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#### VILLAGE OF CREOLA, LOUISIANA

FINANCIAL REPORT

Year Ended June 30, 2007

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date //30/08

#### VILLAGE OF CREOLA, LOUISIANA JUNE 30, 2007

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#### INDEPENDENT AUDITOR'S REPORT

To Honorable Wayne Nugent, Mayor and Members of the Board of Aldermen Village of Creola, Louisiana

I have audited the accompanying financial statements of the governmental activities and the business-type activities of the Village of Creola, Louisiana, as of and for the year ended June 30, 2007, which collectively comprise the Village's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Village of Creola's management. My responsibility is to express opinions on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinions.

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the business-type activities of the Village of Creola, Louisiana, as of June 30, 2007, and the respective changes in financial position, and, where applicable, cash flows, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The Village of Creola has not presented management's discussion and analysis that the Governmental Accounting Standards Board has determined is necessary to supplement, although not required to be a part of, the basic financial statements.

In accordance with Government Auditing Standards, I have also issued a report dated December 26, 2007, on my consideration of the Village of Creola's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report

is to describe the scope of my testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of my audit.

The required supplementary information on page 23 is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. I have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, I did not audit the information and express no opinion on it.

Pineville, Louisiana
December 26, 2007

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**BASIC FINANCIAL STATEMENTS** 

GOVERNMENT-WIDE FINANCIAL STATEMENTS (GWFS)

#### STATEMENT OF NET ASSETS June 30, 2007

ASSETS	 ernmental ctivitles		ness-Type tivities	Total
Cash and cash equivalents Receivables Prepaid Exp Internal Balances Land Depreciable capital assets, net	\$ 38,286 18,966 3,228 4,490 9,700 38,400	\$	1,348 684 - (4,490) 20,000	\$ 39,634 19,650 3,228 - 29,700 38,400
TOTAL ASSETS  LIABILITIES	113,070		17,542	130,612
Accounts and other payables Accrued Salaries Payable Payroll Taxes Payable Total Liabilities	 1,978 2,198 3,314 7,490	<del></del>	300	2,278 2,198 3,314 7,790
NET ASSETS				
Invested in capital assets, net of related debt Unrestricted	 57,734 43,355		20,000 1,732	77,734 45,087
Total Net Assets	\$ 101,089	\$	21,732	\$ 122,821

# FOR THE YEAR ENDED JUNE 30, 2007 VILLAGE OF CREOLA, LOUISIANA STATEMENT OF ACTIVITIES

		PR	PROGRAM REVENUES	JES	Net (Ex Cha	Net (Expenses) Revenues and Changes in Net Assets	s and
	Expenses	Fees, Fines, and Charges For Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental <u>Activities</u>	Business-type Activities	Total
Governmental Activities							
General Government	\$ 48,366	· \$	. ↔	\$ 19,233	\$ (29,133)	ı <b>⇔</b>	\$ (29,133)
Law Enforcement  Total Governmental Activities	30,193 78,559	30,830			637 (28,496)		637 (28,496)
Business-type Activities Sewer Total Business-Type Activities	5458	2700				(2,758)	(2,758)
Total	84,017	2,700	•		(28,496)	(2,758)	(31,254)
	General Revenues:	es:					
	Taxes Ad Valorem				2.592	ŀ	2.592
	Franchise				7,323	1	7,323
	Sales				36,021	1	36,021
	Unrestricted Investment It	estment income			1,790	,	1,790
	Occupational Licenses	Senses			2,814	1	2,814
	Transfers				(4,490)	4,490	1
	Total General R	Total General Revenues and Transfers	sters		46,050	4,490	50,540
	Change in Net Assets	ssets			17,554	1,732	19,286
	Net Assets Beginning	nning			83,535	20,000	103,535
	Net Assets Ending	<u>G</u> u			\$ 101,089	\$ 21,732	\$ 122,821

The accompanying notes are an integral part of the basic financial statements.

**FUND FINANCIAL STATEMENTS** 

# VILLAGE OF CREOLA, LOUISIANA BALANCE SHEET GOVERNMENTAL FUNDS June 30, 2007

	General Fund
ASSETS	
Cash and cash equivalents Receivables Prepaid Expenses	\$ 38,286 18,966 3,228
TOTAL ASSETS	\$ 60,480
LIABILITIES AND FUND BALANCES	
<u>Liabilities</u> Accounts and Other Payables Accrued Salaries Payable Payroll Taxes Payable Total Liabilities	\$ 1,978 2,198 3,314 7,490
Fund Balances	
Unreserved, reported in: General Fund Total Fund Balances	52,990 52,990
TOTAL LIABILITIES AND FUND BALANCES	\$ 60,480

### Reconciliation of the Government Funds Balance Sheet to the Government-Wide Financial Statement of Net Assets - Governmental Activities

June 30, 2007

Amounts reported for governmental activities in the Statement of Net Assets are different because:

Fund Balance, Total Governmental Funds (Statement C)

\$ 52,990

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds.

Governmental capital assets
Less: Accumulated Depreciation

\$ 57,734 (9,635)

48,099

Net Assets of Governmental Activities (Statement A)

\$<u>101</u>,089

### STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE - GOVERNMENTAL FUNDS

#### FOR THE YEAR ENDED JUNE 30, 2007

	General Fund
REVENUES	
Taxes:	
Ad valorem	\$ 2,592
Other taxes	46,158
Intergovernmental	19,233
Court Revenue	30,831
Investment Income	1,790
Contributions	
Total Revenues	100,604
EXPENDITURES	
Current	
General Government	42,796
Public Safety - Law Enforcement	30,193
Capital Outlay	19,803
Total Expenditures	92,792
Excess (deficiency) of revenues	
over expenditures	7,812
OTHER EMANIONS COMPOSE (HOSE)	
OTHER FINANCING SOURCES (USES) Operating Transfers in (out)	(4,490)
operating frametors in (early	
Net Change in Fund Balance	3,322
Fund Balance - Beginning of Year	49,668
Fund Balance - End of year	\$ 52,990

# Reconciliation of The Statement of Revenues, Expenditures and Changes in the Fund Balances of Governmental Funds To the Statement of Activities - Governmental Activities

#### For the Year Ended June 30, 2007

Amounts reported for governmental activities in the Statement of Activities are different because:

Net Change in Fund Balances, Total governmental funds (Statement E)

\$ 3,322

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount of capital assets recorded in the current period.

\$ 19,802

Depreciation expense on capital assets is reported in the governmentwide statement of activities and changes in net assets, but they do not require the use of current financial resources. Therefore, depreciation expense is not reported as an expenditure in governmental funds.

(5,570) 14,232

Changes in Net Assets of Governmental Activities, (Statement B)

\$ 17,554

# VILLAGE OF CREOLA Statement of Net Assets PROPRIETARY FUNDS BUSINESS-TYPE ACTIVITIES - ENTERPRISE FUNDS June 30, 2007

ASSETS	Sewerage Utility	
ASSEIS		
CURRENT ASSETS		
Cash	\$ 1,348	
Accounts Receivable	684	
Total Current Assets	2,032	
NON-CURRENT ASSETS		
Capital Assets		
Land	20,000	
Total Non-current Assets	20,000	
Total Assets	22,032	
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts Payable	300	
Total Current Liabilities	300	
NET ASSETS		
Invested in capital assets, net of related debt	20,000	
Unrestricted	1,732	
Total Net Assets	\$ 21,732	

#### VILLAGE OF CREOLA

### Statement of Revenues, Expenses, and Changes in Fund Net Assets PROPRIETARY FUNDS

#### BUSINESS-TYPE ACTIVITIES - ENTERPRISE FUNDS For the Year Ended June 30, 2007

	Sewerage Utility
Operating Revenue	
Charges for services	\$ 2,700
Operating Expenses	
Professional Fees	4,400
Office Exp	68
Taxes and Licenses	990_
Total Operating Expenses	5,458
Operating Loss	(2,758)
Income (Loss) before contributions and transfers	(2,758)
Capital Contributions Transfers In Transfers Out	4,490
Change in Net Assets	1,732
Net Assets, Beginning	20,000
Net Assets, Ending	\$ 21,732

# VILLAGE OF CREOLA Statement of Cash Flows PROPRIETARY FUNDS

#### **BUSINESS-TYPE ACTIVITIES - ENTERPRISE FUNDS**

For the Year Ended June 30, 2007

CASH FLOWS FROM OPERATING ACTIVITIES	
Receipts from Customers	\$ 2,016
Internal activity - receipts from other funds	4,490
Payments to suppliers	(5,158)
Net cash provided by operating	<del></del>
activities	1,348
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	-
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	-
Net Increase in Cash	1,348
Cash, beginning of Year	
Cash, end of year	<b>\$ 1,348</b>

# VILLAGE OF CREOLA Statement of Cash Flows PROPRIETARY FUNDS BUSINESS-TYPE ACTIVITIES - ENTERPRISE FUNDS For the Year Ended June 30, 2007

### Reconcillation of Operating Loss to

Net Cash Provided (Used) by Operating Activities	
Operating Income (Loss)	\$ (2,758)
Adjustments to reconcile operating loss to	
net cash provided (used) by operating activities:	
Depreciation	-
Changes in assets and liabilities	
Receivables	(684)
(Increase) decrease in due from	
other funds	4,490
Accounts Payable	300
Net Cash Provided (Used) by Operating Activities	\$ 1,348

#### INTRODUCTION

The Village of Creola was incorporated January 23, 2002, under the provisions of the Lawrason Act. The Village operates under a Mayor – Board of Aldermen form of government.

The accounting and reporting policies of the Village of Creola conform to generally accepted accounting principles as applicable to governments. Such accounting and reporting procedures also conform to the requirements of Louisiana Revised Statute 24:517 and to the guides set forth in the Louisiana Municipal Audit and Accounting Guide, and to the industry audit guide, Audits of State and Local Government Units.

The Village maintains a general fund that provides police protection and general administrative functions, including coordination of related services with parish, state, and federal governing bodies.

The Village is located within Grant Parish in the central part of the State of Louisiana and is comprised of approximately 250 residents. The governing board is composed of three elected aldermen that are compensated for the regular and special board meetings they attend. There are three employees that provide police protection and perform clerical duties for the Village.

Governmental Accounting Standards Board (GASB) Statement No. 14, *The Reporting Entity*, established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Under provisions of this Statement, the Village is considered a primary government, as it is a special purpose government that has a separately elected governing body, is legally separate, and is fiscally independent of other state or local governments. As used in GASB Statement No. 14, fiscally independent means that the Village may, without the approval or consent of another governmental entity, determine or modify its own budget, levy its own taxes or set rates or charges, and issue bonded debt.

The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

- 1. Appointing a voting majority of an organization's governing body, and
  - a. the ability of the municipality to impose its will on that organization and/or
  - b. the potential for the organization to provide specific financial benefits to or impose specific financial burdens on the municipality.
- 2. Organizations for which the municipality does not appoint a voting majority but are fiscally dependent on the municipality.
- 3. Organizations for which the reporting entity's financial statements would be misleading if data of the organization is not included because of the nature or

significance of the relationship.

Based on the criteria, the Town has no component units.

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### A. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the primary government and its component units. For the most part, the effect of inter-fund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include I) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meetings the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

### B. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government

considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

#### **Governmental Funds**

The municipality reports the following major governmental funds:

The General Fund is the municipality's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in an other fund.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in the government-wide financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

As a general rule the effect of inter-fund activity has be en eliminated from the government-wide financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the governments enterprise operations. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

#### **Proprietary Funds**

All proprietary funds are accounted for using the accrual basis of accounting. These funds account for operations that are primarily financed by user charges. The economic resource focus is concerned with determining costs as a means of maintaining the capital investment and management control. Revenues are recognized when earned, and

expenses recognized when incurred. Allocation of costs are recorded in proprietary funds.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. Principal operating revenues are utility billings. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The proprietary fund of the Village consists of the following:

Sewer System Fund – This fund reflects activity related to providing waste water services to the residents of the Village.

#### C. Budget

The Village of Creola's management has recently adopted procedures to comply with the State's budget laws that are reflected in the financial statements:

- 1. The Village Clerk will prepare a proposed budget and submits the same to the Mayor and Board of Aldermen no later than fifteen days prior to the beginning of each fiscal year.
- 2. A summary of the proposed budget will be published and the public notified that the proposed budget is available for public inspection. At the same time, a public hearing will be called.
- 3. A public hearing will be held on the proposed budget at least ten days after the publication of the call for the hearing.
- 4. After the holding of the public hearing and completion of all action necessary to finalize and implement the budget, the budget will be adopted through passage of an ordinance prior to the commencement of the fiscal year for which the budget is being adopted.
- 5. Budgetary amendments involving the transfer of funds from one department, program or function to another or involving increases in expenditures resulting from revenues exceeding amounts estimated will require the approval of the Board of Aldermen.
- 6. All budgetary appropriations will lapse at the end of each fiscal year.

- 7. Budget for the General Fund will be adopted on a basis consistent with generally accepted accounting principles (GAAP).
- 8. The Town does not utilize the budget in comparison form in financial statement presentation during the year.

#### D. Encumbrances

The Village of Creola does not use encumbrance accounting.

#### E. Cash and Cash Equivalents and Investments

The Village's cash is considered to be cash on hand, demand deposits, interest bearing demand deposits, and money market accounts. Cash equivalents include amounts in time deposits, with maturities of three months or less when acquired. Under state law, the

municipality may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law or any other state of the United States, or under the laws of the United States.

Under state law, the municipality may invest in United States bonds, treasury notes, or certificates. These are classified as investments of their original maturities exceed 90 days; if the original maturities are 90 days or less, they are classified as cash equivalents. Investments are stated at cost.

#### F. Inventories and Prepaid Items

The Village of Creola does not maintain an inventory. Purchases are made as needed for repair and maintenance. Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

#### G. Receivables and Payables

In the government-wide statements, receivables consist of all revenues earned at year-end and not yet received. Major receivable balances for the governmental activities include ad valorem taxes, sales and use taxes, and franchise taxes. Uncollectible ad valorem taxes are recognized as bad debts at the time information becomes available which would indicate the uncollectibility of the particular receivable. At June 30, 2007, an allowance for ad valorem taxes was considered unnecessary due to immateriality.

#### H. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets, are reported in the applicable governmental or business-type activities columns in the government-wide or financial statements. Capital assets are capitalized at historical cost

or estimated cost if historical is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the statement of activities, with accumulated depreciation reflected in the statement of net assets. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

Buildings	40 years
Equipment	5 years
Infrastructure	20 years

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

Capital assets used in proprietary fund operations are accounted for the same as in government-wide statements.

#### I. Sales Tax

A two-percent sales and use tax was levied in the Village beginning January, 2003. The tax is to be used for general operating purposes of the Village.

#### J. Compensated Absences

The Village's leave policy does not provide for the accumulation and vesting of leave.

#### K. Long-Term Debt

The accounting treatment of long-term debt depends on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements.

Long-term debt for governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as other financing sources and payment of principal and interest reported as expenditures. The accounting for proprietary fund long-term debt is the same in the fund statements as it is in the government-wide statements.

#### L. Equity Classifications

In the government-wide statements, equity is classified as net assets and displayed in three components:

- a. Invested in capital assets, net of related debt Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net assets Consists of net assets with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net assets All other net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

In the fund statements, governmental fund equity is classified as fund balance. Fund balance is further classified as reserved or unreserved, with unreserved further split between designated and undesignated. Proprietary fund equity is classified the same as in the government-wide statements.

#### M. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### N. Non-Exchange Transactions

Revenue from certain non-exchange transactions cannot be properly measured prior to collection. Furthermore, it is not practical to determine the probability of collection resulting from certain non-exchange transactions such as traffic citations. Consequently, revenue from franchise taxes, fines and court costs are not recognized until collected.

#### O. Internal Balances

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as internal balances on the statement of net assets and as due from/to other funds in the fund financial statements.

Amounts reported in the fund financial statements as interfund receivables and payables are eliminated in the government-wide governmental and business-type activities columns of the statement of net assets, except for the net residual amounts due between governmental and business-type activities, which are presented as internal balances.

#### P. Interfund Transactions

All interfund transactions are reported as transfers.

#### NOTE 2 - EXCESS OF EXPENDITURES OVER APPROPRIATIONS

The general fund had actual expenditures over budgeted expenditures for the year ended June 30, 2007, in the amount of \$ 4,078.

#### **NOTE 3 – AD VALOREM TAXES**

The Village levies taxes on real and business personal property located within the boundaries of Village limits. Property taxes are levied by the Village on property values assessed by the Grant Parish Tax Assessor and approved by the State of Louisiana Tax Commission.

The Village is permitted to levy taxes up to 10% of the assessed property valuation for each specified purpose. Property taxes are recorded as revenues and receivables in the year assessed.

For the year ended June 30, 2007, taxes of 7.00 mills were levied on property with assessed value of \$ 314,670 and were dedicated as follows:

General corporate purposes 7.00

Total taxes levied were \$ 2,592

Property Tax Calendar:

Assessment date January 1, 2006
Levy date June 30, 2006
Tax bills mailed November 1, 2006
Penalties and interest added January 1, 2007
Lien Date March 1, 2007

#### NOTE 4 – CASH AND CASH EQUIVALENTS

Under state law, the Village may deposit funds in demand deposits, interest bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

Cash and cash equivalents – governmental and business-type activities

At June 30, 2007, the Village has cash and cash equivalents (book balances) totaling \$39,634 as follows:

Demand deposits

\$39,634

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all time equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

At June 30, 2007, the carrying amount of the Village's deposits were \$39,634, and the bank balances (collected bank balances) were \$40,179. These deposits are secured from risk by \$40,179 of federal deposit insurance.

State statutes relating to cash and cash equivalents are located at Note 1E., "Cash and cash equivalents."

#### **NOTE 5 – INVESTMENTS**

The Village of Creola had no investments as of June 30, 2007.

#### **NOTE 6 – RECEIVABLES**

Receivables at June 30, 2007 consist of the following:

	General	Proprietary Funds
Receivables:		<del></del>
Sales taxes	\$ 7,190	
Franchise taxes	1,611	
Fees and Fines	10,165	
Customer receivables	0	<u>\$ 684</u>
Total receivables	<u>\$ 18,966</u>	<u>\$ 684</u>

#### **NOTE 7 – CAPITAL ASSETS**

Capital assets and depreciation activity as of and for the year ended June 30, 2007 follows:

Governmental Activities:	Balance <u>6/30/06</u>	Additions	Deletions	Balance <u>6/30/07</u>
Capital assets, not being depreciated: Land	\$ 9,700	<u> </u>	\$	\$ 9,700
Capital assets being depreciated:				
Equipment	5,163	19,803	_	24,966
Buildings	23,069			23,069
Total	28,232	19,803	-	48,035
Less accumulated depreciation for:				
Buildings and Equipment	(4,065)	(5,570)	<u>•</u>	(9,635)
Total capital assets being depreciated, net	<b>\$24,167</b>	\$ 14,233	<u>\$ -</u>	\$ 24,16 <u>7</u>

Depreciation expense of \$5,570 was charged to the following governmental functions:

General government Public Safety Total depreciation expense for governmental activities			\$ 763 4,807 \$ 5,570	
Business-Type Activities: Capital assets, not being depreciated:	Balance <u>6/30/06</u>	Additions	<u>Deletions</u>	Balance <u>6/30/07</u>

#### NOTE 8 - ACCOUNTS AND OTHER PAYABLES

Land

The following is a summary of payables at June 30, 2007:

	General	Proprietary
Class of Payable	Fund_	Fund
Accounts	\$ 1,978	\$ 300
Accrued Salaries	2,198	
Payroll taxes	1,454	
Total Payable	<u>\$ 2,508</u>	<u>\$ 300</u>

#### **NOTE 9 – LEASES**

The Village of Creola had no leases as of June 30, 2007.

#### **NOTE 10 – INTERFUND TRANSFERS**

Interfund transfers for the year ended June 30, 2007 consist of the following:

Transfers From: General Fund

Transfers To:

Sewerage Utility Fund

<u>\$ 4,490</u>

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) move receipts restricted to debt service from the fund collecting the receipts to the fund required to pay the debt, and (3) use unrestricted revenues collected in one fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

#### **NOTE 11 – PENSION PLAN**

The employees of the Village are members of the Social Security System. In addition to the employee contributions withheld at 7.65% of gross salary, the Village contributes an equal amount to the Social Security System. The Village does not guarantee the benefits granted by the Social Security System.

#### **NOTE 12 - RISKS AND CONTINGENCIES**

The Village is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Village carries commercial insurance to reduce the risk of loss resulting from property damage or liability claims.

#### NOTE 13 – COMPENSATION PAID TO MAYOR AND BOARD OF ALDERMEN

In accordance with the requirements of the Office of the Legislative Auditor, State of Louisiana, the following report reflects compensation paid to the Mayor and members of the Board of Aldermen of the Village of Creola, Louisiana, for the fiscal year ending June 30, 2007.

Lisa Butchee, Alderman	1,725
Sharon Fisher, Alderman	1,725
Sherry Hardwick, Alderman	1,725
Wayne Nugent, Mayor	5,500

REQUIRED SUPPLEMENTARY INFORMATION

#### VILLAGE OF CREOLA

### Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual GENERAL FUND

#### For the Year Ended June 30, 2007

		Amounts	Actual	Favorable (Unfavorable)
REVENUES	<u>Original</u>	<u>Final</u>	Amounts	<u>Variance</u>
Taxes:				
Ad Valorem Taxes	\$ 1,100	\$ 1,100	\$ 2,592	\$ 1,492
Sales and use taxes	40,000	40,000	36,021	(3,979)
Franchise taxes	11,000	11,000	7,323	(3,677)
Licenses and permits	800	800	2,814	2,014
Court Revenue	15,000	15,000	30,831	15,831
Grant Income	18,000	18,000	19,233	1,233
Miscellaneous Income	100	100	-	(100)
Interest	1,500	1,500	1,790	290
Total Revenues	87,500	87,500	100,604	13,104
EXPENDITURES				
General Government:				
Accounting	1,600	1,600	1,600	-
Advertising	1,000	1,000	940	60
Auto Exp	2,500	2,500	3,416	(916)
Bank Charges	200	200	336	(136)
Contract Services	1,500	1,500	450	1,050
Dues and Subscriptions	1,000	1,000	999	1,000
Insurance	7,500	7,500	3,996	3,504
Outside Services	200	200	3,330	200
Office Expenses	500	500	1,037	(537)
Other Taxes and Licenses	500	300	505	(505)
Payroll Taxes	3,500	3 500	3,477	23
Professional Fees	•	3,500	•	3,492
	9,000	9,000	5,508	•
Repairs and Maintenance	2,500	2,500	742 5.475	1,758
Salaries - Aldermen	5,000	5,000	5,175	(175)
Salaries and Wages	40,000	40,000	41,351	(1,351)
Supplies	2,000	2,000	463	1,537
Telephone	1,500	1,500	1,361	139
Uniforms	100	100	132	(32)
Utilities Table Community Community	500	500	1,501	(1,001)
Total General Government	80,100	80,100	72,989	7,111
Capital Outlay			19,803	(19,803)
Total Expenditures	80,100	80,100	92,792	(12,692)
EXCESS (Deficiency) OF REVENUES				
OVER EXPENDITURES	7,400	7,400	7,812	412
Other Financing Sources				_
Transfers In (Out)			(4,490)	(4,490)
Total Other Financing Sources			(4,490)	(4,490)
Total Other Financing Sources	-		(4,490)	(4,430)
Excess (Deficiency) of Revenues and				
Other Financing Sources Over Expenditures			3,322	(4,078)
FUND BALANCE - BEGINNING OF YEAR	49,668	49,668	49,668	
FUND BALANCE - END OF YEAR	\$ 57,068	\$ 57,068	\$ 52,990	\$ (4,078)

### OTHER REPORTS REQUIRED BY GOVERNMENTAL AUDITING STANDARDS

### WILLIAM E. HUGHES, JR., APC CERTIFIED PUBLIC ACCOUNTANT

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Pineville, LA 71360
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email WHUGHESCPA@TP-SOLVE.COM

# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To Honorable Wayne Nugent, Mayor and Members of the Board of Aldermen Village of Creola, Louisiana

I have audited the accompanying financial statements of the governmental activities of the Village of Creola, Louisiana as of and for the year ended June 30, 2007, which collectively comprise the basic financial statements of the Village, and have issued my report thereon dated December 26, 2007. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing my audit, I considered the Village of Creola's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing an opinion on the effectiveness of the Village of Creola's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the Village of Creola's internal control over financial reporting.

My consideration of the internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, I identified a certain deficiency in internal control over financial reporting that I consider to be a significant deficiency.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Village of Creola's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a

remote likelihood that a misstatement of the Village of Creola's financial statements that is more than inconsequential will not be prevented or detected by the Village of Creola's internal control. I consider the deficiency described in the accompanying schedule of findings and responses as Finding 2007-01 to be a significant deficiency in internal control over financial reporting.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Village of Creola's internal control.

My consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. I did not identify any deficiencies in internal control over financial reporting that I consider to be material weaknesses, as defined above.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Village of Creola's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Village of Creola's response to the finding identified in my audit is described in the accompanying schedule of findings and responses. I did not audit the Village of Creola's response and, accordingly, express no opinion on it.

This report is intended solely for the information and use of the Honorable Mayor, members of the Board of Aldermen, management of the Village of Creola and the Louisiana State Legislative Auditor. This report is not intended to be, and should not be, used by anyone other than these specified parties. However, under Louisiana Revised Statute 21:513, this report is in fact a public document.

William E. Hughes, Jr., CPA

December 26, 2007

#### VILLAGE OF CREOLA, LOUISIANA Schedule of Findings and Responses For the Year Ended June 30, 2007

I have audited the financial statements of the Village of Creola as of and for the year ended June 30, 2007, and have issued by report thereon dated December 26, 2007. I conducted my audit in accordance with auditing standards generally accepted in the United States and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. My audit of the financial statements as of June 30, 2007, resulted in an unqualified opinion.

#### Section I - Summary of Auditor's Results

Report on Internal Control and Compliance over Financial Reporting:

Internal control	
Material weaknesses identified?	Yes_x_No
Significant deficiencies identified not considered to be material weaknesses	<u>X</u> Yes No
Compliance	
Non-Compliance Material to Financial Statements	Yes <u>K</u> No
Management's Summary Schedule of Prior Audit Findings	Not Applicable
Management's Corrective Action Plan	See attached
Other Comments and Recommendations	Not Applicable

#### Section II - Financial Statement Findings

#### 2007-01 - Improved Controls over Traffic Citations

Condition: As part of my tests of the Village of Creola's traffic citation's revenue recording procedures, I examined related supporting documentation for those selected citations. It was determined that a lack of documentation exists for those citations where fines have been reduced or nol-prossed.

Criteria: Signed authorization from the Mayor's court should be noted on those citations where adjudication was made to reduce or nol-pros any traffic violation.

#### VILLAGE OF CREOLA, LOUISIANA Schedule of Findings and Responses For the Year Ended June 30, 2007

Recommendation: I recommend that the Village of Creola establish procedures to ensure that all traffic citations that have been adjudicated to other than the stated fines are properly documented with the Mayor's signature.

Management's Response: See Management's Corrective Action Plan

# VILLAGE OF CREOLA, LOUISIANA Summary Schedule of Prior Year Audit Findings For the Year Ended June 30, 2007

There were no findings in the audit of the fiscal year ending June 30, 2006.

#### Village of Creola, Louisiana Management's Corrective Action Plan Year Ended June 30, 2007

The Village of Creola respectfully submits the following corrective action plan for the year ended June 30, 3007.

Independent Public Accounting Firm: William E. Hughes, Jr., CPA APC

1815-B Military Hwy. Pineville, LA 71360 (318) 443-5444

Auditee Contact Person: Sheila Girlinghouse, Town Clerk

Village of Creola, LA 241 Grays Creek Road Dry Prong, LA 71423

(318) 641-0430

Audit Period: July 1, 2006 through June 30, 2007

The finding from the Schedule of Findings and Responses

#### 2007-01 - Improved Controls over Traffic Citations

Condition: As part of my tests of the Village of Creola's traffic citation's revenue recording procedures, I examined related supporting documentation for those selected citations. It was determined that a lack of documentation exists for those citations where fines have been reduced or nol-prossed.

Recommendation: I recommend that the Village of Creola establish procedures to ensure that all traffic citations that have been adjudicated to other than the stated fines are properly documented with the Mayor's signature.

Action Taken: The Mayor concurs with auditor's recommendation and has implemented procedures with the Town Clerk to ensure all traffic citations are properly documented.