SABINE HUMANE SOCIETY, INC. ANNUAL FINANCIAL REPORT

JULY 31, 2021

Sabine Humane Society, Inc. Financial Report July 31, 2021

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Certified Public Accountants

Eddie G. Johnson, CPA - A Professional Corporation (1927-1996)

Mark D. Thomas, CPA - A Professional Corporation Roger M. Cunningham, CPA - A Professional Corporation Jessica H. Broadway, CPA - A Professional Corporation Ryan E. Todtenbier, CPA - A Professional Corporation 321 Bienville Street Natchitoches, Louisiana 71457 (318) 352-3652 Fax (318) 352-4447 www.tcbtcpa.com

INDEPENDENT ACCOUNTANT'S REVIEW REPORT

To the Board of Directors of the Sabine Humane Society, Inc.

We have reviewed the accompanying financial statements of the Sabine Humane Society, Inc. (a nonprofit organization), which comprise the statement of financial position as of July 31, 2021, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with *Statements on Standards for Accounting and Review Services* promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants, and the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General of the United States and the *Louisiana Governmental Audit Guide*. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of the Sabine Humane Society, Inc. and to meet our ethical responsibilities, in accordance with the relevant ethical requirements related to our review.

Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformance with accounting principles generally accepted in the United States of America.

Other Matter Paragraphs

Other Reporting Requirements

In accordance with the *Louisiana Governmental Audit Guide* and the provisions of state law, we have issued a report dated August 25, 2021, on the results of our agreed-upon procedures on pages 14 through 16. In addition, pages 17 through 18 present the Louisiana Attestation Questionnaire.

Thomas, Cunningham, Broadway & Todtenbier, CPA's

Thomas, Currigham, Broadway + Soutenbier, CPA's

Natchitoches, Louisiana

August 25, 2021

FINANCIAL STATEMENTS

Sabine Humane Society, Inc. Statement of Financial Position Year Ended July 31, 2021

ASSETS:

Current Assets: Cash & Cash Equivalents Receivables Prepaid Insurance Total Current Assets	\$ 590,493 241 2,136 \$ 592,870
Non-current Assets: Capital Assets:	£ 401 504
Property & Equipment Less: Accumulated Depreciation Capital Assets, net	\$ 491,504 (169,576) \$ 321,928
Other Assets:	
Deposits	\$ <u>575</u>
Total Assets	\$ <u>915,373</u>
LIABILITIES:	
Current Liabilities:	
Accounts Payable	\$ 7,611
Accrued Wages	4,193
Payroll Liabilities Total Liabilities	<u>2,379</u> \$_14,183
NET ASSETS:	<u> </u>
Without Donor Restrictions	\$ <u>901,190</u>

Sabine Humane Society, Inc. Statement of Activities Year Ended July 31, 2021

	Without Donor Restrictions
Revenues:	
Property Taxes	\$373,640
Adoptions	10,980
State Revenue Sharing	10,416
Contributions	23,724
Membership Dues	1,290
Interest	1,987
Other	
Total Revenues	\$ <u>424,427</u>
Expenses:	
Program Services-	
Animal Care	\$241,608
Supporting Services-	
Management & General	73,358
Fundraising	1,362
Total Expenses	\$ <u>316,328</u>
Increase in Net Assets	\$108,099
Net Assets, Beginning of Year	<u>793,091</u>
Net Assets, End of Year	\$ <u>901,190</u>

Sabine Humane Society, Inc. Statement of Functional Expenses For the Year Ended July 31, 2021

	Program Services	Support	ing Services		
				<u>Total</u>	
		Managemen	<u>nt</u>	Supporting	<u>Total</u>
EXPENSES:	Animal Care	& General	Fundraising	Services	Expenses
Marketing & Promotions	\$ -	\$ -	\$ 1,362	\$ 1,362	\$ 1,362
Accounting Services	=	20,47		20,470	20,470
Auto Expense	2,811	93′	7	937	3,748
Depreciation	23,262	7,75	4 -	7,754	31,016
Feed	16,922		-		16,922
Insurance	6,052	2,01	7 -	2,017	8,069
Medicine	30,580	-	1 2		30,580
Office Expense	634	4,02	5 -	4,025	4,659
Operating Supplies	6,225	2,07	5 -	2,075	8,300
Outside Services	3,848	1,17	3 -	1,178	5,026
Repairs & Maintenance	5,819	1,94	O -	1,940	7,759
Telephone	1,765	588	-	588	2,353
Utilities	12,403	4,134	4 -	4,134	16,537
Veterinary Fees	46,568	540		EAN EAN	46,568
Volunteer Appreciation	153	5	I -	51	204
Wages & Related Tax	84,566	28,189	-	28,189	112,755
	\$ 241,608	\$ 73,35	3 \$ 1,362	\$ 74,720	\$ 316,328

Sabine Humane Society, Inc. Statement of Cash Flows Year Ended July 31, 2021

CASH FLOWS FROM OPERATING ACTIVITIES:

Increase in Net Assets	\$108,099
Adjustments to Reconcile Increase in Net Assets to Net	
Cash Provided by Operating Activities:	
Depreciation	31,016
(Increase) Decrease in Receivables	(241)
(Increase) Decrease in Prepaid Expenses	79
Increase (Decrease) in Payroll Liabilities	890
Increase (Decrease) in Accounts Payable	2,843
Net Cash Provided by Operating Activities	\$142,686
CASH FLOWS FROM FINANCING ACTIVITIES:	
Purchase of Assets, Furniture & Equipment	0
Net Increase in Cash	\$142,686
Cash at Beginning of Year	447,807
Cash at End of Year	\$ <u>590,493</u>

NOTES TO FINANCIAL STATEMENTS

Introduction:

The Sabine Humane Society, Inc. (hereafter referred to as the Society) was incorporated as a nonprofit organization on November 10, 1997, under the laws of the State of Louisiana. The Society serves all of Sabine Parish. The purpose of the Society is the prevention of cruelty to animals, relief of suffering among animals, and the extension of humane education. The Society operates under a five-member Board of Directors, whose term of appointment is three years.

1. Significant Accounting Policies:

The accounting and reporting policies of Sabine Humane Society, Inc., conform to generally accepted accounting principles as applicable to non-profit organizations, and are applied on a consistent basis between periods.

The following is a summary of certain significant accounting policies and practices:

- A. <u>Financial Statement Presentation</u> The Society has adopted FASB Accounting Standard Update 2016-14 "Not-for-Profit Organizations (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities". Under FASB ASU 2016-14, the Society is required to report information regarding its financial position and activities according to two classes of net assets: net assets with donor restrictions and net assets without donor restrictions. In addition, the Society is required to present a statement of cash flows.
- B. <u>Basis of Accounting</u> The Society uses the accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized when they are incurred. Purchases of various operating supplies are regarded as expenditures at the time purchased.
- C. <u>Use of Estimates</u> The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.
- D. <u>Capital Assets</u> Depreciation on all exhaustible capital assets is charged as an expense against the operations of the Society. Assets are recorded at cost if purchased or at market value at time of donation. Depreciation is calculated using the straight-line method over the estimated useful lives of the assets ranging from 3 to 50 years. Depreciation expense for the current year is \$31,016. Accumulated depreciation was \$169,576 at July 31, 2021.
- E. <u>Long-Term Liabilities</u> The Sabine Humane Society, Inc. had no long-term debt as of July 31, 2021.
- F. <u>Income Taxes</u> The Society is a not-for-profit organization that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and classified by the Internal Revenue Service as other than a private Society. The Society's Form 990, *Return of Organization Exempt from Income Tax*, for the years ending July 31, 2018 2021 are subject to examination by the IRS, generally for three years after they were filed.

- G. <u>Cash and Equivalents</u> For the statements of cash flows, the Society considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.
- H. <u>Functional Allocation of Expenses</u> Functional expenses are allocated between program services and supporting services. Supporting services include fundraising and administrative activities. General and administrative expenses include those expenses that are not directly identifiable with any other specific function but provide for the overall support and direction of the Society.

2. Cash and Cash Equivalents:

On July 31, 2021, cash and cash equivalents totaled \$590,493 (book balances), including \$200 petty cash. Bank balances on July 31, 2021 totaled \$590,106, \$280,971 of which was secured by FDIC Insurance leaving \$309,135 unsecured.

3. Capital Assets:

The following is a summary of changes in capital assets for the Society for the year ended July 31, 2021:

021.	Balance <u>7/31/20</u>	Additions	<u>Deletions</u>	Balance <u>7/31/21</u>
Non-Depreciable Capital Assets- Land	\$ 39,753	\$0	\$0	\$_39,753
Depreciable Capital Assets-				
Buildings	\$ 365,536	\$ 0	\$ 0	\$ 365,536
Vehicles	69,998	0	(14,920)	55,078
Equipment	_33,367	0	(2,230)	_31,137
Total Depreciable Capital Assets	\$ <u>468,901</u>	\$0	\$(17,150)	\$ <u>451,751</u>
Total Capital Assets	\$ <u>508,654</u>	\$0	\$(17,150)	\$ <u>491,504</u>
Less: Accumulated Depreciation	\$ <u>(155,710</u>)	\$ <u>(31,016)</u>	\$ <u>17,150</u>	\$ <u>(169,576)</u>
Total Capital Assets, Net	\$ <u>352,944</u>	\$ <u>(31,016)</u>	\$ <u>0</u>	\$ <u>321,928</u>

Depreciation expense for the current year totaled \$31,016.

4. Compensation Paid to Board Members:

The members of the Board of Directors receive no compensation for their services.

5. Contributions:

The Society has adopted FASB Accounting Standard Update 2016-14 "Not-for-Profit Organizations (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities". Contributions received are recorded as support with or without donor restrictions depending on the existence or nature of any donor-imposed restrictions. All contributions received in the current year were without donor restrictions.

6. Ad Valorem Taxes:

Taxes are levied by the Society in June or July and are billed to taxpayers in November. Ad valorem taxes attach as an enforceable lien on property as of December 31 of each year. Billed taxes become delinquent on January 1 of the following year. Revenues from ad valorem taxes are recognized as revenue when billed.

The Sabine Parish Sheriff's Office bills and collects property tax for the Society. Collections are remitted to the Society monthly. Total taxes remitted to the Society during the current year were \$373,640. Ad Valorem taxes approximate 88% of the Society's total revenue for the current year.

Property Tax Calendar

Assessment date
Levy date
June 30
Tax bills mailed
Total taxes are due
Penalties and interest added
Lien date
Danuary 31
Lien date
Tax Sale
January 31
May 15

The Society is permitted to levy taxes up to 10% of the assessed property valuation for each specified purpose after the approval by the voters of the Parish.

Assessed values are established by the Sabine Parish Tax Assessor each year on a uniform basis at the following ratios to fair market value:

10% land 15% machinery

10% residential improvements 15% commercial improvements

15% industrial improvements 25% public service properties, excluding land

For the year ended July 31, 2021, taxes of 1.68 mills were levied on property with an assessed valuation totaling \$270,016,501. Louisiana law exempts the first \$7,500 of assessed value of a taxpayer's primary residence from parish property taxes. This homestead exemption was a total of \$39,988,597 of the assessed value in 2020.

7. Asset Liquidity:

The Society regularly monitors the availability of resources required to meet its operating needs and other contractual commitments. For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Society considers all expenditures related to its regular, recurring, and ongoing program service activities as well as the conduct of services undertaken to support those activities to be general expenditures. The Society anticipates revenues to be sufficient to meet its general expenditure needs.

7. Asset Liquidity (Continued):

The Society does not consider assets including deposits and fixed assets to be available for general expenditure. Deposits cannot be liquated without terminating necessary services. Fixed assets cannot be liquidated due to donor and self-imposed restrictions. As of July 31, 2021, the following schedule identifies financial assets that could be made readily available within one year of the statement of financial position date to meet general expenditures:

Cash and cash equivalents	\$590,493
Receivables	241
Prepaid Insurance	2,136
Deposits	575
Fixed Assets, net of accumulated depreciation	321,928
Total financial assets, period end	\$915,373
Less, those unavailable for general expenditures within one year, due to:	
Fixed Assets, net of accumulated depreciation	321,928
Deposits	575
Financial assets available to meet cash needs	
for general expenditures within one year	\$ <u>592,870</u>

8. Accounting Pronouncements Issued but Not Yet in Effect:

In February 2016, FASB issued ASU No. 2016-02, Leases. This accounting standard requires lessees to recognize assets and liabilities related to lease arrangements longer than 12 months on the balance sheet as well as additional disclosures. In July 2018, the FASB issued ASU 2018-11, Leases (Topic 842), Targeted Improvements, to simplify the lease standard's implementation. The amended guidance relieves businesses and other organizations from the requirement to present prior comparative years' results when they adopt the new lease standard. Instead of recasting prior year results using the new accounting when they adopt the guidance, companies can choose to recognize the cumulative effect of applying the new standard to leased assets and liabilities as an adjustment to the opening balance of net assets. This standard is effective for annual periods beginning after December 15, 2021. The Society is currently assessing the impact of this pronouncement on its financial statements.

9. Related Party Transactions:

The Society had no identified related party transactions for the year ended July 31, 2021.

10. Subsequent Events:

Management has evaluated events through August 25, 2021, the date which the financial statements were available for issue. There were no items to be reported.

SUPPLEMENTARY INFORMATION

Certified Public Accountants

Eddie G. Johnson, CPA - A Professional Corporation (1927-1996)

Mark D. Thomas, CPA - A Professional Corporation Roger M. Cunningham, CPA - A Professional Corporation Jessica H. Broadway, CPA - A Professional Corporation Ryan E. Todtenbier, CPA - A Professional Corporation 321 Bienville Street Natchitoches, Louisiana 71457 (318) 352-3652 Fax (318) 352-4447 www.tcbtcpa.com

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

Sabine Humane Society, Inc. 520 McDonald Dr. Many, Louisiana 71449

We have performed the procedures enumerated below, which were agreed to by the Sabine Humane Society, Inc. and the Louisiana Legislative Auditor, on the Society's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire during the fiscal year ended July 31, 2021, as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*. The Society's management is responsible for its financial records and compliance with applicable laws and regulations. The sufficiency of these procedures is solely the responsibility of the specified parties.

Consequently, we make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purpose.

The procedures and the associated findings are as follows:

FEDERAL, STATE, AND LOCAL AWARDS

1. Obtain the list of federal, state, and local government grant award expenditures for the fiscal year, by grant and grant year, from the Society's management.

The Society provided us with the list.

- 2. For each federal, state, and local grant award, randomly select six disbursements from each grant administered during the fiscal year, provided that no more than 30 disbursements are selected.
- 3. Obtain documentation for the disbursements selected in Procedure 2. Compare the selected disbursements to supporting documentation, and report whether the disbursements agree to the amount and payee in the supporting documentation.

Each of the selected disbursements agreed to the amount and payee in the supporting documentation.

- 4. Report whether the selected disbursements were coded to the correct fund and general ledger account.
 - All of the disbursements were coded to the correct fund and general ledger account.
- 5. Report whether the selected disbursements were approved in accordance with the Society's policies and procedures.

No exceptions noted.

6. For each selected disbursement made for federal grant awards, obtain the Compliance Supplement for the applicable federal program. For each disbursement made for a state or local grant award, or for a federal program not included in the Compliance Supplement, obtain the grant agreement. Compare the documentation for each disbursement to the program compliance requirements or the requirements of the grant agreement relating to activities allowed or unallowed, eligibility, and reporting; and report whether the disbursements comply with these requirements.

Not Applicable.

7. Obtain the close-out reports, if required, for any program selected in Procedure 2 that was closed out during the fiscal year. Compare the close-out reports, if applicable, with the Society's financial records; and report whether the amounts in the close-out reports agree with the Society's financial records.

Not Applicable.

OPEN MEETINGS

8. Obtain evidence from management that agendas for meetings recorded in the minute book were posted as required by Louisiana Revised Statute 42:11 through 42:28 (the open meetings law), and report whether there are any exceptions. Note: Please refer to Attorney General Opinion No. 13-0043 and the guidance in the publication "Open Meetings Law" available on the Legislative Auditor's website at https://app.lla.state.la.us/llala.nsf/BAADB2991272084786257AB8006EE827/\$FILE/Open%20Meetings%20Law%20FAQ.pdf, to determine whether a non-profit Society is subject to the open meetings law.

Management represented that the Society is only required to post a notice of each meeting and the accompanying agenda on their website and in flyers they distribute. Although management has asserted that such documents were properly posted, no evidence was provided to support management's assertion other than an unmarked copy of the notices and agenda.

BUDGET

9. For each grant exceeding five thousand dollars, obtain the comprehensive grant budgets that the Society provided to the applicable federal, state or local grantor Society. Report whether the budgets for federal, state and local grants included the purpose and duration of the grants; and whether budgets for state grants also included specific goals, objectives, and measures of performance.

Not Applicable.

STATE AUDIT LAW

10. Report whether the Society provided for a timely report in accordance with R.S. 24:513.

The Society's report was submitted to the Legislative Auditor before the statutory due date of January 31, 2022.

11. Inquire of management and report whether the Society entered into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the Society was not in compliance with R.S. 24:513 (the audit law).

The Society's management represented that the Society did not enter into any contracts during the fiscal year that were subject to the public bid law.

PRIOR YEAR COMMENTS

12. Obtain and report management's representation as to whether any prior year suggestions, exceptions, recommendations, and/or comments have been resolved.

Not Applicable.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants, and the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General of the United States and the *Louisiana Governmental Audit Guide*. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the Society's compliance with the foregoing matters. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of Sabine Humane Society, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

The purpose of this report is solely to describe the scope of testing performed on the Society's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire, as required by Louisiana Revised Statute 24:513 and the Louisiana Governmental Audit Guide, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

Thomas, Cunningham, Broadway & Todtenbier, CPA's
Thomas, Cunningham, Broadway & Todtenbier, CPA's

Natchitoches, Louisiana

August 25, 2021

SABINE HUMANE SOCIETY LOUISIANA ATTESTATION QUESTIONNAIRE

Thomas, Cunningham, Broadway & Todtenbier, CPA's 321 Bienville Street
Natchitoches, LA 71457

In connection with your engagement to apply agreed-upon procedures to the control and compliance matters identified below, as of July 31, 2021, and for the year then ended, and as required by Louisiana Revised Statute (R.S.) 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you.

Federal, State, and Local Awards

We have detailed for you the amount of federal, state, and local award expenditures for the fiscal year, by grant and grant year.

Yes [X] No []

All transactions relating to federal, state, and local grants have been properly recorded within our accounting records and reported to the appropriate state, federal, and local grantor officials.

Yes No []

The reports filed with federal, state, and local agencies are properly supported by books of original entry and supporting documentation.

Yes No []

We have complied with all applicable specific requirements of all federal, state, and local programs we administer, to include matters contained in the OMB Compliance Supplement, matters contained in the grant awards, eligibility requirements, activities allowed and unallowed, and reporting and budget requirements.

Yes [X] No []

Open Meetings

Our meetings, as they relate to public funds, have been posted as an open meeting as required by R.S. 42:11 through 42:28 (the open meetings law).

Yes [X] No []

Budget

For each federal, state, and local grant we have filed with the appropriate grantor agency a comprehensive budget for those grants that included the purpose and duration, and for state grants included specific goals and objectives and measures of performance.

Yes [X] No []

Reporting

We have had our financial statements reviewed in accordance with R.S. 24:513.

Yes [X] No []

We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes [X] No]

We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes [X] No []

We have complied with R.S. 24:515.2 regarding reporting of pre- and post- adjudication court costs, fines and fees assessed or imposed; the amounts collected; the amounts outstanding; the amounts retained; the amounts disbursed, and the amounts received from disbursements.

Yes [X] No []

Prior-Year Comments

We have resolved all prior-year recommendations and/or comments.

Yes [X] No []

General

We are responsible for our compliance with the foregoing laws and regulations and the internal controls over compliance with such laws and regulations.

Yes No []

We have evaluated our compliance with these laws and regulations prior to making these representations. Yes [K] No $[\]$

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations.

Yes [X] No []

We have made available to you all records that we believe are relevant to the foregoing agreed-upon procedures.

Yes [X] No []

We have provided you with any communications from regulatory agencies, internal auditors, other independent practitioners or consultants or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of your report.

Yes [X] No []

We will disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies any known noncompliance that may occur up to the date of your report.

Yes [X] No []

The previous responses have been made to the best of our belief and knowledge.

Signed by and title While tony on - President

Sabine Humane Society, Inc. Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer For the Year Ended July 31, 2021

Agency Head Name: Jackie Conyer, President

Purpose		Amount
Salary		\$0
Benefits - Insurance	AND A S A SOLD A S AND A S A SOLD A S AND A S	0
Benefits - Retirement		0
Benefits - SS/Medicare	SCHOOL N. H. ADRON N. H. HOMBON N. H. ADRON N. N. ADRON N. H.	0
Car Allowance	remente u el preme e u preparto u u prement e u enemente e u	0
Cell Phone		0
Dues		0
Vehicle Rental	SECRETARINE SE ESTESSE DE SE STRESSES ES SE ENVIRONANTE DE SE ENVIRONANTE DE SE	0
Per Diem	SCHOOL M. M. MINTEN M. MINTEN M. M. MINTEN M. M. MINTEN M. M.	0
Reimbursements	NAMES OF A STATE OF STATES OF STATES OF STATES OF STATES	0
Travel		0
Other		<u>0</u>
Total		\$0