

**ELAINE P. NUNEZ COMMUNITY
COLLEGE FOUNDATION**

Financial Statements

June 30, 2021

(With Independent Auditors' Report Thereon)

ELAINE P. NUNEZ COMMUNITY COLLEGE FOUNDATION

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Stephen M. Griffin, CPA
Robert J. Furman, CPA

Jessica S. Benjamin, Director
Racheal D. Alvey, Director

—
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Independent Auditors' Report

To the Board of Directors
Elaine P. Nunez Community College Foundation
Chalmette, Louisiana

We have audited the accompanying financial statements of the Elaine P. Nunez Community College Foundation (a nonprofit organization) which comprise the statement of financial position as of June 30, 2021, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Elaine P. Nunez Community College Foundation as of June 30, 2021, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Griffin & Furman, LLC

November 11, 2021

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ELAINE P. NUNEZ COMMUNITY COLLEGE FOUNDATION

Statement of Financial Position

June 30, 2021

Assets

Cash & cash equivalents:		
With donor restrictions	\$	421,719
Without donor restrictions		<u>56,138</u>
Total cash & cash equivalents		477,857
Investments:		
With donor restrictions		262,126
Without donor restrictions		<u>20,531</u>
Total investments		282,657
Other receivables		55
Property & equipment, net		-
Cash with donor endowment restrictions		40,000
Investments with donor endowment restrictions		1,110,000
Receivable with donor endowment restrictions		<u>40,000</u>
Total assets	\$	<u><u>1,950,569</u></u>

Liabilities & Net Assets

Liabilities:		
Accounts payable - unrestricted	\$	3,487
Accounts payable - restricted		96,036
Funds held in trust		<u>580,920</u>
Total liabilities		680,443
Net Assets:		
Without donor restrictions		73,237
With donor restrictions		<u>1,196,889</u>
Total net assets		<u>1,270,126</u>
Total liabilities & net assets	\$	<u><u>1,950,569</u></u>

See accompanying notes to the financial statements.

ELAINE P. NUNEZ COMMUNITY COLLEGE FOUNDATION

Statement of Activities

For the Year ended June 30, 2021

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
Support & revenues:			
Contributions	\$ 46,161	100,644	146,805
Development and fundraising (Gala)	300	-	300
Interest income	76	699	775
Dividend income	475	12,804	13,279
Unrealized gain on investments	8,115	20,113	28,228
Realized gain on investments	-	27,653	27,653
Transfer to restricted net assets	(20,000)	20,000	-
Net assets released from restrictions	<u>125,911</u>	<u>(125,911)</u>	<u>-</u>
Total support & revenues	<u>161,038</u>	<u>56,002</u>	<u>217,040</u>
Expenses:			
Program services	145,958	-	145,958
Supporting services	<u>34,065</u>	<u>-</u>	<u>34,065</u>
Total expenses	<u>180,023</u>	<u>-</u>	<u>180,023</u>
Change in net assets	(18,985)	56,002	37,017
Net assets - beginning of year	<u>92,222</u>	<u>1,140,887</u>	<u>1,233,109</u>
Net assets - end of year	<u>\$ 73,237</u>	<u>1,196,889</u>	<u>1,270,126</u>

See accompanying notes to the financial statements.

ELAINE P. NUNEZ COMMUNITY COLLEGE FOUNDATION

Statement of Cash Flows

For the Year ended June 30, 2021

Cash flows from operating activities:		
Change in net assets	\$	<u>37,017</u>
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Unrealized gain on investments		(28,228)
Realized gain on investments		(27,653)
Increase in assets:		
Receivable with donor endowment restrictions		(40,000)
Increase (decrease) in liabilities:		
Accounts payable - unrestricted		(3,938)
Accounts payable - restricted		56,687
Funds held in trust		<u>23,963</u>
Total adjustments		<u>(19,169)</u>
Net cash provided by operating activities		17,848
Cash flows from investing activities:		
Purchase of permanently restricted investments		(615,000)
Purchase of investments with donor endowment restrictions		(1,361,799)
Proceeds from sales of permanently restricted investments		495,000
Proceeds from sales of investment with donor endowment restrictions		<u>780,799</u>
Net cash used in investing activities		<u>(701,000)</u>
Net decrease in cash & cash equivalents		(683,152)
Cash & cash equivalents, beginning of year		<u>1,201,009</u>
Cash & cash equivalents, end of year	\$	<u><u>517,857</u></u>
Cash and cash equivalents reconciliation:		
With donor restrictions	\$	421,719
Without donor restrictions		56,138
Cash with donor endowment restrictions		<u>40,000</u>
Cash and cash equivalents, end of year	\$	<u><u>517,857</u></u>

See accompanying notes to the financial statements.

ELAINE P. NUNEZ COMMUNITY COLLEGE FOUNDATION

Statement of Functional Expenses

For the Year Ended June 30, 2021

	Program Services						Supporting Services	Total
	Endowment Awards	Student Activities	Scholarships	Institutional Admin	Community Outreach	Total Program Services		
Athletics	\$ -	66,081	-	-	-	66,081	-	66,081
Bank charges	-	-	-	996	-	996	1,019	2,015
Gifts	-	-	-	-	774	774	-	774
Donated services	-	-	-	168	-	168	18,900	19,068
Investment fees	-	-	-	-	-	-	5,555	5,555
Information technology	-	-	-	9,730	-	9,730	-	9,730
Legal & professional	-	-	-	1,500	-	1,500	7,795	9,295
Meals & entertainment	-	-	-	-	4,195	4,195	-	4,195
Membership & dues	-	-	-	-	-	-	796	796
Office supplies	-	-	-	864	-	864	-	864
Operational services	-	-	-	1,555	-	1,555	-	1,555
Other business expenses	-	-	-	11,705	-	11,705	-	11,705
Endowment awards	17,777	-	-	-	-	17,777	-	17,777
Registration fees	-	-	-	535	-	535	-	535
Scholarship awards	-	-	27,163	-	-	27,163	-	27,163
Taxes & licenses	-	-	-	2,640	-	2,640	-	2,640
Training & development	-	-	-	275	-	275	-	275
Total functional expenses	\$ 17,777	66,081	27,163	29,968	4,969	145,958	34,065	180,023

See accompanying notes to the financial statements.

ELAINE P. NUNEZ COMMUNITY COLLEGE FOUNDATION

Notes to Financial Statements

June 30, 2021

(1) Summary of Significant Accounting Policies

(a) General

The Elaine P. Nunez Community College Foundation (the Foundation) is a private, nonprofit 501 (c) (3) organizations dedicated to assisting the students attending Elaine P. Nunez Community College in pursuing their collegiate training. The Foundation also provides the Community College with funds to purchase personal property, to pay for services for instruction, to provide scholarships, and for the purpose of providing funds to carry on any proper activity of the College.

(b) Sources of Funding

The Foundation receives support from contributions and revenues generated by investments.

(c) Basis of Accounting

The Foundation maintains its accounting records on the accrual basis of accounting whereby revenues are recorded when earned and expenses are recorded when the obligation is incurred.

(d) Basis of Presentation

The Foundation reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions:

- Net assets without donor restrictions - These net assets generally result from revenues generated by receiving contributions that have no donor restrictions, providing services, and receiving interest from operating investments, less expenses incurred in providing program related services, raising contributions, and performing administrative functions.
- Net assets with donor restrictions - These net assets result from gifts of cash and other assets that are received with donor stipulations that limit the use of the donated assets, either temporarily or permanently, until the donor restriction expires, that is until the stipulated time restriction ends or the purpose of the restriction is accomplished, the net assets are restricted.

(e) Use of Estimates

Management of the Foundation has made estimates and assumptions relating to the reporting of assets and liabilities to prepare these financial statements in conformity with accounting principles generally accepted in the United States of America. Actual results could differ from those estimates.

ELAINE P. NUNEZ COMMUNITY COLLEGE FOUNDATION

Notes to Financial Statements

June 30, 2021

(f) Contributions

Contributions received are recorded as increases in net assets without donor restrictions or net asset with donor restrictions depending on the existence and/or nature of any donor restrictions. When restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. In the absence of donor restrictions to the contrary, restrictions on contributions of property or equipment or on assets restricted to acquiring property or equipment expire when the property or equipment is placed in service.

(g) Income Tax Status

The Foundation is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code.

The Foundation's evaluation as of June 30, 2021 revealed no tax position that would have a material impact on the financial statements. The 2018 through 2020 tax years remain subject to examination by the IRS. The Foundation does not believe that any reasonably possible changes will occur within the next twelve months that will have a material impact on the financial statements.

(h) Cash & Cash Equivalents

For purposes of the statements of cash flows, cash and cash equivalents include bank deposits, money market accounts and certificates of deposit with maturities of three months or less.

(i) Cash & Cash Equivalents - Restricted

Restricted cash and cash equivalents consists of cash on deposit with financial institutions, the use of which is subject to donor restrictions.

(j) Concentrations of Credit Risk

The Foundation maintains its cash in bank deposit accounts at various financial institutions in the Greater New Orleans area where the balances are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. The balances, at times, may exceed federally insured limits.

The Foundation receives a majority of its funding from individuals and small businesses located in the Southeast Louisiana area. These donations are generally received through a pledge campaign from Friends of the College.

(k) Investments

Investments, consisting of equity securities and mutual funds are recorded at fair value. Unrealized gains and losses on investments with readily determinable fair values are recorded in the statement of activities as increases or decreases in unrestricted net assets unless their use is temporarily or permanently restricted by explicit donor stipulations or

ELAINE P. NUNEZ COMMUNITY COLLEGE FOUNDATION

Notes to Financial Statements

June 30, 2021

law. Dividend, interest and other investment income is recorded as increases in unrestricted net assets unless the use is restricted by the donor. Donated investments are recorded at fair value at the date of receipt.

FASB ASC topic 820, *Fair Value Measurements and Disclosures* emphasizes market-based measurement and, in doing so, stipulates fair value hierarchy. The hierarchy is based on the type of inputs, or data used, to measure fair value. The fair value hierarchy is summarized below:

- Level 1 lies at the top of the hierarchy, where inputs are quoted prices in active markets.
- Level 2 inputs are in the middle of the hierarchy, where data are adjusted from similar items traded in markets that are active markets or from identical or similar items in markets that are not active. Level 2 inputs do not stem directly from quoted prices.
- Level 3 inputs are unobservable and generated by the entity itself.

Certain investments in equity securities consist of publicly registered, non-listed real estate investment trusts (REIT) and business development companies (BDC). These investments are not publicly traded and thus active market prices are not available. The Foundation estimates the cost of these investments to approximate fair market value as the unit offering prices have remained unchanged since the purchase of these investments. This is considered a level 3 input for purposes of the fair value hierarchy. Aside from the initial purchase of these investments, there were no other increases or decreases in these investments during the year. All remaining investments are measured at level 1 inputs.

(1) Funds Held in Custody

Under agreements with the Louisiana Board of Regents and the College, the Foundation considers all state matching funds and the proportionate share of income generated and expenses paid from the endowments as funds held in custody.

(2) Liquidity and Availability of Financial Assets

The Foundation monitors its liquidity so that it is able to meet its operating needs and other contractual commitments while maximizing the investment of its excess operating cash. The Foundation's primary sources of support are contributions and revenue from investments.

The following table reflects the Foundation's financial assets (cash & cash equivalents and investments) as of June 30, 2021:

Financial assets available within one year and free of donor restrictions	
Cash & cash equivalents	\$ 56,138
Investments	20,531
Receivables	<u>55</u>
Available without restrictions within one year	76,724

ELAINE P. NUNEZ COMMUNITY COLLEGE FOUNDATION

Notes to Financial Statements

June 30, 2021

Financial assets available within one year subject to donor restrictions

Cash & cash equivalents	421,719
Investments	262,126

Financial assets subject to donor endowment restrictions

Cash & cash equivalents	40,000
Investments	1,110,000
Receivables	<u>40,000</u>

Total financial assets **\$ 1,950,569**

(3) Investments

Fair value hierarchy classification at June 30, 2021, is summarized by category as follows:

	<u>Carrying Value</u>	<u>Fair Value Hierarchy</u>
Mutual funds	1,325,906	Level 1
Equity securities	20,531	Level 1
Equity securities (REIT & BDC)	<u>46,220</u>	Level 3
	\$ <u>1,392,657</u>	

The following schedule summarizes the investment return and its classification in the statement of activities for the year ended June 30, 2021:

Dividends and interest	\$ 13,279
Realized gain on investments	27,653
Unrealized gain on investments	<u>28,228</u>
	\$ <u>69,160</u>

ELAINE P. NUNEZ COMMUNITY COLLEGE FOUNDATION

Notes to Financial Statements

June 30, 2021

(4) Net Assets Released from Restrictions

Net assets subject to donor restrictions are as follows as of June 30, 2021:

Arts Department	\$	9,871
Horace Evans Fund		968
Day Care		1,702
History Lecture Series		25,962
Chancellor's Fund		707
Educational Partnership		13,733
NOETC Fund		31,956
Industrial Tech Fund		47,475
Air Products PTECH Support Fund		7,190
JP Morgan Chase Career Path		1,820
Scholarships		162,546
United Way		172
Cooking for the Coast		17,214
Unlock Your Destiny		400
Other		13,725
Investment Income Restricted for Scholarships & Professorships		<u>151,446</u>
	\$	<u>486,889</u>

Net assets were released from restrictions for the following purposes during the year ended June 30, 2021:

Student Activity	\$	66,081
Air Products PTECH Support Fund		500
Scholarships		11,500
Cooking for the Coast		500
Unlock Your Destiny		9,730
Other		13,621
Investment Income Restricted for Scholarships & Professorships		<u>23,979</u>
	\$	<u>125,911</u>

Permanently restricted net assets consist of \$1,190,000 of Endowed Professorship and Scholarship Programs (more fully disclosed in Note 5) at June 30, 2021.

(5) Restricted Assets

Donor Designated Endowments

The Foundation's endowment consists of the following:

Endowed Professorships – Nine individual funds established to provide a permanent endowment beginning with \$100,000. These endowments are generally created by non-state contributions to the university that equal 60% of the endowment and are matched with funds from the Louisiana Board of Regents that equal 40% of the endowment.

ELAINE P. NUNEZ COMMUNITY COLLEGE FOUNDATION

Notes to Financial Statements

June 30, 2021

Endowed Scholarships – Seven individual funds established to provide permanent endowment. Endowments related to nursing, allied health, and STEM transfer are generally created by non-state contributions to the university that equal 50% of the endowment and are matched with funds from the Louisiana Board of Regents equal 50% of the endowment. Endowments related to engineering technology, finance and accounting, computer and information science, construction crafts, welding, electrical, and industrial production transfer are generally created by non-state contributions to the university that equal 75% of the endowment and are matched with funds from the Louisiana Board of Regents equal 25% of the endowment.

As required by generally accepted accounting principles, net assets associated with endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions.

The Board of Directors of the Foundation has interpreted the State Prudent Management of Institutional Funds Act (SPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Foundation classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. In accordance with SPMIFA, the Foundation considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds: (1) the duration and preservation of the various funds, (2) the purposes of the donor-restricted endowment funds, (3) general economic conditions, (4) the possible effect of inflation and deflation, (5) the expected total return from income and the appreciation of investments, (6) other resources of the Foundation, and (7) Foundation's investment policies.

Investment Return Objectives, Risk Parameters and Strategies

The Foundation follows the Louisiana Board of Regents Statement of Investment Policy and Objectives from endowment assets that attempt to provide a source of funds provided through a return on the invested capital for the current and future support of the programs while also maintaining the purchasing power of these endowment assets over the long-term. Accordingly, the investment process seeks to attain an average real total return at or above the level of spending and fees. Real total return is investment return (gains and losses, realized and unrealized, as well as earnings) minus inflation. Inflation is measured by the change in the Consumer price Index – Urban.

Spending Policy

The Foundation follows the Louisiana Board of Regents Statement of Investment Policy and Objectives. The Foundation has a policy of appropriating for distribution each year an amount not greater than 5% of the market value of Program Assets averaged on a consistent basis for the five most recent fiscal trust fund years, provided that the market value of the Program Assets at the end of the most recent fiscal trust fund year exceeds the original corpus of the endowment. When the current market value of Program Assets is below the original corpus of that endowment, no spending is allowed. In establishing this policy, the Foundation considered the long-term expected return on its investment assets, the nature and duration of the individual endowment funds, many of which must be maintained in perpetuity because of

ELAINE P. NUNEZ COMMUNITY COLLEGE FOUNDATION

Notes to Financial Statements

June 30, 2021

donor-restrictions, and the possible effects of inflation. The Foundation expects the current spending policy to allow its endowment funds to grow at a nominal average rate of 5% annually. This is consistent with the Foundation's objective to maintain the purchasing power of the endowment assets as well as to provide additional real growth through investment return.

Changes in endowment net assets for the year ended June 30, 2021 is summarized as follows:

	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total Net Endowment Assets</u>
Endowment net assets, beginning of year	\$ 114,584	670,000	784,584
Contributions	-	30,000	30,000
Transfer from unrestricted funds	-	10,000	10,000
Interest and dividend income	13,177	-	13,177
Unrealized gain on investments	20,113	-	20,113
Realized gain on investments	27,653	-	27,653
Amount appropriated for expenditure	<u>(24,081)</u>	<u>-</u>	<u>(24,081)</u>
Endowment net assets, end of year	<u>\$ 151,446</u>	<u>710,000</u>	<u>861,446</u>

(6) Related Party Transactions

The Foundation makes donations to Elaine P. Nunez Community College to support its various programs. The College provides the Foundation with office space and with part time administrative personnel free of charge. The estimated value of these items amounts to \$18,900 and is recorded as contribution revenue and supporting services expenses in the Statement of Activities.

(7) Evaluation of Subsequent Events

The Foundation has evaluated subsequent events through November 11, 2021, the date which the financial statements were available to be issued. In early March 2020, the COVID-19 virus was declared a global pandemic and it continues to spread rapidly. Business continuity, including supply chains and consumer demand across a broad range of industries have been and continue to be impacted as governments and their citizens take significant and unprecedented measures to mitigate the consequences of the pandemic. The Foundation is carefully monitoring the situation and evaluating its options during this time.



Stephen M. Griffin, CPA

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—
Members

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Certified Public Accountants

Society of LA CPA's

November 11, 2021

Board of Commissioners

Elaine P. Nunez Community College Foundation

3710 Paris Road

Chalmette, Louisiana 70043

We have audited the financial statements of Elaine P. Nunez Community College Foundation for the year ended June 30, 2021, and we issued our report thereon dated November 11, 2021. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated June 24, 2021. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Elaine P. Nunez Community College Foundation are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2021. We noted no transactions entered into by the Organization during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period. Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was:

Management's estimate of the income from investments is based on market value estimations. We evaluated the key factors and assumptions used to develop the income from investments in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a disagreement on a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated November 11, 2021.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Organization's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Organization's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of the Board of Trustees of the Elaine P. Nunez Community College Foundation and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Griffin & Furman, LLC