

RECEIVED
LEGISLATIVE AUDITOR
00 JUN -9 AM 9:52

Component Unit Financial Statements
and Report of Independent Auditors

Airport Authority for Airport District #1
of Calcasieu Parish

Lake Charles, Louisiana

December 31, 1999

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

JUN 21 2000

Release Date _____

TABLE OF CONTENTS

	Page
Independent Auditors' Report	3
General Purpose Financial Statements	
<i>Combined Balance Sheet – All Fund Types And Account Groups</i>	4
Statement of Revenues, Expenditures and Changes In Fund Balance – All Governmental Fund Types	5
Statement of Revenues, Expenditures and Changes In Retained Earnings – Proprietary Fund Type	6
Statement of Cash Flows – Proprietary Fund Type	7
Supplemental Schedule of Noncash Investing and Financing Activities – Proprietary Fund Type	8
Notes to Financial Statements	9-14
Independent Auditors' Report on Compliance and Internal Control over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	15

INDEPENDENT AUDITORS' REPORT

Board of Commissioners
Airport Authority for Airport District #1
of Calcasieu Parish
Lake Charles, Louisiana

We have audited the accompanying general purpose financial statements of the Airport Authority for Airport District #1 of Calcasieu Parish, a component unit of Calcasieu Parish Police Jury, as of and for the year then ended December 31, 1999, as listed in the table of contents. These general purpose financial statements are the responsibility of the Authority's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Airport Authority District #1 of Calcasieu Parish as of December 31, 1999, and the results of its operations and cash flows of its proprietary fund types and nonexpendable trust funds for the year then ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued our report dated May 15, 2000 on our consideration of the Airport Authority District #1 of Calcasieu Parish's internal control over financial reporting.

May 15, 2000

Airport Authority for Airport District #1 of
Calcasieu Parish - Lake Charles, Louisiana

**COMBINED BALANCE SHEET - ALL FUND TYPES
AND ACCOUNT GROUPS**

December 31, 1999

	<u>Governmental Fund Type</u>	<u>Proprietary Fund Type</u>	<u>Total (Memorandum Only)</u>
	<u>Capital Projects Fund</u>	<u>Enterprise Fund</u>	
ASSETS			
Cash	\$ 0	\$ 1,101,269	\$ 1,101,269
Accounts receivable			
Ad valorem taxes	0	289,542	289,542
State revenue sharing	0	8,710	8,710
Trade accounts (net of allowance for doubtful accounts of \$0)	0	68,328	68,328
Prepaid expenses	0	8,768	8,768
Property, plant and equipment (net of \$10,369,338 accumulated depreciation)	0	9,680,220	9,680,220
Due from other funds	<u>53,772</u>	<u>0</u>	<u>53,772</u>
	<u>\$ 53,772</u>	<u>\$ 11,156,837</u>	<u>\$ 11,210,609</u>
LIABILITIES AND FUND EQUITY			
LIABILITIES			
Accounts payable	\$ 18,142	\$ 24,122	\$ 42,264
Accrued liabilities	0	28,311	28,311
Deduction from ad valorem taxes for Retirement systems	0	9,783	9,783
Security deposits	0	4,000	4,000
Advances from other funds	<u>0</u>	<u>53,772</u>	<u>53,772</u>
	18,142	119,988	138,130
FUND EQUITY			
Contributed capital	0	10,566,864	10,566,864
Retained earnings	0	469,985	469,985
Fund balance			
Unreserved and undesignated	<u>35,630</u>	<u>0</u>	<u>35,630</u>
	<u>35,630</u>	<u>11,036,849</u>	<u>11,072,479</u>
	<u>\$ 53,772</u>	<u>\$ 11,156,837</u>	<u>\$ 11,210,609</u>

See notes to financial statements.

Stulb & Associates

Airport Authority for Airport District #1
of Calcasieu Parish - Lake Charles, Louisiana

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE - ALL GOVERNMENTAL FUND TYPES**

For the year ended December 31, 1999

	<u>Capital Projects</u>
Revenues	
Grants - Federal Aviation Administration	\$ <u>262</u>
Total revenues	262
Expenditures	
Furniture and equipment	5,503
Parking lot and road improvements	13,300
Fire station	1,543
Professionals and other	<u>62,172</u>
Total expenditures	<u>82,518</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(82,256)
Other financing sources (uses)	
Operating transfers in	<u>103,900</u>
SOURCES OVER EXPENDITURES	21,644
Fund balance at January 1, 1999	<u>13,986</u>
Fund balance (deficit) at December 31, 1999	<u>\$ <u>35,630</u></u>

See notes to financial statements.
Stulb & Associates

Airport Authority for Airport District #1
of Calcasieu Parish - Lake Charles, Louisiana

STATEMENT OF REVENUE, EXPENDITURES, AND CHANGES
IN RETAINED EARNINGS - PROPRIETARY FUND TYPE

For the year ended December 31, 1999

	<u>Enterprise Fund</u>
Operating revenues	
Leases, rentals, and commissions	\$ 627,904
Landing fees	104,065
Ad valorem taxes	304,302
State revenue sharing	13,066
Security reimbursement	49,200
Other	543
	<u>1,099,080</u>
 Operating expenses	
Contractual services	102,822
Deduction from ad valorem taxes for retirement system	9,783
Depreciation	605,031
Dues and subscription	1,866
Gas and oil	6,525
Insurance	74,568
Materials and supplies	119,090
Miscellaneous	9,120
Office expense	8,872
Outside security	400
Payroll taxes	23,528
Professional services	12,955
Retirement	28,392
Salaries and wages	556,185
Travel	2,491
Utilities and telephone	92,378
Total operating expenses	<u>1,654,006</u>
Operating loss	(554,926)
 Interest income	<u>58,031</u>
Loss before operating transfers	(496,895)
 Operating transfers out	<u>(103,900)</u>
 Net loss	(600,795)
 Retained earnings at January 1, 1999	<u>1,070,780</u>
 Retained earnings at December 31, 1999	<u>\$ 469,985</u>

See notes to financial statements.
Stulb & Associates

Airport Authority for Airport District #1
of Calcasieu Parish - Lake Charles, Louisiana

STATEMENT OF CASH FLOWS - PROPRIETARY FUND TYPE

For the year ended December 31, 1999

	<u>Enterprise Fund</u>
Cash Flows From Operating Activities	
Net income (loss)	\$ (554,926)
Adjustments to reconcile net income (loss) to net cash provided by (used in) operating activities:	
Depreciation	605,031
(Increase)/Decrease in Assets	
Accounts receivable	(12,560)
Increase/(Decrease) in Liabilities	
Accounts payable	7,470
Accrued liabilities	5,594
Deposits	<u>(30,000)</u>
Total adjustments	<u>575,535</u>
Net cash provided by (used in) operating activities	20,609
 Cash flows from investing activities:	
Interest on operating funds and investments	<u>58,031</u>
Net cash provided by (used in) investing activities	58,031
 Cash flows from capital and related financing activities:	
Operating transfers out	(103,900)
Acquisition of fixed assets	(59,813)
Net book value of disposals	4,524
Capital projects funding	<u>75,365</u>
Net cash provided by (used in) financing activities	<u>(83,824)</u>
 Net increase (decrease) in cash and cash equivalents	(5,184)
 Cash and cash equivalents at beginning of period	<u>1,106,453</u>
 Cash and cash equivalents at end of period	<u>\$ 1,101,269</u>

See notes to financial statements.
Stulb & Associates

Airport Authority for Airport District #1
of Calcasieu Parish - Lake Charles, Louisiana

**SUPPLEMENTAL SCHEDULE OF NONCASH INVESTING AND
FINANCING ACTIVITIES - PROPRIETARY FUND TYPE**

December 31, 1999

Contributions from the capital projects fund to
the enterprise fund during the year:

Parking lot and road improvements	\$ 13,300
Fire station	1,543
Furniture and equipment	<u>5,503</u>
	<u>\$ 20,346</u>

No cash transactions occurred as a result of these
contributions of assets.

See notes to financial statements.

Stulb & Associates

NOTES TO FINANCIAL STATEMENTS

December 31, 1999

NOTE A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Airport Authority for Airport District #1 of Calcasieu Parish (the Authority) was created by the Calcasieu Parish Police Jury as provided by Revised Statutes 2:602. The Authority is governed by a board of five commissioners who, along with the Airport Manager, establish regulations governing the maintenance and operations of the facilities of the Lake Charles Regional Airport.

The financial statements of the Authority have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the authority's accounting policies are described below.

1. Reporting entity

In evaluating how to define the Authority for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in GAAP. The basic, but not the only, criteria for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations and accountability for fiscal matters. The other criteria used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the Authority is able to exercise oversight responsibilities. Based upon the application of these criteria, the Authority is a component unit that should be included in the Calcasieu Parish Police Jury's financial reporting because of the significance of their oversight relationship with the Authority.

2. Fund Accounting

The accounts of the Authority are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses as appropriate. Revenues are accounted for in these individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. The funds presented in the financial statements are described as follows:

The Capital Projects Fund is used to account for financial resources to be used for the acquisition, renovations, construction of or feasibility studies for major capital facilities.

The Enterprise Fund is used to account for operations that are financed by providing services to the general public on a continuing basis and it is operated similar to a private business enterprise.

Airport Authority for Airport District #1 of Calcasieu Parish
Lake Charles, Louisiana

NOTES TO FINANCIAL STATEMENTS - Continued

December 31, 1999

3. Fixed Assets

Fixed assets are stated at cost. Depreciation of all exhaustible fixed assets used by the proprietary fund is charged as an expense against its operations. The cost and related accumulated depreciation of assets sold or otherwise disposed of during the period are removed from the accounts. Any gain or loss is reflected in the year of disposal. Accumulated depreciation is reported on the proprietary fund balance sheet.

Depreciation has been provided over the estimated useful lives using the straight-line method. Depreciation for the year ended December 31, 1999 amounted to \$605,031. The estimated useful lives are as follows:

	<u>Years</u>
Building and improvement	30
Land improvements	10-40
Machinery and equipment	3-10
Furniture and fixtures	5-10

4. Basis of Accounting

All governmental finds are maintained on the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. Ad valorem taxes and the related state revenue sharing (which is based on population and homesteads in the parish) are recognized in the year the taxes are assessed. Federal and state aid and grants are recognized when the district is entitled to the funds. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The proprietary fund is maintained on the accrual basis of accounting. Revenues are recognized when they are earned and expenses are recognized when they are incurred.

5. Total Columns on Combined Statements – Overview

Total columns on the financial statements are captioned “Memorandum Only” to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

6. Statement of Cash Flows

For purposes of reporting cash flows all highly liquid investments (including restricted assets) with a maturity of three months or less are considered to be cash equivalents.

NOTES TO FINANCIAL STATEMENTS - Continued

December 31, 1999

7. Budget Policy

A proposed budget is prepared for the Enterprise Fund and submitted to the Board of Commissioners prior to the beginning of each year. A budget summary and notice of public hearing is published with the public hearing being conducted prior to the commencement of the budget year.

The annual operating budget prepared on the accrual basis of accounting, covers all authority activities. At the end of the fiscal year unexpended appropriations automatically lapse.

NOTE B. CASH

The Authority's deposits are fully collateralized by Federal and State government bonds held by Bank One Louisiana in the name of Airport Authority for Airport District #1 of Calcasieu Parish.

Cash of the Authority is classified into three categories to give an indication of the level of risk assumed at the year end.

Category 1: includes deposits insured or collateralized with securities held by the Authority or its agent in the name of the Authority.

Category 2: includes deposits collateralized with securities held by the pledging financial institution's trust department or agent in the Authority's name.

Category 3: includes insured and unregistered deposits with the securities held by the pledging financial institution, or by its trust department or agent, but not in the Authority's name.

Cash as of December 31, 1999 was all classified as Category 1.

NOTE C. PENSION PLAN

Full-time employees of the Authority are members of the Parochial Employees' Retirement System of Louisiana, a multi-employer (cost-sharing), public employee retirement system (PERS), controlled and administered by a separate board of trustees. The System is composed of two distinct plans, Plan A and Plan B, with separated assets and benefit provisions. Eligible employees of the Authority were members of Plan A for 1999. Under Plan A, members with 10 years of creditable service may retire at age 60; member with 25 years of service may retire at age 55; members with 30 years of service may retire regardless of age. The retirement allowance is equal to three percent of the member's final average compensation (defined as the average of the highest consecutive 36 months) multiplied by his years of creditable service. However, any employee who was a member of the supplemental plan only prior to the revision date has the benefit earned for service credited prior to the revision date on the basis of one percent of final compensation plus two dollars per month for each year credited prior to the revision date, and three percent of final compensation for each year of service credited after the revision date. The retirement allowance may not exceed the greater of one hundred percents of a member's final salary or the final compensation.

Airport Authority for Airport District #1 of Calcasieu Parish
Lake Charles, Louisiana

NOTES TO FINANCIAL STATEMENTS - Continued

December 31, 1999

NOTE C. PENSION PLAN – Continued

Contributions to the System include $\frac{1}{4}$ of 1% of the taxes shown to be collectible by the tax rolls of each parish, except Orleans and East Baton Rouge Parishes. These tax dollars are divided between Plan A and Plan B based proportionately on the salaries of the active members of each plan. State statute requires covered employees to contribute a percentage of their salaries, 9.5% under Plan A, to the System. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by an actuarial valuation for the prior fiscal year. The employer contributions for 1999 were 7.75% of covered employees' salaries. The payroll for the Authority employees covered by the system for the year ended December 31, 1999 was \$363,336; the Authority's total payroll and accrued benefits was \$642,276. The Authority contributed \$28,392 to the system during the year.

NOTE D. ANNUAL AND SICK LEAVE

Permanent employees earn one to six weeks of annual leave and two to six weeks of sick leave each year depending on length of service with the Authority. A maximum of ten days of annual leave may be accumulated and carried forward without limitation. Upon termination, employees are paid for unused annual leave only.

NOTE E. AD VALOREM TAXES

For the year ended December 31, 1999, taxes of .61 mills were levied on property with taxable assessed valuations of \$506,296,270 and was dedicated to the operation and maintenance of the Airport.

Property tax millage rates are adopted on a 10 year basis. All taxes are due and collectible when the assessment rolls are filed on or before November 15th of the current year, and become delinquent after December 31. Property taxes not paid by the end of February are subject to lien.

A renewal election was held and passed in October 1994 to levy millage beginning in 1996 and expiring 2004.

NOTE F. CONTRIBUTION OF CAPITAL

During the year ended December 31, 1999, capital projects totaling \$20,346 were transferred to the Enterprise Fund as a contribution of capital.

Airport Authority for Airport District #1 of Calcasieu Parish
Lake Charles, Louisiana

NOTES TO FINANCIAL STATEMENTS - Continued

December 31, 1999

NOTE G. LEASE REVENUE

The Authority leases its property to commercial airlines, car rental companies, concessionaires, certain fixed base operators who service the airline industry, the Federal Aviation Administration and others. A significant portion of these leases are non-cancelable operating leases.

Minimum rentals on non-cancelable operating leases for the next five years are as follows:

Year	Amount
2000	\$ 187,560
2001	193,759
2002	163,898
2003	137,913
2004	137,913

NOTE H. PROPERTY, PLANT AND EQUIPMENT

	<u>Balance</u> <u>12/31/1998</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balance</u> <u>12/31/1999</u>
Land	\$2,410,409	\$ -	\$ -	\$2,410,409
Buildings and improvements	4,260,489	25,225	-	4,285,714
Land Improvements	12,241,298	19,947	-	12,261,245
Machinery and equipment	923,135	33,231	15,646	940,720
Furniture and fixtures	149,805	1,665	-	151,470
	<u>\$19,985,136</u>	<u>\$80,068</u>	<u>\$15,646</u>	<u>\$20,049,558</u>

Airport Authority for Airport District #1 of Calcasieu Parish
Lake Charles, Louisiana

NOTES TO FINANCIAL STATEMENTS - Continued

December 31, 1999

NOTE H. COMMITMENTS

On March 24, 1999, the Authority entered into a grant agreement with the Federal Aviation Administration for funding to overlay a runway and adjoining taxiways. A bid of \$917,588 was approved and construction will begin in 2000.

On August 4, 1999, the Authority entered into a grant agreement with the Federal Aviation Administration for funding to conduct a noise study. A bid of \$155,520 was approved and the study will begin in 2000.

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND INTERNAL CONTROL
OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Commissioners
Airport Authority for Airport District #1
of Calcasieu Parish
Lake Charles, Louisiana

We have audited the general purpose financial statements of the Airport Authority for Airport District #1 of Calcasieu Parish, a component unit of Calcasieu Parish Police Jury, as of and for the year ended December 31, 1999, and have issued our report thereon dated May 15, 2000. We conducted our audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Airport Authority for Airport District #1 of Calcasieu Parish are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of general purpose financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Airport Authority for Airport District #1 of Calcasieu Parish's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be a material weakness.

This report is intended for the information of the Board of Commissioners, management, the Federal Aviation Administration and the Louisiana Legislative Auditor. This restriction is not intended to limit the distribution of this report, which is a matter of public record.

May 15, 2000