion</u>
Compensated absences:					
Vacation leave	\$ 980,509	\$ 1,381,444	\$ 1,166,177	\$ 1,195,776	\$ 119,578
Compensatory time	<u>62,889</u>	<u>7,330</u>	<u>-0-</u>	<u>70,219</u>	<u>-0-</u>
	1,043,398	1,388,774	1,166,177	1,265,995	119,578
Net other post employee benefit (OPEB) obligation	26,769,654	12,950,608	2,364,376	37,355,886	-0-
Tax bonds	<u>15,240,000</u>	<u>-0-</u>	<u>1,215,000</u>	<u>14,025,000</u>	<u>1,160,000</u>
Total	\$ <u>43,053,052</u>	\$ <u>14,339,382</u>	\$ <u>4,745,553</u>	\$ <u>52,646,881</u>	\$ <u>1,279,578</u>

(12) Litigation and Claims

At June 30, 2020, the Sheriff is involved in several lawsuits claiming damages. For many of the cases, in the opinion of the Sheriff's management, the only exposure to the Sheriff would be any costs in defense of the lawsuits with no liability to the Sheriff in excess of insurance coverage. For those cases which are estimated to exceed insurance coverage, an accrual is recorded in the general fund.

(13) Lease Obligations

The Sheriff is committed under various leases for office space, copy machines, and other equipment.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

(13) Lease Obligations - Continued

The leases are considered for accounting purposes to be operating leases. Lease expenditures for the year ended June 30, 2020 amounted to \$120,152. Future minimum lease payments for these leases are as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2021	\$ 120,152
2022	\$ 120,152
2023	\$ 120,152
2024	\$ 120,152
2025	\$ 120,152

(14) Risk Management

The Sheriff is exposed to risks of loss in areas of general and auto liability, property hazards, and workers' compensation. Those risks are covered by purchasing commercial insurance. During the year ended June 30, 1998, the Sheriff implemented a risk management program. Under this program, a loss fund was established to cover a self-insured retention (SIR) of \$10,000 for property damage and \$125,000 for third party liability per occurrence. Claims in excess of the SIR are payable by the insurance company. The loss fund had a balance of \$241,512 at June 30, 2020 and is included as part of the cash and cash equivalents in the accompanying financial statements.

(15) Expenditures of the Sheriff's Office Paid by the Parish Council

The Sheriff's office is located in the parish courthouse. The costs of maintaining and operating the parish courthouse, as required by statute, is paid by the St. Charles Parish Council. These expenditures are not included in the accompanying financial statements.

(16) On-Behalf Payments for Salaries

Qualified employees of the Sheriff's office receive a monthly salary supplement from either the state or the parish. These supplements which aggregated \$3,417,513 for the year ended June 30, 2020 are reported as revenue and expenditures in the accompanying financial statements.

(17) New Accounting Pronouncements

During the fiscal year ended June 30, 2018, the Sheriff adopted Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. The statement addresses accounting and financial reporting for OPEB that is provided to employees of state and local governmental employers. This statement replaces the requirements Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Basic Financial Statements (Continued)

(17) New Accounting Pronouncements- continued

In January 2017, the Governmental Accounting Standards Board (GASB) approved Statement No. 84, *Fiduciary Activities*. GASB Statement No. 84 improves guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. This statement establishes criteria for identifying fiduciary activities of all state and local governments. The provisions of GASB Statement No. 84 have been implemented by the sheriff for the year ending June 30, 2020.

In March 2018, the Governmental Accounting Standards Board (GASB) approved Statement No. 88, *Certain Disclosure Related to Debt, including Direct Borrowings and Direct Placements*. GASB Statement No. 88 improves the information that is disclosed in notes to government financial statements related to debt, including direct borrowings and direct placements. It also clarifies which liabilities governments should include when disclosing information related to debt. The provisions of GASB Statement No. 88 have also been implemented by the Sheriff for the year ending June 30, 2020.

(18) Evaluation of Subsequent Events

The Sheriff's office has evaluated subsequent events through December 16, 2020, the date the financial statements were available to be issued. A strain of coronavirus was reported in Louisiana in March 2020, and continues to spread throughout the United States. The COVID-19 outbreak has disrupted business. While the disruption is currently expected to be temporary, there is considerable uncertainty around the duration. The related financial impact and duration of this COVID-19 outbreak cannot be reasonably estimated at this time.

REQUIRED SUPPLEMENTARY INFORMATION (PART II)

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Schedule of Revenues, Expenditures, and Changes in Fund Balance -
Budget (GAAP Basis) and Actual - General Fund
Year Ended June 30, 2020
With Comparative Actual Amounts for Year Ended June 30, 2019
2020

	Budget		Actual	Variance With Final Budget Positive (Negative)	2019 Actual
	Original	Final			
Revenues:					
Ad valorem property taxes	\$ 33,100,000	\$ 33,545,100	\$ 33,616,760	\$ 71,660	\$ 30,712,183
Intergovernmental:					
Federal and state grants	321,000	744,973	764,933	19,960	70,589
State revenue sharing – net	381,000	390,750	390,727	(23)	381,410
State supplemental pay	1,400,000	1,380,000	1,375,953	(4,047)	1,358,525
Parish supplemental pay	1,900,000	1,990,000	2,041,560	51,560	1,906,852
Video poker	300,000	260,000	290,592	30,592	334,674
Fees, charges, and commissions for services:					
Civil and criminal fees	1,102,200	1,135,050	1,225,382	90,332	1,230,876
Court attendance	20,000	15,000	18,428	3,428	20,060
Feeding and keeping prisoners	5,300,000	5,800,000	5,912,724	112,724	5,537,436
Transporting prisoners	60,000	60,000	55,177	(4,823)	71,136
Paid details	2,055,000	1,680,000	1,710,386	30,386	2,129,417
Vehicle use fees	200,000	205,000	197,421	(7,579)	184,876
Telephone commissions and other	905,000	805,400	831,795	26,395	922,891
Interest income	507,700	378,625	350,910	(27,715)	502,169
Miscellaneous:					
Contraband	17,000	19,000	19,767	767	39,632
Cost of bond issuance	-0-	103,455	103,455	-0-	-0-
Donations	11,000	9,000	8,303	(697)	32,018
Unclaimed checks	15,000	21,750	33,972	12,222	22,556
Other	1,890	13,640	13,236	(404)	11,836
Total revenues	<u>47,596,790</u>	<u>48,556,743</u>	<u>48,961,481</u>	<u>404,738</u>	<u>45,469,136</u>
Other financing sources (uses):					
Transfer to other fund	(1,661,741)	(1,534,691)	(1,484,338)	50,353	(1,599,137)
Sale of assets	<u>40,000</u>	<u>75,000</u>	<u>47,143</u>	<u>(27,857)</u>	<u>81,325</u>
Total revenues and other financing sources	<u>45,975,049</u>	<u>47,097,052</u>	<u>47,524,286</u>	<u>427,234</u>	<u>43,951,324</u>
Expenditures:					
Current:					
Public Safety:					
Personal services and related benefits	35,492,337	34,200,869	34,019,983	(180,886)	31,992,739
Contracted services	2,543,000	2,927,050	2,967,659	40,609	1,969,515
Operation and maintenance	5,267,952	5,197,068	4,978,345	(218,723)	5,200,851
Capital outlay	<u>2,345,000</u>	<u>3,170,000</u>	<u>2,983,345</u>	<u>(186,655)</u>	<u>1,369,249</u>
Total expenditures	<u>45,648,289</u>	<u>45,494,987</u>	<u>44,949,332</u>	<u>(545,655)</u>	<u>40,532,354</u>
Excess (deficiency) of revenues and other financing sources over expenditures	326,760	1,602,065	2,574,954	972,889	3,418,970
Fund balance at beginning of year	<u>28,915,204</u>	<u>29,850,173</u>	<u>29,850,173</u>	<u>-0-</u>	<u>26,431,203</u>
Fund balance at end of year	\$ <u>29,241,964</u>	\$ <u>31,452,238</u>	\$ <u>32,425,127</u>	\$ <u>972,889</u>	\$ <u>29,850,173</u>

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Schedule of Expenditures Compared to Budget (GAAP Basis) - General Fund
Year Ended June 30, 2020
With Comparative Actual Amounts for Year Ended June 30, 2019
2020

	Budget		Actual	Variance With	2019 Actual
	Original	Final		Final Budget Positive (Negative)	
Current:					
Public Safety:					
Personnel services and related benefits:					
Sheriff's salary	\$ 160,337	\$ 165,869	\$ 165,748	\$ (121)	\$ 160,337
Deputies' salaries	25,941,500	24,393,500	24,098,145	(295,355)	23,121,177
Cell phone stipend	82,000	78,000	77,975	(405)	78,566
Vacation	94,000	112,500	102,095	(10,405)	90,495
Terminal leave	41,500	5,600	4,690	(910)	44,824
Deferred compensation	843,000	783,000	781,104	(1,896)	749,318
Pension and payroll taxes	4,205,000	4,712,400	4,753,664	41,264	3,725,538
Hospitalization/life insurance	<u>4,125,000</u>	<u>3,950,000</u>	<u>4,036,562</u>	<u>86,562</u>	<u>4,022,484</u>
	<u>35,492,337</u>	<u>34,200,869</u>	<u>34,019,983</u>	<u>(180,886)</u>	<u>31,992,739</u>
Contracted services:					
Liability insurance	1,446,000	1,540,550	1,622,574	82,024	1,307,962
Attorney fees	30,000	85,000	81,139	(3,861)	30,240
Other professional services	677,000	870,000	894,047	24,047	424,604
Computer software	270,000	305,000	249,747	(55,253)	80,596
Rent/lease	<u>120,000</u>	<u>126,500</u>	<u>120,152</u>	<u>(6,348)</u>	<u>126,113</u>
	<u>2,543,000</u>	<u>2,927,050</u>	<u>2,967,659</u>	<u>40,609</u>	<u>1,969,515</u>
Operation and maintenance:					
Auto fuel	680,000	620,000	589,627	(30,373)	677,519
Auto repairs and maintenance	485,000	550,000	466,868	(83,132)	474,779
Building maintenance	180,000	220,000	182,054	(37,946)	181,307
Community service	60,000	55,000	49,657	(5,343)	62,822
Cost of issuance expense	-0-	34,916	34,916	-0-	-0-
Crime lab	41,252	41,252	41,252	-0-	41,252
Criminal investigation	20,000	19,000	18,675	(325)	18,748
Deputy uniforms, supplies, etc.	590,000	459,000	387,417	(71,583)	590,505
Dues and subscriptions	65,000	89,500	89,779	279	63,410
Office supplies and expenses	973,000	927,300	957,131	29,831	1,013,504
Prisoner feeding and maintenance	1,055,200	1,116,100	1,114,469	(1,631)	1,054,849
Radio repairs	10,000	10,000	7,397	(2,603)	10,785
Telephone and utilities	1,020,000	982,000	973,676	(8,324)	935,974
Travel	25,000	12,000	9,670	(2,330)	17,582
Other	<u>63,500</u>	<u>61,000</u>	<u>55,757</u>	<u>(5,243)</u>	<u>57,815</u>
	<u>5,267,952</u>	<u>5,197,068</u>	<u>4,978,345</u>	<u>(218,723)</u>	<u>5,200,851</u>
Capital outlay:					
Purchase of vehicles	850,000	900,000	895,953	(4,047)	884,771
Purchase of radios and other equipment	<u>1,495,000</u>	<u>2,270,000</u>	<u>2,087,392</u>	<u>(182,608)</u>	<u>484,478</u>
	<u>2,345,000</u>	<u>3,170,000</u>	<u>2,983,345</u>	<u>(186,655)</u>	<u>1,369,249</u>
Total expenditures	\$ <u>45,648,289</u>	\$ <u>45,494,987</u>	\$ <u>44,949,332</u>	\$ <u>(545,655)</u>	\$ <u>40,532,354</u>

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Schedule of the Employer's Proportionate Share
Of the Net Pension Liability
For the Year Ended June 30, 2020

Date	Total Pension Liability	Plan Fiduciary Net Position	Employer's Net Position Liability	Plan Fiduciary Net Position As a % of Total Pension Liability	Covered Employee Payroll	Employer's Net Position Liability As a % of Covered Employee Payroll
2020	\$132,322,884	\$117,646,298	\$ 14,676,585	88.91%	\$ 17,437,904	84.16%
2019	\$131,390,167	\$118,750,163	\$ 12,599,554	90.38%	\$ 16,930,004	74.42%
2018	\$121,045,998	\$107,110,680	\$ 13,935,318	88.49%	\$ 14,520,741	95.97%
2017	\$108,561,913	\$ 89,126,064	\$ 19,435,849	82.10%	\$ 20,499,495	94.81%
2016	\$ 99,563,065	\$ 86,228,108	\$ 13,334,957	86.61%	\$ 20,499,495	65.05%
2015	\$ 93,296,247	\$ 81,489,345	\$ 11,806,902	87.34%	\$ 19,181,347	61.55%

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

The amounts presented have a measurement date of the previous fiscal year end.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Schedule of the Employer's Pension Contributions
For the Year Ended June 30, 2020

Date	Actuarially Determined Contribution	Contributions In Relation to The Actuarially Determined Contributions	Contribution Deficiency (Excess)	Covered Employee Payroll	Contributions As a Percentage Of Covered Payroll
2020	\$ 2,667,361	\$ 2,667,361	\$ -	\$ 17,437,904	15.2963%
2019	\$ 2,885,846	\$ 2,885,846	\$ -	\$ 16,930,004	17.0457%
2018	\$ 2,952,885	\$ 2,952,885	\$ -	\$ 14,520,741	20.3356%
2017	\$ 2,878,412	\$ 2,878,412	\$ -	\$ 20,499,495	14.0413%
2016	\$ 2,826,930	\$ 2,826,930	\$ -	\$ 20,499,495	13.7902%
2015	\$ 2,664,289	\$ 2,664,289	\$ -	\$ 19,181,347	13.8900%

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

The amounts presented have a measurement date of the previous fiscal year end.

OTHER SUPPLEMENTARY INFORMATION

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Schedule of the Changes in Net OPEB Liability and Related Ratios for the
For the Year Ended June 30, 2020

	<u>2018</u>	<u>2019</u>	<u>2020</u>
Total OPEB Liability			
Service cost	\$ 1,344,837	\$ 750,146	\$ 1,053,554
Interest	1,247,115	1,292,492	955,375
Changes of benefit terms	-0-	-0-	-0-
Differences between expected and actual experience	-0-	(6,174,939)	2,517,632
Changes of assumptions	-0-	(1,192,270)	6,948,356
Benefit payments	<u>(905,330)</u>	<u>(842,355)</u>	<u>(888,685)</u>
Net change in total OPEB liability	1,686,622	(6,166,926)	10,586,232
 Total OPEB liability - beginning	 <u>31,249,958</u>	 <u>32,936,580</u>	 <u>26,769,654</u>
 Total OPEB liability - ending	 <u>\$32,936,580</u>	 <u>\$26,769,654</u>	 <u>\$37,355,886</u>
 Covered - employee payroll	 \$14,520,741	 \$16,930,004	 \$17,437,904
 Net OPEB liability as a percentage of covered - employee payroll	 226.82%	 158.12%	 214.22%
 Notes to Schedule:			
<i>Benefit Changes:</i>	None	None	None
 <i>Changes of Assumptions:</i>			
 <i>Discount Rate:</i>	3.88%	3.50%	2.21%
<i>Health Trend Rate:</i>	variable	5.50%/3.0%	5.50%

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana
General Fund

Comparative Balance Sheet
June 30, 2020 and 2019

ASSETS

	<u>2020</u>	<u>2019</u>
Cash and cash equivalents	\$ 7,388,936	\$ 8,875,713
Investments	24,708,585	20,391,534
Receivables:		
Accrued interest	1,635	2,952
Due from other governmental units	536,618	683,821
Due from agency funds	59,942	84,698
Other	422,227	230,953
Inventory	37,179	36,352
Prepaid expenses	<u>22,467</u>	<u>27,903</u>
Total assets	<u>\$33,177,589</u>	<u>\$ 30,333,926</u>

LIABILITIES AND FUND BALANCE

Liabilities:		
Accounts and other accrued payables	\$ <u>752,462</u>	\$ <u>483,753</u>
Total liabilities	<u>752,462</u>	<u>483,753</u>
Fund balance:		
Nonspendable	59,646	64,255
Unassigned	<u>32,365,481</u>	<u>29,785,918</u>
Total fund balance	<u>32,425,127</u>	<u>29,850,173</u>
Total liabilities and fund balance	<u>\$33,177,589</u>	<u>\$ 30,333,926</u>

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana
Debt Service Fund

Balance Sheet
June 30, 2020

ASSETS

Cash and cash equivalents

\$231,157

Total assets

\$231,157

FUND BALANCE

Reserved for debt service

\$231,157

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana
Debt Service Fund

Schedule of Revenues, Expenditures, and Changes in Fund Balance
Year Ended June 30, 2020

Revenues:		
Interest income		\$ 6,110
Other financing sources:		
Transfer from General Fund		<u>1,484,338</u>
Total revenues and other financing sources		1,490,448
Expenditures:		
Debt service:		
Principal	1,130,000	
Interest	<u>404,691</u>	
Total expenditures		<u>1,534,691</u>
Excess of expenditures over revenues and other financing sources		(44,243)
Fund balance at beginning of year		<u>275,400</u>
Fund balance at end of year		<u>\$ 231,157</u>

FIDUCIARY FUND TYPE - AGENCY FUNDS

DESCRIPTION OF FUND:

Civil Fund - To account for funds held in connection with civil suits, sheriff's sales, and garnishments, and payment of these collections to the Sheriff's General Fund and other recipients in accordance with applicable laws.

Tax Collector Fund - Article V, Section 27 of the Louisiana Constitution of 1974, provides that the Sheriff will serve as the collector of state and parish taxes and fees. The Tax Collector Fund is used to account for the collection and distribution of these taxes and fees to the appropriate taxing bodies.

Bonds and Fines Fund - To account for the collection of bonds, fines and costs, and payment of these collections to the sheriff's General Fund and other recipients in accordance with applicable laws.

Prison Inmate Fund - To account for the deposits made by and for inmates to their individual accounts and the appropriate disbursements to these inmates.

Prison Inmate Work Release Fund - To account for money earned by eligible inmate through the prison work release program.

Asset Forfeiture Fund - To account for money turned over temporarily by the District Attorney's Office per a court order resulting from criminal seizures, awaiting final outcome by the decision of the court.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana
Agency Funds

Combining Balance Sheet
June 30, 2020
With Comparative Total for June 30, 2019

	<u>Civil Fund</u>	<u>Tax Collector Fund</u>	<u>Bonds and Fines Fund</u>	<u>Prison Inmate Fund</u>	<u>Work Release Fund</u>	<u>Asset Forfeiture Fund</u>	<u>Total</u>	
							2020	2019
ASSETS								
Cash and cash equivalents	\$ 61,061	\$ 90,898	\$1,762,166	\$ 251,731	\$ 20,008	\$ 39,084	\$2,224,948	\$ 3,061,617
Investments	<u>-0-</u>	<u>8,239</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>8,239</u>	<u>8,235</u>
Total assets	<u>\$ 61,061</u>	<u>\$ 99,137</u>	<u>\$1,762,166</u>	<u>\$ 251,731</u>	<u>\$ 20,008</u>	<u>\$ 39,084</u>	<u>\$ 2,233,187</u>	<u>\$ 3,069,852</u>
LIABILITIES								
Due to General Fund	\$ 9	\$ -0-	\$ 11,448	\$ -0-	\$ -0-	-0-	\$ 11,457	\$ 21,525
Due to taxing bodies and Others	61,052	99,137	1,750,718	51,440	20,004	39,084	2,021,435	2,889,988
Due to inmates	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>200,291</u>	<u>4</u>	<u>-0-</u>	<u>200,295</u>	<u>158,339</u>
Total liabilities	<u>\$ 61,061</u>	<u>\$ 99,137</u>	<u>\$1,762,166</u>	<u>\$ 251,731</u>	<u>\$ 20,008</u>	<u>\$ 39,084</u>	<u>\$ 2,233,187</u>	<u>\$ 3,069,852</u>

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana
Agency Funds

Combining Statement of Changes in Assets and Liabilities
Year Ended June 30, 2020
With Comparative Total for Year Ended June 30, 2019

	Civil Fund	Tax Collector Fund	Bonds and Fines Fund	Prison Inmate Fund	Work Release Fund	Asset Forfeiture	Total	
							2020	2019
Balances, beginning of year	\$ 86,037	\$ 135,848	\$ 2,625,375	\$ 169,934	\$ 43,158	\$ 9,500	\$ 3,069,852	\$ 3,132,408
Additions:								
Deposits -								
Sheriff's sales, suits and seizures	1,279,976	-	-	-	-	51,837	1,331,813	1,195,359
Garnishments	278,022	-	-	-	-	-	278,022	393,911
Advance deposits (suits)	62,611	-	-	-	-	-	62,611	83,008
Bonds and fines	-	-	4,358,863	-	-	-	4,358,863	5,577,494
Inmates	-	-	-	1,073,787	249,590	-	1,323,377	1,319,763
Taxes, fees, etc., paid to tax collector	-	188,383,085	-	-	-	-	188,383,085	171,193,212
Interest on investments	544	-	11,448	934	207	-	13,133	24,169
Total addition	<u>1,621,153</u>	<u>188,383,085</u>	<u>4,370,311</u>	<u>1,074,721</u>	<u>249,797</u>	<u>51,837</u>	<u>195,750,904</u>	<u>179,786,916</u>
Reductions:								
Taxes, fees, etc., distributed to taxing bodies and others	-	188,419,796	-	-	-	-	188,419,796	171,166,762
Deposits settled to -								
Sheriff's General Fund and Clerk of Court	322,567	-	1,070,523	-	-	-	1,393,090	1,101,029
Parish council	-	-	603,370	-	-	-	603,370	597,418
District attorney expense fund	-	-	928,493	-	-	-	928,493	836,692
Judicial expense	-	-	298,171	-	-	-	298,171	335,736
Indigent defender board	-	-	775,431	-	-	-	775,431	879,225
Litigation, attorneys	1,258,148	-	-	-	-	-	1,258,148	1,314,435
Appraisers	34,200	-	-	-	-	-	34,200	27,800
Wrecker and storage	1,245	-	-	-	-	-	1,245	635
Official publications	12,658	-	-	-	-	-	12,658	21,847
Louisiana Commission on Law Enforcement	-	-	41,141	-	-	-	41,141	49,161
Louisiana Traumatic Head and Spinal Cord Injury Trust Fund	-	-	60,264	-	-	-	60,264	72,843
Court CMS-State Treasurer	-	-	49,842	-	-	-	49,842	55,668
HCAP - State Treasurer	-	-	25	-	-	-	25	145
Crime laboratory	-	-	50,815	-	-	-	50,815	57,324
Inmates	-	-	-	992,924	272,947	-	1,265,871	1,286,884
Other settlements	17,311	-	-	-	-	22,253	39,564	67,565
Other reductions -								
Restitution	-	-	40,867	-	-	-	40,867	38,639
Refunds	-	-	1,314,578	-	-	-	1,314,578	1,939,664
Total reductions	<u>1,646,129</u>	<u>188,419,796</u>	<u>5,233,520</u>	<u>992,924</u>	<u>272,947</u>	<u>22,253</u>	<u>196,587,569</u>	<u>179,849,472</u>
Balances, end of year	\$ 61,061	\$ 99,137	\$ 1,762,166	\$ 251,731	\$ 20,008	\$ 39,084	\$ 2,233,187	\$ 3,069,852

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Schedule of Compensation, Benefits and other payments to
Agency Head or Chief Executive Officer
Year Ended June 30, 2020

Agency Head Name: Sheriff Gregory C. Champagne

Purpose

	<u>Amount</u>
Salary	\$ 165,869
Benefits – insurance (Medical, Dental, Vision, Life)	10,339
Benefits – retirement	33,899
Deferred compensation (contributions made by the agency)	12,250
Benefits – other (Medicare Tax)	2,801
Vehicle provided by government	2,687
Dues	90
Per diem	478
Travel	583
Conference travel	<u>3,145</u>
	\$ <u>232,141</u>

COMPLIANCE AND INTERNAL CONTROL

UZEE, BUTLER, ARCENEUX & BOWES

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(1926 - 1988)
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(RETIRED)

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CERTIFIED PUBLIC ACCOUNTANTS

SOCIETY OF LOUISIANA
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Gregory Champagne
St. Charles Parish Sheriff
Hahnville, Louisiana

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the St. Charles Parish Sheriff as of and for the year ended June 30, 2020 and the related notes to the financial statements, which collectively comprise these basic financial statements, and have issued our report thereon dated December 16, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the St. Charles Parish Sheriff's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing an opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the St. Charles Parish Sheriff's internal control. Accordingly, we do not express an opinion on the effectiveness of the St. Charles Parish Sheriff's internal control.

A *deficiency* in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. We did not identify a deficiency in internal control that we consider to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the St. Charles Parish Sheriff's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that is required to be reported under *Government Auditing Standards*, as described in the accompanying schedule of findings.

Response to Findings

The St. Charles Parish Sheriff's response to the findings identified in our audit is described in the accompanying schedule of current and prior year audit findings and corrective action plan. The St Charles Parish Sheriff's response was not subjected to the auditing procedures applied in the audit of the financial statements, and accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with the enclosed Independent Auditor's Report in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

This report is intended solely for the information and use of management, the Louisiana Legislative Auditor, and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.



Harvey Louisiana
December 16, 2020

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Schedule of Current and Prior Year Audit Findings
and Corrective Action Plan
Year Ended June 30, 2020

<u>Ref. No.</u>	<u>Fiscal Year Findings Initially Occurred</u>	<u>Description of Findings</u>	<u>Corrective Action Taken</u>	<u>Corrective Action Planned</u>	<u>Name of Contact person</u>	<u>Anticipated Completion Date</u>
<u>CURRENT YEAR (6/30/20)</u>						
<u>Internal Control:</u>		None	N/A	None		N/A
<u>Compliance:</u>		None	N/A	None	Maurice Bostick Director of Business and Legal Affairs	N/A
<u>PRIOR YEAR (6/30/19)</u>						
<u>Internal Control:</u>		*2019-01 (Below)	12/31/19	*2019-01 (Below)		12/31/19
<u>Compliance:</u>		None	N/A	None	Maurice Bostick Director of Business and Legal Affairs	N/A

*2019-01 – The Sheriff had not reconciled the individual expense category balances in the Bonds and Fines Agency Funds with their ending cash balances as of June 30, 2019. Therefore, we were unable to reconcile the individual expense category balances with their ending cash balances as of June 30, 2019 in the Bonds and Fines Agency Funds, totaling \$1,175,642.

*2019-01 – Corrective action was already taken as of December 18, 2019. The Sheriff required the software provider to perform a re-implementation of the accounting software in the Bonds and Fines Department. The new installation facilitated the proper reconciliation.

ST. CHARLES PARISH SHERIFF

Schedule of Findings

Year Ended June 30, 2020

(1) Summary of Auditors' Results

(a) The type of report issued on the basic financial statements: unmodified opinion

(b) Internal control

Material weaknesses disclosed: no

Significant deficiencies reported: no

(c) Noncompliance which is material to the financial statements: no

(2) Federal Awards – At June 30, 2020, the Sheriff did not meet the requirements to have a single audit in accordance with OMB Circular A-133, therefore, this section is not applicable.

STATE OF LOUISIANA, PARISH OF ST. CHARLES

AFFIDAVIT

GREG CHAMPAGNE (Sheriff's Name), Sheriff of ST. CHARLES (Parish)

BEFORE ME, the undersigned authority, personally came and appeared, GREG CHAMPAGNE (Name), the sheriff of ST. CHARLES Parish, State of Louisiana, who after being duly sworn, deposed and said:

The following information is true and correct:

\$99,137 is the amount of cash on hand in the tax collector account on June 30, 2020;

He further deposed and said:

All itemized statements of the amount of taxes collected for tax year 2019, by taxing authority, are true and correct.

All itemized statements of all taxes assessed and uncollected, which indicate the reasons for the failure to collect, by taxing authority, are true and correct.



Signature
Sheriff of ST. CHARLES
(Parish)

SWORN to and subscribed before me, Notary, this 15th day of December, 2020 in my office in HAHNVILLE, Louisiana.

(City/Town)

Maurice E. Bostick (Signature)

MAURICE E. BOSTICK (Print), # 20117
NOTARY PUBLIC
Notary Public at Haahnville, State of Louisiana
My Commission is for 1 Year.

_____ (Commission)