

**WARE YOUTH CENTER
COUSHATTA, LOUISIANA**

**ANNUAL FINANCIAL REPORT
JUNE 30, 2020**

Ware Youth Center
Financial Report
June 30, 2020

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WARE YOUTH CENTER
COUSHATTA, LOUISIANA
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2020

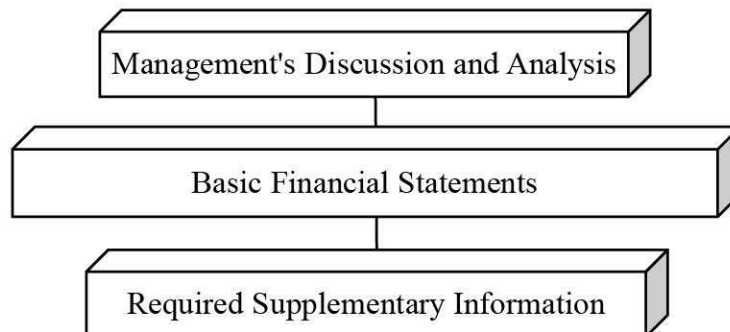
The Management's Discussion and Analysis of the Ware Youth Center's (the Center's) financial performance presents a narrative overview and analysis of the Center's financial activities for the year ended June 30, 2020. This document focuses on the current year's activities, resulting changes, and currently known facts. Please read this document in conjunction with the Center's financial statements, which begin on page 10.

FINANCIAL HIGHLIGHTS

- Expenses exceeded revenues by approximately \$1,900,000 for the year as compared to the prior year when expenses exceeded revenues by approximately \$121,000. This difference was the result of the additional pension expense after actuarial adjustments were made.
- The fund level financial statements (see description on page 2) report fund balance of approximately \$1,898,563, a decrease of approximately \$144,000 from the prior year. This level of fund balance equals 19.8% of annual expenditures.

OVERVIEW OF THE FINANCIAL STATEMENTS

The following graphic illustrates the minimum requirements for the Center as established by Governmental Accounting Standards Board Statement 34, *Basic Financial Statements-and Management's Discussion and Analysis-for State and Local Governments*.



These financial statements consist of three sections - Management's Discussion and Analysis (this section), the basic financial statements (including the notes to the financial statements), and required supplementary information.

BASIC FINANCIAL STATEMENTS

Government-Wide Financial Statements

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities (on pages 10 and 11) provide information about the activities of the Center as a whole and present a longer-term view of the Center's finances. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

The Statement of Net Position and the Statement of Activities report the Center's net position and changes in them. The Center's net position, the difference between assets plus deferred outflows, and liabilities plus deferred inflows, is one way to measure the Center's financial health, or financial position. Over time, increases or decreases in the Center's net position are one indicator of whether its financial health is improving or deteriorating.

Fund Financial Statements

Fund financial statements start on page 13. The Center utilizes only one fund, its General Fund, which is considered to be a governmental fund type. All of the Center's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Center's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Center's activities as well as what remains for future spending.

FINANCIAL ANALYSIS OF THE ENTITY

A summary of the basic government-wide financial statements is as follows:

	2020	2019
<u>Summary of Statement of Net Position</u> As of Year End		
<u>Assets</u>		
Current and other assets	\$ 2,211,970	\$ 2,401,313
Capital assets, net	8,994,401	9,425,370
Total Assets	<u>\$11,206,371</u>	<u>\$11,826,683</u>
<u>Deferred Outflows of Resources</u>	<u>\$ 2,930,796</u>	<u>\$ 2,534,070</u>
<u>Liabilities</u>		
Current liabilities	\$ 313,407	\$ 358,399
Compensated absences payable	225,541	218,404
Net pension liability	13,840,611	11,939,966
Total Liabilities	<u>\$14,379,559</u>	<u>\$12,516,769</u>
<u>Deferred Inflows of Resources</u>	<u>\$ 162,348</u>	<u>\$ 277,221</u>
<u>Net position</u>		
Net investment in capital assets	\$ 8,994,401	\$ 9,425,370
Unrestricted	<u>(9,399,141)</u>	<u>(7,858,607)</u>
Total Net Position	<u>\$ (404,740)</u>	<u>\$ 1,566,763</u>

Net position of the Ware Youth Center decreased by \$1,971,503 or 126% from the previous fiscal year.

Summary of Statement of Activities
For the Year Ended

	<u>2020</u>	<u>2019</u>
Program revenues:		
Charges for Services	\$ 2,240,712	\$ 2,584,712
Operating Grants & Contributions	7,007,688	7,032,723
General Revenues	<u>174,357</u>	<u>153,590</u>
Total Revenues	\$ 9,422,757	\$ 9,771,025
Expenses:		
Public Safety	<u>(11,394,260)</u>	<u>(9,892,227)</u>
Change in Net Position	<u>\$ (1,971,503)</u>	<u>\$ (121,202)</u>

The Ware Youth center's total revenues decreased by \$348,268 or 3.56% from the previous year. The total cost of all programs and services decreased by \$1,502,033 or 15.18%.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

At June 30 2020, the Ware Youth Center had \$8,994,401, net of accumulated depreciation, invested in a broad range of capital assets (see table below). This amount represents a net decrease (including additions and deductions) of \$430,969 or 4.57% from the previous year.

Capital Assets at Year End
(Net of Accumulated Depreciation)

	<u>2020</u>	<u>2019</u>
Land	\$ 175,017	\$ 175,017
Buildings and building improvements	8,405,164	8,733,996
Automobiles and equipment	<u>414,220</u>	<u>516,357</u>
Total	<u>\$8,994,401</u>	<u>\$9,425,370</u>

Long Term Liability

The Center had \$225,541 in compensated absences payable (annual leave) at year end compared to \$218,404 at the previous year end, an increase of \$7,137 or 3.27%. The Center recorded pension liabilities of \$13,840,611 and \$11,939,966 as of June 30, 2020 and 2019, respectively. This liability represents the Center's proportionate share of the Net Pension Liabilities of the Louisiana State Employees Retirement System (LASERS) and the Teachers Retirement System of Louisiana (TRSL). Long term liabilities are summarized below:

Outstanding Long-term Liabilities at Year End

	<u>2020</u>	<u>2019</u>
Compensated absences payable	\$ 225,541	\$ 218,404
Pension liability	<u>13,840,611</u>	<u>11,939,966</u>
Total	<u>\$14,066,152</u>	<u>\$12,158,370</u>

There were no borrowings undertaken during the year.

VARIATIONS BETWEEN ORIGINAL AND FINAL BUDGETS

Actual revenues were consistent with the final budget, coming in approximately \$287,000 less than the budgeted amounts.

Actual expenditures were consistent with the final budget, coming in approximately \$92,000 less than the budgeted amounts.

The original budget was amended during the year.

For the year ended June 30, 2020, revenues and expenditures were within the 5% variance allowed.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

The Center's appointed commissioners considered the following factors and indicators when setting next year's budget, rates, and fees. These factors and indicators include:

- 1) Intergovernmental revenue
- 2) Charges for services
- 3) Interest income
- 4) Future expectations of expenditures

The Ware Youth Center does not expect any significant changes in next year's budget as compared to the current year.

CONTACTING THE WARE YOUTH CENTER'S MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the Center's finances and to show the Center's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Joey Cox, Executive Director, 3565 Highway 71, Coushatta, Louisiana 71019.

T | C | B | T
THOMAS, CUNNINGHAM, BROADWAY & TODTENBIER
Certified Public Accountants

Eddie G. Johnson, CPA - A Professional Corporation (1927-1996)

Mark D. Thomas, CPA - A Professional Corporation
Roger M. Cunningham, CPA - A Professional Corporation
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INDEPENDENT AUDITORS' REPORT

To the Board of Commissioners of
Ware Youth Center
Coushatta, Louisiana 71019

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and major fund of the Ware Youth Center (the Center) as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Center's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and the *Louisiana Governmental Audit Guide*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and major fund of the Center as of June 30, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is presented for purposes of additional analysis and is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the management's discussion and analysis in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Center's basic financial statements. The Budgetary Comparison Schedule, Schedule of Employer's Share of Net Pension Liability, Schedule of Employer's Contribution, Schedule of Compensation, Benefits and Other Payments to Agency Head, and Reporting Fraud and Misappropriation listed as other required supplementary information in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Budgetary Comparison Schedule, Schedule of Employer's Share of Net Pension Liability, Schedule of Employer's Contribution, Schedule of Compensation, Benefits and Other Payments to Agency Head, and Reporting Fraud and Misappropriation are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Budgetary Comparison Schedule, Schedule of Employer's Share of Net Pension Liability, Schedule of Employer's Contribution, Schedule of Compensation, Benefits and Other Payments to Agency Head, and Reporting Fraud and Misappropriation are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 24, 2020, on our consideration of the Center's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Center's internal control over financial reporting and compliance.

Thomas, Cunningham, Broadway & Todtenbier, CPA's

Thomas, Cunningham, Broadway & Todtenbier, CPA's
Natchitoches, Louisiana

September 24, 2020

BASIC FINANCIAL STATEMENTS

GOVERNMENT-WIDE FINANCIAL STATEMENTS

Ware Youth Center
Coushatta, Louisiana
Statement of Net Position
June 30, 2020

	<u>Governmental Activities</u>
ASSETS:	
Current Assets-	
Cash & Cash Equivalents	\$ 810,758
Investments - government investment pool	1,210,539
Revenue Receivable	135,450
Prepaid Expenses	55,223
Noncurrent Assets-	
Capital Assets, Net of Accumulated Depreciation	<u>8,994,401</u>
Total Assets	<u>\$11,206,371</u>
DEFERRED OUTFLOWS OF RESOURCES	<u>\$ 2,930,796</u>
LIABILITIES:	
Current Liabilities-	
Accounts Payable	\$ 95,379
Accrued Payroll Liabilities	218,028
Noncurrent Liabilities-	
Compensated Absences	225,541
Net Pension Liability	<u>13,840,611</u>
Total Liabilities	<u>\$14,379,559</u>
DEFERRED INFLOWS OF RESOURCES	<u>\$ 162,348</u>
NET POSITION:	
Net Investment in Capital Assets	\$ 8,994,401
Unrestricted	<u>(9,399,141)</u>
Total Net Position	<u>\$ (404,740)</u>

See independent auditors' report and notes to financial statements.

Ware Youth Center
Coushatta, Louisiana
Statement of Activities
June 30, 2020

Function/Program Activities	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position
		Fines, Fees Commissions and Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental Activities: Public Safety	\$11,394,260	\$2,240,712	\$7,007,688	\$0	\$(2,145,860)
General Revenues:					
Nonemployer Pension Revenue					\$ 548
Interest Earned					36,960
Royalties and Leases					97,549
Miscellaneous					39,300
Total General Revenues					\$ 174,357
Change in Net Position					\$(1,971,503)
Net Position July 1, 2019					1,566,763
Net Position, June 30, 2020					\$ (404,740)

See independent auditors' report and notes to financial statements.

FUND FINANCIAL STATEMENTS

Ware Youth Center
Coushatta, Louisiana
Balance Sheet - Governmental Fund
June 30, 2020

ASSETS:

Cash & Cash Equivalents	\$ 810,758
Investments - government investment pool	1,210,539
Revenue Receivable	135,450
Prepaid Expenses	<u>55,223</u>
Total Assets	<u>\$2,211,970</u>

LIABILITIES:

Accounts Payable	\$ 95,379
Accrued Payroll Liabilities	<u>218,028</u>
Total Liabilities	<u>\$ 313,407</u>

FUND BALANCES:

Nonspendable- Prepaid Expenses	\$ 55,223
Unrestricted	<u>1,843,340</u>
Total Fund Balances	<u>\$1,898,563</u>
Total Liabilities & Fund Balance	<u>\$2,211,970</u>

See independent auditors' report and notes to financial statements.

Ware Youth Center
Reconciliation of the Governmental Fund
Balance Sheet to the Statement of Net Position
June 30, 2020

Total Fund Balance for the Governmental Fund at June 30, 2020 \$ 1,898,563

Amounts reported for Governmental Activities
in the Statement of Net Position are different because:

The following used in Governmental Activities are not
current financial resources and, therefore, are not
reported in the fund financial statement:

Capital Assets	16,450,771
Less, Accumulated Depreciation	(7,456,370)
Deferred Outflows of Resources	2,930,796

The following are not due and payable in the current period
and, therefore, are not reported in the fund financial statements:

Compensated Absences	(225,541)
Net Pension Liability	(13,840,611)
Deferred Inflows of Resources	<u>(162,348)</u>

Total Net Position of Governmental Activities at June 30, 2020 \$ (404,740)

See independent auditors' report and notes to financial statements.

Ware Youth Center
Statement of Revenues, Expenditures, and
Changes in Fund Balance-Governmental Fund
For the Year Ended June 30, 2020

REVENUES:

Intergovernmental	\$7,007,688
Charges for Services	2,004,140
Fines, forfeitures and fees	236,572
Miscellaneous-	
Interest	36,960
Royalties and leases	97,549
Other	<u>39,300</u>
Total Revenues	<u>\$9,422,209</u>

EXPENDITURES:

Public Safety-	
Current-	
Personnel Services	\$7,336,433
Travel	8,810
Operating Supplies	969,168
Supplies	815,967
Professional Services	321,608
Capital Outlay	<u>114,574</u>
Total Expenditures	<u>\$9,566,560</u>

Deficiency of Revenues over Expenditures \$ (144,351)

Fund Balance, Beginning of Year 2,042,914

Fund Balance, End of Year \$1,898,563

See independent auditors' report and notes to financial statements.

Ware Youth Center
Reconciliation of the Statement of Revenues, Expenditures and
Changes in Fund Balance of the Governmental Fund
to the Statement of Activities
For the Year Ended June 30, 2020

Net change in Fund Balance - Governmental Funds \$ (144,351)

Amounts reported for Governmental Activities
in the Statement of Activities are different because:

Governmental Funds report Capital Outlays as expenditures.
However, in the Statement of Activities, the cost of these
assets is allocated over their estimated useful lives as
depreciation expense. The cost of capital assets recorded
in the current period is

114,574

The following are reported in the Government-wide
financial statements, but do not require the use of
current financial resources/uses and is not reported in
the fund financial statements:

Depreciation Expense	(545,542)
Non-Employer Pension Revenue	548
Change in Accrued Compensated Absences	(7,138)
Change in Pension Expense	<u>(1,389,594)</u>

Decrease in net position of governmental activities \$(1,971,503)

See independent auditors' report and notes to financial statements.

NOTES TO FINANCIAL STATEMENTS

Ware Youth Center
Coushatta, Louisiana
Notes to Financial Statements
June 30, 2020

1. Summary of Significant Accounting Policies

A. Reporting Entity

The Ware Youth Center (the Center) was created by Act 833 of the 1986 Legislature, which enacted Part XI-A of Chapter 7 of Title 15 of the Louisiana Revised Statutes of 1950 to be comprised of R.S. 15:1097 through 1097.5 to establish and provide for the purposes and functions of the Ware Youth Center for the parishes of Bienville, Claiborne, DeSoto, Natchitoches, Red River, Sabine, and Webster. The Center's funding is provided by enabling legislation, which grants the power to levy taxes, incur debt and issue bonds, and by R.S. 15:1095.6, which provides for the imposition of court costs in certain juvenile and criminal proceedings in all courts within the area of its jurisdiction. Act 147 of the 1991 Legislature amended and reenacted R.S. 15:1097 through 1097.2 and enacted Subpart G of Part XI of Chapter 7 of Title 15 of the Louisiana Revised Statutes of 1950, comprised of R.S. 15:1099.1 through 1099.7, which authorized any parish governing authority having a youth center and any juvenile detention authority to enter into a lease or lease-purchase contract for construction, operation, and maintenance of a youth center within the parish and authorized other parishes to enter into participation agreements with a parish having a youth center to sublease space and house juveniles at the center.

Act 147 amended the territorial jurisdiction of the Ware Youth Center to include the parishes of Claiborne, DeSoto, Natchitoches, Red River, Sabine and Webster. However, Act 147 allowed Bienville and Claiborne Parishes to withdraw from membership and participate in the Center during the period beginning September 1, 1991 and ending December 31, 1991. These parishes elected to withdraw from participation in the Center. At June 30, 2020, the parishes of DeSoto, Natchitoches, Red River, Sabine and Webster were included in the territorial jurisdiction of the Ware Youth Center.

The Center is the basic level of government which has financial accountability and control over all activities related to the Center operations and services provided. The Center is not included in any other governmental "reporting entity" as defined by GASB pronouncements. In addition, there are no component units as defined in Governmental Accounting Standards Board Statement 14, which are included in the Center's reporting entity.

The purpose of the Center is to assist and afford opportunities to pre-adjudicatory and post-adjudicatory children who enter the juvenile justice system to become productive, law-abiding citizens of the community, parish, and state by the establishment of rehabilitative programs within a structured environment and to provide physical facilities and related services for children throughout the parishes belonging to the Center, including the housing, care, supervision, maintenance and education of juveniles under the age of seventeen years, and for juveniles seventeen years of age and over who were under seventeen years of age when they committed an alleged offense.

Ware Youth Center
Coushatta, Louisiana
Notes to Financial Statements
June 30, 2020

B. Basis of Presentation

The Center's financial statements are prepared in accordance with accounting principles generally accepted (GAAP) in the United States of America as applicable to governmental entities. The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The Center's basic financial statements include both government-wide statements and the fund financial statements. Both the government-wide and fund financial statements categorize primary activities as either governmental or business type. The Center's functions and programs have been classified as governmental activities.

C. Government-wide Financial Statements

The government-wide financial statements consist of the Statement of Net Position and the Statement of Activities and are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Direct expenses are those that are specifically associated with a program or function. Program revenues include (a) fees and charges paid by the recipient for goods or services offered by the program, and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

In the government-wide financial statements, equity is classified as net position and displayed in three components:

- 1) Net investment in capital assets - consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those capital assets.
- 2) Restricted net position - consists of net resources with constraints placed on their use either by (a) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (b) law through constitutional provisions or enabling legislation.
- 3) Unrestricted - all other net resources that do not meet the definition of "restricted" or "net investment in capital assets."

When an expense is incurred for the purposes for which both restricted and unrestricted net position is available, management applies unrestricted resources first, unless a determination is made to use restricted net resources. The policy concerning which to apply first varies with the intended use and legal requirements. This decision is typically made by management at the incurrence of the expense.

The government-wide statements focus upon the Center's ability to sustain operations and the change in its net position resulting from the current year's activities.

Ware Youth Center
Coushatta, Louisiana
Notes to Financial Statements
June 30, 2020

Fund Financial Statements

Governmental Fund:

The governmental fund financial statements (*the Balance Sheet and Statement of Revenues, Expenditures and Changes in Fund Balance*) are presented using the current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available to fund current operations. The Center considers all revenues reported in the governmental funds to be available if the revenues are collected within sixty days after year-end. Expenditures are recognized when the related fund liability is incurred, except for principal and interest on long-term debt which is recognized when due.

The Center uses governmental fund types. The focus of the governmental fund's measurement (in the fund statements) is on determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than on net income. An additional emphasis is placed on major funds within the governmental fund types. A fund is considered major if it is the primary operating fund of the Center or if its total assets, liabilities, revenues, or expenditures are at least 10% of the corresponding total for all funds of that category or type. As of June 30, 2020, the Center had only one major governmental fund as follows:

- General Fund - accounts for the general operations of the Center that are funded through unrestricted funding sources. The General Fund is always a major fund.

In the fund statements, governmental fund equity is classified as fund balance and displayed in five components. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- a. Nonspendable fund balance - amounts that are not in a spendable form (such as prepaid expenses) or are required to be maintained intact.
- b. Restricted fund balance - amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.
- c. Committed fund balance - amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level action to remove or change the constraint.
- d. Assigned fund balance - amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority;
- e. Unassigned fund balance - amounts that are available for any purpose. Only the General Fund would report positive amounts in unassigned fund balance.

Ware Youth Center
Coushatta, Louisiana
Notes to Financial Statements
June 30, 2020

The General Fund has an unassigned fund balance of \$1,843,340. The Board of Commissioners establishes (and modifies or rescinds) fund balance commitments and assignments by passage of an ordinance or resolution. The Center typically uses restricted fund balances first, followed by committed, assigned and unassigned funds when an expenditure is incurred for the purposes for which amounts in any of these fund balance classifications could be used. The Center reserves the right to selectively spend unassigned resources first and to defer the use of these other classified funds.

D. Budgetary Accounting

Formal budgetary accounting is employed as a management control. The Center prepares and adopts a budget prior to July 1 of each year for its General Fund in accordance with Louisiana Revised Statutes. The operating budget is prepared based on prior years' revenues and expenditures and the estimated increase there in for the current year, using the modified accrual basis of accounting. The Ware Youth Center amends the budget when projected revenues are expected to be less than budgeted revenues by five percent or more and/or projected expenditures are expected to be more than budgeted amounts by five percent or more. All budget appropriations lapse at year end.

E. Cash and Cash Equivalents

Cash includes amounts in demand deposits, interest-bearing demand deposits, and petty cash. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Cash and cash equivalents are reported at their carrying amounts that equal their fair values.

F. Investments

Investments are limited by Louisiana Revised Statute 33:2955 and the Ware Youth Center's investment policy. If the original maturities of investments exceed 90 days, they are classified as investments; however, if the original maturities are 90 days or less, they are classified as cash equivalents.

G. Receivables

All receivables are reported at their gross value and, where applicable, are reduced by the estimated portion that is expected to be uncollectible.

H. Bad Debts

Uncollectible accounts receivable are recognized as bad debts through the establishment of an allowance account at the time information becomes available which would indicate the uncollectability of the particular receivable. At June 30, 2020, no amounts were considered to be uncollectible.

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I. Capital Assets

Capital assets are carried at historical costs. Depreciation of all exhaustible capital assets used by the Center is charged as an expense against operations in the Statement of Activities. Capital assets net of accumulated depreciation are reported on the Statement of Net Position. Depreciation is computed using the straight line method over the estimated useful life of the assets, generally 20 to 40 years for buildings and building improvements, and 5 to 10 years for moveable property. Expenditures for maintenance, repairs and minor renewals are charged to expenditures as incurred. Major expenditures for renewals and betterments are capitalized. The Center maintains a threshold of \$1,000 or more for capitalization of assets.

J. Compensated Absences

The Center employees earn annual leave at various rates depending on the number of years in service. The maximum amount of annual leave that may be accumulated by each employee is 160 hours. At June 30, 2020, a total of \$225,541 in annual leave remained unpaid, which is an increase of \$7,137 from the June 30, 2019 balance of \$218,404. Upon termination, an employee is compensated for up to 160 hours of unused annual leave at the employee's hourly rate of pay at the time of termination.

K. Deferred Outflows/Inflows of Resources

The statement of net position reports a separate section for deferred outflows and/or deferred inflows of financial resources. *Deferred outflows* of resources represent a consumption of net position that applies to a future period(s) and will not be recognized as an outflow of resources (expense/expenditure) until the applicable period. *Deferred inflows* of resources represent an acquisition of net position that applies to a future period(s) and will not be recognized as an inflow of resources until that time.

L. Management's Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reported period. Actual results could differ from those estimates.

M. Pension Plans

The Ware Youth Center is a participating employer in two defined benefit pension plans as described in Note 6. For purposes of measuring the Net Pension Liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of each of the plans and additions to/deductions from each plan's fiduciary net position have been determined on the same basis as they are reported by each of the plans. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms.

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2. Deposits with Financial Institutions and Investments

The cash and cash equivalents of the Center are subject to the following risk:

Custodial Credit Risk: Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the Center will not be able to recover its deposits. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal or exceed the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Commission that the fiscal agent bank has failed to pay deposited funds upon demand. Further, Louisiana Revised Statute 39:1224 states that securities held by a third party shall be deemed to be held in the Center's name.

At June 30, 2020, the Center had cash and cash equivalents with bank balances totaling \$868,534. Cash and cash equivalents are stated at cost, which approximates market. Under state law, these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. These pledged securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank in the form of safekeeping receipts held by the Center. All of the Center's deposits were properly secured at June 30, 2020. Of the \$868,534 in bank balances, \$250,000 was secured by federal deposit insurance and \$618,534 was secured by pledged securities.

Investments in the Louisiana Asset Management Pool (LAMP), a local government investment pool, total \$1,210,539. LAMP is administered by LAMP, Inc., a non-profit corporation organized under the laws of the State of Louisiana. Only local government entities having contracted to participate in LAMP have an investment interest in its pool of assets. The primary objective of LAMP is to provide a safe environment for the placement of public funds in short-term, high quality investments. The LAMP portfolio includes only securities and other obligations in which local governments in Louisiana are authorized to invest in accordance with LA-R.S. 33:2955. Funds invested in LAMP are subject to any limitations, restrictions or transaction fees on withdrawals.

LAMP is a 2a7-like investment pool. The following facts are relevant for 2a7-like investment pools:

- Credit risk: LAMP is rated AAA by Standard & Poor's.
- Custodial credit risk: LAMP participants' investments in the pool are evidenced by shares of the pool. Investments in pools should be disclosed, but not categorized because they are not evidenced by securities that exist in physical or book-entry form. The public entity's investment is with the pool, not the securities that make up the pool; therefore, no disclosure is required.
- Concentration of credit risk: Pooled investments are excluded from the five percent disclosure requirement.

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- Interest rate risk: LAMP is designed to be highly liquid to give its participants immediate access to their account balances. LAMP prepares its own interest rate risk disclosure using the weighted average maturity (WAM) method. The WAM of LAMP assets is restricted to not more than 60 days, and consists of no securities with a maturity in excess of 397 days.
- Foreign currency risk: Not applicable to 2a7-like pools.

The investments in LAMP are stated at fair value based on quoted market rates. The fair value is determined on a weekly basis by LAMP and the value of the position in the external investment pool is the same as the net asset value of the pool shares. LAMP, Inc. is subject to the regulatory oversight of the state treasurer and the board of directors. LAMP is not registered with the SEC as an investment company.

LAMP issues an annual publicly available financial report that includes financial statements and required supplementary information for the pool. These reports may be obtained by contacting LAMP at 228 St. Charles Avenue, Suite 1123, New Orleans, Louisiana 70130.

3. Accounts Receivable

The following is a summary of accounts receivable by type of entity at June 30, 2020:

State of Louisiana	\$ 17,589
Police Juries and other local governments	116,537
Other	<u>1,324</u>
Total	<u>\$135,450</u>

4. Capital Assets

A summary of Ware Youth Center's changes in capital assets is as follows:

<u>Activities</u>	<u>Balance</u> <u>06-30-19</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>06-30-20</u>
Capital Assets, not depreciated:				
Land	\$ <u>175,017</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>175,017</u>
Capital Assets Depreciated:				
Buildings and improvements	\$14,858,992	\$ 85,479	\$ 0	\$14,944,471
Automobiles and equipment	<u>1,314,910</u>	<u>29,095</u>	<u>12,722</u>	<u>1,331,283</u>
Total Assets being depreciated	<u>\$16,173,902</u>	<u>\$ 114,574</u>	<u>\$12,722</u>	<u>\$16,275,754</u>
Total Assets	<u>\$16,348,919</u>	<u>\$ 114,574</u>	<u>\$12,722</u>	<u>\$16,450,771</u>

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<u>Activities</u>	<u>06-30-19</u>	<u>Additions</u>	<u>Deletions</u>	<u>06-30-20</u>
Less, Accumulated Depreciation:				
Buildings and improvements	\$ 6,124,995	\$ 414,310	\$ 0	\$ 6,539,305
Automobiles and equipment	<u>798,555</u>	<u>131,232</u>	<u>12,722</u>	<u>917,065</u>
Total Accumulated Depreciation	<u>\$ 6,923,550</u>	<u>\$ 545,542</u>	<u>\$12,722</u>	<u>\$ 7,456,370</u>
Net Capital Assets	<u>\$ 9,425,369</u>	<u>\$(430,968)</u>	<u>\$ 0</u>	<u>\$ 8,994,401</u>

Depreciation expense of \$545,542 was charged to the public safety function within the Statement of Activities.

5. Accounts Payable and Accruals

The following is a summary of accounts payable at June 30, 2020:

<u>Class of Payables</u>	
Vendor	\$ 95,379
Payroll liabilities	<u>218,028</u>
Total	<u>\$313,407</u>

6. Employee Retirement Systems

Substantially all employees of the Center are members of either the Louisiana State Employees' Retirement System or the Teachers' Retirement System of Louisiana. These systems are cost-sharing, multiple-employer defined benefit pension plans administered by separate boards of trustees. Pertinent information relative to each plan follows:

A. General Information about the Plans

Louisiana State Employees' Retirement System (LASERS)

Plan Description

LASERS was established for the purpose of providing retirement allowances and other benefits as stated under the provisions of the Louisiana Revised Statutes (La. R.S. 11:401), as amended, for eligible state officers, employees and their beneficiaries. This statute grants to LASERS Board of Trustees and the Louisiana Legislature the authority to review administration, benefit terms, investments, and funding of the plan. The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System, which can be obtained at www.laseronline.org.

Benefits Provided

The following is a description of the plan and its benefits and is provided for general information purposes only. Participants should refer to the appropriate statutes for more complete information.

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Retirement

The age and years of creditable service required in order for a member to retire with full benefits are established by statute, and vary depending on the member's hire date, employer, and job classification. The rank and file members hired prior to July 1, 2006, may either retire with full benefits at any age upon completing 30 years of creditable service, at age 55 upon completing 25 years of creditable service, and at age 60 upon completing ten years of creditable service depending on their plan. Those members hired between July 1, 2006 and June 30, 2015, may retire at age 60 upon completing five years of creditable service and those hired on or after July 1, 2015 may retire at age 62 upon completing five years of creditable service. The basic annual retirement benefit for members is equal to 2.5% to 3.5% of average compensation multiplied by the number of years of creditable service. Additionally, members may choose to retire with 20 years of service at any age, with an actuarially reduced benefit.

Average compensation is defined as the member's average annual earned compensation for the highest 36 consecutive months of employment for members employed prior to July 1, 2006. For members hired July 1, 2006 or later, average compensation is based on the member's average annual earned compensation for the highest 60 consecutive months of employment. The maximum annual retirement benefit cannot exceed the lesser of 100% of average compensation or a certain specified dollar amount of actuarially determined monetary limits, which vary depending upon the member's age at retirement. Judges, court officers, and certain elected officials receive an additional annual retirement benefit equal to 1.0% of average compensation multiplied by the number of years of creditable service in their respective capacity. As an alternative to the basic retirement benefits, a member may elect to receive their retirement benefits throughout their life, with certain benefits being paid to their designated beneficiary after their death.

Act 992 of the 2010 Louisiana Regular Legislative Session, changed the benefit structure for LASERS members hired on or after January 1, 2011. This resulted in three new plans: regular, hazardous duty, and judges. The new regular plan includes regular members and those members who were formerly eligible to participate in specialty plans, excluding hazardous duty and judges. Regular members and judges are eligible to retire at age 60 after five years of creditable service and, may also retire at any age, with a reduced benefit, after 20 years of creditable service. Hazardous duty members are eligible to retire with twelve years of creditable service at age 55, 25 years of creditable service at any age or with a reduced benefit after 20 years of creditable service. Average compensation will be based on the member's average annual earned compensation for the highest 60 consecutive months of employment for all three new plans. Members in the regular plan will receive a 2.5% accrual rate, hazardous duty plan a 3.33% accrual rate, and judges a 3.5% accrual rate. The extra 1.0% accrual rate for each year of service for court officers, the governor, lieutenant governor, legislators, House clerk, sergeants at arms, or Senate secretary, employed after January 1, 2011, was eliminated by Act 992. Specialty plan and regular members, hired prior to January 1, 2011, who are hazardous duty employees have the option to transition to the new hazardous duty plan.

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Act 226 of the 2014 Louisiana Regular Legislative Session established new retirement eligibility for members of LASERS hired on or after July 1, 2015, excluding hazardous duty plan members. Regular members and judges under the new plan are eligible to retire at age 62 after five years of creditable service and, may also retire at any age, with a reduced benefit, after 20 years of creditable service. Average compensation will be based on the member's average annual earned compensation for the highest 60 consecutive months of employment. Members in the regular plan will receive 2.5% accrual rate, and judges a 3.5% accrual rate, with the extra 1.0% accrual rate based on all years of service as a judge.

A member leaving employment before attaining minimum retirement age, but after completing certain minimum service requirements, becomes eligible for a benefit provided the member lives to the minimum service retirement age, and does not withdraw their accumulated contributions. The minimum service requirement for benefits varies depending upon the member's employer and service classification.

Deferred Retirement Benefits

The State Legislature authorized LASERS to establish a Deferred Retirement Option Plan (DROP). When a member enters DROP, their status changes from active member to retiree even though they continue to work and draw their salary for a period of up to three years. The election is irrevocable once participation begins. During DROP participation, accumulated retirement benefits that would have been paid to each retiree are separately tracked. For members who entered DROP prior to January 1, 2004, interest at a rate of one-half percent less than the System's realized return on its portfolio (not to be less than zero) will be credited to the retiree after participation ends. At that time, the member must choose among available alternatives for the distribution of benefits that have accumulated in the DROP account. Members who enter DROP on or after January 1, 2004, are required to participate in LASERS Self-Directed Plan (SDP) which is administered by a third-party provider. The SDP allows DROP participants to choose from a menu of investment options for the allocation of their DROP balances. Participants may diversify their investments by choosing from an approved list of mutual funds with different holdings, management styles, and risk factors.

Members eligible to retire and who do not choose to participate in DROP may elect to receive at the time of retirement an initial benefit option (IBO) in an amount up to 36 months of benefits, with an actuarial reduction of their future benefits. For members who selected the IBO option prior to January 1, 2004, such amount may be withdrawn or remain in the IBO account earning interest at a rate of one-half percent less than the System's realized return on its portfolio (not to be less than zero). Those members who select the IBO on or after January 1, 2004, are required to enter the SDP as described above.

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Disability Benefits

Generally, active members with ten or more years of credited service who become disabled may receive a maximum disability retirement benefit equivalent to the regular retirement formula without reduction by reason of age.

Upon reaching retirement age, the disability retiree may receive a regular retirement benefit by making application to the Board of Trustees.

For injuries sustained in the line of duty, hazardous duty personnel in the Hazardous Duty Services Plan will receive a disability benefit equal to 75% of final average compensation or 100% of final average compensation if the injury was the result of an intentional act of violence.

Survivor's Benefits

Certain eligible surviving dependents receive benefits based on the deceased member's compensation and their relationship to the deceased. The deceased regular member hired before January 1, 2011 who was in state service at the time of death, must have a minimum of five years of service credit, at least two of which were earned immediately prior to death, or who had a minimum of twenty years of service credit regardless of when earned, in order for a benefit to be paid to a minor or handicapped child. Benefits are payable to an unmarried child until age 18, or age 23 if the child remains a full-time student. The aforementioned minimum service credit requirement is ten years for a surviving spouse with no minor children, and benefits are to be paid for life to the spouse or qualified handicapped child.

The deceased regular member hired on or after January 1, 2011, must have a minimum of five years of service credit regardless of when earned in order for a benefit to be paid to a minor child. The aforementioned minimum service credit requirements for a surviving spouse are 10 years, 2 years being earned immediately prior to death, and in active state service at the time of death, or a minimum of 20 years of service credit regardless of when earned. A deceased member's spouse must have been married for at least one year before death.

Permanent Benefit Increases/Cost-of-Living Adjustments

As fully described in Title 11 of the Louisiana Revised Statutes, the System allows for the payment of permanent benefit increases, also known as cost-of-living adjustments (COLAs), which are funded through investment earnings when recommended by the Board of Trustees and approved by the State Legislature.

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Contributions

The employer contribution rate is established annually under R.S. 11:101-11:104 by the Public Retirement Systems' Actuarial Committee (PRSAC), taking into consideration the recommendation of the System's Actuary. Each plan pays a separate actuarially-determined employer contribution rate. However, all assets of LASERS are used for the payment of benefits for all classes of members, regardless of their plan membership. Rates for the year ended June 30, 2019 were as follows:

<u>Plan</u>	<u>Plan Status</u>	<u>Employer Contribution Rate</u>
Appellate Law Clerks	Closed	37.90%
Appellate Law Clerks hired on or after 7/1/06	Open	37.90%
Alcohol Tobacco Control	Closed	31.40%
Bridge Police	Closed	36.70%
Bridge Police hired on or after 7/1/06	Closed	36.70%
Corrections Primary	Closed	33.50%
Corrections Secondary	Closed	37.70%
Harbor Police	Closed	7.10%
Hazardous Duty	Open	38.50%
Judges hired before 1/1/2011	Closed	40.10%
Judges hired after 12/31/2010	Closed	39.00%
Judges hired on or after 7/1/15	Open	39.00%
Legislators	Closed	41.60%
Optional Retirement Plan (ORP)		
Hired before 7/1/06	Closed	37.90%
Hired on or after 7/1/06	Closed	37.90%
Peace Officers	Closed	36.70%
Regular Employees		
Hired before 7/1/06	Closed	37.90%
Hired on or after 7/1/06	Closed	37.90%
Hired on or after 1/1/2011	Closed	37.90%
Hired on or after 7/1/15	Open	37.90%
Special Legislative Employees	Closed	43.60%
Wildlife Agents	Closed	46.30%
Aggregate Rate		37.90%

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The Center's contractually required composite contribution rate for the year ended June 30, 2020 was 40.70% of annual payroll, actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any Unfunded Actuarial Accrued Liability. Contributions to the pension plan from the Center were \$1,434,841 for the year ended June 30, 2020.

Teachers' Retirement System of Louisiana (TRSL)

Plan Description

TRSL was established for the purpose of providing retirement allowances and other benefits as stated under the provisions of LA R.S. 11:700-999, as amended, for eligible teachers, employees, and their beneficiaries. The projection of benefit payments in the calculation of the total pension liability includes all benefits to be provided to current active and inactive employees through the System in accordance with the benefit terms and any additional legal agreements to provide benefits that are in force at the measurement date. TRSL issues a publicly available financial report that can be obtained at www.trsl.org.

Benefits Provided

The following is a description of the plan and its benefits, and is provided for general information purposes only. Participants should refer to the appropriate statutes for more complete information.

Retirement

Members hired prior to July 1, 1999:

- 2% benefit factor (1) at least age 60 with at least 5 years of service credit, or (2) any age with at least 20 years of service credit.
- 2.5% benefit factor (1) at least age 65 with at least 20 years of service credit, or (2) at least age 55 with at least 25 years of service credit, or (3) any age with at least 30 years of service credit.

Members joining system between July 1, 1999 and December 31, 2010:

- 2.5% benefit factor (1) at least age 60 with at least 5 years of service credit, or (2) at least age 55 with at least 25 years of service credit, or (3) any age with at least 20 years of service credit (actuarially reduced), or (4) any age with at least 30 years of service credit.

Members first eligible to join and hired between January 1, 2011 and June 30, 2015:

- 2.5% benefit factor (1) at least age 60 with at least 5 years of service credit, or (2) any age with at least 20 years of service credit (actuarially reduced).

Members first eligible to join and hired on or after July 1, 2015:

- 2.5% benefit factor (1) at least age 62 with at least 5 years of service credit, or (2) any age with at least 20 years of service credit (actuarially reduced).

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Plan A is closed to new entrants. All Plan A members with a 3% benefit factor (1) at least age 60 with at least 5 years of service credit, or (2) at least age 55 with at least 25 years of service credit, or (3) any age with at least 30 years of service credit.

Plan B members hired before July 1, 2015 with 2% benefit factor (1) at least age 60 with at least 5 years of service credit, or (2) at least age 55 with at least 30 years of service credit. Plan B members first eligible to join and hired on or after July 1, 2015 with 2% benefit factor (1) at least age 62 with at least 5 years of service credit, or (2) any age with at least 20 years of service credit (actuarially reduced).

For all plans, retirement benefits are based on a formula which multiplies the final average compensation by the applicable benefit factor, and by the years of creditable service. For Regular Plan and Lunch Plan B members whose first employment makes them eligible for membership in a Louisiana state retirement system on or after January 1, 2011, final average compensation is defined as the highest average 60-month period. For all other members, final average compensation is defined as the highest average 36-month period.

A retiring member is entitled to receive the maximum monthly benefit payable until the member's death. In lieu of the maximum monthly benefit, the member can elect to receive a reduced monthly benefit payable in the form of a Joint and Survivor Option, or a monthly benefit (maximum or reduced Joint and Survivor Option) with a lump sum that can't exceed 36 months of the members' maximum monthly benefit amount.

Effective July 1, 2009, members may make an irrevocable election at retirement to receive an actuarially reduced monthly benefit which increases 2.5% annually, beginning on the first retirement anniversary date, but not before age 55 or before the retiree would have attained age 55 in the case of a surviving spouse. This option can be chosen in combination with the above options.

Deferred Retirement Benefits

In lieu of terminating employment and accepting a service retirement, an eligible member can begin participation in the Deferred Retirement Option Program (DROP) on the first retirement eligibility date for a period not to exceed 3 years. A member has a 60 day window from his eligible date to participate in the program in order to participate for the maximum number of years. Delayed participation reduces the three year maximum participation period. During participation, benefits otherwise payable are fixed, and deposited in an individual DROP account.

Upon termination of DROP participation, the member can continue employment and earn additional benefit accruals to be added to the fixed pre-DROP benefit.

Upon termination of employment, the member is entitled to the fixed benefit, an additional benefit based on post-DROP service (if any), and the individual DROP account balance which can be paid in a lump sum or as an additional annuity based upon the account balance.

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Disability Benefits

Active members whose first employment makes them eligible for membership in a Louisiana state retirement system before January 1, 2011, and who have five or more years of service credit are eligible for disability retirement benefits if certified by the State Medical Disability Board (SMBD) to be disabled from performing their job. All other members must have at least 10 years of service to be eligible for a disability benefit. Calculation of the disability benefit as well as the availability of a minor child benefit is determined by the plan to which the member belongs and the date on which the member's first employment made them eligible for membership in a Louisiana state retirement system.

Survivor's Benefits

A surviving spouse with minor children of an active member with at least five years of creditable service (2 years immediately prior to death) or 20 years of creditable service is entitled to a benefit equal to the greater of (a) \$600 per month, or (b) 50% of the member's benefit calculated at the 2.5% accrual rate for all creditable service. When a minor child(ren) is no longer eligible to receive survivor benefits, the spouse's benefit reverts to a survivor benefit in accordance with the provisions for a surviving spouse with on minor child(ren). Benefits for the minor children cease when he/she is no longer eligible.

Each minor child (maximum of 2) shall receive an amount equal to the greater of (a) 50% of the spouse's benefit, or (b) \$300 (up to 2 eligible children). Benefits to minors cease at attainment of age 21, marriage, or age 23 if enrolled in an approved institution of higher education.

A surviving spouse with minor children of an active member with 10 years of creditable service (2 years immediately prior to death) or 20 years of creditable service is entitled to a benefit equal to the greater of (a) \$600 per month, or (b) the option 2 equivalent of the benefit calculated at the 2.5% benefit factor for all creditable service.

Permanent Benefit Increases/Cost-of-Living Adjustments

As fully described in Title 11 of the Louisiana Revised Statutes, the System allows for the payment of ad hoc permanent benefit increases, also known as cost-of-living adjustments (COLAs) that are funded through investment earnings when recommended by the Board of Trustees and approved by the State Legislature.

Optional Retirement Plan (ORP)

The Optional Retirement Plan (ORP) was established for academic employees of public institutions of higher education who are eligible for membership in TRSL. This plan was designed to provide certain academic and unclassified employees of public institutions of higher education an optional method of funding for their retirement.

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The ORP is a defined contribution pension plan which provides for portability of assets and full and immediate vesting of all contributions submitted on behalf of the affected employees to the approved providers. These providers are selected by the TRSL Board of Trustees. Monthly employer and employee contributions are invested as directed by the employee to provide the employee with future retirement benefits. The amount of these benefits is entirely dependent upon the total contributions and investment returns accumulated during the employee's working lifetime. Employees in eligible positions of higher education can make an irrevocable election to participate in the ORP rather than TRSL and purchase annuity contracts - fixed, variable, or both - for benefits payable at retirement.

Contributions

The employer contribution rate is established annually under R.S. 11:101-11:104 by the Public Retirement Systems' Actuarial Committee (PRSAC), taking into consideration the recommendation of the System's actuary. Each sub plan pays a separate actuarially determined employer contribution rate. However, all assets of TRSL are used for the payment of benefits for all classes of members, regardless of their plan.

The normal cost portion of each plan's employer contribution rate varies based upon that plan's benefits, member demographics, and the rate contributed by employees. The Unfunded Accrued Liability (UAL) contribution rate is determined in aggregate for all plans. The UAL resulting from legislation specific to a plan or group of plans will be allocated entirely to that plan or those plans.

For ORP, only the UAL portion of the employer contribution is retained by the plan. Therefore, only the UAL projected rates were used in the projection of future contributions in determining an employer's proportionate share.

Rates for the year ended June 30, 2019 were as follows:

<u>Plan</u>	<u>Employer Contribution Rate</u>
K-12 Regular Plan	26.7%
Higher Ed Regular Plan	25.5%
Plan A	26.7%
Plan B	26.7%
ORP 2018	21.8%

The Center's contractually required composite contribution rate for the year ended June 30, 2020 was 26.0% of annual payroll, actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any Unfunded Actuarial Accrued Liability. Contributions to the pension plan from the Center were \$16,183 for the year ended June 30, 2020. In accordance with state statute, the System receives ad valorem taxes and state revenue sharing funds. These additional sources of income are used as employer contributions and are considered support from non-employer contributing entities, but are not considered special funding situations. Non-employer contributions of \$548 are recognized as revenue.

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B. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2020, the Center reported a total of \$13,840,611 for its proportionate shares of the Net Pension Liabilities of the Plans.

Plan	Measurement Date	
	June 30, 2020	June 30, 2019
LASERS	\$13,707,521	\$11,811,022
TRSL	133,090	128,944
Total	\$13,840,611	\$11,939,966

The Net Pension Liabilities were measured as of June 30, 2019 and the total pension liability used to calculate the Net Pension Liabilities were determined by an actuarial valuation as of that date. The Center's proportion of the Net Pension Liabilities was based on a projection of the Center's long-term share of contributions to the pension plans relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2020 and 2019, the Center's proportions of each were as follows:

Plan	Proportionate Share	
	June 30, 2020	June 30, 2019
LASERS	.189202%	.173184%
TRSL	.001341%	.001312%
Total	.190543%	.174496%

For the year ended June 30, 2020 and 2019, the Center recognized pension expense including employer's amortization of change in proportionate share and differences between employer contributions and proportionate share of contributions as follows:

Plan	Measurement Date	
	June 30, 2020	June 30, 2019
LASERS	\$2,881,859	\$1,451,479
TRSL	(41,247)	(82,089)
Total	\$2,840,612	\$1,369,390

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June 30, 2020

At June 30, 2020, the Center reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	LASERS		TRSL		Total	
	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	84,169	28,483	-	4,159	84,169	32,642
Changes in Assumptions	117,460	-	9,462	-	126,922	-
Net Difference between projected and actual earnings on pension plan	473,576	-	-	4,926	473,576	4,926
Changes in employer's proportion of beg NPL	783,984	-	10,892	56,632	794,876	56,632
Differences between employer and proportionate share of contributions	-	67,885	229	263	229	68,148
Subsequent Measurement Contributions	1,434,841	-	16,183	-	1,451,024	-
Total	2,894,030	96,368	36,766	65,980	2,930,796	162,348

The deferred outflows of resources related to pensions resulting from Center contributions subsequent to the measurement date in the amount of \$1,451,024, will be recognized as a reduction of the Net Pension Liabilities in the year June 30, 2020. Amounts reported as deferred outflows of resources and deferred inflows of resources will be recognized in pension expense as follows:

Year ended June 30:	
2020	\$1,140,010
2021	(136,565)
2022	134,395
2023	179,584
Total	\$1,317,424

Actuarial Assumptions

A summary of the actuarial methods and assumptions used in determining the total pension liabilities for the valuation date of June 30, 2019 is as follows:

Assumptions	LASERS	TRSL
Actuarial cost method	Entry age normal cost	Entry age normal cost
Expected remaining service lives	2 years	5 years
Investment rate of return	7.60%	7.55%
Inflation rate	2.50%	2.50%
Salary increases	Varies from 2.8% to 14.0%, depending on member type	Varies from 3.3% to 4.8%, depending on duration of service

Ware Youth Center
Coushatta, Louisiana
Notes to Financial Statements
June 30, 2020

Mortality rates for LASERS were based on RP-2014 Healthy Mortality Table with mortality improvement projected using the MP-2018 Mortality Improvement Scale, applied on a fully generational basis. For disabled members, RP-2000 Disabled Retiree Mortality Table, with no projection for mortality improvement, was used. The assumptions were based on the results of a five year (2014-2018) experience study.

Mortality rates for TRSL were based on RP-2014 White Collar Employee tables, adjusted by 1.010 for males and by 0.997 for females for active members. For non-disabled retiree/inactive members, RP-2014 White Collar Healthy Annuitant tables, adjusted by 1.366 for males and by 1.189 for females. For disabled retirees, RP-2014 Disability tables, adjusted by 1.111 for males and by 1.134 for females. These base tables are adjusted from 2014 to 2018 using the MP-2017 generational improvement table, with continued future mortality improvement projected using the MP-2017 generational mortality improvement tables. The assumptions are based on the results of a five year (2012-2017) experience study.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation and an adjustment for the effect of rebalancing/diversification.

Best estimates of arithmetic real rates of return for each major asset class included in pensions target asset allocation as of June 30, 2019 are summarized in the following table:

<u>Asset Class</u>	LASERS Long-Term Expected Portfolio Real Rate of <u>Return</u>	TRSL Long-Term Expected Portfolio Real Rate of <u>Return</u>
Cash Equity	0.24%	0.00%
Domestic Equity	4.83%	4.60%
International Equity	5.83%	5.70%
Domestic Fixed Income	2.79%	1.69%
International Fixed Income	4.49%	2.10%
Alternative Investments	8.32%	0.00%
Risk Parity	5.06%	0.00%
Private Assets	0.00%	8.67%
Other Private Assets	0.00%	3.65%

The discount rate used to measure the total pension liability was 7.60% for LASERS and 7.55% for TRSL. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers will be made at the actuarially determined rates approved by PRSAC taking into consideration the recommendation of the actuary. Based on those assumptions, LASERS and TRSL fiduciary net positions were projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Ware Youth Center
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Notes to Financial Statements
June 30, 2020

Sensitivity of the Employer's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the Center's proportionate share of the Net Pension Liabilities using the discount rates as shown above, as well as what the Center's proportionate share of the Net Pension Liabilities would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current rate:

	1.0% Decrease	Current Discount Rate	1.0% Increase
LASERS	\$147,300,639	\$13,707,521	\$10,672,542
TRSL	\$ 177,161	\$ 133,090	\$ 95,944

Pension Plan Fiduciary Net Position

Detailed information about the pension plans' fiduciary net positions are available in the separately issued financial statements of the Plans.

Payables to the Pension Plans

These financial statements include a payables to the pension plans. \$131,163 to LASERS and \$1,764 to TRSL, which are the legally required contributions due at June 30, 2020. These amounts are recorded in accrued expenses.

7. Risk Management

The Center is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Center maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Center.

8. Claims and Contingencies

The Center participates in federal and state programs that are fully or partially funded by grants received from other Governmental units. Expenditures financed by grants are subject to audit by the appropriate grantor government. If expenditures are disallowed due to noncompliance with grant program regulations, the Center may be required to reimburse the grantor government. The Center believes that disallowed expenditures, if any, based on subsequent audits will not have a material effect on any of the governmental funds or the overall financial position of the Center.

In the normal course of operations, claims/lawsuits may occur for which insurance has not been obtained. Management believes that such claims/lawsuits, if any, are not expected to have a material impact on the operations of the Center.

Ware Youth Center
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Notes to Financial Statements
June 30, 2020

On January 30, 2020, the World Health Organization declared the coronavirus outbreak a “Public Health Emergency of International Concern” and on March 10, 2020, declared it to be a pandemic. Actions taken around the world to help mitigate the spread of the coronavirus include restrictions on travel, and quarantines in certain areas, and forced closures for certain types of public places and businesses. The coronavirus and actions taken to mitigate it have had and are expected to have an adverse impact on the economies and financial markets of many countries, including the geographical area in which the Center operates. While the disruption is currently expected to be temporary, there is considerable uncertainty around the duration. Therefore, while the Center anticipates this could negatively affect its operating results, the related financial impact and duration cannot be reasonably estimated at this time.

9. Deficit Unrestricted Net Position

The net position of \$(404,740) included an unrestricted net deficit of \$9,399,141. The remainder of the net position includes \$8,994,401 attributable to the Center’s net investment in capital assets. The unrestricted net deficit is primarily the result of the net pension liability of \$13,840,611. It is expected that the Center will continue to realize positive improvements to the unrestricted net deficit.

10. Compensation Paid to Board Members

The members of the Board of Commissioners of the Center receive no compensation for their services.

11. Subsequent Events

Management has evaluated events through September 24, 2020, the date which the financial statements were available for issue. There were no items to be reported as subsequent events.

OTHER REQUIRED
SUPPLEMENTARY INFORMATION

Ware Youth Center
General Fund
Budgetary Comparison Schedule
For the Year Ended June 30, 2020

	Budget		Actual	Variance
	Original	Final		Favorable (Unfavorable)
REVENUES:				
Intergovernmental	\$7,038,547	\$7,038,547	\$7,007,688	\$ (30,859)
Charges for Services	2,311,583	2,311,583	2,004,140	(307,443)
Fines, forfeitures and fees	288,077	288,077	236,572	(51,505)
Miscellaneous-				
Interest	53,424	53,424	36,960	(16,464)
Royalties and leases	18,292	18,292	97,549	79,257
Other	<u>0</u>	<u>0</u>	<u>39,300</u>	<u>39,300</u>
Total Revenues	<u>\$9,709,923</u>	<u>\$9,709,923</u>	<u>\$9,422,209</u>	<u>\$(287,714)</u>
EXPENDITURES:				
Personnel services	\$7,367,846	\$7,367,841	\$7,336,433	\$ 31,408
Travel	17,447	17,447	8,810	8,637
Operating Services	929,297	929,297	969,168	(39,871)
Supplies	862,260	811,400	815,967	(4,567)
Professional Services	348,073	348,073	321,608	26,465
Capital Outlay	<u>185,000</u>	<u>185,000</u>	<u>114,574</u>	<u>70,426</u>
Total Expenditures	<u>\$9,709,923</u>	<u>\$9,659,058</u>	<u>\$9,566,560</u>	<u>\$ 92,498</u>
Deficiency of Revenues over Expenditures	\$ 0	\$ 50,865	\$ (144,351)	\$(195,216)
Fund Balance-Beginning of Year	<u>2,042,914</u>	<u>2,042,914</u>	<u>2,042,914</u>	<u>0</u>
Fund Balance-End of Year	<u>\$2,042,914</u>	<u>\$2,093,779</u>	<u>\$1,898,563</u>	<u>\$(195,216)</u>

See independent auditors' report and notes to financial statements.

Ware Youth Center
Schedule of Employer's Share of Net Pension Liability
For the Year Ended June 30, 2020

Louisiana State Employees' Retirement System

<u>Year</u>	<u>Employer's Proportion of the Net Pension Liability (Asset)</u>	<u>Employer's Proportionate Share of the Net Pension Liability (Asset)</u>	<u>Employer's Covered Employee Payroll</u>	<u>Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Payroll</u>	<u>Plan Fiduciary Net Pension as a Percentage of the Total Pension Liability</u>
2015	0.15629%	\$ 9,712,332	\$3,114,680	314%	65.0%
2016	0.15156%	\$10,308,096	\$2,865,335	360%	62.7%
2017	0.14610%	\$11,472,186	\$2,975,399	386%	57.7%
2018	0.16258%	\$11,443,729	\$3,266,568	350%	62.5%
2019	0.17318%	\$11,811,022	\$3,528,397	335%	64.3%
2020	0.18920%	\$13,707,521	\$3,548,994	386%	62.9%

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

Teachers' Retirement System of Louisiana

<u>Year</u>	<u>Employer's Proportion of the Net Pension Liability (Asset)</u>	<u>Employer's Proportionate Share of the Net Pension Liability (Asset)</u>	<u>Employer's Covered Employee Payroll</u>	<u>Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Payroll</u>	<u>Plan Fiduciary Net Pension as a Percentage of the Total Pension Liability</u>
2015	0.00375%	\$383,713	\$157,643	243%	63.7%
2016	0.00372%	\$399,662	\$106,000	377%	62.5%
2017	0.00117%	\$137,205	\$ 51,917	264%	59.9%
2018	0.00120%	\$123,330	\$ 58,615	210%	65.6%
2019	0.00131%	\$128,944	\$ 61,627	209%	68.2%
2020	0.00134%	\$133,090	\$ 62,244	214%	68.6%

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

Ware Youth Center
Schedule of the Employer's Contributions
For the Year Ended June 30, 2020

Louisiana State Employees' Retirement System

<u>Year</u>	<u>Contractually Required Contributions</u>	<u>Contributions in Relation to Contractually Required Contributions</u>	<u>Contribution Deficiency (Excess)</u>	<u>Employer's Covered Payroll</u>	<u>Contributions as a Percentage of Covered Employee Payroll</u>
2015	\$1,070,043	\$1,070,043	\$0	\$3,114,680	34.4%
2016	\$ 983,357	\$ 983,357	\$0	\$2,865,335	34.3%
2017	\$1,148,824	\$1,148,824	\$0	\$2,975,399	38.6%
2018	\$1,238,027	\$1,238,027	\$0	\$3,266,568	37.9%
2019	\$1,337,263	\$1,337,263	\$0	\$3,528,397	37.9%
2020	\$1,434,841	\$1,434,841	\$0	\$3,548,994	40.4%

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

Changes of Assumptions:

- Changes in assumptions related to inflation and salary factors in the measurements of the total pension liability were recognized in pension expense using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the pension plan.

Teachers' Retirement System of Louisiana

<u>Year</u>	<u>Contractually Required Contributions</u>	<u>Contributions in Relation to Contractually Required Contributions</u>	<u>Contribution Deficiency (Excess)</u>	<u>Employer's Covered Payroll</u>	<u>Contributions as a Percentage of Covered Employee Payroll</u>
2015	\$41,460	\$41,460	\$0	\$157,643	26.3%
2016	\$12,750	\$12,750	\$0	\$106,000	12.0%
2017	\$13,810	\$13,810	\$0	\$ 51,917	26.6%
2018	\$15,592	\$15,592	\$0	\$ 58,615	26.6%
2019	\$16,454	\$16,454	\$0	\$ 61,627	26.7%
2020	\$16,183	\$16,183	\$0	\$ 62,244	26.0%

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

Changes of Assumptions:

- Changes in assumptions related to inflation and salary factors in the measurements of the total pension liability were recognized in pension expense using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the pension plan.

See independent auditors' report and notes to financial statements.

Ware Youth Center
Schedule of Compensation, Benefits and
Other Payments to Agency Head
For the Year Ended June 30, 2020

Executive Director: Joey Cox

<u>Purpose</u>	<u>Amount</u>
Salary	\$170,352
Benefits - Insurance	9,510
Benefits - Retirement	34,934
Deferred Compensation	0
Benefits - SS/Medicare	0
Car allowance	0
Vehicle provided by government	0
Cell phone	0
Dues	0
Vehicle rental	0
Per diem	0
Reimbursements	0
Travel	0
Conference travel	0
Housing	0
Unvouchered expenses	0
Special meals	0
Other	<u>0</u>
Total	<u>\$214,796</u>

See independent auditors' report.

Reporting Fraud and Misappropriations

Agency Name: Ware Youth Center

Fiscal Year End: June 30, 2020

<u>Element of Finding</u>	<u>Response</u>
1. A general statement describing the fraud or misappropriation that occurred.	A shift supervisor was paid for hours that were fraudulently reported.
2. A description of the funds or assets that were the subject of the fraud or misappropriation (ex., utility receipts, petty cash, computer equipment).	Payroll Checks
3. The amount of funds or approximate value of assets involved.	\$12,210
4. The department or office in which the fraud or misappropriation occurred.	Payroll Bank Account
5. The period of time over which the fraud or misappropriation occurred.	April to December 2019
6. The title/agency affiliation of the person who committed or is believed to have committed the act of fraud or misappropriation.	The shift supervisor (Roosevelt Rodney) was caught by the program manager to have fraudulently reported his time sheet.
7. The name of the person who committed or is believed to have committed the act of fraud or misappropriation, if formal charges have been brought against the person and/or the matter has been adjudicated.	Charges have been filed and are awaiting a court hearing.
8. Is the person who committed or is believed to have committed the act of fraud still employed by the agency?	No
9. If the person who committed or is believed to have committed the act of fraud is still employed by the agency, do they have access to assets that may be subject to fraud or misappropriation?	N/A
10. Has the agency notified the appropriate law enforcement body about the fraud or misappropriation?	Yes, we have contacted the Bossier Police Department, Louisiana Legislative Auditor, Bossier Parish District Attorney and our Independent Auditor.
11. What is the status of the investigation at the date of the auditor's/accountant's report?	The Sheriff's office is still investigating this matter. Mr. Rodney was arrested and awaiting a court hearing.

Reporting Fraud and Misappropriations
(continued)

Agency Name: Ware Youth Center

Fiscal Year End: June 30, 2020

<u>Element of Finding</u>	<u>Response</u>
12. If the investigation is complete and the person believed to have committed the act or fraud or misappropriation has been identified, has the agency filed charges against that person?	The investigation is ongoing.
13. What is the status of any related adjudication at the date of the auditor's/accountant's report?	The investigation is ongoing.
14. Has restitution been made or has an insurance claim been filed?	No
15. Has the agency notified the Louisiana Legislative Auditor and the District Attorney in writing, as required by Louisiana Revised Statute 24:523 (Applicable to local governments only)	Yes
16. Did the agency's internal controls allow the detection of the fraud or misappropriation in a timely manner?	No
17. If the answer to the last questions is "no", described the control deficiency/significant deficiency/material weakness that allowed the fraud or misappropriation to occur and not be detected in a timely manner.	The time sheets should be reviewed for correctness and approved by a direct supervisor for all hourly employees.
18. Management's plan to ensure that the fraud or misappropriation does not occur in the future.	Increased review by the Director and Supervisors for all employees.

See independent auditor's report.

OTHER REPORTS/SCHEDULES

T | C | B | T
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Certified Public Accountants

Eddie G. Johnson, CPA - A Professional Corporation (1927-1996)

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Commissioners of
Ware Youth Center
Coushatta, Louisiana 71019

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and the *Louisiana Governmental Audit Guide*, the financial statements of the governmental activities and the major fund of Ware Youth Center (the Center), as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Center's basic financial statements, and have issued our report thereon dated September 24, 2020.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Center's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Center's internal control. Accordingly, we do not express an opinion on the effectiveness of the Center's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did identify a deficiency in internal control, described in the accompanying schedule of audit findings as item 2020-001 that we consider to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Center's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Ware Youth Center's Response to the Finding

Ware Youth Center's response to the finding identified in our audit is described in the accompanying schedule of audit findings. The Center's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. However, this report is a matter of public record and its distribution is not limited. Under Louisiana Revised Statute 25:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

Thomas, Cunningham, Broadway & Todtenbier, CPA's

Thomas, Cunningham, Broadway & Todtenbier, CPA's
Natchitoches, Louisiana

September 24, 2020

Ware Youth Center
Schedule of Audit Results
Year Ended June 30, 2020

I. SUMMARY OF AUDIT RESULTS

The following summarize the audit results:

1. An unmodified opinion was issued on the financial statements of the Ware Youth Center as of and for the year ended June 30, 2020.
2. There was one material weakness in internal control noted during the audit of the financial statements.
3. The audit disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

II. FINDINGS IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Internal Control-

2020-001 *Payroll Theft*

Criteria - Adequate and effective internal control systems require timely detection of fraud and misappropriation.

Condition - A former employee of the Ware Youth Center was paid for work not performed. The individual was formerly employed as a shift supervisor at Johnny Gray Jones. The individual received payroll checks of approximately \$12,210 of work claimed over an eight period. The individual was arrested by the Bossier Police Department; however, the court hearing has not occurred as of the date of the auditor's report.

Cause - Inadequate internal controls over payroll.

Effect - The Center suffered payment of fraudulently reported payroll expenses.

Recommendation - Procedures should be implemented to ensure that payroll time sheets are properly verified by the program managers over all departments.

Management's Response - This situation occurred due to a long-term vacancy in one shift manager's position which resulted in one employee being allowed to cover multiple, consecutive shifts. Since the practice of the individual employee was discovered, Ware Youth Center has instructed all Program Managers to check time clock entries for situations where employees clocked in for consecutive shifts. They are to determine the necessity of the employee and to verify actual presence on a shift via camera. In addition, the Program Managers have been reminded of the necessity of following procedures already in place concerning time & attendance.

III. PRIOR YEAR FINDINGS

None noted.