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WEST ALLEN PARISH WATER DISTRICT
Reeves, Louisiana

ANNUAL FINANCIAL REPORT
AND INDEPENDENT AUDITORS' REPORTS

Year Ended December 31, 1999

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date MAR 7 5 2000

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INDEPENDENT AUDITORS' REPORT

February 22, 2000

Board of Commissioners
West Allen Parish Water District
Reeves, Louisiana

We have audited the accompanying general purpose financial statements of the West Allen Parish Water District, a component unit of the Allen Parish Police Jury, as of and for the year ended December 31, 1999, as listed in the table of contents. These general purpose financial statements are the responsibility of the West Allen Parish Water District management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the West Allen Parish Water District as of December 31, 1999, and the results of its operations and the cash flows of its proprietary fund for the year then ended in conformity with generally accepted accounting principles.

Our audit was performed for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The Statement of Revenues, Expenses and Changes in Retained Earnings-Budget and Actual is presented for purposes of additional analysis and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

In accordance with Government Auditing Standards, we have also issued our report dated February 22, 2000 on our consideration of West Allen Parish Water District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations and contracts.

Gragson Casiday & Guillory

WEST ALLEN PARISH WATER DISTRICT

Combined Balance Sheet - All Fund Types and Account Groups

December 31, 1999

	<u>Governmental Fund Type Debt Service</u>	<u>Proprietary Fund Type Enterprise</u>
ASSETS		
Cash	\$ -	\$ 413,314
Receivables		
Accounts	-	14,948
Interest	-	1,632
Prepaid insurance	-	2,336
Restricted assets		
Bond sinking fund		
Cash	-	24,112
Bond reserve fund		
Cash	-	32,250
Interest receivable	-	297
Bond contingency fund		
Cash	-	18,742
Interest receivable	-	108
Customer deposits		
Cash	-	11,556
Fixed assets (net)	-	1,039,113
Bond issue cost (net)	-	6,868
	-----	-----
TOTAL ASSETS	\$ -	\$ 1,565,276

The accompanying notes are an integral part of these financial statements.

Totals (Memorandum Only)	
1999	1998
\$ 413,314	\$ 374,453
14,948	12,646
1,632	2,081
2,336	2,336
24,112	24,208
32,250	33,218
297	306
18,742	16,329
108	135
11,556	11,443
1,039,113	1,080,075
6,868	7,181
\$ 1,565,276	\$ 1,564,411

Continued

WEST ALLEN PARISH WATER DISTRICT

Combined Balance Sheet - All Fund Types and Account Groups (Continued)

December 31, 1999

	Governmental <u>Fund Type</u> Debt <u>Service</u>	Proprietary <u>Fund Type</u> Enterprise
LIABILITIES AND FUND EQUITY		
LIABILITIES		
Accounts payable	\$ -	\$ 3,561
Due to taxpayers	-	-
Payable from restricted assets		
Revenue bonds	-	11,000
Accrued interest	-	16,629
Customer deposits	-	10,820
Revenue bonds payable	-	395,000
TOTAL LIABILITIES	-	437,010
FUND EQUITY		
Contributed capital	-	453,096
Retained earnings		
Reserve for debt service	-	47,880
Unreserved-undesignated	-	627,290
Fund balance		
Unreserved - undesignated	-	-
TOTAL FUND EQUITY	-	1,128,266
TOTAL LIABILITIES AND FUND EQUITY	\$ -	\$ 1,565,276

The accompanying notes are an integral part of these financial statements.

Totals	
(Memorandum Only)	
1999	1998
\$ 3,561	\$ 3,772
-	218
11,000	11,000
16,629	17,080
10,820	10,680
395,000	406,000
437,010	448,750
453,096	450,171
47,880	46,116
627,290	618,760
-	614
1,128,266	1,115,661
\$ 1,565,276	\$ 1,564,411

WEST ALLEN PARISH WATER DISTRICT
Statement of Revenues, Expenditures and Changes
in Fund Balance - Governmental Fund Type

Year Ended December 31, 1999

	1999	1998
REVENUES		
Miscellaneous	\$ 218	\$ -
EXPENDITURES		
Bank Charges	-	3
Excess (Deficiency) of revenues over expenditures	218	(3)
Operating transfer out	(832)	-
Excess (Deficiency) of revenues over expenditures and other uses	(614)	(3)
FUND BALANCE - BEGINNING	614	617
FUND BALANCE - ENDING	\$ -	\$ 614

The accompanying notes are an integral part of these financial statements.

WEST ALLEN PARISH WATER DISTRICT

Statement of Revenues, Expenses and Changes
in Retained Earnings - Proprietary Fund Type

Year Ended December 31, 1999

	1999	1998
OPERATING REVENUES		
Charges for services	\$ 158,510	\$ 149,600
Miscellaneous revenue	7,835	7,772
TOTAL OPERATING REVENUES	166,345	157,372
OPERATING EXPENSES		
Advertising	599	605
Amortization	313	313
Bank charges	143	97
Depreciation	46,062	40,924
Dues	205	185
Insurance - general	9,644	9,260
Insurance - health	3,600	3,600
Miscellaneous	679	1,361
Office	2,174	3,044
Per diem	7,020	7,920
Postage	2,147	2,040
Professional fees	2,000	2,000
Retirement	2,934	2,763
Salaries	52,045	47,364
Supplies	16,871	12,237
Taxes and licenses	1,443	1,175
Training	422	263
Transportation	2,912	2,252
Utilities	5,980	5,811
TOTAL OPERATING EXPENSES	157,193	143,214
OPERATING INCOME	9,152	14,158
NON-OPERATING REVENUES (EXPENSES)		
Gain on sale of fixed assets	-	2,289
Interest income	20,682	23,277
Interest expense	(20,372)	(20,968)
TOTAL NON-OPERATING REVENUES (EXPENSES)	310	4,598
Net Income Before Operating Transfers	9,462	18,756
Operating Transfer In	832	-
NET INCOME	10,294	18,756
RETAINED EARNINGS - BEGINNING	664,876	646,120
RETAINED EARNINGS - ENDING	\$ 675,170	\$ 664,876

The accompanying notes are an integral part of these financial statements.

WEST ALLEN PARISH WATER DISTRICT
Statement of Cash Flows - Proprietary Fund Type

Year Ended December 31, 1999

	1999	1998
CASH FLOWS FROM OPERATING ACTIVITIES		
Operating income	\$ 9,152	\$ 14,158
Adjustments to reconcile operating income to net cash provided by operating activities		
Amortization	313	313
Depreciation	46,062	40,924
(Increase) decrease in		
Accounts receivable	(2,302)	601
Interest receivable	485	(120)
Increase (decrease) in		
Accounts payable	(211)	337
Rent deposits	140	2,160
Accrued interest payable	(451)	(409)
NET CASH FROM OPERATING ACTIVITIES	53,188	57,964
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Operating transfer in	832	-
Contributions from customers	2,925	2,625
Purchase of fixed assets	(5,100)	(42,219)
Gain on sale of fixed assets	-	2,289
Principal paid on revenue bonds	(11,000)	(10,000)
Interest paid on revenue bonds	(20,372)	(20,968)
NET CASH FROM CAPITAL AND RELATED FINANCING ACTIVITIES	(32,715)	(68,273)
CASH FLOWS FROM INVESTING ACTIVITIES		
Proceeds from sales of cash investments	17,075	-
Purchase of cash investments	-	(147,452)
Interest on investments	20,682	23,277
NET CASH FROM INVESTING ACTIVITIES	37,757	(124,175)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	58,230	(134,484)
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	37,848	172,332
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$ 96,078	\$ 37,848
SUPPLEMENTAL DISCLOSURES:		
Cash paid for interest	\$ 20,850	\$ 21,378
RECONCILIATION OF CASH AND CASH EQUIVALENTS TO TOTAL CASH		
Cash and cash equivalents	\$ 96,078	\$ 37,848
Non-cash equivalents	403,896	420,971
Total Cash	\$ 499,974	\$ 458,819

The accompanying notes are an integral part of these financial statements.

WEST ALLEN PARISH WATER DISTRICT

Notes to Financial Statements

December 31, 1999

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The West Allen Parish Water District was created by the Allen Parish Police Jury under the provisions of Louisiana Revised Statutes 33:3811 for the purpose of providing water to the rural area of West Allen Parish. The District is governed by a board of commissioners composed of seven members, five appointed by the Allen Parish Police Jury and two appointed by the Village of Reeves, LA.

The financial statements of the West Allen Parish Water District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

1. Reporting Entity

As the governing authority of the parish, for reporting purposes, the Allen Parish Police Jury is the financial reporting entity for West Allen Parish Water District. The financial reporting entity consists of (a) the primary government (police jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board Statement No. 14 established criteria for determining which component units should be considered part of the Allen Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body, and
 - a. The ability of the police jury to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.

Continued

WEST ALLEN PARISH WATER DISTRICT

Notes to Financial Statements

December 31, 1999

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

2. Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Because the police jury appoints a voting majority to the board and has the ability to impose its will, the District was determined to be a component unit of the Allen Parish Police Jury, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the District and do not present information on the police jury, the general government services provided by the governmental unit, or the other governmental units that comprise the financial reporting entity.

2. Fund Accounting

The West Allen Parish Water District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts.

The following funds and account groups are used by the District:

Governmental Fund Type:

Debt Service Fund-

The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt. The general long-term debt was paid in full in 1996. The balance in the fund was refunded to taxpayers and the account closed out in 1999.

Proprietary Fund Type:

Enterprise Fund-

The Enterprise Fund is used to account for operations that are financed and operated in a manner similar to private business enterprises where the costs (expenses, including depreciation) of providing water services to the general public on a continuing basis is financed through user charges.

Continued

WEST ALLEN PARISH WATER DISTRICT

Notes to Financial Statements

December 31, 1999

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

3. Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

All proprietary funds are accounted for on a flow of economic resources measurement focus and a determination of net income and capital maintenance. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheet. Fund equity (i.e., net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund-type operating statements present increases (e.g., revenues) and decreases (e.g., expenses) in net total assets.

The modified accrual basis of accounting is used by all governmental fund types. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. A one-year availability period is used for revenue recognition for all governmental fund revenues. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year.

Those revenues susceptible to accrual are interest and charges for services.

The accrual basis of accounting is utilized by proprietary fund types. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

Continued

WEST ALLEN PARISH WATER DISTRICT

Notes to Financial Statements

December 31, 1999

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

4. Cash and Cash Equivalents

Cash includes amounts in demand deposits, interest-bearing demand deposits, and time deposits. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Under state law, the District may deposit funds in demand deposits, interest-bearing demand deposits, or time deposits with state banks organized under Louisiana law or any other state of the United States, or under the laws of the United States.

Under state law, the District may invest in United States bonds, treasury notes, or certificates. These are classified as investments if their original maturities exceed 90 days; however, if the original maturities are 90 days or less, they are classified as cash equivalents.

5. Accounts Receivable

Uncollectible amounts due for accounts receivable are recognized as bad debts using the direct write-off method. Uncollectible amounts are recognized as bad debts at the time information becomes available which would indicate that the particular receivable is not collectible. This method does not result in a charge to bad debts that is materially different from the amount that would be charged if the reserve method were used.

6. Fixed Assets

All fixed assets are valued at historical cost. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related fixed assets, as applicable.

Depreciation of each class of depreciable property is computed using the straight-line method. Estimated useful lives are as follows:

Distribution system	50 years
Office and shop building	10-15 years
Equipment	5-7 years

Continued

WEST ALLEN PARISH WATER DISTRICT

Notes to Financial Statements

December 31, 1999

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

7. Compensated Absences

The District has the following policy relating to vacation and sick leave:

- Vacation - One week after 1 year of service,
- Two weeks after 2 years of service,
- Three weeks after 10 years of service,
- Four weeks after 15 years of service,
- Maximum of one week may be carried over to the next year.

- Sick Leave - 10 days per year,
- Maximum of 30 days may be carried over to the next year.

The District's recognition and measurement criteria for compensated absences follows:

GASB Statement No. 16 provides that vacation leave and other compensated absences with similar characteristics should be accrued as a liability as the benefits are earned by the employees if both of the following conditions are met:

- a. The employees' rights to receive compensation are attributable to services already rendered.
- b. It is probable that the employer will compensate the employees for the benefits through paid time off or some other means, such as cash payments at termination or retirement.

GASB Statement No. 16 also provides that a liability for sick leave should be accrued using one of the following termination approaches:

- a. An accrual for earned sick leave should be made only to the extent it is probable that the benefits will result in termination payments, rather than be taken as absences due to illness or other contingencies, such as medical appointments and funerals.
- b. Alternatively, a governmental entity should estimate its accrued sick leave liability based on the sick leave accumulated at the balance sheet date by those employees who currently are eligible to receive termination payments as well as other employees who are expected to become eligible in the future to receive such payments.

At December 31, 1999, the District did not have an accrual for compensated absences.

Continued

WEST ALLEN PARISH WATER DISTRICT

Notes to Financial Statements

December 31, 1999

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

8. Statement of Cash Flow

For purpose of the statement of cash flows, the District considers all highly liquid debt instruments purchased with a maturity of three months or less when purchased to be cash equivalents. The statement reflects ending cash and cash equivalents of \$96,078 which represents unrestricted and restricted amounts of \$57,751 and \$38,327, respectively.

9. Budgets

An enterprise fund budget is adopted on a basis consistent with generally accepted accounting principles. All annual appropriations lapse at fiscal year end.

On or before the last meeting of each year, the budget is prepared by function and activity, and includes information on the past year, current year estimates and requested appropriations for the next fiscal year.

The proposed budget is presented to the government's Board of Commissioners for review. The board holds a public hearing and may add to, subtract from or change appropriations, but may not change the form of the budget.

Expenditures may not legally exceed budgeted appropriations at the activity level.

10. Fund Equity

Contributed Capital-

Customer revenues received that are restricted for the acquisition or construction of capital assets are recorded as contributed capital. Contributed capital is not amortized.

Reserves-

Reserves represent those portions of fund equity legally segregated for a specific future use.

Continued

WEST ALLEN PARISH WATER DISTRICT

Notes to Financial Statements

December 31, 1999

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

11. Bond Issue Cost

Revenue bond issuance costs for the proprietary fund type are deferred and is being amortized over the term of the bonds using the bonds-outstanding method, which approximates the effective interest method. Amortization expense is \$313 for the year ended December 31, 1999.

12. Total Columns on Statements

Total columns on the general purpose financial statements are captioned "memorandum only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither are such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

13. Comparative Data

Comparative totals for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the government's financial position and operations.

NOTE B - CASH DEPOSITS

At December 31, 1999, the District has cash balances (book balances) totaling \$499,824 as follows:

Demand deposits	\$ 31,170
Interest-bearing demand deposits	64,758
Time deposits	<u>403,896</u>
Total	\$ 499,824

Continued

WEST ALLEN PARISH WATER DISTRICT

Notes to Financial Statements

December 31, 1999

NOTE B - CASH DEPOSITS - CONTINUED

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At December 31, 1999, the District has \$502,653 in deposits (collected bank balances). These deposits are secured from risk by \$133,998 of federal deposit insurance and \$368,655 of pledged securities held by the custodial bank in the name of the fiscal agent bank (GASB Category 3).

Even though the pledged securities are considered uncollateralized (Category 3) under the provisions of GASB Statement No. 3, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the District that the fiscal agent has failed to pay deposited funds upon demand.

NOTE C - FIXED ASSETS

A summary of changes in proprietary fund fixed assets for the year ended December 31, 1999 is as follows:

	Fixed Assets		
	Beginning of Year	Net Additions	End of Year
Distribution system	\$ 1,507,011	\$ -	\$ 1,507,011
Office and shop building	35,526	-	35,526
Equipment	101,928	5,100	107,028
Land	16,122	-	16,122
	1,660,587	\$ 5,100	1,665,687
Less accumulated depreciation	580,512		626,574
TOTALS	\$ 1,080,075		\$ 1,039,113

Depreciation expense was \$46,062 for the year ended December 31, 1999.

WEST ALLEN PARISH WATER DISTRICT

Notes to Financial Statements

December 31, 1999

NOTE D - LONG-TERM DEBT

A. Debt Outstanding

The following is a summary of bond transactions of the District for the year ended December 31, 1999

	<u>Revenue</u>
Bonds payable, Beginning	\$ 417,000
Bonds retired	<u>11,000</u>
Bonds payable, Ending	\$ 406,000

Bonds payable at December 31, 1999 are comprised of the following individual issues:

Revenue bond	
\$538,000 Utility Revenue Bonds dated 3/7/80; due in annual installments of \$11,000 - \$29,000 through March 7, 2020; interest at 5.0%	\$ 406,000

B. Debt Service Requirements

The annual requirements for the next five years to amortize all debts outstanding as of December 31, 1999, including interest payments are as follows:

<u>Year Ending</u> <u>December 31,</u>	<u>Revenue</u>
2000	31,300
2001	31,750
2002	31,150
2003	31,550
2004	31,900

WEST ALLEN PARISH WATER DISTRICT

Notes to Financial Statements

December 31, 1999

NOTE E - COMPONENTS OF RESTRICTED ASSETS

Enterprise Fund:

	Revenue Bond Sinking	Revenue Bond Reserve	Revenue Bond Contingency	Customer Deposits	Totals
Cash and interest receivable	\$ 24,112	\$ 32,547	\$ 18,850	\$ 11,556	\$ 87,065

Certain proceeds of enterprise fund revenue bonds, as well as certain resources set aside for their repayment, are classified as restricted assets on the balance sheet because their use is limited by applicable bond covenants. The "bond sinking" account is used to segregate resources accumulated for debt service payments over the next twelve months. The "bond reserve" account is used to report resources set aside to make up potential future deficiencies in the revenue bond current debt service account. The "bond contingency" account is used to report resources set aside to meet unexpected contingencies or to fund asset renewals and replacements.

The amount of retained earnings reserved for revenue bond retirement is detailed as follows:

Restricted assets: revenue bond sinking, reserve and contingency funds	\$ 75,509
Less:	
Current maturities of revenue bonds, payable from restricted assets	11,000
Accrued interest, payable from restricted assets	16,629
Retained earnings reserved	\$ 47,880

NOTE F - CONTRIBUTED CAPITAL

During the year, contributed capital changed by the following amount:

CONTRIBUTION FROM CUSTOMERS	\$ 2,925
CONTRIBUTED CAPITAL, BEGINNING	450,171
CONTRIBUTED CAPITAL, ENDING	\$ 453,096

WEST ALLEN PARISH WATER DISTRICT

Notes to Financial Statements

December 31, 1999

NOTE G - RETIREMENT COMMITMENTS

The District contributed to a pension plan through the National Rural Water Association (NRWA) for all eligible employees through September 20, 1999. On September 20, 1999 NRWA discontinued sponsorship of the plan and the District terminated the plan on that date. The District approved continued contributions to individual retirement accounts of all previously eligible employees as defined under the terminated plan. These contributions are on-behalf payments to which the District is not legally responsible. Total payroll for the District was \$52,045 and total payroll for covered employees was \$41,911.

Covered employees may contribute up to 10.0% of their total compensation. The District may contribute up to 7.0% of total compensation. Total contributions made by the District and employees were \$2,934 and \$1,257, respectively.

Eligibility requirements consist of minimum age of 21, twelve months of service and 1,000 hours worked. Participants are immediately fully vested.

NOTE H - PER DIEM

In accordance with Louisiana Revised Statute 33:3819, per diem is allowed not to exceed \$60 per meeting attended, up to twenty-four regular meetings and twelve special meetings. The Board has approved per diem at \$60.

Per diem paid commissioners for the year ended December 31, 1999 were as follows:

Butts, Wayne	\$ 1,020
Hoffpauir, Billie M.	900
Reeves, Martha	1,020
Savoie, Jimmy	1,020
Shirley, Opalee	1,020
Thigpen, Carl	1,020
Thombley, Kitty	1,020
	\$ 7,020

WEST ALLEN PARISH WATER DISTRICT

Notes to Financial Statements

December 31, 1999

NOTE I - RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the District. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.

WEST ALLEN PARISH WATER DISTRICT

Statement of Revenues, Expenses and Changes in
Retained Earnings - Budget and Actual - Proprietary Fund Type

Year Ended December 31, 1999

	Budget	Actual	Variance Favorable (Unfavorable)
OPERATING REVENUES			
Charges for services	\$ 148,550	\$ 158,510	\$ 9,960
Miscellaneous revenue	6,000	7,835	1,835
TOTAL OPERATING REVENUES	<u>154,550</u>	<u>166,345</u>	<u>11,795</u>
OPERATING EXPENSES			
Advertising	800	599	201
Amortization	-	313	(313)
Bank charges	-	143	(143)
Depreciation	35,000	46,062	(11,062)
Dues	200	205	(5)
Insurance - general	12,000	9,644	2,356
Insurance - health	3,600	3,600	-
Miscellaneous	750	679	71
Office	2,700	2,174	526
Per diem	8,200	7,020	1,180
Postage	2,300	2,147	153
Professional fees	2,700	2,000	700
Retirement	3,000	2,934	66
Salaries	48,400	52,045	(3,645)
Supplies	15,000	16,871	(1,871)
Taxes	100	1,443	(1,343)
Training	1,000	422	578
Transportation	4,200	2,912	1,288
Utilities	6,400	5,980	420
TOTAL OPERATING EXPENSES	<u>146,350</u>	<u>157,193</u>	<u>(10,843)</u>
OPERATING INCOME	<u>8,200</u>	<u>9,152</u>	<u>952</u>
NON-OPERATING REVENUES (EXPENSES)			
Gain on sale of fixed assets	-	-	-
Interest income	16,000	20,682	4,682
Interest expense	(24,000)	(20,372)	3,628
TOTAL NON-OPERATING REVENUES (EXPENSES)	<u>(8,000)</u>	<u>310</u>	<u>8,310</u>
Net Income Before Transfers	200	9,462	9,262
Operating Transfer In	-	832	832
NET INCOME:	200	10,294	10,094
RETAINED EARNINGS - BEGINNING	<u>664,876</u>	<u>664,876</u>	-
RETAINED EARNINGS - ENDING	<u>\$ 665,076</u>	<u>\$ 675,170</u>	<u>\$ 10,094</u>

GRAGSON, CASIDAY & GUILLORY, L.L.P.
CERTIFIED PUBLIC ACCOUNTANTS

W. GEORGE GRAGSON, C.P.A.
RICHARD W. CASIDAY, C.P.A.
RAYMOND GUILLORY, JR., C.P.A.

GRAHAM A. PORTUS, F.A.

JULIA W. PORTUS, C.P.A.
CAMUS CASTILLE, C.P.A.
DAWN REED, C.P.A.
MICHELLE BOURNE, C.P.A.
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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND INTERNAL CONTROL
OVER FINANCIAL REPORTING BASED ON AN AUDIT OF
GENERAL PURPOSE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

February 22, 2000

Board of Commissioners
West Allen Parish Water District
Reeves, Louisiana

We have audited the financial statements of the West Allen Parish Water District, as of and for the year ended December 31, 1999, and have issued our report thereon dated February 22, 2000. We conducted our audit in accordance with generally accepted auditing standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether West Allen Parish Water District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered West Allen Parish Water District's internal control structure over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be

material weaknesses.

This report is intended for the information of the management and the Board of Commissioners. However, this report is a matter of public record and its distribution is not limited.

Gragson Casiday & Guillory