## FINANCIAL AND COMPLIANCE AUDIT TOGETHER WITH

INDEPENDENT AUDITORS' REPORT

FOR THE YEAR ENDED JUNE 30, 2013



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Member

American Institute of Certified Public Accountants Society of Louisiana Certified Public Accountants Alcide J. Tervalon, Jr., CPA Waldo J. Moret, Jr., CPA Paul K. Andoh, Sr., CPA Joseph A. Akanji, CPA

(Retired) Michael B. Bruno, CPA (2011)

#### INDEPENDENT AUDITORS' REPORT

To the Board of Directors of FirstLine Schools, Inc.

#### Report on the Financial Statements

We have audited the accompanying financial statements of **FirstLine Schools**, **Inc.** (**FirstLine**) (a nonprofit organization), which comprise the statement of financial position as of June 30, 2013, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

## INDEPENDENT AUDITORS' REPORT (CONTINUED)

To the Board of Directors of FirstLine Schools, Inc.

#### Auditors' Responsibility, Continued

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of **FirstLine** as of June 30, 2013, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## INDEPENDENT AUDITORS' REPORT (CONTINUED)

To the Board of Directors of FirstLine Schools, Inc.

#### Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

## INDEPENDENT AUDITORS' REPORT (CONTINUED)

To the Board of Directors of FirstLine Schools, Inc.

#### Other Reporting Required by Government Auditing Standards

unot Tendon LLP

In accordance with Government Auditing Standards, we have also issued our report dated December 17, 2013, on our consideration of **FirstLine's** internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering **FirstLine's** internal control over financial reporting and compliance.

**BRUNO & TERVALON LLP** 

CERTIFIED PUBLIC ACCOUNTANTS

New Orleans, Louisiana

December 17, 2013



## STATEMENT OF FINANCIAL POSITION JUNE 30, 2013

ASSETS		
Cash and cash equivalents	\$	1,528,045
Cash held for others		42,111
Grants receivable (NOTE 8)		1,680,194
Pledges receivable		280,000
Other receivables		423,068
Prepaid expenses		97,508
Other assets		194,554
Property and equipment, net (NOTE 2)		1,325,682
TOTAL ASSETS	\$	5,571,162
LIABILITIES AND NET ASSETS		•
Liabilities:		
Accounts payable	\$	1,088,108
Accrued liabilities		678,957
Funds held on behalf of others		42,111
TOTAL LIABILITIES	-	1,809,176
Net Assets:		
Unrestricted		3,545,045
Temporarily restricted (NOTE 7)		216,941
TOTAL NET ASSETS		3,761,986
TOTAL LIABILITIES AND NET ASSETS	\$	5,571,162

The accompanying notes are an integral part of these financial statements.

### STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2013

	Unrestricted	Temporarily Restricted	Total
REVENUES			
Local sources:			
Minimum Foundation Program	\$ 10,573,183	\$ -	\$ 10,573,183
Grants	5,000	-	5,000
Contributions (NOTE 7)	672,377	739,375	1,411,752
Interest earnings .	1,103	_	1,103
Charges for food services	35,646	-	35,646
Fundraising activities	117,068	-	117,068
Other	538,861	-	538,861
Total local sources	11,943,238	739,375	12,682,613
State sources:		· <del>-</del>	
Minimum Foundation Program	11,659,987	-	11,659,987
Grants	277,272	-	277,272
Total state sources	11,937,259	-	11,937,259
Federal grants	10,509,065	-	10,509,065
Net assets released from restrictions (NOTE 7)	896,297	(896,297)	-
Total revenues	35,285,859	(156,922)	35,128,937
EXPENSES			
Program Services:			
Instruction programs	17,597,078	-	17,597,078
Edible School Yard - instructional	417,114	-	417,114
Support Services:	,		,
Pupil support services	2,308,235	-	2,308,235
Instructional staff services	773,978		773,978
School administration	3,626,673	-	3,626,673
Business services	2,734,970	-	2,734,970
Operations and maintenance	2,665,352	-	2,665,352
Student transportation services	2,344,554	_	2,344,554
Central services	309,328	_	309,328
Food services operations	1,543,329	·	1,543,329
Depreciation	502,380	-	502,380
Total expenses	34,822,991	-	34,822,991
CHANGES IN NET ASSETS	462,868	(156,922)	305,946
NET ASSETS - JULY 1, 2012	2,802,177	653,863	3,456,040
NET ASSETS - JUNE 30, 2013	\$ 3,265,045	\$ 496,941	\$ 3,761,986

The accompanying notes are an integral part of these financial statements.

#### STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2013

#### CASH FLOWS FROM OPERATING ACTIVITIES

Changes in net assets		\$	305,946
Adjustments to reconcile changes in net assets t	o net		
cash provided by operating activities:	•		
Depreciation expense	;		502,380
Changes in Assets and Liabilities:	•		
Decrease in prepaid expense	<u>.</u>		33,151
Decrease in grants receivable	•		147,330
Increase in pledges receivable			(185,000)
Increase in other receivables			(182,875)
Increase in other assets			(134, 138)
Increase in accounts payable			230,231
Decrease in accrued liabilities	ð. D		(251,263)
Decrease in deferred revenue	:		(17,300)
Decrease in funds held on behalf of others	: ** *		(36,740)
Net cash provided by operating activities			411,722
CASH FLOWS FROM INVESTING ACTIV	TTIES		
Purchases of property and equipment			(435,016)
Net cash used in investing activities	•		(435,016)
Decrease in cash and cash equivalents	· · ·		(23,294)
Cash and cash equivalents, beginning of year			1,593,450
Cash and cash equivalents, end of year	<u>.</u>	·\$	1,570,156

## NOTE 1 - NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

#### General

FirstLine Schools, Inc. (FirstLine) is a nonprofit organization formed in 1998 to serve as the chartering group for Arthur Ashe Charter School (Ashe) formerly known as New Orleans Charter Middle School (NOCMS). FirstLine has also been granted charters by the Louisiana Board of Elementary and Secondary Education (BESE) to operate Samuel J. Green Charter School (Green) beginning in the 2005-2006 school year, John Dibert Charter School (Dibert) beginning in the 2010-2011 school year, Joseph S. Clark Charter School (Clark) beginning in the 2011-2012 school year and Langston Hughes Charter School beginning in the 2012-2013 school year. The board of directors consists of individuals with experience in business and education that have an interest in public education.

The mission of **FirstLine** is to create and inspire great open admissions public schools in New Orleans. **FirstLine**'s schools will prepare students for college and fulfilling careers by achieving the following primary objectives:

- o Ensuring all of its students are on track to be academically prepared for success in a college preparatory high school and college as demonstrated by achievement, aspiration, love of learning, and confidence;
- o Providing a rich variety of experiences for its students to nurture character, health, and active citizenship; and
- o Developing the skillfulness of its staff and building sustainable organizations that facilitate its long-term success.

#### NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

## NOTE 1 - NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED:

#### General, Continued

In the 2012-2013 school year, Green, Ashe, Dibert, Clark and Hughes served the following number of students:

Green	508
Arthur Ashe	485
Dibert	472
Clark	394
Hughes	<u>645</u>
_	<u>2,504</u>

#### Basis of Accounting

FirstLine's financial statements are prepared on the accrual basis and in accordance with accounting principles generally accepted in the United States of America. Accordingly, revenue is recorded when earned and expenses are recorded when incurred.

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that effect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### Property and Equipment

Property and equipment of **FirstLine** with a cost of \$5,000 or more are recorded as assets (capitalized) and are stated at historical costs, if purchased, or at fair market value at the date of the gift, if donated. Additions, improvements and expenditures that significantly extend the useful life of an asset are capitalized.

#### NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

## NOTE 1 - NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED:

#### Property and Equipment, Continued

Donations of property and equipment are recorded as contributions at their estimated fair value. Such donations are reported as unrestricted contributions unless the donor has restricted the donated asset to a specific use.

#### Grant Revenue

Revenues from governmental grants are recognized when allowable expenses are made by **FirstLine**. Funds received for specific purposes but not yet expended are recorded as deferred revenue.

#### Grants Receivable

Grants receivable are stated at the amount management expects to collect from outstanding balances. The financial statements do not include an estimate for allowance for doubtful accounts. Management believes that all receivables are collectible.

#### Statement of Cash Flows

For the purposes of the Statement of Cash Flows, cash equivalents include all highly liquid instruments purchased with original maturities of three (3) months or less.

#### Income Taxes

FirstLine is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. Therefore, no provision for income taxes is made in the accompanying financial statements.

FirstLine files as a tax-exempt organization. Should that status be challenged in the future, FirstLine's 2010, 2011 and 2012 tax years are open for examination by the IRS.

## NOTE 1 - NATURE OF ACTIVITIES AND SUMMARY <u>OF SIGNIFICANT ACCOUNTING POLICIES</u>, CONTINUED:

#### Financial Statement Presentation

For the year ended June 30, 2013, **FirstLine** followed the requirements of Financial Accounting Standards Board Accounting Standards Codification (FASB ASC) Section 958-205, *Not-for-Profit Entities, Presentation of Financial Statements*, in the presentation of its financial statements. Under FASB ASC Section 958-205, **FirstLine** is required to report, as applicable, information regarding its financial position and activities according to three classes of net assets: unrestricted, temporarily restricted and permanently restricted net assets. In addition, **FirstLine** is required to present a statement of cash flows.

A description of the three net asset categories is as follows:

- o Unrestricted net assets include support, revenues, and expenses for the general operations of **FirstLine**.
- o Temporarily restricted net assets include contributions for which donorimposed restrictions have not been met.
- o Permanently restricted net assets are contributions which are required by donor-imposed restriction to be held in perpetuity and only the income be made available for program operations in accordance with the donor restrictions. Such income is reflected in temporarily restricted net assets until utilized for donor-imposed restrictions.

At June 30, 2013, **FirstLine** had no permanently restricted net assets.

#### Pledges Receivable

Unconditional promises to give that are expected to be collected within one year are recorded as pledges receivable at net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of their estimated future cash flows. Conditional promises to give are not included as support until the conditions are substantially met. Management has determined that the pledges receivable are fully collectible; therefore, no allowance for uncollectible accounts is considered necessary at June 30, 2013.

## NOTE 1 - NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED:

#### Contributions

**FirstLine** accounts for contributions in accordance with FASB ASC Section 958-605, *Not-for-Profit Entities, Revenue Recognition*, in accounting for contributions received and contributions made. In accordance with FASB ASC Section 958-605, contributions are recorded as unrestricted, temporarily restricted or permanently restricted depending on the existence and nature of any donor imposed restrictions.

Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

#### Minimum Foundation Program (MFP)

As Type 5 charter schools, Ashe, Green, Dibert, Clark and Hughes received funding from BESE in an amount for pupils based on estimated daily attendance of pupils at the schools. The amount of funding received is adjusted during the school year based on the October 1<sup>st</sup> and February 1<sup>st</sup> student counts and the results of any audits performed.

#### Functional Allocation of Expenses

The cost of providing the various programs and other activities has been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among program and support services in the accompanying statement of activities.

## NOTE 1 - NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED:

#### Vacation Leave

Vacation for full-time employees is accrued on a monthly basis. Employees receive two (2) weeks annual vacation for the first five (5) years of employment. After five (5) years, employees receive three (3) weeks of vacation. After eleven (11) years, employees receive four (4) weeks of vacation. Vacation days do not accrue.

#### Paid Leave

Employees earn ten (10) days paid leave per year to be used in the event of their own illness, a family illness, bereavement, or personal business. Such paid leave may be used for the purpose of visiting doctors, dentist or other recognized practitioners. Employees may also use paid leave for the above reasons when it relates to immediate family members only. Paid leave cannot be carried from one year to the next, and **FirstLine** will not pay the employee for unused leave upon termination.

#### NOTE 2 - PROPERTY AND EQUIPMENT:

The following is a summary of property and equipment at June 30, 2013:

Land Building improvements	\$ 372,200 1,443,937
Equipment	1,412,751
Total property and equipment	3,228,888
Less: accumulated depreciation	(1,903,206)
Net property and equipment	\$ <u>1,325,682</u>

For the year ended June 30, 2013, depreciation expense was \$502,380.

#### NOTE 3 - RISK MANAGEMENT:

FirstLine is exposed to various risks of loss related to torts, theft of, damage to and destruction of property for which **FirstLine** carries commercial liability insurance coverage.

Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated.

#### NOTE 4 - CONCENTRATION OF CREDIT RISK:

FirstLine maintains noninterest-bearing and interest-bearing accounts at local banks. The Federal Deposit Insurance Corporation (FDIC) provides insurance coverage on deposit accounts for deposit amounts up to \$250,000. The FDIC insurance coverage limit applies per depositor, per insured depository institution for each account ownership category. At June 30, 2013, FirstLine's deposits were fully insured.

#### NOTE 5 - CONTINGENCY:

FirstLine is a recipient of grants from local, state and federal funding agencies. The grants are governed by various local, state and federal guidelines, regulations, and contractual agreements.

The administration of the programs and activities funded by these grants are under the control and administration of **FirstLine** and are subject to audit and/or review by grantors. Any grant funds found to be not properly spent in accordance with the terms, conditions, and regulations of local, state and federal agencies may be subject to recapture.

#### NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

#### NOTE 6 - IN-KIND CONTRIBUTIONS:

FirstLine received rent-free use of school buildings from the Louisiana Recovery School District and rent-free use of furniture and equipment for Ashe, Green, Dibert, Clark and Hughes Charter Schools.

**FirstLine** also receives donated services from a number of unpaid volunteers assisting **FirstLine** with its programs, activities, and operations. An estimated value of these services cannot be reasonably determined as a result of the variety of services provided by and the varying qualifications of the volunteers. Because the criteria for recognition under FASB ASC Section 958-605-25 have not been satisfied, these donated services are not recorded in the financial statements.

#### NOTE 7 - TEMPORARILY RESTRICTED NET ASSETS:

At June 30, 2013, temporarily restricted net assets in the amount of \$216,941 were available for the Edible School Yard Program.

For the year ended June 30, 2013, net assets were released from donor restrictions by incurring Edible School Yard Program expenses amounting to \$896,297.

#### NOTE 8 - GRANTS RECEIVABLE:

At June 30, 2013, grants receivable consisted of the following:

Federal grants passed-through		
New Schools for New Orleans	\$	48,483
U.S. Department of Agriculture		225,793
U.S. Department of Homeland Security		225,329
State of Louisiana, Department of Education	1	,173,378
State of Louisiana		7,211

\$<u>1,680,194</u>

#### NOTE 9 - SUBSEQUENT EVENTS:

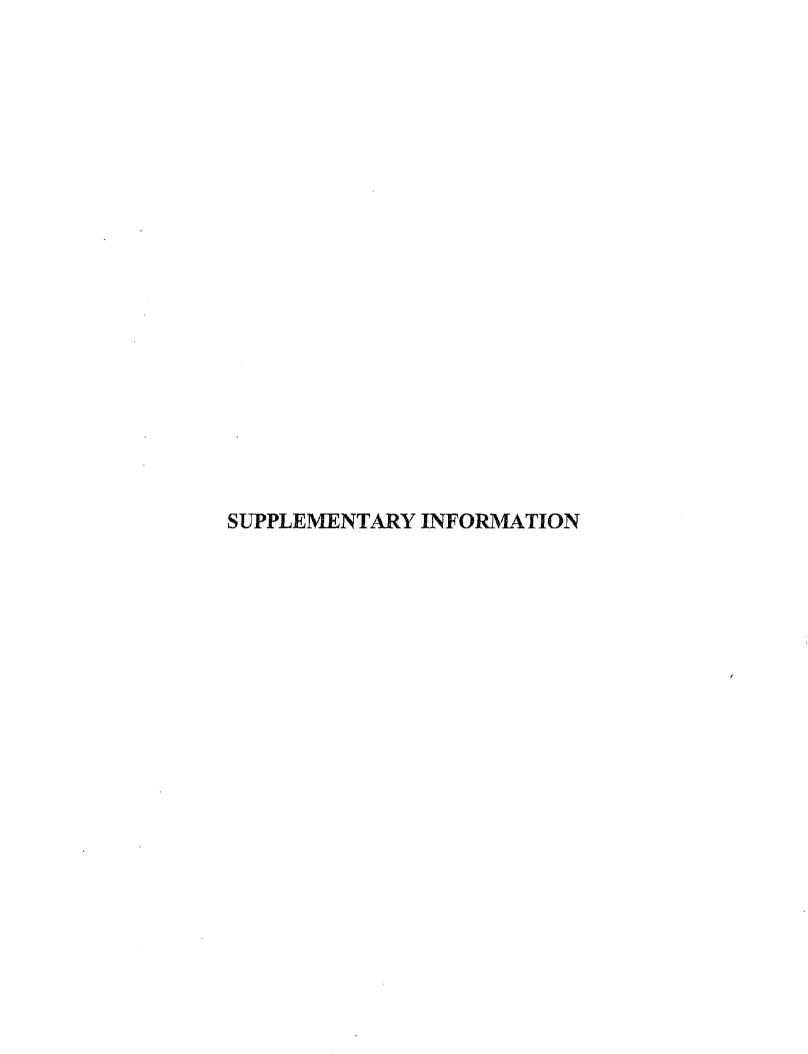
FirstLine is required to evaluate events or transactions that may occur after the statement of financial position date for potential recognition or disclosure in the financial statements. FirstLine performed such an evaluation through December 17, 2013, the date which the financial statements were available to be issued, and noted no subsequent events or transactions that occurred after the statement of financial position date requiring recognition or disclosure.

#### NOTE 10 - BOARD COMPENSATION:

The Board of Directors of **FirstLine** is a voluntary board; therefore, no compensation was paid to any board member during the year ended June 30, 2013.

#### NOTE 11 - CONCENTRATION OF REVENUE SOURCE:

FirstLine's primary source of funding is through the Minimum Foundation Program (MFP) funded by the State Public School Fund. FirstLine receives a State allocation and a local allocation per eligible student in attendance at the official pupil count date of October 1, each year. MFP revenue accounts for 63% of FirstLine's total support for the year ended June 30, 2013.



## FIRSTLINE SCHOOLS, INC. SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2013

Federal Grantor/Program Name	Federal CFDA Number	Federal Expenditures
U.S. Department of Education		
d I C n m I n d		
Awards from a Pass-Through Entity		
Passed-Through: LA State Department of Education IASA Title I. Part A	84.010	\$ 1,917,237
IASA Title II, Part A	84.367	\$ 1,917,237 319,069
IDEA, Part B	84.027	1,276,926
IDEA, Preschool	84.173	2,806
Public Charter Schools Program	84.282	94,353
State Personnel Development Grant	84.323	17,880
Hurricane Educator Assistance Program	84.938	40,075
Striving Readers Comprehensive Literacy	84.371	1,773,799
School Improvement Grants (Section 1003(g) of the ESSEA)	84.377	1,527,308
•	07.377	
Total LA State Department of Education		6,969,453
Passed-Through: New Schools for New Orleans		
Teacher Incentive Fund	84.374	773,628
Investing in Innovation (i3) Fund	84.411	299,474
Total New Schools for New Orleans		1,073,102
Total U.S. Department of Education		8,042,555
U.S. Department of Agriculture		,
Awards from a Pass-Through Entity		
Passed-Through: LA State Department of Education		
Child Nutrition Cluster:	10 555 10 550	1 (14 000
National School Lunch Program and Breakfast Program	10.555, 10.553	1,614,028
Total U.S. Department of Agriculture		1,614,028
U.S Department of Health and Human Services		
Awards from a Pass-Through Entity		
Passed-Through: Recovery School District		
Temporary Assistance for Needed Families	93.558	87,056
U.S Department of Health and Human Services		87,056
U.S Department of Homeland Security		
Awards from a Pass-Through Entity		
Passed-Through: Governor's Office of Homeland		
Security and Emergency Preparedness		•
FEMA Disaster Relief	97.036	765,426
Y1 C Danage and - CYY		715 406
U.S Department of Homeland Security		765,426
Total Expenditures of Federal Awards		\$ 10,509,065

NOTE: The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of FirstLine under programs of the federal government for the year ended June 30, 2013 and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts in, or used in the preparation of, the basic financial statements.

See independent auditors' report on supplementary information.

FIRSTLINE SCHOOLS, INC. COMBINING SCHEDULE OF FINANCIAL POSITION JUNE 30, 2013

	F)	Edible	FirstLine Network	Ā	Arthur Ashe	Samı	Samuel J. Green	John	John Dibert	Josepl	Joseph S. Clavk	Langsto Aca	Langston Hughes Academy		
ASSETS	Scho	School Yard	Activity	Cha	Charter School	Char	Charter School	Chart	Charter School	Chart	Charter School	Charte	Charter School	Eliminations	Total
Cash and cash equivalents	64	243,796	\$ 1,195,956	€-	45,005	64)	2,514	6-9	1.829	÷s	1.137	<del>6/9</del>	37.808	· 64	\$ 1 528 045
Cash held for others		1	8,625		1,857		13,015		4,096		1,758		12,760	,	
Grants receivable		1	57,402		558,733		198,946		322,788		213,743		328,582	í	1 680 194
Pledges receivable		1	•		1		1		ı		280,000		, '		280,000
Offier receivables		75,000	44,887		15,348		15,356		15,336		170,256		86,885	,	423,055
Due from other programs		64,371	376,541		719,004		434,364		272,640		. '		43,071	(166,606,1)	1
Prepaid expenses			33,193		28,601		29,873		1,875		1,493		2,473	-	97.508
Other assets		100	144,000		1,611		24,060		9,644		f		15,139	•	194 554
Property and equipment, net		126,609	15,955		712,398		157,050		35,283		87,423		190,964	1	1,325,682
TOTAL ASSETS	€ <del>A</del>	509,876	\$ 1,876,559	<del>⇔</del>	2,082,557	84	875,178	<b>↔</b>	663,491	<del></del>	755,810	<del>6-9</del>	717,682	(1,909,994)	\$ 5,571,162
LIABILITIES AND NET ASSETS Liabilities:													•		•
Accounts payable	6-9	4,103	\$ 227,444	69	221,500	6-3	207,447	<del>5/9</del>	121,588	69	149,310	69	156,716	69	\$ 1,088,108
Accrued liabilities		1,027	13,130		111,845		112,118		128,086		136,195		176,556	ı	678,957
Funds held on behalf of others		•	8,625		1,857		13,015		4,096		1.758		12,760	1	42,111
Due to other programs			1,533,450								376,541		•	(1,909,991)	ı
TOTAL LÍABILITIES		5,130	1,782,649		335,202		332,580		253,770		663,804		346,032	(1,909,991)	1,809,176
Net Assets: Unrestricted Temporarily restricted		287,805	93,910		1,747,355	!	542,598		409,721	ı	92,006		371,650	1 1	3,545,045
TOTAL NET ASSETS		504,746	93,910		1,747,355		542,598		409,721		92,006		371,650		3,761,986
TOTAL LIABILITIES AND NET ASSETS	↔	509,876	\$ 1,876,559	64	2,082,557	<del>69</del>	875,178	₩	663,491	€9	755,810	<del>6</del>	717,682	(166,606,1) \$	\$ 5,571,162

FIRSTLINE SCHOOLS, INC.
COMBINING SCHEDULE OF ACTIVITIES
FOR THE YEAR ENDED JUNE 39, 2013

	Edible School Vard	FirstLine Network	Arthur Ashe Charter School	Samuel J. Green	John Dibert	Joseph S. Clark	Langston Hughes Academy	: 1	• - -
REVENUES	100000	farman		Charles School	כמעו וכן סרווספו	Cital tel School	Charter School	Eliminations	I otal
Local sources:									
Minimum Foundation Program	, 643	' €\$	\$ 2,053,874	\$ 2,169,544	\$ 1,988,904	\$ 1,704,457	\$ 2,656,404	, 643	\$ 10,573,183
Administrative fee revenue	1	2,471,597				•	1	(2,471,597)	•
Grants	1	1	J		•	5,000	•		5.000
Contributions-unrestricted	ŧ	287,342	000'9	13,443	15,085	272,999	77,508	,	672.377
Contributions-temporarily restricted	459,375	,	•	•	t	280,000	,	,	739,375
Interest earnings	171	•	497	435	,	•	1	,	1 103
Charges for food services	r	1	7,561	13,378	7,003	562	7,142	,	35,646
Fundraising activities	117,068	•	1	ı	1	•	. •	,	117.068
Other	3,026	136,423	30,896	29,360	16,208	137,908	185.040	į	538.861
Total local sources	579,640	2,895,362	2,098,828	2,226,160	2,027,200	2,400,926	2,926,094	(2,471,597)	12,682,613
State sources:									
Minimum Foundation Program	:	,	2,313,294	2,373,063	2,193,433	1,978,695	2,801,502	J	11,659,987
Grants			2,862	680'61	2,044	2,304	250,973	,	277,272
Total state sources	1	1	2,316,156	2,392,152	2,195,477	1,980,999	3,052,475	r	11,937,259
Federal grants	•	893,116	2,214,597	1.727.599	2.229.151	1.481.177	1 963 425	1	10 500 065
Total revenues	579.640	3.788.478	6.629 581	6 345 911	6.451.878	5 863 102	7 041 004	17 471 507	25 170 071
		2.6	300000	** /6 /6	2, 10, 19, 20, 20	2,000,100	1,541,574	(4,4,1,397)	35,128,931
EXPENSES									
Program Services:									
Instruction programs		15,143	3,030,660	3,297,281	3,634,027	3,211,142	4,408,825	•	17,597,078
Edible School Yard - instructional	417,114	,	•	1	,			1	417.114
Support Services:									
Pupil support services	•	204,059	385,850	296,335	380,863	476,036	565,072	•	2.308.235
Instructional staff services	300,479	394,432	1	395	46,279	27,323	5,070	1	773.978
School administration		69,188	628,744	643,320	545,363	1,044,251	695,807	•	3 626 673
Business services	163	2,387,800	94,855	83,971	64,032	20,420	83,729	1	2,734,970
Operations and maintenance	3,377	258,158	694,479	368,179	357,606	407,293	576,260		2.665,352
Student transportation services	1	1	446,105	480,264	402,653	507,239	508.293	•	2,344,554
Central services	ı	316,391	648,126	679,487	519,061	•	617,860	(2,471,597)	309.328
Food services operations	,	5,968	316,790	331,287	303;911	153,973	431,400		1 543 329
Depreciation	100,164	11,598	130,832	90,832	34,226	56,148	78,580	,	502.380
Total expenses	821,297	3,662,737	6,376,441	6,271,351	6,288,021	5,903,845	7,970,896	(2,471,597)	34,822,991
CHANGES IN NET ASSETS	(241,657)	125,741	253,140	74,560	163,807	(40,743)	(28,902)	ι	305.946
							•		
NET ASSETS (DEFICIT) - JULY 1, 2012	746,403	(31,831)	1,494,215	468,038	245,914	132,749	400,552	1	3,456,040
NET ASSETS - JUNE 30, 2013	\$ 504,746	\$ 93,910	\$ 1,747,355	\$ 542,598	\$ 409,721	\$ 92,006	\$ 371,650	49	\$ 3,761,986

See Independent Auditors' Report on Supplementary Information.

COMBINING SCHEDULE OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2013 FIRSTLINE SCHOOLS, INC.

(251,263)(17,300)(23,294)(185,000)(182,875) (1,097,930)(134, 138)(36,740)(435,016) (435,016)305,946 502,380 147,330 1,593,450 1,570,156 33,151 ,097,930 230,231 Total ↔ (43,071) (28,902)(169,744)(22,721)(17,300)(74.119)(74,119)(361,543) 50,568 Langston Hughes 78,580 1,733 (103, 120)12,760 (287,424) 412,111 Charter School Academy Joseph S. Clark (40,743)(205,000) (170,256) (9,281)(12,423)(52,151)164,541 (52,151)(161,646)2,895 Charter School 56,148 96,985 90,027 (109,495)9,107 75,941 <del>69</del> 69 (3,026)Charter School (15,336)(272,640)(26,676)(39,441)(65,429)34,226 (5,950)71,354 5,925 68,175 163,807 31,571 (25,988)(39,441)John Dibert €2 ₩ (15,356) (384,593) (8,000)(51,044)Samuel J. Green (8,000)Charter School 74,560 90,832 4,964 259,516 31,635 5,514 16,028 8,028 15,529 7,501 4 (15,348)(3,695)(64,180) Charter School (7,352)350,506 18,488 264,527) 8,079 (239,464)(303,644)253,140 130,832 (193,659) 9,862 46,862 (239,464)Arthur Ashe <del>69</del> <del>•</del> (3,630)(39,012) (6,140)(68,728)1,029,413 (6,140)61,729 \$ 125,741 86,057 (144,000)(129,618)11,598 106,688 174,483 1,142,852 \$ 1,204,581 FirstLine Network Activity (266,211) School Yard (2,444)\$ (241,657) (75,000)(64,371)(1,429)(281,912) 100,164 20,000 (15,701)(15,701)525,708 \$ 243,796 Edible Adjustments to reconcile changes in net assets to net cash CASH FLOWS FROM OPERATING ACTIVITIES Net cash provided by (used in) operating activities CASH FLOWS FROM INVESTING ACTIVITIES Increase (decrease) in funds held on behalf of others Increase (decrease) in cash and cash equivalents Increase (decrease) in due to other programs Cash and cash equivalents, beginning of year provided by (used in) operating activities: (Increase) decrease in pledges receivable (Increase) decrease in grants receivable Increase) decrease in other receivables Increase (decrease) in accounts payable Net cash used in investing activities (Increase) decrease in prepaid expense Cash and cash equivalents, end of year Increase in due from other programs Purchases of property and equipment (Increase) decrease in other assets Changes in Assets and Liabilities: Decrease in accrued liabilities Decrease in deferred revenue Depreciation expense Changes in net assets

See Independent Auditors' Report on Supplementary Information.

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(Retired) Michael B. Bruno, CPA (2011)

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors of FirstLine Schools, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of **FirstLine Schools**, **Inc.** (**FirstLine**) (a nonprofit organization), which comprise the statement of financial position as of June 30, 2013, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated December 17, 2013.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered **FirstLine's** internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of **FirstLine's** internal control. Accordingly, we do not express an opinion on the effectiveness of **FirstLine's** internal control.

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (CONTINUED)

#### Internal Control Over Financial Reporting, Continued

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of **FirstLine's** financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether FirstLine's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (CONTINUED)

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of **FirstLine**'s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering **FirstLine**'s internal control and compliance. Accordingly, this communication is not suitable for any other purpose. However, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

**BRUNO & TERVALON LLP** 

CERTIFIED PUBLIC ACCOUNTANTS

Bruno & Lewalon LLP

New Orleans, Louisiana

December 17, 2013



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(Retired) Michael B. Bruno, CPA (2011)

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Board of Directors of **FirstLine Schools**, Inc.

#### Report on Compliance for Each Major Federal Program

We have audited the compliance of **FirstLine Schools**, **Inc.** (**FirstLine**) with the types of compliance requirements described in the OMB Circular A-133 Compliance Supplement that could have a direct and material effect on **FirstLine's** major federal programs for the year ended June 30, 2013. **FirstLine's** major federal programs are identified in the Summary of Auditors' Results section of the accompanying Schedule of Findings and Questioned Costs.

#### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

#### INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133 (CONTINUED)

#### Auditors' Responsibility

Our responsibility is to express an opinion on compliance for **FirstLine's** major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about **FirstLine's** compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for FirstLine's major federal programs. However, our audit does not provide a legal determination of FirstLine's compliance.

#### Opinion on Each Major Federal Program

In our opinion, **FirstLine** complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal programs for the year ended June 30, 2013.

#### INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

(CONTINUED)

#### Report on Internal Control Over Compliance

Management of FirstLine is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered FirstLine's internal control over compliance with the types of requirements that could have a direct and material effect on its major federal programs to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal programs and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of FirstLine's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

## INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

(CONTINUED)

#### Report on Internal Control Over Compliance, Continued

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose. However, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

**BRUNO & TERVALON LLP** 

CERTIFIED PUBLIC ACCOUNTANTS

New Orleans, Louisiana

December 17, 2013



## SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2013

#### SECTION I - SUMMARY OF AUDITORS' RESULTS

- A. The type of report issued on the financial statements: <u>Unmodified Opinion</u>.
- B. Significant deficiencies in internal control were disclosed by the audit of the financial statements: **None reported**. Material weaknesses: **No**.
- C. Noncompliance which is material to the financial statements: No.
- D. Significant deficiencies in internal control over major programs: **None reported** Material weaknesses: **No.**
- E. The type of report issued on compliance for major programs: **Unmodified**.
- F. Any audit findings which are required to be reported under Section 510(a) of OMB Circular A-133: **No**.
- G. Major programs:

U.S. Dep	artment of	Education:
----------	------------	------------

IASA Title I, Part A	-	CFDA No. 84.010
IASA Title II, Part A	_	CFDA No. 84.367
Striving Readers Comprehensive Literacy	-	CFDA No. 84.371
School Improvement Grants	-	CFDA No. 84.377
Teacher Incentive Fund	-	CFDA No. 84.374

U. S. Department of Agriculture:

Child Nutrition Cluster - CFDA No.'s 10.555 and 10.553

U. S. Department of Homeland

Security: FEMA Disaster Relief - CFDA No. 97.036

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS, CONTINUED FOR THE YEAR ENDED JUNE 30, 2013

#### SECTION I - SUMMARY OF AUDITORS' RESULTS, CONTINUED

- H. Dollar threshold used to distinguish between Type A and Type B programs: \$300,000.
- I. Auditee qualified as a low-risk auditee under Section 530 of OMB Circular A-133: **No.**
- J. A management letter issued: No.

## SECTION II - FINDINGS RELATED TO THE FINANCIAL STATEMENT REPORTED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

No matters reported.

#### SECTION III - FINDINGS AND QUESTIONED COSTS RELATED TO FEDERAL AWARDS

No matters reported.

#### SCHEDULE OF PRIOR YEAR FINDINGS FOR THE YEAR ENDED JUNE 30, 2013

## SECTION I - INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS

No matters reported.

## SECTION II - INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS

#### 12-01 - <u>Personnel Activity Reports</u> CFDA 84.027 - IDEA, Part B

We recommended that **FirstLine** adhere to established policies and procedures to support salaries and wages, as required in 2 CFR Section 230 Appendix B 8.m.

**Current Status** 

Resolved.

#### SECTION III - MANAGEMENT LETTER

No matters reported.

#### EXIT CONFERENCE

The audit report was discussed during the course of the audit and at an exit conference held with management of **FirstLine**. The individuals who participated in those discussions were as follows:

#### FIRSTLINE SCHOOLS, INC.

Mr. Joseph E. Neary

Chief Operating Officer

Mr. Brett G. Hunt

-- Director of Finance

#### BRUNO & TERVALON LLP CERTIFIED PUBLIC ACCOUNTANTS

Mr. Larry Jones, CPA

- Manager

## INDEPENDENT ACCOUNTANTS' REPORT ON: APPLYING AGREED-UPON PROCEDURES FOR THE YEAR ENDED JUNE 30, 2013



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(Retired) Michael B. Bruno, CPA (2011)

### INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Board of Directors FirstLine Schools, Inc.

We have performed the procedures included in the Louisiana Governmental Audit Guide and enumerated below, which were agreed to by the management of FirstLine Schools, Inc. (FirstLine) and the Legislative Auditor, State of Louisiana, solely to assist users in evaluating management's assertions about the accompanying performance and statistical data and to determine whether the specified schedules are free of obvious errors and omissions as provided by the Board of Elementary and Secondary Education (BESE). Management of FirstLine is responsible for its performance and statistical data. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants and applicable standards of Government Auditing Standards. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described on pages 2 to 5 either for the purpose for which this report has been requested or for any other purpose.

We were not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of **FirstLine**, the Louisiana Department of Education, the Louisiana Recovery School District, the Louisiana Legislature, and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

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BRUNO & TERVALON LLP

CERTIFIED PUBLIC ACCOUNTANTS

New Orleans, Louisiana

December 17, 2013

## INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES (CONTINUED)

#### PROCEDURES AND FINDINGS

Our procedures and findings relate to the accompanying schedules of supplemental information and are as follows:

# General Fund Instructional and Support Expenditures and Certain Local Revenue Sources (SCHEDULE 1)

- 1. We selected a random sample of 25 transactions and reviewed supporting documentation to determine if the sampled expenditures/revenues are classified correctly and are reported in the proper amounts for each of the following reported on the schedule:
  - Total General Fund Instructional Expenditures,
  - Total General Fund Equipment Expenditures,
  - Total Local Taxation Revenue,
  - · Total Local Earnings on Investment in Real Property,
  - Total State Revenue in Lieu of Taxes,
  - · Nonpublic Textbook Revenue, and
  - Nonpublic Transportation Revenue.

No differences noted.

### Education Levels of Public School Staff (SCHEDULE 2)

2. We reconciled the total number of full-time classroom teachers per the schedule "Experience of Public Principals, Assistant Principals, and Full Time Classroom Teachers" (SCHEDULE 4) to the combined total number of full-time classroom teachers per this schedule and to **FirstLine's** supporting payroll records as of October 1, 2012.

No differences noted.

## INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES (CONTINUED)

### PROCEDURES AND FINDINGS, CONTINUED

### Education Levels of Public School Staff (SCHEDULE 2), Continued

3. We reconciled the combined total of principals and assistant principals per the schedule "Experience of Public Principals and Full-time Classroom Teachers" (SCHEDULE 4) to the combined total of principals and assistant principals per this schedule.

No differences noted.

4. We obtained a list of full-time teachers, principals, and assistant principals by classification as of October 1, 2012 and as reported on the schedule. We traced a random sample of 25 teachers to the individual's personnel file and determined if the individual's education level was properly classified on the schedule.

No differences noted.

### Number and Type of Public Schools (SCHEDULE 3)

5. We obtained a list of schools by type as reported on the schedule. We compared the list to the schools and grade levels as reported on the Title 1 Grants to Local Educational Agencies (CFDA 84.010) application and/or the National School Lunch Program (CFDA 10.555) application.

No differences noted.

# Experience of Public Principals, Assistant Principals, and Full-time Classroom Teachers (SCHEDULE 4)

6. We obtained a list of full-time teachers, principals, and assistant principals by classification as of October 1, 2012 and as reported on the schedule and traced the same sample used in procedure 4 to the individual's personnel file and determined if the individual's experience was properly classified on the schedule.

No differences noted.

## INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES (CONTINUED)

### PROCEDURES AND FINDINGS, CONTINUED

### Public School Staff Data (SCHEDULE 5)

7. We obtained a list of all classroom teachers including their base salary, extra compensation, and ROTC or rehired retiree status as well as full-time equivalent as reported on the schedule and traced a random sample of 25 teachers to the individual's personnel file and determined if the individual's salary, extra compensation, and full-time equivalents were properly included on the schedule.

No differences noted.

8. We recalculated the average salaries and full-time equivalents reported in the schedule.

No differences noted.

### Class Size Characteristics (SCHEDULE 6)

9. We obtained a list of classes by school, school type and class size as reported on the schedule. We then traced a random sample of 10 classes to the October 1, 2012 roll books for those classes and determined if the class was properly classified on the schedule.

We noted that seven (7) out of ten (10) roll books tested did not agree to the class sizes reported to the State Department of Education on October 1, 2012.

### Management's Response

The management of **FirstLine** is certain that the information they provided to the State at October 1, 2012 was accurate and accurately reflects the class size distribution reported by the State. **FirstLine** was unable to replicate the information from their student data system at the time of the audit. At July 1, 2013, **FirstLine** made a significant investment to upgrade their student data system and they believe this will not be an issue in future years.

## INDEPENDENT ACCOUNTANTS' REPORT ON <u>APPLYING AGREED-UPON PROCEDURES</u> (CONTINUED)

### PROCEDURES AND FINDINGS, CONTINUED

# Louisiana Educational Assessment Program (LEAP) for the 21st Century (SCHEDULE 7)

10. We obtained test scores as provided by the testing authority and reconciled scores as reported by the testing authority to scores reported in the schedule by **FirstLine**.

No differences noted.

## The Graduation Exit Exam for the 21st Century (SCHEDULE 8)

11. We obtained test scores as provided by the testing authority and reconciled scores as reported by the testing authority to scores reported in the schedule by **FirstLine**.

No differences noted.

### The iLEAP Tests (SCHEDULE 9)

12. We obtained test scores as provided by the testing authority and reconciled scores as reported by the testing authority to scores reported in the schedule by **FirstLine**.

No differences noted.

### FIRSTLINE SCHOOLS, INC.

# SCHEDULES REQUIRED BY STATE LAW (R.S. 24:514 - PERFORMANCE AND STATISTICAL DATA)

# SCHEDULE 1 - General Fund Instructional and Support Expenditures and Certain Local Revenue Sources

This schedule includes general fund instructional and equipment expenditures. It also contains local taxation revenue, earnings on investments, revenue in lieu of taxes, and nonpublic textbook and transportation revenue. This data is used either in the Minimum, Foundation Program (MFP) formula or is presented annually in the MFP 70% Expenditure Requirement Report.

#### SCHEDULE 2 - Education Levels of Public School Staff

This schedule includes the certificated and uncertificated number and percentage of full-time classroom teachers and the number and percentage of principals and assistant principals with less than a Bachelor's; Master's; Master's +30; Specialist in Education; and Ph.D. or Ed.D. degrees. This data is currently reported to the Legislature in the Annual Financial and Statistical Report (AFSR).

### SCHEDULE 3 - Number and Type of Public Schools

This schedule includes the number of elementary, middle/junior high, secondary and combination schools in operation during the fiscal year. This data is currently reported to the Legislature in the Annual Financial and Statistical Report (AFSR).

# SCHEDULE 4 - Experience of Public Principals, Assistant Principals, and Full-time Classroom Teachers

This schedule includes the number of years of experience in teaching for assistant principals, principals, and full-time classroom teachers. This data is currently reported to the Legislature in the Annual Financial and Statistical Report (AFSR).

### FIRSTLINE SCHOOLS, INC.

# SCHEDULES REQUIRED BY STATE LAW (R.S. 24:514 - PERFORMANCE AND STATISTICAL DATA), CONTINUED

#### SCHEDULE 5 - Public School Staff Data

This schedule includes average classroom teachers salary using full-time equivalents, including and excluding ROTC and rehired retiree teachers. This data is currently reported to the Legislature in the Annual Financial and Statistical Report (AFSR).

### SCHEDULE 6 - Class Size Characteristics

This schedule includes the percent and number of classes with student enrollment in the following ranges: 1-20; 21-26, 27-33, and 34+students. This data is currently reported to the Legislature in the Annual School Report (ASR).

### SCHEDULE 7 - Louisiana Educational Assessment Program (LEAP)

This schedule represents student performance testing data and includes summary scores by district for grades 4 and 8 in each category tested. Scores are reported as Advanced, Mastery, Basic, Approaching Basic, and Unsatisfactory. This schedule includes three years of data.

### SCHEDULE 8 - The Graduation Exit Exam (GEE)

This schedule represents student performance testing data and includes summary scores by district for grades 10 and 11 in each category tested. Scores are reported as Advanced, Mastery, Basic, Approaching Basic, and Unsatisfactory. In 2013, the GEE has been discontinued and therefore no new additional scores will be available...

### FIRSTLINE SCHOOLS, INC.

# SCHEDULES REQUIRED BY STATE LAW (R.S. 24:514 - PERFORMANCE AND STATISTICAL DATA), CONTINUED

### SCHEDULE 9 - The iLEAP Tests

This schedule represents student performance testing data and includes statewide and district summary scores for grades 3, 5, 6 and 7 in each category tested for the 2011, 2012 and 2013 reporting years. Scores are reported as Advanced, Mastery, Basic, Approaching Basic, and Unsatisfactory.

## General Fund Instructional and Support Expenditures and Certain Local Revenue Sources

For the	Year	Ended	June 30	, 2013

General Fund Instructional and Equipment Expenditures				
General Fund Instructional Expenditures:				
Teacher and Student Interaction Activities:				
Classroom Teacher Salaries	\$	9,553,126		
Other Instructional Staff Activities		1,448,793		
Employee Benefits		2,185,744		
Purchased Professional and Technical Services		1,831,268		
Instructional Materials and Supplies		2,127,255		
Instructional Equipment		507,092		
Total Teacher and Student Interaction Activities			- \$	17,653.278
Other Instructional Activities				360,914
Pupil Support Activities		2,308,235		
Less: Equipment for Pupil Support Activities		· -		
Net Pupil Support Activities			_	2,308,235
Instructional Staff Services		773,978		
Less: Equipment for Instructional Staff Services		775,570		
Net Instructional Staff Services			-	773,978
ret instructional plans polytics				772,276
School Administration		3,626,673		
Less: Equipment for School Administration			-	
Net School Administration	*			3,626,673
Total General Fund Instructional Expenditures			S	24.723.078
Total General Fund Equipment Expenditures	•		\$	-
Certain Local Revenue Sources				
Local Taxation Revenue:				
Constitutional Ad Valorem Taxes			\$	_
Renewable Ad Valorem Tax				-
Debt Service Ad Valorem Tax				_
Up to 1% of Collections by the Sheriff on Taxes Other than School Taxes				_
Sales and Use Taxes				_
Total Local Taxation Revenue			\$	
Local Earnings on Investment in Real Property:	•			
Earnings from 16th Section Property -				_
Earnings from Other Real Property				-
Total Local Earnings on Investment in Real Property	÷		S	
State Revenue in Lieu of Taxes:				
Revenue Sharing - Constitutional Tax	•		\$	•
Revenue Sharing - Other Taxes				-
Revenue Sharing - Excess Portion				-
Other Revenue in Lieu of Taxes				
Total State Revenue in Lieu of Taxes			\$	
Nonpublic Textbook Revenue			s	
Nonpublic Transportation Revenue			<u>s</u>	

### Education Levels of Public School Staff As of October 1, 2012

	Full-	time Class	room Tea	chers	Principals & Assistant Principals						
	Certif	icated	Uncerti	ficated	Certif	icated	Uncertificated				
Category	Number Percent		Number	Percent	Number	Number Percent		Percent			
Less than a Bachelor's Degree	0	0%	0	0%	0	0%	0	0%			
Bachelor's Degree	88	83%	38	59%	3	38%	7	78%			
Master's Degree	16	15%	26	41%	4	50%	2	22%			
Master's Degree +30	1	1%	0	0%	· 1	13%	0	0%			
Specialist in Education	1	1%	. 0	0%	0	0%	0	0%			
Ph.D. or Ed.D.	0	0%	0	0%	0	0%	0	0%			
Total	106	100%	64	100%	8	100%	9	100%			

Number and Type of Public Schools For the Year Ended June 30, 2013

Type .	Number
Elementary:	4
Middle/Jr. High	0
Secondary	1
Combination	0
Total	5

# Experience of Public Principals and Full-time Classroom Teachers As of October 1, 2012

	0 - 1 Yr.					20 - 24 Yrs		Total
Assistant Principals	2	3	2	1	0	0	1	9
Principals	0	0	5	0	3	0	0	8
Classroom Teachers	63	43	48	7	4	0	5	170
Total	65	46	55	8	7	0	6	187

Public School Staff Data For the Year Ended June 30, 2013

Classroom Teachers Excluding ROTC and Rehired Retirees, and Flagged Salary

	All Classroom Teachers	Reductions
Average Classroom Teachers' Salary Excluding Extra Compensation	46,007	45,784
Average Classroom Teachers' Salary Including Extra Compensation	47.848	47,625
Number of Teachers' Full-time Equivalents (FTEs) used in Computation of Average Salaries	201	199

Note: Figures reported include all sources of funding (i.e., federal, state, and local) but exclude employee benefits. Generally, retired teachers rehired to teach receive less compensation than non-retired teachers; some teachers may have been flagged has receiving reduced salaries (e.g., extended medical leave); and ROTC teachers usually receive more compensation because of a federal supplement. For these reasons, these teachers are excluded from the computation in the last column. This schedule excludes day-to-day substitutes, temporary employees, and any teachers on sabbatical leave during any part of the school year.

Class Size Characteristics As of October 1, 2012

•	Class Size Range										
	1 - 20		21	- 26	27	- 33	34	ļ+			
School Type	Percent	Number	Percent	Number	Percent	Number	Percent	Number			
Elementary	12.6%	61	35.3%	171	50.7%	246	1.4%	7			
Elementary Activity Classes	3.4%	3.	39.1%	34	49.4%	43	8.0%	7			
Middle/Jr. High											
Middle/Jr. High Activity Classes											
High	58.0%	105	27.6%	50	13.3%	24	1.1%	2			
High Activity Classes	88.2%	15	5.9%	1	0.0%	0	5.9%	1			
Combination											
Combination Activity Classes											

**Note:** The Board of Elementary and Secondary Education has set specific limits on the maximum size of classes at various grade levels. The maximum enrollment in grades K-3 is 26 students and maximum enrollment in grades 4-12 is 33 students. These limits do not apply to activity classes such as physical education, chorus, band, and other classes without maximum enrollment standards. Therefore, these classes are included only as separate line items.

## Louisiana Educational Assessment Program (LEAP) for the 21st Century For the Year Ended June 30, 2013

District Achievement Level				anguage Ar		Mathematics						
Results	20	113	2	012	20	)11	20	13	20	12	20	)11
Students	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 4								***				
Advanced	5	2.1%	5	3.0%	5	3.0%	8	3.3%	4	2.4%	4	2.4%
Proficient	35	14.8%	16	9.7%	16	9.7%	49	20.5%	12	7.2%	12	7.2%
Basic	120	50.6%	69	41.8%	69	41.8%	115	48.1%	85	51.2%	85	51.2%
Approaching Basic	54	22.8%	52	31.5%	52	31.5%	37	15.5%	37	22.3%	37	22.3%
Unsatisfactory	23	9.7%	23	13.9%	23	13.9%	30	12.6%	28	16.9%	28	16.9%
Total	237	100.0%	165	100.0%	165	100.0%	239	100.0%	166	100.0%	166	100.0%

District Achievement Level			Sc	ei <b>e</b> nce		Social Studies						
Results	20	13	2	012	20	)11	20	13	20	112	20	1]
Students	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 4								-				
Advanced	1	0.4%	6	4.1%	1	0.6%	0	0.0%	5	3.4%	1	0.6%
Proficient	15	6.3%	13	8.8%	9	5.4%	11	4.6%	12	8.1%	10	6.0%
Basic	91	37.9%	61	41.2%	64	38.6%	118	49.6%	71	48.0%	75	45.2%
Approaching Basic	103	42.9%	51	34.5%	65	39.2%	74	31.1%	39	26.4%	45	27.1%
Unsatisfactory	30	12.5%	17	11.5%	27	16.3%	35	14.7%	21	14.2%	35	21.1%
Total	240	100.0%	148	100.0%	166	100.0%	238	100.0%	148	100.0%	166	100.0%

District Achievement Level		)	English L	anguage Ar	ts		Mathematics					
Results	20	)13	2	012	2(	011	20	13	20	)12	20	11
Students	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 8												
Advanced	4	2.4%	1	1.0%	2	1.9%	1	0.6%	1	1.0%	0	0.0%
Proficient	38	22.8%	16	16.2%	12	11.5%	6	3.5%	4	4.1%	3	2.9%
Basic	80	47.9%	50	50.5%	40	38.5%	117	68.8%	64	66.0%	54	51.9%
Approaching Basic	40	24.0%	24	24.2%	40	38.5%	33	19.4%	18	18.6%	25	24.0%
Unsatisfactory	5	3.0%	8	8.1%	10	9.6%	13	7.6%	10	10.3%	22	21.2%
Total	167	100.0%	99	100.0%	104	100.0%	170	100.0%	97	100.0%	104	100.0%

District Achievement Level				eience		Social Studies						
Results	20	113	2	012	2(	111	20	13	20	)12	20	)11
Students	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 8												
Advanced	1	0.6%	1	1.0%	0	0.0%	1	0.6%	0	0.0%	0	0.0%
Proficient	13	7.7%	15	15.3%	7	6.7%	17	10.1%	5	5.1%	4	3.8%
Basic	87	51.8%	44	44.9%	28	26.7%	99	58.6%	43	43.9%	48	45.7%
Approaching Basic	58	34.5%	28	28.6%	43	41.0%	41	24.3%	35	35.7%	34	32.4%
Unsatisfactory	9	5.4%	10	. 10.2%	27	25.7%	11	6.5%	15	15.3%	19	18.1%
Total	168	100.0%	98	100.0%	105	100.0%	169	100.0%	98	100.0%	105	100.0%

The Graduate Exit Exam for the 21st Century For the Year Ended June 30, 2013

District Achievement Level		Е	nglish Lar	iguage Ai	rts		Mathematics						
Results	20	13	20	12	20	11	20	13	20	12	20	11	
Students	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	
Grade 10 Advanced Mastery Basic Approaching Basic					7	/A					N	/A	
Unsatisfactory Total													

District Achievement Level		Science					Social Studies					
Results	20	13	20	12	20	11	20	13	20	12	20	11
Students	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 11												
Advanced			0	0.0%		:			0	0.0%		
Mastery			2	6.3%	N	i/A			1	3.1%	N	/A
Basic			9	28.1%					17	53.1%		
Approaching Basic			10	31.3%					8	25.0%		
Unsatisfactory			11	34.4%		1			6	18.8%		
Total			32	100.0%					32	100.0%		-

Note: In 2013, the GEE has been discontinued and therefore no new additional scores will be available.

The *iLEAP* Tests
For the Year Ended June 30, 2013

District Achievement Level	English Lan	guage Arts	Mathe	matics	Scie	nce	Social	Studies
Results	2013		2013		2013		2013	
Students	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 3								
A dvanced	6	2.7%	16	7.3%	3	1.4%	2	0.9%
Mastery	29	13.2%	38	17.4%	24	11.0%	28	12.8%
Basic	104	47.5%	99	45.2%	94	42.9%	96	43.8%
Approaching Basic	54	24.7%	<b>4</b> 1	18.7%	72	32.9%	55	25.1%
Unsatisfactory	26	11.9%	25	11.4%	26	11.9%	38	17.4%
Total	219	100.0%	219	100.0%	219	100.0%	219	100.0%

District Achievement Level	English Lan	English Language Arts		Mathematics		Science		Studies
Results	2013		2013		2013		2013	
Students	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 5								
Advanced	3	1.6%	8	4.2%	1	0.5%	4	2.1%
Mastery	26	13.6%	26	13.5%	23	12.0%	19	9.9%
Basic	109	57.1%	117	60.9%	101	52.9%	114	59.7%
Approaching Basic	41	21.5%	25	13.0%	48	25.1%	28	14.7%
Unsatisfactory	12	6.3%	16	8.3%	18	9.4%	26	13.6%
Total	191	100.0%	192	100.0%	191	100.0%	191	100.0%

District Achievement Level	English Lan	English Language Arts		matics	Scie	nce	Social S	tudies	
Results	2013		201	13	2013			2013	
Students	Number	Percent	Number	Percent	Number	Percent	Number	Percent	
Grade 6									
Advanced	1	0.5%	16	7.3%	3	1.4%	24	11.0%	
Mastery	26	12.0%	39	17.9%	20	9.1%	43	19.6%	
Basic	133	61.3%	129	59.2%	102	46.6%	121	55.3%	
Approaching Basic	47	21.7%	23	10.6%	75	34.2%	24	11.0%	
Unsatisfactory	10	4.6%	11	5.0%	19	8.7%	7	3.2%	
Total	217	100.0%	218	100.0%	219	100.0%	219	100.0%	

District Achievement Level	English Lan	English Language Arts		Mathematics		nce	Social	Studies
Results	2013		2013		2013		2013	
Students	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 7								
Advanced	3	1.6%	8	4.3%	1	0.5%	5	2.7%
Mastery	29	15.8%	25	13.3%	25	13.4%	49	26.2%
Basic	97	52.7%	119	63.3%	81	43.3%	94	50.3%
Approaching Basic	51	27.7%	20	10.6%	66	35.3%	27	14.4%
Unsatisfactory	4	2.2%	16	8.5%	14	7.5%	12	6.4%
Total	184	100.0%	188	100.0%	187	100.0%	187	100.0%

The *iLEAP* Tests
For the Year Ended June 30, 2013

District Achievement Level	English Lar	English Language Arts		matics	Scie	nce	Social Studies	
Results	20	12	20	12	20	12	20	12
Students	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 3	7							
Advanced	6	3.7%	11	6.7%	1	0.6%	0	0.0%
Mastery	25	15.3%	16	9.8%	22	13.5%	23	14.1%
Basic	72	44.2%	68	41.7%	64	39.3%	63	38.7%
Approaching Basic	40	24.5%	42	25.8%	56	34.4%	51	31.3%
Unsatisfactory	20	12.3%	26	16.0%	20	12.3%	26	16.0%
Total	163	100.0%	163	100.0%	163	100.0%	163	100.0%

District Achievement Level	English Lan	guage Arts	Mathematics		Scie	nce	Social Studies	
Results	20	12	201	12	20	12	2012	
Students	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 5								
Advanced	1	0.8%	3	2.3%	0	0.0%	0	0.0%
Mastery	10	7.8%	8	6.2%	2	1.6%	14	10.9%
Basic	56	43.8%	59	45.7%	45	35.2%	63	49.2%
Approaching Basic	37	28.9%	36	27.9%	51	39.8%	31	24.2%
Unsatisfactory	24	18.8%	23	17.8%	30	23.4%	20	15.6%
Total	128	100.0%	129	100.0%	128	100.0%	128	100.0%

District Achievement Level	English Lan	guage Arts	Mather	natics	Scie	nce	Social S	Studies
Results	20	2012 2012 2012		2012				
Students	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 6								
Advanced	1	0.9%	3	· 2.6%	2	1.7%	7	6.1%
Mastery	19	16.7%	9	7.9%	13	11.3%	7	6.1%
Basic	54	47.4%	60	52.6%	46	40.0%	63	54.8%
Approaching Basic	33	28.9%	26	22.8%	41	35.7%	28	24.3%
Unsatisfactory	7	6.1%	16	14.0%	13	11.3%	10	8.7%
Total	114	100.0%	114	100.0%	115	100.0%	115	100.0%

District Achievement Level	English Lan	guage Arts	Mathematics Science		nce	Social S	Studies	
Results	2012		2012		2012		2012	
Students	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 7								
Advanced	2	1.8%	5	4.4%	1	0.9%	1	0.9%
Mastery	8	7.1%	9	8.0%	13	11.6%	8	7.1%
Basic	57	50.9%	66	58.4%	49	43.8%	53	47.3%
Approaching Basic	35	31.3%	19	16.8%	38	33.9%	39	34.8%
Unsatisfactory	10	8.9%	14	12.4%	11	9.8%	11	9.8%
Total	112	100.0%	113	100.0%	112	100.0%	112	100.0%

The *iLEAP* Tests
For the Year Ended June 30, 2013

District Achievement Level	English La	iguage Arts	Mathe	matics	Science		Social Studies	
Results	2011 2011		11	20	11	2011		
Students	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 3								
Advanced	7	4.5%	2	1.3%	2	1.3%	1	0.6%
Mastery	20	12.8%	18	11.5%	15	9.6%	12	7.7%
Basic	47	30.1%	50	32.1%	43	27.6%	44	28.2%
Approaching Basic	38	24.4%	34	21.8%	61	39.1%	45	28.8%
Unsatisfactory	44	28.2%	52	33.3%	35	22.4%	54	34.6%
Total	156	100.0%	156	100.0%	156	100.0%	156	100.0%

District Achievement Level	English Lar	iguage Arts	Mathe	natics	Scie	псе	Social Studies	
Results	20	11	20	1	20	11 .	20	11
Students	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 5					_			
Advanced	2	1.9%	2	1.9%	0	0.0%	2	1.9%
Mastery	11	10.3%	2	1.9%	6	5.6%	8	7.5%
Basic	41	38.3%	47	44.3%	34	31.8%	47	43.9%
Approaching Basic	22	20.6%	27	25.5%	47	43.9%	28	26.2%
Unsatisfactory	31	29.0%	28	26.4%	20	18.7%	22	20.6%
Total	107	100.0%	106	100.0%	107	100.0%	107	100.0%

District Achievement Level	English Lan	guage Arts	Mather	matics	Scie	nce	Social S	Studies
Results	20	2011 2011		20	2011		11	
Students	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 6								
Advanced	1	0.8%	3	2.5%	0	0.0%	2	1.7%
Mastery	9	7.5%	5	4.1%	7	5.8%	5	4.2%
Basic	50	41.7%	53	43.8%	51	42.5%	48	40.0%
Approaching Basic	38	31.7%	25	20.7%	45	37.5%	33	27.5%
Unsatisfactory	22	18.3%	35	28.9%	17	14.2%	32	26.7%
Total	120	100.0%	121	100.0%	120	100.0%	120	100.0%

District Achievement Level	English Language Arts 2011		Mathematics 2011		Science 2011		Social Studies 2011	
Results								
Students	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 7					Ī		1	
Advanced	0	0.0%	2	2.0%	1	1.0%	0	0.0%
Mastery	5	5.0%	5	5.0%	10	9.9%	9	8.9%
Basic	52	51.5%	65	64.4%	41	40.6%	53	52.5%
Approaching Basic	38	37.6%	17	16.8%	40	39.6%	26	25.7%
Unsatisfactory	6	5.9%	12	11.9%	9	8.9%	13	12.9%
Total	101	100.0%	101	100.0%	101	100.0%	101	100.0%